

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 5/21/18

Re: Treasurer Position

My most serious prospect since the last meeting was Austin Borgerding for the Treasurer position. I asked him to also fill out an application and to take a look at the job description and let me know if he had any questions. I followed up with him a week later asking for the application and again, seeing if he had any questions. He never got back to me. I have since heard he accepted a full time position with another company.

I received othe resumes, but they were from very unqualified people, and from others not in the area, for example I had someone from Fergus Falls apply.

At the last meeting the council asked for me to put some numbers together to show what it would look like financially if we were to hire for a 32 hour a week position at a wage of \$16/hour and \$4000 worth of benefits. I just used these numbers as a starting point. Nothing is set in stone by any means.

As you'll see in the following spreadsheet, we budgeted about \$11,975 for the first half of a the year, and budgeted at \$1 increase the second half of the year in the event there was a pay raise. We had it budgeted this way when Joan was still here and just left it since we didn't know who we would get to fill her position. This gives us a total 2018 budget of about \$24,549. With the proposed changes for the second half of the year that increases the costs to a total of \$29,304 for the entire year. This would make us over budget by \$4754. Something to keep in mind though is we haven't paid anyone in April and May of 2018, saving \$3684. Making us go over budget by \$1069.

In 2019 we would see an increase in the budget from about \$25,148 (\$21/hour - 20 hour work week) to \$34,657 (\$16/hour – 32 hour work week + benefit) for a total of \$9508.

Entire Year	Yearly Wage	Benefits	PERA 6.50%	PERA Add't 1.00%	FICA-SS 6.20%	FICA-MED 1.45%	Total	1/2 Year
(\$20) 20 Hours/ Week	\$20,800.00	\$0	1,352.00	208.00	1,289.60	301.60	\$23,951.20	\$11,975.60
(\$16) 32 Hours/Week	\$26,624.00	\$4,000.00	\$1,730.56	\$266.24	\$1,650.69	\$386.05	\$34,657.54	\$17,328.77
							-\$10,706.34	

Entire Year	Yearly Wage	Benefits	PERA 6.50%	PERA Add't 1.00%	FICA-SS 6.20%	FICA-MED 1.45%	Total	1/2 Year
(\$21) 20 Hour/Week	\$21,840.00	\$0.00	\$1,419.60	\$218.40	\$1,354.08	\$316.68	\$25,148.76	\$12,574.38

Budgeted Year Total	\$24,549.98
	\$29,304.37 32 hour Increase
	-\$4,754.39 Difference
	-\$1,069.59 Difference with savings

2017	2018	
Didn't pay Treasurer in Nov.	Haven't paid treasurer April-May	
Savings roughly		
\$1,600.00	\$3,200.00	
\$104.00	\$208.00	
\$16.00	\$32.00	
\$99.20	\$198.40	
\$23.20	\$46.40	
\$1,842.40	\$3,684.80	\$5,527.20