



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112 – FAX 320-836-2116
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

May 31, 2016 - Regular Meeting Agenda
Freeport City Hall - 7:00 pm

Call to Order

- I. Approve Agenda – *Motion to approve*
- II. Open Public Forum
- III. Audit Presentation
- IV. Consent Agenda – *Motion to approve*
 - a. Claims 2343 – 2382 (1-8)
 - b. April 26, 2016 Meeting Minutes (9-11)
 - c. Black Sox Gambling Permit (12)
 - d. Clerk Report (13)
- V. Reports
 - a. Deputy Treasurer Report (14-25)
 - b. Public Works Report (26-32)
 - c. Engineer Report (33-34)
 - d. Attorney Report (35)
 - e. Fire Department Report
- VI. Old Business
 - a. Ordinance 2016-01 Building Maintenance Ordinance (36-38)
 - b. C-3 Storage Facilities (39-46)
- VII. New Business
 - a. Softball Park – Water Treatment (47)
 - b. School Gymnasium Water/Sewer Access Fees (48)
 - c. Resolution 2016-05 – Liquor Licenses (49)
 - d. Sewer Line Maintenance Schedule (50)
 - e. Sewer Rates (51)
- VIII. Adjourn

Next meeting: June 28, 2016

05/12/16
12:45:39

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 5/16

Page: 1 of 2
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2343		15 ALBANY MUTUAL TELEPHONE	282.83					
	10237935	05/01/16 836-2411/2413	73.51			225 42200	320	10100
	10238329	05/01/16 836-7158	38.22			101 41000	320	10100
	10238098	05/01/16 836-2685	20.60			601 43225	320	10100
	10238098	05/01/16 836-2685	20.59			602 43250	320	10100
	10237792	05/01/16 836-2116	70.31			101 41000	320	10100
	10237791	05/01/16 836-2112	59.60			101 41000	320	10100
		Total for Vendor:	282.83					
2344		25 AMERIPRIDE LINEN & APPAREL	50.55					
	2200776518	04/29/16 Monthly rug service	50.55			101 41000	410	10100
		Total for Vendor:	50.55					
2345		70 CENTERPOINT ENERGY	166.31					
	04/21/16	Maintenance bldg	63.22			101 43100	382	10100
	04/21/16	Fire hall	103.09			225 42200	382	10100
		Total for Vendor:	166.31					
2346		76 CENTRAL MINNESOTA CREDIT UNION	128.69					
	04/30/16	Stearns Cnty Beacon fees	2.75			101 41000	433	10100
	04/30/16	Postage - water samples	20.94			601 43225	200	10100
	04/30/16	Postage - utility billing	52.50			601 43225	200	10100
	04/30/16	Postage - utility billing	52.50			602 43250	200	10100
		Total for Vendor:	128.69					
2347		636 DHIA LABORATORIES	222.00					
	48763	04/13/16 Effluent 4/4/16 609293	74.00			602 43250	460	10100
	49288	04/27/16 Effluent Discharge 611609	74.00			602 43250	460	10100
	49289	04/27/16 Effluent Discharge 611610	74.00			602 43250	460	10100
		Total for Vendor:	222.00					
2348		145 FINKEN WATER CENTERS	23.00					
	4033362	05/01/16 Water softener rental	15.00			101 41000	410	10100
	4033372	05/01/16 Maint water cooler	8.00			101 43100	410	10100
		Total for Vendor:	23.00					

05/12/16
12:45:39

CITY OF FREEPORT
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Page: 2 of 2
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2349		387 RAHNS OIL & PROPANE, INC	278.79					
	90707	04/30/16 Fire dept gas	147.99			225 42200	215	10100
	90707	04/30/16 Public Works gas	90.56			101 43100	215	10100
	90707	04/30/16 EDA food	40.24			300 46500	210	10100
		Total for Vendor:	278.79					
2350		437 STAR PUBLICATIONS LLC	42.66					
	150791	04/29/16 Property assessment notice	42.66			101 41000	350	10100
		Total for Vendor:	42.66					
2351		510 VERIZON WIRELESS	58.84					
	9764695444	05/01/16 Cell phone - May	58.84			101 43100	320	10100
		Total for Vendor:	58.84					
2352		525 XCEL ENERGY	2,373.59					
	498276628	04/20/16 Water tower	138.09			601 43225	381	10100
	499894703	05/03/16 Street lights	709.40			101 43160	381	10100
	499880695	05/03/16 302188142	172.99			601 43225	381	10100
	499880695	05/03/16 302252262	79.01			101 43160	381	10100
	499880695	05/03/16 302290398	114.40			101 41000	381	10100
	499880695	05/03/16 302679657	88.80			101 43100	381	10100
	499880695	05/03/16 302700297	23.28			602 43250	381	10100
	499880695	05/03/16 302947044	181.62			601 43225	381	10100
	499880695	05/03/16 303193187	34.72			602 43250	381	10100
	499880695	05/03/16 303616049	97.56			225 42200	381	10100
	499880695	05/03/16 303936749	41.76			101 43160	381	10100
	499880695	05/03/16 303956738	414.58			101 43160	381	10100
	499880695	05/03/16 303963984	214.21			101 43160	381	10100
	499880695	05/03/16 303985901	30.99			101 43160	381	10100
	499880695	05/03/16 304083816	12.74			101 43160	381	10100
	499880695	05/03/16 304098414	19.44			602 43250	381	10100
		Total for Vendor:	2,373.59					
		# of Claims	10	Total:		3,627.26		

05/26/16
08:21:21

CITY OF FREEPORT
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For the Accounting Period: 5/16

Page: 1 of 5
Report ID: AP100V

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2354		694 ALBANY FLEET SUPPLY	42.98					
	C251463	05/10/16 Supplies to paint truck beds	42.98			101 43100	401	10100
		Total for Vendor:	42.98					
2355		38 ATKINSON WELL & PUMP LTD.	738.00					
	2246	04/18/16 Sta-Rite injection pump 1.5HP	718.00			601 43225	311	10100
	2246	04/18/16 3/4" Sharkbite coupling	20.00			601 43225	311	10100
		Total for Vendor:	738.00					
2356		107 DANNY'S DISPOSAL & RECYCLING,	462.66					
		05/01/16 Maintenance bldg	139.25			101 43100	383	10100
		05/01/16 Fire hall	323.41*			225 42200	383	10100
		Total for Vendor:	462.66					
2357		123 DYMOKE LAW OFFICE, P.A.	869.00					
		05/02/16 Sacred Heart project	297.00			101 41000	302	10100
		05/02/16 Ordinances	352.00			101 41000	302	10100
		05/02/16 Sign Regulations	110.00			101 41000	302	10100
		05/02/16 Council meeting	110.00			101 41000	302	10100
		Total for Vendor:	869.00					
2358		626 FIRE SAFETY USA, INC.	315.00					
	85437	01/01/16 Incident command board	299.95			225 42200	210	10100
	85437	01/01/16 Shipping & handling	15.05			225 42200	210	10100
		Total for Vendor:	315.00					
2359		641 FREEPORT ELECTRIC, INC.	63.33					
	1022	05/04/16 Fix chlorine pump well #1	50.00			601 43225	311	10100
	1022	05/04/16 Ballpark 2 gang switch cover	13.33			101 45200	220	10100
		Total for Vendor:	63.33					
2360		155 FREEPORT FARM CENTER, INC	394.98					
	95322	03/23/16 Hose clamps	8.25			101 43100	220	10100
	95322	03/23/16 Bolts	0.40			101 43100	220	10100
	95614	05/04/16 Spring pin	0.37			101 45200	220	10100
	95614	05/04/16 Clevis pin	0.96			101 45200	220	10100

05/26/16
08:21:21

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Page: 2 of 5
Report ID: AP100V

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	95614	05/04/16 Straigten mower arm	20.00			101 45200	220	10100
	95614	05/04/16 JD6300 front grill & lights	350.00			101 45200	220	10100
	95614	05/04/16 Freight	15.00			101 45200	220	10100
		Total for Vendor:	394.98					
2361		157 FREEPORT FIRE DEPT RELIEF ASSOC.	1,683.00					
	05/01/16	Suppl Benefit Pmt Reimb	1,683.00*			225 42200	430	10100
2362		157 FREEPORT FIRE DEPT RELIEF ASSOC.	2,139.85					
	05/01/16	Annual Relief Assoc Contribn	2,139.85			225 42200	315	10100
		Total for Vendor:	3,822.85					
2363		174 GOPHER STATE ONE CALL, INC.	121.75					
	6000375	01/31/16 2016 annual fee	50.00			601 43225	300	10100
	6000375	01/31/16 2016 annual fee	50.00			602 43250	300	10100
	6010376	01/31/16 2 locates	1.45			601 43225	300	10100
	6010376	01/31/16 2 locates	1.45			602 43250	300	10100
	6030374	03/31/16 7 locates	5.07			601 43225	300	10100
	6030374	03/31/16 7 locates	5.08			602 43250	300	10100
	6040373	04/30/16 6 locates	4.35			601 43225	300	10100
	6040373	04/30/16 6 locates	4.35			602 43250	300	10100
		Total for Vendor:	121.75					
2364		184 HACH COMPANY	192.31					
	9937297	05/18/16 Fluoride RGT, Accuvac 25pk	68.70			601 43225	210	10100
	9937297	05/18/16 Chlorine Accuvac 25pk	78.87			601 43225	210	10100
	9937297	05/18/16 KTO: Ph buffer solution kit	26.95			601 43225	210	10100
	9937297	05/18/16 Freight	17.79			601 43225	210	10100
		Total for Vendor:	192.31					
2365		185 HARDRIVES, INC.	231.15					
	12811	05/09/16 Hardy Mix-STC Plant	231.15			101 43100	225	10100
		Total for Vendor:	231.15					

05/26/16
08:21:21

CITY OF FREEPORT
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Page: 3 of 5
Report ID: AP100V

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2366		194 HENNEN LUMBER CO, INC.	120.04					
	104196	04/08/16 5/8x8" machine bolt	1.52			101 43100	210	10100
	104340	04/13/16 2 bags 50# blacktop patch	29.20			101 43100	225	10100
	103035	04/20/16 5 1/2x3/8 machine bolts	1.72			101 43100	210	10100
	10059	04/26/16 6 bags cold patch	87.60			101 43100	225	10100
		Total for Vendor:	120.04					
2367		219 JOANN TIMP	166.50					
	05/23/16	5 cleanings 4/25/16-5/23/16	166.50			101 41000	300	10100
		Total for Vendor:	166.50					
2368		529 LOREN GOEBEL	11.16					
	04/24/16	Reimb for pipe wrench	11.16			101 43100	210	10100
		Total for Vendor:	11.16					
2369		615 MAOSC	404.40					
	2016-2017	membership dues	404.40			101 41000	433	10100
		Total for Vendor:	404.40					
2371		269 MARCO, INC.	316.95					
	304741713	05/16/16 Contract pmt thru 9/10/16	316.95			101 41000	410	10100
		Total for Vendor:	316.95					
2370		704 MCFOA	70.00					
	2016-2017	member dues - Hennen	35.00*			101 41400	433	10100
	2016-2017	member dues - Wall	35.00*			101 41400	433	10100
		Total for Vendor:	70.00					
2372		562 MINNESOTA DEPARTMENT OF HEALTH	429.00					
	05/18/16	Qtrly H2O service connect fee	429.00			601 43225	431	10100
		Total for Vendor:	429.00					
2373		309 MINNESOTA LIFE INSURANCE CO.	4.00					
	04/14/16	Hennen	2.00			101 41400	131	10100
	05/13/16	Hennen	2.00			101 41400	131	10100
		Total for Vendor:	4.00					

05/26/16
08:21:21

CITY OF FREEPORT
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Page: 4 of 5
Report ID: AP100V

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2374		313 MINNESOTA POLLUTION CONTROL	345.00					
	00007510	05/19/16 Annual permit fee	345.00			101 43100	431	10100
		Total for Vendor:	345.00					
2375		326 MN MAINTENANCE PLUS, LLC	73.22					
	4993	04/29/16 Faucet for ballpark bathroom	73.22			101 45200	220	10100
		Total for Vendor:	73.22					
2376		385 QUILL	55.46					
	5282352	04/25/16 Charmin ult strong	36.99			101 41000	210	10100
	5282352	04/25/16 Clorox bowl cleaner	6.98			101 41000	210	10100
	5282352	04/25/16 Plastic cutlery 300ct	11.49			101 41000	210	10100
		Total for Vendor:	55.46					
2377		413 SCHLENNER WENNER & CO.	50.00					
	194648	04/30/16 1st qtr payroll reports, posta	50.00			101 41000	300	10100
		Total for Vendor:	50.00					
2378		418 SEH, INC.	1,247.50					
	307909	12/09/15 Sacred Heart gym services	220.00			101 41000	300	10100
	309438	01/13/16 Sacred Heart gym services	757.50			101 41000	300	10100
	310223	02/05/16 Sacred Heart gym services	270.00			101 41000	300	10100
		Total for Vendor:	1,247.50					
2379		699 STRACK CONSULTING, LLC	200.00					
	1018	05/04/16 Evaluate Sacred Heart site pln	200.00*			300 46500	300	10100
		Total for Vendor:	200.00					
2381		525 XCEL ENERGY	123.09					
	502016373	05/19/16 Water tower	123.09			601 43225	381	10100
		Total for Vendor:	123.09					
2382		526 YES CO OF AVON, INC	251.35					
	15464	05/13/16 Fire extinguisher maintenance	80.95			101 43100	220	10100
	15464	05/13/16 Fire extinguisher maintenance	59.90			101 41000	220	10100
	15465	05/13/16 Fire extinguisher maintenance	93.50			225 42200	220	10100

05/26/16
08:21:21

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Page: 5 of 5
Report ID: AP100V

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	15465	05/13/16 Fire extinguisher maintenance	17.00			101 45200	435	10100
		Total for Vendor:	251.35					
		# of Claims	28	Total :				11,121.68

05/19/16
10:00:05

CITY OF FREEPORT
Liability Check Detail

Page: 1 of 1
Report ID: W120

Liability Check 19077 BLUE CROSS BLUE SHIELD 1416.87

Check #	Employee	Pay Date	Empl. Amount	Empr. Amount	Total Amount
-89285	Goebel, Loren C.	05/18/16	193.68	375.00	568.68
-89293	Goebel, Loren C.	05/04/16	193.68	375.00	568.68
-89284	Hennen, Adrianna M.	05/18/16	0.00	139.76	139.76
-89292	Hennen, Adrianna M.	05/04/16	0.00	139.75	139.75
Total Detail:		4	387.36	1029.51	1416.87



CITY OF FREEPORT

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April 26, 2016 – Meeting Minutes

A special meeting of the Freeport City Council was convened at 7:00pm by Mayor Rodney Atkinson with Councilmembers, Ken Goebel, Tim Hennen, and Ben Ettle present. Councilmember Mike Eveslage arrived at 7:05

Staff in attendance: Clerk-Treasurer Adrianna Hennen, Deputy Treasurer Joan Wall, City Attorney Scott Dymoke, City Engineer Dave Blommel, Public Works Director Loren Goebel, and Maintenance Assistant Vernon Fuchs

Others in attendance:

Andrea Ramacher (720 1st Ave N)
Jim Hemker (334 8th St SE)
Kathy Korte (Stearns Co. Assessor)

Stephanie Hennen (303 3rd St SE)
Tony Klassen (431 Riverside Ave NW, Melrose)
Jeff Johnson (Stearns Co. Assessor)

Approve Agenda

Ettle moved to approve the agenda, seconded by K. Goebel. Motion carried 4-0.

Local Board of Appeals and Equalization

Mayor Atkinson opened the Local Board of Appeals and Equalization hearing at 7:06pm.

Tony Klasen asked for reconsideration on his property at 203 1st Ave S. Klasen stated that the county had assessed his newly vacant lot at \$25,000. Klasen had looked into surrounding properties of the same size and stated that \$17,000 was more in line with the other properties.

Kathy Korte, Stearns County Assessor, researched Klasen's request prior to the hearing and, after looking at other properties, recommended an assessment of \$16,000 for Klasen's property. Ettle moved to lower Klasen's property assessment to \$16,000, seconded by K. Goebel. A roll-call vote was requested: Atkinson-yes, Ettle-yes, Eveslage-yes, Goebel-yes, Hennen-yes. Motion carried 5-0.

Mayor Atkinson closed the Local Board of Appeals and Equalization hearing at 7:30pm.

Open Public Forum

No public comment was given.

Consent Agenda

T. Hennen moved to approve the consent agenda, seconded by Ettle. Motion carried 5-0.

Reports

Deputy Treasurer Report

Report can be referenced in agenda packet. Council was pleased to see that the city ended 2015 under budget. They also appreciated the report that Deputy Treasurer Wall put together and thought that it was very helpful.

Public Works Report

A. Hennen stated that they had received a second bid from Ivan's Auto Body to replace the doors on the maintenance truck. The estimate came in at \$30 more than the first estimate from Mark Scherping.

City Engineer Report

Dave Blommel presented a list of items to keep in mind regarding the school gymnasium project. Blommel stated he had spoken with the gym's engineers and architects regarding a few of the items. Council agreed that C1.2. 3) Fusion bonded epoxy coating is required on fittings, joint restraint, and valves; C1.2. 4) Curb stops shall have stationary rods installed and; Structural Comments 11) Existing sanitary sewer should be shown in footing sections to confirm elevation of footings compared to elevation of pipe, needed to be expressed to the gym's architects and engineers as something that definitely needs to happen.

Blommel also stated that checking with the Sauk River Watershed District regarding a permit is necessary as well. Blommel wasn't sure if the gym would need a permit, but they still had to check to be certain.

Blommel stated he was working on getting estimates for the Industrial Park paving and that he would have something to present at the May meeting.

Attorney Report

No comment was given.

Old Business

C-2 – Storage Facilities

Council decided not to take any action on this matter during the meeting. Council wanted the opinion of the Freeport EDA and to spend more time thinking about the item.

Building Maintenance Ordinance

Council directed A. Hennen and Scott Dymoke to draft a copy following Holdingford's maintenance ordinance for consideration at the May meeting.

New Business

Budget Amendments

Ettle moved to amend the budget to properly record A. Hennen's health insurance, seconded by Eveslage. Motion carried 5-0.

Ettle moved to amend the budget to properly record L. Goebel's health insurance, seconded by Eveslage. Motion carried 5-00.

Deputy Treasurer Pay Increase

T. Hennen moved to approve a wage increase to \$19.00 per hour for Deputy Treasurer Joan Wall, seconded by Ettle. Motion carried 5-0.

Clerk-Treasurer Performance Review

Eveslage moved to approve a wage increase to \$22.00 per hour for Clerk-Treasurer Adrianna Hennen, seconded by Ettle. Motion carried 4-0 with T. Hennen abstaining.

New Munich Street Sweeping

Ettle moved to approve sweeping New Munich's streets for \$95.00 per hour, seconded by T. Hennen. Motion carried 5-0.

Adjourn

Ettle moved to adjourn at 8:30 seconded by, T. Hennen. Motion carried 5-0.

Mayor, Rodney Atkinson

City Clerk-Treasurer, Adrianna Hennen

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
 - conducts lawful gambling on five or fewer days, and
 - awards less than \$50,000 in prizes during a calendar year.

If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county.

Application fee (non refundable)

If application is postmarked or received 30 days or more before the event **\$50**; otherwise **\$100**.

ORGANIZATION INFORMATION

Organization name
 Freeport Black Sox

Previous gambling permit number

Minnesota tax ID number, if any
 20-5103023

Federal employer ID number (FEIN), if any

Type of nonprofit organization. Check one.

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other nonprofit organization

Mailing address

PO Box 97

City

Freeport

State

MN

Zip code

56331

County

Stearns

Name of chief executive officer [CEO]

Craig Meyer

Daytime phone number

320.493.0296

E-mail address

craigmeyer18@gmail.com

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status.



Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.

Don't have a copy? This certificate must be obtained each year from:

Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103

Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]

If your organization falls under a parent organization, attach copies of **both** of the following:

- IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
- the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.
 Black Sox Field

Address [do not use PO box]

1000 1st Ave S

City or township

Freeport

Zip code

56331

County

Stearns

Date[s] of activity. For raffles, indicate the date of the drawing.

7/09/2016

Check each type of gambling activity that your organization will conduct.

☐ Bingo* ☒ Raffle [total value of raffle prizes awarded for year \$_____] ☐ Paddlewheels* ☐ Pull-tabs* ☐ Tipboards*

***Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-539-1900.

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 5/25/16

Re: Clerk Report

The month of June is a rather busy month here in the office with all of us coming and going. Here are a few dates to keep in mind:

- June 14th: I have a follow-up Blandin meeting day in Melrose
- June 15-16: the office will be close as Joan and I are attending the League of MN Cities Conference in St. Paul
- June 20: I will be gone for a good part of the day for Election training

**City of Freeport
Water System Improvements Summary**

	Water Tower	Water Main Looping	County Road 11	Total
Water				
2011	848,919.04	547,799.33	300,747.13	1,697,465.50
2012	148,677.95	39,525.36	55,652.81	243,856.12
2013	36,000.00	19,714.00	11,836.00	67,550.00
2014	34,318.00	18,793.00	11,284.00	64,395.00
	<u>1,067,914.99</u>	<u>625,831.69</u>	<u>379,519.94</u>	<u>2,073,266.62</u>

Sewer

2011	0.00	142,161.43	69,835.86	211,997.29
2012	0.00	10,257.37	12,923.02	23,180.39
2013	0.00	5,116.00	2,749.00	7,865.00
2014	0.00	4,877.00	2,620.00	7,497.00
	<u>0.00</u>	<u>162,411.80</u>	<u>88,127.88</u>	<u>250,539.68</u>

Governmental (Streets)

2011	0.00	114,252.95	296,854.65	411,107.60
2012	0.00	8,243.69	54,932.51	63,176.20
2013	0.00	4,112.00	11,683.00	15,795.00
2014	0.00	3,920.00	11,138.00	15,058.00
	<u>0.00</u>	<u>130,528.64</u>	<u>374,608.16</u>	<u>505,136.80</u>

TOTAL

2011	848,919.04	804,213.71	667,437.64	2,320,570.39
2012	148,677.95	58,026.42	123,508.34	330,212.71
2013	36,000.00	28,942.00	26,268.00	91,210.00
2014	34,318.00	27,590.00	25,042.00	86,950.00
	<u>1,067,914.99</u>	<u>918,772.13</u>	<u>842,255.98</u>	<u>2,828,943.10</u>

Total Project Cost Capitalized

1,067,002.00	Rural Development Grant
1,352,000.00	Rural Development Loan
310,000.00	G.O. Refunding Bonds of 2013A (Water Portion)
<u>99,941.10</u>	<u>Paid cash?</u>

2,828,943.10 Total Project Funding at Construction Completion

	Principal	Interest	Total
Rural Development Loan	1,352,000.00	621,840.82	1,973,840.82
Refunding Bonds of 2013A	310,000.00	102,677.50	<u>412,677.50</u>
Total to be paid over life of loans			<u>2,386,518.32</u>
2nd & 3rd SW Assessment	119,456.11	56,339.68	175,795.79
County Road 11 Assessment	283,752.35	133,827.54	417,579.89
Water Tower Fee			<u>1,793,142.64</u>
Total funding for loans			<u>2,386,518.32</u>

Assumes no prepaid assessments
Assumes no prepaid assessments

Version 1.3	PROJECT FUNDS TRACKING PROJECT NAME: Freeport Water System Improvements							Interest Earned on Construction Account		
								<u>Date</u>	<u>Amount</u>	
Enter change order amount under appropriate contract #: plus or (minus)										
<u>Date</u>	<u>Change Order Number</u>	<u>Contract #1 Amount</u>	<u>Date</u>	<u>Change Order Number</u>	<u>Contract #2 Amount</u>	<u>Date</u>	<u>Change Order Number</u>	<u>Contract #3 Amount</u>		
10/11/2012	1	(\$25,467.74)	12/8/2011	1	\$50,839.70		1			
	2		1/12/2015	2	(\$10,421.32)		2			
	3			3			3			
	4			4			4			
	5			5			5			
	6			6			6			
	7			7			7			
	8			8			8			
	9			9			9			
	10			10			10			
<u>NET CHANGE ORDERS >></u>		(\$25,467.74)	>>		\$40,418.38	>>		\$0.00	Total Interest:>	\$ -

SOURCES OF PROJECT FUNDS AND RECORD OF DEPOSITS TO CONSTRUCTION ACCOUNT

<u>Sources:></u>	<u>RD Loan (03)</u>	<u>RD Grant (04)</u>	<u>Borrower</u>					<u>Total Project Funds</u>	<u>Interim financing</u>
<u>Original Amount:></u>	\$ 1,352,000.00	\$ 1,165,000.00	\$ 772,000.00					\$ 3,289,000.00	\$ 2,124,000.00
<u>Fund Balance:></u>	\$ -	\$ 97,998.00	\$ 398,211.87	\$ -	\$ -	\$ -	\$ -	\$ 496,209.87	\$ 2,124,000.00

Record of deposits:

<u>DATE</u>									
7/13/2011			\$ 66,479.84						\$ 474,257.19
8/2/2011			\$ (5,345.99)						\$ 101,425.05
8/9/2011			\$ 35,870.68						\$ 105,874.88
9/23/2011			\$ 21,148.36						\$ 236,960.37
9/23 Adjustment			\$ (2,083.99)						\$ (14,831.47)
10/5/2011			\$ 10,633.69						\$ 47,452.52
10/18/2011									\$ 275,713.75
11/15/2011		\$ 7,180.00							\$ 110,316.24
11/15 Adjustment		\$ (7,180.00)							\$ 7,180.00
12/21/2011		\$ 58,360.00	\$ 5,326.33						
12/21 Adjustment		\$ (7,651.47)							\$ 7,651.47
12/31 Adjustment		\$ 14,831.47							
1/6/2012		\$ 46,432.00							
3/6/2012		\$ 322,815.00	\$ 29,727.76						
4/11/2012		\$ 186,907.00	\$ 172,251.84						
5/23/2012		\$ 2,845.00	\$ 399.68						
6/12/2012		\$ 55,100.00							
6/12/2012		\$ 9,061.00							
6/26/2012	\$ 1,352,000.00	\$ 12,378.00	\$ 1,739.14						\$ (1,352,000.00)
8/20/2012		\$ 53,649.00	\$ 7,173.48						
10/11/2012		\$ 70,773.00							
7/12/2013		\$ 106,537.00	\$ 13,298.75						
1/12/2015		\$ 134,965.00	\$ 17,168.56						
Total Deposits Including Earned Interest:>>>>>>>>>>		\$ 1,352,000.00	\$ 1,067,002.00	\$ 373,788.13	\$ -	\$ -	\$ -	\$ -	\$ -

TOTALS: \$ 2,792,790.13

	<u>CONTRACT PAYMENT ACTIVITIES</u>		<u>Contract #1</u>	<u>Contract #2</u>	<u>Contract #3</u>	<u>Small Purchase</u>	<u>SEH</u>	<u>Legal</u>	<u>Land</u>	<u>Interest</u>	<u>Contingency</u>	<u>Other</u>	<u>Total Project Cost</u>
	Contractors Name >		<u>General Const.</u>	<u>J.R. Ferche</u>	<u>CR 11</u>	<u>DSG</u>							
	Original Contract or Budgeted Amount>		\$736,000.00	\$591,709.97	\$537,000.00	\$75,798.25	\$ 482,105.00	\$ 15,000.00	\$ 11,453.00	\$ 110,000.00	\$ 209,014.43	\$ 39,922.00	\$ 2,808,002.65
Current Fund Balance:>	Balance With Change Orders>		<u>\$710,532.26</u>	<u>\$632,128.35</u>	<u>\$537,000.00</u>	<u>\$69,284.33</u>				<u>\$ -</u>	<u>\$ 194,063.79</u>		<u>Construction Account Balance</u>
	<u>\$8,704.46</u>		<u>\$0.00</u>	<u>\$0.01</u>	<u>(\$27,553.77)</u>	<u>\$451.53</u>	<u>\$ 10,546.63</u>	<u>\$ (7,677.55)</u>	<u>\$ 5,391.50</u>	<u>\$25,031.27</u>	<u>\$ (16,666.27)</u>	<u>\$ 19,181.11</u>	<u>\$ 5.86</u>
DATE	PAYEE												
7/13/2011	KDV - #98106 (P)										\$ 630.00		
7/13/2011	KDV - #98959 (P)										\$ 728.00		
7/13/2011	Rinke-Noonan - #164487							\$ 893.10					
7/13/2011	MDH Permit											\$ 700.00	
7/13/2011	MnDOT Trail Permit											\$ 1,000.00	
7/13/2011	Stearns Cty ROW Permit											\$ 200.00	
7/13/2011	NPDES Permit											\$ 400.00	
7/13/2011	Ehlers - #340098										\$ 1,567.50		
7/13/2011	Ehlers - #340293										\$ 2,422.50		
7/13/2011	Black Mtn Software - #13064 (P)											\$ 2,917.69	
7/13/2011	Rinke-Noonan - #165576							\$ 204.80					
7/13/2011	Rinke-Noonan - #167169							\$ 390.50					
7/13/2011	Rinke-Noonan - #167861							\$ 174.00					
7/13/2011	Rinke-Noonan - #168658							\$ 405.50					
7/13/2011	Rinke-Noonan - #169965							\$ 85.00					
7/13/2011	Rinke-Noonan - #172712							\$ 250.00					
7/13/2011	Rinke-Noonan - #174143							\$ 150.00					
7/13/2011	Rinke-Noonan - #175462							\$ 310.10					
7/13/2011	SEH - #235879						\$ 6,977.54						
7/13/2011	SEH - #235520						\$ 66,219.28						
7/13/2011	SEH - #238122						\$ 14,500.00						
7/13/2011	SEH - #238124						\$ 5,000.00						
7/13/2011	SEH - #238578						\$ 13,018.12						
7/13/2011	Beste Easement								\$ 1,000.00				
7/13/2011	Golla Easement								\$ 1,000.00				
7/13/2011	Stearns Cty Recorder								\$ 92.00				
7/13/2011	SEH - #242903						\$ 59,160.00						
7/13/2011	SEH - #241817						\$ 339.75						
7/13/2011	SEH - #239953						\$ 214.00						
7/13/2011	SEH - #239574						\$ 950.66						
7/13/2011	SEH - #239950						\$ 23,800.00						
7/13/2011	Title Professionals								\$ 3,969.50				
7/13/2011	Const. Bulletin - #52446											\$ 166.25	
7/13/2011	Const. Bulletin - #52447											\$ 182.00	
7/13/2011	Const. Bulletin - #51994											\$ 166.25	
7/13/2011	Const. Bulletin - #51995											\$ 182.00	
7/13/2011	Melrose Beacon											\$ 195.00	
7/13/2011	Rinke-Noonan - #179664							\$ 435.60					
7/13/2011	Rinke-Noonan - #176651							\$ 60.00					
7/13/2011	Peripheral Vision - #2894										\$ 22.50		
7/13/2011	Peripheral Vision - #2925										\$ 50.00		
7/13/2011	Melrose Beacon											\$ 91.00	
7/13/2011	Xcel Energy										\$ 15,398.47		
7/13/2011	JR Ferche - PPE #1			\$ 314,118.42									
8/2/2011	SEH - #217384						\$ 16,733.89						
8/2/2011	SEH - #218780						\$ 10,908.44						
8/2/2011	SEH - #221052						\$ 1,918.93						
8/2/2011	SEH - #222264						\$ 1,002.20						

8/2/2011	SEH - #223278				\$ 1,179.13						
8/2/2011	SEH - #224558				\$ 6,073.12						
8/2/2011	SEH - #225790				\$ 2,507.60						
8/2/2011	SEH - #226303				\$ 8,255.75						
8/2/2011	General Const. - PPE #1	\$ 47,500.00									
8/9/2011	JR Ferche - PPE #2		\$ 141,745.56								
9/23/2011	Underwriter's Premium (89.1%)								\$ (8,162.99)		
9/23/2011	Ehlers & Associates (89.1%)								\$ 17,820.00		
9/23/2011	Briggs & Morgan (89.1%)								\$ 4,526.28		
9/23/2011	S&P (89.1%)								\$ 4,811.40		
9/23/2011	Bond Trust Services (89.1%)								\$ 445.50		
9/23/2011	Stearns Cty Auditor (89.1%)								\$ 164.84		
9/23/2011	CVT Testing - #9055									\$ 500.00	
9/23/2011	CVT Testing - #9193									\$ 546.00	
9/23/2011	Bond Trust Services (89.1%)								\$ 400.95		
9/23/2011	Bond Trust Services (89.1%)						\$ 30,935.52				
9/23/2011	Bond Trust Services (89.1%)						\$ 19,958.40				
9/23/2011	Rinke-Noonan - #182499				\$ 120.00						
9/23/2011	Rinke-Noonan - #183730				\$ 312.40						
9/23/2011	SEH - #243831 (P)				\$ 1,944.20						
9/23/2011	SEH - #245031 (P)				\$ 21,240.89						
9/23/2011	SEH - #246188(P)				\$ 29,590.38						
9/23/2011	SEH - #247166 (P)				\$ 29,089.50						
9/23/2011	Lester Water Works								\$ 500.00		
9/23/2011	General Const. - PPE #2	\$ 86,450.00									
10/5/2011	JR Ferche - PPE #3		\$ 58,086.21								
10/18/2011	General Const. - PPE #3	\$ 275,713.75									
11/15/2011	General Const. - PPE #4	\$ 117,496.00									
12/21/2011	JR Ferche - PPE #4		\$ 63,685.62								
1/6/2012	DSG - PPE #1			\$ 46,431.57							
3/6/2012	General Const. - PPE #5	\$ 47,500.00									
3/6/2012	Bond Trust Services (89.1%)						\$ 19,958.40				
3/6/2012	Rinke-Noonan - #189126				\$ 25.00						
3/6/2012	CVT - #9377									\$ 167.00	
3/6/2012	General Rental - #82916								\$ 42.75		
3/6/2012	SEH - #248531 (P)				\$ 30,304.92						
3/6/2012	Black Mtn Software - #14895 (P)									\$ 2,303.16	
3/6/2012	SEH - #249155				\$ 38,081.00						
3/6/2012	Beuning Masonry								\$ 5,021.50		
3/6/2012	SEH - #250602 (P)				\$ 15,258.50						
3/6/2012	Hawkins - #3284249								\$ 1,941.65		
3/6/2012	Hawkins - #3285251								\$ 13,442.72		
3/6/2012	Empire Pipe - #1253								\$ 2,674.44		
3/6/2012	Black Mtn Software - #15138									\$ 320.63	
3/6/2012	Black Mtn Software - #15137									\$ 801.56	
3/6/2012	Black Mtn Software - #15136									\$ 1,068.75	
3/6/2012	Scherping Electric								\$ 90.50		
3/6/2012	Scherping Electric								\$ 840.70		
3/6/2012	Rite - #5510									\$ 571.78	
3/6/2012	Black Mtn Software - #15225 (P)									\$ 5,723.16	
3/6/2012	CVT - #9906									\$ 571.00	
3/6/2012	SEH - #251572				\$ 12,500.90						
3/6/2012	Rite - #5511									\$ 6.47	
3/6/2012	Black Mtn Software - #15247 (P)									\$ 1,186.31	
3/6/2012	SEH - #252491				\$ 4,305.70						
3/6/2012	Black Mtn Software - #15396									\$ 534.38	
3/6/2012	Stearns County - #261-11			\$ 162,131.08							
4/11/2012	Stearns County - #296-11			\$ 211,892.26							

4/11/2012	Stearns County - #365-11			\$ 91,754.12							
4/11/2012	DSG - PPE #2				\$ 9,899.29						
4/11/2012	Stearns County - #142-12			\$ 45,612.26							
5/23/2012	SEH - #253431					\$ 1,295.55					
5/23/2012	SEH - #254646					\$ 736.60					
5/23/2012	SEH - #255283					\$ 989.75					
5/23/2012	Rinke-Noonan - #198063					\$ 222.30					
6/12/2012	General Const. - PPE #6	\$ 55,100.00									
6/12/2012	DSG - PPE #3				\$ 9,060.30						
6/26/2012	Bond Trust Services (89.1%)							\$ 14,116.41			
8/20/2012	JR Ferche - PPE #5		\$ 41,188.47								
8/20/2012	DSG - PPE #4				\$ 3,441.64						
8/20/2012	Allegra								\$ 322.88		
8/20/2012	Ehlers - #344818								\$ 1,200.00		
8/20/2012	Rinke-Noonan - #199118					\$ 125.00					
8/20/2012	Rinke-Noonan - #200653					\$ 1,893.60					
8/20/2012	Rinke-Noonan - #200654					\$ 792.90					
8/20/2012	Rinke-Noonan - #200652					\$ 25.65					
8/20/2012	SEH - #256571 (P)					\$ 6,479.85					
8/20/2012	SEH - #257434 (P)					\$ 4,672.20					
8/20/2012	SEH - #258445					\$ 680.00					
10/11/2012	General Const. - PPE #7	\$ 70,772.51									
7/12/2013	Rinke-Noonan - #201893					\$ 130.50					
7/12/2013	Rinke-Noonan - #201892					\$ 60.00					
7/12/2013	SEH - #259721					\$ 3,731.15					
7/12/2013	Rinke-Noonan - #203068					\$ 34.20					
7/12/2013	Preferred Controls - #1309								\$ 13,560.00		
7/12/2013	SEH - #260638					\$ 1,448.70					
7/12/2013	Briggs & Morgan - #507919					\$ 6,554.00					
7/12/2013	Star Publications - #121080									\$ 240.50	
7/12/2013	SEH - #261700										
7/12/2013	Liberty Electric - #1486								\$ 1,400.00		
7/12/2013	Rinke-Noonan - #205397					\$ 829.30					
7/12/2013	Preferred Controls - #1335								\$ 5,024.15		
7/12/2013	Preferred Controls - #1321								\$ 16,950.00		
7/12/2013	SEH - #262840					\$ 78.00					
7/12/2013	Mayers Excav. - #2563								\$ 2,235.00		
7/12/2013	Rinke-Noonan - #206460					\$ 739.10					
7/12/2013	Stearns Cty Auditor - #102					\$ 152.60					
7/12/2013	SEH - #264002					\$ 104.00					
7/12/2013	Stearns County - #424-12			\$ 53,164.05							
7/12/2013	Abdo, Eick, Meyers - #289098								\$ 9,000.00		
7/12/2013	Abdo, Eick, Meyers - #290388								\$ 4,400.00		
1/12/2015	Abdo, Eick, Meyers - #315153								\$ 21,222.44		
1/12/2015	KDV - #173083								\$ 1,190.00		
1/12/2015	KDV - #179153								\$ 3,752.00		
1/12/2015	Black Mtn Software								\$ 1,603.13		
1/12/2015	Mayers Excav. - #2947								\$ 1,500.00		
1/12/2015	General Const. - PPE #8	\$ 10,000.00									
1/12/2015	SEH - #265078					\$ 773.75					
1/12/2015	SEH - #265916					\$ 267.50					
1/12/2015	SEH - #268648					\$ 2,110.75					
1/12/2015	SEH - #269709					\$ 3,597.87					
1/12/2015	SEH - #270997					\$ 607.25					
1/12/2015	SEH - #272126					\$ 1,336.35					
1/12/2015	SEH - #273189					\$ 741.00					
1/12/2015	SEH - #274032					\$ 10,150.75					
1/12/2015	SEH - #275438					\$ 811.25					

1/12/2015	Rinke-Noonan - #217228						\$ 25.00						
1/12/2015	Rinke-Noonan - #217293						\$ 272.30						
1/12/2015	Rinke-Noonan - #218401						\$ 999.70						
1/12/2015	Rinke-Noonan - #211329						\$ 1,035.30						
1/12/2015	Rinke-Noonan - #213377						\$ 1,687.00						
1/12/2015	Rinke-Noonan - #214850						\$ 1,815.85						
1/12/2015	Rinke-Noonan - #212356						\$ 74.20						
1/12/2015	Rinke-Noonan - #208987						\$ 654.70						
1/12/2015	Rinke-Noonan - #215640						\$ 738.35						
1/12/2015	Atkinson Well - #2056									\$ 5,941.00			
1/12/2015	Atkinson Well - #30910									\$ 10,229.91			
1/12/2015	Atkinson Well - #30911									\$ 8,907.17			
1/12/2015	Preferred Controls - #1705									\$ 3,235.00			
1/12/2015	Preferred Contols - #1646									\$ 12,940.00			
1/12/2015	Preferred Controls - #1478									\$ 343.34			
1/12/2015	Scherping Elec. - 4/23-5/6									\$ 2,293.70			
1/12/2015	Scherping Elec. - 6/9-7/14									\$ 7,785.45			
1/12/2015	Scherping Elec. - 4/23-7/14									\$ 3,550.00			
1/12/2015	Infratech - #1300316									\$ 4,000.45			
1/12/2015	USABlueBook - #401984									\$ 2,765.23			
1/12/2015	SEH - #276437					\$ 205.35							
1/12/2015	SEH - #277481					\$ 714.25							
1/12/2015	SEH - #278516					\$ 1,229.45							
1/12/2015	SEH - #279196					\$ 1,305.25							
1/12/2015	SEH - #280974					\$ 1,355.00							
1/12/2015	SEH - #280271					\$ 2,812.50							
1/12/2015	SEH - #282061					\$ 1,946.90							
1/12/2015	SEH - #284550					\$ 303.00							
1/12/2015	JR Ferche - PPE #6		\$ 13,304.06										
TOTAL PAID OUT>>		\$ 710,532.26	\$ 632,128.34	\$ 564,553.77	\$ 68,832.80	\$ 471,558.37	\$ 22,677.55	\$ 6,061.50	\$ 84,968.73	\$ 210,730.06	\$ 20,740.89	\$ 2,792,784.27	
City Share of Construction Costs:			\$ 85,535.59	\$ 187,630.53									\$ 273,166.12
			City Share of Soft Costs (12.32%):			\$ 58,095.99	\$ 2,793.87	\$ 746.78	\$ 10,468.15	\$ 25,961.94	\$ 2,555.28	\$ 100,622.01	
											TOTAL City Share:	\$ 373,788.13	

(P) = Partial Payment of Invoice
(89.1%) = Project Share of Temp Bond

\$1,352,000 G.O. Water Revenue Bonds of 2012 (Water - Fund #415/601)

	Debt Service			Special Assessments			Property Taxes		Other Sources/Uses	Interest Earnings 0.5%	Annual Surplus (Deficit)	Cumulative Cash/Fund Balance
	Principal	Interest	Prepayments	Principal	Interest	Variance	Levy	Variance				
2009												0.00
2010	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2011	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2012	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2013	0.00	(13,853.37)	0.00	0.00	0.00	0.00	0.00	0.00	13,853.37	0.00	0.00	0.00
2014	(23,000.00)	(27,040.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,040.00	0.00	0.00	0.00
2015	(24,000.00)	(26,580.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,580.00	0.00	0.00	0.00
2016	(24,000.00)	(26,100.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,100.00	0.00	0.00	0.00
2017	(25,000.00)	(25,690.19)	0.00	0.00	0.00	0.00	0.00	0.00	50,690.19	0.00	0.00	0.00
2018	(25,000.00)	(25,120.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,120.00	0.00	0.00	0.00
2019	(26,000.00)	(24,620.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,620.00	0.00	0.00	0.00
2020	(26,000.00)	(24,100.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,100.00	0.00	0.00	0.00
2021	(27,000.00)	(23,644.60)	0.00	0.00	0.00	0.00	0.00	0.00	50,644.60	0.00	0.00	0.00
2022	(27,000.00)	(23,040.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,040.00	0.00	0.00	0.00
2023	(28,000.00)	(22,500.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,500.00	0.00	0.00	0.00
2024	(28,000.00)	(21,940.00)	0.00	0.00	0.00	0.00	0.00	0.00	49,940.00	0.00	0.00	0.00
2025	(29,000.00)	(21,438.58)	0.00	0.00	0.00	0.00	0.00	0.00	50,438.58	0.00	0.00	0.00
2026	(29,000.00)	(20,800.00)	0.00	0.00	0.00	0.00	0.00	0.00	49,800.00	0.00	0.00	0.00
2027	(30,000.00)	(20,220.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,220.00	0.00	0.00	0.00
2028	(31,000.00)	(19,620.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,620.00	0.00	0.00	0.00
2029	(31,000.00)	(19,052.05)	0.00	0.00	0.00	0.00	0.00	0.00	50,052.05	0.00	0.00	0.00
2030	(32,000.00)	(18,380.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,380.00	0.00	0.00	0.00
2031	(33,000.00)	(17,740.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,740.00	0.00	0.00	0.00
2032	(33,000.00)	(17,080.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,080.00	0.00	0.00	0.00
2033	(34,000.00)	(16,464.99)	0.00	0.00	0.00	0.00	0.00	0.00	50,464.99	0.00	0.00	0.00
2034	(34,000.00)	(15,740.00)	0.00	0.00	0.00	0.00	0.00	0.00	49,740.00	0.00	0.00	0.00
2035	(35,000.00)	(15,060.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,060.00	0.00	0.00	0.00
2036	(36,000.00)	(14,360.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,360.00	0.00	0.00	0.00
2037	(37,000.00)	(13,677.37)	0.00	0.00	0.00	0.00	0.00	0.00	50,677.37	0.00	0.00	0.00
2038	(37,000.00)	(12,900.00)	0.00	0.00	0.00	0.00	0.00	0.00	49,900.00	0.00	0.00	0.00
2039	(38,000.00)	(12,160.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,160.00	0.00	0.00	0.00
2040	(39,000.00)	(11,400.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,400.00	0.00	0.00	0.00
2041	(40,000.00)	(10,649.10)	0.00	0.00	0.00	0.00	0.00	0.00	50,649.10	0.00	0.00	0.00
2042	(40,000.00)	(9,820.00)	0.00	0.00	0.00	0.00	0.00	0.00	49,820.00	0.00	0.00	0.00
2043	(41,000.00)	(9,020.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,020.00	0.00	0.00	0.00
2044	(42,000.00)	(8,200.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,200.00	0.00	0.00	0.00
2045	(43,000.00)	(7,380.16)	0.00	0.00	0.00	0.00	0.00	0.00	50,380.16	0.00	0.00	0.00
2046	(44,000.00)	(6,500.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,500.00	0.00	0.00	0.00
2047	(45,000.00)	(5,620.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,620.00	0.00	0.00	0.00
2048	(46,000.00)	(4,720.00)	0.00	0.00	0.00	0.00	0.00	0.00	50,720.00	0.00	0.00	0.00
2049	(46,000.00)	(3,810.41)	0.00	0.00	0.00	0.00	0.00	0.00	49,810.41	0.00	0.00	0.00
2050	(47,000.00)	(2,880.00)	0.00	0.00	0.00	0.00	0.00	0.00	49,880.00	0.00	0.00	0.00
2051	(48,000.00)	(1,940.00)	0.00	0.00	0.00	0.00	0.00	0.00	49,940.00	0.00	0.00	0.00
2052	(49,000.00)	(980.00)	0.00	0.00	0.00	0.00	0.00	0.00	49,980.00	0.00	0.00	0.00
	(1,352,000.00)	(621,840.82)	0.00	0.00	0.00	0.00	0.00	0.00	1,973,840.82	0.00	0.00	

Note: Other sources are Water fund revenues
Bond payments recorded in City's USDA/Water enterprise fund

\$310,000 G.O. Refunding Bonds of 2013A (Water - Fund #415/601)

	Debt Service			Special Assessments			Property Taxes		Other Sources/Uses	Interest Earnings 0.5%	Annual Surplus (Deficit)	Cumulative Cash/Fund Balance
	Principal	Interest	Prepayments	Principal	Interest	Variance	Levy	Variance				
2009												0.00
2010	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2011	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2012	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2013	0.00	(4,777.50)	0.00	0.00	0.00	0.00	0.00	0.00	4,777.50	0.00	0.00	0.00
2014	(10,000.00)	(8,090.00)	0.00	0.00	0.00	0.00	0.00	0.00	18,090.00	0.00	0.00	0.00
2015	(10,000.00)	(7,890.00)	0.00	0.00	0.00	0.00	0.00	0.00	17,890.00	0.00	0.00	0.00
2016	(15,000.00)	(7,640.00)	0.00	0.00	0.00	0.00	0.00	0.00	22,640.00	0.00	0.00	0.00
2017	(15,000.00)	(7,340.00)	0.00	0.00	0.00	0.00	0.00	0.00	22,340.00	0.00	0.00	0.00
2018	(15,000.00)	(7,040.00)	0.00	0.00	0.00	0.00	0.00	0.00	22,040.00	0.00	0.00	0.00
2019	(15,000.00)	(6,740.00)	0.00	0.00	0.00	0.00	0.00	0.00	21,740.00	0.00	0.00	0.00
2020	(15,000.00)	(6,440.00)	0.00	0.00	0.00	0.00	0.00	0.00	21,440.00	0.00	0.00	0.00
2021	(15,000.00)	(6,140.00)	0.00	0.00	0.00	0.00	0.00	0.00	21,140.00	0.00	0.00	0.00
2022	(15,000.00)	(5,810.00)	0.00	0.00	0.00	0.00	0.00	0.00	20,810.00	0.00	0.00	0.00
2023	(15,000.00)	(5,450.00)	0.00	0.00	0.00	0.00	0.00	0.00	20,450.00	0.00	0.00	0.00
2024	(15,000.00)	(5,090.00)	0.00	0.00	0.00	0.00	0.00	0.00	20,090.00	0.00	0.00	0.00
2025	(15,000.00)	(4,730.00)	0.00	0.00	0.00	0.00	0.00	0.00	19,730.00	0.00	0.00	0.00
2026	(15,000.00)	(4,306.25)	0.00	0.00	0.00	0.00	0.00	0.00	19,306.25	0.00	0.00	0.00
2027	(15,000.00)	(3,818.75)	0.00	0.00	0.00	0.00	0.00	0.00	18,818.75	0.00	0.00	0.00
2028	(15,000.00)	(3,331.25)	0.00	0.00	0.00	0.00	0.00	0.00	18,331.25	0.00	0.00	0.00
2029	(15,000.00)	(2,843.75)	0.00	0.00	0.00	0.00	0.00	0.00	17,843.75	0.00	0.00	0.00
2030	(20,000.00)	(2,275.00)	0.00	0.00	0.00	0.00	0.00	0.00	22,275.00	0.00	0.00	0.00
2031	(20,000.00)	(1,625.00)	0.00	0.00	0.00	0.00	0.00	0.00	21,625.00	0.00	0.00	0.00
2032	(20,000.00)	(975.00)	0.00	0.00	0.00	0.00	0.00	0.00	20,975.00	0.00	0.00	0.00
2033	(20,000.00)	(325.00)	0.00	0.00	0.00	0.00	0.00	0.00	20,325.00	0.00	0.00	0.00
	(310,000.00)	(102,677.50)	0.00	0.00	0.00	0.00	0.00	0.00	412,677.50	0.00	0.00	

Note: Bonds refunded \$300,000 of 2010 G.O. Temporary Bonds
 Bonds are segregated from overall \$1,240,000 G.O. Refunding Bonds of 2013
 Other sources are Water fund revenues
 Bond payments recorded in City's USDA/Water enterprise fund

FINAL ASSESSMENT WORKSHEET
 2010 WATER SYSTEM IMPROVEMENTS
 FREEPORT, MN
 SEH NO. FREEP 107847

11/7/2012

2ND AVENUE AND 3RD STREET SW

Assessment # 54201303

PARCEL ID NO.	OWNER OF RECORD	ADDRESS	TOTAL ASSESSMENT
54.32088.0000	KEITH H FISCHER	109 3RD ST SW	\$12,034.96
54.32089.0000	CHRIS D WELLE	111 3RD ST SW	\$7,817.63
54.32090.0000	KEITH H FISCHER	109 3RD ST SW	\$5,503.97
54.32092.0001	HENRY J & CLARA H MICHAEL	115 3RD ST SW	\$12,964.20
54.32092.0004	JESSE JOB	304 2ND AVE SW	\$11,606.08
54.32092.0005	ELMER & LORRAINE HAMMOND	308 2ND AVE SW	\$10,105.00
54.32247.0000	ROBERT J & BONNIE L ARNZEN	29018 COUNTY ROAD 17 N	\$9,890.56
54.32248.0000	NORTHERN STATES POWER CO	414 NICOLLET MALL	\$4,288.81
54.32249.0000	WALTER & LAURDINE BEUNING	110 3RD ST SW	\$9,104.28
54.32250.0000	NICHOLAS V TSCHIDA	114 3RD ST SW	\$13,428.82
54.32251.0000	RONALD A & ELAINE RITTER	205 2ND AVE SW	\$12,249.40
54.32252.0000	ROBERT J & LINDA R GOLLA	204 2ND AVE SW	\$10,462.40
		TOTAL	\$119,456.11

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FINAL ASSESSMENT WORKSHEET
 2010 WATER SYSTEM IMPROVEMENTS
 FREEPORT, MN
 SEH NO. FREEP 107847

11/7/2012

CSAH 11 *County Road 11* *Assessment # 5/201302*

PARCEL ID NO.	OWNER OF RECORD	ADDRESS	TOTAL ASSESSMENT
54.32000.0000	JEFFREY B AUSTING & ROSE M. BUTKOWSKI-AUSTING	716 1ST AVE N	\$10,723
54.32000.0010	VERNON FUCHS	720 1ST AVE N	\$15,834
54.32001.0000	T D G M INVESTMENTS LLC	325 33RD AVE N #107	\$31,381
54.32002.0000	MARGARET A ATKINSON	812 1ST AVE N	\$6,148
54.32003.0000	HAROLD P HOPPE	604 1ST AVE N	\$15,977
54.32004.0000	NORTHERN NATURAL GAS CO	PO BOX 3330	\$2,681
54.32005.0000	DANIEL ROERING	119 6th St NE	\$6,363
54.32007.0000	HARRY J & MARY B FLEEGEL	3507 PILGRIM LN	\$10,973
54.32007.0010	HAROLD J & MARY B FLEEGEL	3507 PILGRIM LN N	\$8,364
54.32035.0000	GERALD M & MARY H MAYERS	413 1ST AVE N	\$4,146
54.32036.0000	SAMUEL J & JANICE A KRAMER	417 1ST AVE N	\$3,574
54.32037.0000	JAMIE D ENGELMEYER	421 1ST AVE N	\$4,468
54.32038.0000	EDWARD BALFOUR	425 1ST AVE N	\$2,931
54.32040.0000	CARL PETER BOTZ	504 1st Ave N	\$4,293
54.32041.0000	MATTHEW & KELLY LURKEN-TVRIK	514 1ST AVE N	\$12,868
54.32042.0000	MICHELE L & DENNIS C TOEBEN	504 1ST AVE N	\$3,931
54.32044.0000	GERALDINE JOHNSON	408 1ST AVE N	\$566.78
54.32046.0000	SCOTT A BLAIS	316 1ST AVE N	\$5,115
54.32047.0000	JEROME & MARY ELLEN ROSEN	312 1ST AVE N	\$6,938
54.32048.0000	JOHN HILTNER	8150 89TH ST W	\$5,031
54.32049.0000	GERALD M & MARY H MAYERS	413 1ST AVE N	\$1,465
54.32112.0000	JASON L & LAURA J MOENING	311 1ST AVE N	\$6,616
54.32114.0000	DENNIS POEPPING	307 1ST AVE N	\$5,317
54.32115.0000	RONALD H & ERMA L BERTRAM	303 1ST AVE N	\$3,395
54.32129.0114	STATE OF MINNESOTA	395 JOHN IRELAND BLVD	\$5,361
54.32138.0050	ALBANY MUTUAL TEL ASSOC	131 6TH ST	\$2,144
54.32139.0000	FREEPORT STATE BANK	111 MAIN ST E	\$5,504

FINAL ASSESSMENT WORKSHEET
2010 WATER SYSTEM IMPROVEMENTS
FREEPORT, MN
SEH NO. FREEP 107847

11/7/2012

CSAH 11

PARCEL ID NO.	OWNER OF RECORD	ADDRESS	TOTAL ASSESSMENT
54.32151.0000	RAR INVESTMENTS LLC	115 1ST AVE S	\$4,829
54.32152.0000	ROBERT & LINDA GOLLA	208 1ST AVE S	\$4,829
54.32155.0002	MICHAEL N & JEAN RENNEKER	525 1ST AVE N	\$7,471
54.32155.0004	RONALD H & DARLENE M GRUBER	517 1ST AVE N	\$7,578
54.32155.0005	RONALD H & DARLENE M GRUBER	513 1ST AVE N	\$7,578
54.32155.0007	RICHARD B & MILDRED NIENABER	507 1ST AVE N	\$5,152
54.32180.0000	SHELDON B PETERSON	204 1ST AVE N	\$4,753
54.32187.0000	MAYNARD A & SHEILA KETTLER	103 3RD ST	\$2,073
54.32188.0000	ADAM J HOPPE	215 1ST AVE N	\$4,245
54.32189.0000	JENNIFER MONTAG	211 1ST AVE N	\$3,709
54.32190.0000	KEVIN G & LISA M HEINEN	207 1ST AVE N	\$3,352
54.32191.0000	SCOTT L RASMUSSEN	203 1ST AVE N	\$1,787
54.32209.0000	SAND LLC	113 2ND ST NW	\$2,823
54.32218.0000	FREEPORT SCREEN PRINTING INC	115 1ST AVE N	\$3,060
54.32218.0002	GWEN SHAW	119 1ST AVE N	\$1,399
54.32219.0000	BRIAN SCHULZETENBERG	PO BOX 52	\$3,102
54.32220.0000	CENTRAL MN FEDERAL CREDIT UNION		\$2,422
54.32222.0000	JANET M MIDDENDORF	103 1ST AVE N	\$894
54.32240.0000	TRIPLE J RESTAURANTS INC	304 2ND AVE SW	\$3,828
54.32242.0000	THOMAS W & LINDA M VINK	207 1ST AVE S	\$7,831
54.32244.0000	ANTHONY KLASSEN	431 W RIVERSIDE AVE	\$3,244
54.32245.0000	RAR INVESTMENTS LLC		\$894
54.32247.0000	ROBERT J & BONNIE L ARNZEN	29018 COUNTY ROAD 17 N	\$2,216
54.32256.0000	DANIEL R & GERALDINE BUECKERS	38084 THUNDER RD	\$2,573
		TOTAL	\$283,752.35

City of Freeport
Water Tower Fees Collected

Year	Amount Received
2012	67,123
2013	78,066
2014	82,035
2015	82,128
2016	32,717 as of 5/26/16
2017	
2018	
2019	
2020	
2021	
2022	
2023	
2024	
2025	
2026	
2027	
2028	
2029	
2030	
2031	
	<u>342,070</u>

Per Northland Trust Services on 12/15/15:

- * First date of call on these bonds is 2/1/20 - not allowed to pay bonds early until this date
- * Another option would be to do a refunding bond issue, but we would need to wait until at least 2017 to do that, plus we need to meet certain guidelines before we could even qualify

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 5/24/16

Re: Public Works Report

John Hughes with Schreffler Crack Sealing (we have used this company the last few years) will be coming in to do the crack sealing within the next week or so. He has been informed that we have a budget of \$4,000 (the amount we spend every year) which will put 2,500 lbs of rubber for our streets. That comes to \$1.60 per pound.

Hughes and Loren drove around town one day so that Hughes could assess our streets and figure out where our money would be best spent. He stated that if it takes less than 2500 lbs to do the spots he thinks needs to be done he will adjust the price down to the reflect the proper amount of rubber used.

Loren has just about finished up on sump pump checks. He has found a few houses in town that have connected their sump pumps directly to the sewer lines. I have attached our City Ordinance that prohibits this and staff will begin enforcing this ordinance. Loren will work with the residents to determine a deadline for them to switch their sump pumps over to the correct method. If the resident has not completed it by the deadline established a monthly fine will be imposed on the resident per City Ordinance.

Section 705 – Private Drains

705.01 Prohibit Storm Water Disposal into the Sanitary Sewer System.....	1
Subd.1 Order to Stop Discharging.....	1
Subd.2 Sump Pumps	1
Subd.3 Inspecting.....	1
Subd.4 Fine	2
Subd.5 Maintaining Compliance	2

705.01 Prohibit Storm Water Disposal into the Sanitary Sewer System

Subd.1 Order to Stop Discharging

No person shall discharge or cause to be discharged any storm water, groundwater, roof runoff, yard drainage, yard fountain, pond overflow or any substance other than sanitary sewage into the sanitary collection system. No roof runoff, sump pump, swimming pool discharge, or surface water drainage shall be connected to the sanitary sewer system and no building shall hereafter be constructed nor shall any existing buildings be hereafter altered in such a manner that the roof drainage or any other source of discharge or drainage other than sanitary sewer shall connect with the sanitary sewer system inside or outside the building. Any person, firm or corporation having a roof, sump pump, swimming pool discharge, cistern overflow pipe or surface drain now connected and/or discharging into the sanitary sewer system shall disconnect and/or remove same prior to July 1, 2009. Any disconnects or openings in the sanitary sewer shall be closed or repaired in an effective, workmanlike manner as described in the next section.

Subd.2 Sump Pumps

All sump pumps shall have a discharge pipe installed to the outside wall of the building with one (1) inch inside minimum diameter. The pipe attachment must be a permanent fitting such as PVC pipe with glued fittings. The discharge shall extend at least five (5) feet outside of the foundation wall and must be directed toward the front yard or rear yard area of the property. Upon availability, the discharge pipe must be connected to an available storm sewer inlet provided by the City. A discharge pipe connected to the storm sewer must be disconnected during any month in which temperatures are expected to cause ground freeze and reconnected upon ground thaw. An alternative on-lot discharge system may be approved by the clerk.

Subd.3 Inspecting

Every person owning improved real estate that discharges into the City's sanitary sewer system shall allow the City employee(s) to inspect the buildings to confirm that there is no sump pump or other prohibited discharge into the sanitary sewer system. Any person refusing to allow their property to be inspected shall immediately become subject to the surcharge hereinafter provided for. Any property found to violate this Section shall make the necessary changes to comply with this Section and such changes shall be verified by City employee(s).

Subd.4 Fine

A surcharge of (\$75.00) Dollars per month is hereby imposed and shall be added to every sewer billing mailed on and after July 1, 2009, to property owners who are not in compliance with this Section. The surcharge shall be added every month, until the property is in compliance. The imposition of such surcharge shall in no way limit the right of the City to seek an injunction in District Court ordering the property owner to disconnect the non-conforming connection to the sanitary sewer system or from pursuing any other legal remedies available.

Subd.5 Maintaining Compliance

Upon verified compliance with this Section the City of Freeport reserves the right to inspect such property at least yearly to verify compliance herewith.

Job Duty	Date	Initial
got paper work + discussed hydrants w/ th Brian, went	4/19/16	LG
Met with Butch Thull about hydrant by Mid Central.	"	LG
Did well checks, water tower + pond checks, got water	4/20/16	LG
sample from pond 3 + brought both samples to DHIA	"	LG
checked on getting part for Maniac saw, talked to	"	LG
a Keith from precision on water meter, also discussed	"	LG
with Dave Blommel.	"	LG
Did well house, water tower, pond checks, 1.1ft station	4/21 ^{THUR} /16	LG
+ water testing. got some pipes made for flags for	"	LG
on light poles, went thru old Freeport Banners looking	"	LG
to see if we can hang a few.	"	LG
Did well house, ponds + water tower checks, delivered	4/22 ^{FRI} /16	LG
water meter to Fred Hile for sprinkler system, dumped	"	LG
sweeper + got rid of old Pungs, Washed Ton truck +	"	LG
sweeper took, snow blower of rider tractor + put	"	LG
cutting blade on.	"	LG
Did well house, water tower + pond checks	4/23 ^{SAT} /16	LG
Did well houses, water tower + pond checks	4/24 ^{SUN} /16	LG
Did well houses, water tower, ponds checks, 1.1ft	4/25 ^{MON} /16	LG
station checks + did water testing, changed light	"	LG
bulbs in water tower + outside city hall overhang, filed	"	LG
paperwork from DHIA.	"	LG
Did well houses, water tower, pond checks, still	4/26 ^{TUE} /16	LG
discharging pond 3, worked on ballpark bathrooms	"	LG
got water turned on + cleaned bathrooms, Fixed water leaks	"	LG
City Council meeting	4/26 ^{TUE} /16	LG
Did well houses, ponds, water tower, checks, discharging,	4/27/16	LG
had meeting for wellhead protection program,, went thru	"	LG
Ball park checked benches, playground equipment, worked on	"	LG
lights in bathrooms, met with Brian went over #3 on	"	LG
DHIA results, discussed discharge + how to switch when	"	LG
done discharging.	"	LG
Did well house, water tower, 1.1ft station + pond checks, did	4/28/16	LG
water sampling, Found ^{water} shut-off on 2 nd st NE checked	"	LG
to see if House 204 was shut-off,, walked thru tennis	"	LG
courts need to get pipe to replace + will check into basketball	"	LG

Job Duty	Date	Initial
rim + net for tennis, checked fence & will check	4/28/16	LG
for padding for basketball frame.		LG
Did well checks, ponds, water tower checks, did gopher one-call	4/29/16	LG
checks, got stuff ready for flushing hydrants & lawn mowing	"	LG
equipment ready, mowed lawn by shop, use baggers & thatcher.	"	LG
checked ballpark bathrooms	"	LG
Did well checks, ponds & water tower checks	4/30/16	LG
Did well, ponds, & water tower checks	5/1/16	LG
Did well, ponds, & water tower, lift station checks & water testing.	5/2/16	LG/ME
Flushed hydrants & did cold patch, put ^{new pump in} well 1	5/2/16	LG/ME
Finished putting cold patch down	5/3/16	LG/ME
Did well, ponds, water tower checks, & then mowed lawn	5/3/16	LG
Did well, ponds, water tower checks, mowed lawn ^{took baggers off}	5/4/16	LG
Mowed lawn - I got got rider mower Fixed bent ^{deck} hanger	5/4/16	LG/VF
mowed lawn, did well, ponds, water tower & water	5/5/16	LG
testing, met with Andy from Holdorf & Adri to	"	LG
do water & Florida reporting.	"	LG
Did well, water tower, pond checks, mowed lawn.	5/6/16	LG
cleaned lawn mower, cleaned ton truck & took	"	LG
baggers cleaned bagger blower & bags.	"	LG
Did well, water tower, pond checks	5/7/16	LG
Did well, water tower, pond checks	5/8/16	LG
Did well, water tower, pond checks, did water testing	5/9/16	LG
check line out behind senior ^{center} center , believe we have a	"	LG
leak in our line, Butch Thull will come & check, did water	"	LG
reporting with Adri, did Gopher-one call locate	"	LG
Did well, water tower, pond checks, met with Excell	5/10/16	LG
for Gopher one call located painted the box of plow	"	LG
truck, met with Butch Thull & looked at land behind Senior	"	LG
Center, talked with John High for crack filling will met tomorrow	"	LG
to look at streets around town	"	LG
Did well, water tower, pond checks, painted sweeper	5/11/16	LG
inside sand box, met with Brian from Holdorf, did	"	LG
water sample on leak behind Senior Center, Talked with	"	LG
Butch Thull to set up what time we are going	"	LG
to dig. did Gopher one-call, checked on excell digging	"	LG

Job Duty	Date	Initial
on 8 th St. Brought ton truck to Hiltner no change	5/11/16	LG
universal joint said one in front is bad to next week.	"	LG
Did well house, water tower, lift station & pond checks	5/12/16	LG
did water testing, redid landscaping around trees	"	LG
left let fire extinguisher guy in all city building to	"	LG
check extinguishers, mowed for	"	LG
Adri + I went to get mulch & put in	"	LG
mowed lawn	"	LG/VF
Did well houses, water tower, pond checks, blocked off	5/13/16	LG
areas were I was going to be shutting off water. Main	"	LG
Crossing interstate, Butch Thull came & we dug	"	LG
was to find water issue, Found a pvc pipe that is	"	LG
was coming out of extended pipe above ground	"	LG
will check this weekend to see if we need to dig	"	LG
farther to find were its coming from, did well	"	LG
Florida test & sample from field.	"	LG
Did well house, water tower, pond checks, check pipe behind ^{Senior} Center	5/14/16	LG
Did well house, water tower, pond checks, checked pipe behind Senior Center	5/15/16	LG
Did well house, water tower, pond checks, lift station, checked pipe behind	5/16/16	LG
Senior Center, Did water testing, started hanging flags & brackets	"	LG
Did well house, water tower, pond checks, finished flags mowed	5/17/16 ^{Fri}	LG
six more left, mowed lawn, met with ^{Assessor} Adjuster with Adri.	"	LG
Did well house, water tower, pond checks, check behind Senior center	5/18/16 ^{Tue}	LG
checked storm drain behind henner on main street by Deon Ricks house	"	LG
mowed lawn at 205 and st sw	"	LG
flushed cleaned ditch is not running real well lot of sediment in ditch.	"	LG
sprayed grass & weed killer under fences by ponds & industrial park	"	LG/VF
Did well house, ponds, water tower, lift stations, did water testing	5/19/16 ^{Thur}	LG
mowed lawn	"	LG/VF
met with Brian, went over Monitoring Schedule	"	LG
Did well house, ponds, water tower, pulled weeds by well 1 &	5/20/16 ^{Fri}	LG
weed wacked around fence by shop. checked ball park ballrooms	"	LG
look for shut offs by hydrant behind ^{interstate} ball park, sprayed around	"	LG
city hall & main street gazebos, did gopher one call	"	LG
Did well house, ponds, water tower checks	5/21/16	LG
Did well house, ponds, water tower checks	5/22/16	LG
Did well house, ponds, water tower, lift stations,	5/23/16	



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MEMORANDUM

TO: Freeport Mayor and City Council

FROM: Dave Blommel, PE
Freeport City Engineer

DATE: May 25, 2016

RE: Council Update
SEH No. FREEP GEN 14.00

Mark Johannes, a senior technician from my office, was on the Gymnasium site to view the sanitary sewer installation with Loren on May 24, 2016. Mark noted that the contractor was performing the work according to plans, and was following the standards that would be expected of a pipe contractor.

Installed 05/23/16:

- Core drill into existing manhole in 3rd Street NE.
- Began pipe toward MH #1.

Installed 05/24/16:

- MH 179' of pipe.
- 2 sanitary sewer manholes.
- Connected to existing PVC pipe about 8 feet south of Manhole 2.

Mark and Loren were both on site to view the installation of MH 2 and the connection to the existing sewer. The remaining work was done prior to the observation, but the contractor did take photos for our review.

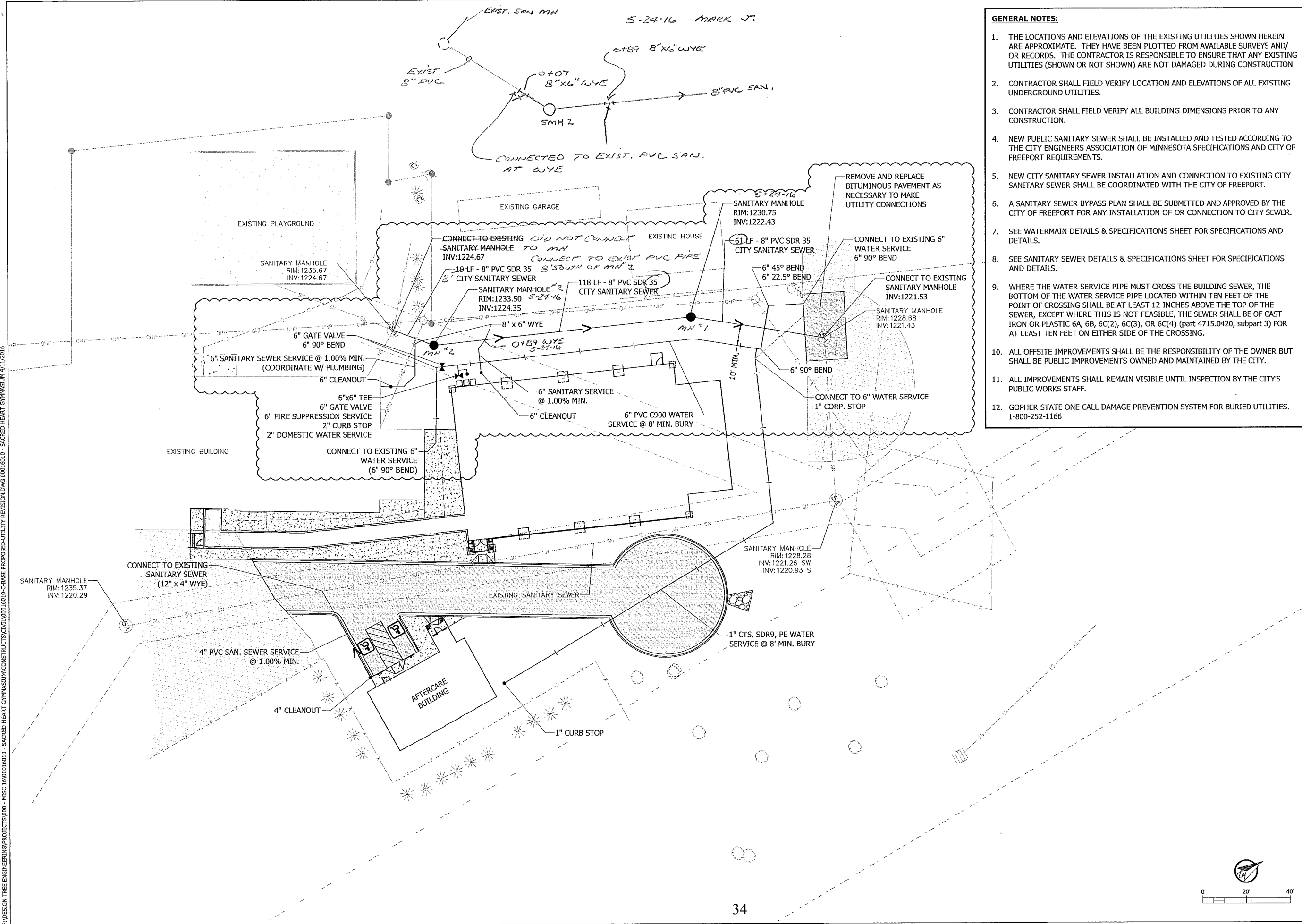
I have attached a plan sheet with Mark's notes from what he observed on site.

dwb/mrb

Enclosure

p:\j\j\freep\common\ council mtg\2016\m council update 052516.docx

F:\DESIGN TREE ENGINEERING\PROJECTS\000 - MISC. 10\0001.6010 - SACRED HEART GYMNASIUM\CONSTRUCT\001.6010 - C-BASE PROPOSED-UTILITY REVISION.DWG 0001.6010 - SACRED HEART GYMNASIUM 4/11/2016



GENERAL NOTES:

1. THE LOCATIONS AND ELEVATIONS OF THE EXISTING UTILITIES SHOWN HEREIN ARE APPROXIMATE. THEY HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS AND/OR RECORDS. THE CONTRACTOR IS RESPONSIBLE TO ENSURE THAT ANY EXISTING UTILITIES (SHOWN OR NOT SHOWN) ARE NOT DAMAGED DURING CONSTRUCTION.
2. CONTRACTOR SHALL FIELD VERIFY LOCATION AND ELEVATIONS OF ALL EXISTING UNDERGROUND UTILITIES.
3. CONTRACTOR SHALL FIELD VERIFY ALL BUILDING DIMENSIONS PRIOR TO ANY CONSTRUCTION.
4. NEW PUBLIC SANITARY SEWER SHALL BE INSTALLED AND TESTED ACCORDING TO THE CITY ENGINEERS ASSOCIATION OF MINNESOTA SPECIFICATIONS AND CITY OF FREEPORT REQUIREMENTS.
5. NEW CITY SANITARY SEWER INSTALLATION AND CONNECTION TO EXISTING CITY SANITARY SEWER SHALL BE COORDINATED WITH THE CITY OF FREEPORT.
6. A SANITARY SEWER BYPASS PLAN SHALL BE SUBMITTED AND APPROVED BY THE CITY OF FREEPORT FOR ANY INSTALLATION OF OR CONNECTION TO CITY SEWER.
7. SEE WATERMAIN DETAILS & SPECIFICATIONS SHEET FOR SPECIFICATIONS AND DETAILS.
8. SEE SANITARY SEWER DETAILS & SPECIFICATIONS SHEET FOR SPECIFICATIONS AND DETAILS.
9. WHERE THE WATER SERVICE PIPE MUST CROSS THE BUILDING SEWER, THE BOTTOM OF THE WATER SERVICE PIPE LOCATED WITHIN TEN FEET OF THE POINT OF CROSSING SHALL BE AT LEAST 12 INCHES ABOVE THE TOP OF THE SEWER, EXCEPT WHERE THIS IS NOT FEASIBLE, THE SEWER SHALL BE OF CAST IRON OR PLASTIC 6A, 6B, 6C(2), 6C(3), OR 6C(4) (part 4715.0420, subpart 3) FOR AT LEAST TEN FEET ON EITHER SIDE OF THE CROSSING.
10. ALL OFFSITE IMPROVEMENTS SHALL BE THE RESPONSIBILITY OF THE OWNER BUT SHALL BE PUBLIC IMPROVEMENTS OWNED AND MAINTAINED BY THE CITY.
11. ALL IMPROVEMENTS SHALL REMAIN VISIBLE UNTIL INSPECTION BY THE CITY'S PUBLIC WORKS STAFF.
12. GOPHER STATE ONE CALL DAMAGE PREVENTION SYSTEM FOR BURIED UTILITIES. 1-800-252-1166

Design Tree
ENGINEERING AND
LAND SURVEYING

120 17th Avenue W. 3339 W. St. Germain, Suite 250
Alexandria, MN 56108 St. Cloud, MN 56301
(320) 762-1290 (320) 217-5557 (Phone)
(320) 217-5597 (Fax)

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Daniel Johnson
PRINTED NAME: DANIEL J. FOLSON

DATE: 03/14/16 LICENSE #: 23897

SACRED HEART IMPROVEMENTS 2016

106 3RD AVENUE NE
FREEPORT, MN 56331

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DRAWN BY: RJK

CHECKED BY: JEA

PROJECT NO.: 00016010

NO.	DATE	DESCRIPTION
1	04/11/16	UTILITY REVISION

UTILITY PLAN

DRAWING NO.

C5.0

Dymoke Law Office, P.A.

300 Riverside Avenue NW

Melrose, Minnesota 56352

Telephone (320) 256-4205

Fax (320) 256-7201

May 24, 2016

Adrianna Hennen
City of Freeport
125 Main Street East
Freeport, MN 56331

BY ELECTRONIC MAIL

Re: Monthly Legal Report

Dear Ms. Hennen:

During the period from April 19, 2016 through May 24, 2016, we have given significant attention to the following projects on behalf of the City of Freeport:

- Zoning Ordinance
Prepared and forwarded drafts of proposed amendments to zoning ordinance establishing a C-3 District.
- Sacred Heart Project
Prepared and forwarded drafts of agreement locating new utility easements and encroachment on existing easement.
- Building Maintenance Ordinance
Prepared and forwarded drafts of ordinance establishing building maintenance standards and declaring poorly maintained buildings a public nuisance.

Respectfully submitted,
Dymoke Law Office, P.A.

by Scott E. Dymoke

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 5/24/16

Re: Building Maintenance Ordinance

At the April meeting, Council approved drafting a maintenance ordinance similar to Holdingford's ordinance, which Scott Dymoke put together and drafted.

Following this memo is Ordinance 2016-01 that is up for approval. If Council approves the Ordinance, it will then be published in the Beacon and added to the Freeport City Code.

ORDINANCE NO. 2016-01

**AN ORDINANCE AMENDING THE FREEPORT CITY CODE OF 1995,
CHAPTER XX, SECTION 2010 REGULATING PUBLIC NUISANCES
WITHIN THE CITY OF FREEPORT, MINNESOTA**

THE CITY COUNCIL OF THE CITY OF FREEPORT, MINNESOTA DOES ORDAIN:

SECTION 1. Chapter XX, Section 2010 of the Freeport City Code of 1995, is amended to add the following:

Section 2010.06 – Building Maintenance and Appearance

Subd. 1 Declaration of Nuisance.

Buildings, fences and other structures that have been so poorly maintained that their physical condition and appearance detract from the surrounding neighborhood are declared to be public nuisances because they: (a) are unsightly, (b) decrease adjoining landowners and occupants' enjoyment of their property and neighborhood, and (c) adversely affect property values and neighborhood patterns.

Subd. 2 Standards.

A building, fence or other structure is a public nuisance if it does not comply with the following requirements:

1. No part of any exterior surface may have deterioration, holes, breaks, gaps, loose or rotting boards or timbers.
2. Every exterior surface that has had a surface finish such as paint applied must be maintained to avoid noticeable deterioration of the finish. No wall or other exterior surface may have peeling, cracked, chipped or otherwise deteriorated surface finish on more than 20% of:
 - a. Any one wall or other flat surface; or
 - b. All door and window moldings, eaves, gutters, and similar projections on any one side or surface.
3. No glass, including windows and exterior light fixtures, may be broken or cracked, and no screens may be torn or separated from moldings.
4. Exterior doors and shutters must be hung properly and have an operable mechanism to keep them securely shut or in place.
5. Cornices, moldings, lintels, sills, bay or dormer windows and similar projections must be kept in good repair and free from cracks and defects that make them hazardous or unsightly.
6. Roof surfaces must be tight and have no defects that admit water. All roof drainage systems must be secured and hung properly.
7. Chimneys, antennae, air vents, and other similar projections must be structurally sound and in good repair. These projections must be secured properly, where applicable, to an exterior wall or exterior roof.

8. Foundations must be structurally sound and in good repair.

SECTION 2. This Ordinance shall take effect and be in force from and after its passage and publication according to law.

Adopted the City Council of the City of Freeport _____ 2016.

Rodney Atkinson, Mayor

ATTEST: _____
Adrianne Hennen,
City Clerk/Treasurer

Published: Melrose Beacon _____, 2016.

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 5/24/16

Re: C-3 Zoning District/Storage Facilities

At the April Council meeting, council took no action on amending the City Code to allow storage facilities in C-2.

After the April meeting the idea of developing a “C-3” District that would allow storage units was introduced. Attached is the proposed C-3 District and what it would look like in Freeport’s current ordinance. This resolution is only amending Freeport’s code; this isn’t rezoning any lots to C-3. If this resolution is passed, it would be up to the land owner to come forth to the council and request a re-zone of their lot to C-3 to allow for storage units.

The question of spot zoning arose, but I have been informed that issue is less of a concern if it is already surrounded by a Commercial District. This isn’t something we would allow right in the middle of Residential for example.

Again, following this memo is a draft copy of the resolution that would allow C-3 and everything that is underlined is new and/or changes to the ordinance.

Freeport Zoning Regulations

Proposed Amendments - C-3 District

500.19 District classifications

The following district classifications are established and continued within the City of Freeport:

1. “A” Agricultural/Rural Residence
2. “R-1” Single and Two-Family Residential District
3. “R-2” Multiple Family Residential District
4. “C-1” Central and Neighborhood Commercial District
5. “C-2” Community Commercial District
6. “C-3” Highway Commercial District
67. “I-1” General Industrial District
78. “S” Shore Land Overlay District

500.29 C-1, Central and Neighborhood Commercial District

Subd.1 Intent

The purpose of the C-1 Central and Neighborhood Commercial District is to provide for the establishment of commercial and service activities which draw and serve customers from the community and its surrounding areas within the ‘downtown’ area of the original townsite. The C-1 Central and Neighborhood Commercial District is intended to provide areas appropriate for pedestrian oriented retail uses, professional offices, professional services uses, single family uses, multiple family uses and mixed commercial/residential uses particularly in transitional situations between zones of varying intensities.

Subd.2 Permitted uses

1. Business services including banks, professional offices, and professional services.
2. Post offices, City Hall, and other public/institutional uses.
3. Clothing sales and services including tailor and dry-cleaning and laundry establishments.
4. Retail sales and repair services including electronics, household appliances, furniture, lighting, or similar household trade items.
5. Plumbing, electrical, and HVAC contractor shops providing they have retail showrooms.
6. Food services including grocery stores, fruit, vegetable and meat markets, supermarkets, restaurants, cafes, delicatessens, candy shops, and bakeries whose products are sold only at retail on the premises.

7. Personal services including drug stores, hardware stores, stationary and bookstores, news shops, apparel shops, showrooms for articles to be sold at retail, flower shops, commercial greenhouses, Laundromats, convenience stores and video stores.
8. Personal services including barber and beauty shops, reducing salons, photographic shops, funeral homes, and tanning salons.
9. Dwelling unit(s) in conjunction with commercial uses provided:
 - a. Separate and independent access from the commercial unit(s) is provided.
 - b. The use is adjacent to or provides off-street parking, and the ground level is solely for permitted commercial activities.
 - c. Governmental and public utility buildings and structures.
 - d. Essential services.
 - e. Theaters, bowling lanes, clubs, and lodges.
 - f. Hotels, motels, taverns, private clubs, and lodges.
 - g. Clinics and other buildings for the treatment of human beings.

Subd.3 Permitted Accessory Uses

1. Off-street parking and loading areas in compliance with Subsection 500.43 of this Code.
2. Commercial or business buildings for a use accessory to the principal use providing the standards of Subsection 500.25, Subd.6 are met.
3. R-1 attached or detached garages where a non-conforming R-1 principal use has already been established, subject to Lot Area, Width, Setbacks, and Height requirements set forth under Ordinance 500.25, Subd.6.

Subd.4 Conditional Uses

1. Open outdoor sales, services, or rental as an accessory use provided:
 1. The area is fenced or screened from the abutting properties.
 2. Sales areas are properly surfaced to control dust.
2. Automobile service stations including sales, gasoline service stations, and automobile repair garages, provided that a filling station, public garage, or motor fuel station may not be located within 200 feet of a school, church, hospital, or meeting place having a seating capacity of more than 50 persons.
3. Public transportation terminals and service stations.
4. Buildings used for research and testing laboratories, storage buildings, or distributing station.

Subd.5 Lot, Yard, Area and Height Requirements

1. Lots of Record as of June 1, 2014:

- a. Front yard: None.
 - b. Side yard: None, unless abutting a residential district, then a landscaped buffer approved by the City Council is required.
 - c. Rear yard: None, unless abutting a residential district, then a landscaped buffer approved by the City Council is required.
 - d. Height: Maximum height of three (3) stories or 45 feet.
2. Lots created after June 1, 2014:
 - a. Minimum Lot Size: 10,000 square feet.
 - b. Minimum Lot Width: 100 feet.
 - c. Front/Corner Yard Setback: 20 feet.
 - d. Interior Side Yard Setback: 10 feet, plus landscaped buffer approved by the City Council if abutting a residential area.
 - e. Rear Yard Setback: 10 feet, plus a landscaped buffer approved by the City Council if abutting a residential area.
 - f. Maximum Height: Two stories or 35 feet.
 3. Maximum Structural Coverage: Fifty (50) percent of lot area.

500.31 C-2, Community Commercial District

Subd.1 Intent

The purpose of the C-2 Community Commercial District is to provide space for general business and commercial activities dependent upon high volumes of vehicular traffic. The intent of this Subsection is to provide locations where the vehicular-oriented activities can be maximized with minimal infringement on residential neighborhoods and with minimal conflicts with uses allowed in the C-1 Central and Neighborhood Commercial District.

Subd.2 Permitted Uses

1. Auto accessory stores.
2. Automobile (truck, snowmobile, motorcycle, and marine) sales and service.
3. Commercial recreational services.
4. Farm implement sales and services.
5. Motels and hotels.
6. Tourist oriented retail stores.
7. Residences when occupied in connection with the commercial use and part of the principal structure.
8. Restaurants, cafes, taverns, and grocery stores.

9. Drive-in restaurants, drive-through banks, and other drive-in services.

Subd.3 Permitted Accessory Uses

1. All permitted accessory uses in the “C-1” Central and Neighborhood Commercial District.
2. Off-street parking and loading facilities including semi-trailers as provided for under Subsection 500.43 of this Code.

Subd.4 Conditional Uses

The following uses require a conditional use permit based on the proceedings set forth in Subsection 500.63 of this Code:

1. All conditional uses allowed in the “C-1” Central and Neighborhood Commercial District.
2. Open air display areas for the sale of manufactured products such as lawn and garden furniture, hardware items, nursery stock, or rental of manufactured products or equipment, including mobile home sales lots.
3. Recreational camping areas provided:
 1. Land area is suitable and adequate for the proposed use.
 2. The site is serviced by a paved arterial street.
 3. Utilities are provided to each site and approved by the City Council.
 4. Retail sales and services on an individual basis.

Subd.5 Lot, Yard, Area and Height Requirements

- 1.

Setbacks (ft.)				
Lot Area	Lot Width	Front and Corner	Side	Rear
10,000 sf	100 ft.	30	10*	10*

* A fifteen (15) foot landscaped buffer yard approved by the City Council is required for every commercial parcel directly abutting a residential lot.

2. Where adjacent structures within the same block have front yard setbacks different from those required, the front yard minimum setback is the average of the adjacent structures. If there is only one adjacent structure, the setback is the average of the required setback and the setback of the existing structure. The front yard setback requirement will not exceed 30 feet in any case.
3. On corner lots, the side yard shall be 30 feet or in line with the adjacent structures on the same block provided this does not reduce the build-able width to less than 30 feet.
4. Height: Maximum Height: 2 ½ stories or thirty (30) feet.
5. Maximum Structural Coverage: Fifty (50) percent.
6. Minimum lot frontage on a public street: Fifty (50) feet.

500.315 C-3, Highway Commercial District

Subd.1 Intent

The purpose of the C-3 Highway Commercial District is to provide space for commercial activities dependent upon high volumes of vehicular traffic. The intent of this Subsection is to provide locations where the vehicular-oriented activities can be maximized with minimal infringement on residential neighborhoods and with minimal conflicts with uses allowed in the I-1 General Industrial District.

Subd.2 Permitted Uses

1. Auto accessory stores.
2. Automobile (truck, snowmobile, motorcycle, and marine) sales and service.
3. Commercial recreational services.
4. Farm implement sales and services.
5. Motels and hotels.
6. Tourist oriented retail stores.
7. Restaurants, cafes, and grocery stores.
8. Drive-in restaurants, and other drive-in services.
9. Plumbing, electrical, and HVAC contractor shops.
10. Laundromats, convenience stores and video stores.
11. Mini or self-storage facilities.
12. Outdoor recreational facilities.

Subd.3 Permitted Accessory Uses

1. All permitted accessory uses in the “C-1” Central and Neighborhood Commercial District.
2. Off-street parking and loading facilities including semi-trailers as provided for under Subsection 500.43 of this Code.

Subd.4 Conditional Uses

The following uses require a conditional use permit based on the proceedings set forth in Subsection 500.63 of this Code:

1. All conditional uses allowed in the “C-1” Central and Neighborhood Commercial District.
2. Open air display areas for the sale of manufactured products such as lawn and garden furniture, hardware items, nursery stock, or rental of manufactured products or equipment, including mobile home sales lots.

3. Recreational camping areas provided:

- a. Land area is suitable and adequate for the proposed use.
- b. The site is serviced by a paved arterial street.
- c. Utilities are provided to each site and approved by the City Council.
- d. Retail sales and services on an individual basis.

Subd.5 Lot, Yard, Area and Height Requirements

1.

<u>Setbacks (ft.)</u>				
<u>Lot Area</u>	<u>Lot Width</u>	<u>Front and Corner</u>	<u>Side</u>	<u>Rear</u>
10,000 sf	100 ft.	30	10*	10*

* A fifteen (15) foot landscaped buffer yard approved by the City Council is required for every commercial parcel directly abutting a residential lot.

- 2. Where adjacent structures within the same block have front yard setbacks different from those required, the front yard minimum setback is the average of the adjacent structures. If there is only one adjacent structure, the setback is the average of the required setback and the setback of the existing structure. The front yard setback requirement will not exceed 30 feet in any case.
- 3. On corner lots, the side yard shall be 30 feet or in line with the adjacent structures on the same block provided this does not reduce the build-able width to less than 30 feet.
- 4. Height: Maximum Height: 2 ½ stories or thirty (30) feet.
- 5. Maximum Structural Coverage: Fifty (50) percent.
- 6. Minimum lot frontage on a public street: Fifty (50) feet.

500.44 Off-street loading

Subd.1 Loading Spaces Required

- 1. C-3 Highway Commercial District. One (1) off-street loading and unloading spaces shall be provided for units with a gross area of ten thousand (10,000) square feet. One (1) additional space shall be provided for each additional fifteen thousand (15,000) square feet of floor space.
- 2. C-2 Community Commercial District. One (1) off-street loading and unloading spaces shall be provided for units with a gross area of ten thousand (10,000) square feet. One (1) additional space shall be provided for each additional fifteen thousand (15,000) square feet of floor space.
- 3. C-1 Central and Neighborhood Commercial Districts. Off-street unloading facilities are subject to approval by the Zoning Administrator. On-street unloading shall be prohibited during peak travel periods so as to not interfere with traffic flow.
- 4. Industrial Districts. In industrial districts, the use of any building requiring loading or unloading of materials to or from trucks shall require one (1) off-street loading spaces for the first ten thousand

(10,000) square feet of floor space and an additional space for each additional fifteen thousand (15,000) square feet of floor space.

500.45 Fencing, screening, and landscaping

Subd.1 Fencing

8. Standards Applicable to Fences in Commercial and Industrial Districts. In addition to the standards contained in Chapter 500.45, Subd. 1, Subd. (d) as may be amended the following standards apply to fences in Commercial and Industrial Districts:
 - a. Required permanent fencing. In commercial districts (C-1, ~~and C-2, and C-3~~) adjacent to residential districts, and not divided by streets, alleys, or roads recognized by the City Council, the commercial property owner must erect and maintain a fence not to exceed eight (8) feet in height or be less than six (6) feet in height and must screen the adjacent residential lot from eighty percent (80%) of the light emitted from cars, signs, or other lights as a direct cause of the commercial property's activities and screen the litter produced by the users of the commercial property. The fence shall be placed from the property line at a distance of two (2) feet or greater, as to achieve compliance, to allow the commercial property owner to maintain the fence and ground from the fence to the adjacent residential district property line.

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 5/25/16

Re: Softball Park – Water Treatment

Rodney asked for this item to be discussed at the meeting. Currently our softball park has a water treatment system for the sprinkler system so that the water doesn't rust the fencing. Unfortunately this system hasn't been used in years. The thought is to talk about getting this system up and running again and getting the proper chemicals.

Rodney stated that someone from Finken's would be at the meeting to answer any questions.

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 5/25/16

Re: School Gymnasium Fees

The City has imposed a water access fee on the school gymnasium project. \$1,200 for sewer and \$1,200 for water were imposed on the gym, and \$1,200 for sewer and \$1,200 for water were charged for the aftercare facility, which is how our fee schedules states they should be charged.

Jim Hemker asked to be placed on the agenda to discuss these charges with the Council.



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112 – FAX 320-836-2116
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

RESOLUTION 2016-05

RESOLUTION APPROVING ANNUAL LIQUOR LICENSE RENEWALS

It is hereby resolved by the City of Freeport, Minnesota that:

WHEREAS; the City of Freeport Ordinance 1200 regulates licensing of liquor establishments within the City;

WHEREAS; all licenses are approved contingent on a clear background check performed by the Stearns County Sheriff's Department;

THEREFORE; Freeport City Council approves the renewal of the following licenses subject to the terms set for in the Minnesota Statutes and Freeport City Code 1200 for the period of July 1, 2016 to June 30, 2017:

Licensee name	Trade Name	Licensed Address	Licenses Approved
Ackie's Pioneer Inn Inc.	Ackie's Pioneer Inn	123 Main St E (includes outdoor patio area)	Off-Sale, On-Sale, Sunday
Freeport Black Sox	Freeport Black Sox	1000 1 st Ave S	3.2% On-Sale
Freeport Softball Club	Freeport Recreational Club	3077 th St SE	On-Sale, Sunday
Middendorf, Janet Mae	Corner Pub & Grill	103 1 st Ave N	Off-Sale, On-Sale, Sunday

DATED THIS 31TH DAY OF MAY, 2016

Motion by:

Second by:

Council members in favor:

Council member opposed or abstained:

ATTEST:

Rodney Atkinson, Mayor

Adrianna Hennen, Clerk-Treasurer

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 5/25/16

Re: Sewer Maintenance Schedule

At the March meeting, Council approved a Sewer Maintenance Policy with the intent of developing a schedule. After Johnson Jetline cleaned and televised a number of lines last year they put together a quote/schedule for future cleanings.

Attached to this you will see the price quote, but the idea is that we have roughly 37,000 feet of sewer lines. Johnson Jetline would come in every year and do 1/5 of the 37,000 which is about 7,400 for a 5-year locked in price of \$0.71/ft. This means that all of our lines would be professionally cleaned every five years.

If council approves this quote, Johnson Jetline would put together a map dividing the down into five sections to show which section they would be doing each year. He would also provide, each year, with the sewer cleaning records typed up in a folder that we would keep in our records. Johnson Jetline stated that if we signed the contract and there is a backup any time during the contract, they would come to town as soon as possible to clean it out for no extra emergency rate.



Contract Agreement

Contractor: Johnson Jet-Line, Inc.

Owner: City of Freeport, MN

Project: Clean and/or Televis the Sanitary Sewer system, approx. 37,000 ft. over a **(5)** year period as proposed on the map in equal sections.

Prices will be locked in at 2015 price quote for the term. Price quote is attached.

If fuel prices exceed \$4.00/gallon, a **Fuel Surcharge** will be assessed for the amount over the \$4.00/gallon.

Owner Obligations: Provide water and dump site. Locate, expose and make manholes accessible.

Extra: Root cutting, Tap cutting, & Lift station cleaning @ \$300/hr.

Johnson Jet-Line, Inc. will complete each section in a timely manner with the least amount of inconvenience to the City/Public. Also, we will furnish cleaning and/or televising inspection reports in a folder. The inspection video will recorded in your choice of DVD, VHS, USB flash drive, or an External hard drive.

Please Sign & Return:

Contractor: Johnson Jet-Line, Inc. Signature/Date: _____

Owner: City of Freeport, MN Signature/Date: _____



Price Quote for: City of Freeport, MN

(Quote Date: August 18th, 2015)

Project: Clean and/or Televisе approx. 37,000 feet over 5 years
Approx. 7,400 ft. /year for the 5 year maintenance plan

<u>Clean or Televisе</u> -	Approx. 7,400 ft. @ \$0.71/ft.	= \$5,254.00
<u>Clean & Televisе</u> -	Approx. 7,400 ft. @ \$1.12/ft.	= \$8,288.00
<u>Mobilization</u> -	(Lump)	= \$250.00

Extra: Root cutting, Tap cutting, & Lift station cleaning will be an additional \$300/hour. Unit prices quoted are for pipe sizes up to 12", anything over 12" pipe will be \$0.05/ft. per pipe size increase. If the jetting takes over 3 full passes, heavy cleaning will be charged at the same unit price per foot (up to 3 more passes) until complete or **Directed by the Owner**.

Note: Camera operator is NASSCO PACP Certified and will inspect the entire project by NASSCO guidelines. Same segment price will be used if the Owner decides to add on additional lines. Additional services we can provide are: LETS (lateral evaluation television system) camera to launch from mainline into the service lateral up to 160 feet, 2 ft. & 4 ft. CIPP spot repairs, & maintenance programs. Mobilization can be split if work is scheduled with a surrounding town. For being on a contract there will be **no additional charge for emergency calls**.

Owner Obligations: Provide solid access, locate, & expose manholes. Provide water, dump site, bond if needed, & sewer bypass pumping if necessary.

Johnson Jet-Line, Inc. We will furnish cleaning & televising reports (color with still pictures). Also, the televising video will be in a DVD, VHS, or USB flash drive format of your choice. Prices are only good for **30 days**.

If using our **Quote**, Please **SIGN & FAX** back: **320-965-2309**

SIGN: _____ **DATE:** _____

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 5/25/16

Re: Sewer Rates

It has been determined that Freeport's sewer fund isn't going to be sustainable for much longer. Rodney is suggesting that we increase our sewer rates by 10% this year and 3.5% every year following.