



## **CITY OF FREEPORT**

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112 – FAX 320-836-2116  
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service [www.freeportmn.org](http://www.freeportmn.org)

**June 28, 2016** - Regular Meeting Agenda  
Freeport City Hall - 7:00 pm

### Call to Order

- I. Approve Agenda – ***Motion to approve***
- II. Public Hearing – C-3 Commercial Highway District
- III. Open Public Forum
- IV. Consent Agenda – ***Motion to approve***
  - a. Claims 2384 – 2411 (1-6)
  - b. May 31, 2016 Meeting Minutes (7-9)
- V. Reports
  - a. Deputy Treasurer Report (N/A)
  - b. Public Works Report (10-15)
  - c. Engineer Report (16-19)
  - d. Attorney Report (20)
  - e. Fire Department Report (N/A)
- VI. Old Business
  - a. Ordinance 2016-02 – C-3 Commercial Highway District (21-28)
  - b. Sewer Rates (29-30)
  - c. Sewer Line Maintenance (31-33)
- VII. New Business
  - a. Resolution 2016-06 – Election Judges (34)
  - b. Vacant Building Fee (35)
  - c. Initiative Foundation Donation (36-38)
- VIII. Adjourn

*Next meeting: June 26, 2016*

06/09/16  
10:39:17

CITY OF FREEPORT  
Claim Approval List  
For the Accounting Period: 6/16

Page: 1 of 2  
Report ID: AP100V

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$					Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
2384		15 ALBANY MUTUAL TELEPHONE	280.76						
	10240907	06/01/16 836-2411/2413	73.51			225 42200	320	10100	
	10241300	06/01/16 836-7158	38.33			101 41000	320	10100	
	10241070	06/01/16 836-2685	22.17*			601 43225	320	10100	
	10241070	06/01/16 836-2685	22.16			602 43250	320	10100	
	10240765	06/01/16 836-2116	69.39			101 41000	320	10100	
	10240764	06/01/16 836-2112	55.20			101 41000	320	10100	
		Total for Vendor:	280.76						
2385		25 AMERIPRIDE LINEN & APPAREL	50.55						
	2200786699	05/27/16 Monthly rug service	50.55			101 41000	410	10100	
		Total for Vendor:	50.55						
2386		70 CENTERPOINT ENERGY	81.64						
	05/20/16	Maintenance bldg	34.83			101 43100	382	10100	
	05/20/16	Fire hall	46.81			225 42200	382	10100	
		Total for Vendor:	81.64						
2387		76 CENTRAL MINNESOTA CREDIT UNION	241.78						
	05/31/16	Postage - utility billing	81.00			601 43225	200	10100	
	05/31/16	Postage - utility billing	81.00			602 43250	200	10100	
	05/31/16	Stearns Cnty Beacon fees	2.30			101 41000	433	10100	
	05/31/16	Spaeth - mulch, grass seed	77.48			101 45200	260	10100	
		Total for Vendor:	241.78						
2388		145 FINKEN WATER CENTERS	23.00						
	4072752	06/01/16 Water softener rental	15.00			101 41000	410	10100	
	4072762	06/01/16 Maint water cooler	8.00			101 43100	410	10100	
		Total for Vendor:	23.00						
2389		257 LEAGUE OF MN CITES INSURANCE	6,374.00						
	32213	05/29/16 Workers comp insurance	471.00			101 43000	360	10100	
	32213	05/29/16 Workers comp insurance	521.00			101 43000	360	10100	
	32213	05/29/16 Workers comp insurance	3,640.00			225 42200	360	10100	
	32213	05/29/16 Workers comp insurance	401.00			101 41400	360	10100	
	32213	05/29/16 Workers comp insurance	278.00			101 43000	360	10100	

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	32213	05/29/16 Workers comp insurance	16.00			101 43000	360	10100
	32213	05/29/16 Workers comp insurance	1,047.00			101 43000	360	10100
		Total for Vendor:	6,374.00					
2390		387 RAHNS OIL & PROPANE, INC	459.62					
	90812	05/31/16 Fire Dept fuel	110.90			225 42200	215	10100
	90812	05/31/16 Public Works fuel	316.68			101 43100	215	10100
	90812	05/31/16 EDA food	32.04			300 46500	210	10100
		Total for Vendor:	459.62					
2391		437 STAR PUBLICATIONS LLC	383.94					
	151552	05/31/16 Drinking water report	383.94*			601 43225	320	10100
		Total for Vendor:	383.94					
2392		525 XCEL ENERGY	1,394.98					
	503613609	06/02/16 302188142	189.84			601 43225	381	10100
	503613609	06/02/16 302252262	70.89			101 43160	381	10100
	503613609	06/02/16 302290398	125.35			101 41000	381	10100
	503613609	06/02/16 302679657	85.80			101 43100	381	10100
	503613609	06/02/16 302700297	22.11			602 43250	381	10100
	503613609	06/02/16 302947044	122.00			601 43225	381	10100
	503613609	06/02/16 303193187	28.70			602 43250	381	10100
	503613609	06/02/16 303616049	80.13			225 42200	381	10100
	503613609	06/02/16 303936749	38.14			101 43160	381	10100
	503613609	06/02/16 303956738	382.75			101 43160	381	10100
	503613609	06/02/16 303963984	190.63			101 43160	381	10100
	503613609	06/02/16 303985901	29.01			101 43160	381	10100
	503613609	06/02/16 304083816	12.75			101 43160	381	10100
	503613609	06/02/16 304098414	16.88			602 43250	381	10100
		Total for Vendor:	1,394.98					
		# of Claims	9	Total:		9,290.27		

06/23/16  
13:23:36

CITY OF FREEPORT  
Claim Approval List  
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Page: 1 of 3  
Report ID: AP100V

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2394		617 ADRIANNA HENNEN	144.33					
	06/17/16	League of MN Cities conf milea	116.73			101 41400	335	10100
	06/20/16	Election training mileage	27.60			101 41400	335	10100
		Total for Vendor:	144.33					
2395		88 CITY OF MELROSE	3,066.58					
	1093 06/01/16	2 defibs & misc items	3,066.58			225 42200	210	10100
		Total for Vendor:	3,066.58					
2396		107 DANNY'S DISPOSAL & RECYCLING,	168.66					
	06/01/16	Maintenance bldg	139.25			101 43100	383	10100
	06/01/16	Fire hall	29.41*			225 42200	383	10100
		Total for Vendor:	168.66					
2397		123 DYMOKE LAW OFFICE, P.A.	363.00					
	06/01/16	Zoning	253.00*			101 41000	302	10100
	06/01/16	Council meeting	110.00*			101 41000	302	10100
		Total for Vendor:	363.00					
2398		157 FREEPORT FIRE DEPT RELIEF ASSOC.	278.56					
Lions donated \$1000 in May to fire dept for ham BBQ. Paid \$721.44 to Teal's Market and this is to give the rest to the Relief Assoc.								
	06/21/16	Remaining Lion's donation	278.56*			225 42200	430	10100
		Total for Vendor:	278.56					
2399		174 GOPHER STATE ONE CALL, INC.	21.60					
	6050375 05/31/16	16 Email tickets	10.80			601 43225	300	10100
	6050375 05/31/16	16 Email tickets	10.80			602 43250	300	10100
		Total for Vendor:	21.60					
2400		194 HENNEN LUMBER CO, INC.	2.04					
	10578 05/16/16	12 1/4x1" machine bolts	2.04			101 43100	210	10100
		Total for Vendor:	2.04					

06/23/16  
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2401		558 HERDERING, INC.	773.30					
	1032-11259	06/13/16 Dust control	773.30			101 43100	225	10100
		Total for Vendor:	773.30					
2402		668 JOAN WALL	153.50					
	06/16/16	League of MN Cities conf milea	153.50			101 41400	335	10100
		Total for Vendor:	153.50					
2403		219 JOANN TIMP	144.00					
	06/18/16	4 cleanings 5/27/16-6/18/16	144.00			101 41000	300	10100
		Total for Vendor:	144.00					
2404		309 MINNESOTA LIFE INSURANCE CO.	17.30					
	06/14/16	Hennen	2.00			101 41400	131	10100
	06/14/16	Goebel	1.70			101 43000	131	10100
	06/14/16	Goebel - 8 months catchup	13.60			101 43000	131	10100
		Total for Vendor:	17.30					
2405		587 MURPHY MANAGEMENT CONSULTANTS	95.00					
	06/04/16	Pay Equity Coordinator respons	95.00			101 41000	300	10100
		Total for Vendor:	95.00					
2406		413 SCHLENNER WENNER & CO.	13,150.00					
	195731 05/31/16	2015 audit	13,150.00			101 41500	301	10100
		Total for Vendor:	13,150.00					
2407		418 SEH, INC.	630.00					
	315786 06/06/16	Sacred Heart gym services	630.00			101 41000	300	10100
		Total for Vendor:	630.00					
2408		440 STEARNS CO AUDITOR/TREASURER	4,672.00					
	2016-00071 06/17/16	Assessing fees	4,672.00			101 41550	304	10100
		Total for Vendor:	4,672.00					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2409		705 TEAL'S MARKET	721.44					
	06/21/16	Food for Ham BBQ-Fire Dept	721.44*			225 42200	430	10100
		Total for Vendor:	721.44					
2410		510 VERIZON WIRELESS	58.84					
	9766342846 06/01/16	Cell phone - June	58.84			101 43100	320	10100
		Total for Vendor:	58.84					
2411		525 XCEL ENERGY	707.29					
	503792970 06/03/16	Street lights	707.29			101 43160	381	10100
		Total for Vendor:	707.29					
# of Claims			18	Total:	25,167.44			

06/21/16  
10:14:05

CITY OF FREEPORT  
Liability Check Detail

Page: 1 of 1  
Report ID: W120

Liability Check    19114 BLUE CROSS BLUE SHIELD    1416.87

Check #	Employee	Pay Date	Empl. Amount	Empr. Amount	Total Amount
-89270	Goebel, Loren C.	06/15/16	193.68	375.00	568.68
-89278	Goebel, Loren C.	06/01/16	193.68	375.00	568.68
-89269	Hennen, Adrianna M.	06/15/16	0.00	139.76	139.76
-89277	Hennen, Adrianna M.	06/01/16	0.00	139.75	139.75
Total Detail:		4	387.36	1029.51	1416.87



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### **May 31, 2016 – Meeting Minutes**

A special meeting of the Freeport City Council was convened at 7:00pm by Mayor Rodney Atkinson with Councilmembers, Ken Goebel, Tim Hennen, Mike Eveslage and Ben Ettle present.

Staff in attendance: Clerk-Treasurer Adrianna Hennen, Deputy Treasurer Joan Wall, City Attorney Scott Dymoke, City Engineer Dave Blommel, Public Works Director Loren Goebel, and Maintenance Assistant Vernon Fuchs

#### **Others in attendance:**

Andrea Ramacher (720 1<sup>st</sup> Ave N)  
Jim Hemker (334 8<sup>th</sup> St SE)

Father Dan (Freeport Parish)  
Chris Blaskowsk (8868 Wuthatch Road, St Joesph)

#### **Approve Agenda**

A. Hennen recommended adding “c. Utility Easement and Encroachment Agreement” under “Old Business”. T. Hennen moved to approve the agenda with the recommended addition, seconded by Ettle. Motion carried 5-0.

#### **Open Public Forum**

No public comment was given.

#### **Audit Presentation**

Jon Archer from Schlenger Wenner presented the audit. Overall, he stated it was a very clean audit and found no concerns. The entire audit is kept on file at City Hall for viewing. Ettle moved to accept the audit, seconded by K. Goebel. Roll call vote: Atkinson-yes, Ettle-yes, Eveslage-yes, K. Goebel-yes, T. Hennen-yes. Motion carried 5-0.

#### **Consent Agenda**

K. Goebel moved to approve the consent agenda, seconded by T. Hennen. Motion carried 5-0.

#### **Reports**

##### Deputy Treasurer Report

Deputy Treasurer Wall explained her findings in regards to the Loan and Bonds for the water improvements which included the new water tower. Council thanked her for the information and expressed that they were pleased that this information was becoming clearer. Atkinson asked to have staff look into the difference of money the city is saving to pay earlier (water tower fee) versus waiting the entire length of the bond to pay it off.

##### Public Works Report



Council was informed that crack sealing would be taking place within the next two weeks. Council was also informed that certain houses were considered problematic in regards to sump pumps being connected directly to storm sewer lines. A. Hennen and L. Goebel informed council that they were going to begin enforcing the City Ordinance that prohibits this.

L. Goebel proposed purchasing an air bubble mixer for the water tower. L. Goebel stated that this machine is new, but helps keep water moving in the tower to keep it fresh and prevent ice buildup in the winter. The machine would cost \$7,500. Atkinson moved to purchase the air bubble mixer, seconded by Ettle. Motion carried 5-0.

#### Engineer Report

Blommel was unable to attend the meeting, but A. Hennen stated that Blommel would have estimates for Industrial Drive at the June meeting.

Blommel's report included a summary of the review that L. Goebel and an SEH technician observed during the installation of pipes at the school gymnasium site.

#### Attorney Report

No comments were given.

#### Fire Department Report

Chief Gilk had nothing to report this month.

#### **Old Business**

##### Ordinance 2016-01 Building Maintenance Ordinance

Mike moved to approve Ordinance 2016-01, seconded by Ettle. A roll call vote was requested: Atkinson-yes, Ettle-yes, Eveslage-yes, K. Goebel-yes, T. Hennen-yes. Motion carried 5-0.

##### C-3 Storage Facilities

City Attorney Dymoke went through and explained the proposed changes to the Commercial District, which added C-3 Highway Commercial District. After little discussion, Ettle moved to hold a public hearing at the June 28<sup>th</sup> meeting, seconded by T. Hennen. Motion carried 5-0.

##### Utility Easement and Encroachment Agreement

A. Hennen explained to council that Jim Hemker stated that the diocese approved the content of the agreement, but had changes they wanted to make the signature lines. Hemker confirmed the explanation. Attorney Dymoke stated that since the contents of the agreement have been approved by the diocese, council can approve the agreement and the diocese signature lines can be added once they have communicated with Hemker what those should be. Eveslage moved to approve the utility easement and encroachment agreement, seconded by K. Goebel. Motion carried 5-0.

#### **New Business**

##### Softball Park Water Treatment

Atkinson explained that when the ballpark was built there was a water treatment system installed for the sprinkler system to prevent rusting, but the system hasn't been used in a number of years and the rust is showing. Atkinson explained that it appeared to have all of the necessary parts to run, with the addition of a few new pieces. An employee from Finken Water explained that they have a chemical that will help remove the current rust and if the city starts using the treatment system again, it will not rust. The Finken employee

also stated that is a very similar system that the Black Sox Park uses as well. Eveslage moved to get the treatment system running again, seconded by Eveslage. Motion carried 5-0.

School Gymnasium Water/Sewer Access Fees

Jim Hemker and Father Dan Walz requested that both WAC and SAC fees be waived along with the City's portion of the building permit. After discussion from both sides K. Goebel moved to waive two WAC and SAC fees along with the City's portion of the building permit fee, seconded by Eveslage. A roll call vote was requested: Atkinson-yes, Ettle-yes, Eveslage-yes, K. Goebel-yes, T. Hennen-yes. Motion carried 5-0.

Resolution 2016-05 Liquor Licenses

Ettle moved to approve Resolution 2016-05, seconded by K. Goebel. Motion carried 5-0.

Sewer Line Maintenance Schedule

Council wanted to check to see what the cost of a jetter and/or rodder would be before entering into the contract with Johnson Jetline to clean the sewer lines.

Sewer Rates

Council decided a more thorough analysis of the sewer rate and fund needed to be completed before suggesting any rate increases.

**Adjourn**

T. Hennen moved to adjourn at 9:07, seconded by Ettle. Motion carried 5-0.

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Mayor, Rodney Atkinson

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City Clerk-Treasurer, Adrianna Hennen

# Memo

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From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 6/23/16


Re: Public Works Report

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Attached are Loren's log sheets since last month.

Also, Loren will be discussing with you a problem he has discovered regarding our storm drains. Attached is a picture for reference at the meeting.

Job Duty	Date	Initial
Did water tests, checked pipe out behind Senior Center & shut off line, Butch Thull is going to laser for height difference. <sup>Did gopher one call</sup>	5/23/16	
swept streets, did little leveling on gravel road by shop.	"	
Did well house, pond, water tower checks, did gopher one calls, mowed lawn by shop, did garbages up town, checked water level behind senior center in field, watched kotzner hook up Sanitary Sewer behind school to existing, also met with Mark Higgins at school	5/24/16	
Went over what to watch for or get familiar with the project.	"	
Did well house, water tower, pond checks, mowed lawn, set up for elections, <del>also</del> trimmed around trees, mowed lawn <del>at</del> at 203	5/25/16	
Did well, house, water tower, pond checks, 1.5 ft station checks, mowed lawn, trined grass, was behind school for water line hook up + a sewer hookup, checked pipe in field behind Senior Center,	5/26/16	
Did well house, water tower, pond checks, sprayed broadleaf killed, went behind school to watch hook 2" water line under	"	LB
sanitary, went behind Senior Center with Rob Layne from kotzner who had worked on that line with Ferche excavating came to conclusion it is just ground water, went behind school to watch hook sewer line into manhole	"	LB
Did well house, water tower, pond checks	5/27/16	LB
	5/28/16	LB
	5/29/16	ME
	5/30/16	ME
Did well house, water tower, pond checks, water testing, changed surge protector in water tower, Found sewer line for house 218 that quit working when Gym project started, Found kotzner dug found pipe & tied into main line, water meter checks went behind senior center replaged extensions on gate valve backfilled project done will check to make sure water does not push out.	5/31/16	LB
	"	LB
	"	LB
	"	LB
	"	LB
	"	LB
Did well house, water tower, pond checks, watched kotzner hook up a 4" & 6" in y to main sewer line, watched 1.5 ft station, mowed lawn, was an electrical wire running with sewer line, also found a 4" pvc close to cemetery that they are trying to figure out where it comes from. mowed lawn, weed wacked by ball field.	6/1/16	LB
		LB
		LB
Did well house, water tower, 1.5 ft station, pond checks	6/2/16	LB
Flushed hydrant dead ends, mowed lawn	"	LB

Job Duty	Date	Initial
weed wacked, went to school to check water pressure test	6/2/16	LG
sprayed weeds, took pre discharge water sample	"	LG/ME
Did well house, pond, water tower checks, maint at City hall	6/3/16	LG
apt connects CREDIT UNION, weed wacked at Lions park did	"	LG
bathrooms + garbages at <del>the</del> Lions park, garbages up town,	"	LG
went to preferred control for our old surge protector, (Fixed)	"	LG
turned water on at school for fire service	"	LG
Did well house, Pond checks, water tower checks	6/4/16	LG
	6/5/16	LG
Did well house, pond, water tower, lift station checks, did	6/6/16	LG
water sampling, sharpened blades on mowers, cleaned mowers	"	LG
Did well house, pond, water tower checks, mowed lawns by	6/7/16	LG
ponds, hooked up grader, brought truck to Hiltner for <sup>University</sup> Joint	"	LG
Did well house, pond water tower checks, got paper work	6/8/16	LG
ready for OMR + <sup>MDH</sup> <del>MDH</del> , Did garbages up town	"	LG
mowed lawn, weed wacked	"	LG, ME
picked up ton truck, weed wacked Interstate signs + sprayed	"	LG
around them	"	LG
Did well house, water tower, pond checks, water sampling	6/9/16	LG
lift station checks, did paperwork at City hall	"	LG
Mike E + I <sup>started</sup> worked on water valves, working them got 10th street	"	LG, ME
9th st, 8th st, 7th street done need to do <del>last</del> West	"	LG ME
on County 11 <sup>yet</sup> <del>not</del> done, mowed lawn	"	LG, ME, ME
Did paperwork with Andy at City Hall	"	LG
Did well house, pond, water tower checks	6/10/16	LG
Turned valves by ballpack to see which ones shut off hydrant	"	LG/ME
valve on West of Ball Field + to see <sup>if we</sup> <del>what</del> shut Mike Everslags	"	LG/ME
lot off when we need to fix valve. need to get extension	"	LG/ME
for shut off is now buried 1 1/2 under ground		LG
took dirt out of storm drain behind Bob Vanhelo we	"	LG
will have to decide how we are going to fix this problem	"	LG
Did well house, pond, water tower checks, did garbages up town	6/11/16	LG
Did well house, pond, water tower checks	6/12/16	LG
Did well house, pond, water tower, lift station checks, did water	6/13/16	LG
sampling, Filed paperwork, mowed lawn, went down to	"	LG
school to watch how close they were to our sanitary pipe	"	LG















Building a Better World  
for All of Us®

## MEMORANDUM

TO: Freeport Mayor and City Council  
c/o Ms. Adrianna Hennen

FROM: Dave Blommel, PE  
Freeport City Engineer

DATE: June 23, 2016

RE: Council Update  
SEH No. FREEP GEN 14.00

### Industrial Drive

I have requested quotes from contractors for replacement of asphalt pavement with concrete pavement on Industrial Drive. I invited 6 contractors and got quotes from 3 of those. Worms Ready Mix was the low quote in the amount of \$77,450.55. The requested quote was to pave from the Hartung Trailer Driveway to the end of the cul de sac.

In order to get within the planned \$70,000 budget we could reduce the project length by about 100 feet. The cost would be closer to \$65,000, giving us a small contingency if we come across anything during construction. The east limits of the paving would be near the east lot line of Ellingson's.

I see no reason the work should not be awarded to Worms Ready Mix.

A full bid tabulation is enclosed with this memorandum.

### Capital Improvement Plan

A capital improvement plan was prepared in 2009. I have updated those estimates and combined them with the estimates that I did last fall for the sewer improvements. The spreadsheet attached to the memo shows making the improvements over a 10 year span. When ranking the projects, I put an emphasis on the projects that would improve the sewer system more than roads.

Projects A and B are very close in my opinion and could be switched or combined as funding is available.

I plan on attending your meeting to discuss either of the items above.

dwb/mrb

Enclosures

p:\fj\freep\common\\_ council mtg\2016\m council update 062316.docx

Engineers | Architects | Planners | Scientists

**Short Elliott Hendrickson Inc.**, 1200 25th Avenue South, P.O. Box 1717, St. Cloud, MN 56302-1717  
SEH is 100% employee-owned | **sehinc.com** | 320.229.4300 | 800.572.0617 | 888.908.8166 fax



## TABULATION OF BIDS

PROJECT NO.: **FREEP G09**  
NAME: **2016 INDUSTRIAL PARK PAVING**  
OWNER: **CITY OF FREEPORT, MINNESOTA**  
BID DATE: **WEDNESDAY, JUNE 22, 2016 @ 10:00 AM**

ITEM	QUANTITY	UNIT	DESCRIPTION	1 WORMS READY MIX		2 BREITBACH		3 FRENCH LAKE	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
1	2,045.00	SQ YD	REMOVE BITUMINOUS PAVEMENT	\$1.80	\$3,681.00	\$1.85	\$3,783.25	\$13.50	\$27,607.50
2	29.00	LIN FT	SAWCUT BITUMINOUS PAVEMENT	\$4.00	\$116.00	\$4.48	\$129.92	\$6.00	\$174.00
3	1,030.00	LIN FT	6" FOAM EXANSION JOINT W/ ADHESIVE AT CURB	\$1.06	\$1,091.80	\$1.40	\$1,442.00	\$2.00	\$2,060.00
4	114.00	CU YD	REMOVE EXCESS GRAVEL (P)	\$8.00	\$912.00	\$8.12	\$925.68	\$16.50	\$1,881.00
5	1.00	LUMP SUM	REGRADE AND COMPACT GRAVEL SUBGRADE	\$7,500.00	\$7,500.00	\$6,804.00	\$6,804.00	\$2,000.00	\$2,000.00
6	18,410.00	SQ FT	6" CONCRETE PAVEMENT	\$3.35	\$61,673.50	\$3.98	\$73,271.80	\$6.15	\$113,221.50
7	245.00	EACH	2' CENTERLINE DOWEL BAR (2' SPACING)	\$2.75	\$673.75	\$5.15	\$1,261.75	\$8.00	\$1,960.00
8	1,030.00	LIN FT	EXPANSION JOINT SEALANT (HOT POURED ASPHALT OR SELF LEVELING SILICONE)	\$1.75	\$1,802.50	\$2.91	\$2,997.30	\$2.50	\$2,575.00
GRAND TOTAL BID				\$77,450.55		\$90,615.70		\$151,479.00	

P:\F\J\F\FREEP\common\General Numbers\G09 2016 Industrial Park Paving\6-const-contract\Bid Tabulation.xlsx]BIDTAB

IMPROVEMENT SCHEDULE - STREET AND UTILITIES												
PROJECT	CURRENT ESTIMATED PROJECT COST	YEAR										
		2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	
AREA A -- 2ND AND 3RD STREET SE	\$1,756,000	\$1,756,000										
• Street \$1,023,000												
• Storm Sewer \$133,000												
• Water Main \$240,000												
• Sanitary Sewer \$360,000												
AREA B --ALLEYS SEWER ONLY	\$575,000			\$646,797								
• Street -												
• Storm Sewer -												
• Water Main -												
• Sanitary Sewer \$575,000												
AREA C -- 2ND ST NE AND 3RD AVE NE	\$611,000							\$804,034				
• Street \$297,000												
• Storm Sewer \$77,000												
• Water Main \$120,000												
• Sanitary Sewer \$117,000												
AREA D --Fire Hall Area	\$842,000											\$1,246,366
• Street \$457,000												
• Storm Sewer \$92,000												
• Water Main \$163,000												
• Sanitary Sewer \$130,000												
	\$3,784,000											
*TOTALS IN YEARS 2017-2026 ARE ADJUSTED AT 4% INTEREST ANNUALLY		\$1,756,000	\$0	\$646,797	\$0	\$0	\$0	\$804,034	\$0	\$0	\$0	\$1,246,366



**Dymoke Law Office, P.A.**

300 Riverside Avenue NW

Melrose, Minnesota 56352

Telephone (320) 256-4205

Fax (320) 256-7201

June 21, 2016

Adrianna Hennen  
City of Freeport  
125 Main Street East  
Freeport, MN 56331

BY ELECTRONIC MAIL

Re: Monthly Legal Report

Dear Ms. Hennen:

During the period from May 24, 2016 through June 21, 2016, we have given significant attention to the following projects on behalf of the City of Freeport:

- Zoning Ordinance  
Prepared and forwarded drafts of proposed amendments to zoning ordinance establishing a C-3 District.

Respectfully submitted,  
Dymoke Law Office, P.A.

by Scott E. Dymoke

# Memo

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From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 6/23/16

Re: C-3 Commercial Highway District

---

At the last May meeting, council had no recommended changes to the proposed C-3 ordinance and set up a public hearing for the June meeting. Following, you will find the final copy of the proposed C-3 Commercial Highway District, along with a summary of the ordinance. The reason for the summary is if this ordinance is approved by council, it has to be published in the newspaper. Council will have to approve the proposed ordinance and the summary separately.

**ORDINANCE NO. 2016-02**

**AN ORDINANCE AMENDING THE FREEPORT CITY CODE OF 1995,  
CHAPTER V, SECTION 500 ZONING, PLANNING AND LAND USE  
WITHIN THE CITY OF FREEPORT, MINNESOTA**

**THE CITY COUNCIL OF THE CITY OF FREEPORT, MINNESOTA DOES ORDAIN:**

**SECTION 1.** Chapter V, Section 500.19 of the Freeport City Code of 1995, is amended as follows:

**500.19 District classifications**

The following district classifications are established and continued within the City of Freeport:

1. "A" Agricultural/Rural Residence
2. "R-1" Single and Two-Family Residential District
3. "R-2" Multiple Family Residential District
4. "C-1" Central and Neighborhood Commercial District
5. "C-2" Community Commercial District
6. "C-3" Highway Commercial District
67. "I-1" General Industrial District
78. "S" Shore Land Overlay District

**SECTION 2.** Chapter V, Section 500.25, Subd. 6, Primary Use Lot, Yard, Area and Height Requirements, of the Freeport City Code of 1995, is amended as follows:

**Subd.6 Lot, Yard, Area and Height Requirements**

**Primary Use**

	Lot Minimum		Setbacks (ft.)			Maximum Height
	Area feet	Sq.	Width (ft.)	Front	Side	Rear
<b>Single and two-family existing lots (8/30/72)</b>	5,000		50 or less	30	6	10
<b>Existing lots (8/30/72)</b>	5,000		51 or more	30	10	10
<b>New lots</b>	15,000		75	30	10	10

\* Subsection 500.25, Subd. 6 (C)-(K) apply

**SECTION 3.** Chapter V, Section 500.27, Subd. 5(8) of the Freeport City Code of 1995, is amended as follows:

8. Maximum height:
  - a. Single and two family dwellings and townhomes: ~~two and one half (2½) stories or thirty (30)~~ 30 feet.
  - b. Multiple family dwellings: ~~four stories or fifty (50)~~ 50 feet.

**SECTION 4.** Chapter V, Section 500.29, Subd. 5(1)(d) of the Freeport City Code of 1995, is amended as follows:

- d. Height: Maximum height of ~~three (3) stories or~~ 45 feet.

**SECTION 5.** Chapter V, Section 500.29, Subd. 5(2)(f) of the Freeport City Code of 1995, is amended as follows:

- f. Maximum Height: ~~Two stories or~~ 35 feet.

**SECTION 6.** Chapter V, Section 500.31, Subd. 5(4) of the Freeport City Code of 1995, is amended as follows:

4. Height: Maximum Height: ~~2½ stories or thirty (30)~~ 30 feet.

**SECTION 7.** Chapter V, Section 500 of the Freeport City Code of 1995, is amended to add the following:

**500.315 C-3, Highway Commercial District**

**Subd.1 Intent**

The purpose of the C-3 Highway Commercial District is to provide space for commercial activities dependent upon high volumes of vehicular traffic. The intent of this Subsection is to provide locations where the vehicular-oriented activities can be maximized with minimal infringement on residential neighborhoods and with minimal conflicts with uses allowed in the I-1 General Industrial District.

**Subd.2 Permitted Uses**

1. Auto accessory stores.
2. Automobile (truck, snowmobile, motorcycle, and marine) sales and service.
3. Commercial recreational services.
4. Farm implement sales and services.
5. Motels and hotels.



6. Tourist oriented retail stores.
7. Restaurants, cafes, and grocery stores.
8. Drive-in restaurants, and other drive-in services.
9. Plumbing, electrical, and HVAC contractor shops.
10. Laundromats, convenience stores and video stores.
11. Mini or self-storage facilities.
12. Outdoor recreational facilities.

### **Subd.3 Permitted Accessory Uses**

1. All permitted accessory uses in the “C-1” Central and Neighborhood Commercial District.
2. Off-street parking and loading facilities including semi-trailers as provided for under Subsection 500.43 of this Code.

### **Subd.4 Conditional Uses**

The following uses require a conditional use permit based on the proceedings set forth in Subsection 500.63 of this Code:

1. All conditional uses allowed in the “C-1” Central and Neighborhood Commercial District.
2. Open air display areas for the sale of manufactured products such as lawn and garden furniture, hardware items, nursery stock, or rental of manufactured products or equipment, including mobile home sales lots.
3. Recreational camping areas provided:
  - a. Land area is suitable and adequate for the proposed use.
  - b. The site is serviced by a paved arterial street.
  - c. Utilities are provided to each site and approved by the City Council.
  - d. Retail sales and services on an individual basis.

### **Subd.5 Lot, Yard, Area and Height Requirements**

1.

<b><u>Setbacks (ft.)</u></b>				
<b><u>Lot Area</u></b>	<b><u>Lot Width</u></b>	<b><u>Front and Corner</u></b>	<b><u>Side</u></b>	<b><u>Rear</u></b>
<u>10,000 sf</u>	<u>100 ft.</u>	<u>30</u>	<u>10*</u>	<u>10*</u>

\* A fifteen (15) foot landscaped buffer yard approved by the City Council is required for every commercial parcel directly abutting a residential lot.

2. Where adjacent structures within the same block have front yard setbacks different from those required, the front yard minimum setback is the average of the adjacent structures. If there is

only one adjacent structure, the setback is the average of the required setback and the setback of the existing structure. The front yard setback requirement will not exceed 30 feet in any case.

3. On corner lots, the side yard shall be 30 feet or in line with the adjacent structures on the same block provided this does not reduce the build-able width to less than 30 feet.
4. Height: Maximum Height: 30 feet.
5. Maximum Structural Coverage: Fifty (50) percent.
6. Minimum lot frontage on a public street: Fifty (50) feet.

**SECTION 8.** Chapter V, Section 500.44, Subd. 1 of the Freeport City Code of 1995, is amended as follows:

#### **500.44 Off-street loading**

##### **Subd.1 Loading Spaces Required**

1. C-3 Highway Commercial District. One (1) off-street loading and unloading spaces shall be provided for units with a gross area of ten thousand (10,000) square feet. One (1) additional space shall be provided for each additional fifteen thousand (15,000) square feet of floor space.
2. C-2 Community Commercial District. One (1) off-street loading and unloading spaces shall be provided for units with a gross area of ten thousand (10,000) square feet. One (1) additional space shall be provided for each additional fifteen thousand (15,000) square feet of floor space.
3. C-1 Central and Neighborhood Commercial Districts. Off-street unloading facilities are subject to approval by the Zoning Administrator. On-street unloading shall be prohibited during peak travel periods so as to not interfere with traffic flow.
4. Industrial Districts. In industrial districts, the use of any building requiring loading or unloading of materials to or from trucks shall require one (1) off-street loading spaces for the first ten thousand (10,000) square feet of floor space and an additional space for each additional fifteen thousand (15,000) square feet of floor space.

**SECTION 9.** Chapter V, Section 500.45, Subd. 1(8) of the Freeport City Code of 1995, is amended as follows:

#### **500.45 Fencing, screening, and landscaping**

##### **Subd.1 Fencing**

8. Standards Applicable to Fences in Commercial and Industrial Districts. In addition to the standards contained in Chapter 500.45, Subd. 1, Subd. (d) as may be amended the following standards apply to fences in Commercial and Industrial Districts:
  - a. Required permanent fencing. In commercial districts (C-1, ~~and C-2, and C-3~~) adjacent to residential districts, and not divided by streets, alleys, or roads recognized by the City Council, the commercial property owner must erect and maintain a fence not to exceed eight (8) feet in height or be less than six (6) feet in height and must screen the adjacent residential lot from eighty percent (80%) of the light emitted from cars, signs, or other lights as a direct

cause of the commercial property's activities and screen the litter produced by the users of the commercial property. The fence shall be placed from the property line at a distance of two (2) feet or greater, as to achieve compliance, to allow the commercial property owner to maintain the fence and ground from the fence to the adjacent residential district property line.

**SECTION 10.** This Ordinance shall take effect and be in force from and after its passage and publication according to law.

Adopted the City Council of the City of Freeport \_\_\_\_\_ 2016.

\_\_\_\_\_  
Rodney Atkinson, Mayor

ATTEST: \_\_\_\_\_  
Adrienne Hennen,  
City Clerk/Treasurer

Published: Melrose Beacon \_\_\_\_\_, 2016.

## **OFFICIAL TITLE AND SUMMARY**

### **ORDINANCE NO. 2016-02**

#### **AN ORDINANCE AMENDING THE FREEPORT CITY CODE OF 1995, CHAPTER V, SECTION 500 ZONING, PLANNING AND LAND USE WITHIN THE CITY OF FREEPORT, MINNESOTA**

The following Official Summary of Ordinance No. 2016-02, “An Ordinance Amending the Freeport City Code of 1995, Chapter V, Section 500 Zoning, Planning and Land Use within the City of Freeport, Minnesota” has been approved by the City Council of the City of Freeport, Minnesota, as clearly informing the public of the intent and effect of the Ordinance.

**SECTION 1.** Chapter V, Section 500.19 of the Freeport City Code of 1995, is amended to add “C-3 Highway Commercial District” as a District classification.

**SECTION 2.** Chapter V, Section 500.25, Subd. 6, Primary Use Lot, Yard, Area and Height Requirements, of the Freeport City Code of 1995, is amended to set 30 feet as the maximum height for structures in the R-1 Residential District.

**SECTION 3.** Chapter V, Section 500.27, Subd. 5(8) of the Freeport City Code of 1995, is amended to set 30 feet as the maximum height for single and two family dwelling and townhomes, and 50 feet as the maximum height for multiple family dwellings in the R-2 Multi-Family Residential District

**SECTION 4.** Chapter V, Section 500.29, Subd. 5(1)(d) of the Freeport City Code of 1995, is amended to set 45 feet as the maximum height for structures on Lots of record as of June 1, 2014 in the C-1 Commercial District.

**SECTION 5.** Chapter V, Section 500.29, Subd. 5(2)(f) of the Freeport City Code of 1995, is amended to set 35 feet as the maximum height for structures on Lots created after June 1, 2014 in the C-1 Commercial District.

**SECTION 6.** Chapter V, Section 500.31, Subd. 5(4) of the Freeport City Code of 1995, is amended to set 30 feet as the maximum height for structures in the C-2 Commercial District.

**SECTION 7.** Chapter V, Section 500 of the Freeport City Code of 1995, is amended to add Section 500.315 establishing regulations governing permitted uses, permitted accessory uses, conditional uses, and lot, yard and height requirements in the C-3 Commercial District.

**SECTION 8.** Chapter V, Section 500.44, Subd. 1 of the Freeport City Code of 1995, is amended to add off street loading and unloading regulations in the C-3 Commercial District.

**SECTION 9.** Chapter V, Section 500.45, Subd. 1(8) of the Freeport City Code of 1995, is amended to add fencing requirements in the C-3 Commercial District.

**SECTION 10.** Effective Date. This Ordinance shall take effect upon its passage and publication of this Official Title and Summary.

A printed copy of the Ordinance is available for inspection by any person at the Office of the City Clerk.

Adopted the City Council of the City of Freeport \_\_\_\_\_ 2016.

\_\_\_\_\_  
Rodney Atkinson, Mayor

ATTEST: \_\_\_\_\_  
Adrianne Hennen,  
City Clerk/Treasurer

Published: Melrose Beacon \_\_\_\_\_, 2016.

# Memo

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From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 6/23/16

Re: Sewer Rates

---

Attached you will find a sewer rate analysis that Joan put together. Joan did a great job at making it easy to read, so let us know if you have any questions before the meeting. Otherwise Joan and I will be going through it more at the meeting.

Joan is currently working on a more thorough analysis to determine the amount the City needs to collect so that the sewer fund starts to accumulate money instead of losing or maintaining.

**City of Freeport  
Sewer Rates Analysis  
June 2016**

	<b>Current Rates</b>	<b>Increase 3%</b>	<b>Increase 6%</b>	<b>Increase 10%</b>	<b>Increase 12%</b>	<b>Increase 15%</b>
<b>Usage</b>						
With Meter (per 1,000 gallons)	1.30	1.34	1.38	1.43	1.46	1.50
Commercial without meter	20.50	21.12	21.73	22.55	22.96	23.58
Residential without meter	22.34	23.01	23.68	24.57	25.02	25.69
<b>Connection</b>						
Commercial, Convenience Store/Car Wash	22.43	23.10	23.78	24.67	25.12	25.79
Commercial, Large Business (e.g. Service station, church)	19.18	19.76	20.33	21.10	21.48	22.06
Commercial, Liquor Stores, On/Off Sale	22.00	22.66	23.32	24.20	24.64	25.30
Commercial, Restaurants	42.64	43.92	45.20	46.90	47.76	49.04
Commercial, Small Business	18.00	18.54	19.08	19.80	20.16	20.70
Residential, Manor Apartments	90.65	93.37	96.09	99.72	101.53	104.25
Residential, Multiple Family (per unit)	31.65	32.60	33.55	34.82	35.45	36.40
Residential, Single Family	15.65	16.12	16.59	17.22	17.53	18.00
School	30.65	31.57	32.49	33.72	34.33	35.25
<b>Other</b>						
Wastewater Bulk Dumping Fee	25.00					
Wastewater Hook-up Charge (per parcel)	1,200.00					
Wastewater Main Stub-out Charge (per parcel)	3,800.00					

Total Annual Billing (usage data from 06-2015 through 05-2016)	79,887.46	82,300.54	84,712.48	87,889.48	89,537.24	91,951.09
Increase from current rates		2,413.08	4,825.02	8,002.02	9,649.78	12,063.63
Family with 2 adults and 2 children (annually)	251.46	259.09	266.65	276.67	281.86	289.47
Increase from current rates		7.63	15.19	25.21	30.40	38.01
Family with 2 adults and 2 children (monthly average)	20.96	21.59	22.22	23.06	23.49	24.12
Increase from current rates		0.64	1.27	2.10	2.53	3.17

# Memo

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From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 6/23/16

Re: Sewer Line Maintenance

---

At the May meeting I presented a proposal from Johnson Jetlines for sewer line cleaning, which I attached again for reference. Council asked what the cost of getting Freeport's own jetter and/or rodder. When speaking with Dave Blommel regarding this, Blommel stated that rodder's are becoming obsolete in the sewer cleaning world and that jetting is your best option.

Here are some quick numbers I received from Shane Smetana at Flexible Pipe Tool Company located in St. Joseph:

- New trailer mounted jetter is \$60,000 to \$70,000
- Used trailer mounted jetter is about half of a new one, so \$30,000 to \$35,000. These are in higher demand and Shane currently has a wait list for used trailer mounted jetters
- New truck mounted jetter is about \$200,000

Is this something Council would like me to continue looking into? Do we still want to consider Johnson Jetline's proposal?





## Contract Agreement

**Contractor:** Johnson Jet-Line, Inc.

**Owner:** City of Freeport, MN

**Project:** Clean and/or Televis the Sanitary Sewer system, approx. 37,000 ft. over a (5) year period as proposed on the map in equal sections.

Prices will be locked in at 2015 price quote for the term. Price quote is attached.

If fuel prices exceed \$4.00/gallon, a **Fuel Surcharge** will be assessed for the amount over the \$4.00/gallon.

**Owner Obligations:** Provide water and dump site. Locate, expose and make manholes accessible.

**Extra:** Root cutting, Tap cutting, & Lift station cleaning @ \$300/hr.

**Johnson Jet-Line, Inc.** will complete each section in a timely manner with the least amount of inconvenience to the City/Public. Also, we will furnish cleaning and/or televising inspection reports in a folder. The inspection video will recorded in your choice of DVD, VHS, USB flash drive, or an External hard drive.

**Please Sign & Return:**

**Contractor:** Johnson Jet-Line, Inc. Signature/Date: \_\_\_\_\_

**Owner:** City of Freeport, MN Signature/Date: \_\_\_\_\_



## Price Quote for: City of Freeport, MN

(Quote Date: August 18th, 2015)

**Project:** Clean and/or Televisе approx. 37,000 feet over 5 years  
Approx. 7,400 ft. /year for the 5 year maintenance plan

<b><u>Clean or Televisе</u></b> -	Approx. 7,400 ft. @ \$0.71/ft.	= \$5,254.00
<b><u>Clean &amp; Televisе</u></b> -	Approx. 7,400 ft. @ \$1.12/ft.	= \$8,288.00
<b><u>Mobilization</u></b> -	(Lump)	= \$250.00

**Extra:** Root cutting, Tap cutting, & Lift station cleaning will be an additional \$300/hour. Unit prices quoted are for pipe sizes up to 12", anything over 12" pipe will be \$0.05/ft. per pipe size increase. If the jetting takes over 3 full passes, heavy cleaning will be charged at the same unit price per foot (up to 3 more passes) until complete or **Directed by the Owner**.

**Note:** Camera operator is NASSCO PACP Certified and will inspect the entire project by NASSCO guidelines. Same segment price will be used if the Owner decides to add on additional lines. Additional services we can provide are: LETS (lateral evaluation television system) camera to launch from mainline into the service lateral up to 160 feet, 2 ft. & 4 ft. CIPP spot repairs, & maintenance programs. Mobilization can be split if work is scheduled with a surrounding town. For being on a contract there will be **no additional charge for emergency calls**.

**Owner Obligations:** Provide solid access, locate, & expose manholes. Provide water, dump site, bond if needed, & sewer bypass pumping if necessary.

**Johnson Jet-Line, Inc.** We will furnish cleaning & televising reports (color with still pictures). Also, the televising video will be in a DVD, VHS, or USB flash drive format of your choice. Prices are only good for **30 days**.

If using our **Quote**, Please **SIGN & FAX** back: **320-965-2309**

**SIGN:** \_\_\_\_\_ **DATE:** \_\_\_\_\_



## **CITY OF FREEPORT**

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112 – FAX 320-836-2116  
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service [www.freeportmn.org](http://www.freeportmn.org)

### **RESOLUTION 2016-06**

#### **RESOLUTION APPOINTING ELECTION JUDGES FOR PRIMARY ELECTION AND GENERAL ELECTION WITHIN THE CITY OF FREEPORT**

WHEREAS, Minnesota Statute 204B.21 requires each municipality to select qualified election judges for each primary and general election conducted within its jurisdiction, and;

WHEREAS, the City of Freeport has received from the Stearns County Auditor a list of persons named by party affiliation as individuals who may have an interest in serving in such a capacity and have added those names to the current poster of past election judges and city staff has assembled a comprehensive list for city council consideration;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FREEPORT THAT the below named individuals are hereby appointed to serve as election judges for the primary election to be held on August 9, 2016 and the general election to be held on November 8, 2016 with an hourly compensation rate to be established as \$14.00 for judge chairs and \$12.00 for judges:

Head Election Judge:

MaryAnn Laing

Election Judges:

Gail Osendorf,  
Laura Hoeschen,  
Joyce Hoeschen,  
Ann Heidgerken,  
Irene Goebel, and  
Adrianna Hennen, Clerk-Treasurer

DATED THIS 28<sup>th</sup> DAY OF JUNE, 2016

Motion by:

Second by:

Council members in favor:

Council members opposed or abstained:

---

Rodney Atkinson, Mayor

ATTEST:

---

Adrianna Hennen, Clerk-Treasurer

The City of Freeport is an Equal Opportunity Provider

# Memo

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From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 6/23/16

Re: Vacant Home Fee

---

As some of you may know or followed in the paper, the City of St. Cloud recently had the conversation regarding implementing a fee on homes and buildings that stand vacant. St. Cloud is implementing a \$2,000 fee for buildings that are vacant due to the amount of work that usually follows with a vacant building, (i.e. cutting grass, public nuisances, moving snow, sending notices, staff time, etc.).

Freeport currently doesn't have too much of a problem with this but we do have a few select properties that something like this could be enforced on. This could also deter people from owning properties and let them deteriorate.

A couple of councilmembers brought up the idea to me so I thought it would be appropriate to at least have a conversation about the idea and see if this is something we want to look into developing.

# Memo

---

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 6/23/16

Re: Initiative Foundation Donation

---

In years past Freeport has donated \$500.00 to the Initiative Foundation. Attached I have a short fact sheet that they provided me with what they do with the donations. Normally, Cities are not allowed to make donations, but this is an exception to that rule; we are legally able to donate to them.

“The Initiative Foundation is certified as a Community Development Financial Institution by the U.S. Department of the Treasury and proudly bears certification from the U.S. Small Business Administration as a Community Advantage Lender. The Foundation meets rigorous national standards established by the Council on Foundations, has attained the highest four-star rating on financial health, accountability and transparency from Charity Navigator and is recognized for meeting standards for accountability and openness through the Charities Review Council”

# if initiative

## FOUNDATION

### FOUNDATION FACTS

**Mission:** To unlock the power of Central Minnesota people to build and sustain thriving communities.

**Key Focus Areas for 2012-2016:**

- Resilient Businesses
- Thriving Communities
- Effective Organizations
- Local Philanthropy
- Grant-making

**History:** Established in 1986 by The McKnight Foundation to address human and economic needs in Central Minnesota. The Foundation is an independent, nonprofit philanthropic organization.

**Activities:**

- Gap lending for new and expanding businesses.
- Grants for community and economic development activities.
- Leadership training to build the capacity of communities.
- Fundraising programs to support the Foundation and increase the level of philanthropy in Central Minnesota.

# IMPACT UPDATE

## Benton County

- 145 grants totaling \$501,385
- 40 loans totaling \$3,304,907
- Created or retained 1,067 jobs
- \$21,655,287 in private leverage

## Kanabec County

- 92 grants totaling \$635,397
- 18 loans totaling \$306,328
- Created or retained 99 jobs
- \$842,850 in private leverage

## Cass County

- 379 grants totaling \$2,175,382
- 15 scholarships totaling \$24,650
- 49 loans totaling \$2,072,214
- Created or retained 377 jobs
- \$13,506,378 in private leverage

## Mille Lacs County

- 226 grants totaling \$1,104,422
- 151 scholarships totaling \$156,289
- 81 loans totaling \$2,549,651
- Created or retained 674 jobs
- \$9,360,956 in private leverage
- *Princeton Economic Development*
- *Onamia Economic Development*
- *Isle Area Community Foundation*

## Chicago County

- 143 grants totaling \$913,634
- 32 loans totaling \$1,732,900
- Created or retained 384 jobs
- \$12,973,518 in private leverage

## Morrison County

- 526 grants totaling \$2,063,781
- 221 scholarships totaling \$267,189
- 84 loans totaling \$4,558,803
- Created or retained 1,493 jobs
- \$49,397,680 in private leverage
- *Morrison County Area Foundation*
- *Shawn Gritner Memorial Scholarship Fund*

## Crow Wing County

- 643 grants totaling \$3,786,470
- 12 scholarships totaling \$13,550
- 162 loans totaling \$7,025,000
- Created or retained 1,713 jobs
- \$35,624,276 in private leverage
- *Betty Ford Menzel Scholarship Fund*

## Pine County

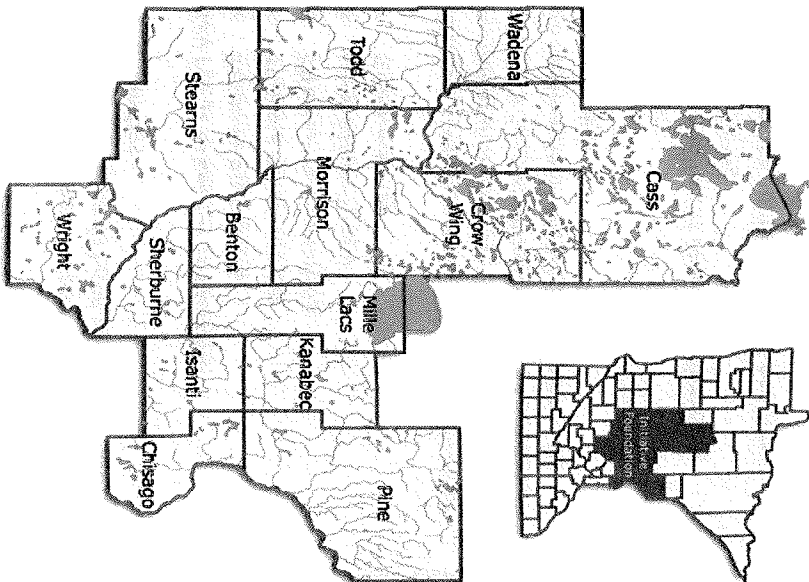
- 243 grants totaling \$1,209,332
- 39 loans totaling \$1,980,090
- Created or retained 573 jobs
- \$10,408,776 in private leverage
- *Greater Pine Area Endowment*

## Isanti County

- 246 grants totaling \$883,151
- 42 loans totaling \$2,335,000
- Created or retained 338 jobs
- \$18,922,116 in private leverage

## Sherburne County

- 345 grants totaling \$1,328,087
- 314 scholarships totaling \$255,975
- 50 loans totaling \$3,161,050
- Created or retained 497 jobs
- \$19,830,5020,480,505 in private leverage
- *Three Rivers Community Foundation*



### Stearns County

- 1,049 grants totaling \$6,219,205
- 4 scholarships totaling \$2,000
- 165 loans totaling \$10,960,252
- Created or retained 2,455 jobs
- \$54,352,273 in private leverage

### Wadena County

- 193 grants totaling \$3,646,243
- 75 loans totaling \$2,962,940
- Created or retained 955 jobs
- \$22,811,992 in private leverage

*Menhaga ED Loan Fund*

### Todd County

- 344 grants totaling \$1,683,065
- 145 scholarships totaling \$81,402
- 67 loans totaling \$1,679,759
- Created or retained 868 jobs
- \$8,126,725 in private leverage

*Todd-Wadena ED Loan Fund Staples Community Foundation*

### Wright County

- 262 grants totaling \$1,374,057
- 66 loans totaling \$4,145,429
- Created or retained 1,048 jobs
- \$26,410,635 in private leverage

## REGIONAL IMPACT

Since inception, the Initiative Foundation has:

- Made 5,155 grants totaling \$30.4 million
- Awarded 862 scholarships totaling \$785,222
- Made 970 loans totaling \$48.8 million
- Leveraged more than \$304.8 million in private business investment
- Created or retained more than 12,634 jobs

During the same timeframe the Foundation has provided training and assistance to ...

- 3,193 people (104 communities) through the Thriving Communities Initiative including community and economic developing programming and the Community of Leaders (COL) program;
- 1,869 people (494 nonprofit organizations) through the Thriving Organizations Partnership program;
- 1,587 people (224 lake associations) through the Healthy Lakes and Rivers Partnership program;
- 1,412 people (in communities in all 14 counties) through our Early Childhood Initiative, including literacy and school readiness, support for children and families with an incarcerated parent (Inside-Out Connections), and Early Childhood Dental Networks programs.

Initiative Foundation

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