



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112 – FAX 320-836-2116
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

August 30, 2016, 2016 - Regular Meeting Agenda
Freeport City Hall - 7:00 pm

Call to Order

- I. Approve Agenda – *Motion to approve*
- II. Public Hearing – Matt Imdieke Rezoning Request (32-35)
- III. Open Public Forum
- IV. Consent Agenda – *Motion to approve*
 - a. Claims 2444 – 2480 (*1-10*)
 - b. July 26, 2016 Meeting Minutes (*11-13*)
 - c. CentraCare Gambling Permit (*14*)
 - d. Rec Club 3.2 Temp Liquor License (Kickball Tournament) (*15*)
 - e. Rec Club 3.2 Temp Liquor License (Fall Fest OK Race) (*16*)
- V. Reports
 - a. Deputy Treasurer Report (N/A)
 - b. Public Works Report (*17-20*)
 - c. Engineer Report (N/A)
 - d. Attorney Report (*21*)
 - e. Fire Department Report
- VI. Old Business
 - a. Harold Fleegal Property (*22*)
 - b. Water Tower Fee (*23-31*)
- VII. New Business
 - a. Matt Imdieke Rezoning Request (*32-35*)
 - b. 2017 Preliminary Budget (*36-57*)
 - c. CD Transfers (*58-64*)
- VIII. Adjourn

Next meeting: September 27, 2016

08/11/16
09:34:18

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 8/16

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Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2444		15 ALBANY MUTUAL TELEPHONE	273.66					
	10246863	08/01/16 836-2411/2413	73.47			225 42200	320	10100
	10247255	08/01/16 836-7158	39.35			101 41000	320	10100
	10247027	08/01/16 836-2685	19.20*			601 43225	320	10100
	10247027	08/01/16 836-2685	19.19			602 43250	320	10100
	10246720	08/01/16 836-2116	69.87			101 41000	320	10100
	10246719	08/01/16 836-2112	52.58			101 41000	320	10100
		Total for Vendor:	273.66					
2445		25 AMERIPRIDE LINEN & APPAREL	50.55					
	2200807239	07/22/16 Monthly rug service	50.55			101 41000	410	10100
		Total for Vendor:	50.55					
2446		70 CENTERPOINT ENERGY	35.80					
	07/22/16	Maintenance bldg	17.86			101 43100	382	10100
	07/22/16	Fire hall	17.94			225 42200	382	10100
		Total for Vendor:	35.80					
2447		76 CENTRAL MINNESOTA CREDIT UNION	999.94					
	07/31/16	Dept of Labor bldg permit surc	570.90*			101 42050	436	10100
	07/31/16	Stearns Cnty Beacon fees	1.90			101 41000	433	10100
	07/31/16	USPS - UB postage	136.00			602 43250	200	10100
	07/31/16	Spaeth - mulch	99.39			101 45200	260	10100
	07/31/16	USPS - water samples	19.85			601 43225	200	10100
	07/31/16	USPS - general postage	94.00			101 41000	200	10100
	07/31/16	LMC conf hotel - parking credi	-58.00			101 41400	330	10100
	07/31/16	John Wiese - F350 repair	135.90*			101 43100	401	10100
		Total for Vendor:	999.94					
2448		636 DHIA LABORATORIES	148.00					
	51628	07/05/16 Discharge 618119	74.00			602 43250	460	10100
	51629	07/05/16 Discharge 618120	74.00			602 43250	460	10100
		Total for Vendor:	148.00					

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Claim/	Check	Vendor #/Name/	Document \$/	Disc \$					Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
2449		145 FINKEN WATER CENTERS	23.00						
	4150712	08/01/16 Water softener rental	15.00			101 41000	410	10100	
	4150722	08/01/16 Maint water cooler	8.00			101 43100	410	10100	
		Total for Vendor:	23.00						
2450		387 RAHNS OIL & PROPANE, INC	420.49						
	91045	07/31/16 Fire dept fuel	77.98			225 42200	215	10100	
	91045	07/31/16 Public Works fuel	310.47			101 43100	215	10100	
	91045	07/31/16 EDA food	32.04			300 46500	210	10100	
		Total for Vendor:	420.49						
2451		437 STAR PUBLICATIONS LLC	206.21						
	153095	07/29/16 Notice of candidate filings	60.44*			101 41450	350	10100	
	153095	07/29/16 Notice of public hearing	39.11			101 41000	350	10100	
	153095	07/29/16 Notice of primary election	53.33*			101 41450	350	10100	
	153095	07/29/16 Notice of primary election	53.33*			101 41450	350	10100	
		Total for Vendor:	206.21						
2452		510 VERIZON WIRELESS	58.86						
	9769630097	08/01/16 Cell phone - Aug	58.86			101 43100	320	10100	
		Total for Vendor:	58.86						
2453		525 XCEL ENERGY	2,168.18						
	509496193	07/20/16 Water tower	131.39			601 43225	381	10100	
	511371629	08/03/16 Street lights	694.95			101 43160	381	10100	
	511107530	08/02/16 302188142	145.66			601 43225	381	10100	
	511107530	08/02/16 302252262	71.41			101 43160	381	10100	
	511107530	08/02/16 302290398	111.74			101 41000	381	10100	
	511107530	08/02/16 302679657	47.10			101 43100	381	10100	
	511107530	08/02/16 302700297	25.41			602 43250	381	10100	
	511107530	08/02/16 302947044	141.67			601 43225	381	10100	
	511107530	08/02/16 303193187	32.47			602 43250	381	10100	
	511107530	08/02/16 303616049	66.93			225 42200	381	10100	
	511107530	08/02/16 303936749	38.43			101 43160	381	10100	
	511107530	08/02/16 303956738	412.08			101 43160	381	10100	
	511107530	08/02/16 303963984	188.96			101 43160	381	10100	

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	511107530	08/02/16 303985901	29.23			101 43160	381	10100
	511107530	08/02/16 304083816	12.94			101 43160	381	10100
	511107530	08/02/16 304098414	17.81			602 43250	381	10100
		Total for Vendor:	2,168.18					
		# of Claims	10	Total:				4,384.69

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2454		617 ADRIANNA HENNEN	38.64					
	08/09/16	Primary election mileage	38.64			101 41450	335	10100
		Total for Vendor:	38.64					
2455		706 ANN HEIDGERKEN	29.44					
	08/01/16	Primary elect training mileage	29.44			101 41450	335	10100
		Total for Vendor:	29.44					
2456		71 CENTRACARE HEALTH	470.00					
	C102184753 08/02/16	Freeport Fire physicals	470.00*			225 42200	333	10100
		Total for Vendor:	470.00					
2457		544 COMPUTER HELP SERVICES	150.00					
	2544 08/03/16	Server motherboard issue	150.00			101 41000	300	10100
		Total for Vendor:	150.00					
2458		107 DANNY'S DISPOSAL & RECYCLING,	209.30					
	08/01/16	Maintenance bldg	179.89			101 43100	383	10100
	08/01/16	Fire hall	29.41*			225 42200	383	10100
		Total for Vendor:	209.30					
2459		123 DYMOKE LAW OFFICE, P.A.	682.00					
	08/01/16	Zoning	165.00*			101 41000	302	10100
	08/01/16	Nuisance property	352.00*			101 41000	302	10100
	08/01/16	Liquor license	55.00*			101 41000	302	10100
	08/01/16	Council meeting	110.00*			101 41000	302	10100
		Total for Vendor:	682.00					
2460		129 EHLERS & ASSOCIATES, INC.	400.00					
	71088 08/05/16	2016 disclosure reporting	400.00			101 41000	300	10100
		Total for Vendor:	400.00					
2461		641 FREEPORT ELECTRIC, INC.	398.47					
	1195 08/13/16	Replace park bathroom lights	398.47*			101 45200	220	10100
		Total for Vendor:	398.47					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2462		155 FREEPORT FARM CENTER, INC	180.08					
	96224 07/29/16	MF3900 mower belt repair	124.55*			101 45200	220	10100
	W13095 08/05/16	MF1528 sharpen mower blades	55.53*			101 45200	220	10100
		Total for Vendor:	180.08					
2463		167 GAIL OSENDORF	32.20					
	06/30/16	Primary elect training mileage	32.20			101 41450	335	10100
		Total for Vendor:	32.20					
2464		174 GOPHER STATE ONE CALL, INC.	1.35					
	6070375 07/31/16	1 email ticket	0.68*			601 43225	300	10100
	6070375 07/31/16	1 email ticket	0.67*			602 43250	300	10100
		Total for Vendor:	1.35					
2465		184 HACH COMPANY	68.70					
	10020787 07/18/16	Fluoride RGT, accuvac 25pk	68.70			601 43225	210	10100
		Total for Vendor:	68.70					
2466		195 HENRYS WATERWORKS, INC.	89.20					
	18591 08/15/16	Thread curb box repair couplin	73.65			601 43225	220	10100
	18591 08/15/16	Shi pping/handling	15.55			601 43225	220	10100
		Total for Vendor:	89.20					
2467		201 HOESCHEN AUTO	433.14					
	41444 07/26/16	Left rear caliper	109.78*			101 43100	401	10100
	41444 07/26/16	Right rear caliper	109.78*			101 43100	401	10100
	41444 07/26/16	Rear brake pads	63.91*			101 43100	401	10100
	41444 07/26/16	Brake lube & brake quiet	2.75*			101 43100	401	10100
	41444 07/26/16	Brake fluid 32 oz DOT 3	3.99*			101 43100	401	10100
	41444 07/26/16	Labor	139.91*			101 43100	401	10100
	41444 07/26/16	Hazmat	0.87*			101 43100	401	10100
	41444 07/26/16	Supplies	2.15*			101 43100	401	10100
		Total for Vendor:	433.14					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2468		569 IRENE GOEBEL	28.75					
	07/14/16	Primary elect training mileage	28.75			101 41450	335	10100
		Total for Vendor:	28.75					
2469		219 JOANN TIMP	180.00					
	08/22/16	5 cleanings 7/25/16-8/22/16	180.00			101 41000	300	10100
		Total for Vendor:	180.00					
2470		225 JOHN GILK	28.09					
	07/12/16	Meals Stearns Co Chiefs meetin	28.09			225 42200	335	10100
		Total for Vendor:	28.09					
2471		269 MARCO, INC.	316.95					
	311267850 08/16/16	Contract pmt thru 12/10/16	301.95			101 41000	410	10100
	311267850 08/16/16	Supply freight	15.00			101 41000	210	10100
		Total for Vendor:	316.95					
2472		274 MARY ANN LAING	100.05					
	07/26/16	Primary elect training mileage	100.05			101 41450	335	10100
		Total for Vendor:	100.05					
2473		309 MINNESOTA LIFE INSURANCE CO.	3.70					
	07/14/16	Goebel	1.70			101 43000	131	10100
	07/14/16	Hennen	2.00			101 41400	131	10100
		Total for Vendor:	3.70					
2474		377 PREFERRED CONTROLS CORP.	525.84					
	2645 08/18/16	Troubleshoot & fix SCADA syste	430.50*			601 43225	300	10100
	2645 08/18/16	Travel time	73.50*			601 43225	300	10100
	2645 08/18/16	Mileage	21.84*			601 43225	300	10100
		Total for Vendor:	525.84					
2475		385 QUILL	208.53					
	8104461 08/09/16	Garbage bags	103.58			101 43100	210	10100
	8104461 08/09/16	1/3 cut letter size folders	16.99			101 41000	210	10100
	8104461 08/09/16	Toilet paper for ball park	47.99			101 45200	210	10100

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		8146647 08/10/16 Ledger size paper	16.99			101 41000	210	10100
		8146647 08/10/16 Paper plates	16.99			101 41000	210	10100
		8146647 08/10/16 Handling	5.99			101 41000	210	10100
		Total for Vendor:	208.53					
2476		444 STEARNS CO. HIGHWAY	5,327.68					
		195-2016 08/09/16 Hwy sealcoat work thru 8/2/1	5,608.08*			417 43100	225	10100
		195-2016 08/09/16 Less 5% retainage	-280.40*			417 43100	225	10100
		Total for Vendor:	5,327.68					
2477		450 STEARNS COUNTY RECORDER	138.00					
		08/25/16 3 Sacred Heart gym easements	138.00*			101 41800	429	10100
		Total for Vendor:	138.00					
2478		463 TEAM LABORATORY CHEMICAL CORP.	1,263.22					
		INV0002809 08/04/16 Aquatic weed killer	790.00*			602 43250	210	10100
		INV0002809 08/04/16 Terra Plus herbicide	425.00*			101 45200	220	10100
		INV0002809 08/04/16 Reward MN gross sales fee	4.35*			602 43250	210	10100
		INV0002809 08/04/16 Reward Accra surcharge	2.37*			602 43250	210	10100
		INV0002809 08/04/16 Freight	26.98*			602 43250	210	10100
		INV0002809 08/04/16 Freight	14.52*			101 45200	220	10100
		Total for Vendor:	1,263.22					
2479		567 TRI-STATE PUMP & CONTROL INC	2,312.79					
		437796 07/20/16 Annual inspect 3 lift stations	1,050.00*			602 43250	300	10100
		437796 07/20/16 Bulb, 25 watt, 130V	12.35*			602 43250	300	10100
		437842 08/01/16 Relay, alternating, 120V	101.94*			602 43250	300	10100
		437842 08/01/16 Capacitor kit	294.00*			602 43250	300	10100
		437842 08/01/16 Labor in field	225.00*			602 43250	300	10100
		437842 08/01/16 Shipping charge	23.00*			602 43250	300	10100
		437850 08/01/16 Capacitor kit	294.00*			602 43250	300	10100
		437850 08/01/16 Shipping charge	12.50*			602 43250	300	10100
		437850 08/01/16 Labor in field	300.00*			602 43250	300	10100
		Total for Vendor:	2,312.79					

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Cl ai m/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2480		525 XCEL ENERGY	134.62					
	513251541	08/18/16 Water tower	134.62			601 43225	381	10100
		Total for Vendor:	134.62					
		# of Claims	27	Total :	13,750.74			

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CITY OF FREEPORT
Liability Check Detail

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Liability Check 19151 BLUE CROSS BLUE SHIELD 1416.87

Check #	Employee	Pay Date	Empl. Amount	Empr. Amount	Total Amount
-89248	Goebel, Loren C.	07/29/16	193.68	375.00	568.68
-89255	Goebel, Loren C.	07/13/16	193.68	375.00	568.68
-89263	Goebel, Loren C.	06/29/16	0.00	0.00	0.00
-89245	Hennen, Adrianna M.	07/29/16	0.00	0.01	0.01
-89247	Hennen, Adrianna M.	07/29/16	0.00	139.75	139.75
-89254	Hennen, Adrianna M.	07/13/16	0.00	139.75	139.75
-89262	Hennen, Adrianna M.	06/29/16	0.00	0.00	0.00
Total Detail:		7	387.36	1029.51	1416.87

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CITY OF FREEPORT
Liability Check Detail

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Liability Check 19188 BLUE CROSS BLUE SHIELD 1416.87

Check #	Employee	Pay Date	Empl. Amount	Empr. Amount	Total Amount
-89234	Goebel, Loren C.	08/24/16	193.68	375.00	568.68
-89240	Goebel, Loren C.	08/10/16	193.68	375.00	568.68
-89233	Hennen, Adrianna M.	08/24/16	0.00	139.76	139.76
-89239	Hennen, Adrianna M.	08/10/16	0.00	139.75	139.75
Total Detail:		4	387.36	1029.51	1416.87



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112 – FAX 320-836-2116
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

July 21, 2016 – Meeting Minutes

A special meeting of the Freeport City Council was convened at 7:00pm by Mayor Rodney Atkinson with Councilmembers, Ken Goebel, Tim Hennen, Mike Eveslage and Ben Ettle present.

Staff in attendance: Clerk-Treasurer Adrianna Hennen, Deputy Treasurer Joan Wall, City Attorney Scott Dymoke, City Engineer Dave Blommel, Public Works Director Loren Goebel, and Maintenance Assistant Vernon Fuchs

Others in attendance:

Andrea Ramacher (720 1st Ave N)
Al Williams (308 2nd Ave NW)

Thomas Czeck (121 1st Ave N)
Gene Glass (212 9th St SE)

Approve Agenda

Eveslage moved, seconded by K. Goebel to approve the agenda. Motion carried 5-0.

Public Hearing – Freeport Veterinary Service Inc. Variance Request

Council began discussion trying to visualize where Czeck was hoping to place his sign. Atkinson finally stated that the business is just down the street, it might be easier to go look at it in person. The entire council, staff and attendants walked to Freeport Vet Service. Council members held up the sign while others looked from different angles to determine if it would visually impair any drivers. The meeting then moved back to the council chambers and resumed. Council stated they could agree to allow the sign to line up with the most North window on the East side of the building, or approximately 19 feet from the North sidewalk, and 6 feet from the East sidewalk. Czeck stated that he would be happy with that decision.

Open Public Forum

No comment was given

Consent Agenda

Ettle moved, seconded by T. Hennen to approve the consent agenda. Motion carried 5-0.

Reports

Deputy Treasurer Report

Public Works Report

L. Goebel stated that the lights in the Lions Park bathrooms are currently on sensors, but most of the sensors aren't working. L. Goebel asked if council wanted to have new sensors put in or light switches. Council agreed to replace the sensors.

Engineer Report

Before the council meeting, Blommel, T. Hennen, Atkinson, Neil Middendorf met on Industrial Dr. to assess the road and drainage issues. Blommel stated that it was evident there was a lot of overgrown vegetation that was preventing adequate water drainage from the area. Council asked Blommel if they should hold off on redoing the road until all of the vegetation was removed to see how that addresses the drainage, first. Blommel thought that would be a good idea since that may change how they plan to redo the road. T. Hennen moved to defer Industrial Park road project until drainage is resolved, seconded by Eveslage. Motion carried 5-0. Council gave L. Goebel direction to hire someone to remove the vegetation and dirt/sand from the ditches.

Attorney Report

No discussion was had.

Fire Department Report

No report was given.

Old Business

Water Tower Fee

Atkinson stated that to move forward with researching alternatives to the water tower fee, council has to determine if they want to remain with the first intended plan of paying the bond off early or to have the bond last its entire life until 2052. Atkinson stated there is no reason to have any more discussions regarding the water tower fee if the council decides they still intend to pay the bond off early. Atkinson stated he envisions the water tower fee being based off usage instead of a flat fee for everyone; that an elderly single person should not be paying the same as a family of five. K. Goebel stated that it was set up this way to so that people with wells would be paying a water tower fee for fire protection. Atkinson stated that wasn't what council was there to decide that night, but instead decided if they want to pay the bond off early or not, because if they do want to pay it off early, no more discussion needs to be had. T. Hennen moved to not pay off the bond early, but instead pay it off 2052 as the bond schedule shows, seconded by Ettle. A roll call vote was requested: Atkinson-yes, Ettle-yes, Eveslage-yes, K. Goebel-yes, and T. Hennen-yes. Motion carried 5-0. Motion carried 5-0.

New Business

Resolution 2016-07 – Freeport Veterinary Service Inc. Variance Request

K. Goebel moved to approve the variance request with the condition that the sign will be placed 19ft from the North sidewalk, or up to the edge of the window, and 6ft from the East sidewalk, seconded by Eveslage. A roll call vote was requested: Atkinson-yes, Ettle-yes, Eveslage-yes, K. Goebel-yes, and T. Hennen-yes.

Fleegal Property Abatement Options

Council asked if anyone knew what Fleegal's intentions were with the property in the future. A. Hennen stated she had sent a letter previously asking what Fleegal's intentions were and she had not heard back from Fleegal. Council agreed that staff should start by sending Fleegal a letter stating which maintenance ordinances lines he is in violation of and requesting his presence at the next Council meeting to ask him what his intentions are moving forward with the property. A. Hennen stated she would take care of that.

New Zoning Law

Dymoke explained that there was a new law passed by legislature that requires cities to allow temporary dwellings for sick family members. The City is allowed to pass an ordinance to opt out of the requirement. Eveslage moved to opt out of new law that requires cities to allow temporary dwellings for sick family

members, seconded by K. Goebel. A roll call vote was requested: Atkinson-yes, Ettle-yes, Eveslage-yes, K. Goebel-yes, and T. Hennen-yes.

Adjourn

Ettle moved to adjourn at 8:36pm seconded by T. Hennen. Motion carried 5-0.

Mayor, Rodney Atkinson

City Clerk-Treasurer, Adrianna Hennen

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: CentraCare Health Melrose

Previous Gambling Permit Number: X-35246-15-005

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: 41-1865315

Mailing Address: 525 Main Street West

City: Melrose State: MN Zip: 56352 County: Stearns

Name of Chief Executive Officer (CEO): Gerry Gilbertson

Daytime Phone: 320-256-4231 Email: gilbertsong@centracare.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Freeport Community Center

Address (do not use P.O. box): 307 7th Street SE

City or Township: Freeport Zip: 56331 County: Stearns

Date(s) of activity (for raffles, indicate the date of the drawing): October 15, 2016

Check each type of gambling activity that your organization will conduct:

☐ Bingo* ☐ Paddlewheels* ☐ Pull-Tabs* ☐ Tipboards*
☒ Raffle (total value of raffle prizes awarded for the calendar year: \$ 2,500.00)

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

\$ 15.00

3.2 Malt Liquor
"ON SALE" LICENSE

No. 2016-03

License is hereby Granted to:
Freeport Softball Club Inc.

TO SELL AT RETAIL

3.2 Malt Liquors

FOR CONSUMPTION ON THE PREMISES LOCATED AT

205 7th Street SE
IN THE City OF Freeport COUNTY OF Stearns

FOR THE PERIOD COMMENCING
September 17 YEAR 2015 AND TERMINATING September 17 YEAR 2016 AT MIDNIGHT.

This license is granted pursuant to application and payment of fee therefore and is subject to all the provisions and conditions of the laws of the state and of the federal government pertaining to such sale; and is revocable for the violation thereof; Not transferable.

WITNESS THE GOVERNING BODY of the City of Freeport and the seal thereof this 30th day of August year 2016.

Attest: _____
Signature Title

Adrianna Hennen, Clerk-Treasurer

Seal

\$ 15.00

3.2 Malt Liquor
"ON SALE" LICENSE

No. 2016-02

License is hereby Granted to:
Freeport Softball Club Inc.

TO SELL AT RETAIL

3.2 Malt Liquors

FOR CONSUMPTION ON THE PREMISES LOCATED AT

125 Main Street East
IN THE City OF Freeport COUNTY OF Stearns

FOR THE PERIOD COMMENCING
September 24 YEAR 2016 AND TERMINATING September 24 YEAR 2016 AT MIDNIGHT.

This license is granted pursuant to application and payment of fee therefore and is subject to all the provisions and conditions of the laws of the state and of the federal government pertaining to such sale; and is revocable for the violation thereof; Not transferable.

WITNESS THE GOVERNING BODY of the City of Freeport and the seal thereof this 30th day of August year 2016.

Attest: _____
Signature Title

Adrianna Hennen, Clerk-Treasurer

Seal

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 8/24/16

Re: Public Works Report

Industrial Park

Loren talked to Carr's Tree Service regarding the holding pond in Industrial park and getting that cleaned out. Carr's would go in and grind all of the trees and vegetation out. They charge \$200/hour and estimate that it would take somewhere between 25 and 30 hours to complete. Carr's stated they would do this after it has frozen. The other option would be to have Butch Thull do it who has also cleaned out the ditches in the industrial park as well.

Stone "Welcome to Freeport" Sign

It was recently discovered that there is a large chunk broken on the stone sign that sits near the softball park on the south side of town. Loren spoke with the company that made the sign and he stated that the City could buy a new leg for approximately \$1,500 or he would come and epoxy the area free of charge.

Job Duty	Date	Initial
Did well house, water tower, 1.5 ft stations, pond checks	7/21/16	LG
did water sampling, worked on 1.5 ft station 2 pump 2	"	LG
kept kicking out called Tri state they stopped out &	"	LG
had to change a starter + relay, mowed lawn, cleaned	"	LG
at the lions park.	"	LG
Did well house, water tower, pond checks, put bugs in	7/22/16	LG
all 3 ponds, put degreaser in 1.5 ft station 2, mowed lawn	"	LG
cleaned at shop	"	LG
Did well house, water tower, pond checks, did garbages uptown	7/23/16	LG
Did well house, water tower, pond checks	7/24/16	LG
Did well house, water tower, pond checks, 1.5 ft station checks	7/25/16	LG
& water sampling, checked house for sump pump hookup	"	LG
mowed lawn, pulled weeds at ponds, cleaned shop	"	LG
and Did well house, water tower, pond checks, mowed	7/26/16	LG
lawn, Grated Mike R. Driveway (City right of way) pulled weeds		LG
Flushed hydrants - council meeting (LG)		LG/ME
Did well house, water tower pond checks, cleaned	7/27/16	LG
shop, mowed by shop, fixed hose for Floride pump at Well house 2	"	LG
Finished Flushing hydrants	7/28/16	LG/ME
Did well house, water tower, pond checks, 1.5 ft station	"	LG
& did water sampling, met with Brian from Holdinford	"	LG
did well house, water tower, pond checks, put bugs in ponds	7/29/16	LG
Trimmed hedges on 2nd st NE house #204, brought lawn	"	LG/ME
mower to B Farm center belt broke.	"	LG
Did well house, pond water tower checks	7/30/16	LG
Did well house, pond, water tower checks	7/31/16	LG
Flushed sanitary line behind bank to Minnesota Maint to clear	"	LG/TH
out line	"	LG/TH
Did well house, water tower, pond, 1.5 ft station checks,	^{TRC} 8/1/16	LG
Tricity pumps were here to replace component at 1.5 ft station 2	"	LG
helped Adri get voting equipment set up, mowed lawn	"	LG
Did well checks, water tower, pond checks, did monthly Floride	^{TRC} 8/2/16	LG
reports, mowed lawn	"	
Did well house, water tower, pond checks, took old meter out of	^{Wed} 8/3/16	LG
creamery + left new one there for ellinson to put in., worked	"	LG
on end of storm drain for 2nd st SE, mowed lawn	"	LG

Dymoke Law Office, P.A.

300 Riverside Avenue NW

Melrose, Minnesota 56352

Telephone (320) 256-4205

Fax (320) 256-7201

August 23, 2016

Adrianna Hennen
City of Freeport
125 Main Street East
Freeport, MN 56331

BY ELECTRONIC MAIL

Re: Monthly Legal Report

Dear Ms. Hennen:

During the period from July 19, 2016 through August 23, 2016, we have given significant attention to the following projects on behalf of the City of Freeport:

- Zoning Ordinance
Reviewed request for construction of multi-family housing project in R-1 District. Prepared opinion confirming that multi-family housing structures are not permitted in the R-1 District, and that rezoning the proposed development site would be spot zoning.
- Zoning Ordinance
Prepared proposed ordinance opting out of state Granny pod requirements.

Respectfully submitted,
Dymoke Law Office, P.A.

by Scott E. Dymoke

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 8/24/16

Re: 605 1st Ave N (Fleegal Property)

After the last council meeting, I sent a letter stating the areas Fleegal's house was in violation of and requesting his presence at the next meeting. I spoke with him on Monday, August 22nd and he stated he was getting estimates to have it repaired and estimates to have it torn down. He was also planning on attending the council meeting to discuss.

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 8/24/16

Re: Water Tower Fee

Attached are the spreadsheets from the August 23rd Special meeting. For the meeting, we will have “scenarios” that will show what a few different types of residents’ bill will look like if we change to a usage based water tower fee.

excess collection				old net d/s			
	bal 1/2/16 ***	interest .85%	reduction	debt service	reduction	fee	
9/1/2016	\$ 337,000.00	\$ 1,909.48	\$ 10,600.00				
9/1/2017	\$ 328,309.48	\$ 2,790.63	\$ 10,600.00	\$ 50,690.19	\$ 10,600.00	\$ 40,090.19	
9/1/2018	\$ 320,500.11	\$ 2,724.25	\$ 10,600.00	\$ 50,120.00	\$ 10,600.00	\$ 39,520.00	
	\$ 312,624.36	\$ 2,657.31	\$ 10,600.00	\$ 50,620.00	\$ 10,600.00	\$ 40,020.00	
	\$ 304,681.66	\$ 2,589.79	\$ 10,600.00	\$ 50,100.00	\$ 10,600.00	\$ 39,500.00	
9/1/2021	\$ 296,671.46	\$ 2,521.71	\$ 10,600.00	\$ 50,644.60	\$ 10,600.00	\$ 40,044.60	
	\$ 288,593.17	\$ 2,453.04	\$ 10,600.00	\$ 50,040.00	\$ 10,600.00	\$ 39,440.00	
	\$ 280,446.21	\$ 2,383.79	\$ 10,600.00	\$ 50,500.00	\$ 10,600.00	\$ 39,900.00	
9/1/2024	\$ 272,230.00	\$ 2,313.96	\$ 10,600.00	\$ 49,940.00	\$ 10,600.00	\$ 39,340.00	
	\$ 263,943.96	\$ 2,243.52	\$ 10,600.00	\$ 50,438.58	\$ 10,600.00	\$ 39,838.58	
	\$ 255,587.48	\$ 2,172.49	\$ 10,600.00	\$ 49,800.00	\$ 10,600.00	\$ 39,200.00	
9/1/2027	\$ 247,159.97	\$ 2,100.86	\$ 10,600.00	\$ 50,220.00	\$ 10,600.00	\$ 39,620.00	
	\$ 238,660.83	\$ 2,028.62	\$ 10,600.00	\$ 50,620.00	\$ 10,600.00	\$ 40,020.00	
	\$ 230,089.45	\$ 1,955.76	\$ 10,600.00	\$ 50,052.05	\$ 10,600.00	\$ 39,452.05	
9/1/2030	\$ 221,445.21	\$ 1,882.28	\$ 10,600.00	\$ 50,380.00	\$ 10,600.00	\$ 39,780.00	
	\$ 212,727.49	\$ 1,808.18	\$ 10,600.00	\$ 50,740.00	\$ 10,600.00	\$ 40,140.00	
	\$ 203,935.68	\$ 1,733.45	\$ 10,600.00	\$ 50,080.00	\$ 10,600.00	\$ 39,480.00	
	\$ 195,069.13	\$ 1,658.09	\$ 10,600.00	\$ 50,464.99	\$ 10,600.00	\$ 39,864.99	
	\$ 186,127.22	\$ 1,582.08	\$ 10,600.00	\$ 49,740.00	\$ 10,600.00	\$ 39,140.00	
9/1/2035	\$ 177,109.30	\$ 1,505.43	\$ 10,600.00	\$ 50,060.00	\$ 10,600.00	\$ 39,460.00	
	\$ 168,014.73	\$ 1,428.13	\$ 10,600.00	\$ 50,360.00	\$ 10,600.00	\$ 39,760.00	
	\$ 158,842.85	\$ 1,350.16	\$ 10,600.00	\$ 50,677.37	\$ 10,600.00	\$ 40,077.37	
	\$ 149,593.02	\$ 1,271.54	\$ 10,600.00	\$ 49,900.00	\$ 10,600.00	\$ 39,300.00	
	\$ 140,264.56	\$ 1,192.25	\$ 10,600.00	\$ 50,160.00	\$ 10,600.00	\$ 39,560.00	
9/1/2040	\$ 130,856.81	\$ 1,112.28	\$ 10,600.00	\$ 50,400.00	\$ 10,600.00	\$ 39,800.00	
	\$ 121,369.09	\$ 1,031.64	\$ 10,600.00	\$ 50,649.10	\$ 10,600.00	\$ 40,049.10	
	\$ 111,800.73	\$ 950.31	\$ 10,600.00	\$ 49,820.00	\$ 10,600.00	\$ 39,220.00	
	\$ 102,151.03	\$ 868.28	\$ 10,600.00	\$ 50,020.00	\$ 10,600.00	\$ 39,420.00	
	\$ 92,419.32	\$ 785.56	\$ 10,600.00	\$ 50,200.00	\$ 10,600.00	\$ 39,600.00	
9/1/2045	\$ 82,604.88	\$ 702.14	\$ 10,600.00	\$ 50,380.16	\$ 10,600.00	\$ 39,780.16	
	\$ 72,707.02	\$ 618.01	\$ 10,600.00	\$ 50,500.00	\$ 10,600.00	\$ 39,900.00	
	\$ 62,725.03	\$ 533.16	\$ 10,600.00	\$ 50,620.00	\$ 10,600.00	\$ 40,020.00	
	\$ 52,658.20	\$ 447.59	\$ 10,600.00	\$ 50,720.00	\$ 10,600.00	\$ 40,120.00	
	\$ 42,505.79	\$ 361.30	\$ 10,600.00	\$ 49,810.41	\$ 10,600.00	\$ 39,210.41	
9/1/2050	\$ 32,267.09	\$ 274.27	\$ 10,600.00	\$ 49,880.00	\$ 10,600.00	\$ 39,280.00	
9/1/2051	\$ 21,941.36	\$ 186.50	\$ 10,600.00	\$ 49,940.00	\$ 10,600.00	\$ 39,340.00	
9/1/2052	\$ 11,527.86	\$ 97.99	\$ 10,600.00	\$ 49,980.00	\$ 10,600.00	\$ 39,380.00	
	\$ 1,025.85	\$ 8.72		\$ 1,809,267.45			

notes verify

\$337,000 is balance as of 1/1/16

what (are/will be) tower receipts from 1/1/16 thru 8/30/16

interest of \$1,909.48 on 9/1/16 is .85% * 2/3 of a year

number of connections	260	260	260
gallons sold last year	13,787,992	13,787,992	14,000,000
fire units	294	299	294

% fire	% usage	flat rate/ month	usage /1000 gal
0	100	\$0.00	\$2.88
25	75	\$2.81	\$2.16
33	67	\$3.71	\$1.93
50	50	\$5.62	\$1.44
67	33	\$7.53	\$0.95
75	25	\$8.43	\$0.72
100	0	\$11.24	\$0.00

number of connections	260
gallons sold last year	13,787,992
fire units	294
% fire	25
% water usage	75
bond amount	\$ 1,809,267
interest rate	2%

260 water connections		bond include interest		
			\$ 1,809,267.00	\$ 1,809,267.00
13,787,992 gallons billed		time years	payment	
294 fire connections		36	\$50,257	
25 fire%(sheet1)				
75 water use %				
	current rates	total \$	new add 0.73124	total new \$
total water used	\$2.95	\$40,675	\$2.157	\$29,743.06
water min 3/4-1	\$0.00	\$0	\$0.000	\$0.00
water min 1 1/4	\$0.00	0		
water min 1 1/2	\$0.00	0	percent hook vs use	
water min 2	\$0.00	0	ratio of hook/use stays the same	
water min 4	\$0.00	0		
fireprotection	0	0	\$33.72	\$9,914.35
			total new money	\$39,657.42
			payment amount	\$39,657.42

\$/month	% of total
	75.0
\$0.000	0.0
\$2.81	25.0

excess credit	\$10,600.00
total payment	\$50,257.42

number of connections	260
gallons sold last year	13,787,992
fire units	294
% fire	33
% water usage	67
bond amount	\$ 1,809,267
interest rate	2%

260 water connections		bond include interest	
		\$ 1,809,267.00	\$ 1,809,267.00
13,787,992 gallons billed	time years	payment	
294 fire connections	36	\$50,257	
33 fire%(sheet1)			
67 water use %			
	current rates	total \$	new add 0.65325
			total new \$
total water used	\$2.95	\$40,675	\$1.927
water min 3/4-1	\$0.00	\$0	\$0.000
water min 1 1/4	\$0.00	0	
water min 1 1/2	\$0.00	0	percent hook vs use
water min 2	\$0.00	0	ratio of hook/use stays the same
water min 4	\$0.00	0	
fireprotection	0	0	\$44.51
		total new money	\$39,657.42
		payment amount	\$39,657.42

\$/month	% of total
	67.0
\$0.000	0.0
\$3.71	33.0

excess credit	\$10,600.00
total payment	\$50,257.42

number of connections	260
gallons sold last year	13,787,992
fire units	294
% fire	50
% water usage	50
bond amount	\$ 1,809,267
interest rate	2.00%

260 water connections		bond include interest		
			\$ 1,809,267.00	\$ 1,809,267.00
13,787,992 gallons billed		time years	payment	
294 fire connections		36	\$50,257	
50 fire%(sheet1)				
50 water use %				
	current rates	total \$	new add 0.48750	total new \$
total water used	\$2.95	\$40,675	\$1.438	\$19,828.71
water min 3/4-1	\$0.00	\$0	\$0.000	\$0.00
water min 1 1/4	\$0.00	0		
water min 1 1/2	\$0.00	0	percent hook vs use	
water min 2	\$0.00	0	ratio of hook/use stays the same	
water min 4	\$0.00	0		
fireprotection	0	0	\$67.44	\$19,828.71
total new money				\$39,657.42
payment amount				\$39,657.42

\$/month	% of total
	50.0
\$0.000	0.0
\$5.62	50.0

excess credit	\$10,600.00
total payment	\$50,257.42

number of connections	260
gallons sold last year	13,787,992
fire units	294
% fire	67
% water usage	33
bond amount	\$ 1,809,267
interest rate	2.00%

260 water connections		bond include interest		
			\$ 1,809,267.00	\$ 1,809,267.00
13,787,992 gallons billed		time years	payment	
294 fire connections		36	\$50,257	
67 fire%(sheet1)				
33 water use %				
	current rates	total \$	new add 0.32175	total new \$
total water used	\$2.95	\$40,675	\$0.949	\$13,086.95
water min 3/4-1	\$0.00	\$0	\$0.000	\$0.00
water min 1 1/4	\$0.00	0		
water min 1 1/2	\$0.00	0	percent hook vs use	
water min 2	\$0.00	0	ratio of hook/use stays the same	
water min 4	\$0.00	0		
fireprotection	0	0	\$90.38	\$26,570.47
total new money				\$39,657.42
payment amount				\$39,657.42

\$/month	% of total
	33.0
\$0.000	0.0
\$7.53	67.0

excess credit	\$10,600.00
total payment	\$50,257.42

number of connections	260
gallons sold last year	13,787,992
fire units	294
% fire	75
% water usage	25
bond amount	\$ 1,809,267
interest rate	2.00%

260 water connections		bond include interest		
			\$ 1,809,267.00	\$ 1,809,267.00
13,787,992 gallons billed		time years	payment	
294 fire connections		36	\$50,257	
75 fire%(sheet1)				
25 water use %				
	current rates	total \$	new add 0.24375	total new \$
total water used	\$2.95	\$40,675	\$0.719	\$9,914.35
water min 3/4-1	\$0.00	\$0	\$0.000	\$0.00
water min 1 1/4	\$0.00	0		
water min 1 1/2	\$0.00	0	percent hook vs use	
water min 2	\$0.00	0	ratio of hook/use stays the same	
water min 4	\$0.00	0		
fireprotection	0	0	\$101.17	\$29,743.06
total new money				\$39,657.42
payment amount				\$39,657.42

\$/month	% of total
3.177678	25.0
\$0.000	0.0
\$8.43	75.0

excess credit	\$10,600.00
total payment	\$50,257.42

number of connections	260
gallons sold last year	13,787,992
fire units	294
% fire	100
% water usage	0
bond amount	\$ 1,809,267
interest rate	2.00%

260 water connections		bond include interest		
			\$ 1,809,267.00	\$ 1,809,267.00
13,787,992 gallons billed		time years	payment	
294 fire connections		36	\$50,257	
100 fire%(sheet1)				
0 water use %				
	current rates	total \$	new add 0.00000	total new \$
total water used	\$2.95	\$40,675	\$0.000	\$0.00
water min 3/4-1	\$0.00	\$0	\$0.000	\$0.00
water min 1 1/4	\$0.00	0		
water min 1 1/2	\$0.00	0	percent hook vs use	
water min 2	\$0.00	0	ratio of hook/use stays the same	
water min 4	\$0.00	0		
fireprotection	0	0	\$134.89	\$39,657.42
			total new money	\$39,657.42
			payment amount	\$39,657.42

\$/month	% of total
0	0.0
\$0.000	0.0
\$11.24	100.0

excess credit	\$10,600.00
total payment	\$50,257.42

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 8/24/16

Re: Matt Imdieke Rezoning Request

Matt Imdieke has submitted an application to rezone lot 119 7th St SW from I-1 to C-3 in the hopes of building two storage units.

Keep in mind council is only deciding on the rezoning aspect of the lot, the building permit and application is taken care of by Clerk and Building Inspector.

Also, There is a utility (storm water) line that runs directly though the lot from East to West. I have attached a map to show where the line goes. It was discovered that when this line was put in an easement was never recorded. The City does not want to permit the owner to construct any type building over the storm sewer line, which leaves the lot very restricted. Consequently, since the City never obtained an easement for the line it does leave Freeport open to an inverse condemnation claim. The best option would be to move the storm sewer line so that it continues to run straight east along the property line. We would then work on obtaining an easement for the entire length of that storm sewer line.

Here is an estimate from Dave for the approximate cost of moving the line:

"Based on the easements, it appears that about 450' of pipe will need to be rerouted in order to remove it from the lot. Not knowing the exact size of the tile, it is tough to get an exact price, but I am thinking we will be in the \$15 per foot range. That would put us close to \$7,000, plus the mobilization and some seeding. It should come in less than \$10,000 as long as that pipe isn't too big."



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112 – FAX 320-836-2116
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

Rezoning Request Form (\$250.00)

FOR OFFICE USE ONLY		
DATE FEE PAID		
DATE REQUEST SUBMITTED <u>7/22/16</u>		
DATE OF HEARING <u>8/30/16</u> <small>**Location is City Hall at 7pm unless otherwise noted</small>		
COUNCIL ACTION APPROVED DENIED		

Applicant Matt Indleke Phone 320-420-1295

Owner (if different from above) _____ Phone _____

Address of Property 119 7th Street SW Freeport

Mailing Address 300 Estate Drive Avon MN 56310

Present Zoning (verify with city staff) Industrial (I-1)

Proposed Zoning C-3

Existing Use of the Property Vacant lot

Describe the Reason for this Request to allow for storage units to be built

Have you previously been denied for rezoning, a variance, or a conditional use permit Yes ☒ No

Applicant Signature Matt Indleke Date 7/22/16

The City of Freeport is an Equal Opportunity Provider

DRAINAGE AND UTILITY EASEMENT

FREEPORT INDUSTRIAL PARK PLAT THREE

B L O C K 2

LOT 1

INDUSTRIAL DRIVE

SE 1/4

7TH ST. SW

1ST AVE. S

SECTION

SW 1/4

LOT

AUDITORS

SUBDIVISION

NO. 5

46

R 32

Southwest Corner
SW 1/4 SE 1/4
Sec. 3 T125 R32

N 1/4 Corner
Sec. 10 T125 R32

S 89°09'26" E

South Line SW 1/4 SE 1/4

690.00

S 00°50'34" W
8.99

S 89°36' E

280'

30 Foot Perpetual
Drainage & Utility
Easement

S.E. Corner
SW 1/4 SE 1/4

W1/2 NW 1/4 NE1/4

T 125

SECTION

10

E1/2 NW1/4 NE1/4

N 85°14' E

232.8'

151.5'

N 58°42' E

175'

East Line SW 1/4 SE 1/4

109.05'

New Drainage & Utility Easement

A 30 foot perpetual drainage and utility easement over, under, and across that part of Lot 46, AUDITORS SUBDIVISION NO. 5, Stearns County, Minnesota, according to the recorded plat thereof, and the East Half of the Northwest Quarter of the Northeast Quarter (E1/2 NW1/4 NE1/4), Section 10, Township 125, Range 32, Stearns County, Minnesota. Said 30 foot wide easement being 15 feet on each side of the following described centerline:

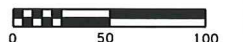
Commencing at the southwest corner of the Southwest Quarter of the Southeast Quarter of Section 3; thence South 89 degrees 09 minutes 26 seconds East along the south line of said Southwest Quarter of the Southeast Quarter a distance of 690.00 feet; thence South 00 degrees 50 minutes 34 seconds East 8.99 feet to the point of beginning of the centerline to be described; thence South 89 degrees 36 minutes East 280 feet; thence North 58 degrees 42 minutes East 175 feet; thence North 85 degrees 14 minutes East 232.8 feet to the east line of said Southwest Quarter of the Southeast Quarter and there terminate said centerline. Said termination point lies 109.05 feet north of the southeast corner of said SW1/4 SE1/4. The sidelines of said easement to be prolonged or shortened to terminate on the east line of said Southwest Quarter of the Southeast Quarter.

N



BEARINGS ARE ASSUMED

SCALE



I HEREBY CERTIFY THAT THIS PLAN, SURVEY, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Signature: Vernon Bartz Date: 3/31/05

Vernon Bartz

Registration No. 16997



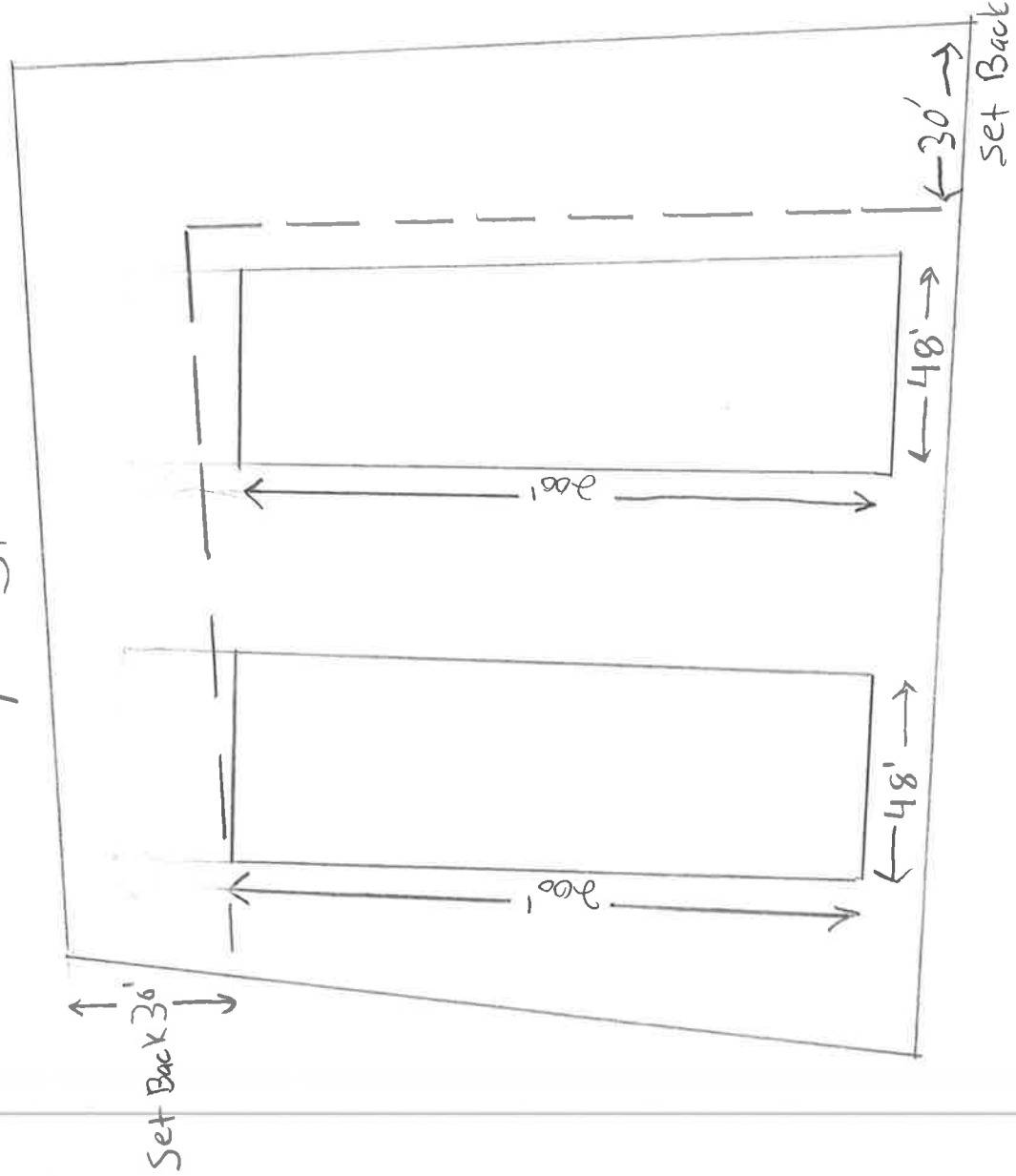
1200 25TH AVE. SO.
P.O. BOX 1717
ST. CLOUD, MN 56302-1717
320.229.4300

SEH PROJ. NO.
FREEP 0506-00



7th Street SW

CO RD 11



This is what Matt is ideally hoping to build on the property. As you can see the buildings would be directly over the storm sewer line.

Memo

From: Joan Wall, Deputy Treasurer

To: Freeport City Council

Date: August 25, 2016

Re: 2017 Proposed Budget Notes

Before September 30th, council will need to approve a preliminary levy and schedule a public hearing date between November 25th and December 28th. Along with this memo are a proposed 2017 budget and summaries of the major budget changes for each fund. A proposed preliminary budget & levy resolution is included with this packet (after the budget pages).

Please notify me of any errors or discrepancies. Notes on budget line items are included with some of the budget figures and additional notes are below.

Fund 101 (General Fund)

Revenues

2017 Certified LGA is about the same as this year

Interest earnings brought down to reflect that we allocate to other funds

Expenditures

Decreased budget for professional services under 41500 Auditor because we are doing payroll in-house and won't need as much consulting help

Decreased budget for professional services under 41800 Planning/Zoning – 2016 budget included \$5,000 for land use proposal

Public Works salary budget is for 1 full-time employee and 2 part-time employees at 10 hours per week

Included a \$10,000 transfer to the Capital Equipment fund – same as 2016

Under Public Works, moved \$5,000 from Outside Maintenance to Truck Repairs

Included a \$70,000 transfer to the Street Improvements fund – same as 2016

Fund 225 (ASFA Fund)

Approved during annual fire department meeting, February 2016

Fund 300 (EDA)

Budget has been at \$10,000 for the last three years

2017 budget will be presented to EDA for approval on 9/19/16

Fund 601 (Water Fund)

Fund 415 USDA Rural Development Project was merged into this fund

Fund 602 (Waste Water Fund)

Sewer rates were raised by 10% in July 2016

Added Johnson Jet-Line contract of \$5,254 to Outside Maintenance budget

Fund 603 (Water – USDA Reserve)

USDA loan requires the City to set aside annual reserves

Fund 604 (Waste Water – USDA Reserve)

USDA loan requires the City to set aside annual reserves

Levy Comparisons (2016 Final vs 2017 Proposed)

Levy Description	Final	Proposed	Change	
	2016	2017	Amount	%
General Fund Levy (Fund 101)	\$238,500	\$238,500	\$ 0	0%
EDA Levy (Fund 300)	\$ 10,000	\$ 10,000	0	0%
2013 GO Bonds Levy (Fund 326)	\$ 92,500	\$ 93,500	\$ 1,000	1.1%
2012 GO Bonds Levy (Fund 331)	\$ 90,000	\$ 95,000	\$ 5,000	5.6%
Total Levy	\$431,000	\$437,000	\$ 6,000	1.4%

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Account	Object	2013	2014	2015	2016	Current Budget 2016	% Exp. 2016	Prelim. Budget 17	Budget Changes 17	Final Budget 17	% Old Budget 17
<hr/>											
101	General Fund										
41000	GENERAL GOVERNMENT										
200	Postage	255	367	687	94	300	31%	300		300	100%
210	Operating Supplies	1,825	789	2,457	646	2,200	29%	2,200		2,200	100%
220	Repair & Maint. Supplies	1,634	354	478	183	750	24%	750		750	100%
300	Professional Services	7,581	4,137	15,172	5,371	6,000	90%	6,000		6,000	100%
	Cleaning \$1,875 + Ehlers continuing disclosure bond report \$500 + Web hosting \$400 + Computer services + Kathleen Murphy + SEH										
	2015 was high due to outside help from Kathleen Murphy (hiring), KDV (consulting & training), and Schlenner Wenner (payroll) when former clerk terminated April 2015.										
	2016 also had some of the above outside services.										
302	Legal Consulting	4,133	5,006	10,884	4,213	3,000	140%	5,000		5,000	167%
305	Legal Prosecution		1,055			500	0%	500		500	100%
320	Telephone	2,233	2,192	1,991	1,153	2,300	50%	2,300		2,300	100%
350	Notices & Publication	3,040	1,375	1,849	597	1,300	46%	1,300		1,300	100%
	2013 & 2015 include employee hiring announcements, etc.										
351	Periodicals	247	436	223		210	0%	210		210	100%
	St Cloud Times \$210; Beacon & Herald pd for 3 yrs in 2014										
361	Liability Insurance	7,717	8,457	7,327	3,547	7,226	49%	7,226		7,226	100%
381	Electric	2,726	1,901	1,897	1,465	2,300	64%	2,300		2,300	100%
410	Rentals	1,952	2,527	2,034	1,380	2,200	63%	2,200		2,200	100%
	Ameripride \$550, Marco \$1,300, Finken \$180										
430	Miscellaneous	217	6,717	112	500	350	143%	350		350	100%
	2014 included Stearns Muni League mtg (345), new website (1,450), creamery asbestos report (1,290), KDV debt & levy analysis (840), DEED Grant Ap Assist Legal (1,384)										
	2016 was to Girl Scouts										
433	Dues	2,785	3,480	3,244	1,219	3,215	38%	3,215		3,215	100%
	Black Mountain \$2,600, Stearns Cnty Beacon \$60, MAOSC \$405, Freeport Chamber \$150										
434	League Dues	749	771	812		771	0%	870		870	113%
450	Sales Tax	59				0	0%			0	0%
570	Office Equip & Furnishing	794	1,030			0	0%			0	0%
	Account:	37,947	40,594	49,167	20,368	32,622	62%	34,721	0	34,721	106%
41100	Legislative (Council/Board)										
100	Wages and Salaries	4,585	3,995	5,090	2,375	4,320	55%	4,320		4,320	100%
	Regular mtgs \$65 x 4 members x 12 mtgs = \$3,120										
	Special mtgs \$50 x 4 members x 6 mtgs = \$1,200										
121	Cities FICA 6.2%	284	248	316	147	268	55%	268		268	100%
	101-41100-100 x 6.2%										
122	Cities Share MED 1.45%	66	58	74	34	63	54%	64		64	102%
	101-41100-100 x 1.45%										
330	Training	299	315	903		890	0%	890		890	100%
	2 newly elected officials training \$630, 2 1-night stays \$260										
335	Mealeage & Reimb Exp	26	34	160		115	0%	306		306	266%
	2 newly elected officials training										

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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		2013	2014	2015	2016	Budget	Exp.	Budget	Changes	Budget	Budget
						2016	2016	17	17	17	17
360	Workers Comp Insurance	87	69	59	23	100	23%	100		100	100%
	Account:	5,347	4,719	6,602	2,579	5,756	45%	5,948	0	5,948	103%
41300	Executive (Mayor/Manager)										
100	Wages and Salaries	1,345	1,200	1,825	635	1,440	44%	1,440		1,440	100%
	Regular mtgs \$95 x 12 mtgs = \$1,140										
	Special mtgs \$50 x 6 mtgs = \$300										
121	Cities FICA 6.2%	83	74	113	39	90	43%	90		90	100%
	101-41300-100 x 6.2%										
122	Cities Share MED 1.45%	20	17	26	9	21	43%	21		21	100%
	101-41300-100 x 1.45%										
330	Training	120	329			300	0%	300		300	100%
	Mayor's conference \$120, 1-night stay \$180										
335	Mileage & Reimb Exp	200	98			117	0%	117		117	100%
	Mayor's conference										
433	Dues	30	30	30		35	0%	35		35	100%
	MN Mayors Membership Dues										
	Account:	1,798	1,748	1,994	683	2,003	34%	2,003	0	2,003	100%
41400	Clerk										
100	Wages and Salaries	37,585	52,215	48,294	28,010	45,760	61%	46,799		46,799	102%
103	Assistant's Wages	24,530	21,723	16,836	12,110	20,800	58%	18,720		18,720	90%
105	Misc Compensation			8,701	3,692	5,646	65%	5,655		5,655	100%
120	Cities Share PERA	4,233	6,737	3,717	3,011	5,667	53%	5,338		5,338	94%
121	Cities FICA 6.2%	3,616	5,734	4,230	2,716	4,685	58%	4,413		4,413	94%
122	Cities Share MED 1.45%	846	1,341	989	635	1,096	58%	1,032		1,032	94%
130	Health Insurance	7,221	10,000	833	2,516	3,354	75%	3,354		3,354	100%
131	Life Insurance	16	24	29	14	24	58%	24		24	100%
140	Unemployment Compensation			9,367	1,653	0	***%			0	0%
	Former Clerk who terminated April 2015										
301	Audit	2,614				0	0%			0	0%
320	Telephone	70	170			120	0%			0	0%
330	Training	725	1,414	2,034	1,661	2,830	59%	3,735		3,735	132%
	LMC conf x 2 (Reg \$500 + Hotel \$1200), LMC regional mtgs (Reg \$40), MN Municipal Clerks Institute (Reg \$410 + Hotel \$600), MCFOA conf x 1 (Reg \$275 + Hotel \$600), MCFOA region 3 mtgs (Reg \$90), KDV annual seminar (Reg \$20)										
335	Mileage & Reimb Exp	1,053	509	516	411	600	69%	912		912	152%
	LMC conf (\$409), LMC regional mtgs (\$35), MN Municipal Clerks Institute (\$98), MCFOA conf (\$158), MCFOA region 3 mtgs (\$104), KDV annual seminar (\$35) + Other \$75										
360	Workers Comp Insurance	496	471	501	188	700	27%	700		700	100%
433	Dues	130	240	190	250	190	132%	270		270	142%
	MCFOA \$70, IIMC \$200										
	Account:	83,135	100,578	96,237	56,867	91,472	62%	90,952	0	90,952	99%
41450	Elections										
105	Misc Compensation	824	2,100		755	2,200	34%			0	0%
	2016 election year										
210	Operating Supplies	840	20	415	414	100	414%	415		415	415%
	Election equipment maintenance is annual county charge										

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		2013	2014	2015	2016	Budget	Exp.	Budget	Changes	Budget	Budget
						2016	2016	17	17	17	17
335	Mileage & Reimb Exp	126	538		229	550	42%			0	0%
	2016 election year										
350	Notices & Publication	13	67		167	100	167%			0	0%
	2016 election year										
	Account:	1,803	2,725	415	1,565	2,950	53%	415	0	415	14%
41500	Auditor										
300	Professional Services		7,625	12,944	3,825	12,000	32%	3,000		3,000	25%
	BerganKDV & Schlenner Wenner assistance										
301	Audit	-2,614	14,035	12,750	14,650	13,150	111%	13,550		13,550	103%
	Schlenner Wenner audit svcs										
302	Legal Consulting		75	110	110	110	100%	110		110	100%
	Dymoke auditor's letter										
	Account:	-2,614	21,735	25,804	18,585	25,260	74%	16,660	0	16,660	66%
41550	Assessor										
304	Assessing Fees	5,135	4,871	4,422	4,672	5,000	93%	5,000		5,000	100%
	Account:	5,135	4,871	4,422	4,672	5,000	93%	5,000	0	5,000	100%
41800	Planning / Zoning										
300	Professional Services	1,800	5,321	60		6,000	0%	1,000		1,000	17%
302	Legal Consulting	53				0	0%			0	0%
303	Engineering	401				0	0%			0	0%
350	Notices & Publication	247	176			250	0%	250		250	100%
429	County Recording Fees	138			138	0	***%			0	0%
	Account:	2,639	5,497	60	138	6,250	2%	1,250	0	1,250	20%
42000	Public Safety										
316	Animal Control	107				0	0%			0	0%
	Account:	107				0	***%	0	0	0	0%
42050	Building Official										
310	Contractor	8,133	4,341	2,262	7,940	4,000	199%	4,000		4,000	100%
	2016 includes unusually large building permits: Sacred Heart gym and Albany Stone										
436	State Surcharge	455	138	78	571	200	286%	200		200	100%
	2016 includes unusually large building permits: Sacred Heart gym and Albany Stone										
	Account:	8,588	4,479	2,340	8,511	4,200	203%	4,200	0	4,200	100%
42200	Fire & Rescue										
312	Fire Service Contract	30,495				0	0%			0	0%
700	Transfers			42,225	40,224	40,224	100%	39,924		39,924	99%
	City's fire protection contract										
	In 2014, \$34,026 for City's fire protection contract coded incorrectly to 101-49360-700 by auditors. Should have been coded to 101-42200-700.										
	Account:	30,495		42,225	40,224	40,224	100%	39,924	0	39,924	99%

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		2013	2014	2015	2016	Budget	Exp.	Budget	Changes	Budget	Budget
						2016	2016	17	17	17	17
<hr/>											
43000	Public Works										
100	Wages and Salaries	50,858	52,153	48,413	26,483	41,600	64%	43,740		43,740	105%
103	Assistant's Wages	24,879	25,573	27,211	1,773	21,632	8%	10,400		10,400	48%
105	Misc Compensation			12,611		0	0%			0	0%
120	Cities Share PERA	5,283	7,360	4,543	2,121	5,417	39%	4,061		4,061	75%
121	Cities FICA 6.2%	4,492	6,262	4,738	1,752	4,478	39%	3,356		3,356	75%
122	Cities Share MED 1.45%	1,051	1,464	1,108	410	1,047	39%	784		784	75%
130	Health Insurance	8,893	12,500	1,667	7,227	9,000	80%	9,000		9,000	100%
131	Life Insurance	22	24	15	17	48	35%	24		24	50%
210	Operating Supplies	72				0	0%			0	0%
240	Clothing Replacement	170	421	624		500	0%	200		200	40%
330	Training			290		500	0%	200		200	40%
	2015 new Public Works Director										
335	Mileage & Reimb Exp	23	67	173	98	100	98%	100		100	100%
360	Workers Comp Insurance	5,138	5,300	5,822	1,418	9,055	16%	5,000		5,000	55%
700	Transfers				10,000	10,000	100%	10,000		10,000	100%
	2016 set aside funds for future equipment purchases										
	Account:	100,881	111,124	107,215	51,299	103,377	50%	86,865	0	86,865	84%
<hr/>											
43100	Highways, Streets & Roadways										
210	Operating Supplies	1,428	1,637	1,485	779	2,250	35%	2,250		2,250	100%
215	Gas & Oil	4,333	5,060	2,925	1,688	4,500	38%	4,500		4,500	100%
220	Repair & Maint. Supplies	432	1,359	2,522	271	2,000	14%	2,000		2,000	100%
225	Street Materials	7,071	8,384	7,563	4,971	8,300	60%	8,300		8,300	100%
	Crack sealing \$5,000, road salt \$2,000, dust control \$800, road patch \$500										
311	Outside Maintenance	7,647		233	773	10,000	8%	5,000		5,000	50%
320	Telephone	2,358	2,575	2,219	467	2,760	17%	750		750	27%
	Currently paying \$60 per month for cell phone										
350	Notices & Publication		214	116		0	0%			0	0%
361	Liability Insurance	1,972	2,038	2,058	1,004	2,026	50%	2,026		2,026	100%
366	Insurance Claims	-462				0	0%			0	0%
381	Electric	1,383	1,509	1,222	664	1,500	44%	1,500		1,500	100%
382	Heating Gas	896	1,044	700	356	1,500	24%	1,500		1,500	100%
383	Garbage	1,271	1,514	1,506	1,015	1,200	85%	1,680		1,680	140%
	\$140 x 12 months										
401	Truck Repairs	4,283	2,866	12,318	2,105	1,500	140%	7,000		7,000	467%
	2015 includes repairs on Public Works truck										
410	Rentals		141	152	56	250	22%	250		250	100%
430	Miscellaneous	4,868	651	13,000		250	0%	250		250	100%
	2015 was for Sauk River Watershed District assessments										
431	Permits/License	496	37	345	345	500	69%	500		500	100%
	DOT or other										
433	Dues	123	107		107	225	48%	150		150	67%
	Annual vehicle registration										
510	Capital Expenditures	4,915	50,211			0	0%			0	0%
	2014 includes plow truck purchase										
700	Transfers				70,000	70,000	100%	70,000		70,000	100%
	2016 set aside funds for future street improvement										
	Account:	43,014	79,347	48,364	84,601	108,761	78%	107,656	0	107,656	99%

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		2013	2014	2015	2016	Budget	Exp.	Budget	Changes	Budget	Budget
						2016	2016	17	17	17	17
<hr/>											
43160	Street Lighting										
300	Professional Services	189	168	32		1,500	0%	1,500		1,500	100%
311	Outside Maintenance	1,100	3,673	1,261	187	1,000	19%	1,000		1,000	100%
361	Liability Insurance	1,773				0	0%			0	0%
381	Electric	19,097	17,968	19,059	11,173	18,000	62%	18,000		18,000	100%
	Account:	22,159	21,809	20,352	11,360	20,500	55%	20,500	0	20,500	100%
<hr/>											
45200	Parks										
210	Operating Supplies	1,074	37	4,765	48	200	24%	500		500	250%
	Paper towels, toilet paper, soap										
	2015 includes bagger/thatcher										
220	Repair & Maint. Supplies	1,272	1,441	2,447	1,923	1,500	128%	2,000		2,000	133%
260	Park Maintenance				177	1,200	15%	1,200		1,200	100%
	Mulch, playground equipment										
361	Liability Insurance	4,770	5,007	5,239	2,682	5,111	52%	5,111		5,111	100%
435	SR Citizen Building	92	16	525	1,732	2,500	69%	3,000		3,000	120%
	Vinyl plank flooring quote \$2,500 + other \$500										
	(carpet quote is \$1,375)										
510	Capital Expenditures	6,946				0	0%			0	0%
	Account:	14,154	6,501	12,976	6,562	10,511	62%	11,811	0	11,811	112%
<hr/>											
49360	Transfers to Other Funds										
700	Transfers		39,106			0	0%			0	0%
	Account:		39,106			0	***%	0	0	0	0%
<hr/>											
	Fund:	354,588	444,833	418,173	308,014	458,886	67%	427,905	0	427,905	93%
<hr/>											
	Grand Total :	354,588	444,833	418,173	308,014	458,886		427,905	0	427,905	%

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Revenue Budget Report -- Multi Year Actuals
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Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2013	2014	2015	2016	Budget	Rec.	Budget	Change	Budget	Budget
	2013	2014	2015	2016	2016	2016	17	17	17	17
<hr/>										
101 General Fund										
31000 General Property Taxes										
31000 General Property Taxes	231,901	224,645	194,203	129,138	238,500	54%	238,500		238,500	100%
Group:	231,901	224,645	194,203	129,138	238,500	54%	238,500	0	238,500	100%
31800 Other Taxes										
31810 Franchise Fees	3,023	3,245	3,539		3,000	0%	3,000		3,000	100%
Group:	3,023	3,245	3,539		3,000	0%	3,000	0	3,000	100%
32100 Liquor Licenses										
32100 Liquor Licenses	8,100	8,145	8,115	8,060	8,100	100%	8,100		8,100	100%
Group:	8,100	8,145	8,115	8,060	8,100	100%	8,100	0	8,100	100%
32200 Special Events										
32200 Special Events				8,040	0	***%			0	0%
32210 Building Permits	8,022	6,836	2,759	4,051	500	810%	500		500	100%
32230 Zoning Permit	395	300	125	550	200	275%	200		200	100%
32231 Pet License	20	40	88	35	25	140%	25		25	100%
Group:	8,437	7,176	2,972	12,676	725	***%	725	0	725	100%
32300 Gambling Licenses										
32300 Gambling Licenses	450	90	125	205	100	205%	100		100	100%
Group:	450	90	125	205	100	205%	100	0	100	100%
33400 State Grants & Aid/PERA										
33400 State Grants & Aid/PERA	410	410	410	205	410	50%	410		410	100%
33401 LGA (Local Gov't Aid)	84,947	108,215	110,589	55,656	111,311	50%	111,640		111,640	100%
33402 HACA (Homestead Credit)	382	395	670		400	0%	400		400	100%
33431 State - Small City			14,466		0	0%			0	0%
Received \$14,466 in 2015. Not budgeted for 2016 or 2017 because the legislature has not yet funded additional years.										
Group:	85,739	109,020	126,135	55,861	112,121	50%	112,450	0	112,450	100%
34000 Charges for Services										
34000 Charges for Services	1,433	166	665	425	100	425%	100		100	100%
Group:	1,433	166	665	425	100	425%	100	0	100	100%
35100 Fines										
35100 Fines	1,923	3,074	2,075	1,000	1,500	67%	1,500		1,500	100%
Group:	1,923	3,074	2,075	1,000	1,500	67%	1,500	0	1,500	100%

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	2013	2014	2015	2016	Budget	Rec.	Budget	Change	Budget	Budget
	2013	2014	2015	2016	2016	2016	17	17	17	17
<hr/>										
101 General Fund										
36100 Special Assessments										
36100 Special Assessments	1,688	323	2,739		675	0%	675		675	100%
Group:	1,688	323	2,739		675	0%	675	0	675	100%
36200 Miscellaneous Revenues										
36200 Miscellaneous Revenues	1,378	4,149	311	1,885	1,140	165%	1,140		1,140	100%
2016 includes \$1875 from Albany Mutual Telephone										
36210 Interest Earnings	2,665	2,855	2,938	2,348	10,000	23%	2,500		2,500	25%
36220 Rents and Royalties	1,535	1,605	1,500		1,500	0%	1,500		1,500	100%
36240 Insurance Claims			678		0	0%			0	0%
36250 Insurance Dividends	5,125	3,207	6,286		5,000	0%	5,000		5,000	100%
36280 Sale of Equipment		7,600			0	0%			0	0%
Group:	10,703	19,416	11,713	4,233	17,640	24%	10,140	0	10,140	57%
39100 Transfer From AFSA										
39100 Transfer From AFSA	3,500	3,500	3,500	3,500	3,500	100%	3,500		3,500	100%
Group:	3,500	3,500	3,500	3,500	3,500	100%	3,500	0	3,500	100%
39200 Transfer from other funds										
39200 Transfer from other funds	2,042	18,311	1,696		0	0%			0	0%
2015 was to close remainder of fund 315 to fund 101										
Group:	2,042	18,311	1,696		0	0%	0	0	0	0%
39500 Transfer from EDA										
39500 Transfer from EDA	5,000	5,000	5,000	5,000	5,000	100%	5,000		5,000	100%
Group:	5,000	5,000	5,000	5,000	5,000	100%	5,000	0	5,000	100%
39700 Transfer from Water										
39700 Transfer from Water	35,000	40,000	40,000	40,000	40,000	100%	40,000		40,000	100%
Group:	35,000	40,000	40,000	40,000	40,000	100%	40,000	0	40,000	100%
39800 Transfer From WasteWater										
39800 Transfer From WasteWater	35,000	40,000	40,000	40,000	40,000	100%	40,000		40,000	100%
Group:	35,000	40,000	40,000	40,000	40,000	100%	40,000	0	40,000	100%
Fund:	433,939	482,111	442,477	300,098	470,961	64%	463,790	0	463,790	98%
Grand Total :	433,939	482,111	442,477	300,098	470,961		463,790	0	463,790	

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		2013	2014	2015	2016	Budget	Exp.	Budget	Changes	Budget	Budget
						2016	2016	17	17	17	17

225 AFSA Fund											
42200 Fire & Rescue											
100	Wages and Salaries	6,768	6,756	7,752		7,000	0%	7,000		7,000	100%
115	Drills	18,882	12,138	7,638		14,500	0%	8,000		8,000	55%
	Every other year there are more drills										
116	Fire Calls	5,436	2,370	5,700		5,000	0%	5,000		5,000	100%
117	Rescue Calls	6,252	6,348	5,340		6,500	0%	6,500		6,500	100%
121	Cities FICA 6.2%	2,315	1,712	1,629		2,046	0%	2,046		2,046	100%
122	Cities Share MED 1.45%	541	400	381		480	0%	480		480	100%
210	Operating Supplies	5,768	12,447	9,339	4,066	5,000	81%	7,000		7,000	140%
215	Gas & Oil	1,926	1,429	1,142	1,080	2,500	43%	2,500		2,500	100%
220	Repair & Maint. Supplies	1,383	3,699	1,213	1,287	5,000	26%	3,000		3,000	60%
240	Clothing Replacement	4,248	557	3,552		2,000	0%	2,000		2,000	100%
245	Radio/Pager Repair	220	350	336	1,499	750	200%	1,500		1,500	200%
300	Professional Services	570		400	270	300	90%	400		400	133%
	FEMA grant writer										
301	Audit	3,450	565		3,790	3,600	105%	3,600		3,600	100%
302	Legal Consulting	210	1,940	3,728		500	0%	500		500	100%
315	Fire Dept Aid 2%	18,495	17,793	19,118	2,140	12,000	18%	14,183		14,183	118%
	= to amount budgeted to receive from State (225-33400) + annual relief association contribution (\$2183 for 2017)										
320	Telephone	897	892	877	515	875	59%	875		875	100%
330	Training	2,695	3,641	2,435	3,000	3,500	86%	3,500		3,500	100%
332	State/Chief Conference			250		250	0%	750		750	300%
333	Physicals	560	545	545	940	600	157%	600		600	100%
335	Mileage & Reimb Exp	14	10		48	250	19%	250		250	100%
350	Notices & Publication	119				0	0%			0	0%
360	Workers Comp Insurance	3,043	3,436	3,823	1,830	5,000	37%	5,000		5,000	100%
361	Liability Insurance	3,778	3,110	3,441	1,444	6,000	24%	6,000		6,000	100%
381	Electric	2,121	2,063	1,823	1,100	2,250	49%	2,250		2,250	100%
382	Heating Gas	1,392	1,545	891	711	1,750	41%	1,750		1,750	100%
383	Garbage	378	345	339	500	350	143%	350		350	100%
401	Truck Repairs	2,489	1,909	5,518	7,148	3,000	238%	5,000		5,000	167%
430	Miscellaneous	1,690	302	82	2,683	1,000	268%	500		500	50%
433	Dues	309	40	270	238	350	68%	350		350	100%
450	Sales Tax	126				0	0%			0	0%
580	Other Equipment	11,455		591		0	0%			0	0%
700	Transfers	3,500	-30,526	3,500	3,500	3,500	100%	3,500		3,500	100%
	2014 includes a \$34,026 end of year auditor credit that should have been posted to the Fire Contract revenue account 225-34202. Actual transfer amount was \$3,500.										
Account:		111,030	55,816	91,653	37,789	95,851	39%	94,384	0	94,384	98%
Fund:		111,030	55,816	91,653	37,789	95,851	39%	94,384	0	94,384	98%
											%
Grand Total :		111,030	55,816	91,653	37,789	95,851		94,384	0	94,384	

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	2013	2014	2015	2016	Budget	Rec.	Budget	Change	Budget	Budget
	2013	2014	2015	2016	2016	2016	17	17	17	17
<hr/>										
225 AFSA Fund										
33400 State Grants & Aid/PERA										
33400 State Grants & Aid/PERA	16,478	15,736	17,020		12,000	0%	12,000		12,000	100%
All funds received are paid back out to the relief association - see 225-42200-315										
33420 Fire Dept Aid				6,033	0	***%			0	0%
Group:	16,478	15,736	17,020	6,033	12,000	50%	12,000	0	12,000	100%
33600 Grants & Aids from Local Government										
33630 Grants & Aids from Other	3,500				0	0%			0	0%
Group:	3,500				0	0%	0	0	0	0%
34200 Public Safety										
34202 Fire Contract	96,273	70,841	89,700	85,084	85,083	100%	84,449		84,449	99%
2014 should have included \$34,206 incorrectly coded to 225-42200-700 Transfers; actual fire contract revenue was \$104,867.										
Our auditors now require that the City of Freeport's portion is recorded as a revenue transfer instead of on this line. See also 225-39400.										
34203 Fire Revenues	2,893	1,700	2,880	3,233	250	***%	250		250	100%
34205 Rescue Revenues	6,390	-2,982	11,650	4,870	5,250	93%	5,250		5,250	100%
Group:	105,556	69,559	104,230	93,187	90,583	103%	89,949	0	89,949	99%
36200 Miscellaneous Revenues										
36200 Miscellaneous Revenues	3,614	1,890	3,275		1,000	0%	1,000		1,000	100%
36210 Interest Earnings	2,252	2,206	2,640	1,635	0	***%			0	0%
36230 Donations - Private	11,800	6,130	3,200	3,600	3,000	120%	3,000		3,000	100%
Group:	17,666	10,226	9,115	5,235	4,000	131%	4,000	0	4,000	100%
39400 Transfer from General										
39400 Transfer from General			42,225	40,224	40,224	100%	39,924		39,924	99%
Our auditors now require that the City of Freeport's portion is recorded as a revenue transfer instead of on the Fire Contract line. See also 225-34202.										
Group:			42,225	40,224	40,224	100%	39,924	0	39,924	99%
Fund:	143,200	95,521	172,590	144,679	146,807	99%	145,873	0	145,873	99%
Grand Total :	143,200	95,521	172,590	144,679	146,807		145,873	0	145,873	

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		2013	2014	2015	2016	Budget	Exp.	Budget	Changes	Budget	Budget
						2016	2016	17	17	17	17
<hr/>											
601	Water										
43225	Water										
200	Postage	994	722	592	374	700	53%	700		700	100%
210	Operating Supplies	3,632	1,456	4,827	808	2,500	32%	2,500		2,500	100%
220	Repair & Maint. Supplies	105	373	166	89	650	14%	650		650	100%
300	Professional Services	156	169	199	634	300	211%	300		300	100%
311	Outside Maintenance	397	2,147		788	4,000	20%	4,000		4,000	100%
	Clean water tower \$3,000, Other \$1,000										
320	Telephone	235	245	616	137	300	46%	300		300	100%
330	Training	90	20		113	200	57%	300		300	150%
	2016 MRWA Technical Conf (half)										
350	Notices & Publication	726	511		384	500	77%	500		500	100%
361	Liability Insurance	1,482	942	809	392	798	49%	798		798	100%
381	Electric	7,354	6,442	4,235	3,712	6,000	62%	6,000		6,000	100%
420	Depreciation	29,615	29,615	29,615		71,080	0%	71,080		71,080	100%
	2016: needed to include depreciation that has been allocated to Fund 415 USDA in prior years. Fund 415 was merged into Fund 601 at the end of 2015.										
430	Miscellaneous	4,036	352	25		250	0%	250		250	100%
	2013 included buying extra water meters to have on hand										
431	Permits/License	2,123	2,509	1,716	1,037	2,500	41%	2,500		2,500	100%
433	Dues	986	1,824	2,117	200	925	22%	925		925	100%
	Black Mountain \$650, MRWA \$275										
440	Chemical Purification	4,539	4,234	3,568	2,294	4,000	57%	4,000		4,000	100%
450	Sales Tax	2,601			1,107	2,000	55%	2,000		2,000	100%
	For water sold to commercial customers										
460	Lab Testing	713	405			750	0%			0	0%
600	Bond Principal				24,000	39,000	62%	40,000		40,000	103%
	USDA loan \$25,000 + 2013A \$15,000										
610	Bond Interest				33,740	33,740	100%	33,030		33,030	98%
	USDA loan \$25,690 + 2013A \$7,340										
700	Transfers	35,000	40,000	81,601	53,867	53,867	100%	53,867		53,867	100%
	2016: Transfer to General Fund \$40,000; Transfer to USDA Water Reserve Fund \$13,867.										
	2015 includes \$41,601 transfer to USDA Water Fund for 2013-2015.										
	Account:	94,784	91,966	130,086	123,676	224,060	55%	223,700	0	223,700	100%
	Fund:	94,784	91,966	130,086	123,676	224,060	55%	223,700	0	223,700	100%
											%
	Grand Total:	94,784	91,966	130,086	123,676	224,060		223,700	0	223,700	

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	2013	2014	2015	2016	Budget	Rec.	Budget	Change	Budget	Budget
					2016	2016	17	17	17	17
<hr/>										
601 Water										
31300 General Sales and Use Tax										
31300 General Sales and Use Tax	2,551			1,188	2,000	59%	2,000		2,000	100%
Group:	2,551			1,188	2,000	59%	2,000	0	2,000	100%
34000 Charges for Services										
34000 Charges for Services	157,213	161,200	160,675	84,256	155,000	54%	160,000		160,000	103%
34050 Hook-up fee	1,200		2,300		1,200	0%	1,200		1,200	100%
Group:	158,413	161,200	162,975	84,256	156,200	54%	161,200	0	161,200	103%
36100 Special Assessments										
36100 Special Assessments	244	56	604	16,798	0	***%	22,500		22,500	*****%
Prior to 2016, these assessments were recorded in Fund 415 USDA Rural Development Project										
Group:	244	56	604	16,798	0	***%	22,500	0	22,500	*****%
36200 Miscellaneous Revenues										
36210 Interest Earnings	2,117	2,475	2,260	1,341	0	***%	2,600		2,600	*****%
36280 Sale of Equipment	700	100			0	0%			0	0%
Group:	2,817	2,575	2,260	1,341	0	***%	2,600	0	2,600	*****%
39200 Transfer from other funds										
39200 Transfer from other funds			498,199		0	0%			0	0%
Group:			498,199		0	0%	0	0	0	0%
Fund:	164,025	163,831	664,038	103,583	158,200	65%	188,300	0	188,300	119%
603 Water - USDA Reserve										
39700 Transfer from Water										
39700 Transfer from Water			41,601	13,867	13,867	100%	13,867		13,867	100%
Reserve fund required by USDA										
Group:			41,601	13,867	13,867	100%	13,867	0	13,867	100%
Fund:			41,601	13,867	13,867	100%	13,867	0	13,867	100%
Grand Total :	164,025	163,831	705,639	117,450	172,067		202,167	0	202,167	

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		2013	2014	2015	2016	Budget	Exp.	Budget	Changes	Budget	Budget
						2016	2016	17	17	17	17

602	Waste Water										
43250	Sewage Collection and Disposal										
200	Postage	911	669	537	595	612	97%	700		700	114%
210	Operating Supplies	652	1,716	180	4,037	500	807%	2,000		2,000	400%
	Bill cards \$400, Misc \$100, Lagoon bugs & aquatic weed kill \$1,500										
	2014 included \$910 for lagoon bugs										
220	Repair & Maint. Supplies		720			0	0%	1,000		1,000	*****
	2017 plan to purchase hose & fittings										
300	Professional Services	2,020	169	14,924	2,391	200	***	200		200	100%
	2015 includes \$11,200 for sewer televising & SEH review										
303	Engineering		214			0	0%			0	0%
311	Outside Maintenance	3,934	7,331			3,500	0%	7,500		7,500	214%
	Johnson Jet-Line (begin 5 yr contract) \$5,254, Tri-State annual inspection of 3										
	lift stations \$1,200, Other maintenance \$1,046										
320	Telephone	235	245	218	137	250	55%	250		250	100%
330	Training	762	122	250	113	100	113%	300		300	300%
	2016 MRWA Technical Conf (half)										
335	Mileage & Reimb Exp	170				200	0%	100		100	50%
350	Notices & Publication	355	107			300	0%			0	0%
361	Liability Insurance	560	1,746	1,972	778	2,015	39%	2,015		2,015	100%
381	Electric	916	956	651	557	900	62%	900		900	100%
420	Depreciation	62,090	62,223	61,632		62,225	0%	62,225		62,225	100%
430	Miscellaneous	63		26		0	0%			0	0%
431	Permits/License		23	1,570		25	0%	25		25	100%
	2015: WWTR Permit Application \$330, 5 yr permit \$1,240										
	2016: wastewater renewal \$25										
433	Dues	727	1,289	1,439		1,345	0%	1,345		1,345	100%
	Black Mountain \$700, Badger Meter renewal \$645										
460	Lab Testing	81	685	1,149	572	650	88%	1,000		1,000	154%
600	Bond Principal					30,000	0%	25,000		25,000	83%
	2013 GO refunding bonds										
610	Bond Interest	14,429	13,627	3,805	4,200	4,200	100%	3,650		3,650	87%
	2013 GO refunding bonds										
620	Fiscal Agents Fees			165		0	0%			0	0%
650	Bond Issuance Costs	5,593				0	0%			0	0%
700	Transfers	35,000	40,000	48,400	42,800	42,800	100%	42,800		42,800	100%
	2016: Transfer to General Fund \$40,000; Transfer to USDA Waste Water Reserve Fund \$2,800.										
	2015 includes \$8,400 transfer to USDA Waste Water Fund for 2013-2015.										
	Account:	128,712	131,628	136,918	56,180	149,822	37%	151,010	0	151,010	101%
	Fund:	128,712	131,628	136,918	56,180	149,822	37%	151,010	0	151,010	101%
	Grand Total:	128,712	131,628	136,918	56,180	149,822		151,010	0	151,010	%

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Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2013	2014	2015	2016	Budget	Rec.	Budget	Change	Budget	Budget
	2013	2014	2015	2016	2016	2016	17	17	17	17
<hr/>										
602 Waste Water										
34000 Charges for Services										
34000 Charges for Services	78,160	79,431	79,244	41,703	76,000	55%	87,000		87,000	114%
Sewer rates were raised by 10% beginning July 2016										
34050 Hook-up fee	1,200		1,200		1,200	0%	1,200		1,200	100%
Group:	79,360	79,431	80,444	41,703	77,200	54%	88,200	0	88,200	114%
36100 Special Assessments										
36100 Special Assessments	244	56	-462		0	0%			0	0%
Group:	244	56	-462		0	0%	0	0	0	0%
36200 Miscellaneous Revenues										
36210 Interest Earnings	1,119	1,047	662	55	0	***%	100		100	*****%
Group:	1,119	1,047	662	55	0	***%	100	0	100	*****%
39200 Transfer from other funds										
39200 Transfer from other funds	7,865	7,497			0	0%			0	0%
Group:	7,865	7,497			0	0%	0	0	0	0%
Fund:	88,588	88,031	80,644	41,758	77,200	54%	88,300	0	88,300	114%
604 Waste Water - USDA Reserve										
39800 Transfer From WasteWater										
39800 Transfer From WasteWater			8,400	2,800	2,800	100%	2,800		2,800	100%
Reserve fund required by USDA										
Group:			8,400	2,800	2,800	100%	2,800	0	2,800	100%
Fund:			8,400	2,800	2,800	100%	2,800	0	2,800	100%
Grand Total :	88,588	88,031	89,044	44,558	80,000		91,100	0	91,100	

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		2013	2014	2015	2016	Budget	Exp.	Budget	Changes	Budget	Budget
						2016	2016	17	17	17	17
<hr/>											
265	TIF Swany White										
46508	TIF District Swany										
640	TIF Payment		2,891	2,744	1,458	3,000	49%	3,000		3,000	100%
	Account:		2,891	2,744	1,458	3,000	49%	3,000	0	3,000	100%
	Fund:		2,891	2,744	1,458	3,000	49%	3,000	0	3,000	100%
											%
300	EDA										
46500	EDA Operations										
210	Operating Supplies	362	198	409	193	800	24%	400		400	50%
300	Professional Services			1,565	440	0	***%	400		400	****%
302	Legal Consulting	2,446	119	1,934	164	2,000	8%	2,000		2,000	100%
303	Engineering	3,850				0	0%			0	0%
335	Mileage & Reimb Exp	55	26			100	0%	100		100	100%
360	Workers Comp Insurance		25	42	19	50	38%	50		50	100%
429	County Recording Fees				46	50	92%	50		50	100%
430	Miscellaneous	1,181	7,643	12,000		2,000	0%	2,000		2,000	100%
700	Transfers	11,412	12,856	43,552	5,000	5,000	100%	5,000		5,000	100%
	\$5000 transfer to General Fund										
	2015 includes \$38,552 for land sale proceeds transferred to bond fund 331										
	Account:	19,306	20,867	59,502	5,862	10,000	59%	10,000	0	10,000	100%
	Fund:	19,306	20,867	59,502	5,862	10,000	59%	10,000	0	10,000	100%
											%
326	Bonds, 2013 (Refunding of Main St Improvements)										
47000	Debt Service										
600	Bond Principal				110,000	110,000	100%	115,000		115,000	105%
610	Bond Interest			7,150	13,200	13,200	100%	10,950		10,950	83%
620	Fiscal Agents Fees			165	495	403	123%	403		403	100%
	Account:			7,315	123,695	123,603	100%	126,353	0	126,353	102%
	Fund:			7,315	123,695	123,603	100%	126,353	0	126,353	102%
											%
331	Bonds, 2012 (Refunding of Industrial Park)										
47000	Debt Service										
600	Bond Principal			20,000	160,000	160,000	100%	160,000		160,000	100%
610	Bond Interest		10,359	20,603	19,568	19,568	100%	17,568		17,568	90%
620	Fiscal Agents Fees			495	495	450	110%	495		495	110%
	Account:		10,359	41,098	180,063	180,018	100%	178,063	0	178,063	99%
	Fund:		10,359	41,098	180,063	180,018	100%	178,063	0	178,063	99%
											%

08/25/16
12:02:50

CITY OF FREEPORT
Expenditure Budget Report -- Multi Year Actuals
For the Year: 2017

Page: 2 of 2
Report ID: B240B

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2013	2014	2015	2016	Budget	Exp.	Budget	Changes	Budget	Budget
						2016	2016	17	17	17	17

417 Street Improvements											
43100 Highways, Streets & Roadways											
225	Street Materials				5,328	0	***%			0	0%
300	Professional Services				1,812	0	***%			0	0%
	2016 industrial park paving engineering fees										
	Account:				7,140	0	***%	0	0	0	0%
	Fund:				7,140	0	***%	0	0	0	0%
											%
Grand Total :											
		19,306	34,117	110,659	318,218	316,621		317,416	0	317,416	

08/25/16
11:53:29

CITY OF FREEPORT
Revenue Budget Report -- Multi Year Actuals
For the Year: 2017

Page: 1 of 4
Report ID: B250B

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2013	2014	2015	2016	Budget	Rec.	Budget	Change	Budget	Budget
					2016	2016	17	17	17	17
<hr/>										
265 TIF Swany White										
31100 Bond Levy										
31150 Tax Increments		2,891	2,744	1,458	3,000	49%	3,000		3,000	100%
Group:		2,891	2,744	1,458	3,000	49%	3,000	0	3,000	100%
Fund:		2,891	2,744	1,458	3,000	49%	3,000	0	3,000	100%
300 EDA										
31000 General Property Taxes										
31000 General Property Taxes	10,072	9,970	9,988	5,404	10,000	54%	10,000		10,000	100%
Group:	10,072	9,970	9,988	5,404	10,000	54%	10,000	0	10,000	100%
36200 Miscellaneous Revenues										
36210 Interest Earnings	174	152	174	79	0	***%			0	0%
36290 Sale Land/Property	-1,208	10,000	40,000		0	0%			0	0%
Group:	-1,034	10,152	40,174	79	0	***%	0	0	0	0%
Fund:	9,038	20,122	50,162	5,483	10,000	55%	10,000	0	10,000	100%
326 Bonds, 2013 (Refunding of Main St Improvements)										
31000 General Property Taxes										
31000 General Property Taxes				49,909	92,500	54%	93,500		93,500	101%
Group:				49,909	92,500	54%	93,500	0	93,500	101%
36100 Special Assessments										
36100 Special Assessments				6,498	8,281	78%	8,281		8,281	100%
Group:				6,498	8,281	78%	8,281	0	8,281	100%
36200 Miscellaneous Revenues										
36210 Interest Earnings			1,080	222	702	32%	586		586	83%
Group:			1,080	222	702	32%	586	0	586	83%
39200 Transfer from other funds										
39200 Transfer from other funds			157,877		0	0%			0	0%
2015 transfer was from Fund 325, which was closed										
Group:			157,877		0	0%	0	0	0	0%

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CITY OF FREEPORT
Revenue Budget Report -- Multi Year Actuals
For the Year: 2017

Page: 2 of 4
Report ID: B250B

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2013	2014	2015	2016	Budget	Rec.	Budget	Change	Budget	Budget
					2016	2016	17	17	17	17
Fund:			158,957	56,629	101,483	56%	102,367	0	102,367	100%
331 Bonds, 2012 (Refunding of Industrial Park)										
31000 General Property Taxes										
31000 General Property Taxes			69,352	48,533	90,000	54%	95,000		95,000	105%
Group:			69,352	48,533	90,000	54%	95,000	0	95,000	105%
36200 Miscellaneous Revenues										
36210 Interest Earnings			3,313	1,123	1,847	61%	1,619		1,619	87%
Group:			3,313	1,123	1,847	61%	1,619	0	1,619	87%
39200 Transfer from other funds										
39200 Transfer from other funds		10,359	421,755		0	0%			0	0%
2015 transfer was from Fund 330, which was closed										
Group:		10,359	421,755		0	0%	0	0	0	0%
Fund:		10,359	494,420	49,656	91,847	54%	96,619	0	96,619	105%
407 2006 Small Cities Grant										
36100 Special Assessments										
36101 Principal on Note			7,887	1,135	0	***%	2,549		2,549	*****%
36102 Penalties and Interest	259	130	201	23	0	***%	54		54	*****%
Group:	259	130	8,088	1,158	0	***%	2,603	0	2,603	*****%
36200 Miscellaneous Revenues										
36200 Miscellaneous Revenues		6,946			0	0%			0	0%
36210 Interest Earnings	559	498	572	307	0	***%			0	0%
Group:	559	7,444	572	307	0	***%	0	0	0	0%
Fund:	818	7,574	8,660	1,465	0	***%	2,603	0	2,603	*****%
410 Park Dedication										
36200 Miscellaneous Revenues										
36210 Interest Earnings	13	11	12	6	0	***%	12		12	*****%
Group:	13	11	12	6	0	***%	12	0	12	*****%

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11:53:29

CITY OF FREEPORT
Revenue Budget Report -- Multi Year Actuals
For the Year: 2017

Page: 3 of 4
Report ID: B250B

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2013	2014	2015	2016	Budget	Rec.	Budget	Change	Budget	Budget
	2013	2014	2015	2016	2016	2016	17	17	17	17
Fund:	13	11	12	6	0	***%	12	0	12	****%
412 North End Park Fund										
36200 Miscellaneous Revenues										
36210 Interest Earnings	14	12	12	6	0	***%	12		12	****%
Group:	14	12	12	6	0	***%	12	0	12	****%
Fund:	14	12	12	6	0	***%	12	0	12	****%
416 Bucket Fund - Old Tower Preservation										
36200 Miscellaneous Revenues										
36210 Interest Earnings	41	35	36	18	0	***%	36		36	****%
36230 Donations - Private	105				0	0%			0	0%
Group:	146	35	36	18	0	***%	36	0	36	****%
Fund:	146	35	36	18	0	***%	36	0	36	****%
417 Street Improvements										
36200 Miscellaneous Revenues										
36210 Interest Earnings				179	0	***%	300		300	****%
Group:				179	0	***%	300	0	300	****%
39400 Transfer from General										
39400 Transfer from General				70,000	70,000	100%	70,000		70,000	100%
2016 set aside funds for future street improvement										
Group:				70,000	70,000	100%	70,000	0	70,000	100%
Fund:				70,179	70,000	100%	70,300	0	70,300	100%
418 Capital Equipment										
36200 Miscellaneous Revenues										
36210 Interest Earnings				26	0	***%	50		50	****%
Group:				26	0	***%	50	0	50	****%

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11:53:29

CITY OF FREEPORT
Revenue Budget Report -- Multi Year Actuals
For the Year: 2017

Page: 4 of 4
Report ID: B250B

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2013	2014	2015	2016	Budget	Rec.	Budget	Change	Budget	Budget
	2013	2014	2015	2016	2016	2016	17	17	17	17
<hr/>										
418 Capital Equipment										
39400 Transfer from General										
39400 Transfer from General				10,000	10,000	100%	10,000		10,000	100%
2016 set aside funds for future equipment purchases										
Group:				10,000	10,000	100%	10,000	0	10,000	100%
Fund:				10,026	10,000	100%	10,050	0	10,050	100%
Grand Total :	10,029	41,004	715,003	194,926	286,330		294,999	0	294,999	



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112 – FAX 320-836-2116
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

RESOLUTION 2016-08

A RESOLUTION ADOPTING PROPOSED 2017 BUDGET AND ORDERING CERTIFICATIONS OF PROPOSED 2017 LEVY TO COUNTY AUDITOR

WHEREAS; Minnesota State Statutes require that all local units of government formally adopt a preliminary tax levy for the proceeding fiscal year on or before September 30, 2016; and

WHEREAS; The Freeport City Council and City staff have done preliminary analysis of the demands for goods, services and other debt obligations to be provided for the City in 2017 and have attached such proposed budget in Appendix A; and

NOW, THEREFORE BE IT RESOLVED; The Freeport City Council has determined that the 2017 proposed tax levy shall be set, and directs the City Clerk to notify the Stearns County Auditor of this proposed levy amounts:

General Levy	\$238,500
EDA Levy	\$ 10,000
2013 GO Bond Levy	\$ 93,500
2012 GO Bond Levy	\$ 95,000
<hr/>	
Total Tax Levy	\$437,000

FURTHERMORE; The City Council hereby sets December 27, 2016 as the public hearing date for comment on the 2017 budget and tax levy. The meeting will be held at 7:00pm at the Freeport City Hall, 125 Main Street East in the City of Freeport

Dated this 30th day of August 2016

Motion by:

Second by:

Council members in favor:

Opposed or abstained:

Rodney Atkinson, Mayor

ATTEST:

Adrianna Hennen, Clerk-Treasurer

Drafted by: Joan Wall, Deputy Treasurer
City of Freeport, MN, 125 Main Street East, PO Box 301, Freeport, MN 56331

Memo

From: Joan Wall, Deputy Treasurer

To: Freeport City Council

Date: 8/3/16

Re: Certificates of Deposit

Freeport State Bank

Currently, the City holds six certificates of deposit at Freeport State Bank, in addition to the checking account. All of the CDs are earning 0.5%, while the checking account is earning 0.85%. Five of the CDs were first opened in the 1990s, and the sixth was opened in 2004. Using CDs to keep track of separate funds is an outdated way of managing these funds. Our fund accounting software is now the standard way of tracking these funds, and is what the City's audited financials are based on.

Since three of these CDs mature in September, and another one matures in October, this is a good time to consider whether to close the CDs and transfer the funds into the higher yielding checking account. Closing the CDs would also simplify the City's bank statement and cause it to conform to how we are showing cash balances in our financial statements.

Central Minnesota Credit Union

The City holds one CD at CMCU which is up for renewal on 9/1/16. The CD is yielding 0.35% and the money market is yielding 0.4%. Does the Council want to close this CD and move it to the money market account?

Bank statements showing all balances are included after this memo.

Friday Jul 29, 2016 10:55 AM

Customer Profile Inquiry Total (Open)

Customer Name CITY OF FREEPOR			
CITY OF FREEPORT		Demand Deposits	1,633,289.29
PO BOX 301		Certificates	365,650.72
FREEPORT MN 56331		Escrow	0.00
		Total Deposits	1,998,940.01
		Loans In-house	0.00
TIN 41 6005175		Sold	0.00
Int Pd 0.00	Int Earn 0.00	Total Loans	0.00
		Customer Net	1,998,940.01

Mod Account	O Description	Sec/Prm Cust	Interest	Balance
DDA	42 P CITY OF FRPT#422	Secondaries	1,012.82	1,633,289.29
Date Opened	12/04/1980	Cyc Stm 30 Ern SC	Available	1,633,672.86
Last Deposit	07/28/2016	Earnings Rate 0.8500	Avg Bal YTD	1,372,910.09
Last W/D	07/27/2016	APY 0.85		
Last OD	09/21/2005	Earn Pd YTD 5,701.27	GENERAL ACCOUNT	

Mod Account	O Description	Sec/Prm Cust	Interest	Balance
CDA	227179 P 12 Months		89.75	20,537.99
Date Opened	09/14/1990	Maturity Term 12 Mths	Redemption	20,576.54
Next Mature	09/14/2016	Earnings Term 12 Mths	Penalty YTD	0.00
Next Earning	09/14/2016	Rate 0.5000 APY .5		
Last Deposit	09/14/1990	Earn Pd YTD 0.00	SINKING FUND EQUIPMENT	

Mod Account	O Description	Sec/Prm Cust	Interest	Balance
CDA	227181 P 12 Months		86.79	19,861.90
Date Opened	09/14/1990	Maturity Term 12 Mths	Redemption	19,899.17
Next Mature	09/14/2016	Earnings Term 12 Mths	Penalty YTD	0.00
Next Earning	09/14/2016	Rate 0.5000 APY .5		
Last Deposit	09/14/1990	Earn Pd YTD 0.00	SEWER COLLECTION ACCOUNT	

Mod Account	O Description	Sec/Prm Cust	Interest	Balance
CDA	229461 P 12 Months		311.21	68,019.60
Date Opened	08/30/1995	Maturity Term 12 Mths	Redemption	68,161.23
Next Mature	08/30/2016	Earnings Term 12 Mths	Penalty YTD	0.00
Next Earning	08/30/2016	Rate 0.5000 APY .5		
Last Deposit	08/30/1995	Earn Pd YTD 0.00	WASTE WATER PRO PYMT	

Mod Account	O Description	Sec/Prm Cust	Interest	Balance
CDA	230043 P Over 100,000		643.21	172,625.55
Date Opened	12/31/1996	Maturity Term 12 Mths	Redemption	172,838.38
Next Mature	10/31/2016	Earnings Term 12 Mths	Penalty YTD	0.00
Next Earning	10/31/2016	Rate 0.5000 APY .5		
Last Deposit	12/31/1996	Earn Pd YTD 0.00	WASTE WATER FUND	

Friday Jul 29, 2016 10:55 AM

Mod Account	O Description	Sec/Prm Cust	Interest	Balance
CDA	231537 P 12 Months		21.01	4,619.59
Date Opened	09/01/1999	Maturity Term 12 Mths	Redemption	4,629.08
Next Mature	09/01/2016	Earnings Term 12 Mths	Penalty YTD	0.00
Next Earning	09/01/2016	Rate 0.5000 APY .5		
Last Deposit	09/01/1999	Earn Pd YTD 0.00	AREA FIRE SERVICE ACCOUNT	

Mod Account	O Description	Sec/Prm Cust	Interest	Balance
CDA	233439 P 12 Months		198.32	79,986.09
Date Opened	01/30/2004	Maturity Term 12 Mths	Redemption	79,984.99
Next Mature	01/30/2017	Earnings Term 12 Mths	Penalty YTD	0.00
Next Earning	01/30/2017	Rate 0.5000 APY .5		
Last Deposit	01/30/2004	Earn Pd YTD 397.94	WATER SINKING FUND	

0.*

1,998,940.01+

250,000.00-

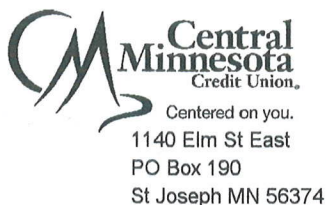
000

1,748,940.01*

1,748,940.01x

110.-%

1,923,834.01*



STATEMENT OF ACCOUNT

Account No. *****255
 Statement Period: 04/01/16 to 06/30/16
 Page Number: 1 of 2
 Questions? Contact us at
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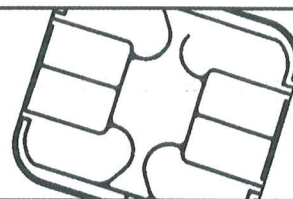
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 RODNEY E ATKINSON
 125 MAIN ST E
 PO BOX 301
 FREEPORT MN 56331-0301



TFH8-CMNC01-004638

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ACCOUNT SUMMARY

Account	Balance
0000 - SHARE	\$6.39
0024 - 9 MONTH CERTIFICATE	\$3,961.30

Posting Date	Effective Date	Transaction Description	Transaction Amount	New Balance
0000 SHARE				
04/01		Beginning Balance		6.39
06/30		Ending Balance		6.39
		Last Year's Dividends Paid	0.00	

Overdraft Fees and Returned Item Fees For ID 0000

Fee Type	Fee Amount This Period	Year to Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Posting Date	Effective Date	Transaction Description	Transaction Amount	New Balance
0024 9 MONTH CERTIFICATE				
04/01		Beginning Balance		3,957.80
04/01		Deposit - Dividend Rate 0.350%		
		Annual Percentage Yield Earned 0.350% from 03/01/16 through 03/31/16	1.18	3,958.98
05/01		Deposit - Dividend Rate 0.350%		
		Annual Percentage Yield Earned 0.350% from 04/01/16 through 04/30/16	1.14	3,960.12
06/01		Deposit - Dividend Rate 0.350%		
		Annual Percentage Yield Earned 0.350% from 05/01/16 through 05/31/16	1.18	3,961.30
06/30		Ending Balance		3,961.30
		This Certificate will mature on 09/01/16		
		Last Year's Dividends Paid	13.80	

Rv468
3.50



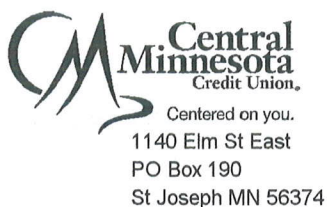


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Account No. *****255
Statement Period: 04/01/16 to 06/30/16
Page Number: 2 of 2

YEAR TO DATE SUMMARIES

<u>Description</u>	<u>Amount</u>
Total Dividends Received Year to Date (Total includes closed shares)	6.96
Total 2015 Dividends Received	13.80



STATEMENT OF ACCOUNT

Account No. *****926
 Statement Period: 04/01/16 to 06/30/16
 Page Number: 1 of 2
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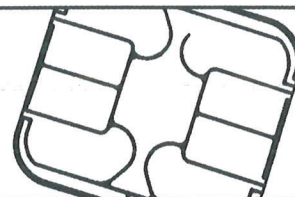
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 FREEPORT MN 56331-0301



TFH8-CMNC01-004637

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ACCOUNT SUMMARY

Account	Balance
0000 - SHARE	\$35.08
0069 - MONEY MARKET	\$53,630.88

Posting Date	Effective Date	Transaction Description	Transaction Amount	New Balance
--------------	----------------	-------------------------	--------------------	-------------

0000 SHARE

04/01		Beginning Balance		35.08
06/30		Ending Balance		35.08
		Last Year's Dividends Paid	0.00	

Overdraft Fees and Returned Item Fees For ID 0000

Fee Type	Fee Amount This Period	Year to Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

0069 MONEY MARKET

04/01		Beginning Balance		53,577.43
04/30		Deposit - Dividend Rate Tiered Rate	17.61	53,595.04
		Annual Percentage Yield Earned 0.400% from 04/01/16 through 04/30/16		
05/31		Deposit - Dividend Rate Tiered Rate	18.21	53,613.25
		Annual Percentage Yield Earned 0.400% from 05/01/16 through 05/31/16		
06/30		Deposit - Dividend Rate Tiered Rate	17.63	53,630.88
		Annual Percentage Yield Earned 0.400% from 06/01/16 through 06/30/16		
06/30		Ending Balance		53,630.88
		Last Year's Dividends Paid	240.26	

Overdraft Fees and Returned Item Fees For ID 0069

Fee Type	Fee Amount This Period	Year to Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00





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Account No. *****926
Statement Period: 04/01/16 to 06/30/16
Page Number: 2 of 2

YEAR TO DATE SUMMARIES

<u>Description</u>	<u>Amount</u>
Total Dividends Received Year to Date (Total includes closed shares)	111.24
Total 2015 Dividends Received	240.26