



Freeport City Council Regular Meeting Agenda
Freeport City Hall • March 25, 2014 • 7:00 pm

- 7:00p Call to Order
- 7:01p Public Hearing Regarding Proposed Ordinance 2014-001
- 7:15p Open Public Forum (opportunity for the public to speak)
- 7:16p I. Approve Agenda – *Motion to approve agenda*
- 7:17p II. Consent Agenda – *Motion to approve consent agenda*
- a. Approve 2/25/14 meeting minutes; and
 - b. Approve claims 1328-1361 (\$15,019.61); and
- 7:31p III. Reports
- a. Clerk-Treasurer
 - b. Public Works Director
 - c. Engineer
- 7:45p IV. Old Business
- a. “Old Creamery Site” DEED Redevelopment Grant Status
 - b. Wellhead Protection Plan Update
 - c. City Website Update – *Motion to reconsider*
- 7:30p V. New Business
- a. Ordinance 2014-001 (Fence Ordinance) – *Motion to approve*
 - b. March 26, 2013 meeting minutes addition – *Motion to approve*
 - c. “No-Fault” Sewer Backup Coverage
 - d. Water Softner
 - e. Mason Schirmer 1-year evaluation
 - f. Approval of Kurt Ritter to the Fire Department
- 7:45p VI. Other (Opportunity to ask for items to be added to the next meeting agenda)
- 9:00p Adjourn – *Motion to adjourn*

Dates: April 2nd Special Meeting (re: zoning code updating)
April 16th Special Meeting (re: zoning code updating)
April 22nd Special Meeting (in lieu of regular meeting) – Local Board of Appeals (LBAE)
May 27th Regular Meeting

March 24, 2014

Mayor Matt Worms and Council Members
Freeport City Hall
P.O. Box 301
Freeport, MN 56331

Dear Mayor Worms and Council Members,

I am writing in regard to the formal reprimand of Council Member Rodney Atkinson at the February 25, 2014 meeting as noted in the *Melrose Beacon*.

My understanding, for such a reprimand to take place, public servants have not demonstrated the high standards expected of an elected official. I had sincerely hoped that such an action would not be needed, however, if city officials deemed it necessary, then I applaud the action taken.

City Clerk-Treasurer Mason Schirmer should be able to serve our city in a positive working environment. We are fortunate to have him serving in that position. In the past, we have been unable to successfully secure a city clerk for the length of time we had desired.

I believe that public servants should conduct themselves with integrity. Professionalism, respect, sensitivity, are some of the ideals which direct us to the appropriate manner in which city business is managed. Please let us uphold these ideals and expectations.

In the future, I am hopeful this situation will not recur. Clerk-Treasurer Schirmer should be allowed to work for our city without distraction, and taxpayers should not shoulder the financial burden of those who fail to conduct themselves in a manner we have come to expect and deserve.

Sincerely,

A handwritten signature in cursive script, appearing to read "Gail Osendorf".

Gail Osendorf
P.O. Box 124
Freeport, MN 56331

FREEPORT CITY COUNCIL
REGULAR MEETING MINUTES
February 25, 2014

A regular meeting of the Freeport City Council was convened at 7:00 P.M. by Mayor Matt Worms with Council Members Ken Goebel, Ron Ritter, Carrie Goebel and Rodney Atkinson present.

Staff in attendance: Mason Schirmer, Dave Blommel (Engineer), Fire Department Members Dean Jungles (Chief), Jason Hoppe (Assistant Chief), Noah VanBeck and Jamie Engelmeyer.

Public in attendance: Carol Moorman (Melrose Beacon), Steve Notch (County Commissioner), Jeff Johnson and Kathy Korte (Stearns County Assessor's Office).

The Pledge of Allegiance was said by those in attendance.

OPEN PUBLIC FORUM

No comments received.

APPROVE AGENDA

Schirmer recommended including the 'Area Fire Service Association Annual Meeting' prior to Adjourning. C. Goebel moved and Ritter seconded a motion to approve the agenda with the addition. Motion carried 5-0.

APPROVE CONSENT AGENDA

Schirmer said 1) Sam Eicher's name was misspelled in the 1/14/14 minutes; and 2) Claim 1327 (\$67.20) has been added to the claim approval list. C. Goebel moved and K. Goebel seconded a motion to approve the consent agenda consisting of: a) Approval of 1/14/14 meeting minutes; b) Approval of Claims 1275-1288 (\$146,350.20); c) Approval of Claims 1289-1327 (\$56,410.41); d) Approval of 2013 budget amendments 16-17; and e) Approval of Sacred Heart Temporary Liquor Licenses (valid 7/19/14-7/20/14). Motion carried 5-0.

REPORTS

Clerk-Treasurer

Schirmer said a memo was in the meeting packet. Council had no objection to allowing Administrative Assistant Adrianna Hennen to attend Adobe training. Schirmer provided Council with a breakdown of how the \$20 per month water tower debt fee connects to the USDA Loan repayment. Council directed Schirmer to arrange Zoning Code review for Wednesday evening. Schirmer said he would contact Cynthia (Municipal Development Group, Inc.) to arrange meeting dates. Schirmer said the Local Board of Appeal meeting would be April 29, 2014.

Public Works Director

Schirmer provided a report prepared by PWD Stueve. Schirmer said Stueve was evaluating potential plow truck options to replace the cities current vehicle. Schirmer said Stueve provided

pictures of a plow truck in Annandale, MN that may be a good fit for Freeport. Schirmer said no action is needed at this time; however, a truck purchase may be proposed soon.

Engineer

Blommel said a Request for Proposals should be approved and sent to three local companies for bids to replace well pumps. Blommel provided the first page of the RFP for consideration. K. Goebel moved and C. Goebel seconded a motion to authorize Dave Blommel to obtain bids from three local companies for consideration at the March regular meeting. Motion carried 5-0.

OLD BUSINESS

Wellhead Protection Plan Update

Schirmer presented copies of emails sent to Atkinson, since the January 14th Council meeting, directing him to meet deadlines. Schirmer said Atkinson has since been providing updates. Schirmer said Dave Neiman of MN Rural Water Association informed the Wellhead Protection Plan (WHP) Committee that a Potential Contaminant Inventory (PCI) must be completed and sent to the state for approval immediately. Neiman identified other missing supporting documents that have yet to be completed. Neiman said it is possible to still have the plan done on-time; however, certain documents need to be completed immediately. Schirmer said Atkinson is assembling the PCI. Atkinson distributed a copy of the PCI as well as a contact section of the WHP for review. Atkinson said the wells which consist of the PCI are numerous and have taken time to assemble. Atkinson asked who should be listed for emergency medical contact. Schirmer recommended contacting CentraCare of Melrose and asking them who to include.

Worms asked if the plan would be done by the March meeting. Atkinson said there is more to the plan than he was expecting and he is doing the best he can. Worms asked again if the plan would be done in March. Atkinson said there are things like mapping which he is hoping Karen Voz from the Department of Health can help him with. Schirmer told Atkinson he is not answering the question. Atkinson said he would tell Worms the truth outside the meeting; however, he did not want to give an answer in public. Schirmer said Atkinson needs to provide Council with reassurance that the plan will get done by the deadline. Atkinson said when he took on the project, he said it was not just going to be him, but rather he said 'we' meaning the committee would do it. Schirmer said the statement Atkinson made during the September 2013 meeting ("we will write the plan") was made without ever first asking the wellhead protection committee members for their opinions. Atkinson said whatever is left in the plan could be done by Adrianna Hennen (City Administrative Assistant). Schirmer said Hennen is not Atkinson's assistant and that it would be inappropriate to dump the responsibility upon her. Atkinson said he will do the best he can.

Resolution 2014-008 (Call for Public Hearing Regarding Fence Ordinance)

Schirmer said during the previous meeting, Council tabled discussion until more information could be done on 'invisible fences.' Schirmer said 'invisible fences' should be addressed within the Animal Ordinance. Schirmer said thus far the only change to the originally presented draft copy of the ordinance is the inclusion of a definition for 'fences, natural living.' K. Goebel moved and Ritter seconded a motion to approve Resolution 2014-008 A Resolution Calling for a Public Hearing on Ordinance 2014-008, Entitled "An Ordinance Repealing and Replacing

Section 500.45 of Chapter V of The City code Relating to Fencing, Screening, and Landscaping.” Motion carried 5-0.

NEW BUSINESS

Resolution 2014-007 (Reprimand of Rodney Atkinson)

Schirmer said during the previous meeting, Council asked staff to prepare a resolution reprimanding Councilor Rodney Atkinson for his behavior. Schirmer presented Resolution 2014-007 and appendix materials. C. Goebel moved and Ritter seconded a motion to approve Resolution 2014-007 A Resolution of Disapproval of Councilmember Rodney Atkinson’s Personal Conduct. Motion carried 4-0 (Atkinson abstained, claiming a conflict of interest).

Maintenance Shed

K. Goebel moved and Ritter seconded a motion to approve replacing exterior panels damaged by the 2012 hail storm (which will be reimbursed by insurance). Motion carried 5-0.

City Website

Schirmer provided Council with proposals from two companies to develop and host a website. Schirmer said the City would have its own website, separate from the Chamber of Commerce. Schirmer said Council could either move forward with developing a website or not. Atkinson asked about costs. Schirmer referred to the proposals which showed: 1) initial development costs \$925 from GovOffice.com and \$695 from The Peripheral Vision and; 2) yearly website hosting would cost \$450 from GovOffice.com and \$2,199 from the Peripheral Vision. Worms moved and K. Goebel seconded a motion to accept Cost Proposal Option A from GovOffice.com. Motion carried 4-1 (Atkinson opposed)

RECESS

Worms recessed the meeting at 7:55pm.

Stearns County Assessor Report

Jeff Johnson and Kathy Korte presented the 2013 Assessment Report and said a Local Board of Appeal and Equalization meeting would be held in Freeport during April.

Area Fire Service Association 2015 Budget Meeting

The 2015 budget meeting of the Freeport Area Fire Service was convened at 8:05pm by Mayor Matt Worms with Millwood Township (Adolph Wensmann, Carl Toenyan), Krain Township (Arnold Blommel, Jeff Goebel), Oak Township (Robert Timp, Peter Welle, Michael Rosner), City of St. Anthony (Robert Cremers, Jim Cremers), and City of St. Rosa (John Arnzen) present.

Recently appointed officers Fire Chief Dean Jungles and Assistant Chief Jason Hoppe introduced themselves.

Schirmer presented the proposed: 1) expenditure budget; 2) revenue budget; 3) building and equipment replacement allocations; and 4) vehicle replacement allocations. Schirmer said proposed expenditures are \$103,175 plus the building and equipment replacement allocation would be \$1,159 and the vehicle replacement allocation would be \$49,269 equal \$153,603.

Schirmer said revenues are proposed to include \$21,500 of other sources, leaving \$132,103 to be received from contracts. Schirmer provided service agreement amounts as well as comparable information using 2013 building values to determine potential percentage adjustments.

Worms said the current percentages by which the total fire service contract revenue is divided among townships and cities was established in the 1970's and has not changed since. Worms said he ask County Assessor Jeff Johnson for building value information for the area townships and cities and thought this may be a good place to start if the percentages were to be updated.

Steve Notch said within the original agreement, the City of Freeport agreed to double their building value, in-turn pay more for fire service, since one pumper truck would always remain within the City. Schirmer provided updated budget information showing how all entities contract amounts would change if the City of Freeport doubled the building value.

Robert Cremers asked if the replacement allocations were still necessary, especially since 2015 would require \$50,428 according to the schedules used. Schirmer said an option to reduce costs can always be to reduce the amount of money you put into savings. Chief Jungles mentioned the rising cost of fire trucks and that \$300,000 can quickly be expensed. Worms said the oldest active truck is the 1968 pumper truck. Worms said the truck may function; however, no longer are replacement parts made for the pumper which can lead to the truck being inoperable the moment the next critical part breaks.

Worms said these trucks are not extensively used to fight fires; rather, the majority of calls relate to vehicle accidents on the interstate which require the fire trucks to be used as crash curtains to protect the scene from additional collisions. Worms said at any time an inattentive semi-truck driver could inadvertently collide with a fire truck and the department would need to buy another truck. C. Goebel said insurance does not pay for replacement after a vehicle exceeds ten years in age, rather insurance would only payout what the truck was valued at and the difference would be the department's responsibility.

Jeff Goebel moved and Carol Toenyan seconded a motion to approve: 1) a budget of \$153,603; and 2) service agreement amounts of:

\$2,113.65 (Albany Township);	\$8,454.59 (Krain Township);
\$51,520.17 (Millwood Township);	\$22,457.51 (Oak Township);
\$1,849.44 (St. Anthony City);	\$3,302.58 (St. Rosa City); and
\$42,405.06 (Freeport City).	

Motion carried unanimously.

ADJOURN

K. Goebel moved and C. Goebel seconded a motion to adjourn. Motion carried 5-0. Meeting adjourned at 10:00 p.m.

Mason Schirmer, City Clerk

Matthew H. Worms, Mayor

03/06/14
13:50:38

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 3/14

Page: 1 of 3
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
1328	510 VERIZON WIRELESS	116.85						
	9720357166 02/19/14 Cellphone	116.85			101 43100	320		10100
1329	70 CENTERPOINT ENERGY	573.76						
	02/18/14 Fire Hall	414.73			225 42200	382		10100
	02/18/14 Maintenance Building	159.03			101 43100	382		10100
1330	525 XCEL ENERGY	172.99						
	402148941 02/20/14 Water Tower	172.99			601 43225	381		10100
1331	15 ALBANY MUTUAL TELEPHONE	359.09						
	10161028 03/01/14 836-2116	72.62			101 41000	320		10100
	10161028 03/01/14 836-2411/2413	75.50			225 42200	320		10100
	10161028 03/01/14 836-2112	65.82			101 41000	320		10100
	10161028 03/01/14 836-2685	18.71			601 43225	320		10100
	10161028 03/01/14 836-2685	18.71			602 43250	320		10100
	10161028 03/01/14 836-7158	40.61			101 41000	320		10100
	10161028 03/01/14 836-2278	67.12			101 43100	320		10100
1332	145 FINKEN WATER CENTERS	15.00						
	03/03/14 Meter Rental	15.00			101 41000	410		10100
1333	387 RAHNS OIL & PROPANE, INC	800.85						
	02/28/14 City	701.33			101 43100	215		10100
	02/28/14 Fire Dept	60.15			225 42200	215		10100
	02/28/14 EDA	21.21			300 46500	210		10100
	02/28/14 WHP	18.16			101 41000	430		10100
# of Claims		6	Total:	2,038.54				
				2,038.54				

03/18/14
11:10:10

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 3/14

Page: 1 of 3
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/		Document \$/	Disc \$				Cash
	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
1334		76 CENTRAL MINNESOTA CREDIT UNION	804.65					
	02/25/14	Beacon	1.25			101 41000	433	10100
	02/25/14	MCFOA Annual Conference	265.00			101 41400	330	10100
	02/25/14	Menards-ecohalogen	6.43			225 42200	210	10100
	02/25/14	Thelen Auto-battery	150.00			101 43100	401	10100
	02/25/14	MN Gov FOA	60.00*			101 41400	433	10100
	02/25/14	Postage	51.00			601 43225	200	10100
	02/25/14	Postage	51.00			602 43250	200	10100
	02/25/14	Albany fleet-misc shop supplie	64.40			101 43100	210	10100
	02/25/14	Inter Institute of Munic Clerk	145.00*			101 41400	433	10100
	02/25/14	USPS-water samples	10.57			601 43225	200	10100
1335		596 MASON SCHIRMER	1,666.66					
	02/03/14	Feb 2014 insurance	833.33			101 41400	130	10100
	03/20/14	Mar 2014 insurance	833.33			101 41400	130	10100
1336		258 LEAGUE OF MN CITIES	285.00					
	195308 02/07/14	safety & loss control wrkshp-J	20.00			101 41400	330	10100
	197548 02/07/14	safety & loss control wrkshp-M	20.00			101 43000	330	10100
	02/07/14	league conference	245.00			101 41400	330	10100
1337		187 HAWKINS, INC.	182.62					
	3568483 02/28/14	Chemical kit	182.62			601 43225	440	10100
1338		107 DANNY'S DISPOSAL & RECYCLING,	131.48					
	03/01/14	Fire Dept	29.09			225 42200	383	10100
	03/01/14	City	102.39			101 43100	383	10100
1339		349 NORTH CENTRAL TRUCK EPUIMENT	219.16					
	02/28/14	Plow Blade repair	219.16			101 43100	401	10100
1340		194 HENNEN LUMBER CO, INC.	26.24					
	83909 02/25/14	Salt	26.24			101 41000	210	10100
1341		174 GOPHER STATE ONE CALL, INC.	2.90					
	93738 02/28/14	Email tickets	1.45			601 43225	300	10100
	93738 02/28/14	Email tickets	1.45			602 43250	300	10100
1342		228 JON STUEVE	833.33					
	03/03/14	Mar 2014 insurance	833.33			101 43000	130	10100

03/18/14
11:10:10

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 3/14

Page: 2 of 3
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
1343		03/01/14 Service Connection Fee	306 MINNESOTA DEPARTMENT OF HEALTH	429.00 429.00			601 43225	431	10100
1344		01/01/14 2014 Membership renewal	153 FREEPORT CHAMBER OF COMMERCE	125.00 125.00			101 41000	433	10100
1345		85931 01/16/14 Fire Truck taillight	199 HILTNER COMPANY, INC	3.38 3.38			225 42200	401	10100
1346		44026 02/21/14 repair plow on pick-up	32 ARNZEN CONSTRUCTION, INC	90.00 90.00			101 43100	401	10100
1347		03/01/14 Mason	309 MINNESOTA LIFE INSURANCE CO.	4.00 2.00			101 41400	131	10100
		03/01/14 Jon		2.00			101 43000	131	10100
1348		2200482232 02/21/14 Monthly service	25 AMERIPRIDE LINEN & APPAREL	50.05 50.05			101 41000	410	10100
1349		107847 02/13/14 New tower & main loop	418 SEH, INC.	1,229.45 1,229.45*			415 43100	300	10100
1350		18747 02/20/14 on street garbage bags	385 QUILL	119.98 119.98			101 43100	383	10100
1351		191023 03/05/14 Audit prep assist (feb 2014)	597 KDV, LTD	1,820.00 1,820.00*			101 41000	300	10100
1352		403402717 03/03/14 Street light repair	525 XCEL ENERGY	3,159.38 724.18*			101 43160	300	10100
		403564079 03/04/14 302188142		289.77			601 43225	381	10100
		403564079 03/04/14 302252262		76.20			101 43160	381	10100
		403564079 03/04/14 302290398		305.73			101 41000	381	10100
		403564079 03/04/14 302679657		209.07			101 43100	381	10100
		403564079 03/04/14 302700297		24.51			602 43250	381	10100
		403564079 03/04/14 302947044		269.95			601 43225	381	10100
		403564079 03/04/14 303193187		35.31			602 43250	381	10100
		403564079 03/04/14 303616049		285.54			225 42200	381	10100
		403564079 03/04/14 303936749		49.44			101 43160	381	10100
		403564079 03/04/14 303956738		522.66			101 43160	381	10100
		403564079 03/04/14 303963984		288.82			101 43160	381	10100
		403564079 03/04/14 303985901		39.02			101 43160	381	10100
		403564079 03/04/14 304083816		14.93			101 43160	381	10100
		403564079 03/04/14 304098414		24.25			602 43250	381	10100

03/18/14
11:10:10

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 3/14

Page: 3 of 3
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
1353			172 GENERAL RENTAL CENTER OF ALBANY	147.12					
	1125818	02/28/14 Saw		147.12			101 43100	210	10100
1354			478 TOM'S REFUSE LLC	90.00					
	03/14/14	open froze drain-Obermiller		90.00			101 43100	220	10100
1355			397 RINKE-NOONAN, LTD	304.30					
	224612	03/11/14 Reso '14-07 Atkinson reprimand		304.30*			101 41000	300	10100
1356			155 FREEPORT FARM CENTER, INC	253.08					
	90941	02/25/14 Bolt		1.80			101 43100	220	10100
	90964	02/25/14 Oil/filter		95.75			101 43100	220	10100
	90726	12/23/13 Repair hose		155.53			601 43225	220	10100
1357			572 ENGINE 11 COMPANY	175.00					
	354	03/15/14 Omega 1/2'' Steel NFPA		175.00			225 42200	210	10100
1358			40 AUTO VALUE-ALBANY	53.41					
	2602112	02/25/14 Truck repair supplies		53.41			101 43100	401	10100
1359			494 US BANK TRUST	425.00					
	3617243	02/25/14 GO Improvement Refund 2005		425.00*			325 47000	620	10100
# of Claims 26 Total:				12,630.19					
				12,630.19					

Claimant MASON SCHIRMER
Address PO BOX 167
ST. MARTIN, MN 56367

MCFOA Parking

Page: 1
Claim #: 1335
Vendor #: 596
Check #:
Period: 3/14
03/25/14
07:24:47

Date	Invoice/PO #	Description	Amount	Fund	Org	Acct.	Obj	Proj
02/03/14		Feb 2014 insurance	833.33	101		41400	130	
03/20/14		Mar 2014 insurance	833.33	101		41400	130	
03/21/14		MCFOA Milage	94.08	101		41400	335	
03/21/14		Parking	2.00	101		41400	335	

Total: 1,762.74

Claimant JOANN TIME
Address 35955 RIMCREST RD
FREEPORT, MN 56331

For cleaning

Page: 1
Claim #: 1360
Vendor #: 219
Check #:
Period: 3/14
03/24/14
07:49:02

Date	Invoice/PO #	Description	Amount	Fund	Org	Acct.	Obj	Proj
		(2/24/14)-(3/17/14)	136.80	101		41000	300	

Total: 136.80

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Claimant LEAGUE OF MN CITIES
Address 145 UNIVERSITY AVE W
ST. PAUL, MN 55130-2044

For Matt

Page: 1
Claim #: 1361
Vendor #: 258
Check #:
Period: 3/14
03/24/14
14:28:53

Date	Invoice/PO #	Description	Amount	Fund	Org	Acct.	Obj	Proj
03/24/14		Mayors assn annual conference	120.00	101		41300	330	

Total: 120.00

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Building a Better World
for All of Us®

March 19, 2014

RE: Freeport, Minnesota
Well Pump Replacement Quote
SEH No. FREEP 107847 7

Honorable Mayor and Members of the City Council
c/o Mr. Mason Schirmer, Clerk/Treasurer
City of Freeport
125 Main Street East
PO Box 301
Freeport, MN 56336-0301

Dear Mayor and Members of the City Council:

Quotes were opened at the office of SEH at 11:00 a.m. on Wednesday, March 19, 2014, for the above-referenced improvement. The low quote was submitted by Atkinson Well & Pump LTD of Freeport, Minnesota in the amount of \$19,137.08. A complete tabulation of bids is enclosed.

We know of no reason the project should not be awarded to the low quoter for the amount of \$19,137.08.

Please contact me if you have any questions.

Sincerely,

Dave Blommel, PE
City Engineer

djg/mrb

Enclosures

c: Brett Repulske, RD (w/enclosure)

p:\fj\freep\107847\corr\ well pumps quote\ city recommend 031914.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1200 25th Avenue South, P.O. Box 1717, St. Cloud, MN 56302-1717
SEH is 100% employee-owned | **sehinc.com** | 320.229.4300 | 800.572.0617 | 888.908.8166 fax



TABULATION OF BIDS

PROJECT NO.: FREEP 107847
 NAME: WELL PUMP REPLACEMENT
 OWNER: CITY OF FREEPORT, MINNESOTA
 BID DATE: WEDNESDAY, MARCH 19, 2014 @ 11:00 AM

ITEM	QUANTITY	UNIT	DESCRIPTION	ENGINEER'S ESTIMATE		1 ATKINSON WELL & PUMP		2 MARK J TRAUT WELLS		3 WHEELS WATER	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
SCHEDULE A - WELL NO. 1 (TOWER)											
1	1.00	LUMP SUM	MOBILIZATION	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$350.00	\$350.00	\$600.00	\$600.00
2	1.00	LUMP SUM	REMOVE EXISTING WELL PUMP, MOTOR, CABLE, AND ACCESSORIES	\$1,000.00	\$1,000.00	\$1,850.00	\$1,850.00	\$1,000.00	\$1,000.00	\$875.00	\$875.00
3	1.00	LUMP SUM	FURNISH AND INSTALL NEW SUBMERSIBLE WELL PUMP	\$7,500.00	\$7,500.00	\$5,889.54	\$5,889.54	\$6,550.00	\$6,550.00	\$6,930.61	\$6,930.61
4	1.00	LUMP SUM	TRANSITION FITTINGS	\$500.00	\$500.00	\$100.00	\$100.00	\$300.00	\$300.00	\$219.49	\$219.49
5	1.00	LUMP SUM	SUBMERSIBLE POWER CABLE (110 FEET)	\$1,000.00	\$1,000.00	\$467.63	\$467.63	\$895.00	\$895.00	\$1,613.42	\$1,613.42
6	1.00	LUMP SUM	DISINFECTION, STARTUP, COORDINATION WITH ELECTRICIAN, TEST	\$1,500.00	\$1,500.00	\$100.00	\$100.00	\$195.00	\$195.00	\$1,250.00	\$1,250.00
TOTAL SCHEDULE A				\$12,500.00		\$8,907.17		\$9,290.00		\$11,488.52	
SCHEDULE B - WELL NO. 2 (CREAMERY)											
7	1.00	LUMP SUM	MOBILIZATION	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$350.00	\$350.00	\$600.00	\$600.00
8	1.00	LUMP SUM	REMOVE EXISTING WELL PUMP, MOTOR, CABLE, AND ACCESSORIES	\$1,000.00	\$1,000.00	\$2,050.00	\$2,050.00	\$1,000.00	\$1,000.00	\$875.00	\$875.00
9	1.00	LUMP SUM	CERTA-LOK 4" WELL PIPE	\$900.00	\$900.00	\$854.55	\$854.55	\$825.00	\$825.00	\$818.36	\$818.36
10	1.00	LUMP SUM	FURNISH AND INSTALL NEW SUBMERSIBLE WELL PUMP	\$7,500.00	\$7,500.00	\$5,613.82	\$5,613.82	\$6,125.00	\$6,125.00	\$6,834.45	\$6,834.45
11	1.00	LUMP SUM	CHECK VALVE, 10X4 WELL SEAL, AND TRANSITION FITTINGS	\$1,500.00	\$1,500.00	\$388.84	\$388.84	\$750.00	\$750.00	\$422.85	\$422.85
12	1.00	LUMP SUM	SUBMERSIBLE POWER CABLE (170 FEET)	\$1,500.00	\$1,500.00	\$722.70	\$722.70	\$1,350.00	\$1,350.00	\$2,258.60	\$2,258.60
13	1.00	LUMP SUM	DISINFECTION, STARTUP, COORDINATION WITH ELECTRICIAN, TEST	\$1,500.00	\$1,500.00	\$100.00	\$100.00	\$195.00	\$195.00	\$1,250.00	\$1,250.00
TOTAL SCHEDULE B				\$14,900.00		\$10,229.91		\$10,595.00		\$13,059.26	
SUMMARY											
TOTAL SCHEDULE A				\$12,500.00		\$8,907.17		\$9,290.00		\$11,488.52	
TOTAL SCHEDULE B				\$14,900.00		\$10,229.91		\$10,595.00		\$13,059.26	
GRAND TOTAL BID				\$27,400.00		\$19,137.08		\$19,885.00		\$24,547.78	

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CITY OF FREEPORT
Cash Report
For the Accounting Period: 3/14

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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
101 General Fund						
10100 Cash	327,357.76	40.00	0.00	0.00	7,630.53	319,767.23
225 AFSA Fund						
10100 Cash	287,475.81	20,740.00	0.00	0.00	550.38	307,665.43
300 EDA						
10100 Cash	19,384.52	0.00	0.00	0.00	21.21	19,363.31
310 Bonds, 1999 (Welle)						
10100 Cash	1,932.75	0.00	0.00	0.00	0.00	1,932.75
315 Bonds, 2002 (EDA/Industrial Park)						
10100 Cash	6,341.09	0.00	0.00	0.00	0.00	6,341.09
320 Bonds, 2003 (3rd St NE, 7th St SW, 7th St SE Improvements)						
10100 Cash	-49,658.50	0.00	0.00	0.00	0.00	-49,658.50
325 Bonds, 2005 (Main St Improvements)						
10100 Cash	71,630.02	0.00	0.00	0.00	0.00	71,630.02
10120 Cash with Fiscal Agent	694,082.77	0.00	0.00	0.00	0.00	694,082.77
Total Fund	765,712.79					765,712.79
330 Bonds, 2006 (Industrial Park)						
10100 Cash	517,037.25	0.00	0.00	0.00	0.00	517,037.25
331 Bonds, 2012 (Refunding of Industrial Park)						
10100 Cash	-495.00	0.00	0.00	0.00	0.00	-495.00
407 2006 Small Cities Grant						
10100 Cash	73,083.92	0.00	0.00	0.00	0.00	73,083.92
409 2012 Hail Damage Repairs						
10100 Cash	-19,468.62	0.00	0.00	0.00	0.00	-19,468.62
410 Park Dedication						
10100 Cash	1,667.61	0.00	0.00	0.00	0.00	1,667.61
411 Wetland Project						
10100 Cash	12,550.61	0.00	0.00	0.00	0.00	12,550.61
412 North End Park Fund						
10100 Cash	1,703.27	0.00	0.00	0.00	0.00	1,703.27
413 City Hall Capital						
10100 Cash	540.16	0.00	0.00	0.00	0.00	540.16
414 Public Works Capital						
10100 Cash	18,948.35	0.00	0.00	0.00	0.00	18,948.35
415 USDA Rural Dev Project						
10100 Cash	-63,302.42	0.00	0.00	0.00	0.00	-63,302.42
10120 Cash with Fiscal Agent	-50,040.00	0.00	0.00	0.00	0.00	-50,040.00
Total Fund	-113,342.42					-113,342.42
416 Bucket Fund - Old Tower Preservation						
10100 Cash	5,127.78	0.00	0.00	0.00	0.00	5,127.78
601 Water						
10100 Cash	290,841.48	3,190.67	0.00	0.00	191.70	293,840.45
602 Waste Water						
10100 Cash	73,281.99	1,702.95	0.00	0.00	18.71	74,966.23
10120 Cash with Fiscal Agent	225,979.02	0.00	0.00	0.00	0.00	225,979.02
Total Fund	299,261.01	1,702.95			18.71	300,945.25
910 Payroll Clearing Fund						
10100 Cash	4,748.33	0.00	6,373.99	6,373.99	0.00	4,748.33

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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
930 Claims Clearing Fun						
10100 Cash	59,850.08	0.00	2,038.54	0.00	0.00	61,888.62
Totals	2,510,600.03	25,673.62	8,412.53	6,373.99	8,412.53	2,529,899.66

*** Transfers In and Transfers Out columns should match. There are a couple exceptions to this: 1) Canceled Electronic Checks and 2) Payroll Journal Vouchers that include local deductions set up with receipt accounting. Please see cash reconciliation procedure in manual or call for more details.

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CITY OF FREEPORT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 14

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Fund Account	Object	Committed Current Month	Committed	Original	Current	Available	%
101 General Fund							
41000 GENERAL GOVERNMENT							
41000 GENERAL GOVERNMENT							
	200 Postage	0.00	4.36	500.00	500.00	495.64	1 %
	210 Operating Supplies	26.24	245.57	3,500.00	3,500.00	3,254.43	7 %
	220 Repair & Maint. Supplies	0.00	0.00	750.00	750.00	750.00	0 %
	300 Professional Services	2,124.30	6,182.20	3,500.00	3,500.00	-2,682.20	177 %
	302 Legal Consulting	0.00	66.00	3,000.00	3,000.00	2,934.00	2 %
	320 Telephone	179.05	368.98	3,750.00	3,750.00	3,381.02	10 %
	350 Notices & Publication	0.00	40.44	850.00	850.00	809.56	5 %
	351 Periodicals	0.00	0.00	100.00	100.00	100.00	0 %
	361 Liability Insurance	0.00	7,228.00	10,525.00	10,525.00	3,297.00	69 %
	381 Electric	305.73	613.70	2,500.00	2,500.00	1,886.30	25 %
	410 Rentals	65.05	549.26	1,800.00	1,800.00	1,250.74	31 %
	430 Miscellaneous	18.16	469.78	500.00	500.00	30.22	94 %
	433 Dues	126.25	601.85	905.00	905.00	303.15	67 %
	434 League Dues	0.00	0.00	750.00	750.00	750.00	0 %
	450 Sales Tax	0.00	2.00	0.00	0.00	-2.00	*** %
	Account Total:	2,844.78	16,372.14	32,930.00	32,930.00	16,557.86	50 %
	Account Group Total:	2,844.78	16,372.14	32,930.00	32,930.00	16,557.86	50 %
41100 Legislative (Council/Board)							
41100 Legislative (Council/Board)							
	100 Wages and Salaries	0.00	0.00	4,160.00	4,160.00	4,160.00	0 %
	121 Cities FICA 6.2%	0.00	0.00	258.00	258.00	258.00	0 %
	122 Cities Share MED 1.45%	0.00	0.00	61.00	61.00	61.00	0 %
	330 Training	0.00	0.00	1,230.00	1,230.00	1,230.00	0 %
	335 Mileage & Reimb Exp	0.00	0.00	500.00	500.00	500.00	0 %
	360 Workers Comp Insurance	0.00	38.00	100.00	100.00	62.00	38 %
	Account Total:	0.00	38.00	6,309.00	6,309.00	6,271.00	1 %
	Account Group Total:	0.00	38.00	6,309.00	6,309.00	6,271.00	1 %
41300 Executive (Mayor/Manager)							
41300 Executive (Mayor/Manager)							
	100 Wages and Salaries	0.00	0.00	1,520.00	1,520.00	1,520.00	0 %
	121 Cities FICA 6.2%	0.00	0.00	95.00	95.00	95.00	0 %
	122 Cities Share MED 1.45%	0.00	0.00	23.00	23.00	23.00	0 %
	330 Training	0.00	0.00	600.00	600.00	600.00	0 %
	335 Mileage & Reimb Exp	0.00	0.00	225.00	225.00	225.00	0 %
	433 Dues	0.00	0.00	35.00	35.00	35.00	0 %
	Account Total:	0.00	0.00	2,498.00	2,498.00	2,498.00	0 %
	Account Group Total:	0.00	0.00	2,498.00	2,498.00	2,498.00	0 %
41400 Clerk							
41400 Clerk							
	100 Wages and Salaries	2,000.00	9,615.36	52,000.00	52,000.00	42,384.64	18 %
	103 Part time wages	830.72	3,965.88	21,600.00	21,600.00	17,634.12	18 %
	120 Cities Share PERA	205.23	984.65	4,600.00	4,600.00	3,615.35	21 %
	121 Cities FICA 6.2%	175.50	842.02	4,563.00	4,563.00	3,720.98	18 %
	122 Cities Share MED 1.45%	41.05	196.95	1,067.00	1,067.00	870.05	18 %
	130 Health Insurance	1,666.66	2,499.99	10,000.00	10,000.00	7,500.01	25 %

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CITY OF FREEPORT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 14

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Fund Account	Object	Committed Current Month	Committed	Original	Current	Available	%
101 General Fund							
	131 Life Insurance	2.00	6.00	24.00	24.00	18.00	25 %
	320 Telephone	0.00	0.00	140.00	140.00	140.00	0 %
	330 Training	530.00	573.56	1,500.00	1,500.00	926.44	38 %
	335 Mileage & Reimb Exp	0.00	0.00	1,250.00	1,250.00	1,250.00	0 %
	360 Workers Comp Insurance	0.00	190.00	500.00	500.00	310.00	38 %
	433 Dues	205.00	205.00	200.00	200.00	-5.00	103 %
	Account Total:	5,656.16	19,079.41	97,444.00	97,444.00	78,364.59	20 %
41450 Elections							
	105 Misc Compensation	0.00	600.50	3,000.00	3,000.00	2,399.50	20 %
	210 Operating Supplies	0.00	0.00	500.00	500.00	500.00	0 %
	335 Mileage & Reimb Exp	0.00	74.49	1,000.00	1,000.00	925.51	7 %
	350 Notices & Publication	0.00	29.33	300.00	300.00	270.67	10 %
	Account Total:	0.00	704.32	4,800.00	4,800.00	4,095.68	15 %
	Account Group Total:	5,656.16	19,783.73	102,244.00	102,244.00	82,460.27	19 %
41500 Auditor							
	41500 Auditor						
	301 Audit	0.00	0.00	17,010.00	17,010.00	17,010.00	0 %
	Account Total:	0.00	0.00	17,010.00	17,010.00	17,010.00	0 %
41550 Assessor							
	304 Assessing Fees	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
	Account Total:	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
	Account Group Total:	0.00	0.00	22,010.00	22,010.00	22,010.00	0 %
41800 Planning / Zoning							
	41800 Planning / Zoning						
	300 Professional Services	0.00	0.00	6,000.00	6,000.00	6,000.00	0 %
	302 Legal Consulting	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
	303 Engineering	0.00	0.00	750.00	750.00	750.00	0 %
	350 Notices & Publication	0.00	0.00	200.00	200.00	200.00	0 %
	429 County Recording Fees	0.00	0.00	200.00	200.00	200.00	0 %
	Account Total:	0.00	0.00	8,650.00	8,650.00	8,650.00	0 %
	Account Group Total:	0.00	0.00	8,650.00	8,650.00	8,650.00	0 %
42000 Public Safety							
	42000 Public Safety						
	316 Animal Control	0.00	0.00	100.00	100.00	100.00	0 %
	Account Total:	0.00	0.00	100.00	100.00	100.00	0 %
42050 Building Official							
	310 Contractor	0.00	0.00	9,750.00	9,750.00	9,750.00	0 %
	436 State Surcharge	0.00	0.00	600.00	600.00	600.00	0 %
	Account Total:	0.00	0.00	10,350.00	10,350.00	10,350.00	0 %
	Account Group Total:	0.00	0.00	10,450.00	10,450.00	10,450.00	0 %

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Fund Account	Object	Committed Current Month	Committed	Original	Current	Available	%
101 General Fund							
42100 Police							
42100 Police							
305 Legal Prosecution		0.00	0.00	750.00	750.00	750.00	0 %
Account Total:		0.00	0.00	750.00	750.00	750.00	0 %
Account Group Total:		0.00	0.00	750.00	750.00	750.00	0 %
42200 Fire & Rescue							
42200 Fire & Rescue							
700 Transfers		0.00	0.00	34,026.00	34,026.00	34,026.00	0 %
Account Total:		0.00	0.00	34,026.00	34,026.00	34,026.00	0 %
Account Group Total:		0.00	0.00	34,026.00	34,026.00	34,026.00	0 %
42800 Civil Defense							
42800 Civil Defense							
310 Contractor		0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
335 Mileage & Reimb Exp		0.00	0.00	250.00	250.00	250.00	0 %
Account Total:		0.00	0.00	1,250.00	1,250.00	1,250.00	0 %
Account Group Total:		0.00	0.00	1,250.00	1,250.00	1,250.00	0 %
43000 Public Works							
43000 Public Works							
100 Wages and Salaries		1,947.20	9,898.96	59,755.00	59,755.00	49,856.04	17 %
103 Part time wages		769.50	4,267.10	25,130.00	25,130.00	20,862.90	17 %
120 Cities Share PERA		196.96	1,027.04	5,254.00	5,254.00	4,226.96	20 %
121 Cities FICA 6.2%		168.44	878.31	5,263.00	5,263.00	4,384.69	17 %
122 Cities Share MED 1.45%		39.39	205.39	1,231.00	1,231.00	1,025.61	17 %
130 Health Insurance		833.33	2,499.99	10,000.00	10,000.00	7,500.01	25 %
131 Life Insurance		2.00	6.00	24.00	24.00	18.00	25 %
240 Clothing Replacement		0.00	0.00	500.00	500.00	500.00	0 %
330 Training		20.00	20.00	350.00	350.00	330.00	6 %
335 Mileage & Reimb Exp		0.00	67.20	100.00	100.00	32.80	67 %
360 Workers Comp Insurance		0.00	2,068.00	6,843.00	6,843.00	4,775.00	30 %
Account Total:		3,976.82	20,937.99	114,450.00	114,450.00	93,512.01	18 %
Account Group Total:		3,976.82	20,937.99	114,450.00	114,450.00	93,512.01	18 %
43100 Highways, Streets & Roadways							
43100 Highways, Streets & Roadways							
200 Postage		0.00	5.60	0.00	0.00	-5.60	*** %
210 Operating Supplies		211.52	521.47	3,500.00	3,500.00	2,978.53	15 %
215 Gas & Oil		701.33	1,480.11	4,500.00	4,500.00	3,019.89	33 %
220 Repair & Maint. Supplies		187.55	187.55	3,000.00	3,000.00	2,812.45	6 %
225 Street Materials		0.00	480.00	7,000.00	7,000.00	6,520.00	7 %
311 Outside Maintenance		0.00	0.00	22,500.00	22,500.00	22,500.00	0 %
320 Telephone		183.97	367.96	2,280.00	2,280.00	1,912.04	16 %
350 Notices & Publication		0.00	0.00	500.00	500.00	500.00	0 %
361 Liability Insurance		0.00	1,694.00	950.00	950.00	-744.00	178 %
381 Electric		209.07	382.89	1,900.00	1,900.00	1,517.11	20 %
382 Heating Gas		159.03	332.45	1,000.00	1,000.00	667.55	33 %
383 Garbage		222.37	222.37	1,200.00	1,200.00	977.63	19 %
401 Truck Repairs		512.57	947.39	1,750.00	1,750.00	802.61	54 %

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Fund Account	Object	Committed Current Month	Committed	Original	Current	Available	%
101 General Fund							
	430 Miscellaneous	0.00	151.20	250.00	250.00	98.80	60 %
	431 Permits/License	0.00	0.00	500.00	500.00	500.00	0 %
	433 Dues	0.00	0.00	225.00	225.00	225.00	0 %
	Account Total:	2,387.41	6,772.99	51,055.00	51,055.00	44,282.01	13 %
43160 Street Lighting							
	300 Professional Services	724.18	724.18	225.00	225.00	-499.18	322 %
	311 Outside Maintenance	0.00	0.00	500.00	500.00	500.00	0 %
	361 Liability Insurance	0.00	0.00	1,800.00	1,800.00	1,800.00	0 %
	381 Electric	991.07	2,817.06	19,000.00	19,000.00	16,182.94	15 %
	Account Total:	1,715.25	3,541.24	21,525.00	21,525.00	17,983.76	16 %
	Account Group Total:	4,102.66	10,314.23	72,580.00	72,580.00	62,265.77	14 %
45200 Parks							
45200 Parks							
	210 Operating Supplies	0.00	0.00	750.00	750.00	750.00	0 %
	220 Repair & Maint. Supplies	0.00	0.00	500.00	500.00	500.00	0 %
	361 Liability Insurance	0.00	4,138.00	4,250.00	4,250.00	112.00	97 %
	435 SR Citizen Building	0.00	0.00	500.00	500.00	500.00	0 %
	510 Capital Expenditures	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
	Account Total:	0.00	4,138.00	16,000.00	16,000.00	11,862.00	26 %
	Account Group Total:	0.00	4,138.00	16,000.00	16,000.00	11,862.00	26 %
49200 Unallocated Expenditures							
49240 Insurance							
	361 Liability Insurance	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
	Account Total:	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
	Account Group Total:	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
	Fund Total:	16,580.42	71,584.09	434,147.00	434,147.00	362,562.91	16 %
225 AFSA Fund							
42200 Fire & Rescue							
42200 Fire & Rescue							
	100 Wages and Salaries	0.00	0.00	6,000.00	5,760.00	5,760.00	0 %
	115 Drills	0.00	0.00	17,000.00	14,000.00	14,000.00	0 %
	116 Fire Calls	0.00	0.00	6,500.00	6,500.00	6,500.00	0 %
	117 Rescue Calls	0.00	0.00	9,100.00	9,100.00	9,100.00	0 %
	121 Cities FICA 6.2%	0.00	0.00	2,400.00	2,372.00	2,372.00	0 %
	122 Cities Share MED 1.45%	0.00	0.00	560.00	555.00	555.00	0 %
	210 Operating Supplies	181.43	181.43	7,500.00	1,500.00	1,318.57	12 %
	215 Gas & Oil	60.15	63.46	1,500.00	3,500.00	3,436.54	2 %
	220 Repair & Maint. Supplies	0.00	0.00	5,000.00	8,000.00	8,000.00	0 %
	240 Clothing Replacement	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	245 Radio/Pager Repair	0.00	89.08	750.00	1,000.00	910.92	9 %
	301 Audit	0.00	0.00	3,700.00	3,581.00	3,581.00	0 %
	302 Legal Consulting	0.00	0.00	500.00	500.00	500.00	0 %
	315 Fire Dept Aid 2%	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %

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Fund Account	Object	Committed Current Month	Committed	Original	Current	Available	%
225 AFSA Fund							
	320 Telephone	75.50	151.00	925.00	900.00	749.00	17 %
	330 Training	0.00	2,700.00	10,000.00	8,000.00	5,300.00	34 %
	332 State/Chief Conference	0.00	0.00	250.00	0.00	0.00	0 %
	333 Physicals	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	335 Mileage & Reimb Exp	0.00	0.00	500.00	300.00	300.00	0 %
	350 Notices & Publication	0.00	0.00	100.00	100.00	100.00	0 %
	360 Workers Comp Insurance	0.00	1,316.00	3,175.00	2,602.00	1,286.00	51 %
	361 Liability Insurance	0.00	2,582.00	4,125.00	4,327.00	1,745.00	60 %
	381 Electric	285.54	615.28	2,400.00	2,100.00	1,484.72	29 %
	382 Heating Gas	414.73	663.37	2,500.00	1,000.00	336.63	66 %
	383 Garbage	29.09	29.09	500.00	500.00	470.91	6 %
	401 Truck Repairs	3.38	3.38	2,000.00	2,400.00	2,396.62	0 %
	430 Miscellaneous	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	433 Dues	0.00	40.00	300.00	288.00	248.00	14 %
	700 Transfers	0.00	0.00	3,500.00	3,500.00	3,500.00	0 %
	Account Total:	1,049.82	8,434.09	96,785.00	88,385.00	79,950.91	10 %
	Account Group Total:	1,049.82	8,434.09	96,785.00	88,385.00	79,950.91	10 %
	Fund Total:	1,049.82	8,434.09	96,785.00	88,385.00	79,950.91	10 %
300 EDA							
46500 EDA Operations							
	46500 EDA Operations						
	210 Operating Supplies	21.21	21.21	800.00	800.00	778.79	3 %
	302 Legal Consulting	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	335 Mileage & Reimb Exp	0.00	0.00	100.00	100.00	100.00	0 %
	360 Workers Comp Insurance	0.00	0.00	50.00	50.00	50.00	0 %
	429 County Recording Fees	0.00	0.00	50.00	50.00	50.00	0 %
	430 Miscellaneous	0.00	183.00	2,000.00	2,000.00	1,817.00	9 %
	700 Transfers	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
	Account Total:	21.21	204.21	10,000.00	10,000.00	9,795.79	2 %
	Account Group Total:	21.21	204.21	10,000.00	10,000.00	9,795.79	2 %
	Fund Total:	21.21	204.21	10,000.00	10,000.00	9,795.79	2 %
315 Bonds, 2002 (EDA/Industrial Park)							
47000 Debt Service							
	47000 Debt Service						
	600 Bond Principal	0.00	35,000.00	35,000.00	35,000.00	0.00	100 %
	610 Bond Interest	0.00	1,374.09	1,996.00	1,996.00	621.91	69 %
	Account Total:	0.00	36,374.09	36,996.00	36,996.00	621.91	98 %
	Account Group Total:	0.00	36,374.09	36,996.00	36,996.00	621.91	98 %
	Fund Total:	0.00	36,374.09	36,996.00	36,996.00	621.91	98 %

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Fund Account	Object	Committed Current Month	Committed	Original	Current	Available	%
320 Bonds, 2003 (3rd St NE, 7th St SW, 7th St SE Improvements)							
47000 Debt Service							
47000 Debt Service							
	600 Bond Principal	0.00	60,000.00	60,000.00	60,000.00	0.00	100 %
	610 Bond Interest	0.00	1,350.00	1,350.00	1,350.00	0.00	100 %
	620 Fiscal Agents Fees	0.00	0.00	431.00	431.00	431.00	0 %
	Account Total:	0.00	61,350.00	61,781.00	61,781.00	431.00	99 %
	Account Group Total:	0.00	61,350.00	61,781.00	61,781.00	431.00	99 %
	Fund Total:	0.00	61,350.00	61,781.00	61,781.00	431.00	99 %
325 Bonds, 2005 (Main St Improvements)							
47000 Debt Service							
47000 Debt Service							
	600 Bond Principal	0.00	95,000.00	95,000.00	95,000.00	0.00	100 %
	610 Bond Interest	0.00	18,317.50	49,035.00	49,035.00	30,717.50	37 %
	620 Fiscal Agents Fees	425.00	425.00	403.00	403.00	-22.00	105 %
	Account Total:	425.00	113,742.50	144,438.00	144,438.00	30,695.50	79 %
	Account Group Total:	425.00	113,742.50	144,438.00	144,438.00	30,695.50	79 %
	Fund Total:	425.00	113,742.50	144,438.00	144,438.00	30,695.50	79 %
330 Bonds, 2006 (Industrial Park)							
47000 Debt Service							
47000 Debt Service							
	600 Bond Principal	0.00	1,255,000.00	130,000.00	130,000.00	-1,125,000.00	965 %
	610 Bond Interest	0.00	41,978.75	44,949.00	44,949.00	2,970.25	93 %
	620 Fiscal Agents Fees	0.00	0.00	450.00	450.00	450.00	0 %
	680 Payment to Bond Escrow	0.00	0.00	1,125,000.00	1,125,000.00	1,125,000.00	0 %
	700 Transfers	0.00	0.00	10,359.00	10,359.00	10,359.00	0 %
	Account Total:	0.00	1,296,978.75	1,310,758.00	1,310,758.00	13,779.25	99 %
	Account Group Total:	0.00	1,296,978.75	1,310,758.00	1,310,758.00	13,779.25	99 %
	Fund Total:	0.00	1,296,978.75	1,310,758.00	1,310,758.00	13,779.25	99 %
331 Bonds, 2012 (Refunding of Industrial Park)							
47000 Debt Service							
47000 Debt Service							
	610 Bond Interest	0.00	495.00	10,359.00	10,359.00	9,864.00	5 %
	Account Total:	0.00	495.00	10,359.00	10,359.00	9,864.00	5 %
	Account Group Total:	0.00	495.00	10,359.00	10,359.00	9,864.00	5 %
	Fund Total:	0.00	495.00	10,359.00	10,359.00	9,864.00	5 %

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Fund Account	Object	Committed Current Month	Committed	Original	Current	Available	%
409	2012 Hail Damage Repairs						
49200	Unallocated Expenditures						
49200	Unallocated Expenditures						
366	Insurance Claims	0.00	4,641.97	0.00	0.00	-4,641.97	*** %
	Account Total:	0.00	4,641.97	0.00	0.00	-4,641.97	*** %
	Account Group Total:	0.00	4,641.97	0.00	0.00	-4,641.97	*** %
	Fund Total:	0.00	4,641.97	0.00	0.00	-4,641.97	*** %
415	USDA Rural Dev Project						
43100	Highways, Streets & Roadways						
43100	Highways, Streets & Roadways						
300	Professional Services	1,229.45	1,943.70	0.00	0.00	-1,943.70	*** %
510	Capital Expenditures	0.00	-30,232.63	0.00	0.00	30,232.63	*** %
610	Bond Interest	0.00	31,135.00	0.00	0.00	-31,135.00	*** %
	Account Total:	1,229.45	2,846.07	0.00	0.00	-2,846.07	*** %
	Account Group Total:	1,229.45	2,846.07	0.00	0.00	-2,846.07	*** %
	Fund Total:	1,229.45	2,846.07	0.00	0.00	-2,846.07	*** %
601	Water						
43200	Sanitation						
43225	Water						
200	Postage	61.57	111.07	1,000.00	1,000.00	888.93	11 %
210	Operating Supplies	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
220	Repair & Maint. Supplies	155.53	155.53	1,000.00	1,000.00	844.47	16 %
300	Professional Services	1.45	688.74	8,500.00	8,500.00	7,811.26	8 %
302	Legal Consulting	0.00	0.00	500.00	500.00	500.00	0 %
303	Engineering	0.00	0.00	500.00	500.00	500.00	0 %
311	Outside Maintenance	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
320	Telephone	18.71	37.28	500.00	500.00	462.72	7 %
330	Training	0.00	0.00	200.00	200.00	200.00	0 %
350	Notices & Publication	0.00	0.00	500.00	500.00	500.00	0 %
361	Liability Insurance	0.00	806.00	1,550.00	1,550.00	744.00	52 %
381	Electric	732.71	1,354.15	4,750.00	4,750.00	3,395.85	29 %
382	Heating Gas	0.00	0.00	500.00	500.00	500.00	0 %
430	Miscellaneous	0.00	0.00	250.00	250.00	250.00	0 %
431	Permits/License	429.00	974.00	2,250.00	2,250.00	1,276.00	43 %
433	Dues	0.00	0.00	500.00	500.00	500.00	0 %
440	Chemical Purificaion	182.62	182.62	4,000.00	4,000.00	3,817.38	5 %
450	Sales Tax	0.00	503.00	0.00	0.00	-503.00	*** %
460	Lab Testing	0.00	79.50	750.00	750.00	670.50	11 %
600	Bond Principal	0.00	0.00	33,000.00	33,000.00	33,000.00	0 %
610	Bond Interest	0.00	0.00	35,130.00	35,130.00	35,130.00	0 %
700	Transfers	0.00	0.00	40,000.00	40,000.00	40,000.00	0 %
	Account Total:	1,581.59	4,891.89	138,380.00	138,380.00	133,488.11	4 %

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Fund Account	Object	Committed Current Month	Committed	Original	Current	Available	%
601	Water						
	Account Group Total:	1,581.59	4,891.89	138,380.00	138,380.00	133,488.11	4 %
	Fund Total:	1,581.59	4,891.89	138,380.00	138,380.00	133,488.11	4 %
602	Waste Water						
43200	Sanitation						
43250	Sewage Collection and Disposal						
200	Postage	51.00	100.50	900.00	900.00	799.50	11 %
210	Operating Supplies	0.00	0.00	2,500.00	2,500.00	2,500.00	0 %
215	Gas & Oil	0.00	0.00	100.00	100.00	100.00	0 %
220	Repair & Maint. Supplies	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
300	Professional Services	1.45	52.17	250.00	250.00	197.83	21 %
302	Legal Consulting	0.00	0.00	500.00	500.00	500.00	0 %
311	Outside Maintenance	0.00	0.00	3,500.00	3,500.00	3,500.00	0 %
320	Telephone	18.71	37.28	800.00	800.00	762.72	5 %
330	Training	0.00	0.00	200.00	200.00	200.00	0 %
335	Mileage & Reimb Exp	0.00	0.00	200.00	200.00	200.00	0 %
361	Liability Insurance	0.00	1,403.00	750.00	750.00	-653.00	187 %
381	Electric	84.07	171.85	2,000.00	2,000.00	1,828.15	9 %
431	Permits/License	0.00	0.00	400.00	400.00	400.00	0 %
433	Dues	0.00	0.00	100.00	100.00	100.00	0 %
460	Lab Testing	0.00	0.00	500.00	500.00	500.00	0 %
600	Bond Principal	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
610	Bond Interest	0.00	5,721.25	11,043.00	11,043.00	5,321.75	52 %
700	Transfers	0.00	0.00	40,000.00	40,000.00	40,000.00	0 %
	Account Total:	155.23	7,486.05	85,743.00	85,743.00	78,256.95	9 %
	Account Group Total:	155.23	7,486.05	85,743.00	85,743.00	78,256.95	9 %
	Fund Total:	155.23	7,486.05	85,743.00	85,743.00	78,256.95	9 %
	Grand Total:	21,042.72	1,609,028.71	2,329,387.00	2,320,987.00	711,958.29	69 %

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Fund	Account	Received		Estimated Revenue	Revenue	
		Current Month	Received		To Be Received	% Received
101 General Fund						
31000 General Property Taxes						
31000	General Property Taxes	0.00	0.00	225,000.00	225,000.00	0 %
	Account Group Total:	0.00	0.00	225,000.00	225,000.00	0 %
31800 Other Taxes						
31810	Franchise Fees	0.00	-3,023.49	2,800.00	5,823.49	*** %
	Account Group Total:	0.00	-3,023.49	2,800.00	5,823.49	*** %
32100 Liquor Licenses						
32100	Liquor Licenses	40.00	80.00	8,120.00	8,040.00	1 %
	Account Group Total:	40.00	80.00	8,120.00	8,040.00	1 %
32200 Special Events						
32210	Building Permits	0.00	37.00	10,000.00	9,963.00	0 %
32230	Zoning Permit	0.00	25.00	250.00	225.00	10 %
32231	Pet License	0.00	5.00	25.00	20.00	20 %
	Account Group Total:	0.00	67.00	10,275.00	10,208.00	1 %
32300 Gambling Licenses						
32300	Gambling Licenses	0.00	0.00	25.00	25.00	0 %
	Account Group Total:	0.00	0.00	25.00	25.00	0 %
33400 State Grants & Aid/PERA						
33401	LGA (Local Gov't Aid)	0.00	0.00	92,064.00	92,064.00	0 %
	Account Group Total:	0.00	0.00	92,064.00	92,064.00	0 %
34000 Charges for Services						
34000	Charges for Services	0.00	0.00	100.00	100.00	0 %
	Account Group Total:	0.00	0.00	100.00	100.00	0 %
35100 Fines						
35100	Fines	0.00	414.97	1,500.00	1,085.03	28 %
	Account Group Total:	0.00	414.97	1,500.00	1,085.03	28 %
36100 Special Assessments						
36100	Special Assessments	0.00	10.00	500.00	490.00	2 %
	Account Group Total:	0.00	10.00	500.00	490.00	2 %
36200 Miscellaneous Revenues						
36200	Miscellaneous Revenues	0.00	172.33	1,000.00	827.67	17 %
36210	Interest Earnings	0.00	1,673.66	8,000.00	6,326.34	21 %
36220	Rents and Royalties	0.00	0.00	1,500.00	1,500.00	0 %
36240	Insurance Claims	0.00	0.00	500.00	500.00	0 %
36250	Insurance Dividends	0.00	0.00	1,750.00	1,750.00	0 %
	Account Group Total:	0.00	1,845.99	12,750.00	10,904.01	14 %
39100 Transfer From AFSA						
39100	Transfer From AFSA	0.00	0.00	3,500.00	3,500.00	0 %
	Account Group Total:	0.00	0.00	3,500.00	3,500.00	0 %

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Fund	Account	Received		Estimated Revenue	Revenue	%
		Current Month	Received		To Be Received	Received
101 General Fund						
39500 Transfer from EDA						
39500	Transfer from EDA	0.00	0.00	5,000.00	5,000.00	0 %
	Account Group Total:	0.00	0.00	5,000.00	5,000.00	0 %
39700 Transfer from Water						
39700	Transfer from Water	0.00	0.00	40,000.00	40,000.00	0 %
	Account Group Total:	0.00	0.00	40,000.00	40,000.00	0 %
39800 Transfer From WasteWater						
39800	Transfer From WasteWater	0.00	0.00	40,000.00	40,000.00	0 %
	Account Group Total:	0.00	0.00	40,000.00	40,000.00	0 %
	Fund Total:	40.00	-605.53	441,634.00	442,239.53	0 %
225 AFSA Fund						
34200 Public Safety						
34202	Fire Contract	20,740.00	20,740.00	106,000.00	85,260.00	20 %
34203	Fire Revenues	0.00	90.00	250.00	160.00	36 %
34205	Rescue Revenues	0.00	435.00	5,250.00	4,815.00	8 %
	Account Group Total:	20,740.00	21,265.00	111,500.00	90,235.00	19 %
36200 Miscellaneous Revenues						
36200	Miscellaneous Revenues	0.00	0.00	1,000.00	1,000.00	0 %
36210	Interest Earnings	0.00	0.00	2,500.00	2,500.00	0 %
36230	Donations - Private	0.00	0.00	11,650.00	11,650.00	0 %
	Account Group Total:	0.00	0.00	15,150.00	15,150.00	0 %
	Fund Total:	20,740.00	21,265.00	126,650.00	105,385.00	17 %
300 EDA						
31000 General Property Taxes						
31000	General Property Taxes	0.00	0.00	10,000.00	10,000.00	0 %
	Account Group Total:	0.00	0.00	10,000.00	10,000.00	0 %
36200 Miscellaneous Revenues						
36220	Rents and Royalties	0.00	0.00	1,850.00	1,850.00	0 %
	Account Group Total:	0.00	0.00	1,850.00	1,850.00	0 %
	Fund Total:	0.00	0.00	11,850.00	11,850.00	0 %

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Fund	Account	Received		Estimated Revenue	Revenue		% Received
		Current Month	Received		To Be Received		
315 Bonds, 2002 (EDA/Industrial Park)							
31000 General Property Taxes							
31000	General Property Taxes	0.00	0.00	12,500.00	12,500.00	0 %	
	Account Group Total:	0.00	0.00	12,500.00	12,500.00	0 %	
36200 Miscellaneous Revenues							
36210	Interest Earnings	0.00	0.00	154.00	154.00	0 %	
	Account Group Total:	0.00	0.00	154.00	154.00	0 %	
	Fund Total:	0.00	0.00	12,654.00	12,654.00	0 %	
320 Bonds, 2003 (3rd St NE, 7th St SW, 7th St SE Improvements)							
31000 General Property Taxes							
31000	General Property Taxes	0.00	0.00	52,000.00	52,000.00	0 %	
	Account Group Total:	0.00	0.00	52,000.00	52,000.00	0 %	
	Fund Total:	0.00	0.00	52,000.00	52,000.00	0 %	
325 Bonds, 2005 (Main St Improvements)							
31000 General Property Taxes							
31000	General Property Taxes	0.00	0.00	98,000.00	98,000.00	0 %	
	Account Group Total:	0.00	0.00	98,000.00	98,000.00	0 %	
36100 Special Assessments							
36100	Special Assessments	0.00	0.00	8,603.00	8,603.00	0 %	
	Account Group Total:	0.00	0.00	8,603.00	8,603.00	0 %	
36200 Miscellaneous Revenues							
36210	Interest Earnings	0.00	0.00	4,350.00	4,350.00	0 %	
36230	Donations - Private	0.00	5,000.00	10,000.00	5,000.00	50 %	
	Account Group Total:	0.00	5,000.00	14,350.00	9,350.00	35 %	
	Fund Total:	0.00	5,000.00	120,953.00	115,953.00	4 %	
330 Bonds, 2006 (Industrial Park)							
36200 Miscellaneous Revenues							
36210	Interest Earnings	0.00	1,076.15	5,603.00	4,526.85	19 %	
	Account Group Total:	0.00	1,076.15	5,603.00	4,526.85	19 %	
	Fund Total:	0.00	1,076.15	5,603.00	4,526.85	19 %	

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Fund	Account	Received		Estimated Revenue	Revenue	%
		Current Month	Received		To Be Received	Received
331 Bonds, 2012 (Refunding of Industrial Park)						
39200 Transfer from other funds						
39200	Transfer from other funds	0.00	0.00	10,359.00	10,359.00	0 %
	Account Group Total:	0.00	0.00	10,359.00	10,359.00	0 %
	Fund Total:	0.00	0.00	10,359.00	10,359.00	0 %
407 2006 Small Cities Grant						
36100 Special Assessments						
36101	Principal on Note	0.00	1,358.50	0.00	-1,358.50	** %
36102	Penalties and Interest	0.00	98.00	0.00	-98.00	** %
	Account Group Total:	0.00	1,456.50	0.00	-1,456.50	** %
	Fund Total:	0.00	1,456.50	0.00	-1,456.50	** %
415 USDA Rural Dev Project						
33100 Federal Grants and Aids						
33100	Federal Grants and Aids	0.00	-100,857.04	0.00	100,857.04	** %
	Account Group Total:	0.00	-100,857.04	0.00	100,857.04	** %
	Fund Total:	0.00	-100,857.04	0.00	100,857.04	** %
601 Water						
31300 General Sales and Use Tax						
31300	General Sales and Use Tax	20.52	266.38	0.00	-266.38	** %
	Account Group Total:	20.52	266.38	0.00	-266.38	** %
34000 Charges for Services						
34000	Charges for Services	3,170.15	22,591.12	160,000.00	137,408.88	14 %
34050	Hook-up fee	0.00	0.00	1,200.00	1,200.00	0 %
	Account Group Total:	3,170.15	22,591.12	161,200.00	138,608.88	14 %
36100 Special Assessments						
36100	Special Assessments	0.00	0.00	24,500.00	24,500.00	0 %
	Account Group Total:	0.00	0.00	24,500.00	24,500.00	0 %
	Fund Total:	3,190.67	22,857.50	185,700.00	162,842.50	12 %

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		Received			Revenue		%
Fund	Account	Current Month	Received	Estimated Revenue	To Be Received	Received	
602 Waste Water							
34000 Charges for Services							
34000	Charges for Services	1,702.95	11,375.37	85,000.00	73,624.63	13 %	
34050	Hook-up fee	0.00	0.00	1,200.00	1,200.00	0 %	
Account Group Total:		1,702.95	11,375.37	86,200.00	74,824.63	13 %	
Fund Total:		1,702.95	11,375.37	86,200.00	74,824.63	13 %	
Grand Total:		25,673.62	-38,432.05	1,053,603.00	1,092,035.05	-4 %	

Memo

From: Mason Schirmer, Clerk-Treasurer

To: Freeport City Council

Date: March 18, 2014

Re: Clerk-Treasurer Report

EDA Minutes

Along with this memo are the approved minutes of the 12/16/13 meeting and the draft minutes of the recent 3/17/2013 meeting. No meetings were held in January or February.

2013 Audit

Joe Rigdon was in Freeport doing audit preparations on March 6th and 11th. Preparations are complete and the Audit will be conducted March 27th and 28th.

Potential Debt Restructuring

Paul Donna of Northland Securities prepared an analysis of potential debt restricting. The report was reviewed by Joe Rigdon, who is advising against restructuring debt since costs of restricting (one-time fees + interest rate) would exceed any benefit. Unless directed otherwise by Council, the discussion on debt restructuring will stop.

Public Nuisance Enforcement

I will soon begin enforcing the City's public nuisances once the snow is gone.

MCFOA Conference

This week I will be attending the Annual Conference of the Municipal Clerks and Finance Officers Association (MCFOA) in St. Cloud. For more information, you can visit www.mcfoa.org.

League Conference

A copy of the 2014 League of Minnesota Cities' Annual Conference program is included along with your meeting packet. If you are interested in attending, let me know as soon as you are able and I can register you. If you register before May 1st, you receive a discount rate.

Training

I will be attending: 1) Skywarn training on April 15th in Holdingford (6:30p – 8:30p). The training will include communication strategies during severe weather; and 2) LMC Insurance Trust's 2014 Safety & Loss Control Workshops on April 24th in St. Cloud.

Tax Capacity Rates

Along with this memo are the recently published Tax Capacity Rates.

St. Martin Resolution

St. Martin Mayor Jim Rothstein visited my office recently to ask if the City of Freeport would join the City of St. Martin in a stand against human trafficking. Along with this memo is a copy of the resolution recently approved by the City of St. Martin. Please review and give direction.

JOHN R. KOCH†
ROBERT H. WENNER‡
CLAUDIA M. REVERMANN †‡
LEANNE D. MILLER
SARAH R. JEWELL

EDWARD M. REICHERT, JR. (RETIRED)
THOMAS R. WENNER (RETIRED)
JOHN C. PROVINZINO (RETIRED)



616 ROOSEVELT ROAD, #100
P.O. Box 1556
ST. CLOUD, MN 56302
TELEPHONE: (320) 252-7600
FACSIMILE: (320) 252-2678

WWW.RWKP.COM

March 19, 2014

VIA CERTIFIED MAIL

Rodney Atkinson
310 8th Street SE
P.O. Box 185
Freeport, MN 56331

RE: Mason Schirmer
Our File No. 15073

Dear Mr. Atkinson:

Please be advised that our office has been retained to represent Mason Schirmer. It has come to our attention that you have been harassing and attempting to intimidate Mr. Schirmer in the exercise of his duties as the City Administrator for the City of Freeport. You have gone so far as to create a false "all council" e-mail contact to intentionally mislead Mr. Schirmer, and you have made statements about Mr. Schirmer that may be considered defamatory and slanderous.

This letter is to place you on notice that you must immediately cease and desist from any further attempts to harass and intimidate Mr. Schirmer and that he will not tolerate any statements made by you that are defamatory and slanderous. Please be advised that if you do not reign in your inappropriate behavior and deal with Mr. Schirmer solely on a professional basis with the utmost respect, Mr. Schirmer will have no further options than to take further legal action against you.

Thank you for your prompt attention to this matter.

Sincerely,

REICHERT WENNER, P.A.

LeAnne D. Miller
LDM:bjm

cc: Mason Schirmer

PURPOSE & NEED

For Resolution 2014-08

The biggest misconception about prostitution is that, if you stop the demand (tricks), the supply (prostitutes) will disappear, (It will have minimal effect). This is only true in theory or in a clinical analysis by people who have no clue what they are talking about. Their formulas do not factor in the power of what many view as "Mother Nature" or "the birds and the bees." Prostitution provides quick access to sex not otherwise so easily obtainable in many situations by the purchasing of it from someone willing to sell it. The desire for sex and participation in sex has been occurring since the dawn of the human race and all the legislation in the world will not regulate morality. Traffickers (pimps) are not part of Mother Nature and their removal is essential to control prostitution and trafficking.

Determining what trafficking really means is of utmost importance. Some, not all, runaways and homeless people in need of money to survive will resort to prostitution for a source of income. They are soon recruited by prostitutes in the street to join the harem and pimp they belong to. If they resist, they are forced to work for another pimp. Nobody works for themselves in the street. **If you classify the "enslaved" victims as runaways and/or homeless, they are not crime statistics and need not be reported.** Thus you have a cover-up and the facts are kept from the public. Naïve clinical researchers take this as documentation and that the core of prostitution is based on runaways and homelessness to form their "politically correct, feel good-do good" analysis. They fail to put the most important factor, the "pimps," into the equation. Thus, a total farce is perpetrated on the public and compounds the problem by endangering the lives of the victims.

These laws are based on real victims, real cases, real investigations, real public hearings, real findings, real cover-ups and real cases of clinical research being flawed. These laws are written in a GRASSROOTS FORM rather than legalese so that the public will understand them. If Resolution 2014-08 is not included in any legislation concerning prostitution, human trafficking, etc., the legislation is doomed to failure endangering the lives of the victims and is a waste of taxpayer money.

Without taking the traffickers (pimps) out of the prostitution-trafficking equation, all the social programs of the Politically Correct, Feel Good-Do-Good (awareness, recovery, etc.) will not work. Once the traffickers (pimps) have been removed, the social programs will work and are absolutely necessary. This is another complicated subject, but is easily addressed.

FREEPORT EDA BOARD MINUTES
REGULAR MEETING
December 16, 2013

A regular meeting of the Freeport EDA Board was called to order by President Matt Worms at 12:05 P.M. with members Mason Schirmer, Andy Welle, Carrie Goebel and Bud Heidgerkin present. Also present was Administrative Assistant Adrianna Hennen.

APPROVAL OF AGENDA

C. Goebel moved and Schirmer seconded a motion to approve the agenda. Motion carried 5-0.

OLD BUSINESS

Welle moved and Heidgerkin seconded a summary motion to approve: 1) November 12, 2013 special meeting minutes; 2) October 29, 2013 special meeting minutes; and 3) October 21 regular meeting minutes. Motion carried 5-0.

NEW BUSINESS

Hennen presented a proposed newspaper advertising strategy. Hennen identified the Dairyland Peach, Annandale Advocate and Classy Canary as low-cost publications that cover the Freeport area as well as areas to the East and West. Schirmer reminded members that previous advertising was an ad in the Dairyland Peach. Schirmer said advertising is being discussed to help sell the remaining Industrial Park lots, but also to spur any question members may have for the realty team that will be presenting later in the meeting.

Worms said the ad design which incorporated the smiling water tower look most visually appealing and members agreed.

Heidgerken recommended finding a publication that circulates close to the west metro that could cover cities around the Rockford area, an area presently experiencing rapid growth that may have employers looking to relocate to central Minnesota to take advantage of available workers.

At 7:40 P.M. Jesse Godzala and Jon Brenny presented how their company (Godzala | Brenny Realty Team of Edina Realty) could help sell the remaining Industrial Park lots. Godzala described the marketing abilities of their firm, the use of a day-to-day contract, fixed commission rate of 6.5%, and their willingness to add additional advertising at no additional cost.

C. Goebel left the meeting at 1:00 P.M.

Schirmer reminded members that no motion is needed at this time; rather, it is an opportunity to get an understanding of what a realtor can do for our efforts to sell lots. Schirmer thanked Godzala and Brenny for their time.

Members agreed on the use of newspaper ads. Schirmer said no motion was necessary, so long as they understand the anticipated costs when invoices are received.

ADJOURN

Schirmer moved and Welle seconded a motion to adjourn the meeting. Motion carried 4-0.
Meeting adjourned at 1:20 P.M.

Matthew Worms, President

Mason Schirmer, Secretary

FREEPORT EDA BOARD MEETING MINUTES
March 17, 2014

A meeting of the Freeport EDA Board was called to order by Jim Hemker at 12:05 P.M. with members Mason Schirmer, Carrie Goebel and Bud Heidgerkin present. Andy Welle arrived after meeting was called to order. President Matt Worms was absent.

Approval of agenda

Heidgerken moved and Goebel seconded a motion to approve the agenda. Motion carried 4-0.

OLD BUSINESS

December 16, 2013 Meeting Minutes

Goebel moved and Heidgerkin seconded a summary motion to approve the December 16, 2013 meeting minutes. Motion carried 4-0.

Welle arrived at 12:10 P.M.

Business Subsidy Policy and Criteria

Schirmer presented a template for a business subsidy policy. Schirmer said the template was originally distributed during the October 2013 meeting of the EDA; however, no feedback discussion had been had on the document yet.

Hemker said applicants should provide: 1) 3 years of financial statements; 2) year-to-date financials; 3) personal financial statements and 4) a statement of position. Members agreed the information would be appropriate. Hemker said the financial statements would not be reviewed by the EDA members; rather, an independent financial analyst such as Ehlers, Inc would review the documents and provide recommendations. Hemker said members would still need to comply with confidentiality agreements. Hemker asked Schirmer to verify procedure with Ehlers.

Industrial Park Lot Advertising

Schirmer said recent advertising has generated no inquires for interested buyers. Schirmer said the City is considering upgrading their website, which should help online presence by helping interested persons find the lots by searching www.google.com. Members agreed to not authorize any further advertising until after the website is up and running.

Hemker said Councilmember Rodney Atkinson has been a distraction to the City (referring to Atkinson's actions which have been documented in City Resolution 2014-007) and have created negative publicity for the City. Hemker said Atkinson needs to understand that he [Atkinson] is there to serve the community, not himself.

NEW BUSINESS

Creamery Redevelopment Grant Update

Schirmer said the grant application was not funded; however, this time around the grant application qualified for funding, it just did not score high enough to get funding before dollars

were gone. Schirmer said he is optimistic that the application will be funded next round because of the great detail he was provided on how to improve the application. Schirmer said, unless Council directs him otherwise, he will continue working on the application to have it prepared for submission prior to the August 1st deadline.

Roller Mill Office Building to be Auctioned-off

Schirmer said the vacant building is scheduled to be auctioned-off on March 27th. Schirmer said according to the auctioneer, there is no minimum bid.

Carr's Tree Service Site Plan Update

Schirmer said Brad Carr has been in touch with the City as they are preparing a construction plan for their new building. Schirmer said he anticipates further communication and/or possibly a site plan from Carr's Tree Service before the April meeting.

Future Development Brainstorming Session

Schirmer asked members for ideas on what the next needed improvement in the city is. Goebel recommended more activities for children. Heidgerken said there are plenty of opportunities with summer softball. Schirmer asked members to share ideas and refrain from discounting any ideas at this time.

C. Goebel left the meeting at 1:05 P.M.

Heidgerken said the park equipment at Lion's park and the school park needs to be replaced. Schirmer asked Heidgerken to prepare a list of all the equipment that needs to be updated.

Schirmer asked if there are any properties in town that need redevelopment other than the Creamery Site. Hemker said Rodney Atkinson's industrial lot is an eye-sore to the community. Schirmer said he will be notifying Council, during the next council meeting, that he will begin enforcing the public nuisance ordinance this spring.

Adjourn

Hemker moved and Heidgerken seconded a motion to adjourn the meeting. Motion carried 4-0. Meeting adjourned at 1:20 P.M.

Matthew Worms, President

Mason Schirmer, Secretary

2014 TAX CAPACITY RATES FOR STEARNS COUNTY

(ALL RATES EXPRESSED AS PERCENTAGES)

COUNTY BUILDING.....	0.0803%
COUNTY DEBT SERVICE.....	3.9155%
COUNTY ECONOMIC RECOVERY.....	0.0173%
COUNTY PARKS.....	0.7071%
COUNTY REVENUE.....	23.9806%
COUNTY ROAD & BRIDGE.....	5.8706%
COUNTY SOCIAL SERVICES.....	18.5358%
REGIONAL LIBRARY.....	<u>1.6842%</u>
TOTAL.....	54.7913%

2014 CITY RATES

CITY OF ALBANY	45.3752%	CITY OF LAKE HENRY	#	55.4725%	CITY OF ST. JOSEPH	#	52.0569%
CITY OF AVON	86.3523%	CITY OF MEIRE GROVE	#	40.5832%	CITY OF ST MARTIN	#	73.1259%
CITY OF BELGRADE	@	CITY OF MELROSE	#	69.3530%	CITY OF ST ROSA	#	28.5647%
CITY OF BROOTEN	^	CITY OF NEW MUNICH	#	73.4622%	CITY OF ST STEPHEN		50.6208%
CITY OF COLD SPRING	#	CITY OF PAYNESVILLE	^	40.7725%	CITY OF SARTELL		37.8684%
CITY OF EDEN VALLEY	#	CITY OF RICHMOND	#	75.0815%	CITY OF SAUK CENTRE	#	62.6575%
CITY OF ELROSA	^ #	CITY OF ROCKVILLE	#	48.7461%	CITY OF SPRING HILL	#	40.0011%
CITY OF FREEPORT	#	CITY OF ROSCOE	#	42.6292%	CITY OF WAITE PARK	#	66.9725%
CITY OF GREENWALD	#	CITY OF ST ANTHONY	#	6.8633%			
CITY OF HOLDINGFORD		CITY OF ST AUGUSTA		30.2862%			
CITY OF KIMBALL	*	CITY OF ST CLOUD	#	45.2822%			

2014 TOWNSHIP RATES

TOWN OF ALBANY	#	31.8449%	TOWN OF KRAIN	#	20.6783%	TOWN OF RAYMOND	^ #	10.3536%
TOWN OF ASHLEY	#	10.3205%	TOWN OF LAKE GEORGE	^ #	8.1954%	TOWN OF ST JOSEPH	#	16.7562%
TOWN OF AVON		22.5513%	TOWN OF LAKE HENRY	^ #	12.5046%	TOWN OF ST MARTIN	#	26.0309%
TOWN OF BROCKWAY		24.4337%	TOWN OF LESAUK	#	14.6438%	TOWN OF ST WENDEL	#	23.0756%
TOWN OF COLLEGEVILLE	#	21.2723%	TOWN OF LUXEMBURG	* #	28.2029%	TOWN OF SAUK CENTRE	#	14.5343%
TOWN OF CROW LAKE	^ @	10.2906%	TOWN OF LYNDEN	*	13.8728%	TOWN OF SPRING HILL	^ #	17.8262%
TOWN OF CROW RIVER	^ @	16.8063%	TOWN OF MAINE PRAIRIE	* #	33.5515%	TOWN OF WAKEFIELD	#	19.5073%
TOWN OF EDEN LAKE	^ #	21.0822%	TOWN OF MELROSE	#	15.8739%	TOWN OF ZION	^ #	32.4447%
TOWN OF FAIR HAVEN	*	23.2805%	TOWN OF MILLWOOD	#	21.4700%			
TOWN OF FARMING	#	26.6681%	TOWN OF MUNSON	#	15.7845%			
TOWN OF GETTY	^ #	12.1222%	TOWN OF NORTH FORK	^	16.7746%			
TOWN OF GROVE	#	15.1388%	TOWN OF OAK	#	20.6837%			
TOWN OF HOLDING		34.0999%	TOWN OF PAYNESVILLE	^ #	16.7546%			

2014 SCHOOL DISTRICT RATES

INDEPENDENT SCHOOL DISTRICTS

0463 Eden Valley	29.5780%	0741 Paynesville	15.4994%	0876 Annandale	23.5110%
0485 Royalton	30.7910%	0742 St Cloud	20.0983%	2149 Minnewaska	15.0020%
0487 Upsala	40.5070%	0743 Sauk Centre	15.1025%	2364 BelBroElrosa	6.5297%
0738 Holdingford	35.1338%	0745 Albany	31.3357%	2753 Long Prairie	28.6130%
0739 Kimball	21.0985%	0748 Sartell/StStephen	40.9918%		
0740 Melrose	16.5286%	0750 Rocori	32.0055%		

NOTE: Add County and City or Township tax capacity rate to the School District tax capacity rate in which the property is located.

 Multiply this total by the tax capacity to obtain the amount of general tax.

 If there are special assessments, these must be added to your general taxes, and the amount will correspond with the County Treasurer's tax list.

Added tax capacity rate to City of St Cloud for HRA of	0.8153%
Added tax capacity rate to all other Cities and Townships for HRA of	0.4501%
Added tax capacity rate to Cities of St Cloud, City of Sartell, and Waite Park for Transit of	1.5596%
Added tax capacity rate to the City of Brooten for Glacial Ridge Hospital of	2.4100%
Added tax capacity rate for area in Clearwater Fire District-Lynden Township of	3.9463%
Added tax capacity rate for Annandale Fire District-Lynden Township of	2.3973%
Added tax capacity rate for St Cloud Economic Development Authority of	0.7962%
Added tax capacity rate for Stearns County Regional Rail Authority of	0.1846%
Any difference could be due to disparity reduction aid.	

LEGEND:

 ^ Added tax capacity rate for area in Northfork-Crow River Watershed District of 2.5262%

 * Added tax capacity rate for area in Clearwater River Watershed District of 2.0122%

 # Added tax capacity rate for area in Sauk River Watershed District of 0.8806%

 @ Added tax capacity rate for area in Middle Fork Crow River Watershed District of 2.0687%

**CITY OF ST. MARTIN
COUNTY OF STEARNS
STATE OF MINNESOTA**

RESOLUTION NO. 2014-08

**RESOLUTION
ON HUMAN TRAFFICKING**

WHEREAS, human trafficking is reputed to be one of the most profitable endeavors of organized crime and the fastest growing, enslaving thousands of people within our nation's borders each year and perhaps millions outside those borders. It is a crime of increasing proportions, fully repugnant to American beliefs, being a crime that preys on the world's most vulnerable people.

WHEREAS, the crime of human trafficking is slavery. It is the sexual exploitation of children for commercial purposes. It is compelling people to labor or provide services through force, fraud, or coercion, whether citizens, legal residents, or persons having entered the country illegally. It is also taking form a person his or her travel documents (passports and or visas, whether authentic or forged) to compel that person's labor or services.

WHEREAS, the United States is generally a destination for trafficking victims who are recruited in their home countries and transported through other countries. Movement is not required for human trafficking to occur. Many U.S. citizens are trafficked, usually teenage girls and boys, who are preyed upon by pimps and trafficked for prostitution and other sex related crimes.

NOW, THEREFORE, BE IT RESOLVED, BY THE COUNCIL OF THE CITY OF ST. MARTIN, that the City Council of the municipality of St. Martin, Minnesota hereby petitions the Governor of the State of Minnesota, Mark Dayton, to submit proposed legislation to the State Legislature of the State of Minnesota that would amend the criminal code as follows:

1. Any person or entity who uses human trafficking, children, child porn, pedophilia, to compromise, extort or cause another person to do an unwilling act shall be guilty of a felony with a mandatory twenty-five (25) year to life in prison, no parole, prison sentence.
2. Any person or entity that buys, sells, trades, or in any way promotes, enables, or profits from human trafficking, pedophilia, human compromise, extortion, or uses children in a criminal manner shall be guilty of a felony with a mandatory twenty-five (25) year to life in prison with no parole prison sentence.
3. The use of electronics, social media, or any other form of communications to facilitate, promote, or further human trafficking, child porn, pedophilia, human compromise, extortion, use of children in a criminal manner shall be a felony with a mandatory fine of one million dollars (\$1,000,000) per incident and a ten (10) year prison sentence for each party involved.

4. Any person, agency, or other entity that interferes, threatens, harasses, impedes, or in any way compromises an investigator, investigation, prosecution, or witness in human trafficking, child porn, pedophilia, or criminal use of children case shall be guilty of a felony with a mandatory five (5) year prison sentence.
5. Any enforcement agency, agent, prosecutor, elected government official, or any other authority that fails to act with due haste on human trafficking, pedophilia or the criminal use of children complaint or then fails in do a complete investigation of the complaint shall be guilty of a felony.

WHEREAS, as heinous as these crimes of human trafficking, pedophilia, human compromise and sexual exploitation of children are, it is recognized that an overzealous, uninformed law enforcement agency, prosecutor, social worker, or mental health expert who uses less than scientific investigative methods to conduct a “witch hunt,” resulting in the conviction of an innocent person, can wreak havoc on our society and fail to provide any real solutions.

NOW, THEREFORE, BE IT FURTHER RESOLVED, BY THE COUNCIL OF THE CITY OF ST. MARTIN:

1. For this reason there must be designated an Oversight Official to prevent innocent persons from becoming another victim and furthering an already heinous crime.
2. Upon conviction of either of the above sections (1), (2) or (3) and affirmation by the Oversight Official, all assets of the perpetrator(s) or entities involved shall be seized and given to the victim(s).

ADOPTED by the Council of the City of St. Martin, Minnesota this 13th day of March, 2014.

CITY OF ST. MARTIN

James Rothstein
Mayor

ATTEST:

Cara Olmscheid
City Clerk

Proposed by: James Rothstein, Mayor of St. Martin

PUBLIC WORKS REPORT

Water: Nothing new on the water end of things. Average daily pumping is around that 30,000 gallon mark.

Wastewater: Ponds still froze over. Took a quarterly influent sample last week.

Maintenance: Regular maintenance on vehicles at the shop. Checked on possible sewer back up in front of Shannon Ritter residence, main was open. Some sewer blockage at the end of Commercial Exchange pipe, we were able to clean it out with shovel. So far there has been no frozen water service lines reported to date. Sam is working out very well, he's a very hard worker and I would have no problem having him aboard full time. With the melting of snow we have been busy opening up storm sewers, with that said there has only been one that is froze underground and that is on 2nd street northeast across from the manner. Instead of spending 250 dollars to get it steamed I figured we would save the money and just manually pump it across the street to the open catch basin there, and wait for Mother Nature to run its course and thaw it out.

Jon Stueve

Public Works Director

Memo

From: Mason Schirmer, Clerk-Treasurer

To: Freeport City Council

Date: March 13, 2014

Re: DEED Creamery Grant Update

Recently, the City was notified the grant application submitted to DEED for funding to redevelop the Creamery Site did not receive funding. The City may not have received funding this time, but there have been positive strides.

Erin Welle, Grant Coordinator at DEED, took considerable time to explain areas within the grant that improved since the previous submission and areas that yet need improvement. Furthermore, she thoroughly explained how grants are scored and prioritized.

Applications are scored on a 150 point scale; keep in mind it is impossible to get 150 points because the more points you get in one area (example: Financial Need) means less points in another category (example: Ratio of Cost vs Market Value Increase); since the greater the cost the greater the financial need; however, the greater the cost also means the greater the ratio...which the lower the ratio the better. FYI, the top application in the last round of funding scored 80 points, to be considered for funding, you must score a minimum of 50 points.

The previous application received 32 points; this application received 54. That means the score increased 69% and put the City in the running for funding. However, of the \$1.5 million appropriated to the grant round, funding ran-out before it got to the application. To be specific, the last funding project scored 68 points, only 9 spots ahead of the 'Creamery' application.

After speaking with Welle, the end is in sight! We now know which sections need improvement and she even gave recommendations on how to improve them...to get more points! Of the 14 point separation this grant round, between being funded and not, I already know of 10 points we can pick up quickly.

The next grant round is in August...which means redevelopment would not occur until 2015.

Positives improvement from previous application to the most recent:

1. Use of TIF (scored 10 out of 10 points...previous was only 6 points);
2. Infrastructure Use (scored 5 out of 5 points...previous was only 4 points);
3. Blight Removal (scored 12 out of 15 points...previous was only 7 points);
4. Developer Commitment (scored 9 out of 15 points...previous was only 1 point); and
5. Schedule (scored 9 out of 10 points...previous was only 4 points)

Unless directed by Council to stop, I intend to continue working on the application to ensure it is ready for submission later this year.

Memo

From: Mason Schirmer, Clerk-Treasurer

To: Freeport City Council

Date: March 13, 2014

Re: Website

During the previous council meeting, Council approved purchasing a website package from GovOffice. Since then, more information has been received. Council can choose to stay the course and remain firm on the previous decision; however, it is my recommendation that Council reconsiders the motion from the prior meeting so as to be able to consider new information relevant to the decision.

If Council decides to reconsider

- Staff recommends accepting the estimate provided by Weber Printing for website services (estimate is included along with this memo).

The site is available for demonstration at <http://willibenext.com>.

Since Last Council Meeting

I learned GovOffice does not provide free email address hosting; rather it is \$50 per email address per year (3 emails mean \$150 additional per year) in addition to the \$450 annual website hosting fee (for a yearly fee of \$600). *GovOffice's quote is in the 2/25/14 meeting packet.*

- ❖ Weber Printing's annual fee is \$400 (and includes up to 5 email accounts)

To put the City Logo on a GovOffice template website and include a saying (example: "Gateway to the Lakes") would cost an additional \$595 for design (we would still be unable to change the pictures on the banner of the page). Along with the \$600 one time license fee and \$325 one time template fee creates a total of \$1,520. In addition, to have fill-able forms online costs and additional \$250, sending the total to \$1,770.

- ❖ Weber Printing's setup cost is \$1,350 (and includes fillable forms)

Additional Helpful Information

Weber can provide the following (GovOffice is not able to provide any of these):

1. Ability to add and delete pages after final design is approved
2. The site features moving images and ability to feature videos
3. Preload the new website with all of the City's information (instead of using staff time)
4. High Resolution professional photos and videos
5. Personalized Service from being located in Albany.

Also, The Peripheral Vision submitted a revised quote (included along with this memo) for \$2,396 setup and \$888 per year hosting; a quote that is comparable in cost to GovOffice's premier Option C. However, their costs do not compete with Weber Printing.



– THE UNDERGROUND PRESS –

WEBER PRINTING

P.O. Box 668 • 351 Railroad Avenue

Albany, Minnesota 56307

barry@weberprinting.com

Phone (320) 845-4755

City of Freeport:

Website Custom Designed Content Maintenance System

Content can be created and uploaded by the client.

Photos, events, PDF files, and documents can also be updated by end user.

Unlike other templates you may have offered to you, Weber Printing will completely fill and polish the design of the site for you. There are no wasted hours of your time to get the site in place, the way you like it. PDF Forms, City Code, Meeting Minutes, etc will be loaded into the design before it is handed off to you, saving you days of work to get the site in place.

All photographs that I have used in the prepared demo are yours to use on the website. Ownership of photos is still retained by me, but you can use them on the website as long as you are our customer.

Training will be made by video tutorials. This will quickly bring your staff up to speed on using the CMS interface to upload minutes and content.

\$1,750 - Cost of Website implementation and first year of hosting. This can also include up to 5 email accounts @ freeportmn.org.

\$ 400 - Annual Hosting renewal.

You may at any time enlist us to create additional sections, pages and types of content for the site. This is not a dead-end design that you will outgrow. Additions to the initial order will be invoiced upon time required and if needed, quoted in advance.

2014-03-07

Quote Expires 2014-04-07

City of Freeport Minnesota
Mason Schirmer
125 E. Main Street
Freeport, MN 56331

Custom CMS Website Development :

- TPV CMS Core
- Concept Development
- Custom Design
- Editable Pages
- News Module
- Up to 20 Pages - Including the homepage
- Email

CMS Website Development Fee :

Regular Cost: \$2,995

Non-Profit Disc. 20%

Total Cost: \$2,396

Payments & Reimbursements :

Reimbursements for this website require a payment of \$2,396 for the development of the new new website. Costs for additional upgrades and additional features, if applicable, are billed separately as they occur, and only when first approved by you.

Timeline :

Website development is scheduled to be completed on or before 120 days from the date this contract has been received and the website development fee has been paid in full.

Legalese

This contract is to serve as authorization for The Peripheral Vision to perform services and/or contract with suppliers for the item/s above on the client's behalf. The client's signature indicates the understanding of estimates, prices, terms and liability to The Peripheral Vision for the services provided. Alterations or revisions to the description above, which involve additional costs, will be executed only upon additional written approval. Prices are good for 30 days from date of contract.

Signature – Mason Schirmer - Clerk/Treasurer

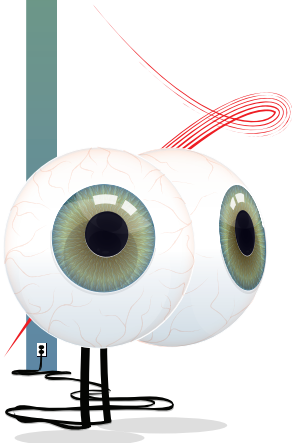
City of Freeport

Date

100 Avon Avenue South
P.O. Box 329
Avon, MN 56310-0329

Free : +1 (877) 788-7847
Local : +1 (320) 356-7858
Fax : +1 (877) 320-8795

info@tpvhq.com
www.tpvhq.com



2014-03-07

Quote Expires 2014-04-07

City of Freeport Minnesota
Mason Schirmer
125 E. Main Street
Freeport, MN 56331

CMS Website Hosting Payment Options :

(Advanced Managed Hosting)

Hosting Payments	Monthly	Quarterly	Semi-Annually	Annually	Biennially
Regular Cost	\$100	\$300	\$600	\$1,200	\$2,400
Non-Profit Discount	20%	22%	23%	26%	30%
Total Cost	\$80	\$234	\$462	\$888	\$1,680

CMS Website Development Fee and hosting payment options are valid with a 2 year signed hosting agreement. Hosting fees begin when your website has been approved and posted live.

Advanced Hosting Features:

- Domain Management
- Yearly domain registration
- SSL Certificate 1 per year
- Static IP Address
- Hosting Management
- Database & File Backup and Recovery
- Site security updates & upgrades
- 10,000MB Disk Space
- 50,000MB Monthly Bandwidth
- Unmetered Email Accounts
- Unmetered Email Lists
- Unmetered Sub-domains
- Unmetered Parked Domains
- Unmetered Add-on Domains
- Unmetered FTP Accounts
- Unmetered SQL Databases
- Webmail
- Email Filtering (Spam Protection)
- Basic Search Engine Submission
- CGI Access
- Custom Error Pages

Legalese

This contract is to serve as authorization for The Peripheral Vision to perform services and/or contract with suppliers for the item/s above on the client's behalf. The client's signature indicates the understanding of estimates, prices, terms and liability to The Peripheral Vision for the services provided. Alterations or revisions to the description above, which involve additional costs, will be executed only upon additional written approval. Prices are good for 30 days from date of contract.

Signature – Mason Schirmer - Clerk/Treasurer

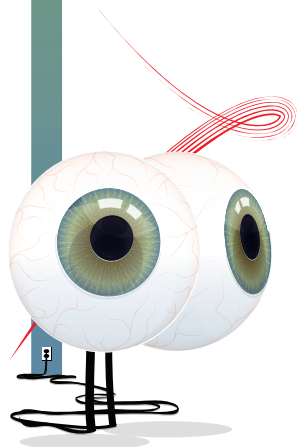
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**CITY OF FREEPORT, MINNESOTA
ORDINANCE 2014-01**

**AN ORDINANCE REPEALING AND REPLACING SECTION 500.45 OF CHAPTER V OF THE
CITY CODE RELATING TO FENCING, SCREENING, AND LANDSCAPING**

**I. THE CITY COUNCIL OF THE CITY OF FREEPORT, MINNESOTA TO PROMOTE THE
PUBLIC SAFETY, HEALTH AND WELFARE, HEREBY ORDAINS SECTION 500.45 OF
CHAPTER V OF THE CITY CODE IS HEREBY REPEALED IN ITS ENTIRETY AND
REPLACED WITH THE FOLLOWING:**

500.45 Fencing, Screening, and Landscaping.

Subdivision 1. Fencing; residential/commercial/landscape.

a) Definitions.

1. "Fence" shall mean a partition, wall, hedge, or row(s) of continuous vegetative plantings that are erected as a dividing marker, visual, or physical barrier, or enclosure.
2. "Fence, Permanent" shall mean a fence constructed of wood, rust-resistant chain link steel, prefabricated and rust resistant aluminum, prefabricated vinyl, landscape masonry units, landscape brick units, stone, or decorative concrete. If wooden material is used it shall be made of processed wood, i.e. cedar, green treated, brown treated, or resin (but not creosote) composite. For the purposes of this Ordinance trellises, arbors, pagodas, and the like shall not be considered a fence.
3. "Fence, Natural Living" shall mean a divider or barrier comprised of living vegetative materials. The owner of the adjacent property may trim or prune parts of the living fence that extend onto their property.

b) Permit Required.

1. All permanent fences require a zoning permit from the City Zoning Administrator.
2. Fences exceeding six (6) feet in height require approval from the City Zoning Administrator and issuance of a building permit.
3. Permit Application. Application for a zoning and/or building permit shall be on an approved form and shall include:
 - i. The name, address (property and mailing), and phone number of the Applicant.
 - ii. The name, address, and phone number of the Property Owner, if different than the Applicant.
 - iii. A site plan illustrating the proposed location(s) of the fence on the subject property in relation to property lines, existing buildings, and other pertinent information.
 - iv. A written description of proposed fence materials.
 - v. Applicant and Property Owner signatures.
 - vi. A fee as may be specified by the City Council.

c) Exemptions. The following are exempt from this Ordinance.

- i. Snow fences erected and/or maintained between November 1 and April 10.
 - ii. Temporary fences associated with short-term events erected for a maximum of 10 days.
 - iii. Underground fences for animal control.
 - iv. Fences used for containment of farm animals within the Agricultural/Rural Residential District.
 - v. Silt fences when required by a Professional Engineer licensed in the State of Minnesota and/or the Building Official.
 - vi. Ornamental fences composed of typical fence materials and erected solely as a landscaping enhancement and not for containment or screening purposes.
 - vii. Fences or fence panels not exceeding six (6) feet in length and not reasonably contiguous.
 - viii. Fences associated with public safety emergencies or operations.
- d) Prohibited Fences. The following are prohibited fences in any and all zoning districts
- i. Fences with metal sheathing.
 - ii. Barbed wire, chicken wire, high tensile, electric wire, woven wire, or other livestock fencing, except if the property is zoned Agricultural/Rural Residential District.
 - iii. A series of gates.
 - iv. Fences including creosote lumber.
 - v. Living fences consisting of invasive plant species or harboring pests and/or rodents.
 - vi. Makeshift, flimsy materials, or material such as paper, twine, rope, tin, webbing, and the like, except when used for traffic control or police security.
 - vii. Any fence which is or has become dangerous to the public safety, health, or welfare.
 - viii. Fences with components not designed or intended for employment as fence material, including, but not limited to, garage doors, tires, pallets, sheet metal, ribbed steel, metal siding, corrosive metal, solid (i.e. more than ninety percent (90%) opaque) metal, galvanized ribbed steel, household items (appliances, fixtures, furniture), and the like.
 - ix. Non-permanent fences except as specifically allowed herein.
- e) Fence Standards Applicable to All Fences. The following standards apply to fences in all zoning districts.
- i. Enclosed fences must have a minimum of two access gates.
 - ii. Unless otherwise defined in this Section, fences shall be located no closer than two (2) feet from any side or rear yard lot line on the property of the person constructing or causing the construction

of the fence. The two foot setback is required to allow the owner of the fence sufficient access to maintain both sides of the fence, to include the control of grass and weeds along the fence line.

- iii. Fences in the front yard shall meet setback requirements of the applicable zoning district.
 - iv. Fences in rear abutting alleys shall be place a minimum of five (5) feet from the property line.
 - v. Height.
 - 1. Fences in residential zoning classifications shall not exceed six (6) feet in height and in the case of grade separation, the highest must be determined on the basis of measurement from the average point between the highest and lowest grade.
 - 2. Fences in commercial and/or industrial zoning classifications shall not exceed eight feet in height unless a Conditional Use Permit is issued by the City Council.
 - vi. Clear Sight Triangle Required. Location.
 - 1. A fence, wall, structure, coniferous tree or obstruction greater than thirty (30) inches in height may not be erected, established, or maintained on a corner lot within a designated sight triangle.
 - 2. Said sight triangle is defined as being bounded by lot lines and a line connecting points on each lot line 20 feet from the intersection of the lot lines.
 - 3. The sight triangle requirement does not apply to chain link fences with openings of one and five-eighths (1-5/8) inches to two (2) inches which do not exceed forty eight (48) inches in height.
 - 4. The sight triangle requirement does not apply to the “C-1” District.
 - vii. Fences may be placed in a City utility and/or drainage easement at the sole expense of the property owner. In the event access to the easement is required, the City shall reserve the right to remove the fence without notice and solely at the owner’s expense. Replacement of any fence placed in an easement shall be the sole expense of the property owner.
 - viii. Living fences shall not exceed six (6) feet in height and shall be maintained by the property owner, except that the owner of adjacent property may trim or prune parts of the living fence that extend onto their property.
 - ix. Fences must be built so the “best side” is facing out. It shall be the property owner’s responsibility to maintain the outer side of the fence, including trimmings of the grass.
 - x. Wood fences must be slated so as to allow air flow through the fence.
 - xi. Fencing around pool areas, when required, must be a minimum of six feet high. This fence must have two access gates and the Property Owner is solely responsible for ensuring the gates are locked when the pool is unattended.
- f) Standards Applicable to Fences in Commercial and Industrial Districts. In addition to the standards contained in Chapter 500.45, Subd. 1, Subp(d) as may be amended the following standards apply to fences in Commercial and Industrial Districts.

- i. Required permanent fencing. In commercial districts (C-1 and C-2) adjacent to residential districts, and not divided by streets, alleys, or roads recognized by the City Council, the commercial property owner must erect and maintain a fence not to exceed eight (8) feet in height or be less than six (6) feet in height and must screen the adjacent residential lot from eighty percent (80%) of the light emitted from cars, signs, or other lights as a direct cause of the commercial property's activities and screen the litter produced by the users of the commercial property. The fence shall be placed from the property line at a distance of two (2) feet or greater, as to achieve compliance, to allow the commercial property owner to maintain the fence and ground from the fence to the adjacent residential district property line.

Subdivision. 2. Screening. Screening shall be accomplished by fencing, dense vegetative cover, and/or a combination of fencing and vegetative cover. Materials and equipment, except as provided in the district provisions of this code must be stored within a building or structure or screened so as not to be visible from adjoining properties, except the following.

- a) Usable laundry equipment (clotheslines),
- b) Recreational equipment and vehicles,
- c) Materials being used on site for construction, remodeling, or demolition activities that are the subject of a valid, issued building and/or zoning permit.
- d) Landscaping material being employed on site during the current growing season.

Subdivision. 3. Vegetation. In all zoning districts the lot area remaining after provided for parking, driveways, loading, sidewalks, or other requirements must be planted and maintained in grass, sodding, shrubs, or other acceptable vegetation or landscaping techniques.

II. EFFECTIVE DATE. This Ordinance is effective upon its adoption and publication as prescribed by law.

ADOPTED BY THE CITY OF FREEPORT ON THE 25TH DAY OF MARCH, 2014

Motion by:

Second by:

Council members in favor:

Opposed or abstained:

Matthew Worms, Mayor

ATTEST:

Mason Schirmer, Clerk-Treasurer

Memo

From: Mason Schirmer, Clerk-Treasurer

To: Freeport City Council

Date: March 13, 2014

Re: March 2013 Minutes

Part of the process of keeping records at City Hall is maintaining audio recording files. According to the city's Record Retention Schedule audio recordings of closed meetings must be retained longer (3 years) than those of open meetings (3 months).

After reviewing the audio recording of the March 26, 2013 'closed' discussion, I asked City Attorney Adam Ripple if this discussion could be considered an open discussion and be added to the minutes (this would eliminate the need to retain the audio recording as a closed meeting).

Ripple concurred that the discussion could be approved by council as an addition to the minutes of the March 26, 2013 meeting.

FREEPORT CITY COUNCIL
ADDITION TO REGULAR MEETING MINUTES
March 26, 2013

WAGE/BENEFIT DISCUSSION

Worms said full medical benefits are provided. Atkinson asked for more information. Feldewerd said health insurance is provided through Health Partners. Atkinson asked Feldewerd if she was current on upcoming ObamaCare. Feldewerd said the new health insurance law goes into effect in 2014.

Atkinson asked what Stueve is receiving for benefits and suggested providing Schirmer less yet continuing to provide Stueve the same for the rest of the year by "grandfathering" him in.

Worms said the Personnel Policy can be reviewed annually; however health insurance information has already been provided to applicants. Worms said the incentive may have been the reason for people to apply for the position. Worms said health insurance helps with employee retention. Atkinson said nobody gets 100% of their health care paid for. Worms said he knows people that do. Feldewerd said full health insurance helps create employee loyalty. Atkinson said a maximum amount must be set. Atkinson said he nearly went broke providing insurance to his employees. Atkinson said single employees cost the city less than married. Atkinson said the new federal health care law may mean costly increases to the city. Atkinson asked if health insurance is taxable income.

K. Goebel asked what Stueve receives for benefits. Worms asked if health insurance should be capped at \$10,000 annually. Atkinson said the city doesn't want to provide such good benefits. Atkinson said you want to provide good benefits to the employee, but not the spouse. Atkinson said there should be incentive to keep spouses on their own insurance. Atkinson suggested providing less coverage to spouses. Worms said he was not certain the policy could be changed at the moment. Atkinson said council could change the entire policy right now. Atkinson said dependents should only be covered at 50%. Atkinson said if the city is not careful, when employees get 60 years old, "your bunghole is going to squeeze tight when you right that check."

Atkinson said it's an incentive for the employee to remain single. Atkinson said "I'm not giving the husband, the wife and as many times as they can breed everybody in the god damn city insurance under us." Worms asked if a \$10,000 cap should be in place. Atkinson said he wants to ensure only the employee is fully covered and the spouse is 50% covered.

Feldewerd asked if the personnel policy would need to be changed to accommodate change. Atkinson said council is changing the policy. Atkinson said the whole policy can be changed tonight. Atkinson said "I am not in favor of the spouse getting a full share, just because she was lucky enough to marry the guy we hire, why does she get a free ride." Atkinson said nobody working for the City of Melrose gets 100% coverage.

Atkinson said he wants to have an incentive for people to not use health insurance so much. Atkinson said healthy people live differently and with a deductible they would be less likely seek medical care.

Atkinson said the city should offer \$8,000 and tell the employee "buy whatever the hell you want buddy, or get out of here." Atkinson said then the spouse is not even covered at 50%.

Worms said there are only two full-time employees in Freeport and it's easy to negotiate.

Feldewerd advised council to get back on topic saying they were not supposed to discuss all of these things.

Worms suggest \$18-\$20 per hour. K. Goebel commented on how Schirmer came early to watch all the interviews and knew the questions each councilmember was going to ask. Worms said it is impressive that Schirmer contacted BlackMountain and even read previous council meeting minutes. Atkinson said he was impressed that Schirmer knew how many cities in Minnesota use BlackMountain. Worms said Schirmer did his homework.

Atkinson said "I think he'll be a gem and hopefully his house will burn in St. Martin so he can come and live in Freeport." C. Goebel and Feldewerd expressed disapproval of Atkinson's comment. Atkinson said it would be the easiest way to get Schirmer to move to Freeport. Worms said living in the town you work in is difficult. Worms said it was difficult for previous Clerk Hetland.

Atkinson asked about vacation and paid time off. Feldewerd told Atkinson the information from the personnel policy. Atkinson said he did not want Martin Luther King holiday included.

Council members discussed paid time off and holidays.

Council members agreed upon \$19 an hour as the starting wage. Atkinson said he wanted to get rid of the 4% annual raise, stating the cost of living was 2.3%. C. Goebel said pay increases help keep employees loyal. Worms said that can be dealt with later.

The above discussion was approved by the City Council March 25, 2014.

Mason Schirmer, City Clerk

Matthew H. Worms, Mayor

Memo

From: Mason Schirmer, Clerk-Treasurer

To: Freeport City Council

Date: March 11, 2014

Re: No-Fault Sewer Backup

Is the City interested in purchasing “No-Fault” Sewer Backup Coverage?

Along with this memo is: 1) a memo from the League of MN Cities explaining what the coverage is; and 2) a quote from the League of MN Cities Insurance Trust for such coverage.

**The cost for the coverage would be passed-on to the customer.



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RISK MANAGEMENT INFORMATION **OPTIONAL “NO-FAULT” SEWER BACKUP COVERAGE**

The League of Minnesota Cities Insurance Trust (LMCIT) offers property/casualty member cities “no-fault” sewer backup coverage. This optional coverage will reimburse a property owner for clean-up costs and damages caused by a sewer backup, irrespective of whether the city was negligent or legally liable for those damages.

The “no-fault” sewer backup coverage option is intended to:

- Reduce health hazards by encouraging property owners to clean-up backups as quickly as possible.
- Reduce the frequency and severity of sewer backup lawsuits (i.e. property owners may be less inclined to sue if they receive conciliatory treatment at the time of the backup).
- Give cities a way to address the sticky political problems that can arise when a property owner learns the city and LMCIT won’t reimburse for sewer backup damages because the city wasn’t negligent and therefore not legally liable.

Many cities and their citizens may find this coverage option to be a helpful tool. However, it’s also important to realize it’s not a complete solution to sewer backup problems, and not every possible backup will be covered.

Which sewer backups are covered?

The “no-fault” coverage would reimburse the property owner for sewer backup damages, regardless of whether the city was legally liable, if the following conditions are met:

- The backup must have resulted from a condition in the city’s sewer system or lines. A backup caused by a clog or other problem in the property owner’s own line would not be covered.
- It’s not a situation that is specifically excluded in the coverage.
- The coverage limit has not been exceeded.

Which situations are excluded?

The “no-fault” coverage will not apply in several “catastrophic” type situations. Specifically, these are:

This material is provided as general information and is not a substitute for legal advice.
Consult your attorney for advice concerning specific situations.

- Any event, weather-related or otherwise, for which FEMA assistance is available;
- Any interruption in the electric power supply to the city's sewer system or to any city sewer lift station which continues for more than 72 hours; or
- Rainfall or precipitation that exceeds the amount determined by the National Weather Service to constitute a 100-year storm event.

What costs would be covered?

The coverage would reimburse the property owner for the cost of cleaning up the backup, and for any damage to the property, up to the coverage limit. For purposes of the city's deductibles, claims under the no-fault coverage are treated as liability claims, so the same per-occurrence and/or annual deductibles will apply.

However, there are certain costs that would not be reimbursed under the no-fault coverage:

- Any costs which have been or are eligible to be covered under the property owner's own homeowner's or other property insurance; and
- Any costs that would be eligible to be reimbursed under an NFIP flood insurance policy, whether or not the property owner actually has NFIP coverage.

What is the coverage limit?

The basic limit is \$10,000 per building per year. The city also has options to purchase additional limits of \$25,000 or \$40,000 per building. For purposes of the limit, a structure or group of structures that is served by a single connection to the city's sewer system will be considered a single building.

Only true "no-fault" claims are counted toward the limit. Claims for damages caused by city negligence, for which the city would be legally liable in any case, are not charged against that limit.

What does it cost?

The premium charge is a percentage of the city's municipal liability premium:

- 8.5% for the \$10,000 limit;
- 10.0% for the \$25,000 limit; or
- 12.5% for the \$40,000 limit.

Because the LMCIT Board's intent is that this coverage be self-supporting, charges will be continually monitored and, if necessary, adjusted in the future.

Is every city automatically eligible?

No. To be eligible, the city must meet these underwriting criteria:

- The city must have a policy and practice of inspecting and cleaning its sewer lines on a reasonable schedule.
- If there are any existing problems in the city’s system which have caused backups in the past or are likely to cause backups, the city must have and be implementing a plan to address those problems.
- The city must have a system and the ability to respond promptly to backups or other sewer problems at any time of the day or week.
- The city must have in place an appropriate program to minimize stormwater inflow and infiltration.
- The city must have in place a system to maintain records of routine sewer cleaning and maintenance, and of any reported problems and responses.

When establishing these criteria, the goal of LMCIT was to focus on reasonableness rather than on creating specific standards. The intent isn’t to set an arbitrary requirement that sewers be inspected and cleaned every six months, every three years, every five years, etc. What makes sense in one city with some older and sometimes sagging clay lines probably wouldn’t make sense in a city with newer plastic lines, and vice versa. From the underwriting standpoint, the real concern is that the city has considered its own situation and developed policies, practices, and schedules that make sense for its own situation.

More Information

For assistance in developing sewer policies, practices, and schedules, please see the [Sewer Toolkit](#).

How would the “no-fault” coverage work if a sewer backup was caused by city negligence, and where the city was legally liable for the resulting damages?

If the situation isn’t one where the “no-fault” coverage applies, the city’s LMCIT liability coverage would respond just as it does now. That is, LMCIT would investigate and if necessary defend the claim on the city’s behalf, and would pay the resulting damages if in fact the city is legally liable for those damages.

The same would be true for damages that exceed the \$10,000 no-fault limit, or for a subrogation claim against the city by the homeowner’s insurance company. The city’s existing LMCIT liability would respond just as it does now.

What’s the legal basis for this coverage? Wouldn’t it be a gift of public funds to pay for damages the city isn’t legally liable for?

First, as noted earlier, one goal is to help reduce health hazards by encouraging prompt clean-ups. That’s clearly a public purpose and in the public interest.

Second, the law and facts surrounding most sewer backup claims are rarely so clear that the liability issue is entirely black and white. There’s virtually always a way that a claimant’s attorney can make some type of argument for city liability. Having this coverage in place should help eliminate the need to spend public funds on litigation costs in many of these cases.

Finally, part of the process for putting the coverage in place is for the city council to pass a formal resolution that makes this no-fault sewer backup protection part of the agreement between the city and the sewer customer. The idea is that by paying their sewer bill, the sewer user is purchasing not just sewer services but also the right to be reimbursed for certain specified sewer backup costs and damages. In other words, the basis for the no-fault payments to the property owner would be the contract between the city and the sewer user.

How do we put coverage in place?

Contact your LMCIT underwriter for an application. If the city qualifies for coverage, we'll send the city a formal quote, along with a model resolution. To put coverage in place, the city council must formally pass that resolution, and send a copy to LMCIT.

If the city decides to add this coverage, it will also be important to make sure citizens know about it. LMCIT can also provide models for a press release, newsletter article, utility bill insert, etc.

Your League Resource

Contact your LMCIT underwriter at 651-281-1200 or 800-925-1122 for more information about the "no-fault" sewer backup coverage.

Pete Tritz 03/10

COMPREHENSIVE MUNICIPAL COVERAGE

No-Fault Sewer Backup Coverage Endorsement

1. Section I, Coverage A, Municipal Liability Coverage, is amended to include no-fault *sewer backup* coverage as outlined below.
2. No-fault *sewer backup* coverage
 - a. If all of the following four conditions are met, *LMCIT* will pay for claims presented by the *city* for *sewer backup damage* to property of others which were not caused by city negligence:
 - (1) The *sewer backup* resulted from a condition in the *city's* sewer system;
 - (2) The *sewer backup* was not the result of an obstruction or other condition in sewer pipes or lines which are not part of the *city's* sewer system or which are not owned or maintained by the city; and
 - (3) The *sewer backup* was not caused by or related to a *catastrophic incident*.
 - (4) The date of the *occurrence* giving rise to the claim for *damages* must be on or after the retroactive date shown on this endorsement.
 - b. However, *LMCIT* will not pay for any *damages* or expenses:
 - (1) Which are or would be covered under a National Flood Insurance Program flood insurance policy, whether or not such insurance is in effect; or
 - (2) For which the property owner has been reimbursed or is eligible to be reimbursed by any homeowners' or other property insurance.
3. Definitions

For purposes of this endorsement, the following definitions apply.

- a. *Catastrophic incident* means any of the following:
 - (1) Any weather-related or other event for which FEMA (Federal Emergency Management Administration) assistance is available;
 - (2) Any interruption in the electric power supply to the *city's* sewer system or to any *city* sewer lift station which continues for more than 72 hours; or
 - (3) Rainfall of precipitation which exceeds the amount determined by the National Weather Service to constitute a 100-year storm event.
- b. Sewer backup damage means

- (1) Damage to property; and
- (2) Removal and clean-up costs.

4. Annual limit

LMCIT will not pay more than \$10,000. for *sewer backup damage* to any building under this endorsement, regardless of the number of *occurrences* or the number of claimants. For purposes of this limit, a structure or group of structures served by a single connection to the *city's* sewer system is considered a single building.

5. Deductibles

The amount *LMCIT* pays for *sewer backup damages* under this endorsement is subject to the Municipal Liability Deductible shown in the Municipal Liability Declarations or the General Annual Aggregate Deductible if any shown in the Common Coverage Declarations.

For purposes of the Municipal Liability Deductible, all claims for *sewer backup damages* which are covered under this endorsement, which occur within a 72 hour period, and which result from or are related to the same condition or conditions in the *city's* sewer system are deemed to be a single *occurrence*.

6. Retroactive Date

The retroactive date for this endorsement is _____.

All other terms and conditions remain unchanged.



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LMCIT QUOTATION
No-Fault Sewer Back-up and Water Main Break Coverage

Date: February 11, 2014

To: G. Fritz Hoeschen, Commercial Exchange Corp.

Email: cec@cecinsurance.com

From: Elisabeth Rosandich
LMCIT Underwriting
651-215-4048 / 800-925-1122 ext 4048
erosandich@lmc.org

Re: **City of Freeport**

Coverage: Refer to the attached LMCIT Optional No-Fault Sewer Back-up Coverage
Bulletin-No-Fault Sewer Back-up and Water Main Break Coverage Endorsement.

Limits Available: \$10,000/\$25,000/\$40,000.
Refer to the attached LMCIT Optional No-Fault Sewer Back-up Coverage
Bulletin- No-Fault Sewer Back-up and Water Main Break Coverage Endorsement.

Premium: \$10,000-\$1.79 per sewer connection manual rate
\$25,000-\$2.11 per sewer connection manual rate
\$40,000-\$2.63 per sewer connection manual rate
(Premium will be prorated to the expiration of the city's covenant.)

Retroactive Date: The date that the city council passes the resolution.

Remarks: Quotation is Valid for 90 Days

1. To bind coverage, the city council must formally pass a resolution and send a signed copy to LMCIT.
2. Model resolution is attached. Chosen limit must be filled in on the resolution.
3. Suggest that the city establish a procedure to advise citizens what steps to take in the event of a sewer emergency. Examples-print information on water bills or publish the information in the local paper on a quarterly basis.

Memo

From: Mason Schirmer, Clerk-Treasurer

To: Freeport City Council

Date: March 11, 2014

Re: Water Softner

Does the City want to purchase its own water softner?

The City rents a water softner (for City Hall) from Finken Water Center at a rate of \$15.00 per month.

Recently, Councilmember Carrie Goebel asked if the City has ever obtained quotes to purchase its own water softner.

In response to her inquiry, I asked Jon Stueve to get estimates. Jon contact two local companies (Ellingsons and MN Maintenance Plus); however, only 1 provided an estimate (MN Maintenance Plus). The estimate is provided along with the memo.

Potential Consideration

If you want to consider money “savings,” you can consider:

\$1,000 Approximate Softner Purchase Cost (as per estimate)

/ \$15 Current Monthly Rent Rate from Finken Water Center

= 67 It would take 67 months (5.6 years) for it to pay for itself, assuming the monthly rate of \$15 did not increase.

FYI, the current softner has been in City Hall 11 years (since construction in 2003)



ESTIMATE

MN MAINTENANCE PLUS, LLC

Phil Osendorf--- Brandon Worms

Box 124 Freeport, MN 56331

Phone: (320)493-3241 (320) 248-7733

Fax: (320)836-7131

phil@mnmaintenanceplus.com brandon@mnmaintenanceplus.com

<u>Client</u>	<u>Address</u>	<u>Date</u>
City of Freeport C/O John Stueve	City Hall Freeport, MN 56331	February 25, 2014

SOFTNER OPTIONS

Water Soft... WW-DS24TP on demand, water softner
Removes up to 24 grains of hardness and up to 5.0 ppm iron
Regeneration is based on actual gallons used.....metered not timed.
With bypass valve
5600 fleck head
Installed with needed parts & labor
Need to supply sales tax certificate

Nine hundred ninety nine.....\$999.00

Water Soft.... WW-DS32TP on demand water softner
Removes up to 32 grains of hardness and 5.00 ppm iron
Same specs as listed above

One thousand ninety nine.....\$1099.00

Will need to test the water for actual water conditions to make recommendations
Timed models....Deduct \$55.00 from quote.

*This is the size
that is currently
in at the city Hall.*


Phil Osendorf
MN Maintenance Plus

2/25/14
Date

Acceptance

Date

THANK YOU FOR THE OPPORTUNITY TO QUOTE THIS PROJECT

Quote good for 30 days



PROCLAMATION

WHEREAS, National Service Recognition Day highlights the value and impact of volunteer service on cities; and

WHEREAS, from September 2013 to February 2014, volunteer Foster Grandparents Laura Hoeschen and Agnes Job served 825 hours at Sacred Heart School working one-on-one with students who needed extra help with reading, spelling, or math skills; and

WHEREAS, these dedicated volunteers served a minimum of 15 hours per week, and often described as “indispensable” or a “joy to work with” by site staff:

NOW, THEREFORE, I hereby proclaim April 1, 2014, to be National Service Recognition Day in Freeport and urge all residents to recognize the contributions Laura Hoeschen, Agnes Job and all other volunteers have made to the quality of life in our city.

Dated this 25th day of March, 2014.

*Matthew H. Worms, Mayor
City of Freeport, Minnesota*