



**FREEPORT CITY COUNCIL**

**Regular Meeting Agenda**

**Tuesday, March 26, 2013**

**Freeport City Hall**

**5:30 P.M. Interview Candidates for City Clerk/Treasurer Position**

**7:00 P.M. Regular Meeting Agenda**

5:30 P.M.

I. CALL TO ORDER

II. INTERVIEW CITY CLERK/TREASURER CANDIDATES

- A. 5:30 P.M. Candidate 1
- B. 5:50 P.M. Candidate 2
- C. 6:10 P.M. Candidate 3
- D. 6:30 P.M. Candidate 4

*(Temporary Recess)*

III. OPEN PUBLIC FORUM

1 minute

IV. CONSENT AGENDA – (One motion, option to remove any item for further discussion)

- A. Approval of the agenda
- B. Approval of the minutes from the February 19, 2013 Regular Meeting
- C. Approval of the claims distributed February 19, 2013 through March 14, 2013
- D. Approval of Gambling License-Freeport Family Fishing-June 1, 2013
- E. Approval of Liquor License-St. Joseph Society-April 20, 2013
- F. Other

1 minutes

V. OLD BUSINESS

- A. Other

30 minutes

VI. NEW BUSINESS

- A. 2012 Stearns County Assessor's Report: Jeff Johnson & Kathy Korte
- B. City Clerk/Treasurer Discussion/Selection
- C. Other

30 minutes

VII. REPORTS

- A. City Engineer – Scott Lange & Dave Blommel, S.E.H.
  - a. Resolution 2013-014: Certificate of Final Approval-JR Ferche
- B. Public Works – Jon Stueve
- C. City Clerk/Treasurer – Ashley Feldewerd
- D. Other

*(Temporary Recess)*

VIII. WAGE/BENEFIT DISCUSSION (CLOSED SESSION)

VIII. ADJOURNMENT

**Next Meeting: April 30, 2013 at 6:00 PM**

FREEPORT CITY COUNCIL  
REGULAR MEETING MINUTES  
February 19, 2013

A regular meeting of the Freeport City Council was convened at 7:00 P.M. by Mayor Matt Worms with Council Members Rodney Atkinson, Ron Ritter, Carrie Goebel and Ken Goebel also in attendance.

Also in attendance: Carol Moorman, Rick Scherping, June Scherping, Gary Meyer, Jerome Klaphake, Arnold Blommel (Krain Twsp), Steve Notch (Millwood Twsp), Mike Rosner (Oak Twsp), Bob Timp (Oak Twsp), John Arnzen (St. Rosa), Adolph Wensmann (Millwood Twsp), Robert Cremers (St. Anthony), James Cremers (St. Anthony) and Carl Toenyon (Millwood Twsp).

Staff person in attendance: Dean Jungles, John Gilk, Noah Van Beck, Jon Stueve, and Ashley Feldewerd.

The Pledge of Allegiance was said by those in attendance.

OPEN PUBLIC FORUM

No public comment was provided.

CONSENT AGENDA

Atkinson questioned whether the minutes were changed from January 10, 2013. Feldewerd stated that she would check on it to be sure that the minutes were changed. C. Goebel moved and Ritter seconded a motion approving the Consent Agenda which included the following: Approval of the agenda; approval of the minutes from the January 29, 2013 Regular Council Meeting; approval of the claims distributed January 23, 2013 through February 11, 2013, and approval of gambling license for Land of Lakes Bow Fishing Association for April 20, 2013. Motion carried 5-0.

OLD BUSINESS

Resolution 2013-013 Minor Subdivision Request: 403/407 Main St E

Jerome Klaphake commented that he would like to see the minor subdivision request approved at this meeting. Worms informed council that Feldewerd had received an email from Cynthia Smith-Strack recommending that we approve Resolution 2013-013. She stated that Sacred Heart Church had met all of the requirements that were necessary and everything was in order. C. Goebel moved and Atkinson seconded a motion to approve Resolution 2013-003. Motion carried 5-0.

Other

Gary Meyer questioned whether or not the city was going to plow the road behind the church. Stueve commented that it was just missed the last time and that they will take care of it. Atkinson made comments about city cell phones. He stated that there are cheaper routes to go in the future for cell phones.

## NEW BUSINESS

### Redevelopment Grant Application Update-Memo Heidi Peper

Worms gave a summary of the EDA meeting with Peper. He stated that we were denied the grant the first time around because there was only bond money available and that it has to be used for publicly owned property. He said Peper was going to look into some other grants. Feldewerd stated that Peper would be working at no cost to the city until funds are obtained. Worms stated we are looking into a 99 year lease with the developer to try to obtain funds. In the meantime she will look at other options as well.

### Resolution 2013-011-2013 Stearns County All Hazard Mitigation Plan

Worms stated that we have approved this in the past and it is the same as the prior year. Feldewerd stated that if we don't accept our part of Stearns County's plan that if a natural disaster happened that we would not be eligible for funds. Atkinson requested a copy of the entire All Hazard Mitigation Plan. K. Goebel moved and C. Goebel seconded a motion to approve Resolution 2013-011. Motion carried 5-0.

### Resolution 2013-012 Updated Single Audit Engagement Letter-Abdo, Eick & Meyer

Questions were asked about when we are switching to the accrual method of accounting. Feldewerd stated that the financial statements for 2012 would be prepared on the accrual basis and that USDA will cover the cost. C. Goebel moved and Ritter seconded a motion to approve Resolution 2012-012. Motion carried 5-0.

## Other

Worms commented that he had received an email from Kathleen Murphy saying that she has received 17 applications and out of those she thought that two of them were worthy of interviewing. K. Goebel questioned where the position was being advertised. Worms stated that it was advertised in the St. Cloud Times, Career Builder, The Peach, The Beacon, The Sauk Centre Herald, Echo Press and with the League of Minnesota Cities.

## REPORTS

### Public Works Report, Jon Stueve

Worms commented that Stueve and Hoelscher were doing a great job snow plowing. Discussion was had about ideas on how to keep snowmobiles off of the sidewalks. Worms had put up signs the previous weekend as a result of resident complaints. Atkinson suggested that we talked to the snowmobile clubs. Stueve suggested getting signs that say no snowmobiles at the beginning of the season.

### City Clerk/Treasurer's Report, Ashley Feldewerd

Feldewerd commented that she has heard from residents in town that public works was doing a great job and that the signs Worms put up for the snowmobilers were working and appreciated.

At 7:36 P.M. the Council took a short recess before reconvening with 2013 Annual Area Fire Service Meeting.

ANNUAL AREA FIRE SERVICE MEETING

The annual meeting of the Freeport Area Fire Service was convened at 8:01 P.M. by Mayor Matt Worms with members from Millwood Township, Oak Township, City of St. Rosa, Krain Township and the City of St. Anthony present. Albany Township was absent.

Mayor Worms welcomed the area town and city representatives to the annual meeting.

Noah Van Beck, Jon Gilk, and Dean Jungles were also present and provided a report on the calls during 2012. Members discussed the 2014 operating budget and the vehicle fund. Training requirements and schedules were also discussed. Members had questions about the safety of our firefighters. Van Beck commented that they weren't concerned as most of the calls that they respond to someone knows the resident and that interstate calls were probably the most risky.

Supervisor Timp, Oak Township moved and Supervisor Blommel, Krain Township seconded a motion to approve the 2014 budget as presented. Motion carried 6-0.

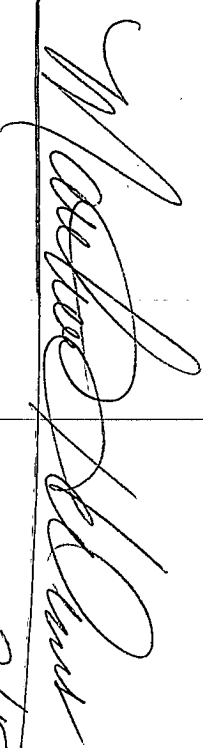
At 8:52 P.M. Atkinson moved and K. Goebel seconded a motion to adjourn the regular meeting. Motion carried 5-0.

\_\_\_\_\_  
Ashley Feldewerd, Acting City Clerk

\_\_\_\_\_  
Matthew H. Worms, Mayor

\* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document #/	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
797			76 CENTRAL MINNESOTA CREDIT UNION	731.59					
		Stearn County Beacon		3.05			101 41000	433	10100
		Charlies		22.00			101 43100	210	10100
		Postage		179.10			601 43225	200	10100
		Postage		179.10			602 43250	200	10100
		Mills Fleet Farm		20.86*			225 42200	210	10100
		Postage		1.80			101 41000	200	10100
		Target-Medical Supplies		5.68*			225 42200	210	10100
		Galls-Medical Bag		320.00*			225 42200	210	10100
			Total for Vendor:	731.59					
799			309 MINNESOTA LIFE INSURANCE CO.	2.00					
		02/14/13 Jon Stueve		2.00			101 43000	131	10100
			Total for Vendor:	2.00					
800			397 RINKE-NOONAN, LTD	2,119.60					
		208987 02/13/13 Assessment Appeal-Fisher		654.70*			415 43100	302	10100
		208943 02/12/13 Main File-Audit Letter		39.20			101 41600	302	10100
		208945 02/12/13 Freeport Coop Creamery		1,055.50			300 46500	302	10100
		208944 02/12/13 Gas Franchise		30.00			101 41600	302	10100
		208950 02/12/13 Farm Leases-Middendorf		340.20			300 46500	302	10100
			Total for Vendor:	2,119.60					
798			507 UTILITY CONSULTANTS, INC.	79.50					
		82645 01/31/13 Water Testing		79.50			601 43225	460	10100
			Total for Vendor:	79.50					
			Total:	2,932.69					
				2,932.69					

Authorized By:  M Peterson  
2/19/13

\* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund Org Acct	Object Proj	Cash
				Line \$					Account
806		15 ALBANY MUTUAL TELEPHONE							
	10125956	03/01/13 836-2411 & 836-2413		352.50					
	10125896	03/01/13 836-2278		73.40					
	10126389	03/01/13 836-7158		66.60					
	10126132	03/01/13 836-2685		38.47					
	10126132	03/01/13 836-2685		18.41					
	10125799	03/01/13 836-2116		18.41					
	10125798	03/01/13 836-2112		70.90					
		Total for Vendor:		66.31					
				352.50					
803		32 ARNEM CONSTRUCTION, INC							
	41272	02/19/13 Welding Labor		286.92					
		Total for Vendor:		286.92					
802		40 AUTO VALUE-ALBANY							
	26067727	02/25/13 Pliers & Parts		41.54					
		Total for Vendor:		41.54					
810		70 CENTERPOINT ENERGY							
	02/18/13	Maintenance Building		352.40					
	02/18/13	Fire Hall		129.13					
		Total for Vendor:		223.27					
				352.40					
809		588 ECH PUBLISHERS, INC.							
	YY44121695	02/18/13 Clerk Publication in the P		145.13					
		Total for Vendor:		145.13					
801		129 EHLERS & ASSOCIATES, INC.							
	63653	01/21/13 Continuing Reporting Disclosur		200.00					
	65652	01/21/13 Continuing Reporting Disclosur		100.00					
		Total for Vendor:		200.00					
812		174 GOPHER STATE ONE CALL, INC.							
	64329	02/28/13 Locates		4.35					
	64329	02/28/13 Locates		2.18					
		Total for Vendor:		2.17*					
				4.35					
811		562 MINNESOTA DEPARTMENT OF HEALTH							
	02/21/13	Community Service Conn. Fee		429.00					
		Total for Vendor:		429.00					
804		587 MURPHY MANAGEMENT CONSULTANTS							
	03/02/13	Step 1 & Step 3		320.00					
		Total for Vendor:		320.00					

\* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
				Line \$								Account
818		387 RAHNS OIL & PROPANE, INC		557.77			225		42200	215		10100
	4760	02/28/13 Gas & Oil		229.31			101		43100	215		10100
	4760	02/28/13 Gas & Oil		276.36			101		43100	215		10100
	4760	02/28/13 EDA Pizza		52.10			300		46500	210		10100
		Total for Vendor:		557.77								
813		418 SEH, INC.		4,197.75			415		43100	303		10100
	265916	02/13/13 Water Tower		267.50*			101		41800	303		10100
	265917	02/13/13 General Engineering		80.25			101		41800	303		10100
	265746	02/13/13 Redevelopment Grant		3,850.00*			300		46500	303		10100
		Total for Vendor:		4,197.75								
817		589 SIGNATURE LIGHTING INC.		461.86			101		43100	366		10100
	874	08/27/12 Globe from Hall Damage		461.86*			101		43100	366		10100
		Total for Vendor:		461.86								
807		437 STAR PUBLICATIONS LLC		268.91			101		41000	350		10100
	124495	02/06/13 Ordinance 2013-01		20.10			101		41000	350		10100
	124495	02/20/13 City Clerk Publication-Beacon		136.08			101		41000	350		10100
	124495	02/21/13 City Clerk Publication-Herald		167.16			101		41000	350		10100
	124495	02/20/13 40% Discount for 2nd Publicati		-54.43			101		41000	350		10100
		Total for Vendor:		268.91								
816		494 US BANK TRUST		833.75			305		47000	620		10100
	33383300	02/25/13 GO Improvement 2005		402.50*			305		47000	620		10100
	3337720	02/25/13 GO Improvement 2003		431.25*			305		47000	620		10100
		Total for Vendor:		833.75								
805		510 VERIZON WIRELESS		137.27			101		43100	320		10100
		Monthly Charges		137.27			101		43100	320		10100
		Total for Vendor:		137.27								
808		525 XCEL ENERGY		158.98			601		43225	381		10100
	358218984	02/18/13 Water Tower		158.98			601		43225	381		10100
		Total for Vendor:		158.98								
		Total:		8,748.13								

Authorized By:

*[Signature]* 3/5/13

\* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
819		219 JOANN TIMP Cleaning 2/11/13-3/4/13		111.15 111.15			101 41000	300	10100
		Total For Vendor:		111.15					
		Total:		111.15					

*Authorized by: [Signature] 3/5/13*



\* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document #/	Disc \$	PO #	Fund Org Acct	Object Proj	Cash
				Line \$					Account
824			336 MUNICIPAL DEVELOPMENT GROUP,						
	FRE030413	03/04/13 Sacred Heart		40.00			101 41800	300	10100
				Total for Vendor:					
				40.00					
832			432 ST. CLOUD TECHNICAL COLLEGE						
	131265	03/07/13 <del>St. Cloud Technical College</del> <i>Ropes &amp; Knots -FD</i>		675.00			225 42200	330	10100
				Total for Vendor:					
				675.00					
831			433 ST. CLOUD TIMES						
	3265039	03/23/13 Clerk Position		1,380.20			101 41000	350	10100
				Total for Vendor:					
				1,380.20					
834			439 STATE OF MN DEPT. OF PUBLIC						
	03/11/13	Wells		200.00			601 43225	431	10100
				Total for Vendor:					
				200.00					
829			440 STEARNS CO AUDITOR/TREASURER						
	VRRE 03/07/13	Election		387.50			101 41450	210	10100
				Total for Vendor:					
				387.50					
833			478 TOM'S REFUSE LLC						
	03/11/13	Frozen Drain		100.00			101 43100	300	10100
				Total for Vendor:					
				100.00					
835			525 XCEL ENERGY						
	03/04/13	Street Lights		3,163.65			101 43160	381	10100
	03/04/13	302188142		946.93			601 43225	381	10100
	03/04/13	302252262		222.09			101 43160	381	10100
	03/04/13	302290398		90.76			101 41000	381	10100
	03/04/13	302679657		240.27			101 43100	381	10100
	03/04/13	302700297		180.05			602 43250	381	10100
	03/04/13	302947044		22.43			601 43225	381	10100
	03/04/13	303193187		253.63			225 42200	381	10100
	03/04/13	303616049		35.15			101 43160	381	10100
	03/04/13	303936749		302.70			101 43160	381	10100
	03/04/13	303956738		46.91			101 43160	381	10100
	03/04/13	303963984		469.30			101 43160	381	10100
	03/04/13	303985901		279.26			101 43160	381	10100
	03/04/13	304083816		36.42			101 43160	381	10100
	03/04/13	304098414		13.26			602 43250	381	10100
				24.49					
				Total for Vendor:					
				3,163.65					
				Total:					
				8,025.14					

Authorized By:  3/14/13

\* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund Org Acct	Object Proj	Cash
				Line \$					Account
823		25 AMERIPRIDE LINEN & APPAREL		33.63					
		02/22/13 Monthly Service		33.63					
		Total for Vendor:		33.63					
820		76 CENTRAL MINNESOTA CREDIT UNION		664.64					
		Beacon		1.15					
		Albany Fleet		8.74					
		USPS		99.00					
		USPS		99.00					
		Schmidty's		7.92					
		AM		13.66					
		Freeport G & G		200.00					
		Schmidty's		61.17					
		MN State Fire Chief As		174.00					
		Total for Vendor:		664.64					
826		107 DANNY'S DISPOSAL & RECYCLING,		125.09					
		Garbage		96.00					
		Garbage		29.09					
		Total for Vendor:		125.09					
827		145 FINKEN WATER CENTERS		16.03					
		0401721 03/01/13 Meter rental		16.03					
		Total for Vendor:		16.03					
830		155 FREEPORT FARM CENTER, INC		18.33					
		88729 03/08/13 Supples		18.33					
		Total for Vendor:		18.33					
822		187 HAWKINS, INC.		84.41					
		3441569 03/01/13 Chemicals		84.41					
		Total for Vendor:		84.41					
828		189 HEALTH PARTNERS		665.80					
		42818236 03/04/13 Jon Stueve		665.80					
		Total for Vendor:		665.80					
825		590 JOBS HQ		263.96					
		292637 02/28/13 Clerk Position Posting		263.96*					
		Total for Vendor:		263.96					
821		324 MN DNR-WATERS		206.90					
		Water Use-Annual		206.90					
		Total for Vendor:		206.90					

**Minnesota Lawful Gambling**

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:  
 - conducts lawful gambling on five or fewer days, and  
 - awards less than \$50,000 in prizes during a calendar year.

Application fee for each event If application postmarked or received:	
less than 30 days before the event. <b>\$100</b>	more than 30 days before the event <b>\$50</b>

**ORGANIZATION INFORMATION**

Check # \_\_\_\_\_ \$ \_\_\_\_\_

Organization name Previous gambling permit number

*Freeport Family Fishing*

Type of nonprofit organization. Check one.

- Fraternal  Religious  Veterans  Other nonprofit organization

Mailing address City State Zip Code County

*P.O. Box 305* *Freeport* *MN* *56331* *Stearns*

Name of chief executive officer (CEO) Daytime phone number Email address

*Don Petermeier* *320-248-1655* *NONE*

Attach a copy of ONE of the following for proof of nonprofit status. Check one.

Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.

**Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**  
 Don't have a copy? This certificate must be obtained each year from:  
 Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803

**IRS income tax exemption [501(c)] letter in your organization's name.**  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
 If your organization falls under a parent organization, attach copies of both of the following:  
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and  
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

**IRS - proof previously submitted to Gambling Control Board**  
 If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

**GAMBLING PREMISES INFORMATION**

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)

*Corner Pub + Grill* *Freeport* *56331* *Stearns*

Address (do not use PO box) City Zip Code County

*103-1<sup>st</sup> Ave No.*

Date(s) of activity (for raffles, indicate the date of the drawing)

*Saturday, June 1<sup>st</sup>, 2013*

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

- Bingo\*  Raffles  Paddlewheels\*  Pull-Tabs\*  Tipboards\*

\* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

Also complete  
Page 2 of this form.

Print Form

Reset Form

To find a licensed distributor, go to [www.gcb.state.mn.us](http://www.gcb.state.mn.us) and click on List of Licensed Distributors, or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application. A township official is not required to sign the application.

- X The application is acknowledged with no waiting period.
The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
The application is denied.

- The application is acknowledged with no waiting period.
The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
The application is denied.

Print city name City of Freeport
On behalf of the city, I acknowledge this application.

Print county name
On behalf of the county, I acknowledge this application.
Signature of county official receiving application

Signature of city official receiving application
[Signature]

Title Date

Title Acting City Clerk Date 3, 4, 13

(Optional) TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]
Print township name

Signature of township official acknowledging application

Title Date

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature [Signature] Date 2-28-2013

Complete a separate application for each gambling activity:

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Send application with:

- a copy of your proof of nonprofit status, and
- application fee for each event.

Make check payable to "State of Minnesota."

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

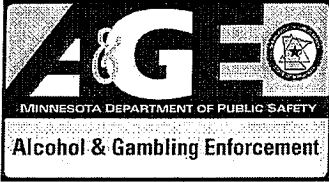
Print Form

Reset Form

This form will be made available in alternative format (i.e. large print, Braille) upon request. Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information requested; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If you supply the information requested,

the Board will be able to process your organization's application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data are available to: Board members, Board staff whose work requires access to the

information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your written consent.



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
444 Cedar Street, Suite 222, St. Paul, MN 55101  
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number	
St. Joseph Society	Early 70s	41-1479128	
Address	City	State	Zip Code
Sacred Heart Parish	Freeport	Minnesota	56331
Name of person making application	Business phone	Home phone	
Dale Goebel		836-2650	
Date(s) of event	Type of organization		
April 20 2013	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip
X <i>[Signature]</i>	FREEPORT	Minnesota	56331
Add. New Officer			

Location where permit will be used. If an outdoor area, describe.

Sacred Heart Parish, Church Basement, Freeport, MN

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Sacred Heart Parish

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

<i>City of Freeport</i>	City/County
425.00	City Fee Amount
3-4-13	Date Fee Paid

_____	Date Approved
_____	Permit Date

*[Signature]*  
\_\_\_\_\_  
Signature City Clerk or County Official

\_\_\_\_\_  
Approved Director Alcohol and Gambling Enforcement

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the permit for the event.



## MEMORANDUM

TO: Ms. Ashley Feldewerd  
City of Freeport

FROM: David Blommel, PE  
City Engineer

DATE: March 21, 2013

RE: City Council Update –March 26, 2013  
Freeport, Minnesota  
SEH No. FREEP GEN 16

### **USDA Rural Development Project**

#### Water Tower Project

The tower has been up and running throughout the winter. Jon and I will work on finalizing a punch list in the next few weeks. Items on the punch list include:

- Finish draining old tower.
- Repair stand pipe on old tower.
- Check seeding at new tower site.
- Final site cleanup / remove erosion control.

#### Utility Project

The warranty period has been completed and J. R. Ferche submitted the majority of the final paper work. We are waiting on a few items, but anticipate this portion of the project can be closed out this spring.

Rural Development requires the City to adopt a Resolution accepting the work. I recommend the City consider a Resolution accepting the work for J. R. Ferche's contract.

#### CSAH 11 Project

Some seeding concerns remain and will be reevaluated once we see grass starting to grow in the spring. Stearns County is interested in closing out the project this spring if possible.

#### ***Requested Action:***

- 1) Authorize Mayor and Clerk to prepare a Resolution and sign the attached Certificate of Final Approval form accepting work by J. R. Ferche for 2010 Street and Utility improvements.

c: Scott Lange, SEH (w/enclosure)

p:\fj\lfreep\common\_council mtg\2013\032613\m council update 032113.docx

Position 6

USDA-Rural Development  
MN 1780, Guide 8  
(Rev. 12/04)

**CERTIFICATE OF FINAL APPROVAL**

As Project Engineer for City of Freeport, Minnesota (Owner), and as a Registered Professional Engineer in the State of Minnesota, I do hereby certify that I have inspected the improvements for the 2010 Water System Improvements Project performed by J. R. Ferche, Inc. (Contractor) and find them accomplished according to the plans, specifications and duly authorized change orders. I do hereby approve the above-mentioned improvements and recommend acceptance of this work. (If applicable: I also hereby certify that all correction's listed on the Certificate of Substantial Completion "Punch List" have been completed in satisfactory manner and in accordance with all Contract requirements.)

THE WARRANTY PERIOD BEGAN June 30, 2011 AND ENDS June 30, 2012.

(IF REQUIRED: THE LETTER OF INITIATION OF OPERATIONS WAS SENT TO MPCA OR MDOH DATED: N/A

03/21/13



Dave Blommel, PE

SEH

**I HEREBY CERTIFY THAT THE WORK DONE BY THE ABOVE-MENTIONED CONTRACTOR HAS BEEN ACCEPTED BY FORMAL COUNCIL RESOLUTION DATED March 26, 2013.**

(SEAL)

MAYOR

CLERK