To: 'Atkinson Well & Pump' Subject: RE: Website Text Rodney, What year were you appointed Councilor the first time? What year were you appointed Councilor the second time? What years did you serve as Mayor? From: Atkinson Well & Pump [mailto:rodney@albanytel.com] Sent: Monday, June 16, 2014 10:36 PM To: 'Mason Schirmer' Subject: RE: Website Text Rodney Atkinson, Council Member A lifelong resident of Freeport. Rodney was appointed as a councilor twice and elected mayor for three terms prior to his current position He appointed the first Economic Development Authority members. From: Mason Schirmer [mailto:mason@freeportmn.org] **Sent:** Monday, June 16, 2014 2:52 PM To: Rodney Atkinson Subject: Website Text Rodney, We need information to put below you picture on the City's website. Here is a template that needs refining (fill-in the appropriate dates and information): Rodney Atkinson, Council Member A lifelong resident of Freeport, Rodney operates Atkinson Well and Pump, Ltd. Rodney served as Mayor from _ to ____ and as a Councilmember from ____ to ___ and again from ____ to ___. Rodney's term expires 12/31/16. Thanks. Sincerely, Mason Schirmer, Clerk-Treasurer City of Freeport





MEMORANDUM

TO: Mayor and City Council

c/o Mason Schirmer

FROM: David Blommel, PE

DATE: July 23, 2014

RE: City Council Update

SEH No. FREEP GEN 16

Water System Improvements Project

J.R. Ferche has submitted the final paper work for closeout on the 2nd and 3rd project. Lien Waivers, IC-134's, and final statements have all been received. Only the final payment remains before the project is considered closed and completed. Payment No. 6 contains the retainage owed on the project.

Action Requested: Approve Pay application #6 (Final) in the amount of \$13,304.06.

Well Pump Improvements

All improvements at the wells have been completed including the new controls and electrical work. Some tweaks are being made at the Creamery Well to get it operating as intended, but no major work items remain.

Action Requested: None Required.

Waste Water Pond Berms

Pond berms on the east side of Pond 1 (and to a lesser extent Pond 2) have seen the riprap settle into the pond berm. This settlement has exposed a portion of the berm that could be eroded by wave action when the pond is full. At this time, the top elevation of the berm does not appear to have changed, thereby no major improvements are required. Replacement of the riprap will further protect the berm and allow for its entire capacity to be utilized for the upcoming winter.

As requested by Staff, I have prepared a quote package for Council review and consideration of award. Quotes were requested from Mayers Excavating, Kotzer Excavating, and Lange Trenching. A quotation was not received from Kotzer Excavating, but both Lange and Mayers have provided a cost to complete the work. Because the work is not impacting the pond liner, no permit will be required from the Minnesota Pollution Control Agency.

Quotes received are as follows:

RANK	QUOTER	PRICE
1	MAYERS EXCAVATING	\$ 13,102.75
2	LANGE TRENCHING	\$ 13,720.00
3	KOTZER EXCAVATING	\$ -

Mayers noted that their quote was based on using granite riprap as they were unable to find field stone riprap. Lange Trenching mentioned this as a concern in a call prior to preparing the quotation, but did not officially note it in the quote itself.

We recommend approval of the quote by Mayers Excavating in the amount of \$13,102.75 for the pond berm work. Work must be completed by August 15th prior to the pond filling above the level of the work to be completed.

dwb/mrb

Enclosure

\sehsc1\projects\fj\f\freep\common_ council mtg\2014\072914\m city council update 072314.docx

MN 1780 Guide 28 **United States Department of Agriculture** Contract No.: (Rev. 12/04) **Rural Development** FREEP 107847 Water System **Rural Utilities Services** Partial Payment Estimate No.: 6 (FINAL) PARTIAL PAYMENT ESTIMATE Page: 1 Owner: Contractor: Period of Estimate: From: 11/22/11 City of Freeport J. R. Ferche, Inc. To: 12/04/12 CONTRACT CHANGE ORDER SUMMARY **ESTIMATE** Agency Approval 1. Original Contract..... _____ \$591,709.97 Date Additions Deductions 1 11/18/11 \$50,839.70 2. Revised Contract (1 + 2)...... \$642,549.67 3. 4. Stored Materials*..... Subtotal (4 + 5)..... \$632,128.35 Ineligible Work*..... Adjusted Subtotal (6 – 7)............ <u>\$632,128.35</u> 8. Retainage*..... \$ 0.00 \$50,839.70 11. Amount Due (8 –9 –10)...... \$13,304.06 TOTALS \$50,839.70 * Detailed breakdown attached NET CHANGE **Contract Time** Contractor Is (Circle One): Original Substantial Percent Contract On Schedule 09/29/11 Completion Date: Time Expired: 100% Ahead of Schedule Revised: Behind Schedule Percent of Work Completed: 100% If behind schedule, has Contractor been Original Final advised of liquidated damages clauses as Completion Date: 06/15/12 Percent of outlined in the Contract? __ Contract Paid: 100% Amount: If the project is behind schedule, has the Contractor been informed and are measures being taken to return to schedule (describe)? CONTRACTOR'S CERTIFICATION: ARCHITECT OR ENGINEER"S CERTIFICATION: The The undersigned undersigned certifies that to the best of their knowledge and Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment belief and to the extent of their assigned Contract estimate has been completed in accordance with the Contract responsibilities, the quantities shown in this estimate are correct Documents, that all amounts have been paid by the Contractor and that the work has been performed in accordance with the Contract Documents. for work which previous payment estimates were issued and payments received from the Owner, and that current payments A/E: SEH shown herein are now due. Date: 12/04/12 Contractor: J. R. FERCHE, INC. Dave Blommel, PE ACCEPTED BY AGENCY: The review and acceptance of this estimate does not attest to the correctness of the quantities shown or that the work has been performed in accordance with Approved By Owner: the Contract Documents. Owner: CITY OF FREEPORT, MN

USDA Rural Development is an Equal Opportunity Lender. Send complaints of discrimination to: Secretary of Agriculture, Washington D.C., 20250

Title:

Date: ___/___/

CONTRACTOR FOR:

2010 WATER SYSTEM

IMPROVEMENTS

PROJECT NO. FREEP 107847

AGREEMENT DATE:

03/29/11

OWNER CITY OF FREEPORT, MN J. R. FERCHE, INC.

FOR WORK ACCOMPLISHED THROUGH: 12/04/12

				CONT	RACT	THIS PA	YMENT	WORK	TO DATE
ITEM	DESCRIPTION	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
GENER									
1	MOBILIZATION	LUMP SUM	\$8,500.00	1.00	\$8,500.00	0.05	\$425.00	1.00	\$8,500.00
2	TRAFFIC CONTROL & DETOUR SIGNING	LUMP SUM	\$2,500.00	1.00	\$2,500.00	0.10	\$250.00	1.00	\$2,500.00
	SITE SIGNS (USDA , ARRA, & NPDES REQUIRED)	LUMP SUM	\$4,200.00	1.00	\$4,200.00		\$0.00	1.00	\$4,200.00
4	CLEAR AND GRUB TREES	LUMP SUM	\$6,500.00	1.00	\$6,500.00		\$0.00	1.00	\$6,500.00
5	TEMPORARY WATER & SEWER SERVICE	LUMP SUM	\$2,500.00	1.00	\$2,500.00		\$0.00	1.00	\$2,500.00
REMO \	ALS								
6	REMOVE CURB AND GUTTER	LIN FT	\$2.00	864.00	\$1,728.00		\$0.00	864.00	\$1,728.00
7	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$2.50	4,400.00	\$11,000.00		\$0.00	4,400.00	\$11,000.00
8	REMOVE DRIVEWAY	SQ FT	\$0.25	3,260.00	\$815.00		\$0.00	4,594.00	\$1,148.50
9	REMOVE WATER MAIN	LIN FT	\$1.00	960.00	\$960.00		\$0.00	985.00	\$985.00
10	REMOVE SANITARY SEWER PIPE	LIN FT	\$1.00	893.00	\$893.00		\$0.00	904.00	\$904.00
11	REMOVE STORM SEWER PIPE	LIN FT	\$1.00	625.00	\$625.00		\$0.00	178.00	\$178.00
12	REMOVE GATE VALVE & BOX	EACH	\$50.00	2.00	\$100.00		\$0.00	3.00	\$150.00
13	REMOVE HYDRANT	EACH	\$100.00	2.00	\$200.00		\$0.00	2.00	\$200.00
14	REMOVE CATCH BASIN	EACH	\$100.00	4.00	\$400.00		\$0.00	4.00	\$400.00
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CONTRACTOR FOR:

2010 WATER SYSTEM

IMPROVEMENTS

PROJECT NO. FREEP 107847

AGREEMENT DATE:

03/29/11

OWNER CITY OF FREEPORT, MN J. R. FERCHE, INC.

			FOR WORK AC	12/04/12					
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TEM					CONTR	RACT	THIS PA	YMENT	WORK	TO DATE
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24 TOPSOIL BORROW (LV) CU YD \$10.00 \$1,540.00 \$0.00 \$16.00 \$3,160.00 25 CONCRETE APRON W/ 4"AGGR. BASE SQ FT \$3.78 3,260.00 \$12,322.80 \$0.00 3,959.00 \$14,965.02 26 CONCRETE CURB & GUTTER DESIGN D412 MODIFIED LIN FT \$7.70 1,924.00 \$14,814.80 \$0.00 1,941.00 \$14,945.70 27 INDUSTRIAL PARK PAVEMENT PATCH EACH \$1,475.31 2.00 \$2,950.62 \$0.00 2.00 \$2,950.62 28 FINISH GRADE GRAVEL ROAD LUMP SUM \$1,510.00 1.00 \$1,510.00 \$0.00 1.00 \$1,510.00	-		1011	ψ04.00	370.00	ψ51,005.00		ψ0.00	327.33	Ψ20,773.40
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BASE CONCRETE CURB & GUTTER DESIGN D412 MODIFIED INDUSTRIAL PARK PAVEMENT PATCH EACH \$1,475.31 2.00 \$2,950.62 FINISH GRADE GRAVEL ROAD LUMP SUM \$1,510.00 1.00 \$1,510.00 \$0.00 1.00 \$1,510.00	24	TOT SOIL BORROW (LV)	COTD	\$10.00	134.00	ψ1,540.00		ψ0.00	310.00	ψ3,100.00
BASE CONCRETE CURB & GUTTER DESIGN D412 MODIFIED INDUSTRIAL PARK PAVEMENT PATCH EACH \$1,475.31 2.00 \$2,950.62 FINISH GRADE GRAVEL ROAD LUMP SUM \$1,510.00 1.00 \$1,510.00 \$0.00 1.00 \$1,510.00	25	CONCRETE ARRON W/ 4"AGGR	SO ET	¢2.70	3 260 00	¢12 222 90		00.00	3 050 00	\$14 065 02
26 CONCRETE CURB & GUTTER DESIGN D412 MODIFIED LIN FT \$7.70 1,924.00 \$14,814.80 \$0.00 1,941.00 \$14,945.70 27 INDUSTRIAL PARK PAVEMENT PATCH EACH \$1,475.31 2.00 \$2,950.62 \$0.00 2.00 \$2,950.62 28 FINISH GRADE GRAVEL ROAD LUMP SUM \$1,510.00 \$1,510.00 \$0.00 1.00 \$1,510.00			30 11	φ3.76	3,200.00	φ12,322.60		φυ.υυ	3,939.00	\$14,905.02
DESIGN D412 MODIFIED 27 INDUSTRIAL PARK PAVEMENT EACH \$1,475.31 2.00 \$2,950.62 \$0.00 2.00 \$2,950.62 PATCH 28 FINISH GRADE GRAVEL ROAD LUMP SUM \$1,510.00 1.00 \$1,510.00 \$0.00 1.00 \$1,510.00			LINIET	¢7 70	1 024 00	¢14 014 00		00.00	1 041 00	¢14 045 70
27 INDUSTRIAL PARK PAVEMENT PARK PAVEMENT EACH \$1,475.31 2.00 \$2,950.62 \$0.00 \$2,950.62 28 FINISH GRADE GRAVEL ROAD LUMP SUM \$1,510.00 \$1,510.00 \$0.00 1.00 \$1,510.00			LINFI	φ1.70	1,924.00	Ф14,014.00		φυ.υυ	1,941.00	\$14,945.70
PATCH 28 FINISH GRADE GRAVEL ROAD LUMP SUM \$1,510.00 1.00 \$1,510.00 \$0.00 1.00 \$1,510.00			EAGU	Φ4 47F 04	0.00	#0.050.00		#0.00	0.00	#0.050.00
28 FINISH GRADE GRAVEL ROAD LUMP SUM \$1,510.00 1.00 \$1,510.00 \$0.00 1.00 \$1,510.00			EACH	\$1,475.31	2.00	\$2,950.62		\$0.00	2.00	\$2,950.62
				04.540.00	4.60	04.540.00		ФО 00	4.00	M4 E40 00
SURFACE			LUMP SUM	\$1,510.00	1.00	\$1,510.00		\$0.00	1.00	\$1,510.00
	I	SUKFACE]							

CONTRACTOR FOR:

2010 WATER SYSTEM

IMPROVEMENTS

PROJECT NO. FREEP 107847

AGREEMENT DATE:

03/29/11

OWNER CITY OF FREEPORT, MN CONTRACTOR J. R. FERCHE, INC.

FOR WORK ACCOMPLISHED THROUGH: 12/04/12

				CONT	RACT	THIS PA	YMENT	WORK	TO DATE
ITEM	DESCRIPTION	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
0.44						1			
	ARY SEWER	LINIET	ФО <u>Б</u> 00	000.00	#00.000.00		#0.00	047.00	\$00.00F.00
29	8" PVC PIPE SEWER	LIN FT	\$25.00	920.00	\$23,000.00		\$0.00	917.00	\$22,925.00
	CONNECT TO EXISTING SANITARY SEWER	EACH	\$750.00	1.00	\$750.00		\$0.00	1.00	\$750.00
31	SANITARY MANHOLE (0-10')	EACH	\$2,150.00	4.00	\$8,600.00		\$0.00	4.00	\$8,600.00
32	EXTRA DEPTH MANHOLE	LIN FT	\$130.00	0.52	\$67.60		\$0.00	0.52	\$67.60
33	4" PVC SERVICE PIPE	LIN FT	\$23.00	537.00	\$12,351.00		\$0.00	395.00	\$9,085.00
34	8" X 4" PVC WYE	EACH	\$85.00	15.00	\$1,275.00		\$0.00	14.00	\$1,190.00
35	LOCATE, REMOVE, AND CONNECT TO EXISTING SEWER SERVICE	EACH	\$50.00	14.00	\$700.00		\$0.00	13.00	\$650.00
WATER	RMAIN								
36	JACK AND BORE 24" CASING	LIN FT	\$235.00	412.00	\$96,820.00		\$0.00	409.00	\$96,115.00
	SALVAGE AND REINSTALL HYDRANT	EACH	\$650.00	1.00	\$650.00		\$0.00	1.00	\$650.00
	SALVAGE AND REINSTALL 6" GATE VALVE AND BOX	EACH	\$400.00	1.00	\$400.00		\$0.00	1.00	\$400.00
39	10" PVC C900 DR 18 WATER MAIN	LIN FT	\$24.00	2,231.00	\$53,544.00		\$0.00	2,178.00	\$52,272.00
40	8" PVC C900 DR18 WATER MAIN	LIN FT	\$20.00	1,418.00	\$28,360.00		\$0.00	1,410.00	\$28,200.00
41	6" PVC C900 DR 18 WATER MAIN	LIN FT	\$19.00	90.00	\$1,710.00		\$0.00	110.00	\$2,090.00
	10" HDPE WATERMAIN, DIRECTIONALLY DRILLED	LIN FT	\$41.00	322.00	\$13,202.00		\$0.00	338.00	\$13,858.00

CONTRACTOR FOR:

2010 WATER SYSTEM

IMPROVEMENTS

PROJECT NO. FREEP 107847

AGREEMENT DATE:

03/29/11

OWNER CITY OF FREEPORT, MN J. R. FERCHE, INC.

FOR WORK ACCOMPLISHED THROUGH: 12/04/12

				CONT		THIS PAYMENT		WORK TO DATE	
ITEM	DESCRIPTION	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
43	HYDRANT	EACH	\$2,750.00	5.00	\$13,750.00		\$0.00	6.00	\$16,500.00
44	10" GATE VALVE AND BOX	EACH	\$2,270.00	8.00	\$18,160.00		\$0.00	8.00	\$18,160.00
45	8" GATE VALVE AND BOX	EACH	\$1,670.00	4.00	\$6,680.00		\$0.00	4.00	\$6,680.00
46	6" GATE VALVE AND BOX	EACH	\$1,230.00	5.00	\$6,150.00		\$0.00	5.00	\$6,150.00
47	CONNECT TO EXISTING WATER MAIN	EACH	\$500.00	8.00	\$4,000.00		\$0.00	7.00	\$3,500.00
48	3" INSULATION	SQ YD	\$25.00	30.00	\$750.00		\$0.00	14.10	\$352.50
49	WATER MAIN FITTINGS (WITH JOINT RESTRAINTS)	POUND	\$6.00	2,800.00	\$16,800.00		\$0.00	2,902.00	\$17,412.00
50	1" CURB STOP & BOX	EACH	\$150.00	15.00	\$2,250.00		\$0.00	15.00	\$2,250.00
51	10" SADDLE & 1" CORP	EACH	\$150.00	8.00	\$1,200.00		\$0.00	7.00	\$1,050.00
52	8" SADDLE & 1" CORP	EACH	\$150.00	7.00	\$1,050.00		\$0.00	8.00	\$1,200.00
53	1" WATER SERVICE PIPE	LIN FT	\$16.00	617.00	\$9,872.00		\$0.00	511.50	\$8,184.00
54	HDPE TO PVC CONNECTION	EACH	\$550.00	2.00	\$1,100.00		\$0.00	2.00	\$1,100.00
55	LOCATE, REMOVE, AND CONNECT TO EXISTING SERVICE	LIN FT	\$85.00	14.00	\$1,190.00		\$0.00	14.00	\$1,190.00
STORM	/ SEWER								
	12" STORM SEWER	LIN FT	\$24.00	625.00	\$15,000.00		\$0.00	629.00	\$15,096.00
57	12" RC APRON	EACH	\$140.00	1.00	\$140.00		\$0.00	1.00	\$140.00

CONTRACTOR FOR:

2010 WATER SYSTEM

IMPROVEMENTS

PROJECT NO. FREEP 107847

AGREEMENT DATE:

03/29/11

OWNER CITY OF FREEPORT, MN J. R. FERCHE, INC.

FOR WORK ACCOMPLISHED THROUGH:	12/04/12
TOTAL TOTAL TRANSPORTED TOTAL DESCRIPTION OF THE PROPERTY OF T	12/01/12

				CONT	RACT	THIS PAYME	NT	WORK	TO DATE
ITEM	DESCRIPTION	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY AN	MOUNT	QUANTITY	AMOUNT
58	48" DIA. CBMH	EACH	\$1,500.00	5.00	\$7,500.00		\$0.00	5.00	\$7,500.00
59	TYPE II CB	EACH	\$1,300.00	1.00	\$1,300.00		\$0.00	1.00	\$1,300.00
	4" SDR 35 PIPE DRAIN W/ GEOTEXTILE WRAP AND ROCK	LIN FT	\$3.90	1,781.00	\$6,945.90		\$0.00	1,861.00	\$7,257.90
61	SUMP PUMP SERVICE LINES	EACH	\$295.00	15.00	\$4,425.00		\$0.00	12.00	\$3,540.00
_	CONNECT TO EXISTING STORM SEWER	EACH	\$400.00	2.00	\$800.00		\$0.00	2.00	\$800.00
EROSI	ON CONTROL AND TURF RESTORATION	ON							
63	SILT FENCE, MACHINE SLICED	LIN FT	\$1.25	1,200.00	\$1,500.00		\$0.00	1,200.00	\$1,500.00
64	INLET PROTECTION	EACH	\$25.00	4.00	\$100.00		\$0.00	0.00	\$0.00
	2.5" CAL BALLED AND BURLAPPED TREE	EACH	\$550.00	5.00	\$2,750.00		\$0.00	0.00	\$0.00
	CONCRETE WASHOUT AREA	LUMP SUM	\$250.00	1.00	\$250.00		\$0.00	0.00	\$0.00
	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	\$250.00	2.00	\$500.00		\$0.00	0.00	\$0.00
	SEEDING MNDOT 270, INCLUDES SEED, 10-0-20 FERTILIZER, TYPE 6 HYDROMULCH	SQ YD	\$1.10	4,725.00	\$5,197.50		\$0.00	6,900.00	\$7,590.00
69	SEEDING MNDOT 280, INCLUDES SEED, 10-0-20 FERTILIZER, TYPE 1 MULCH, DISC ANCHOR	ACRE	\$500.00	1.50	\$750.00		\$0.00	1.00	\$500.00
	TOTAL ITEMS BID				\$591,709.97		\$675.00		\$581,288.65

CONTRACTOR FOR:

2010 WATER SYSTEM

IMPROVEMENTS

PROJECT NO. FREEP 107847

AGREEMENT DATE:

03/29/11

OWNER CITY OF FREEPORT, MN J. R. FERCHE, INC.

FOR WORK ACCOMPLISHED THROUGH:	12/04/12
TON WORK ACCOUNT FIGURED THINCOCKI.	12/07/12

				CONT	RACT	THIS PA	YMENT	WORK	TO DATE
ITEM	DESCRIPTION	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
		ı							
	GE ORDER NO. 1	00.1/5	0.4.4 5	100.00	# ==0.00		Ф0.00	100.00	# ==0.00
20A	GEOTEXTILE FABRIC, TYPE V	SQ YD	\$1.15	480.00	\$552.00		\$0.00	480.00	\$552.00
43A	HYDRANT	EACH	\$2,750.00	1.00	\$2,750.00		\$0.00	1.00	\$2,750.00
46A	6" GATE VALVE AND BOX	EACH	\$1,230.00	2.00	\$2,460.00		\$0.00	2.00	\$2,460.00
50A	1" CURB STOP & BOX	EACH	\$150.00	3.00	\$450.00		\$0.00	3.00	\$450.00
52A	8" SADDLE & 1" CORP	EACH	\$150.00	3.00	\$450.00		\$0.00	3.00	\$450.00
55A	LOCATE, REMOVE, AND CONNECT TO EXISTING SERVICE	LIN FT	\$85.00	3.00	\$255.00		\$0.00	3.00	\$255.00
63A	SILT FENCE, MACHINE SLICED	LIN FT	\$1.25	606.00	\$757.50		\$0.00	606.00	\$757.50
70	PLASTIC PILE COVER (INSTALLED)	LUMP SUM	\$750.00	1.00	\$750.00		\$0.00	1.00	\$750.00
71	COMMON BORROW	CY	\$6.40	463.00	\$2,963.20		\$0.00	463.00	\$2,963.20
72	LOAD, HAUL, DISPOSE OF SOIL	CY	\$54.00	463.00	\$25,002.00		\$0.00	463.00	\$25,002.00
73	YARD HYDRANT	EACH	\$750.00	1.00	\$750.00		\$0.00	1.00	\$750.00
	MOBILIZATION AND DEMOBILIZATION	LUMP SUM	\$4,500.00	1.00	\$4,500.00		\$0.00	1.00	\$4,500.00
	DIRECTIONAL DRILL WATER SERVICE	LUMP SUM	\$9,200.00	1.00	\$9,200.00		\$0.00	1.00	\$9,200.00
	TOTAL CHANGE ORDER NO. 1				\$50,839.70		\$0.00		\$50,839.70
	SE ORDER NO. 2								
	COMPENSTATING CHANGE ORDER	LUMP SUM	(\$10,421.32)	1.00	(\$10,421.32)		\$0.00	0.00	\$0.00

CONTRACTOR FOR:

2010 WATER SYSTEM

IMPROVEMENTS

PROJECT NO. FREEP 107847

OWNER

CITY OF FREEPORT, MN

CONTRACTOR J. R. FERCHE, INC.

AGREEMENT DATE:	03/29/11
FOR WORK ACCOMPLISHED THROUGH:	12/04/12

				CONT	RACT	THIS PA	YMENT	WORK 1	O DATE	
ITEM	DESCRIPTION	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
SUMM/										
TOTAL ITEMS BID					\$591,709.97		\$675.00		\$581,288.65	
-	CHANGE ORDER NO. 1				\$50,839.70		\$0.00		\$50,839.70	
-	E ORDER NO. 2				(\$10,421.32)		4077.00	_	**************************************	
TOTAL					\$632,128.35		\$675.00		\$632,128.35	
	The undersigned Contractor certifies that all previous payments received from the Owner for work done under this contract have been applied to discharge in full all obligations the Contractor incurred in connection						Gross Amount Due \$63 Less Retainage (0%)			
	with the work covered by said			-	ictor		Amount Eligible to Date \$632,128.35			
	agrees to pay all subcontract	ors within 10 d	ays of receipt o	f payment from				vious Payments _	\$618,824.28 \$13,304.06	
	the municipality for undisputed services provided by the subcontractor.						Amount Due This Application			
The Contractor agrees to pay interest as described under Minnesota state statu										
	·									



Building a Better World for All of Us®

MEMORANDUM

TO: Contractors

FROM: Dave Blommel, PE

DATE: July 15, 2014

RE: WWTF Pond Berm Restoration QUOTE

SEH No. FREEP GEN 14.00

The City of Freeport requests a quote from your company for pond berm restoration work at the WWTF located on the east side of the City.

Work will consist of the following items:

- 1. Salvage of 3 feet (horizontally) of existing riprap.
- 2. Placement of Geotextile Fabric.
- 3. Placement of salvaged riprap.
- 4. Addition of new riprap.
- 5. Placement of topsoil borrow and associated seeding.

Approximate quantities are listed below. We ask that you provide a unit price for each item.

ITEM	ITEM DESCRIPTION	UNIT	QUANTITIES	UNIT PRICE	COST
1	SALVAGE AND REINSTALL RIPRAP	LUMP SUM	1.00		
2	GEOTEXTILE FABRIC, TYPE III	CU YD	600.00		
3	RANDOM RIPRAP	CU YD	130.00		
4	TOPSOIL BORROW (LV)	CU YD	40.00		
5	SEEDING	LUMP SUM	1.00		
6	EROSION CONTROL BLANKET, CLASS III	SQ YD	220.00		
GRAND TOTAL BID					

- No Bid Bond is required.
- Performance and payment bonds are required.
- Contractor must provide proof of insurance listing the City of Freeport as the certificate holder and SEH as additional insured.

Schedule: Work associated with the project must be completed within a narrow timeframe while the pond levels are below the placement elevation. The City Council will consider award of work at their meeting on July 29, 2014. **Work will need to be completed by AUGUST 15, 2014.**

Quotes are due by 11:00 am on Wednesday, July 23, 2014. Email quotes to dblommel@sehinc.com.

dwb/mrb

Enclosures

c: Mason Schirmer, City of Freeport

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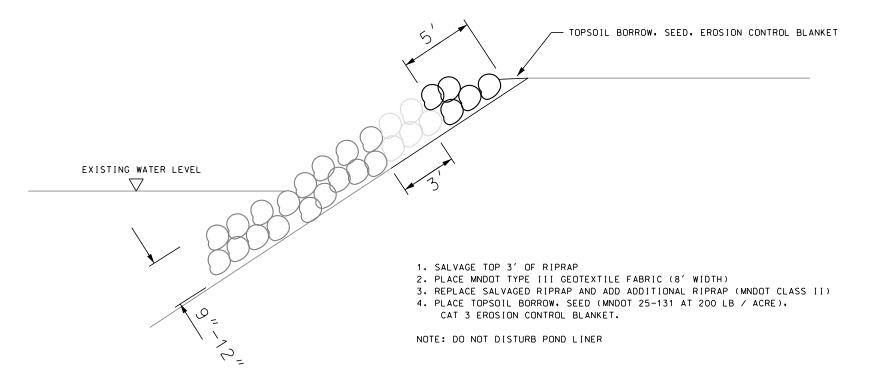


DATE: 07–11–14

PROJECT LOCATION FREEPORT, MINNESOTA

NO.1

45 of 96





CONSTRUCTION BID FORM

Submitted by (general or authorized representative)





OWNER INFORMATION		CONTRACTOR INFORMATION		
Name	Short Elliott Hendrickson Inc.	Company	Mayers Excavting Inc.	
Address	1200 25th Ave S - P.O. Box 1717	Name	Bob Mayers / Shawn Mayers	
City, State ZIP	St. Cloud, MN 56301	Address	37264 County Road 13	
Phone	(320) 229.4300	City, State ZIP	Melrose, MN 56352	
Email	dblommel@sehinc.com	Phone	(320) 256-4479	
		Email	mayers_inc@yahoo.com	
Project name	Pond Berm Restoration City of Freeport	Completion date	8/15/2014	
The scope of this we material and place riprap, material an	K - Site Prep - New Building Addition work includes Salvaging 3' x 460' of existing it ment of Geotextile Fabric Type III of 600 cury diplacement of topsoil borrow of 40 curyds, shachine time, labor, staples for blanket	riprap on pond #1 & 3' yd., Replacement of sa	alvaged riprap, 130 cu yd of random	
	natural random riprap (based on availability m oil), brillion seeding and tilling/dragging of top		naterial), screened borrow top soil (to use	
COMPANY PRO We, Mayers Excav	POSAL vating, Inc., propose the above scope of work	k, to be completed for	the amount of \$13,102.75.	
Shaw.	n Mayers ompany Representative)	_	7/23/2014	
OWNER ACCEP	-	d to be completed by 8	Date 3/15/2014 for the amount of \$13,102.75.	

Date

BID COST SUMMARY

LIST OF MATERIALS AND COSTS

Qty.	Description Co.		tal				
1	Salvage and reinstall riprap / all machine time / labor	\$3,400.00	\$3,400.00				
600	cu yd Geotextile Fabric Type III	\$1.59	\$954.00				
130	cu yd Random Riprap (Granite Based)	\$45.00	\$5,850.00				
40	cu yd Topsoil Borrow	\$18.00	\$720.00				
1	Seeding / labor	\$995.00	\$995.00				
220	sq. yd. Erosion Control Blanket Class III	\$3.09	\$679.80				
	Any additions beyond scope can be charged using char	t:					
	Truck Time - \$75/hr						
	Class 5 delivered - \$9.75/yd						
	Fill delivered - \$6.25/yd						
	3/4" sewer rock delivered - \$25.00/yd						
	Pea Rock delivered - \$11.00/yd						
	Unscreened Top Soil delivered- \$18.00/yd						
	**To be used if material on work site needs to be relocated						
		Subtotal	\$12,598.80				
	Eii	iel Surcharge	4.00%				
		charge Total	\$503.95				
	Suit	Grand total	\$13,102.75				
		Granu total	\$13,102.73				

BREAKDOWN OF MATERIALS AND COSTS

NOTES

Any additions or changes to the

scope of work beyond stated will encure additional charges.
We hold the right to adjust the price and amount of fill needed once established elevations and soil borings are established.

Page 1 of 1 48 of 96



Building a Better World for All of Us®

MEMORANDUM

TO:

Contractors

FROM:

Dave Blommel, PE

DATE:

July 15, 2014

RE:

WWTF Pond Berm Restoration QUOTE

SEH No. FREEP GEN 14.00

The City of Freeport requests a quote from your company for pond berm restoration work at the WWTF located on the east side of the City.

Work will consist of the following items:

Salvage of 3 feet (horizontally) of existing riprap.

2. Placement of Geotextile Fabric.

3. Placement of salvaged riprap.

4. Addition of new riprap. (1'-1)'
5. Placement of topsoil borrow and associated seeding.

Approximate quantities are listed below. We ask that you provide a unit price for each item.

ITEM	ITEM DESCRIPTION	UNIT	QUANTITIES	UNIT PRICE	COST
1	SALVAGE AND REINSTALL RIPRAP	LUMP SUM	1.00	4900.00	4,903.00
2	GEOTEXTILE FABRIC, TYPE III	CU YD	600.00	1.25	750.00
3	RANDOM RIPRAP	CU YD	130.00	48,00	6240,00
4	TOPSOIL BORROW (LV)	CU YD	40.00	17.00	680.00
5	SEEDING	LUMP SUM	1.00	600.00	600.00
6	EROSION CONTROL BLANKET, CLASS III	SQ YD	220.00	2.50	550,00
	J OLAGO III		GRAN	ND TOTAL BID	13,720,00

No Bid Bond is required.

Performance and payment bonds are required.

Contractor must provide proof of insurance listing the City of Freeport as the certificate holder and SEH as additional insured.

Schedule: Work associated with the project must be completed within a narrow timeframe while the pond levels are below the placement elevation. The City Council will consider award of work at their meeting on July 29, 2014. Work will need to be completed by AUGUST 15, 2014.

Quotes are due by 11:00 am on Wednesday, July 23, 2014. Email quotes to dblommel@sehinc.com.

dwb/mrb

Enclosures

c: Mason Schirmer, City of Freeport

p:\f\free\common\pond repair quote\m pond repair quote - 071514.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1200 25th Avenue South, P.O. Box 1717, St. Cloud, MN 56302-1717 SEH is 100% employee-owned | sehinc.com | 320.229.4300 | 800.572.0617 | 888.908.8166 fax





CITY OF FREEPORT

125 Main Street E - PO Box 301 - Freeport, MN 56331 - 320-836-2112 - FAX 320-836-2116 For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

April 24, 2014

Attention Rodney Atkinson,

This is official notice that, as of April 22, 2014:

1. You are fired from your position as technical writer for the City's Wellhead Protection Plan;

AND

2. The City of Freeport hereby asks you to repay \$7,000 to the City of Freeport for legal fees, staff time and other expenses associated with your behavior documented in Resolution 2014-007 A Resolution Of Disapproval Of Councilmember Rodney Atkinson's Personal Conduct;

AND

3. The City of Freeport hereby asks for your resignation from the City Council.

You may direct payment and resignation to the City of Freeport. This matter will remain before the City until resolved.

Sincerely.

Mason Schirmer, Clerk-Treasurer



125 Main Street E - PO Box 301 - Freeport, MN 56331 - 320-836-2112 - FAX 320-836-2116 For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

July 22, 2014

Rodney Atkinson, Council Member PO Box 185 Freeport, MN 56331

Re: Resignation & Pay Restitution

Council Member Rodney Atkinson,

During the April 22, 2014 meeting of the city council, the city council asked you to resign from your position as council member and asked you to pay the city \$7,000 for legal fees, staff time and other expenses associated with your behavior. You were present at the meeting when the action was taken.

Along with this letter is a copy of the letter sent to you notifying you of the city council's action.

As of the date of this letter, you have provided no response to the city regarding you being asked to resign from your position as council member and you have not provided any payments/restitution to the city for the expenses incurred due to your behavior.

Sincerely,

Mason Schirmer, Clerk-Treasurer

Memo

From: Mason Schirmer, Clerk-Treasurer

To: Freeport City Council

Date: July 22, 2014

Re: May 27, 2014 Meeting Minutes

During the June 24th city council meeting, council rescheduled approving the minutes of the May 27th council meeting until after they had been proofed for accuracy.

Individuals whom potentially were mis-credited with statements were Jean Renneker and Darlene Gruber. I mailed each of the individuals a copy of the draft minutes along with a letter asking for them to review for accuracy. Hearing no response, on July 18th I called each and left messages following-up on my asking for their assistance.

I have received no response from Jean Renneker; however, Darlene Gruber has asked to meet with me soon.

Along with this memo are the draft minutes of the May 27th council meeting. After my meeting with Darlene Gruber, I may come to the city council meeting with proposed changes to the attached minutes.

If during the upcoming meeting you feel errors may continue to exist, I would recommend rescheduling approval until the next council meeting and between meetings each council member should listen to the audio recording and try to determine whom is speaking.

*Also, I asked Rodney Atkinson twice to confirm the address of Ben Atkinson and Melissa Murphy, since they both attended the May 27th meeting without providing their address. Rodney did not reply to either request; however, Melissa Murphy did provide her address during the June 24th city council meeting and I used the same address for Ben Atkinson.



125 Main Street E - PO Box 301 - Freeport, MN 56331 - 320-836-2112 - FAX 320-836-2116 For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

May 27, 2014 - Meeting Minutes

A regular meeting of the Freeport City Council was convened at 7:02p.m. by Council Member Carrie Goebel with Council Members Ken Goebel, Ron Ritter and Rodney Atkinson present. Mayor Matt Worms was absent.

Staff in attendance: Clerk-Treasurer Mason Schirmer, Engineer Dave Blommel (SEH, Inc.).

Residents in attendance:

Rose & Jeff Austing (716 1st Ave NE)

Wendy Atkinson (310 8th St SE)

Jim Beutz (515 Main St E)

Neal Borgerding (228 3rd St NW)

Ben Ettle (312 1st Ave N) Troy Frieler (313 2nd St NW)

Vernon Fuchs (720 1st Ave N)

Ron and Darlene Gruber (517 1st Ave N)

Bud Heidgerken (316 2nd Ave NE)

Dennis Heidgerken (116 2nd St NE)

Bobby Hoeschen (406 7th St SE)

Harold Hoppe (604 1st Ave N)

Mark Middendorf (711 Main St E)

Neil Middendorf (216 7th St SW)

Marc Payne (511 1½ St NE)

Duane & Kathy Pung (228 7th Ave NE)

Andrea Ramacher (720 1st Ave N)

Jean & Mike Renneker (525 1st Ave N)

Dan Roering (602 1st Ave N)

Jerry Timp (310 2nd Ave NE)

Peter Welle (280937th St SW)

Al Williams (308 2nd Ave NW)

Others in attendance: Carol Moorman (Melrose Beacon), Mark Ebensteiner (Abdo, Eick and Myers), Ben Atkinson & Melissa Murphy (Melrose Residents).

PUBLIC HEARING FOR 300 INDUSTRIAL DRIVE (FENCE IN VIOLATION OF ORDINANCE)

Schirmer said property owner Gerald Meyer has been cooperative and has said he will be cutting the fence down to eight feet in height. Schirmer recommended revisiting the violation during the June 24th council meeting, at which time the violation should be resolved.

OPEN PUBLIC FORUM

C. Goebel opened the public forum.

J. Renneker said there is a rumor around town that the City is requiring all residents to connect to City water.

Schirmer said Council has not talked about any such requirement, and that it's just an exaggeration from a wellhead protection committee meeting. Schirmer said the City is considering a Wellhead Protection Plan that would include a line stating that the City may consider such a requirement in the future. Schirmer said by including that line, the City can still receive state funds to help pay for costs that would be associated

with such. Schirmer said if it is not included in the plan, the City will not receive state funds for any such process and City would not receive credit for completing a wellhead protection activity.

W. Atkinson said Schirmer is lying and said they she had been lead to believe otherwise.

Schirmer asked her who led her to believe this.

W. Atkinson asked how to answer that question.

Schirmer said the only thing Council is considering is accepting the Wellhead Protection Plan from the Committee and scheduling a public hearing. Schirmer said nothing in the plan requires hook-ups and that the plan just includes that they City may consider such a requirement.

J. Renneker asked if residents would receive notice if any such requirement was ever up for consideration by Council.

Schirmer said the City is required by provide public notice anytime an ordinance is considered for adoption and that a public hearing would be held.

J. Renneker said they don't even want there to be a possibility of the City considering such a requirement in the future, and asked why the ability to consider is even needed

Schirmer said it gives the City the option to have a discussion in the future, and just having the discussion in the future counts towards the City taking steps to protect groundwater.

Murphy asked if the line is removed, what happens then?

Schirmer said the City would receive no credit for trying to protect groundwater and if a consultant is needed, the City would not receive any funds from the state and the City would have to pay all the costs.

J. Renneker said the residents on the north end of town have jumped through a lot of hoops to give the rest of this town a nice road.

Schirmer said nothing is being considered to require mandatory connection to City water. Schirmer said in eight years, perhaps something may change and the City may want to consider such a requirement.

- C. Goebel said the wellhead protection plan was a state mandate and that all private wells need to be documented.
- B. Atkinson asked why a well is considered a source of contamination.

Schirmer said anytime a hole is drilled into the aquifer, an opportunity is created for potential contamination if anything was to go down the well.

R. Atkinson asked if he could mention something on behalf of his son's [Ben's] issue. R. Atkinson said "the definition of a potential contamination source in a well head protection plan is different than the whole rest of the world so what you have been brought up and taught."

Schirmer said he feels a personal issue is being discussed [between father and son] and time is being wasted since there is no action being taken to requirement connection to City water.

B. Heidgerken said wait a minute, and that he would like to hear what R. Atkinson has to say, and that you don't just cut him off.

Schirmer said it's a public forum, and as mentioned at the start, there are time limits to help ensure the meeting moves along.

- C. Goebel asked R. Atkinson if he was finished.
- R. Atkinson said he was explaining that these rules are different.
- B. Heidgerken said he has a memo here from Clerk-Treasurer Schirmer, saying R. Atkinson's proposed change was not made; however, a change was made.
- R. Atkinson said he gave the pages to B. Heidgerken.
- B. Heidgerken asked if Council has a vote on this.

Schirmer said no vote has been taken by Council, and that the vote was between Wellhead Protection Committee members.

B. Heidgerken asked if it was discussed any further, since three members were in support.

Schirmer said no, the motion failed because there was no majority.

- B. Heidgerken said majority doesn't matter; since the decision was within only one and that the people in the room don't want it to be a four-three vote. B. Heidgerken asked which members voted for it.
- W. Atkinson asked who voted for it and who voted against it.

Schirmer said D. Heidgerken, P. Welle and R. Atkinson voted for removing the line and that R. Atkinson was the member that made the motion. Mayor Worms, Public Works Director Jon Stueve and himself opposed the motion.

B. Heidgerken asked Schirmer, "How can you even vote when you're not on the damn committee."

Schirmer said he was appointed by Council.

N. Middendorf said to Schirmer, "you shouldn't be on the committee; you're an employee, you can be fired tomorrow," and asked the Council "why don't you get people from Freeport then, not someone who lives in St. Martin?"

C. Goebel said the Committee members were appointed during the September 2013 regular meeting.

M. Murphy said to Schirmer "And why does your opinion matter?"

Schirmer said he is the appointed wellhead protection manager. Schirmer said Dave Neiman of Minnesota Rural Water Association said the majority of small cities appoint the City Clerk. Schirmer said Freeport's lucky to have a Public Works Director willing to serve as a co-wellhead protection manager.

- W. Atkinson asked why someone from town wasn't appointed.
- B. Heidgerken said he thinks people are here because of the line in question and that the decision was a three-to-three vote.
- R. Atkinson said he gave the Black Sox's that information because they were concerned that if they had to hook up to city water what kind of expense that would cost them considering the tremendous amount of water they are using and the second page that you are referring to is page 6 and 6.2 in the wellhead protection plan.
- P. Welle said that according to Schirmer, that it was already in the plan to have a mandatory hook up to water supply; so when three-to-three vote happened, it should stay out.

Schirmer said R. Atkinson's motion, during the Committee meeting, was to remove that line presented. There was no majority to support his motion so the motion failed. Schirmer said the City currently has no control over private wells.

R. Atkinson said the only authority on wells is the Minnesota Department of Health, and it applies to everyone.

Schirmer said there are no current controls, yet more than 600 residents rely on the same water source. Schirmer said the City needs to protect the water. Schirmer said the costs associated with establishing such a requirement, if not in the Wellhead Protection Plan, would be entirely funded by the City. Schirmer said the line being argued is under the "associated opportunity column."

D. Gruber said Schirmer changed the wording.

Schirmer said during proofing, the word "can" was removed, since it seemed to be already implied, since it was listed under the column entitled "opportunity" not "requirement," and that the word "can" seemed redundant. Schirmer said the City can consider putting the word "can" back in the plan.

P. Welle said the line should be removed and that the City can deal with it at a different time.

Schirmer said if removed, the City would not be eligible for any financial support in the future for it.

W. Atkinson said she was confused.

Schirmer said a potential cost that would be associated with such a process would be a consultant.

- B. Atkinson asked if Freeport has had a wellhead protection plan in the past.
- R. Atkinson said no. R. Atkinson said Freeport has nonvolatile water source, and that an objective of the Wellhead Protection Plan is to monitor wells over fifty feet deep.

Schirmer said Council could add the word "can" back in.

- M. Murphy asked how often does a well get contaminated.
- R. Atkinson said no well in Freeport has ever been contaminated.

J. Renneker said residents don't trust the City because of how the twenty-dollar water tower fee was established.

Schirmer said if anybody would have called City Hall beforehand to express their concern regarding the word "can" that is missing, it would have been identified and corrected. Schirmer said regarding public notice, before a city ordinance can be adopted, the public is provided notice and time to speak.

D. Gruber asked how did that get changed from that report that P. Welle has to what's in that report.

Schirmer said that due to R. Atkinson's poor qualify draft, he had to proof the document and that includes trying to reword text to be precise.

D. Gruber said "it was a draft!"

Schirmer said it was more than a draft because R. Atkinson had sent copies of it to the State of Minnesota, Stearns County and Townships.

W. Atkinson said "because it was approved."

Schirmer said the plan was not approved.

- B. Heidgerken said he read in the newspapers it was approved, it was the best report they had seen and that it would pass.
- W. Atkinson said to Schirmer, "you Mason, decided it wasn't good enough"

Schirmer said the plan had not been approved, rather the potential contamination source inventory, which is just one part of the plan, had been approved.

- B. Heidgerken said everybody on that particular committee approved it. Everyone working for the City Dennis, Pete and Rodney.
- P. Welle said the Committee didn't get an opportunity to vote on Rodney's version, since the meeting during which it would have been considered was cancelled.

Schirmer said R. Atkinson was sending on documents without Committee or City approval and that Dave Neiman of MN Rural Water Association expressed significant concern over how the plan was being put forward and that Council never had a chance to review or approve it, yet it was being sent to the State of Minnesota.

- R. Atkinson handed-out a packet of email messages stapled together and said "the lady from the Minnesota Department of Health that gives it the final approval restated again for the second time that it was up to standards."
- D. Gruber said she wanted to know who approved that change from Rodney's version to the current version.

Schirmer said he made many changes to correct spelling and sentence structure.

D. Gruber said it changed the meaning.

Schirmer said he sees her point of point of view and would agree on adding the word "can" back in the Plan. Schirmer said out of all the people in the room, someone could have just called ahead and asked for the word "can" to be added could have saved time.

P. Welle said he recommends taking the line entirely out and address it in a city ordinance in a later date, and that he is aware that the City may be foregoing some state money.

Rodney Atkinson said there probably won't be state money anyway; with the water tower grant, we [residents] are still paying for that.

- B. Heidgerken said "just looking around the room here I see a former city maintenance man and another former city maintenance man, former mayor, former council members, were not just a bunch of citizens, we sat where you guys sat council members and we've made decisions and I think the decision you have to make here we'll be watching very closely because I think we have a problem here and were not very happy with it and that's why everybody showed up. There's a lot of misunderstanding and it should never get this far"
- J. Buetz said the City water contains fluoride, which is a poison.
- R. Atkinson said "that would be a good 15 years ago I drilled Neal Borgerding a well and out of nowhere Lea asked to test the well for fluoride and I said by golly I have no idea I'll check that out and the lab said sure we can and they come within almost a 10th naturally occurring in their water in what the state considers to be the right amount to have for fluoride. I just thought I would share that information that sometimes you don't have to put it in if it's there already.
- J. Buetz questioned how many people drink the tap water out of the municipal system and said all they use it for is to flush the toilet and mix it with cement.
- C. Goebel asked if anyone had anything to say about something other than the Wellhead Protection Plan.

Frieler said if the City purchases the Creamery site, he would be interested in purchasing some of the property. Schirmer provided a memo describing the request.

APPROVE AGENDA

Schirmer recommended adding 'f. 2013 Audit Report' to New Business. Ritter moved and K. Goebel seconded a motion to approve the agenda with the addition. Motion carried 4-0.

CONSENT AGENDA

K. Goebel moved and Ritter seconded a motion to approve the consent agenda consisting of: a) approval of 4/22/14 meeting minutes; b) approval of 5/7/14 meeting minutes; and c) approval of claims 1406-1449 (\$82,639.29). Motion carried 4-0.

REPORTS

Clerk-Treasurer

The report provided within the agenda packet included information regarding: 1) cash report; 2) how health insurance reimbursements are paid; 3) the status of Zoning Code review; 4) EDA meeting minutes; 5) Donny Meyer LLC potential new construction; 6) completion of Clerk's Institute; 7) upcoming LMC Annual Conference; 8) 2013 Audit expenses; 9) Council Member Rodney Atkinson being asked to resign as

well as repay the City for expenses associated with his behavior; 10) a flag pole was replaced at the Veteran's Memorial; 11) Creamery/DEED Redevelopment grant application update; 12) mandatory DEED trainings; 13) addressing public nuisances; 14) the Stearns County Dairy Advisory Committee's opinion regarding a potential Dairy Research and Consumer Outreach Facility; 15) potential city ordinances in progress; 16) assembling a committee to preserve the smiling water tower; 17) 2012 hail insurance claims; 18) TIF annual reporting; 19) Standard & Poor's rating review; 20) Habitat for Humanity bike ride; 21) Rental Rehabilitation Deferred Loan Program; 22) Wellhead Protection Committee update; 23) Election Training; 24) Stearns County Transportation Planning; 25) Stearns County Golf Cart Ordinance; 26) New Plow Truck; and 27) USDA grant status.

Schirmer asked if he should continue working towards trying to bring the Dairy Research and Consumer Outreach Facility to the area; Council directed Schirmer to work on other projects instead.

Schirmer asked if Council wants to form a committee to spearhead smiling water tower preservation. K. Goebel asked the public in attendance if anybody wants to volunteer to be on such a committee. Payne and B. Atkinson volunteered.

Schirmer said he submitted the documentation necessary to receive a reimbursement from the County for expenses associated with the 2013 Special Election for County Commissioner.

Public Works Director

A report was provided in the agenda packet.

Engineer

Blommel said a memo was included in the agenda packet. K. Goebel moved and Ritter seconded a motion to approve payment to Atkinson Well and Pump in the amount of \$19,137.08 for replacing well pumps and closing the well pump improvement project. Motion carried 4-0.

OLD BUSINESS

Wellhead Protection Plan

Schirmer said Council is presented a plan from the Wellhead Protection Committee to be accepted. Schirmer recommended including the word 'can' in the plan as previously discussed.

W. Atkinson asked why R. Atkinson was not receiving credit as Technical Writer. Schirmer said R. Atkinson is listed as a fired Technical Writer. C. Goebel said R. Atkinson would not provide Council with updates, and was even asked if he needed help. R. Atkinson said staff told him it was his project. R. Atkinson said Karen Voz, at the MDH, says the plan met requirements and that the drawing of the water tower had been in the plan since February.

Schirmer said Karen Voz confirmed the Potential Contamination Source Inventory is approved, but not the whole plan.

Pete Welle said Schirmer recommended more changes than Dave Neiman (MRWA) did.

Schirmer said during the April city council meeting, Mayor Worms said he spoke with Neiman and was told Neiman supported the proposed changes.

R. Atkinson said he was fired because he was not able to remove a gap from a table.

Murphy said the City could have had the plan done for free, and asked if Schirmer was charging by the hour for his time.

Schirmer said he is City staff, he does not charge the City for his time.

Murphy said R. Atkinson volunteered to be the Technical Writer and asked how much money R. Atkinson was saving the city.

Schirmer said a professional consultant was available for \$5,200. Schirmer said although R. Atkinson volunteered for the position, Council was not getting updates and the document was not professional.

Murphy asked if that's when a lawyer got involved and asked R. Atkinson to pay \$7,000.

Schirmer said those are separate issues.

- C. Goebel called for order and asked for any more recommendations.
- R. Atkinson said the plan should address cross-connecting of aquifers.
- C. Goebel asked R. Atkinson how to add that issue into the plan.
- R. Atkinson said cross-contamination occurs when a pipe goes through an aquifer into another aquifer. R. Atkinson said the City should try to get money for resolving cross-connecting and back-flow prevention, instead of requiring residents to connect to City water until they are ready.
- C. Goebel asked again how the plan should be changed to show those issues.

Schirmer asked if rows can be added to the table in the plan.

- R. Atkinson said to Schirmer, thank you for making sure I'm on the front page with all the credits I deserve.
- R. Atkinson said add a line to the table.

Schirmer asked if it should be a single line or two lines.

- R. Atkinson said it's not about him; he just wants the people of this town to feel secure that the groundwater is being protected.
- W. Atkinson said maybe the City should rehire R. Atkinson.
- R. Atkinson said he has a real job.
- C. Goebel asked if cross-connecting and backflow are the same thing or different.
- R. Atkinson said they are different.
- C. Goebel asked again how they can be added into the plan.
- R. Atkinson, said the residents on the North end of town just got beat by assessments and they have no money left to pay to hook-up to city water.
- C. Goebel asked again how the plan should be amended.

R. Atkinson said he didn't know, and that this was just causing him a lot of stress and that he was done talking. R. Atkinson said other people can fill-in the information and that he was going to take a break. R. Atkinson said he was sorry and that he's done.

C. Goebel asked again how the information should be added into the plan.

Schirmer asked if cross-connecting threatens the aquifer.

- B. Atkinson said cross connecting is one aquifer mixing with another.
- R. Atkinson recommended including adding 'to use K-packers' as an associated opportunity from cross-connecting and to install backflow preventers in the pump houses. R. Atkinson said he agrees with P. Welle, that the entire line, regarding potentially requiring all residents to connect to city water, should be removed from the plan. R. Atkinson said the Minnesota Rural Water Association (MRWA) is a lobbying group that exists to promote the 'long-pipeline.' R. Atkinson said in southern Minnesota, water is pumped from South Dakota into Minnesota. R. Atkinson said the Minnesota Department of Health does not allow the MRWA to have a say about wellhead protection plans and that the MRWA is a private industry that receives grant money to promote their own industry. Atkinson said his industry conflicts with MRWA. R. Atkinson said wells find contamination that is there already and that private wells serve as an early warning system, and that by eliminating private wells and have everyone hookup to city water, the early detection is lost.

Schirmer said there is a difference between private wells in the DWSMA and those within the city limit.

R. Atkinson said all wells have the same value.

Ritter moved and K. Goebel seconded a motion to 1) accept the wellhead protection plan from the wellhead protection committee; 2) add addressing cross-connection to the plan; 3) add addressing backflow prevention to the plan; 4) schedule a public hearing to formally approve the plan on July 29, 2014 at 7pm; and 5) distribute notice of the public hearing to local units of government. Motion carried 4-0.

NEW BUSINESS

2013 Audit Report Presentation

Ebensteiner presented the 2013 Audit Report and Management Letter. Ritter moved and C. Goebel seconded a motion to accept the 2013 Audit Report from Abdo, Eick & Meyers. Motion carried 4-0.

Pay Plan

Schirmer presented estimates from two consultants that assist in developing pay plans. Atkinson asked if employees are complaining about their pay. Schirmer said Council asked about pay plans last fall, during 2014 budget development. Council directed Schirmer to ask Kathleen Murphy of Murphy Management Consultants to attend the next meeting to answer questions regarding the process of developing a pay plan.

Creamery Building Asbestos Consultant

Schirmer presented estimates from two companies. Council asked for references from each consultant.

Business Subsidy Policy & Criteria

K. Goebel moved and Ritter seconded a motion to approved Resolution 2014-012 entitled Resolution Calling for a Public Hearing on the Adoption of Criteria for Awarding Business Subsidies. Motion carried 4-0.

Annual Liquor License Renewals

R. Atkinson moved and K. Goebel seconded a motion to approve Resolution 2014-013 entitled Resolution Approving Annual Liquor License Renewals. Motion carried 4-0.

Closed Session

C. Goebel moved and K. Goebel seconded a motion to close the meeting as allowed under Minnesota State Statute 13D.05 subd. 3(c) to consider offers and counteroffers for the purchase of 316 Main Street West in Freeport. Motion carried 4-0. Meeting closed at 9:33 pm.

Ritter moved and K. Goebel seconded a motion to reopen the meeting. Motion carried 4-0. Meeting reopened at 9:58 pm.

During the closed meeting K. Goebel, Ritter, C. Goebel and Atkinson discussed how the City would make an offer to the owner of 316 Main Street West to purchase the property.

OTHER

C. Goebel asked Schirmer to include discussion on managing the use of golf carts (and other such vehicles) on City streets during the next meeting; council agreed.

ADJOURN

C. Goebel moved and Ritter seconded a motion to	adjourn. Motion	carried 4-0. Meetin	g adjourned at
10:00p.m.			

Matthew H. Worms, Mayor	Mason Schirmer, Clerk-Treasurer

Mason Schirmer

From: Mason Schirmer <mason@freeportmn.org>

Sent: Tuesday, June 03, 2014 10:20 AM

To: Rodney Atkinson (rodney@albanytel.com)

Subject: 2nd Attempt - Address Verification

Rodney,

This is my 2nd attempt to confirm with you whom is residing with you at 310 8th St SE. Respond with either a 'YES' or 'No' for each individual in question. If either (or both) of the individuals reside at 310 8th St SE, provide some form of documentation confirming their residing there (e.g. name on a bill, etc.).

Sincerely,

Mason Schirmer, Clerk-Treasurer City of Freeport (320) 836-2112 mason@freeportmn.org



From: Mason Schirmer [mailto:mason@freeportmn.org]

Sent: Friday, May 30, 2014 10:34 AM

To: Rodney Atkinson (rodney@albanytel.com)

Subject: Address Verification

Rodney,

Does Melissa Murphy reside at your residence (310 8th St SE)?

Does your son Ben Atkinson reside at your residence (310 8th St SE)?

Sincerely,

Mason Schirmer, Clerk-Treasurer City of Freeport (320) 836-2112 mason@freeportmn.org

Memo

From: Mason Schirmer, Clerk-Treasurer

To: Freeport City Council

Date: July 22, 2014

Re: Public Nuisance

During the June 24th meeting council scheduled July *8th (*with an additional week when rainfall exceeds 1" during a week) as the deadline for nuisance properties to comply with city code, and directed staff to enforce the city code if properties do not comply by the deadline.

Each property owner was provided notice of the deadline extension and pending enforcement.

Rainfall during the week of June 24th exceeded 1" so the deadline was extended 1-week to July 15th.

As of July 21st, each of the following properties continued to maintain nuisances. To enforce the city code, a Stearns County Sheriff's Office Deputy is reviewing the following properties:

- 515 Main Street East (owned by James Beutz); and
- 126 7th St SW (owned by Rodney Atkinson)

If the Deputy confirms the properties remain in violation of city code, citations will be issued and a prosecution packet will be sent to Rinke Noonan law firm.

Along with the memo, is a detailed explanation on the potential costs associated with prosecution, prepared by Attorney Adam Ripple.