



## CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112 – FAX 320-836-2116  
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service [www.freeportmn.org](http://www.freeportmn.org)

**October 28, 2014 - Regular Meeting Agenda**  
Freeport City Hall - 7:00 pm

Call to Order

Girl Scout Troup 252 Presentation

Hearing: Sacred Heart Parish appealing termination of snow removal agreement

Hearing: 126 7<sup>th</sup> St SW requesting to construct fence two-feet above ground

I. Approve Agenda – *Motion to approve agenda*

II. Consent Agenda – *Motion to approve consent agenda*

- a. September 30, 2014 regular meeting minutes;
- b. October 20, 2014 special meeting minutes;
- c. Resolution 2014-026 (re: transferring idle funds); and
- d. Report from Clerk-Treasurer
- e. Report from Public Works Director
- f. Claim 1540 (approval of \$3,462.50 of the \$6,566 invoice);
- g. Claim 1606 – 1634;
- h. Finding of Fact for denial of variance at 1009 3<sup>rd</sup> Ave SE

III. Old Business

- a. 313 2<sup>nd</sup> Ave NW
- b. Liability Waiver Form
- c. Request by Sacred Heart Parish that Snow Removal Continue

IV. New Business

- a. Schedule Meeting to Consider the Sale of an Industrial Lot
- b. Resolution 2014-027 (re: metal roofing)
- c. Resolution 2014-028 (re: disbursement & payment of claims)
- d. Resolution 2014-029 (re: public nuisances)
- e. Request by Joann Timp
- f. Consider Purchase of New Computer
- g. 204 1<sup>st</sup> Ave N (re: nuisances and litter)
- h. 129 7<sup>th</sup> St SW (re: nuisances and litter)
- i. A Request that the City Repeal Denial of a Building Permit to Construct a Fence at 126 7<sup>th</sup> St SW
- j. Sale of Rodding Machine

V. Adjourn – *Motion to adjourn*

Next Meetings: Nov 10<sup>th</sup> (special meeting to canvass election results & implement wellhead protection plan)  
Nov 25<sup>th</sup> (regular meeting)

# Memo

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From: Mason Schirmer, Clerk-Treasurer

To: Freeport City Council

Date: October 23, 2014

Re: Sacred Heart Catholic Church Snow Removal

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Early during the upcoming meeting, representatives of the Parish will be asking the city council to reconsider the decision to terminate the snow removal agreement. This time of the meeting is a hearing; during the hearing, the group is provided time to speak while council members listen. When the group is done making comments, the hearing is closed and the meeting continues. During Old Business council could 1) make a motion to deny the request of the parish to overturn the termination of the snow removal agreement; or 2) make a motion to rescind the previous decision to terminate the agreement.

## **Why was the agreement terminated?**

During the previous meeting, city council agreed:

1. Maintaining the parish's property increases the city's exposure to liability; and
2. The city should not maintain property that does not belong to the city

## Why is a hearing being held?

Shortly after notice was provided to the parish regarding the council's decision to terminate the snow removal agreement, Gerald Meyer said an unwritten agreement exists between the City and the Parish that the Parish will maintain the park in-exchange for snow removal service. Meyer provided the following list of expenses the Parish has paid-for in maintaining the park:

\$1,500.00 for wood chips from Bio-Wood Products – Paid 5/30/2012  
\$ 72.00 paid to Gary Meyer for Repair work – Paid 5/30/2012  
\$ 67.20 paid to Meyer Repair for Repair work – Paid 5/30/2012  
\$1,639.20 Total

Since costs of park maintenance was suggested to be an expense in-exchange for snow removal, snow removal costs were reviewed. See the following expense comparisons, which determined the expense of annual snow removal far exceeds the expense of annual park maintenance.

### How much would it cost annually to maintain the park?

#### A. Staff

Employee Hourly Wage	\$17.00
Medicare (1.45%)	\$0.25
Social Security (6.2%)	\$1.05
PERA (6.25%)	\$1.06
PERA Add'l (1%)	\$0.17
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Per Hour	\$19.53
5 minutes of an hour (%)	8.3%
Annual Mowings	20
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Subtotal	\$32.56

#### B. \*Other Expenses include

Use of Lawn Mower

Gasoline

\*city parks should consist of maintenance free sand in-lieu of wood chips which fade and deteriorate and cost money to replace.

### How much does it cost annually to remove snow for the parish?

#### A. Staff

Overtime for 2 employees	\$54.00
Medicare (1.45%)	\$0.78
Social Security (6.2%)	\$3.35
PERA (6.25%)	\$3.38
PERA Add'l (1%)	\$0.54
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Per Hour	\$62.05
2" Snow Events*	14
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Subtotal	\$868.70

\*2-year average according to the National Weather Service, 16 events occurred the winter of 2013-2014 after 11 events during the winter of 2012-2013. The property is also maintained after high winds that cause drifting and snowfall less than 2" (lesser snow accumulations are still compressed by vehicles and turned-into ice).

#### B. Other Expenses include:

Use of Snow Plow Truck

Use of 1-Ton Pickup with Snow Plow

Use of JD Tractor with Snow Blower

Use of Lawn Tractor with Snow Blower

Diesel Fuel & Gasoline

Sand & Salt

Increased Liability Exposure

FREEPORT CITY COUNCIL  
REGULAR MEETING MINUTES  
July 11, 2007

A regular meeting of the Freeport City Council was convened at 7:30 P.M. by Mayor Matt Worms with members Tim Hennen, Dave Humbert, Joe Hennen, and Charles Balderston also in attendance.

Also in attendance were the following: Carol Moorman; Joel Asp; Cecil and Lucille Harms; Mary, Katie and Claire Hetland; John Gilk; Judy Cavney, Mark Middendorf, Father Roger Klassen; Troy Frieler; Ann Welle; Ken Goebel; Lisa Heinen; Andy Welle; Brother Walter; and Jerry Meyer.

Staff persons on hand were Paul Hetland and Joel Dasher.

The Pledge of Allegiance was said by those in attendance.

AGENDA

Humbert moved and Tim Hennen seconded a motion approving the meeting agenda. Discussion offered. Motion carried 5-0.

APPROVAL OF THE MINUTES

Tim Hennen moved and Joe Hennen seconded a motion approving the meeting minutes for June 27, 2007. Discussion offered. Motion carried 5-0.

OLD BUSINESS

Playground Agreement

Hetland gave a brief review of the agreement and offered to detail the agreement of which Council agreed was not necessary. In short, the 100 year lease creates a new City park on the current Sacred Heart school yard 67 feet wide (about 30 feet from the school building) and 165 feet long. Worms asked whether a propane fuel tank was on the property being leased and Father Roger Klassen responded that the buildings are supplied with natural gas lines and no such tank exists on the property. Mark Middendorf asked if the School or the City was responsible for the maintenance of the flag pole. Klassen responded that the School will continue to take care of the flag pole and its continued maintenance. Joe Hennen moved and Tim Hennen seconded a motion approving the contract as submitted between Sacred Heart Parish and the City of Freeport and authorized the Mayor and City Clerk to sign the document and carry out necessary actions in fulfilling the lease. Discussion offered. Motion carried 5-0.

Law Enforcement Contract with the Stearns County Sheriff

Hetland announced that an example contract was received from the Sheriff that day and he provided copies for the Council's reference. Hetland also supplied a letter from Joy Balderston for Council's review.

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## LEASE AGREEMENT

THIS LEASE AGREEMENT, made this 11<sup>th</sup> day of July, 2007, between **THE CHURCH OF THE SACRED HEART**, 106 Third Avenue NE, P.O. Box 155, Freeport, Minnesota 56331, a religious corporation under the laws of the State of Minnesota, ("Sacred Heart"), and the **CITY OF FREEPORT**, 125 East Main Street, P.O. Box 301, Freeport, Minnesota 56331, a municipal corporation under the laws of the State of Minnesota ("Freeport").

1. Demise. Sacred Heart does hereby lease to Freeport the premises ("Leased Premises") located at 303 Second Street NE, in the City of Freeport, Stearns County, Minnesota, described as follows:

**See Attached Schedule of Real Property**

for use by Freeport as a public park and playground, and related purposes.

2. Term. Freeport takes the Leased Premises from Sacred Heart upon the terms and conditions herein contained and holds the same for a term of 100 years commencing on the 1st day of August, 2007, and ending on the last day of July, 2107, the termination date, unless terminated at an earlier date as provided herein. Freeport agrees to pay an annual rent of One and 00/100's Dollars (\$1.00). The first year's rent is payable on the first day of the first month of the term of this lease, and thereafter on the first day of each August during the term of this lease.
3. Assignment or Subletting. Freeport shall not have the right during the term of this lease to assign or sublet the Leased Premises without the prior written consent of Sacred Heart.
4. Initial Condition of Premises and Leasehold Improvements. Sacred Heart agrees to deliver the Leased Premises to Freeport in a condition suitable for the uses intended. The parties will conduct an inspection of the Leased Premises prior to the commencement of the lease term, at which time Freeport will determine whether to accept the Leased Premises. If the parties agree that the Leased Premises are in a condition suitable for the uses intended, Freeport shall sign an acceptance of premises.



5. Utilities, Taxes and Services. Freeport agrees to pay for all utilities supplied to the premises and for all property taxes and special assessments related to the premises. Freeport also agrees to pay for, or provide snow removal and refuse removal.
6. Alterations and Improvements. Freeport may, at its sole discretion, make alternations and improvements to the Leased Premises. Such alterations and improvements shall be made in a good and workmanlike manner, and comply with all laws and regulations of any governmental agency having jurisdiction over the Leased Premises. Freeport shall make a good faith effort to consult with Sacred Heart prior to making any alterations or improvements to the Leased Premises. Freeport shall hold Sacred Heart harmless against all claims and demands of every kind and character, which result from or arise out of the making of such alterations and improvements.
7. Governmental Directives. Freeport, at its sole expense, shall comply with all orders of government agencies having jurisdiction over the Leased Premises, excepting only such matters as are assumed by Sacred Heart under the terms hereof.
8. Maintenance, Repair, or Replacement. Freeport shall maintain the Leased Premises, including but not limited to, equipment and landscaping in, upon or serving the same. All maintenance, repairs, and replacements shall be made promptly in a good workmanlike manner.
9. Identification Signs. Freeport may erect and maintain new signs and remove existing signs from the Leased Premises at its own expense. Freeport shall make a good faith effort to consult with Sacred Heart prior to erecting any new signs or removing any existing sign from the Leased Premises.
10. Insurance. Freeport shall maintain a policy of general liability insurance against any claims for personal injury and property damage arising out of acts or accidents occurring on or within the leased premises with policy limits in an amount to be agreed upon by the parties.
11. Indemnification and Release. Freeport hereby releases Sacred Heart from any and all liability or responsibility to Freeport, or anyone claiming through, or entered in by way of subrogation or otherwise, for any loss or damage to property caused by any of the perils insured against in the coverage required by the terms of this lease. Freeport shall indemnify and save harmless Sacred Heart from any personal injury, death, or property damage arising out of any act or occurrence committed or happening in or from the Leased Premises, except claims based on the negligence or willful conduct of the Sacred Heart.
12. Waiver of Claim for Insured Loss. The parties hereto do each hereby waive all claims and right of recovery based on negligence or breach of the covenants hereof against the other for loss occurring to the Leased Premises and the improvements, betterment's, equipment, and fixtures owned or installed by the Freeport therein, which loss is covered by an insurance policy required by the terms of this lease to be procured and maintained. This waiver is limited to the amounts actually received under such insurance policies.
13. Fire and Casualty Loss. If the Leased Premises or any part thereof, is damaged or destroyed by fire or any casualty, Freeport shall undertake repairs occasioned thereby in accordance with the terms



herein stated. If the repairs can be completed within six (6) months after the loss, Freeport shall repair the premises unless within sixty (60) days after said loss Freeport gives Sacred Heart written notice of intent to terminate this lease, in which event the lease shall be terminated as of the date of such loss. If the repairs cannot be completed within six (6) months of such loss, this lease shall automatically terminate as of the date of such loss. The number of days which is reasonably contemplated at the time of damage or destruction is the time required to settle the insurance claims, if any, together with the time required to repair in the ordinary course of business. Notwithstanding anything to the contrary herein, if at any time more than fifty percent (50%) of the improvements on which the Leased Premises are a part are damaged or destroyed by fire or other casualty covered by the extended coverage endorsement or any other casualty, this lease shall automatically terminate. Freeport shall be responsible for carrying its own insurance on its improvements for fire and extended coverage.

14. Removal of Improvements and Fixtures. Present improvements, equipment, or fixtures installed by Sacred Heart in the Leased Premises and used for park or playground purposes, or otherwise, may be removed by Freeport. Personal property, equipment, or fixtures placed upon the Leased Premises by Freeport, may be removed by Freeport at the termination of this lease if, and only if, removal may be accomplished without damage to the premises. All improvements, equipment, and fixtures remaining on the Leased Premises after the termination of this lease shall become the property of Sacred Heart.
15. Sale of Property. Sacred Heart shall have the right to sell this property at any time during this lease, and in that case, this lease shall run with the land.
16. Terminal Conditions of Premises. At the termination of this lease, Freeport shall return the Leased Premises in as good condition as when Freeport took possession, except only ordinary wear and tear.
17. Condemnation. If the whole of the Leased Premises is taken under power of eminent domain or is sold to any entity having the power of eminent domain under the threat of condemnation, this lease shall terminate at the time at which the eminent power is exercised. In the event of such taking or sale of only part of the Leased Premises which shall substantially interfere with Freeport's use of occupancy thereof, Freeport may terminate this lease by giving Sacred Heart written notice of such sale or issuance of award.
18. Hazardous Substances. Freeport shall not cause or permit the escape, disposal, or release of any biologically or chemically active or other hazardous substances or materials. Freeport shall not allow the storage or use of such substances or materials in any manner not sanctioned by law or by the highest standards prevailing in the industry on the storage and use of such substances or materials, nor allow such substances or materials to be brought onto the premises.
19. Termination. Beginning on the tenth anniversary of the commencement date, this Lease may be terminated by either party, without cause, upon two (2) years written notice directed to the other party pursuant to Paragraph 21 below-written.



20. Remedies.

- A. Should Freeport breach any of the terms of this lease other than the covenant to pay the rent as contained in paragraph 2 above, Sacred Heart shall give Freeport notice of such breach and Freeport shall commence to cure such breach within ninety (90) days following the giving of such notice, and shall diligently proceed with and complete the curing of such breach within a reasonable period of time. If Freeport fails to cure such breach after notice as hereinabove provided, Sacred Heart shall have the right to cure such breach, and upon doing so, Freeport shall, upon demand, reimburse Sacred Heart for the cost of curing such breach.
- B. Should Sacred Heart breach any of the covenants or obligations of this lease, Freeport shall give Sacred Heart notice of such breach. Sacred Heart shall commence to cure such breach within ninety (90) days following the giving of such notice, and shall diligently proceed with and complete the curing of such breach within a reasonable time. If Sacred Heart fails to cure such breach after notice as hereinabove provided, Freeport shall have the right to cure such breach, and upon doing so, Sacred Heart shall, upon demand, reimburse Freeport for the cost of curing such breach, or Freeport may, at its option, set-off such costs against future rent.
- C. If Freeport fails to pay the rent herein reserved, or assigns this lease without Sacred Heart's prior written consent, or breaches any of the other covenants or obligations of this lease and fails to cure such breach after notice as hereinabove provided, Sacred Heart shall have the option to terminate this lease upon three (3) months written notice directed to the other party pursuant to Paragraph 21 below-written.
- D. Except as to notice required by the terms of this paragraph, the foregoing remedies are not intended to limit or qualify such other remedies as the parties may have at law or in equity. All remedies shall be cumulative to the use of any or all others.

21. Notice. All communications, demands, and notices required to be given or served under this lease agreement shall be in writing, and shall be deemed to have been duly given or served if delivered in person to the other party or their duly authorized agent, or if deposited in the U.S. Mail, postage prepaid, for mailing by certified mail, return receipt requested to the address as shown above

22. Waiver and Surrender. The receipt of rent by Sacred Heart with knowledge of any breach of this lease by Freeport or of any default on the part of Freeport in observance or performance of any of the obligations or covenants of this lease shall not be deemed to be a waiver of any provision of this lease, nor failure on the part of Sacred Heart to enforce any obligation or covenant herein contained, nor any waiver of any right hereunder by the same in the event of any subsequent breach or default. The receipt by Sacred Heart of any rent or other sums of money or other consideration hereunder paid by Freeport after the termination, in any manner, of Freeport's right of occupancy or of the term herein demised, or after giving by Sacred Heart of any notice hereunder to effect such termination, shall not reinstate, continue or extend the term hereof, or Freeport's right of occupancy, or in any manner impair the effect of any notice of termination as may have been given hereunder by Sacred Heart to Freeport prior to the receipt of any sum of money or other consideration, unless so agreed to in writing and signed by the parties. No act of surrender during



the term hereof shall be deemed a release of the Freeport from its obligations hereunder, except only an agreement, in writing, signed by the parties.

23. Covenants of Freeport. Freeport shall keep the Leased Premises in good order and condition.
24. Successors. All covenants, obligations and agreements of this lease shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of Sacred Heart and Freeport, without hereby affecting the restrictions imposed upon Freeport's right to assign this lease or sublet the premises under the terms of this lease.
25. Dispute Resolution. Any claim, controversy, or dispute arising out of this Lease not resolved within ninety (90) days following notice of the dispute shall be submitted first and promptly to mediation. Each party shall bear its own costs of mediation. If mediation does not result in settlement within ninety (90) days after the matter was submitted to mediation, either party may pursue its legal remedies. The mediation shall be conducted in Stearns County, Minnesota.
26. Laws of Minnesota. This agreement shall be construed and interpreted in accordance with the laws of the State of Minnesota. All proceedings related to this agreement shall be venued in the County of Stearns, State of Minnesota.
27. Validity. The unenforceability or invalidity of any provision of this agreement as to any persons or circumstances shall not render that provision or those provisions unenforceable or invalid as to any other persons, or circumstances, and all provisions, hereof, in all other respects, shall remain valid and enforceable.
28. Severability. The provisions of this Lease are severable and in the event any paragraph, subparagraph, sentence, word or other portion of this agreement is declared illegal or unenforceable, the remainder of this agreement shall be binding upon the parties.
29. Headings. The section headings herein are for convenience only and are not to be construed to be part of or limit or affect the terms.
30. Entire Agreement. This Lease represents the entire agreement between the parties; there are no agreements, understandings, or undertakings except as set forth herein. All prior negotiations and writings between the parties and their representatives are superseded hereby. This Lease may not be amended, modified, or supplemented except by a writing, duly and properly executed; no term, condition, or covenant hereof may be waived other than by such writing.
31. Binding. This agreement is binding on and enforceable by and against the parties, their successors, legal representatives and assigns.
32. Counterparts. This agreement may be simultaneously executed in any number of counterparts, each of which will be executed and delivered, but will constitute one and the same instrument, and each of said counterparts shall for all purposes be deemed to be an original.



33. Authority. Each individual executing this lease represents and warrants that they are duly authorized to execute and deliver this lease on behalf of their respective corporations and that this lease is a valid and binding obligation of said corporation in accordance with the terms hereof.

IN WITNESS WHEREOF, Sacred Heart and Freeport have caused this lease to be executed by their duly authorized representatives as of the day and year written above.

**FREEPORT:**

**CITY OF FREEPORT**

By: Matthew H. Worms  
Matthew H. Worms, Mayor  
By: Paul A. Hetland  
Paul A. Hetland, Clerk/Treasurer

**SACRED HEART:**

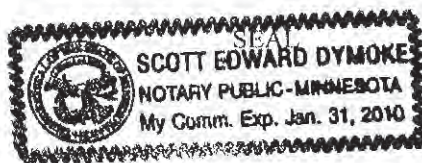
**THE CHURCH OF THE SACRED HEART  
FREEPORT, MINNESOTA**

By: Jerome Klaphake  
Jerome Klaphake, Parish Trustee  
By: Gary Meyer  
Gary Meyer, Parish Trustee

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF STEARNS    )

The foregoing instrument was acknowledged before me this 25<sup>th</sup> day of July, 2007 by Matthew H. Worms and Paul A. Hetland, the Mayor and Clerk/Treasurer, respectively, of the City of Freeport, a municipal corporation under the laws of the State of Minnesota, on behalf of the corporation.

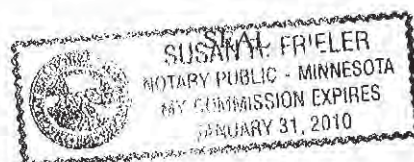
Scott E. Dymoke  
Notary Public



STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF STEARNS    )

The foregoing instrument was acknowledged before me this 31<sup>st</sup> day of July, 2007 by Jerome Klaphake and Gary Meyer, Parish Trustees, of The Church of the Sacred Heart Parish, Freeport, Minnesota, a religious corporation under the laws of the State of Minnesota, on behalf of the corporation.

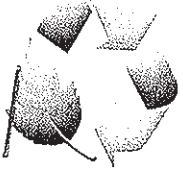
Susan E. Frieler  
Notary Public





Sacred Heart Church & School  
General Ledger Report for 04/2012 thru 06/2012

Number	Account Name Vendor/Payee/Source	Beginning Balance	Memo - Description	Date	Type	Ref	Batch	Amount
5116.01	Maint/Bldgs, Grounds, Equipment	\$9,777.91						
	Parish Deposit		Toilet Cover-Reimb.	04/05/2012	Rec	9639-1	9639	(\$49.95)
	Albany Fleet Supply		Rubber Leg Tip	04/06/2012	PdInv	22188	9653	6.87
	Albany Fleet Supply		Sharpie	04/06/2012	PdInv	22188	9653	2.49
	Albany Fleet Supply		Pliers	04/06/2012	PdInv	22188	9653	12.49
	Albany Fleet Supply		Epoxy	04/06/2012	PdInv	22188	9653	6.79
	Albany Fleet Supply		Discount	04/06/2012	PdInv	22188	9653	(0.86)
	Finken Water Centers		Salt Blow-In	04/06/2012	PdInv	22198	9656	53.76
	Finken Water Centers		2 Filters Carbon	04/06/2012	PdInv	22198	9656	27.00
	Visa		PA System	04/06/2012	PdInv	22196	9677	11.85
	Visa		Key Cabinet	04/06/2012	PdInv	22196	9677	39.99
	Visa		Rotary Blade	04/06/2012	PdInv	22196	9677	12.85
	Freeport Farm Center Inc		Belt	04/20/2012	PdInv	22227	9695	14.25
	Ron's Pest Control Service		Pest Control	04/20/2012	PdInv	22230	9695	50.00
	Ron's Pest Control Service		Gas Charge	04/20/2012	PdInv	22230	9695	3.00
	Loren's Tree & Lawn Service		Turf Fertilizer	04/27/2012	PdInv	22241	9711	847.00
	Albany Fleet Supply		Fasteners/tape/paint/seed	05/04/2012	PdInv	22248	9738	34.59
	Albany Fleet Supply		Push Broom	05/04/2012	PdInv	22248	9738	34.99
	Albany Fleet Supply		Hitch Pins	05/04/2012	PdInv	22248	9738	11.38
	Albany Fleet Supply		Discount	05/04/2012	PdInv	22248	9738	(2.43)
	Hennen Lumber Co. Inc.		Dowels	05/04/2012	PdInv	22252	9738	1.96
	Hennen Lumber Co. Inc.		Caulking	05/04/2012	PdInv	22252	9738	6.52
	Rahn's Oil & Propane, Inc.		Sacred Heart Parish - Gas	05/04/2012	PdInv	22256	9738	40.29
	Rahn's Oil & Propane, Inc.		Sacred Heart Parish - Gas	05/04/2012	PdInv	22256	9738	18.47
	Rahn's Oil & Propane, Inc.		Sacred Heart Parish - Gas	05/04/2012	PdInv	22256	9738	38.09
	Bio-Wood Products of Minnesota		Part pmt of wood mulch	05/29/2012	PdInv	22295	9785	800.00
	Bio-Wood Products of Minnesota		playground mulch balance	05/30/2012	PdInv	22298	9790	700.00
	Bio-Wood Products of Minnesota		Mayers' repair	05/30/2012	PdInv	22298	9790	(67.20)
	Bio-Wood Products of Minnesota		labor Gary Meyer	05/30/2012	PdInv	22298	9790	(72.00)
	Gary T Meyer		Plygrnd Equip Repair	05/30/2012	PdInv	22299	9792	72.00
	Mayers Repair Inc		Plygrnd Equip Repair	05/30/2012	PdInv	22300	9792	67.20
	Rahn's Oil & Propane, Inc.		Sacred Heart Parish - Gas in M	05/31/2012	PdInv	22305	9808	156.03
	Visa		Stainless Cleaner/Polish	05/04/2012	PdInv	22258	9809	115.73
	Albany Fleet Supply		Rust Enamel/Brush	06/07/2012	PdInv	22306	9822	26.93
	Albany Fleet Supply		Discount	06/07/2012	PdInv	22306	9822	(1.19)
	Albany Fleet Supply		Cloth/Dish Soap	06/07/2012	PdInv	22306	9822	12.57
	Albany True Value		Valve/Pipe Elbow/Clamp	06/07/2012	PdInv	22307	9822	19.09
	Alcuin Notch		Felt for Kneelers	06/08/2012	PdInv	22317	9827	11.45
	Visa		Gas	06/08/2012	PdInv	22322	9827	8.28
	Audrey Overman		Reimbursement - Sanctuary La	06/15/2012	PdInv	22340	9856	22.48
	Audrey Overman		Reimbursement - Dry Cleaning	06/15/2012	PdInv	22340	9856	36.88
	Freeport Farm Center Inc		Sealing Stripe/LMower Deck	06/15/2012	PdInv	22343	9856	27.00
	Freeport Farm Center Inc		Blades/Sharpen Blades	06/15/2012	PdInv	22343	9856	82.85
	Al Notch		Reimbursement - Edger Blade	06/22/2012	PdInv	22349	9871	28.39
	Visa		Toilet Flapper	06/29/2012	PdInv	22372	9916	14.80
	Visa		SR Choir Doorbell	06/29/2012	PdInv	22372	9916	16.60
	St. Rose of Lima Parish		Choir Door Bell	06/29/2012	Rec	9917-1	9917	(16.60)
	Jim's Wholesale, Inc.		paper towels/church bthrms	05/21/2012	PdInv	22401	9955	95.90
Total for the Period								\$3,378.58
Ending Balance:								\$13,156.49
Total Credits:								\$66.55
Total Debits:								\$3,445.13
Proof:								(\$3,378.58)



# Invoice

*Copy for Gary Meyer*

**Bio-Wood Products of Minnesota**  
40498 County Road 166  
Freeport, MN 56331

**Bill To:**

Sacred Heart Parish  
105 3rd Ave NE  
Freeport, MN 56331

*School Playground  
Parish app*

Date	Invoice No.	P.O. Number	Terms	Project
05/15/12	312			

Item	Description	Quantity	Rate	Amount
Bio~Mulch	75 Yards of Bio~Mulch delivered (Discounted \$8. from Wholesale Pricing of \$28. per yard)	75	20.00	1,500.00
Mulch Installation	2 People @7.5 Hours= \$800. Pro Bono		0.00	0.00

*pd \$800.- on 5/29/12  
290-0939 call Alysa  
Bal of \$700 pd on 6/30/12*

Total \$1,500.00

Balance Due	\$1,500.00
12 of 59	



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**MAYERS' REPAIR, INC.**

26969 County Rd. 23 Richmond, MN 56368 (320) 548-3434

Steel Sales, Custom Welding

Portable Welding, Stainless &amp; Aluminum

Fabricating, 1/2 Inch Shearing, Bending

CNC Plasma Table &amp; Trailer Parts

Check: 22300

unt  
20

Discount

Paid

\$67.20

Total:

\$67.20

CUSTOMER'S ORDER NO.		PHONE		DATE	
NAME		5/18/12			
ADDRESS		Sacred Heart School		Parish	
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE. RET'D.
PAID OUT					
QTY.	DESCRIPTION			PRICE	AMOUNT
(4)	7/16 x 1/2 Bolt, C&N, N			2.00	
(4)	3/8 rod + 2"			20	
	labour			65.00	
Playground Equip repair					
TAX					
TOTAL					67.20

U.S.A.

Withheld from invoice  
by Mike Stolberg  
(Bio-Wood Products)  
per Mike L.

PRODUCT 610

All claims and returned goods must be accompanied by this bill.

10391

Thank You

May 21, 2012

Mike Stalboerger  
40498 Co. Rd. 166  
Freeport, MN 56331

3 hours labor and two trips to Farming,  
Bolts and supplies for damage done on kids' spinner in playground \$72.00

Total Amount due

\$72.00

Gary Meyer  
27723 385<sup>th</sup> Street  
Freeport, MN 56331-9762

*Pd by Parish  
Withheld from  
invoice to Mike Stalboerger  
(Bio-Wood Products)  
per Mike S.*