



ECONOMIC DEVELOPMENT AUTHORITY

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112 – FAX 320-836-2116
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

February 17, 2015 – Meeting Minutes

A regular meeting of the Freeport Economic Development Authority was called to order at 12:07 P.M. by Member Andy Welle with members Scott Hoeschen and Jim Hemker present.

Staff in attendance: Secretary/Treasurer Mason Schirmer, Administrative Assistant Adrianna Hennen.

Others in attendance: Mayor Rodney Atkinson.

Approval of the Agenda

Hoeschen moved and Hemker seconded a motion to approve the agenda. Motion carried 3-0.

Approval of November 17, 2014 Meeting Minutes

Welle moved and Hoeschen seconded a motion to approve the November 17, 2014 meeting minutes. Motion carried 3-0.

Secretary/Treasurer Report

Schirmer said a business is interested in purchasing an industrial park lot and they will be in touch.

Bylaws

Hemker asked how changes to the bylaws were proposed. Schirmer said Atkinson called city hall in early November and said the bylaws should be changed so the Clerk-Treasurer is no longer a member of the board. Schirmer said the recommendation was presented to the EDA, and outgoing Mayor and EDA President Matt Worms suggested that the Mayor not be a default member of the EDA, since the Mayor casts the tie-breaking vote on city council. Schirmer said members reviewed the bylaws and proposed changes that they thought would help entice volunteers to want to serve on the board. Schirmer said the changes were then presented to the city council. Schirmer said the city council accepted the proposed changes, held a public hearing, and then approved the changes.

Hemker pointed-out Atkinson voted in favor of approving the changes to the bylaws on December 16th then on January 14th Atkinson said the changes violated state statute and that he knew it was a violation when he voted to approve the changes. Hemker said to Atkinson, “How ridiculous is that on your behalf; if you do research you need to present it and by not saying something, before voting for the changes, is hypocritical.”

Hemker asked Atkinson why the topic was brought-up at the January 27, 2015 city council meeting, before EDA members had an opportunity to discuss. Hemker said, “Do you think this is encouraging for people to come to Freeport? No. This is ridiculous. This is frustrating and I am not happy with what I see going on. I think the cart was put before the horse and research should have been done before a public hearing was held or anything. It makes us look inept, and the cities around here believe we are the way it is. By not doing research first, the city opened itself to public scrutiny in front of the newspaper. You’re dealing with the

public, you need to be versed and prepared. We are not prepared; the city council is not prepared. We've got a council member in the minutes saying the school is the last place that needs to be plowed. How do you think people look at that?"

Schirmer asked, "How about the use of the f-word (referring to the January 14, 2015 city council meeting)?"

Hemker said, "None of that is appropriate. It's frustrating. I think we have one of the most dysfunctional processes I've ever seen, in this community. We used to be on top of the pile and we're down sucking wind now. Rodney, you're a part of that; you're supposed to be leading, not creating conflict, turmoil, or for your own agenda. You're here to lead. When I read this stuff you said to the people interviewing (referring to January 14, 2015 city council meeting), this is sickening and you should be ashamed of yourself. I'm telling that to your face. This was totally inappropriate on your part, as a leader elected to turn-the-corner. This is terrible." Atkinson said, "This whole thing is terrible." Schirmer said, "I don't think Rodney understands."

Hemker said to Rodney, "You have to change yourself to realize that you're representing the people of Freeport, not yourself, not your own agenda. I told you many times, you have to wear multiple hats to benefit everyone; but you don't do that. You want to play games constantly and manipulate; that's not your role." Atkinson said, "Games? How bad did you guys get manipulated to even bring this to the council without even knowing the statutes? How did you get manipulated in this room? I did not manipulate you here." Schirmer asked Atkinson, "How do you vote for something when you know it's wrong?"

Hemker said, "The manner in which the problem was handled was not appropriate. There should have been more research. This town means the world to me; we have so many good things going and all we keep doing is shooting ourselves in the foot."

Schirmer asked Atkinson why he asked Tim Hennen for "the latest and greatest on the EDA" at the last city council meeting, a person that is not an appointed EDA representative. Hemker said to Atkinson, "When I saw that Rodney, I was saddened. You disrespected all of us volunteers, and that's not your role. Your role is to lead, not to come off with flip comments. It's inappropriate, and I'm not the only one that feels that way; there are others out there that are concerned about that." What do you think that statement says? You just made a mockery of the EDA and the people that serve on it. That's not leadership, that's playing a game. We need the city to rebound, we need to pick up the pace, but this is not picking up the pace. You basically told the Melrose Beacon that the EDA is a joke." Atkinson said, "I'm not disputing that."

Hemker said to Atkinson, "Think before you say something. And if you have an ax to grind during a city council meeting, that needs to dissipate. Your role is to represent the people." Atkinson said, "I ain't grinding no ax. You've got to try to help me here." Hemker said, "That's what we're trying to do, but you're reciprocating by having discussions with Tim and making flip comments. I'm fed up with what I see in this fair community right now. Andy and I both take our jobs very seriously. Rodney, it's decorum, you need to remember that. Your portrayal to the public, in such a sense as this, looks like you're from the backwoods."

Atkinson said, "And I'm going to do my very best." Hemker said, "You need to, you have two years." Schirmer said profane language was also used in the January 27th city council meeting. Hemker said to Atkinson, "You can't do that. That's not appropriate at a public meeting. Rodney, you have a responsibility to the public, and that means you have proper decorum at meetings and talk highly about everything. If you have disgruntlement with the EDA, come to the EDA; don't make flip comments. Change your mentality."

Atkinson said, "I am quite offended that a document like this makes it all the way to the council. There are 3 or 4 people in favor of it, and I'm supposed to do what?" Hemker said, "At that point you should have said

that you didn't believe sufficient information was available to make that decision; then abstain from voting. It makes you look like a hypocrite when you say one thing and then you vote for it. You approved it; you're just as complaisant as anybody else." Atkinson said, "Other than I'm trying to get it changed." Hemker said. "It doesn't matter; you already made the move. You're still missing the point. As a council member, and even more so as Mayor, If you believe something isn't what it's supposed to be, step to the forefront and say something. Now you're hypocritical. You didn't agree with it, but you voted for it." Atkinson said, "Everyone else voted for it." Hemker said, "That doesn't make it right." Schirmer said to Hemker, "I don't think Rodney understands what you're saying."

Hemker asked Hoeschen for his opinion. Hoeschen said it never crossed my mind that changing bylaws would be against state statute. Schirmer said members were not trying to change the power of the EDA; they were trying to make serving on the Board more inviting. Hemker moved and Welle seconded a motion authorizing Schirmer to obtain a legal opinion on the recent changes to the bylaws. Motion carried 3-0.

Selection of Officers

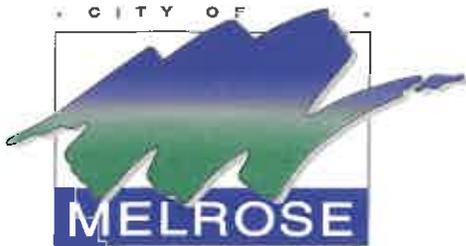
Members agreed to table the selection of officers until a later meeting.

Adjourn

Hoeschen moved and Hemker seconded a motion to adjourn the meeting. Motion carried 3-0. Meeting adjourned at 12:59pm.

Andy Welle, Member

Mason Schirmer, Secretary



MEMORANDUM

TO: CITY OF FREEPORT, CITY OF NEW MUNICH, CITY OF SPRING HILL,
CITY OF GREENWALD, CITY OF MEIRE GROVE, CITY OF ST ROSA,
SCHOOL DISTRICT 740 DISTRICT OFFICE

FROM: MICHAEL BRETHORST, CITY ADMINISTRATOR *MB*

SUBJECT: BLANDIN COMMUNITY LEADERSHIP PROGRAM

DATE: FEBRUARY 26, 2015

CC: CITY OF MELROSE

Mayor Joe Finken of Melrose, the Melrose Area Development Authority and the Melrose Area Chamber of Commerce has endorsed an application to participate in the Blandin Community Leadership Program scheduled for FY 2016. The application for this program is still pending; however, we would like to let you know that if we are awarded the program, we would like to see additional participants outside of the Melrose City limits. We feel there is significant benefit if we join together and all grow as leaders.

As we had to limit boundaries for the potential invites, we have decided to ask civic-minded people within the geographic region of School District 740. The intent of the program is to grow leaders within the community and also provide participants practical skills around communication, strategic planning, and identifying resources and so on. It will provide tools to help our communities grow as a whole. Additionally, upon completion and graduation, the participants communities would be designated as a Blandin Leadership Community and make them eligible for grants through the Foundation.

There is no cost to send participants though the program. The only cost is the time and time away from employers. Below is a summary of the program and time commitment required. This is a competitive program and the Blandin Foundation chooses the cohort members. There is a group of 24 people that would go through the program. They are looking for people with a variety of backgrounds to represent the full community.

We would ask that you present this to your various organizations to gauge their interest in the program. We do not need to identify people yet; however, we do need to help get the word out to our various organizations that may have interested people to apply and be part of the 2016 cohort. Please forward this memo onto your local civic organizations in an attempt to get the word out that we may be seeking applicants in the coming months. Please follow the link below for additional information about the program.

<http://leadership.blandinfoundation.org/programs/bclp>



Office of the State Auditor

2015 Relief Association Pension Training

Office of the State Auditor

Pension Division

525 Park Street, Suite 500

Saint Paul, MN 55103

(651) 282-6110

Fax: (651) 282-5298

pension@osa.state.mn.us

www.auditor.state.mn.us

The Office of the State Auditor's Pension Division is offering free training sessions to relief association officers, municipal trustees, and accountants and auditors.

The sessions will cover many important topics to help relief association trustees be successful in administering their plans. The topics will cover how to avoid delay of your fire state aid and learning about resources offered on the Office of the State Auditor's website. There will also be an opportunity for a Q and A discussion with our Pension Analysts, who will be ready to answer your questions about completing reporting forms, exploring benefit level changes, and your bylaws.

Seating is limited, so please register early. Please complete and submit one registration for each attendee. E-mail completed registrations to pension@osa.state.mn.us. If you have questions please contact Rose Hennessy Allen at (651) 296-5985.

Dates & Locations

Saint Paul

Thursday, April 2nd

1 PM to 4 PM

Office of the State Auditor Conference Room

525 Park Street, Suite 500

Saint Paul, MN 55103

New Ulm

Wednesday, April 8th

6 PM to 9 PM

New Ulm Fire Hall

526 8th Street North

New Ulm, MN 56073

Grand Rapids

Wednesday, April 22nd

6 PM to 9 PM

Grand Rapids Fire Hall

18 NE 5th St.

Grand Rapids, MN 55744

Saint Paul

Tuesday, April 7th

9 AM to 12 PM

Office of the State Auditor Conference Room

525 Park Street, Suite 500

Saint Paul, MN 55103

Saint Joseph

Wednesday, April 15th

6 PM to 9 PM

Saint Joseph Fire Hall

323 Fourth Avenue NE

Saint Joseph, MN 56374

Duluth

Thursday, April 23rd

10 AM to 1 PM

Fire Training Center

11501 Highway 23

Duluth, MN 55808



Office of the State Auditor

2015 Relief Association Pension Training

Agenda

10 Minutes: Check-In and Welcome

20 Minutes: Legislative Update

Will your relief association need to update its bylaws this year because of legislative changes? Find out during this overview of the Volunteer Fire Relief Association Working Group bill and other legislation with the potential to impact your relief association.

30 Minutes: Resources Available

Do you know where to find your state aid amounts? Do you want to know what neighboring relief associations receive in city contributions or pay out in benefits? Tour resources available on the Office of the State Auditor's website and get answers to your SAFES questions.

10 Minutes: Break

60 Minutes: Avoiding Pitfalls— How to be Eligible for State Aid

Learn what you need to do to be eligible for fire state aid by attending this discussion of common compliance issues and pitfalls to avoid.

10 Minutes: Break

40 Minutes: Ask the Auditor!

Bring all of those questions you have on reporting forms, benefits, bylaws, and investments to this question and answer session with Office of the State Auditor staff.

Registration

Please complete the information below:

Name: _____

Title/Position: _____

Organization: _____

Telephone: _____

E-mail: _____

Location & Date: (check one)

Saint Paul
April 2nd

Saint Paul
April 7th

New Ulm
April 8th

Saint Joseph
April 15th

Grand Rapids
April 22nd

Duluth
April 23rd

Please E-mail completed form to:

pension@osa.state.mn.us

Registration deadline is March 27, 2014.

Call (651) 282-6110 with questions.

This training is provided at no cost.

Individuals with disabilities who need a reasonable accommodation to participate in this event, please contact Rose Hennessy Allen at (651) 296-5985 or (800) 627-3529 (TTY) by March 27 2014.

2015 TAX CAPACITY RATES FOR STEARNS COUNTY
(ALL RATES EXPRESSED AS PERCENTAGES)

COUNTY BUILDING.....	0.0768%
COUNTY DEBT SERVICE.....	3.1160%
COUNTY ECONOMIC RECOVERY.....	0.0161%
COUNTY PARKS.....	0.7055%
COUNTY REVENUE.....	23.4098%
COUNTY ROAD & BRIDGE.....	5.6048%
COUNTY SOCIAL SERVICES.....	18.7299%
REGIONAL LIBRARY.....	1.7095%
TOTAL.....	53.3683%

2015 CITY RATES

CITY OF ALBANY	46.1768%	CITY OF LAKE HENRY	#	56.7626%	CITY OF ST. JOSEPH	#	52.7006%	
CITY OF AVON	86.4806%	CITY OF MEIRE GROVE	#	40.0742%	CITY OF ST MARTIN	#	73.2724%	
CITY OF BELGRADE	@	78.3067%	CITY OF MELROSE	#	71.5350%	CITY OF ST ROSA	#	28.6615%
CITY OF BROOTEN	^	85.7435%	CITY OF NEW MUNICH	#	69.9233%	CITY OF ST STEPHEN	#	49.7064%
CITY OF COLD SPRING	#	44.2477%	CITY OF PAYNESVILLE	^	41.7480%	CITY OF SARTELL	#	38.9734%
CITY OF EDEN VALLEY	#	115.5060%	CITY OF RICHMOND	#	77.7156%	CITY OF SAUK CENTRE	#	51.4036%
CITY OF ELROSA	^ #	27.7121%	CITY OF ROCKVILLE	#	47.0750%	CITY OF SPRING HILL	#	38.2566%
CITY OF FREEPORT	#	74.4997%	CITY OF ROSCOE	#	43.4990%	CITY OF WAITE PARK	#	73.3167%
CITY OF GREENWALD	#	37.4292%	CITY OF ST ANTHONY	#	7.8748%			
CITY OF HOLDINGFORD	#	96.0309%	CITY OF ST AUGUSTA	#	30.2736%			
CITY OF KIMBALL	*	98.1805%	CITY OF ST CLOUD	#	47.5820%			

2015 TOWNSHIP RATES

TOWN OF ALBANY	#	29.8872%	TOWN OF KRAIN	#	19.3595%	TOWN OF RAYMOND	^ #	8.6532%
TOWN OF ASHLEY	#	9.6087%	TOWN OF LAKE GEORGE	^ #	6.4111%	TOWN OF ST JOSEPH	#	18.0463%
TOWN OF AVON	#	21.3995%	TOWN OF LAKE HENRY	^ #	11.7187%	TOWN OF ST MARTIN	#	21.8086%
TOWN OF BROCKWAY	#	24.4083%	TOWN OF LESAUK	#	14.5579%	TOWN OF ST WENDEL	#	22.9435%
TOWN OF COLLEGEVILLE	#	21.6172%	TOWN OF LUXEMBURG	* #	29.0212%	TOWN OF SAUK CENTRE	#	14.5401%
TOWN OF CROW LAKE	^ @	10.7079%	TOWN OF LYNDEN	*	13.9290%	TOWN OF SPRING HILL	^ #	15.6887%
TOWN OF CROW RIVER	^ @	15.6998%	TOWN OF MAINE PRAIRIE	* #	31.7582%	TOWN OF WAKEFIELD	#	21.4214%
TOWN OF EDEN LAKE	^ #	20.4469%	TOWN OF MELROSE	#	14.7297%	TOWN OF ZION	^ #	27.1361%
TOWN OF FAIR HAVEN	*	24.0012%	TOWN OF MILLWOOD	#	20.0401%			
TOWN OF FARMING	#	24.7502%	TOWN OF MUNSON	#	15.5417%			
TOWN OF GETTY	^ #	9.7545%	TOWN OF NORTH FORK	^	14.4606%			
TOWN OF GROVE	#	13.5665%	TOWN OF OAK	#	20.0979%			
TOWN OF HOLDING	#	31.8825%	TOWN OF PAYNESVILLE	^ #	16.6715%			

2015 SCHOOL DISTRICT RATES

INDEPENDENT SCHOOL DISTRICTS

0463 Eden Valley	32.0500%	0741 Paynesville	18.4570%	0876 Annandale	22.4430%
0485 Royalton	31.4830%	0742 St Cloud	24.2802%	2149 Minniewaska	17.0180%
0487 Upsala	44.2470%	0743 Sauk Centre	12.5104%	2364 BelBroElrosa	7.4622%
0738 Holdingford	36.3913%	0745 Albany	32.6350%	2753 Long Prairie	32.5340%
0739 Kimball	19.4172%	0748 Sartell/StStephen	38.0963%		
0740 Melrose	15.5362%	0750 Rocori	31.5287%		

NOTE: Add County and City or Township tax capacity rate to the School District tax capacity rate in which the property is located.

Multiply this total by the tax capacity to obtain the amount of general tax.
If there are special assessments, these must be added to your general taxes, and the amount will correspond with the County Treasurer's tax list.

Added tax capacity rate to City of St Cloud for HRA of	0.7974%
Added tax capacity rate to all other Cities and Townships for HRA of	0.4266%
Added tax capacity rate to Cities of St Cloud, City of Sartell, and Waite Park for Transit of	3.4574%
Added tax capacity rate to the City of Brooten for Glacial Ridge Hospital of	2.3290%
Added tax capacity rate for area in Clearwater Fire District-Lynden Township of	4.0090%
Added tax capacity rate for Annandale Fire District-Lynden Township of	1.7728%
Added tax capacity rate for St Cloud Economic Development Authority of	0.8255%
Added tax capacity rate for Stearns County Regional Rail Authority of	0.1766%
Any difference could be due to disparity reduction aid.	

LEGEND:

^ Added tax capacity rate for area in Northfork-Crow River Watershed District of	2.3181%
* Added tax capacity rate for area in Clearwater River Watershed District of	1.9880%
# Added tax capacity rate for area in Sauk River Watershed District of	0.8415%
@ Added tax capacity rate for area in Middle Fork Crow River Watershed District of	1.9470%

February 9, 2015

Freeport City,

I'm writing this letter in regards to Jon Stueve's Performance Evaluation. For me to fill this survey out, I would just be guessing on what I think he might do in a day and how he reacts to situations during the work day. I believe it would be better to voice my opinions as a city council member, business owner, tax payer and lifelong resident of Freeport, instead of the survey.

I think the Maintenance Department should be more proactive in things like flushing hydrants and monitoring sewer issues before it comes up in someone's basement. These are issues that I have heard from the public. There are no other issues that have been brought to my attention. The Maintenance Department is always welcomed to come to a city council meeting to discuss these topics.

Snow removal has been very good this year compared to last year, although there has been less snow this year. The grounds keeping seems to be okay, but some areas need a little TLC. The area around the shelter up town needs to be discussed. Maybe we could contact an organization like the Girl Scouts to keep this area up. I don't recall the last time I was in the Maintenance building, but I assume it is in order and it would be something to be proud of.

I feel that the streets in town are in general good condition. I would believe that the Maintenance Department has some sort of protocol for pot hole filling and crack sealing.

I know it's hard to have 600 bosses, but it can be done. The most important thing to do is to be willing to listen, help people and to represent the city of Freeport with pride.

Thank you,

Tim Hennen

A handwritten signature in black ink, appearing to read "Tim Hennen". The signature is written in a cursive style with a large, looped initial "T".

Mason Schirmer

From: Mason Schirmer <mason@freeportmn.org>
Sent: Thursday, March 05, 2015 9:42 AM
To: Tim Hennen
Subject: Letter In-Lieu of Performance Evaluation

Greetings Tim,

I received the letter you submitted in-lieu of completing a Public Works Director Annual Performance Evaluation. Before making your letter part of public record, I thought I should share some constructive observations.

The following are “extracts” from your letter and **potential questions** that may be created in turn:

1. “The Maintenance Department should be more proactive in things like flushing hydrants and monitoring sewer issues before it comes up in someone’s basement.”

Have you asked Jon how often hydrants are flushed or how sewer issues are currently monitored?

2. “These are issue that I have heard from the public.”

Have you researched the validity of these comments by asking Jon for information?

3. “The grounds keeping seems to be okay, but some areas need a little TLC.”

Which areas are your referring to, and have you previously notified Jon of these areas?

Also, FYI, to keep costs down, Jon does not routinely attend city council meetings. Jon is available M-F to answer questions and receive comments, and can also be reached by phone and email. Let me know if you prefer to leave your letter as is, or if you intend to make revisions.

Sincerely,

Mason Schirmer, MS, M³C
Clerk-Treasurer
(320) 836-2112
mason@freeportmn.org



February 18, 2015

Re: Jon Stueve's Performance Evaluation

As a councilor of the city of Freeport, one of our responsibilities is to evaluate the performance of city employees. As the freshman member of the council, I found the responsibility of evaluating the Public Work's Director, Jon Stueve to be unfair to Jon if I was to be the voice of evaluation with such limited contact with him over my time here. I would present the issue to be almost illogical for me to comprehensively evaluate Jon's performance based on one month's membership on the council and two years citizenship in the city of Freeport.

In response to this issue, I asked a few citizens for their input into how they believed Jon was performing the duties of Public Work's Director. The majority of the conversations I had with individuals were they believed that overall, Jon was doing satisfactory work. The individuals I spoke with believed that keeping Jon on staff would be a responsible decision since the scope of what he has learned is great when it comes to the infrastructure workings of the city of Freeport. Likewise, those individuals also voiced concerns that they believe there are also areas for improvement. Overall preventative maintenance was a common and recurring issue that was brought up during these conversations where citizens believed that resources could be spent more wisely. The flushing of city water lines to prevent issues was brought up; as well as cleaning of city streets in the spring and fall; issues of snow removal (more related to last year) were voiced as well as the timing of the removal. Some people stated that the timing of the snow removal could better serve the city if it were accomplished prior to the typical morning traffic amounts (at least for the main arteries of town - i.e. Main Street, parking areas, Industrial Park, near school) since the city owns better equipment and a parking ordinance is on the books to aid in that removal.

My personal experiences with Jon over the years have also been satisfactory. If I encountered issues while running the annual fastpitch tournament, he was always willing to return my calls or if possible appear at the park to help in whatever was the problem (which was usually water supply issues). He also was able to help resolve a water issue that we encountered when we first moved into town. Additionally, one of the credits to Jon is that his communication response time has always been attended to in a very timely matter. If there are issues, I'm sure that Jon would appreciate and prefer to hear them directly rather than to hear them channeled to him via various other methods.

In all fairness to Jon, as the freshman member of council, I found this to be the most practical way to gain a better understanding of the public's perception as how to best evaluate his performance as Public Work's Director.

Sincerely,

Mike Eveslage
Freeport City Council

Mason Schirmer

From: Mike Eveslage <mike.freeportcitycouncil@gmail.com>
Sent: Monday, March 16, 2015 8:46 AM
To: Mason Schirmer
Subject: Re: Stueve Evaluation

I've been trying to meet with Jon. It just hasn't worked out with our schedules. So just hold the letter for now. More than likely we can just scrap it.

Mike

Sent from my iPhone

On Mar 9, 2015, at 2:59 PM, Mason Schirmer <mason@freeportmn.org> wrote:

Mike,

FYI, I gave Tim constructive feedback on his preliminary letter; and he in-turn met with Jon on Friday. Tim called me today to say he will not be submitting a final letter for Jon's performance evaluation and that his questions have been answered. Just letting you know in case you wanted to take that route. Otherwise, feel free to send me a new letter anytime. I hope all is well.

Sincerely,

Mason Schirmer, MS, M³C
Clerk-Treasurer
(320) 836-2112
mason@freeportmn.org
<image001.jpg>

From: Mike Eveslage [<mailto:mike.freeportcitycouncil@gmail.com>]
Sent: Monday, March 02, 2015 10:19 AM
To: Mason Schirmer
Subject: Re: Stueve Evaluation

Good morning,

In light of what we had discussed last week, I might be submitting a whole new letter to you regarding Jons evaluation.

But I have been wondering this since we were asked to do his performance review.....
Since what year have city council members been evaluating the public works directors position?

Mike
Sent from my iPhone

On Feb 26, 2015, at 8:28 AM, Mason Schirmer <mason@freeportmn.org> wrote:

Good Morning,

During the last city council meeting, I told you I wanted to go through your letter with you, to ensure it is what you want to submit (as a first-time council member, I thought you might appreciate feedback). Upon reading your letter, I have the following comment:

In the beginning of the second paragraph you may be inadvertently giving "a few citizens" the opportunity to throw peanuts from the gallery; after you received those "comments/complaints" from citizens, prior to writing your letter, did you research the validity of those comments by asking Jon about how preventative maintenance is done, use of resources, flushing of water lines, street cleaning and snow removal?

Feel free to contact me to discuss. Furthermore, let me know if you will be making any revisions to your initial letter, of if your initial letter is what you want to submit. Thanks.

Sincerely,

Mason Schirmer, MS, M³C
Clerk-Treasurer
(320) 836-2112
mason@freeportmn.org
<image001.jpg>

From: Mike Eveslage [<mailto:mike.freeportcitycouncil@gmail.com>]
Sent: Wednesday, February 18, 2015 3:27 PM
To: Mason Schirmer
Subject: Fwd: Stueve Evaluation

Sorry I just got this to you now Mason...let me know if it doesn't go through.
Thanks!

Mike

Sent from my iPhone

Begin forwarded message:

From: "Mike Eveslage" <freeporttrucking@albanytel.com>
Date: February 18, 2015 at 3:21:51 PM CST
To: <mike.freeportcitycouncil@gmail.com>
Subject: Stueve Evaluation

<Stueve Evaluation.docx>

<Untitled attachment 00250.htm>

PUBLIC WORKS REPORT

Good evening:

Water: Doing quarterly Bacteria samples, Fluoride, Water Quality Parameters, and Minnesota Department of Health monthly reporting. I was unable to attend the MN Rural water conference that I signed up for due to the snowfall we had. After talking to rural water they are either going to reimburse us for it (\$275) or credit us for next year's class?

Wastewater: Ponds are filling in a parallel circuit which means influent is running equally into ponds 1 and 2. Pond 3 is full at 72 inches and ready for discharge come April 1st (pending ice melt). On a weekly basis we clean out the flume which is at the head of the ponds and records how much flow is going into the ponds. I renewed our NPDES permit for the wastewater ponds. This is something that's done every 5 years, it consists of filling out about 25 pages of paperwork dealing with pond design, flow, sample results, etc. The cost for this was \$1240. This permit is required to discharge the ponds.

Maintenance: I need a motion for the truck box if that's something you want me to get done through Bayer custom fabricating. The estimate for this was \$5900. I think it's well worth it to get a bunch more years out of the truck. Partially cleaned up streets and sidewalks but didn't want to do too fancy of a job yet considering any little snowfall or freezing rain the county will dump sand down by the yard. Once were free and clear of snow in the forecast I will do a more thorough job.

Any questions or concerns feel free to contact me @ 1320 333 8904.

Thank you

Jon Stueve

Public Works Director

02/26/15
10:35:17

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 2/15
For Pay Date: 02/26/15

Page: 1 of 3
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
1802		02/26/15 5 YEAR PERMIT	655 MPCA	1,240.00 1,240.00'			602 43250	431	10100
			# of Claims	1	Total:				1,240.00

03/06/15
09:29:39

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 3/15
For Pay Date: 03/06/15

Page: 1 of 1
Report ID: AP100

For Doc # = 1803

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
1803			656 JASON HOPPE	669.35					
Reimbursements									
			Trnout Gear Extractor Material	590.92			225 42200	580	10100
			Parade Candy (New Munich 2014)	38.43			225 42200	430	10100
			Lake Region Training	40.00			225 42200	330	10100
			# of Claims	1	Total:				669.35