

11/18/15  
13:40:26

CITY OF FREEPORT  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 11 / 15

Page: 4 of 6  
Report ID: B110C

Fund	Account	Recei ved			Revenue		%
		Current Month	Recei ved YTD	Estimated Revenue	To Be Recei ved	Recei ved	
326 Bonds, 2013 (Refunding of Main St Improvements)							
	Account Group Total :	0.00	0.00	158,227.00	158,227.00	0 %	
	Fund Total :	0.00	0.00	158,605.00	158,605.00	0 %	
330 Bonds, 2006 (Industrial Park)							
36200 Miscellaneous Revenues							
36210	Interest Earnings	0.00	0.00	1,282.00	1,282.00	0 %	
	Account Group Total :	0.00	0.00	1,282.00	1,282.00	0 %	
39200 Transfer from other funds							
39200	Transfer from other funds	0.00	38,552.00	0.00	-38,552.00	** %	
	Account Group Total :	0.00	38,552.00	0.00	-38,552.00	** %	
	Fund Total :	0.00	38,552.00	1,282.00	-37,270.00	*** %	
331 Bonds, 2012 (Refunding of Industrial Park)							
31000 General Property Taxes							
31000	General Property Taxes	0.00	33,360.49	70,000.00	36,639.51	48 %	
	Account Group Total :	0.00	33,360.49	70,000.00	36,639.51	48 %	
36200 Miscellaneous Revenues							
36210	Interest Earnings	0.00	0.00	1,016.00	1,016.00	0 %	
	Account Group Total :	0.00	0.00	1,016.00	1,016.00	0 %	
39200 Transfer from other funds							
39200	Transfer from other funds	0.00	0.00	377,340.00	377,340.00	0 %	
	Account Group Total :	0.00	0.00	377,340.00	377,340.00	0 %	
	Fund Total :	0.00	33,360.49	448,356.00	414,995.51	7 %	
407 2006 Small Cities Grant							
36100 Special Assessments							
36101	Principal on Note	0.00	3,325.81	0.00	-3,325.81	** %	
36102	Penalties and Interest	0.00	144.53	0.00	-144.53	** %	
	Account Group Total :	0.00	3,470.34	0.00	-3,470.34	** %	
	Fund Total :	0.00	3,470.34	0.00	-3,470.34	** %	

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Fund	Account	Recei ved			Revenue		%
		Current Month	Recei ved YTD	Estimated Revenue	To Be Recei ved	Recei ved	
415 USDA Rural Dev Project							
36100 Special Assessments							
	36100 Special Assessments	0.00	22,781.58	0.00	-22,781.58	** %	
	Account Group Total :	0.00	22,781.58	0.00	-22,781.58	** %	
	Fund Total :	0.00	22,781.58	0.00	-22,781.58	** %	
601 Water							
31300 General Sales and Use Tax							
	31300 General Sales and Use Tax	121.21	1,625.20	2,000.00	374.80	81 %	
	Account Group Total :	121.21	1,625.20	2,000.00	374.80	81 %	
34000 Charges for Servi ces							
	34000 Charges for Servi ces	10,190.05	124,687.69	150,000.00	25,312.31	83 %	
	34050 Hook-up fee	0.00	2,300.00	1,200.00	-1,100.00	192 %	
	Account Group Total :	10,190.05	126,987.69	151,200.00	24,212.31	84 %	
	Fund Total :	10,311.26	128,612.89	153,200.00	24,587.11	84 %	
602 Waste Water							
34000 Charges for Services							
	34000 Charges for Servi ces	4,988.33	60,770.51	73,000.00	12,229.49	83 %	
	34050 Hook-up fee	0.00	1,200.00	1,200.00	0.00	100 %	
	Account Group Total :	4,988.33	61,970.51	74,200.00	12,229.49	84 %	
36200 Mi scel laneous Revenues							
	36210 Interest Earnings	0.00	255.29	0.00	-255.29	** %	
	Account Group Total :	0.00	255.29	0.00	-255.29	** %	
	Fund Total :	4,988.33	62,225.80	74,200.00	11,974.20	84 %	
603 Water - USDA Reserve							
39700 Transfer from Water							
	39700 Transfer from Water	0.00	41,601.00	0.00	-41,601.00	** %	
	Account Group Total :	0.00	41,601.00	0.00	-41,601.00	** %	
	Fund Total :	0.00	41,601.00	0.00	-41,601.00	** %	

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		Recei ved			Revenue		%	
Fund	Account	Current Month	Recei ved YTD	Estimated Revenue	To Be Recei ved	Recei ved	Recei ved	
604 Waste Water - USDA Reserve								
39800 Transfer From WasteWater								
39800	Transfer From WasteWater	0.00	8,400.00	0.00	-8,400.00	**	%	
Account Group Total :		0.00	8,400.00	0.00	-8,400.00	**	%	
Fund Total :		0.00	8,400.00	0.00	-8,400.00	**	%	
Grand Total :		17,355.58	885,069.43	1,544,260.00	659,190.57	57	%	

# Memo

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From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 11/19/15

Re: Public Works Report

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Attached you will find the log sheets Loren has been filling out the past month of things he has been doing.

He also wants to talk to you about a roof leak in the wellhouse by the old water tower.

Job Duty	Date	Initial
Running Hydrants		
9 3 locates	9-9	VF
3 water turn off notes	9-9	VF
1 water locate 421 1st Ave N.	9-17	VF
graded Roads	9-23	V.F.
Ran Well House 2 on manual V 3 chemical pumps	9-29	ME
Put 3 Belts on Rotary Mower	9-30	
Meter Readings		
10-1-2015 <sup>started</sup> Discharge Pond 3	10-1-2015	
10-5-2015 winterizing Hydrants started	10-5-2015	ME
Degreased Lift Stations	10-5-15	ME
Done Discharging Pond 3 closed	10-13/15	VF/ME
<del>10-13</del> Discharge Pond 2 to Pond 3	10-13-15	ME
Done discharge <sup>Pond</sup> 2 to 3	10/23/15	LG/ME
Disch. open 1 in to to to even out	10/30/15	LG/ME
closed <sup>Pond + Pond</sup> 1 + 2	11/1/15	LG/ME
cleaned Dead end sanitary lines #48, 31, 10, 60, 77, 113, 112	10/9-11/5	LG/ME
Got plow truck	10/26/15	LG/ME
greased sweeper/cleaned, put sign up on 9th + 1st Ave by Pde H. worked on water shut off so flush with tar, cleaned ponds intake, check wells lift stations	10/26/15	LG/ ME
cleaned streets with sweeper + cleaned <sup>storm</sup> drains	10/27/15	LG/ME
shot water shut off for FSB sprinklers, looked for lines around existing car wash across from CCR, cleaned + greased sweeper to park for winter	10/28/15	LG

Job Duty	Date	Initial
Service on Ford Pickup By Hillner	9-22-15	ME
- cleaned lift station on 7 <sup>th</sup> street going to enter drive / got street lights	11/2/15	LG/ME
- hung hangers for x mas lights / Brian came + did water samples to	11/3/15	LG/ME
end of, checks ponds + checked flow station	11/3/15	LG
Met with "John Selway" he showed us how to use our detector	11/4/15	LG ME VF
For underground "Vivax" machine new company name same equipment		
went to Eric Grimes to try to figure out his water issues		
our <del>semt</del> storm drain is clean + runs away <del>with</del> behind is	11/4/15	LG VF
house but there is a pipe coming from there house that is not running		
had them call gopher to get a locate + they can call it <sup>? + schmitz's</sup> about sewer line		
cleaned shop task locates at Tony Klassen existing house		
they demo'd it today 11/5/15 made sure the capped off the		
sanitary line, checked in with Jim Natch on remodel of		
old car wash now vet clinic on <del>1st</del> 1 <sup>st</sup> st + 2nd st N. checked		
ponds + checked on old sanitary line on N side of old S2		
passed the ponds, check well houses + lift stations		
<del>had to get rid of some unwanted "friends"</del> checked wells	11/6/15	LG
+ ponds, cleaned around the ponds check lift station by	11/6/15	LG
Bob Hoeschen 7 <sup>th</sup> to noted drive still grease build up after 4 days	11/6/15	LG
of putting depresser down there, cleaned desk in office so I can	11/6/15	LG
use it for prints. - check fire hydrant on 3 <sup>rd</sup> st SW + 2nd	"	
Ave SW by Al Beste's will check on Monday usable but	"	
hydrant might have leak, contacted Alamy for more info.	"	LG
- Lowered water shut off's in streets, checked wells, drained hydrants	11/9/15	LG/ME
- Finish hanging x mas brackets, built covers for intake well by ponds	11/10/15	
put poles in for reflective blockade on end of 9 <sup>th</sup> st +		
2nd Ave SE new addition. Did a walk around town w/ Dave <sup>Big mmet</sup>	11/10/15	LG
did sump pool checks	11/10/15	
- did well checks, got snowplow to sampler <sup>in morning</sup> + got back at night	11/11	LG
they fixed back lights + alternator	11/11	
- did checks at wells, checked ponds, checked lift stations,	11/12	
water sampling, hung x mas lights, drained hydrant by Gary		
Stangler, Andy came from Holdingford, checked sanitary	11/12	
sewer in street by Schmitz's		
water shut off 139, checked ponds, wells, did drivers test, cleaned,	11/13	



**Dymoke Law Office, P.A.**

300 Riverside Avenue NW

Melrose, Minnesota 56352

Telephone (320) 256-4205

Fax (320) 256-7201

November 17, 2015

Adrianna Hennen  
City of Freeport  
125 Main Street East  
Freeport, MN 56331

BY ELECTRONIC MAIL

Re: Monthly Legal Report

Dear Ms. Hennen:

During the period from October 20, 2015 through November 17, 2015, we have given significant attention to the following projects on behalf of the City of Freeport:

- Freeport EDA  
Prepare amendments to EDA Enabling Resolutions and EDA Bylaws, together with resolutions approving the amendments.

Respectfully submitted,  
Dymoke Law Office, P.A.

by Scott E. Dymoke



# Memo

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From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 11/17/15

Re: Mail Ballot Voting

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Back in August I attended a meeting on the topic of voting. A question posed to us clerks is if our town would be interested in mail ballot voting. I stated that Freeport would be interested in the idea of it and to keep it as an option. Dave Walz, Election Director for Stearns Co. will be attending the meeting to better explain how mail ballot voting works and to answer any questions you all might have. I have attached a short information sheet that explains very briefly mail ballot voting.

I think this is a really great opportunity for Freeport.

## **Mail Voting Information Sheet**

### **How Does Mail Balloting Work?**

Every registered voter gets a ballot mailed to them. They don't need to request one. Voters can still vote absentee. Ballots are mailed by the Auditor-Treasurer's office no sooner than 46 days and no later than 14 days before the election. Ballots are returned directly to the Auditor-Treasurer's office for processing and counting.

There is no polling place in the precinct on election day. Anyone wanting to vote in person on election day will need to do so at the Auditor's office.

Clerks still take filings and post notices. The County handles the rest of the election.

### **Benefits**

Your total operational election costs may go down.

Clerks will have much less election work to do.

You won't have to budget for equipment replacement or annual maintenance fees.

You don't have to deal with finding judges or polling places. There are no judge training, election day or mileage expenses.

No equipment testing or Public Accuracy Tests.

No Election Day programming or equipment failures to worry about.

Turnout most likely will go up. Other counties experience turnout in mail precincts of 90%.

### **Why not become a mail ballot precinct?**

Your citizens may prefer to go to the polls on election day.

You will have to pay for postage, envelopes, instructions and labels and a processing fee.

### **What do we need to do to conduct our elections by mail?**

The Auditor-Treasurer must agree that you can become a mail ballot precinct.

The City Council or Township Board must adopt mail balloting by resolution for an upcoming regularly scheduled election at least 90 days before the election. This resolution is effective until revoked.

You must publish and post notices of the change. You should promote the change through public meetings, press releases, etc.

At least six weeks before the election you must post a notice of ballot procedures for mail voting. The County Auditor-Treasurer can provide you with sample notices.

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# City of Freeport Proposal for Subscription

to a SunShare Community Solar Garden



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November 18, 2015

Ms. Adrianna Hennen  
City Clerk-Treasurer  
125 Main Street East  
Freeport, MN 56331

Dear Ms. Hennen,

SunShare is pleased to present a solar energy proposal to City of Freeport for a subscription to SunShare's Community Solar Gardens. We believe our offer is uniquely positioned to provide City of Freeport with the best possible access to Community Solar energy.

Our proposal features a subscription of .137 MW, which will begin construction in early 2016. SunShare currently has 89 MW of the Community Garden applications deemed complete by Xcel Energy, making us an ideal partner for City of Freeport to move forward with this year. As a subscriber, the company can begin saving on its utility bills and meeting its environmental goals.

As part of our subscription with City of Freeport, we are also offering several additional programs, including an employee benefit program that would allow all City of Freeport employees serviced by Xcel Energy an opportunity to source their energy from the sun.

At the end of this proposal, you will find a Letter of Intent. This reservation form reserves your capacity in our gardens to ensure our ability to service you. As SunShare is in the process of reserving our final capacity for 2015, signing by 11/24/2015 will insure your capacity is reserved. After that date, we will start assigning customers to our 2016 capacity.

We look forward to helping City of Freeport achieving its renewable energy goals, engaging its employees and community, and fostering global leadership in renewable energy and local environmental sustainability. Should you have any questions or comments about this proposal, please contact me at any time.

Best regards,

Kyle Roach  
Commercial Sales Associate  
612.325.4918  
kroach@mysunshare.com

# Table of Contents

Background and Qualifications.....	4
About Community Solar .....	4
About SunShare .....	4
Partnerships.....	5
Site Management, Monitoring, and Maintenance.....	6
Proposal Options .....	7
Pricing Details .....	8
Environmental Impacts.....	12
City of Freeport’s Employee Benefit Program .....	13
Attachment A: Subscription Reservation Letter .....	14
Attachment B: Historical Xcel Rate Increases .....	15

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# Background and Qualifications

## About Community Solar

In 2013, the Minnesota State Legislature passed a landmark Community Solar Gardens law that established a new market in the solar industry. Community Solar Gardens are simply solar energy systems that are connected directly to Xcel Energy's grid. Residents, businesses, institutions, and governmental customers can opt to purchase electricity from a Community Solar Garden and receive the benefits of clean without having to install panels on their roof or property. Community Solar subscribers receive solar credits which lower their overall electricity costs. In addition, Community Solar arrays are typically larger than residential or commercial-scale systems, which means that subscribers benefit from economies of scale and lower solar costs. Community Solar companies handle the land acquisition, solar array design, construction, financing, customer enrollment, and ongoing maintenance of the solar energy systems. Community Solar allows more energy users to utilize solar energy than ever before, and it is the easiest way to procure clean, affordable, locally generated energy.

## About SunShare

Founded in 2011, SunShare is one of the first and largest Community Solar companies in the United States. Our mission is to make solar energy simple, affordable, and accessible to everyone. We helped Colorado Springs Utilities establish its pilot Community Solar Gardens program in 2011 and we are Xcel Energy's partner in Colorado, having won 100% of its competitive RFP awards in 2013. In Minnesota, SunShare currently has 89 MW of the Community Garden applications deemed complete by Xcel Energy,

SunShare's success has been gained by engaging churches, schools, and local governments, while building a local presence through community relationships. Our ability to develop Community Solar Gardens with a wide subscriber base of diverse community members is highly unique within the solar industry. We have years of experience engaging the communities where we operate. Our experience and expertise will provide the added benefit of brand recognition and public relations to City of Freeport as an anchor customer.



## Partnerships

SunShare has partnered with Mortenson, one of the nation's largest construction companies to provide engineering, procurement, and construction (EPC) for our Gardens. SunShare's and Mortenson's collective experience with financing, construction, operations, and maintenance creates an unsurpassed partnership and ability to execute successful Community Solar Gardens.



With revenues surpassing \$2.3 billion, Mortenson is recognized nationally as 14th in power construction, according to Engineering News Record's (ENR) 2014 ranking, and the 3rd largest solar EPC contractor, according to Bloomberg New Energy Finance's 2014 ranking. Having secured over 1,200 MW of solar energy facilities, Mortenson has proven to be a reliable and bankable EPC partner. Below is a sample of projects completed by SunShare and Mortenson:

Company	Project	Location	Size	Status
Mortenson	Alamosa	Alamosa, CO	30MW AC	Complete
Mortenson	Saint John's Abbey & University	Collegeville, MN	400kW AC	Complete
Mortenson	Solar Star I	Rosamond, CA	318MW AC	Ongoing
Mortenson	Solar Star II	Rosamond, CA	279MW AC	Ongoing
Mortenson	Quinto Solar	Los Banos, CA	110MW AC	Ongoing
Mortenson	Alamo 4	Bracketville, TX	39.6MW AC	Ongoing
SunShare	Venetucci Solar Garden	Colorado Springs, CO	500kW AC	Complete
SunShare	Good Shepherd Solar Garden	Colorado Springs, CO	500kW AC	Complete
SunShare	Imboden Solar Garden	Watkins, CO	4MW DC	Ongoing
SunShare	PPSG1 Solar Garden	Colorado Springs, CO	2.6MW DC	Ongoing
SunShare	White Ranch Garden	Golden, CO	1.5MW AC	Ongoing
SunShare	Colorado Springs Solar Garden	Colorado Springs, CO	500kW AC	Ongoing
SunShare	Arapahoe County	Watkins, CO	500kW DC	Ongoing

## A Sample of Our Customers





## Site Management, Monitoring, and Maintenance

SunShare and our partners are responsible for ongoing monitoring, maintenance, and repair of the Community Solar Gardens. Solar arrays have few moving parts, which means maintenance is fairly limited. SunShare maintains a maintenance & repair budget and adheres to a standard operations and maintenance plan, which includes the following:

- 1) Monitoring: SunShare's remote monitoring systems provides notice when a module or inverter repair is needed. When this occurs, we dispatch a licensed electrician to make the equipment repair or replacement. The rest of the system continues to function even if one of our panels goes down.
- 2) System preventative maintenance: This includes visual inspection of PV arrays, electrical equipment, mounting structure, foreign debris, fence, shading, trackers, corrosion, and discolored panels. In addition, SunShare's maintenance team inspects mounting system and components for abnormal wear or excess corrosion, inspects modules for signs of degradation, inspects string wiring and electrical connectors, and inspects visible conduit and raceways for signs of damage or wear.
- 3) Inverter preventative maintenance: SunShare's maintenance team inspects and cleans the interior of inverters, inspects air filters, replaces and cleans air filters, inspects seals and replaces them if necessary, inspects electrical connections and wiring, mechanically inspects connections and wiring, re-torques electrical connections as needed, and completes IR scans of inverter connections, wiring, and electronics.
- 4) Other site maintenance: SunShare's team inspects general site conditions regularly. We maintain vegetation within the fence line including under panels to prevent shading and risk of fire, clear debris within the fenced area, and clean modules if necessary due to excessive dust or soil buildup. We also conduct regular system testing and verification, and have emergency response procedures in place to respond 24 hours a day if something happens at one of our Gardens.

SunShare also pledges to maintain or add value to the land we use to host our Gardens, including a pledge to plant pollinator-friendly habitat as described below.

### SunShare Pollinator Pledge

We recognize and acknowledge that Community Solar developers can play an important role in creating on-site habitats that support and generate environmentally beneficial pollinators, including monarch butterflies and various bee species. For this reason, we pledge to evaluate (and when feasible, adopt) the use of pollinator-friendly ground-cover and vegetation-management practices for all the solar PV sites that we develop and/or manage in Minnesota.

Co-locating solar arrays with native wildflowers is a well-established practice and offers a wide range of habitats both around garden perimeters and beneath the arrays. Pollinator plants are known to enrich soils, increase rainwater infiltration and prevent erosion. These native grasslands can be maintained without the use of fertilizers or pesticides.





# Proposal Options

We are pleased to present City of Freeport with plans for 100% offset of your energy use with Community Solar. Our offer gives City of Freeport access to clean solar energy at no upfront cost and minimal risk, while providing long-term savings for 25 years. This option also allows for an unlimited amount of employee subscriptions.

Option	Description	Benefits to the City of Hayfield
Option 1: Fixed Rate	<ul style="list-style-type: none"><li>▪ 137 kW subscription</li><li>▪ \$0.12 per-kWh SunShare solar electricity rate</li><li>▪ 2.25% annual escalation on SunShare rate</li></ul>	<ul style="list-style-type: none"><li>▪ \$4,194 estimated savings in year 1</li><li>▪ \$148,444 estimated cumulative savings</li><li>▪ \$0 down</li></ul>
Option 2: Fixed Rate	<ul style="list-style-type: none"><li>▪ 137 kW subscription</li><li>▪ \$0.1150 per-kWh SunShare solar electricity rate</li><li>▪ 2.75% annual escalation on SunShare rate</li></ul>	<ul style="list-style-type: none"><li>▪ \$5,109 estimated savings in year 1</li><li>▪ \$134,038 estimated cumulative savings by year 25</li><li>▪ \$0 down</li></ul>

\*All pricing is subject to final site due diligence, engineering, and market factors at time of contract closing.

\*\*Savings assume 2.75% annual utility escalation.

# Pricing Details

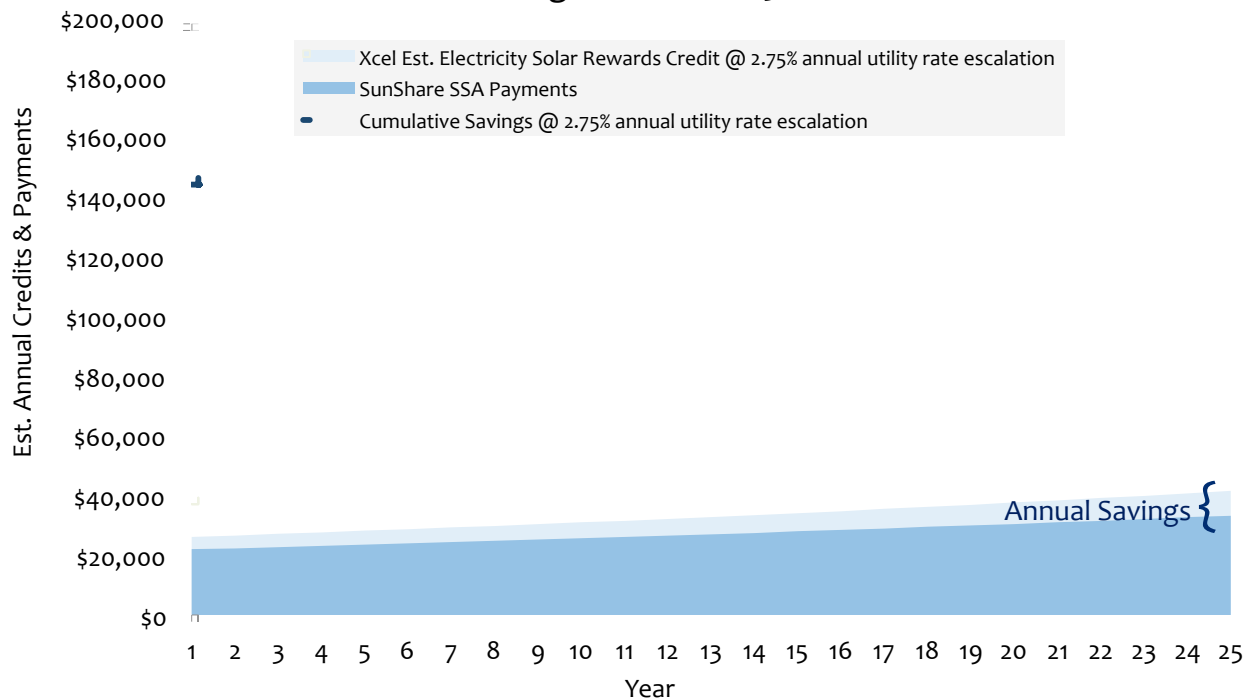
## 0.137 MW Option

12-cent SunShare SSA with 2.25% escalator, \$0 upfront pre-pay

### 0.137 MW Solar Services Agreement

Year	1	5	10	25
<u>Est. Annual Panel Degradation Rate: 0.5%</u>				
Estimated kWh Production	183,032	179,399	174,958	162,286
<u>Est. Annual Utility Rate Increase: 2.75%</u>				
Xcel Est. Electricity Solar Rewards Credit/kWh	\$0.143	\$0.157	\$0.177	\$0.256
Projected Annual Credit	\$26,157	\$28,166	\$30,951	\$41,496
<u>Annual SunShare SSA Rate Increase: 2.25%</u>				
SunShare SSA Price/kWh	\$0.120	\$0.131	\$0.147	\$0.205
SunShare SSA Payments	\$21,964	\$23,532	\$25,650	\$33,219
<u>Savings (\$*RC Credit vs. Est. Xcel Rates)</u>				
Estimated Annual Savings	\$4,194	\$4,634	\$5,301	\$8,278
Estimated Cumulative Savings	\$4,194	\$22,044	\$47,159	\$148,444

## Savings Profile - 0.137 MW

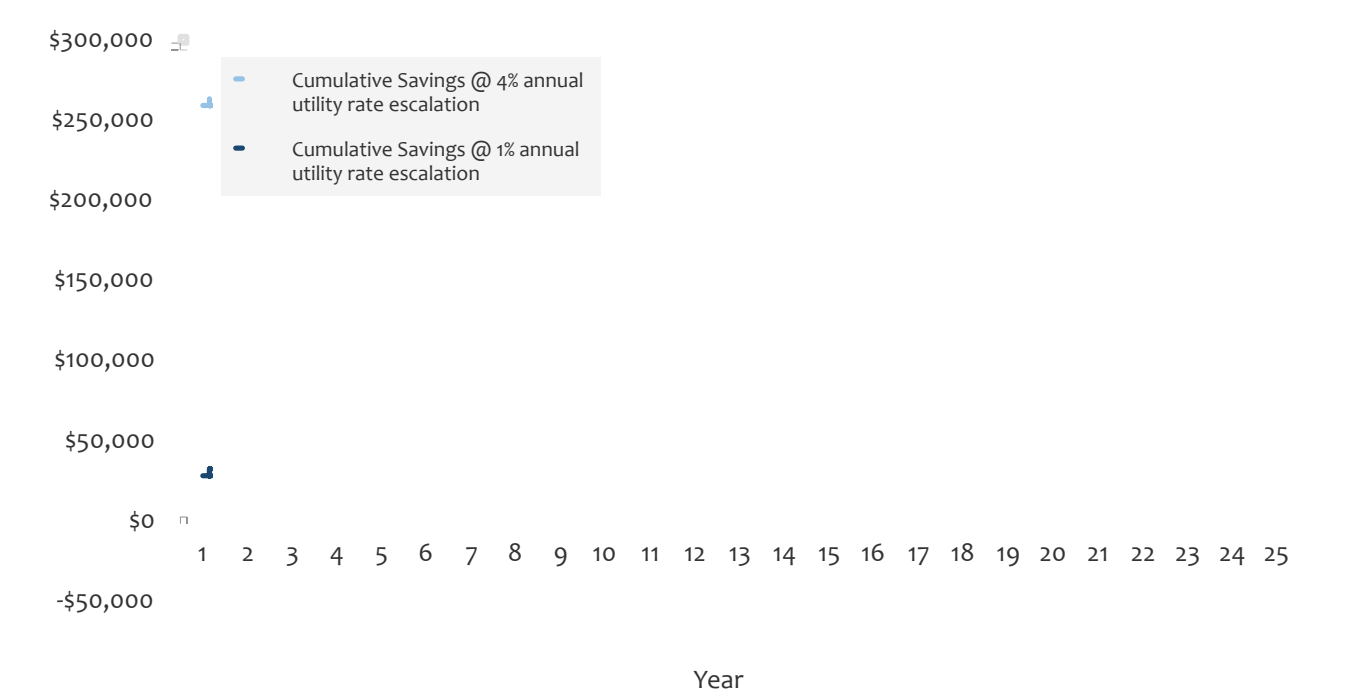


The following charts are alternative utility rate tests, demonstrating the savings City of Freeport would achieve under various utility rate increases:

## CUMULATIVE SAVINGS

with Alternative Xcel Rate Increases				
Year	1	5	10	25
Estimated kWh Production	183,032	179,399	174,958	162,286
Annual Utility Rate Increase: 4%				
Estimated Net Savings/year vs. Xcel	\$4,194	\$5,852	\$8,457	\$21,157
Estimated Cumulative Savings	\$4,194	\$25,006	\$61,823	\$279,638
Annual Utility Rate Increase: 1%				
Estimated Net Savings/year vs. Xcel	\$4,194	\$3,002	\$1,368	-\$4,646
Estimated Cumulative Savings	\$4,194	\$18,019	\$28,194	\$2,849

Cumulative Savings - 0.137 MW, \$0 Upfront Payment

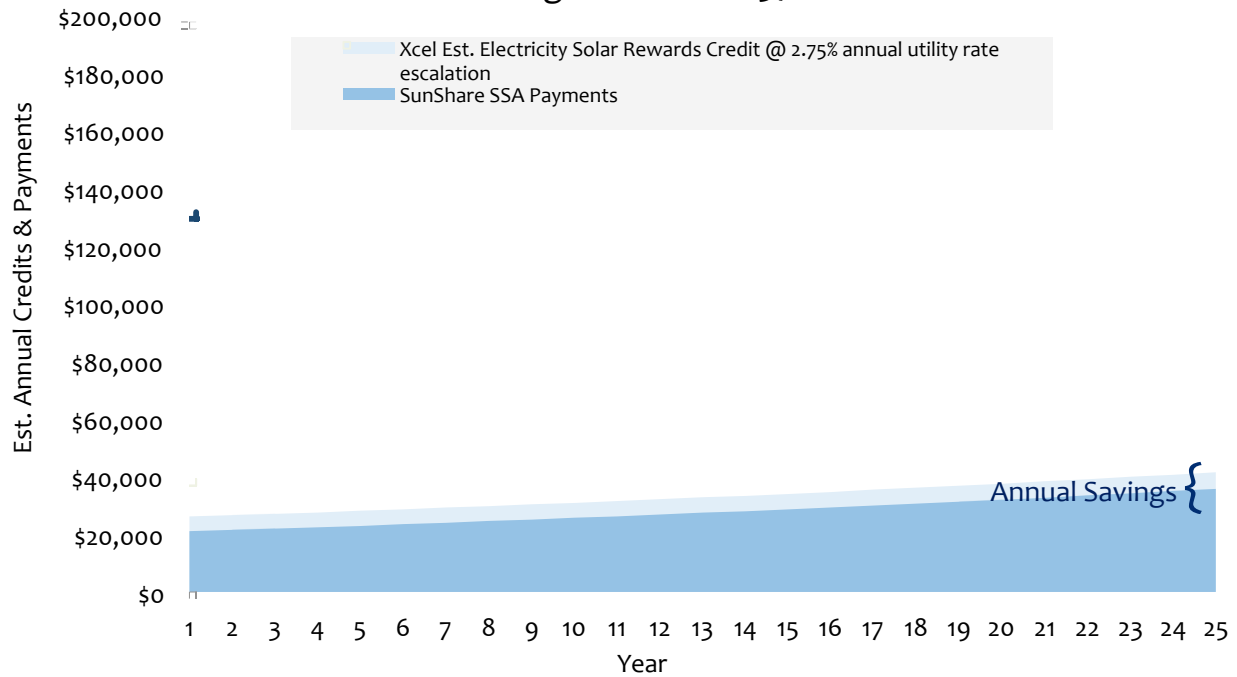


## 0.137 MW Option

11.5-cent SunShare SSA with 2.75% escalator, \$0 upfront pre-pay  
**0.137 MW Solar Services Agreement**

Year	1	5	10	25
<u>Est. Annual Panel Degradation Rate: 0.5%</u>				
Estimated kWh Production	183,032	179,399	174,958	162,286
<u>Est. Annual Utility Rate Increase: 2.75%</u>				
Xcel Est. Electricity Solar Rewards Credit/kWh	\$0.143	\$0.157	\$0.177	\$0.256
Projected Annual Credit	\$26,157	\$28,166	\$30,951	\$41,496
<u>Annual SunShare SSA Rate Increase: 2.75%</u>				
SunShare SSA Price/kWh	\$0.115	\$0.128	\$0.147	\$0.221
SunShare SSA Payments	\$21,049	\$22,996	\$25,684	\$35,788
<u>Savings (\$*RC Credit vs. Est. Xcel Rates)</u>				
Estimated Annual Savings	\$5,109	\$5,170	\$5,266	\$5,708
Estimated Cumulative Savings	\$5,109	\$25,693	\$51,822	\$134,038

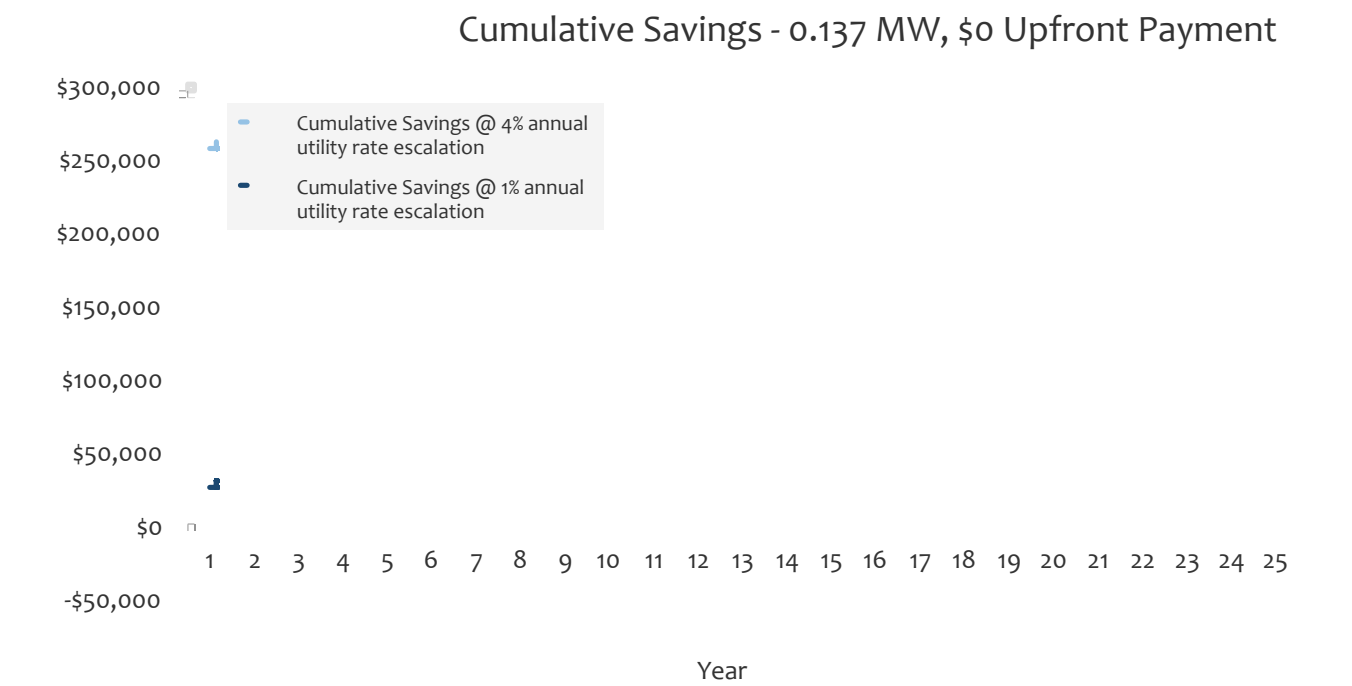
### Savings Profile - 0.137 MW



The following charts are alternative utility rate tests, demonstrating the savings City of Freeport would achieve under various utility rate increases:

### CUMULATIVE SAVINGS




Year	1	5	10	25
Estimated kWh Production	183,032	179,399	174,958	162,286
Annual Utility Rate Increase: 4%				
Estimated Net Savings/year vs. Xcel	\$5,109	\$6,388	\$8,422	\$18,587
Estimated Cumulative Savings	\$5,109	\$28,654	\$66,486	\$265,232
Annual Utility Rate Increase: 1%				
Estimated Net Savings/year vs. Xcel	\$5,109	\$3,538	\$1,334	-\$7,216
Estimated Cumulative Savings	\$5,109	\$21,667	\$32,857	-\$11,557



## Environmental Impacts

Community Solar projects create significant benefit to the environment, including avoidance of emissions of pollutants such as CO<sub>2</sub>, NO<sub>x</sub>, and SO<sub>2</sub>. These pollutants impact climate change, pulmonary diseases, and acid rain. With any subscription size City of Freeport chooses, City of Freeport can realize significant impacts on the environment and the communities in which it operates.

Here we have listed sample projected cumulative emission offsets for a .137 MW option.

Your Offset Impact		Equivalent to:
<b>8,939,178</b> lbs of CO <sub>2</sub> a leading cause of climate change		<b>9,000,647</b> miles of driving avoided
<b>24,313</b> lbs of SO <sub>2</sub> a leading cause of acid rain		<b>1,843,931</b> gallons of water saved from use in coal plants
<b>14,559</b> lbs of NO <sub>x</sub> a leading cause of smog		<b>103,979</b> CO <sub>2</sub> -absorbing trees planted

## City of Freeport's Employee Benefit Program

We are excited to invite City of Freeport's employees the opportunity to participate in a City of Freeport-branded Community Solar benefits program, which SunShare will develop to City of Freeport's specifications and in line with its existing benefits programs for employees.

With City of Freeport as an anchor customer, SunShare will provide City of Freeport employees with a unique recruitment story for employees to integrate Community Solar seamlessly with City of Freeport's existing benefits programs so that employees can choose discounted solar energy just as they would select a health care plan. While the program will be developed to City of Freeport's specifications, minimal effort or responsibility will be required on City of Freeport's part to enroll participants into the program.

SunShare will work closely with City of Freeport's sustainability or human resources team to develop a co-branded program that will engage employees, educate them about the benefits of Community Solar, and congratulate City of Freeport for its continued global leadership in sustainability. Events can include, at City of Freeport's request, breakfast, lunch, and after-work/school social events; video, animation, and other digital educational tools; social media engagement including Twitter, Facebook, and YouTube; outreach and education, including visits to a Community Solar Garden; marketing materials; and full public relations and media support to externally educate and message City of Freeport's leadership in sustainability.



# Attachment A: Subscription Reservation Letter

## LETTER OF INTENT

### Reservation for Subscription to a SunShare Community Solar Garden

November 18, 2015

Ms. Adrianna Hennen  
City Clerk-Treasurer  
125 Main Street East  
Freeport, MN 56331

Dear Ms. Hennen,

SunShare is excited that you have expressed interest in subscription to our Community Solar program in Minnesota and we look forward to moving forward with you as a subscriber.

This letter of intent reserves capacity in a program under which you would enter into a subscription agreement with SunShare, LLC. This letter is not a formal or binding agreement for you nor for SunShare. However, it reflects both of our intentions to enter into a binding agreement for your subscription to one of our Community Solar gardens of 137 in size within 45 days.

If the above arrangement is acceptable, please sign below and return a copy to the address below. We look forward to continuing discussions with you!

Sincerely,



Matthew Bowers  
Director of Commercial Sales  
[mbowers@mysunshare.com](mailto:mbowers@mysunshare.com)  
970-658-7490

SunShare, LLC

City of Freeport

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

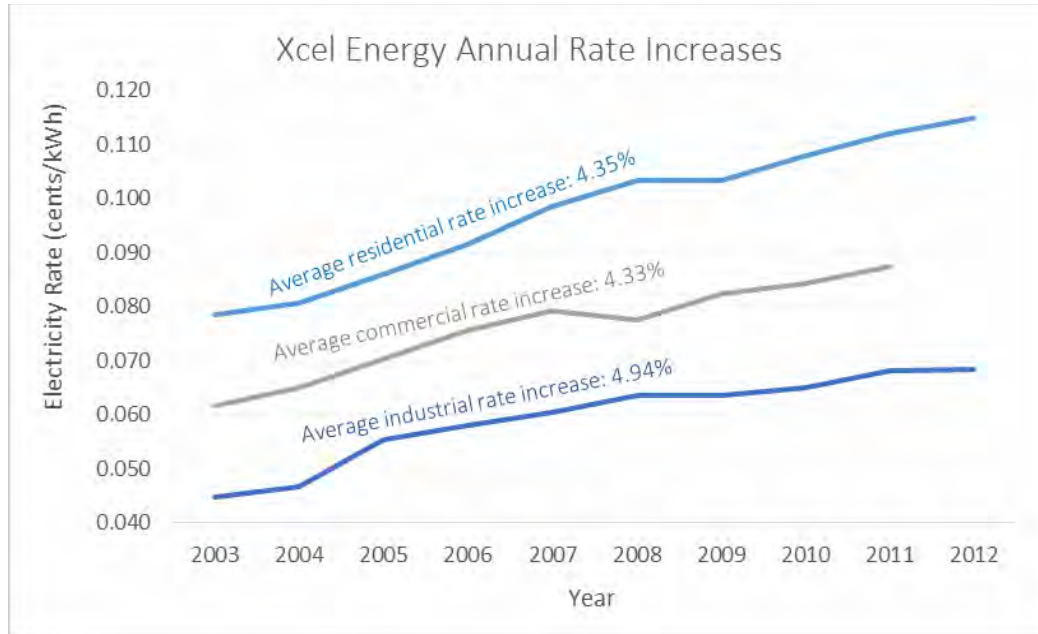
Date: \_\_\_\_\_

Date: \_\_\_\_\_



## Attachment B: Historical Xcel Rate Increases

Our projected Xcel rate increase (2.75%) is a conservative estimate based on Xcel's 10-year historical rate increases.



Source: U.S. Energy Information Administration