



CITY OF FREEPORT

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March 29, 2016 – Meeting Minutes

A special meeting of the Freeport City Council was convened at 7:00pm by Mayor Rodney Atkinson with Councilmembers Mike Eveslage, Ken Goebel, Tim Hennen, and Ben Eittle present.

Staff in attendance: Clerk-Treasurer Adrianna Hennen, Deputy Treasurer Joan Wall, City Attorney Scott Dymoke, City Engineer Dave Blommel, Public Works Director Loren Goebel, Fire Chief John Gilk, and Maintenance Assistant Vernon Fuchs

Residents in attendance:

Andrea Ramacher (720 1st Ave N)
Phil Osendorf (124 2nd St NE)

Stephanie Hennen (303 3rd St SE)
Jim Hemker (

Approve Agenda

Eveslage approved the agenda with the additions of “d. Fire Department” under “Reports” and “k. Building Maintenance Ordinance” under “New Business”, seconded by T. Hennen. Motion carried 5-0.

Public Hearing – Easement Vacation for Proposed School Gymnasium

Scott Dymoke stated that all of the correct postings and notices had been sent out prior to the public hearing. Jim Hemker stated the easement being discussed is the easement that currently runs underneath the proposed school gymnasium. Hemker showed council a map of the easement in discussion.

No other comment was given.

Open Public Forum

No public comment was given.

Consent Agenda

T. Hennen questioned the purchase of the chairs and tables for the Senior Center. A. Hennen explained that Council had agreed to put \$2,000 aside during 2016 budgeting for new chairs at the Senior Center. A. Hennen stated that she had told Delores Notch (Senior Center Manager) that they could not spend more than the \$2,000 since that was all that was budgeted. Notch had stated to A. Hennen that the Lions were going to help pay for the purchases of tables and chairs too. A. Hennen gave Notch the authority to find the tables and chairs they thought were best for the Senior Center, and would not cost more than \$2,000 from the City. Atkinson asked what was happening to the old table and chairs. A. Hennen said she didn't know, but thought they were keeping them as spares. Eittle stated he heard Notch say they were going to sell them. Council agreed that was not appropriate since they were City property and that L. Goebel was to obtain what was rest of the tables and chairs the next morning. Atkinson stated he didn't like that Council was not included in on the purchase and intent of the old tables and chairs. A. Hennen agreed she should have directed Notch to ask the Council directly instead of thinking that since it was specifically budgeted for to

allow Notch to find the chairs. A. Hennen stated that she would talk to Notch and make sure that all major purchases for the Senior Center are approved by Council.

T. Hennen moved to approve the consent agenda, seconded by Eveslage. Motion carried 5-0.

Reports

Public Works Report

Council did not approve the purchase of two barrels of crack fill.

City Engineer Report

Blommel presented Council with three options to remedy the Industrial Drive. Council all agreed to go with the “long term fix” of concrete. K. Goebel moved to get quotes on replacing the road with concrete, seconded by Ertle. Motion carried 5-0.

Attorney Report

No discussion

Old Business

Auditor’s Account Recommendation

A. Hennen stated that the auditors are recommending that we don’t change anything regarding our banking accounts.

Atkinson stated that since they aren’t going to be getting the separate accounts if they can see reports or spreadsheets that break down certain accounts.

Jim Hemker stated that he agreed, there is no reason to change the bank accounts, but instead to have the reports done internally by City Staff.

A. Hennen and Wall agreed this is something that could to handled internally.

New Business

Resolution 2016-04 – Resolution Partially Vacating a Utility

Ertle moved to approve Resolution 2016-04, seconded by Eveslage. A rollcall was requested. Atkinson-yes; Ertle-yes; Eveslage-yes; T. Hennen-yes; K. Goebel-yes. Motion carried 5-0.

Deputy Treasurer Joan Wall’s Performance Review

A. Hennen stated that she gave Wall an above satisfactory review and expressed that Wall had been doing very well in the position and is working incredibly hard. Councilmembers each stated individually they thought Wall was doing a very good job and appreciated her work.

Protocol for Discovery of Release-Bypass

Sanitary Sewer Response Policy

Sanitary Sewer Maintenance Policy

Sidewalk Inspection Policy

Sign Retroreflectivity Policy

Ertle moved to approve items “c. – g.” under “New Business”, seconded by Eveslage. Motion carried 5-0.

Storage Units

Council agreed to direct Dymoke in drafting ordinance change suggestions for discussion at the April Meeting.

Truck Estimate

T. Hennen moved to get a second estimate from Ivan's Auto Body, seconded by K. Goebel. Motion carried 5-0.

Melrose Community Ed

Council unanimously agreed to not give any money to the Melrose Community Ed program.

Building Maintenance Ordinance

A. Hennen stated that the City has a few blight dwellings, but cannot enforce any ordinance policy on the homeowner since Freeport does not have anything in its City Code to do so. A. Hennen recommended putting together a building maintenance ordinance that would lay out home maintenance requirements. Council directed A. Hennen to find other City examples for their review at the April Meeting.

Adjourn

Ettle moved to adjourn at 9:15, seconded by Eveslage. Motion carried 5-0.

Mayor, Rodney Atkinson

City Clerk-Treasurer, Adrianna Hennen