



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112 – FAX 320-836-2116
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

August 29, 2017 - Regular Meeting Agenda
Freeport City Hall - 7:00 pm

Call to Order

- I. Approve Agenda
- II. Albany Mutual Telephone Presentation of Donation (1)
- III. Open Public Forum
- IV. Consent Agenda
 - a. July 25, 2017 Regular Meeting Minutes (2-4)
 - b. Claims 2852-2883 (5-11)
 - c. Hennen Lumber Affidavit (12)
 - d. Sheriff's Report (13)
 - e. 3.2 Liquor License (14)
 - f. Gambling Permit (15-16)
- V. Reports
 - a. Clerk Report (17)
 - b. Deputy Treasurer Report (18)
 - c. Public Works Report (19-21)
 - d. Engineer Report (22)
 - e. Attorney Report (23)
 - f. Fire Department Report (24-25)
- VI. Old Business
 - a. Sacred Heart Parish (26)
- VII. New Business
 - a. Phil Osendorf (27-29)
 - b. Karl Oevermann (30-34)
 - c. Welle Acres (35)
- VIII. Adjourn

Next meeting: September 26, 2017

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 8/23/17

Re: Albany Mutual Telephone Donation

Joe Hennen will represent the Albany Mutual Telephone Company with a presentation of \$10,000 to the City to put towards the new pumper truck.



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July 25, 2017 – Meeting Minutes

A regular meeting of the Freeport City Council was convened at 7:00pm by Mayor Rodney Atkinson with Councilmembers, Tim Hennen, Jake Renneker, Mike Eveslage and Ben Etle present.

Staff in attendance: Clerk-Treasurer Adrianna Hennen, Deputy Treasurer Joan Wall, City Attorney Scott Dymoke, City Engineer Dave Blommel, and Public Works Director Loren Goebel

Others in attendance:

Ken & Kathy Luethmers (215 3rd St NE)

Andrea Ramacher & Vernon Fuchs (720 1st Ave N)

Carrie Goebel (207 3rd Ave SE)

Stephanie Hennen (303 3rd St SE)

Approve Agenda

Renneker moved to approve the agenda, seconded by Eveslage. Motion carried 5-0.

On-Site Gate Discussion

Council and people attending the meeting, along with City staff walked to the end of 3rd St NE to discuss the turn-around and gate that had been proposed by Sacred Heart Parish, but put on hold after hearing concerns from residents who live on the street. Andy Welle served as the representative of the Sacred Heart Parish. Welle stated that they no longer wanted a gate, but instead to reestablish the turnaround to be better used by the people on that street. The Parish thought that would be easier for plowing purposes and since the street is narrow, allows better use of the street. It was asked if the Parish would want to donate the turnaround to the city to make it a city street. Welle didn't think the Parish would be in favor of giving up the land. Welle stated the Parish would like something in writing which would state the city assumes liability for the turnaround area and up to the lift station. The Parish would also like to see a light somewhere near the turnaround to help illuminate the area. Eveslage recommended putting a fence from the lift station to an existing fence running alongside the gym. Welle said that was discussed and is an option the Parish is considering.

The council returned to Ackie's patio where the meeting was taking place to resume discussion. T. Hennen moved to check on the cost of tarring the area that had been taken out previously in the turn around, Etle seconded. Motion carried 5-0.

Open Public Forum

No comment was given.

Consent Agenda

Eveslage moved to approve the consent agenda, seconded by Etle. Motion carried 5-0.

Reports

Clerk Report

Council agreed A. Hennen was explaining the water/sewer bills correctly to residents and to keep doing so.

Deputy Treasurer Report

Wall presented 2nd quarter financial reports.

Public Works Report

No comments were given.

Engineer Report

No report was given.

Attorney Report

No comments were given.

Fire Department Report

Atkinson asked again if the fire department had any intention of fundraising for the new pumper truck. Gilk mentioned he would be more inclined to ask for donations for new turnout gear in the event the fire department does not get a FEMA grant for turnout gear. Atkinson thought people would be more willing to donate towards a fire truck than turnout gear, since a truck is something they can see and really understand versus turnout gear. The council recommended putting together a committee that would work on sending out letters asking for donations towards the truck. T. Hennen even expressed that he would be willing to serve on the committee. Goebel stated they sent out mailings a few years ago looking for donations so they should still have the mailing list, which would just have to be updated .

Old Business

Setbacks

Dymoke stated he looked into what the county does in regards to measuring setbacks and they had two methods, one from the centerline and one from the road right of way. Dymoke didn't see this as being an optimal way for Freeport. Atkinson stated the best way would be going from the road right of way. A. Hennen and other council members asked how you determine where the road right of way is. Blommel stated that if roads are platted and mapped it shouldn't be too difficult to find. T. Hennen liked the idea of keeping it the way it is, by the property line. T. Hennen stated property lines are something people can physically go find themselves with property pins; people can't do that with road right of ways. It was determined that Council would leave the way setbacks are determined the way they are for the time being.

New Business

Deputy Treasurer Performance Review

Wall didn't request the meeting to be closed.

Council agreed that Wall was performing exceptionally well and they were very happy with her work. They accepted A. Hennen's recommendation of giving Wall a \$1.00 an hour raise. Eveslage moved to give wall a \$1.00 an hour raise, seconded by Eittle. Atkinson-yes, Eittle-yes, Eveslage-yes, T. Hennen-yes, Renneker-yes. Motion carried 5-0.

Softball – Blocked Alley

Atkinson moved to block off part of the alley, as long as everyone was able to use their driveways, seconded by Renneker. Motion carried 5-0.

Adjourn

Ettle moved to adjourn, seconded by Renneker. Motion carried 5-0.

Mayor, Rodney Atkinson

City Clerk-Treasurer, Adrianna Hennen

DRAFT

08/10/17
10:22:16

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 8/17

Page: 1 of 2
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2852		15 ALBANY MUTUAL TELEPHONE	238.33					
	10282469	08/01/17 836-2411/2413	74.35			225 42200	320	10100
	10282849	08/01/17 836-7158	38.69			101 41000	320	10100
	10282628	08/01/17 836-2685	19.12*			601 43225	320	10100
	10282628	08/01/17 836-2685	19.11			602 43250	320	10100
	10282332	08/01/17 836-2112	87.06			101 41000	320	10100
		Total for Vendor:	238.33					
2853		25 AMERIPRIDE LINEN & APPAREL	54.60					
	2200940795	07/21/17 Monthly rug service	54.60			101 41000	410	10100
		Total for Vendor:	54.60					
2854		70 CENTERPOINT ENERGY	34.32					
	07/24/17	Maintenance bldg	17.29			101 43100	382	10100
	07/24/17	Fire hall	17.03			225 42200	382	10100
		Total for Vendor:	34.32					
2855		76 CENTRAL MINNESOTA CREDIT UNION	179.51					
	07/31/17	Utility billing postage	68.00			601 43225	200	10100
	07/31/17	Utility billing postage	68.00			602 43250	200	10100
	07/31/17	Bldg permit surcharge	39.30*			101 42050	436	10100
	07/31/17	Water sample postage	3.21			601 43225	200	10100
	07/31/17	Stearns Cnty Beacon fees	1.00			101 41000	433	10100
		Total for Vendor:	179.51					
2856		636 DHIA LABORATORIES	202.00					
	64240	07/03/17 Discharge 661194	74.00			602 43250	460	10100
	64241	07/03/17 Discharge 661195	74.00			602 43250	460	10100
	64949	07/24/17 Qrtly Influent 663587	54.00			602 43250	460	10100
		Total for Vendor:	202.00					
2857		145 FINKEN WATER SOLUTIONS	23.00					
	4641722	08/01/17 Water softener rental	15.00			101 41000	410	10100
	4641732	08/01/17 Maintenance water cooler	8.00			101 43100	410	10100
		Total for Vendor:	23.00					

08/10/17
10:22:16

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2858		387 RAHNS OIL & PROPANE, INC	650.90					
	1558	07/31/17 Fire Dept fuel	164.45			225 42200	215	10100
	1558	07/31/17 Public Works fuel	486.45			101 43100	215	10100
		Total for Vendor:	650.90					
2859		510 VERIZON WIRELESS	58.82					
	9790234078	08/01/17 Cell phone - Aug	58.82			101 43100	320	10100
		Total for Vendor:	58.82					
2860		525 XCEL ENERGY	2,237.63					
	554698460	07/20/17 Water tower	102.45			601 43225	381	10100
	556319109	08/02/17 302188142	160.30			601 43225	381	10100
	556319109	08/02/17 302252262	70.63			101 43160	381	10100
	556319109	08/02/17 302290398	126.49			101 41000	381	10100
	556319109	08/02/17 302679657	66.75			101 43100	381	10100
	556319109	08/02/17 302700297	24.62			602 43250	381	10100
	556319109	08/02/17 302947044	180.93			601 43225	381	10100
	556319109	08/02/17 303193187	22.03			602 43250	381	10100
	556319109	08/02/17 303616049	100.83			225 42200	381	10100
	556319109	08/02/17 303936749	37.98			101 43160	381	10100
	556319109	08/02/17 303956738	387.73			101 43160	381	10100
	556319109	08/02/17 303963984	193.35			101 43160	381	10100
	556319109	08/02/17 303985901	30.58			101 43160	381	10100
	556319109	08/02/17 304083816	14.01			101 43160	381	10100
	556319109	08/02/17 304098414	18.02			602 43250	381	10100
	556529332	08/03/17 Street lights	700.93			101 43160	381	10100
		Total for Vendor:	2,237.63					
		# of Claims	9	Total:				3,679.11

08/24/17
12:57:29

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2861		675 CUSTOMIZED FIRE RESCUE TRAINING	425.00					
	929	11/19/16 3 hour class on 10/3/16	425.00*			225 42200	300	10100
		Total for Vendor:	425.00					
2862		107 DANNY'S DISPOSAL & RECYCLING,	164.66					
	08/01/17	Maintenance bldg	135.25			101 43100	383	10100
	08/01/17	Fire hall	29.41			225 42200	383	10100
		Total for Vendor:	164.66					
2863		123 DYMOKE LAW OFFICE, P.A.	736.00					
	08/01/17	Liquor licensing	57.50			101 41000	302	10100
	08/01/17	3rd St NE cul du sac	448.50			101 41000	302	10100
	08/01/17	Daycares	57.50			101 41000	302	10100
	08/01/17	Road setbacks	57.50			101 41000	302	10100
	08/01/17	City Council meeting	115.00			101 41000	302	10100
		Total for Vendor:	736.00					
2869		726 EMERGENCY SERVICES MARKETING	355.00					
	13838	07/19/17 1 yr subscriptn 7/12/17-7/11/1	300.00			225 42200	320	10100
	13838	07/19/17 1 time set up fee	50.00			225 42200	320	10100
	13838	07/19/17 1 yr telephone call costs	5.00			225 42200	320	10100
		Total for Vendor:	355.00					
2864		155 FREEPORT FARM CENTER, INC	2,085.32					
	98230	07/19/17 Deck belt, MF3900 mower	106.49*			101 45200	220	10100
	W13273	07/19/17 JD6300 Reinstall linkage pin	75.00			101 43100	401	10100
	W13273	07/19/17 JD6300 Fix mower gear box	1,903.83*			101 45200	220	10100
		Total for Vendor:	2,085.32					
2865		174 GOPHER STATE ONE CALL, INC	14.85					
	7070381	07/31/17 11 email tickets (half)	7.43			601 43225	300	10100
	7070381	07/31/17 11 email tickets (half)	7.42*			602 43250	300	10100
		Total for Vendor:	14.85					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2866		179 GRANITE ELECTRONICS, INC	152.54					
	1530049091	08/10/17 Pager repair	38.60			225 42200	245	10100
	1530049091	08/10/17 3 nylon case w/clip	59.97			225 42200	245	10100
	1530049091	08/10/17 3 nylon case w/belt loop	53.97			225 42200	245	10100
		Total for Vendor:	152.54					
2867		194 HENNEN LUMBER CO, INC	45.24					
	24965	07/13/17 4 grinding wheels for shop	3.96			101 43100	220	10100
	25361	07/28/17 6 bags 50# salt pellets (half)	20.64			101 41000	210	10100
	25361	07/28/17 6 bags 50# salt pellets (half)	20.64			101 43100	210	10100
		Total for Vendor:	45.24					
2868		725 HOPPE'S DIRTWORK	310.00					
	07/15/17	Clean storm sewers - excavator	270.00*			101 43100	311	10100
	07/15/17	Clean storm sewers - labor	40.00*			101 43100	311	10100
		Total for Vendor:	310.00					
2870		219 JOANN TIMP	180.00					
	08/21/17	5 cleanings (7/24/16-8/21/17)	180.00			101 41000	300	10100
		Total for Vendor:	180.00					
2871		225 JOHN GILK	30.00					
	07/11/17	Freeport FD chiefs meeting	30.00			225 42200	335	10100
		Total for Vendor:	30.00					
2872		670 JOHNSON JET-LINE, INC	5,325.38					
		Year 1 of maintenance contract plan June 19-June 21, 2017						
	1574	07/31/17 Jetting/vacuum	5,025.38*			602 43250	311	10100
	1574	07/31/17 Mobilization - each trip	300.00*			602 43250	311	10100
		Total for Vendor:	5,325.38					
2873		257 LEAGUE OF MN CITIES INSURANCE	917.00					
	34371	08/16/17 Work comp - final audit 16/17	-36.00			225 42200	360	10100
	34371	08/16/17 Work comp - final audit 16/17	13.00			101 41400	360	10100
	34371	08/16/17 Work comp - final audit 16/17	-16.00			101 43000	360	10100

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	34371	08/16/17 Work comp - final audit 16/17	7.00			101 41100	360	10100
	34371	08/16/17 Work comp - final audit 16/17	2,219.00			101 43000	360	10100
	34371	08/16/17 Work comp - final audit 16/17	-471.00			101 43000	360	10100
	34371	08/16/17 Work comp - final audit 16/17	-521.00			101 43000	360	10100
	34371	08/16/17 Work comp - final audit 16/17	-278.00			101 43000	360	10100
		Total for Vendor:	917.00					
2874		269 MARCO TECHNOLOGIES LLC	327.40					
	337570154	08/16/17 Contract pmt thru 12/10/17	312.40			101 41000	410	10100
	337570154	08/16/17 Supply freight	15.00			101 41000	210	10100
		Total for Vendor:	327.40					
2875		562 MINNESOTA DEPARTMENT OF HEALTH	429.00					
	08/16/17	Qtrly H2O service connect fee	429.00			601 43225	431	10100
		Total for Vendor:	429.00					
2876		309 MINNESOTA LIFE INSURANCE CO	7.40					
	07/14/17	Goebel	1.70			101 43000	131	10100
	07/14/17	Hennen	2.00			101 41400	131	10100
	08/14/17	Goebel	1.70			101 43000	131	10100
	08/14/17	Hennen	2.00			101 41400	131	10100
		Total for Vendor:	7.40					
2877		340 NAPA AUTO PARTS	43.20					
	08/10/17	Back light for ton truck	43.20			101 43100	401	10100
		Total for Vendor:	43.20					
2878		627 OAK ELECTRIC SERVICE, INC	587.00					
	3226	07/27/17 Ceiling fans for fire hall	392.00			225 42200	220	10100
	3226	07/27/17 Labor - hang ceiling fans	195.00			225 42200	220	10100
		Total for Vendor:	587.00					
2879		385 QUILL	215.91					
	9027128	08/14/17 55-60 gallon can liners	102.98			101 43100	210	10100
	9027128	08/14/17 Softsoap gallon refill	11.99			101 45200	210	10100
	9027128	08/14/17 Softsoap gallon refill	11.99			101 41000	210	10100
	9027128	08/14/17 2 plungers	19.98			101 45200	210	10100

08/24/17
12:57:29

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Page: 4 of 4
Report ID: AP100V

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	9105544	08/16/17 Mr. Clean floor cleaner	24.99			101 41000	210	10100
	9105544	08/16/17 13 gallon kitchen trashbags	12.00			101 41000	210	10100
	9105544	08/16/17 Dixie paper plates	26.99			101 41000	210	10100
	9105544	08/16/17 Plastic forks	4.99			101 41000	210	10100
		Total for Vendor:	215.91					
2880		389 RAMLER TRUCK & TRAILER REPAIR,	47.92					
	RI042256	07/27/17 Truck #405 tire repair	47.92			225 42200	401	10100
		Total for Vendor:	47.92					
2881		413 SCHLENNER WENNER & CO	533.86					
	210908	06/30/17 Relief Assn qtrly payroll rpt	50.00*			225 42200	300	10100
	210908	06/30/17 Relief Assn late fees	8.86*			225 42200	300	10100
	211328	07/31/17 2016 TIF reporting	475.00			101 41000	300	10100
		Total for Vendor:	533.86					
2882		440 STEARNS CO AUDITOR/TREASURER	3,998.79					
		Full payoff of Sauk River Watershed assessment						
		07/31/17 Parcel 25.15072.0005 assessmnt	3,998.79*			101 43100	430	10100
		Total for Vendor:	3,998.79					
2883		525 XCEL ENERGY	101.10					
	558500879	08/18/17 Water tower	101.10			601 43225	381	10100
		Total for Vendor:	101.10					
		# of Claims	23	Total:				17,032.57

Liability Check 19653 BLUE CROSS BLUE SHIELD 1243.15

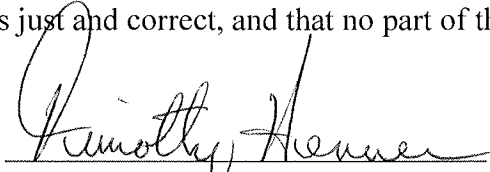
Check #	Employee	Pay Date	Empl. Amount	Empr. Amount	Total Amount
-89056	Goebel, Loren C.	08/23/17	84.16	375.01	459.17
-89063	Goebel, Loren C.	08/09/17	84.16	375.00	459.16
-89055	Hennen, Adrianna M.	08/23/17	0.00	162.41	162.41
-89062	Hennen, Adrianna M.	08/09/17	0.00	162.41	162.41
Total Detail:		4	168.32	1074.83	1243.15

STATE OF MINNESOTA)
COUNTY OF STEARNS)

I, Tim Hennen, being duly sworn state the following:

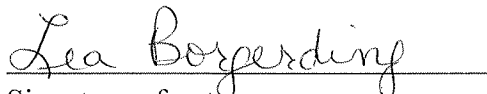
- 1) I am a council member of the City of Freeport, Minnesota.
- 2) On (7/13/17 & 7/28/17), the following goods were furnished by Hennen Lumber Co. to the City of Freeport:
4-Grinding Wheels
6-Bags 50# Salt Pellets
- 3) The contract price for such goods was \$ 45.24 and their reasonable value was \$45.24
- 4) At the time such goods were furnished to the city, I had the following personal financial interest in this contract: Owner of Hennen Lumber Co.

To the best of my knowledge and belief, the contract price is as low as, or lower than the price at which the (goods/merchandise/equipment/services) could be obtained from other sources. I further state that this affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part of the claim has been paid.

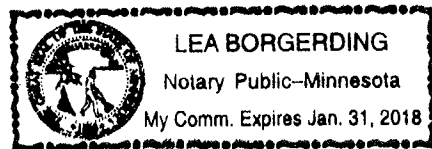


Timothy Hennen

Subscribed and sworn to before me this 24th day of August, 2017.



Signature of notary



FREEPORT CALLS - JULY 2017

<u>City</u>	<u>Date_Received</u>	<u>Call #</u>	<u>Description</u>	<u>Actual_Incid_Location</u>
FREEPORT	07/27/2017 14:22:28	17062583	ACCIDENT AMBULANCE ENR	
FREEPORT	07/23/2017 02:13:52	17061400	AGENCY ASSIST	
FREEPORT	07/10/2017 05:49:48	17056591	ALARM	
FREEPORT	07/29/2017 14:46:54	17063222	ALARM	
FREEPORT	07/24/2017 08:53:56	17061651	BURGLARY	
FREEPORT	07/25/2017 15:37:11	17062014	CAR SERVICE	
FREEPORT	07/08/2017 16:02:05	17056136	CAR SERVICE	
FREEPORT	07/09/2017 13:10:58	17056405	CITIZEN CONTACT	
FREEPORT	07/26/2017 22:30:21	17062415	CRIMINAL FOLLOW UP	
FREEPORT	07/16/2017 16:57:04	17058950	ESCORT	
FREEPORT	07/24/2017 18:57:04	17061805	EXTRA PATROL	
FREEPORT	07/16/2017 21:15:19	17059008	FOLLOW UP	
FREEPORT	07/28/2017 13:21:30	17062879	FRAUD	
FREEPORT	07/07/2017 14:51:33	17055728	HUMAN SERVICES REFERRA	
FREEPORT	07/16/2017 02:56:33	17058851	INTOXICATED DRIVER	
FREEPORT	07/17/2017 16:23:14	17059239	MATTER OF INFORMATION	
FREEPORT	07/20/2017 13:30:15	17060260	MATTER OF INFORMATION	
FREEPORT	07/05/2017 17:02:22	17055103	PROPERTY DAMAGE	
FREEPORT	07/07/2017 00:47:20	17055548	REPORT WRITING	
FREEPORT	07/16/2017 09:30:49	17058878	SPECIAL DETAIL	
FREEPORT	07/16/2017 09:57:41	17058882	SPECIAL DETAIL	
FREEPORT	07/15/2017 20:56:18	17058726	SPECIAL DETAIL	
FREEPORT	07/16/2017 13:43:18	17058911	SPECIAL DETAIL	
FREEPORT	07/31/2017 07:41:44	17063683	SPEED TRAILER	
FREEPORT	07/01/2017 20:52:09	17053986	STOLEN VEHICLE	
FREEPORT	07/05/2017 22:56:47	17055189	SUSPICIOUS ACTIVITY	
FREEPORT	07/08/2017 02:55:49	17055968	SUSPICIOUS ACTIVITY	
FREEPORT	07/10/2017 04:19:41	17056584	SUSPICIOUS ACTIVITY	
FREEPORT	07/11/2017 21:03:10	17057268	SUSPICIOUS PERSON	
FREEPORT	07/12/2017 05:36:32	17057351	TRAFFIC STOP	
FREEPORT	07/12/2017 19:07:42	17057608	TRAFFIC STOP	
FREEPORT	07/14/2017 03:41:44	17058072	TRAFFIC STOP	
FREEPORT	07/15/2017 08:11:19	17058512	TRAFFIC STOP	
FREEPORT	07/06/2017 22:53:39	17055510	TRAFFIC STOP	
FREEPORT	07/06/2017 23:04:54	17055513	TRAFFIC STOP	
FREEPORT	07/03/2017 07:37:54	17054383	TRAFFIC STOP	
FREEPORT	07/05/2017 03:05:45	17054971	TRAFFIC STOP	
FREEPORT	07/07/2017 03:15:52	17055584	TRAFFIC STOP	
FREEPORT	07/24/2017 20:38:32	17061820	TRAFFIC STOP	
FREEPORT	07/16/2017 12:16:01	17058895	TRAFFIC STOP	
FREEPORT	07/23/2017 01:51:15	17061390	TRAFFIC STOP	
FREEPORT	07/23/2017 01:56:39	17061396	TRAFFIC STOP	
FREEPORT	07/27/2017 19:28:28	17062664	TRAFFIC STOP	

\$ 15.00

3.2 Malt Liquor
"ON SALE" LICENSE

No. 2017-03

License is hereby granted to:
Freeport Softball Club Inc.

TO SELL AT RETAIL

3.2 Malt Liquors

FOR CONSUMPTION ON THE PREMISES LOCATED AT

205 7th Street SE
IN THE City OF Freeport COUNTY OF Stearns

FOR THE PERIOD COMMENCING
SEPTEMBER YEAR 2017 AND TERMINATING SEPTEMBER YEAR 2017 AT MIDNIGHT.

This license is granted pursuant to application and payment of fee therefore and is subject to all the provisions and conditions of the laws of the state and of the federal government pertaining to such sale; and is revocable for the violation thereof; Not transferable.

WITNESS THE GOVERNING BODY of the City of Freeport and the seal thereof this 29th day of August year 2017.

Attest: _____
Signature Title

Adrianna Hennen, Clerk-Treasurer

Seal

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: CentraCare Health Melrose Previous Gambling Permit Number: X-35246-16-006

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 41-1865315

Mailing Address: 525 Main Street West

City: Melrose State: MN Zip: 56352 County: Stearns

Name of Chief Executive Officer (CEO): Gerry Gilbertson

Daytime Phone: 320-256-4231 Email: gilbertsong@centracare.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
60 Empire Drive, Suite 100 www.sos.state.mn.us
St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Freeport Community Center

Physical Address (do not use P.O. box): 307 7th Street SE

City or Township: Freeport Zip: 56331 County: Stearns

Date(s) of activity (for raffles, indicate the date of the drawing): October 7, 2017

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards

Raffle (total value of raffle prizes awarded for the calendar year, including this raffle: \$3,000.00)

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Denny Kuller* Administrator Date: 7/19/17
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status, and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 8/23/17

Re: Clerk Report

Budget Workshop:

Joan and I would like to schedule a budget workshop meeting for the first week of September, the 4th through the 8th. We will officially set a date at the August 29th meeting so that I can get it posted in time. Again, the preliminary budget must be approved at the September 26th meeting so we can get it to the County by their deadline. The final budget is due December 28th. We have to hold a public hearing between November 25 and December 28th all allow for public input.

As Joan and I were looking at the December calendar it looks like the regular Tuesday meeting in December falls on the 26th. Since this is the day after Christmas and only leaves two days after the public hearing to submit our final budget we thought moving the meeting up to December 19th would be optimal. This would allow over a week to make any changes based on public input if needed and then it is over before the holidays.

Memo

From: Joan Wall, Deputy Treasurer

To: Freeport City Council

Date: August 9, 2017

Re: Sauk River Watershed District – additional assessment due

The City of Freeport recently received a bill from Stearns County for delinquent taxes due on tax parcel 25.15072.0005. We did more research on this since we were unaware of any taxes due to be paid by the City.

The amount due is for assessments from the Sauk River Watershed District (SRWD) for ditch work done by the City's ponds. Letters were sent by the SRWD in 2015 to the land owners with an option to prepay the full amount before being sent to the County. Due to an error, the State of Minnesota was listed as the owner of this parcel instead of the City of Freeport. At that time, the State didn't prepay the assessment or notify anyone that they didn't own the property.

Just recently, the County was informed that the State didn't own the property so they correctly changed the owner to the City of Freeport. This is why we are just seeing a bill now.

In 2015, the City chose the option to prepay the assessments on a different parcel for this same work. The City would save money in the long run if we chose to pay off the existing assessment with the County for this additional parcel. **If we pay before 9/8/17, the lump sum payoff is \$3,998.79 (the County removed penalties from this amount). If we choose to pay over the next 20 years, we would end up paying a total of \$5,396.34.**

I have entered a claim for your approval for the lump sum payoff amount. If you choose not to pay the lump sum, I will change it and just pay the amount due for the first half of 2017.

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 8/23/17

Re: Public Works Report

Loren and I have discussed the idea of putting Jim Notch on the payroll. He helps hang and take down Christmas decorations and allows us to use his lift for both. Jim mentioned to Loren that he should charge the city when hanging decorations and Loren asked Jim that if he was included on payroll it would probably be around \$10.00 per hour, and Jim seemed okay with that. Wondering what council's thoughts are on this.

Job Duty	Date	Initial
Well house, tower, pond checks, cleaned storm manhole on 2nd st SE, mowed lawn, Mowed with Tractor + Sidecutter by watertower, got new belt for Zerturn, pulled tractor to Farmcenter, quit going reverse + shut off in park.	Wed 7/19/17	LG/ME
	"	LG/ME
	"	LG/ME
	"	LG/ME
~~~~~ COUNCIL MEETING ~~~~~		
Well house, tower, pond, 1.5ft station checks, water sampling, mowed lawn, disc land by tower, delivered packed, garbages, bugs ponds + 1.5ft station 2.	THUR 7/20/17	LG
	"	LG
Well house, tower, pond checks, disc land by tower, mowed, pumped water level by tower down to find culvert.	FRI 7/21/17	LG
	"	LG
Well house, tower, pond checks	SAT 7/22/17	LG
Well house, tower, pond checks	SUN 7/23/17	LG
Well house, tower, pond, 1.5ft station checks, water sampling, mowed lawn, cleaned lions park, garbages	MON 7/24/17	LG
	"	LG
Well house, tower, pond checks, pulled weeds in pond 2, disc land by tower, mowed lawn	Tue 7/25/17	LG
	"	LG
Well house, water tower, pond checks, disc land by tower, pulled black tarp by tower, put rocks around culvert by Pierstalla	Wed 7/26/17	LG
	"	LG
Well house, tower, pond, lift station checks, water sampling, bugs in ponds + lift station 2, ^{used} worked on side cutter, pump water by tower	THUR 7/27/17	LG
	"	LG
Well house, tower, pond checks, pump water by tower, <del>use</del> side cutter by tower pond.	FRI 7/28/17	LG
	"	LG
Well house, tower, pond checks	SAT 7/29/17	LG
Well house, tower, pond checks	SUN 7/30/17	LG
Well house, tower, pond, 1.5ft station checks, water sampling, water meter readings, garbages, flags, worked at shop	MON 7/31/17	LG
	"	LG
Well house, tower, pond checks, mowed lawn	Tue 8/1/17	LG
Well house, tower, pond checks, worked w/ Adam Hoppel on culvert storm ends by Burtz + 6th Ave NE, flushed dead ends, climbed tower + drained, mowed lawn	Wed 8/2/17	LG
	"	LG/ME
	"	LG/ME
Well house, tower, pond, 1.5ft station checks, water sampling, cleaned well houses, changed a hose on chemical feed at well house, cleaned shop, met with Kim Larson from MOH to do water samples around town + to inspect well houses + records, bugs ponds + lift station	THUR 8/3/17	LG
	"	LG
	"	LG
	"	LG
Well house, tower, pond checks, did garbages, cleaned lions park washed vehicles, clean shop	FRI 8/4/17	LG
	"	LG
Well house, tower, pond checks	SAT 8/5/17	LG



Job Duty	Date	Initial
Well house, tower, pond checks	Sun 8/10/17	LG
Well house, tower, pond, 1. Ft station checks, water samples, worked on side cutter, mowed lawn	Mon 8/7/17	LG
Well house, tower, pond checks, mowed lawn.	Tue 8/8/17	LG/ME
Well house, tower, pond checks, pulled trees & got rid of trees by Bob Hoersch storm pond & around other manholes in field by pond	Wed 8/9/17	LG/ME
did water reports w/ Adsi, garbage	"	LG/ME
Well house, tower, pond, 1. Ft station checks, water sampling, cleaned at shop	Thu 8/10/17	LG
Well house, tower, pond check	Fri 8/11/17	ME
Well house, tower, pond checks	Sat 8/12/17	ME
Well house, tower, pond checks	Sun 8/13/17	ME
Well house, tower, pond check, 1. Ft station, water sampling, ran background water usage at Firstlaw to see why they had excessive use per their request. handed out shut off notices, garbage, cleaned lions packs, ^{filed} records at shop, repaired hydrant markers & put some on ck/verts, put taillight on ton truck	Mon 8/14/17	LG
Well house, tower, pond checks, cleaned lawn mowers, mowed	"	LG
Well house, tower, pond checks, meter readings, MPCA reports w/ Adsi, worked on trash pump "will check on prices to get fixed"	"	LG
sharpened blades on lawn mower, Filed paperwork at shop	"	LG
put wheeled jack on water pump, took little trailer wheels & shaft off need to replace, <del>found</del> ^{checked} manholes to see where influent picks up.	"	LG
Well house, tower, 1. Ft station, pond checks, water samples, locate conduit running from street lights by North Risk Pastures & Owen Shaw hair salon out to Fishall & shed next to become Hartung, cleaned at shop, bugs at ponds & 1. Ft station #2	Thu 8/17/17	LG
Well house, tower, pond checks, did garbage ^{uptown} <del>down</del> , blew sidewalks & curb off uptown, swept streets, changed side broom on sweeper.	"	LG
Well house, tower, pond checks	"	LG
Well house, tower, pond checks	Fri 8/18/17	LG
Well house, tower, pond checks	"	LG
Well house, tower, pond checks	Sat 8/19/17	LG
Well house, tower, pond checks	Sun 8/20/17	LG
Well house, tower, 1. Ft station, pond checks, water samples, mowed lawn, worked at shop, garbage uptown, checked storm ponds by tower & Bob Hoersch's, ran sewage pump by tower pond to run & see how much hose we have for it	Mon 8/21/17	LG/ME
	"	LG/ME
	"	LG
	"	LG
Council meeting		



Building a Better World  
for All of Us®

## MEMORANDUM

TO: Freeport Mayor and City Council  
FROM: Dave Blommel, PE  
DATE: August 22, 2017  
RE: Council Update 8/22/17  
SEH No. Freep Gen 14.00

I reached out to Kotzer Excavating regarding the paving at the 3rd St NE cul-de-sac. The asphalt sub-contractor worked mobilization into his pavement price in the past quote. The paving will be completed per the original quoted prices.

Kotzer will have his crews remove the black dirt in preparation for paving. He estimated less than \$500 for the work.

Total estimated cost for paving of the cul-de-sac is \$3,500.

I plan to attend your meeting to answer any questions related to the quotation.

dwb

p:\fj\freep\common_council mtg\2017\m council update 082217.docx

**Dymoke Law Office, P.A.**

300 Riverside Avenue NW

Melrose, Minnesota 56352

Telephone (320) 256-4205

Fax (320) 256-7201

August 22, 2017

Adrianna Hennen  
City of Freeport  
125 Main Street East  
Freeport, MN 56331

BY ELECTRONIC MAIL

Re: Monthly Legal Report

Dear Ms. Hennen:

During the period from July 18, 2017 through August 22, 2017, we have given significant attention to the following projects on behalf of the City of Freeport:

- Sacred Heart Easement

Attended meeting with church officials to review use of easement to lift station. Discussed several areas of concern including location of dead end sign, no parking signs, restoring pavement, street lights, fencing, and park rules. Prepared draft of amendment to existing easement clarifying responsibilities for injuries and property damage. Forwarded draft to Church officials for review.

Respectfully submitted,  
Dymoke Law Office, P.A.

*Scott E. Dymoke*  
by Scott E. Dymoke



# Memo

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From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

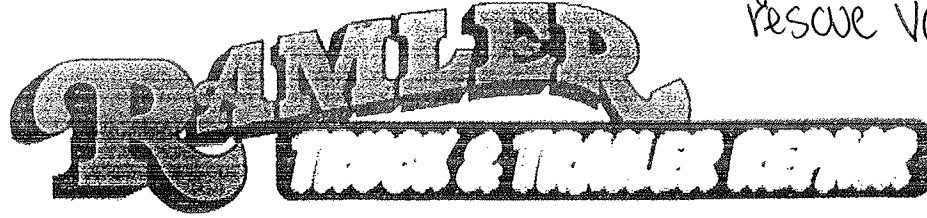
Date: 8/24/17

Re: Fire Department Report

---

Gilk has attached a estimate to get the A/C fixed in the rescue rig. It looks like the total, not including tax since we are exempt, will be \$762.61. He would like approval to get this fixed.

Estimate to get A/C repaired in  
Rescue Van



400 13th Street Albany, MN 56307 Ph. 320-845-7877 Fax 320-845-7245

## ESTIMATE

NAME: Freeport Fire Department DATE: 8-9-17

ADDRESS: _____ PHONE: _____


INSURED BY: _____ ADJUSTER _____ PHONE: _____

BELOW IS OUR ESTIMATE TO REPAIR YOUR

MODEL	LICENSE NO.	MOTOR NO.	SERIAL NO.	MILEAGE

CODE	REPLACE	REPAIR	ITEM DESCRIPTION	QTY.	PART NUMBER	PART PRICE	LABOR HOURS	SUBLET
1.	✓		A/c comp w/clutch	1	ABP/N83-304101	266. ⁵⁶		266. ⁵⁶
2.	✓		Receiver Drier	1	ABP/N83-314615	16. ⁸⁵		16. ⁸⁵
3.			Freon	4	TR6830	15. ⁰⁰		60. ⁰⁰
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								
12.								
13.								
14.								
15.								
16.								
17.								
18.								
19.								
20.								

**ESTIMATE VALID FOR 30 DAYS** LABOR 3.8 HRS. @ 84 \$ 319.²⁰

INSURED PAYS \$ _____	INSURANCE CO. PAYS \$ _____	R.O. NUMBER _____	The above is an estimate based on our inspection and does not cover labor which may be required after work has been opened up. Occasionally after the work has started damaged or broken parts are discovered which are not evident on the first inspection.	PARTS \$ <u>343.⁴¹</u>
SIGNED 				SUBLET _____
BY _____				MATERIAL CHG. _____
AUTHORIZATION FOR REPAIRS (THEY ARE HEREBY AUTHORIZED TO MAKE THE ABOVE SPECIFIED REPAIRS)				FREIGHT _____
SIGNED _____				ALIGNMENT _____
				TAX <u>23.⁶¹</u>
				TOTAL <u>786.²²</u>

# Memo

---

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 8/24/17

Re: Sacred Heart Parish

---

The Sacred Heart Parish has asked to be put on the agenda to discuss ongoing matters. After the July meeting, Rodney, Tim and Scott Dymoke met with the Parish so that the Parish could express concerns. These are also the items that they would like addressed at the council meeting.

Those items included:

1. Light up area behind gym/lift station
2. No parking Signs by the turn around
3. Retaring of the turn around
4. Possible gate/fence within a year if needed
5. Sign by the playground stating park hours

# Memo

---

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 8/24/17

Re: Phil Osendorf

---

Phil Osendorf requested that he be placed on the agenda during an email conversation I had with him regarding the tree/wood that has been lying behind his house. I have attached the email for you all to read.

## Adrianna Hennen

---

**From:** Phil Osendorf <phil@mnmaintenanceplus.com>  
**Sent:** Thursday, August 17, 2017 9:33 PM  
**To:** Adrianna Hennen  
**Subject:** Re: Wood behind house

Adrianna,  
I invite you, Loren, or any of the council members to stop by.  
It is a work in progress, which is more than I can say for some of the distressed properties.  
A cord of wood is 4X4X8 which I am sure you are aware of. I question if I have 2 cords there..  
Please put me on the agenda for the next council meeting.

Phil

Sent from my iPad

On Aug 17, 2017, at 1:12 PM, Adrianna Hennen <[adrianna@freeportmn.org](mailto:adrianna@freeportmn.org)> wrote:

Phil,

Currently, I would recommend you being more concerned about getting your tree split and removed as it looks to be over the two cords of wood allowed on a property.

Sincerely,

**Adrianna Hennen**, City Clerk-Treasurer  
125 Main Street East, Freeport, MN  
(320)836-2112  
[cityfrpt@albanytel.com](mailto:cityfrpt@albanytel.com)

**From:** [phil@mnmaintenanceplus.com](mailto:phil@mnmaintenanceplus.com) [<mailto:phil@mnmaintenanceplus.com>]  
**Sent:** Wednesday, August 16, 2017 4:13 PM  
**To:** Adrianna Hennen  
**Subject:** RE: Wood behind house

Hi Adrianna,  
I am in the process of splitting it & removing it.  
It all came from my rotten tree that I took down.  
I have made sure that it is totally on my private property.

Phil

PS:  
Any word on the remaining eye sores around town?

----- Original Message -----

Subject: Wood behind house

From: "Adrianna Hennen" <[adrianna@freeportmn.org](mailto:adrianna@freeportmn.org)>

Date: 8/16/17 3:00 pm

To: [phil@mnmaintenanceplus.com](mailto:phil@mnmaintenanceplus.com)

Good afternoon Phil,

Some people have been questioning your intentions with the wood you have had behind your house for a couple of weeks now?

Sincerely,

**Adrianna Hennen**, City Clerk-Treasurer

125 Main Street East, Freeport, MN

(320)836-2112

[cityfrpt@albanytel.com](mailto:cityfrpt@albanytel.com)

# Memo

---

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 8/24/17

Re: Kory Oevermann

---

Kory Oevermann asked to be placed on the agenda regarding a fence he would like to put on his property. Kory is able to located all of his pins and has found his neighbors pins and measured everything out. He wants to place the fence directly on the property line, but according to city code that requires a survey to be completed and presented to the city to allow for that. Kory would liketo avoid having to pay for a survey to be completed. I have attached the section of the oridnance that requires a survey for a fence to be placed on the property line.

## 500.45 Fencing, screening, and landscaping

### Subd. 1 Fencing

#### 1. Definitions

**Fence.** A partition, wall, hedge, or row(s) of continuous vegetative plantings that are erected as dividing marker, visual, or physical barrier, or enclosure.

**Fence, Permanent.** A fence constructed of wood, rust-resistant chain link steel, prefabricated and rust resistant aluminum, prefabricated vinyl, landscape masonry units, landscape brick units, stone, or decorative concrete. If wooden material is used it shall be made of processed wood, i.e. cedar, green treated, brown treated, or resin (but not creosote) composite. For the purposes of this Ordinance trellises, arbors, pagodas, and the like shall not be considered a fence.

**Fence, Natural Living.** A divider or barrier comprised of living vegetation materials. The owner of the adjacent property may trim or prune parts of the living fence that extend onto their property.

#### 2. Permit Required.

- a. All permanent fences require a zoning permit from the City Zoning Administrator.
- b. Permanent fences exceeding six (6) feet in height require approval from the City Zoning Administrator and issuance of a building permit.
- c. Permit Application. Application for a zoning and/or building permit shall be on an approved form and shall include:
  - i. The name, address (property and mailing), and phone number of the Applicant.
  - ii. The name, address, and phone number of the Property Owner, if different than the Applicant.
  - iii. A site plan illustrating the proposed location(s) of the fence on the subject property in relation to property lines, existing buildings, and other pertinent information.
  - iv. A written description of proposed fence materials.
  - v. Applicant and Property Owner signatures.
  - vi. A fee as may be specified by the City Council
- d. Zoning and building permits are not required for living fences.

#### 3. Exemptions. The following are exempt from this Ordinance:



- a. Snow fences erected and/or maintained between November 1 and April 10.
  - b. Temporary fences associated with short-term events erected for a maximum of 10 days.
  - c. Underground fences for animal control.
  - d. Fences used for containment of farm animals within the Agricultural/Rural Residential District.
  - e. Silt fences when required by a Professional Engineer licensed in the State of Minnesota and/or the Building Official
  - f. Ornamental fences composed of typical fence materials and erected solely as a landscaping enhancement and not for containment or screening purposes.
  - g. Fences or fence panels not exceeding six (6) feet in length and not reasonably contiguous.
  - h. Fences associated with public safety emergencies or operations.
4. Prohibited Fences. The following are prohibited fences in any and all zoning districts:
- a. Fences with metal sheathing.
  - b. Barbed wire, chicken wire, high tensile, electric wire, woven wire, or other livestock fencing, except if the property is zoned Agricultural/Rural Residential District.
  - c. A series of gates.
  - d. Fences including creosote lumber.
  - e. Living fences consisting of invasive plant species or harboring pests and/or rodents.
  - f. Makeshift, flimsy materials, or materials such as paper, twine, rope, tin, webbing, and the like, except with used for traffic control or police security.
  - g. Any fence which is or has become dangerous to the public safety, health, or welfare.
  - h. Fences with components not designed or intended for employment as fence material, including, but not limited to, garage doors, tires, pallets, sheet metal, ribbed steel, metal siding, corrosive metal, solid (i.e. more than ninety percent (90%) opaque) metal, galvanized ribbed steel, household items (appliances, fixtures, furniture), and the like.
  - i. Non-permanent fences except as specifically allowed herein.
5. Fence Standards Applicable to All Fences. The following standards apply to fences in all zoning districts:
- a. Enclosed fences must have a minimum of two access gates.
  - b. Fences in the front yard shall meet setback requirements of the applicable zoning district.
  - c. Fences in rear abutting alleys shall be placed a minimum of five (5) feet from the property line.

- d. Clear Sight Triangle Required. Location.
    - i. A fence, wall, structure, coniferous tree or obstruction greater than thirty (30) inches in height may not be erected, established, or maintained on a corner lot within a designated sight triangle
    - ii. Said sight triangle is defined as being bounded by lot liens and line connecting points on each lot line 20 feet from the intersection of the lot lines.
    - iii. The sight triangle requirement does not apply to chain link fences with openings of one and five-eighths (1-5/8) inches to two (2) inches which do not exceed forty-eight (48) inches in height.
    - iv. The sight triangle requirement does not apply to the “C-1” District.
  - e. Fences may be placed in a City utility and/or drainage easement at the sole expense of the property owner. In the event access to the easement is required, the City shall reserve the right to remove the fence without notice and solely at the owner’s expense. Replacement of any fence placed in an easement shall be the sole expense of the property owner.
  - f. Fencing around pool areas, when required, must be a minimum of six (6) feet high. This fence must have two access gates and the Property Owner is solely responsible for ensuring the gates are locked when the pool is unattended.
6. Fence Standards Applicable to Permanent Fences. The following standards apply to permanent fences in all zoning districts:
- a. Unless otherwise defined in this Section, fences may be located up to the property line on any side or rear line on the property of the person constructing or causing the construction of the fence.
    - i. If the person constructing or causing the construction of the fence is requesting to locate the fence on, or closer than two (2) feet from , the property line, before approval the property must be surveyed to ensure accurate location of the property lines and fence.
    - ii. If the person constructing or causing the construction of the fence is requesting to locate the fence two (2) or more feet away from the property line, before approval the property pins must be located. If the pins cannot be located, a survey of the property must be completed.
  - b. Height.
    - i. Fences in residential zoning classifications shall not exceed six (6) feet in height and in the case of grade separation, the highest must be determined on the basis of measurement from the average point between the highest and lowest grade.
    - ii. Fences in commercial and/or industrial zoning classifications shall not exceed fourteen (14) in height.

- c. Fences must be built so the “best side” is facing out. It shall be the property owner’s responsibility to maintain the outer side of the fence, including trimming of grass and weeds.
- d. Wood fences must be slated so as to allow air flow through the fence.

# Memo

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From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 8/24/17

Re: Welle Acres

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Rodney has received a complaint regarding the undeveloped area, "Welle 3", and the state it is in. Currently it is very overgrown with weeds and trees. Rodney wanted to discuss this with council.