



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112 – FAX 320-836-2116
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

May 30, 2017 - Regular Meeting Agenda
Freeport City Hall - 7:00 pm

Call to Order

- I. Approve Agenda – *Motion to approve*
- II. Audit Presentation
- III. Open Public Forum
- IV. Consent Agenda – *Motion to approve*
 - a. Claims 2747 - 2788 (1-8)
 - b. April 25, 2017 Regular Meeting Minutes (9-11)
- V. Reports
 - a. Clerk Report (12)
 - b. Deputy Treasurer Report (N/A)
 - c. Public Works Report (13-18)
 - d. Engineer Report (19-27)
 - e. Attorney Report (28)
 - f. Fire Department Report (N/A)
- VI. Old Business
 - a. Public Nuisance Notices (29)
- VII. New Business
 - a. Easement/Lift Station (30-31)
 - b. Water & Sewer Charges for Services Trends (32-34)
 - c. Rural Service District (35-43)
 - d. School Park Lease Agreement (44-52)
 - e. Conflicts of Interest (53-56)
 - f. Gun Ordinance (57)
- VIII. Adjourn

Next meeting: June 27, 2017

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2747		15 ALBANY MUTUAL TELEPHONE	241.91					
	10273691	05/01/17 836-2411/2413	74.41			225 42200	320	10100
	10274073	05/01/17 836-7158	38.22			101 41000	320	10100
	10273852	05/01/17 836-2685	20.25			601 43225	320	10100
	10273852	05/01/17 836-2685	20.25			602 43250	320	10100
	10273553	05/01/17 836-2112	88.78			101 41000	320	10100
		Total for Vendor:	241.91					
2748		25 AMERI PRIDE LINEN & APPAREL	109.20					
	2200899994	03/31/17 Monthly rug service	54.60			101 41000	410	10100
	2200910135	04/28/17 Monthly rug service	54.60			101 41000	410	10100
		Total for Vendor:	109.20					
2749		70 CENTERPOINT ENERGY	173.14					
	04/21/17	Maintenance bldg	63.95			101 43100	382	10100
	04/21/17	Fire hall	109.19			225 42200	382	10100
		Total for Vendor:	173.14					
2750		76 CENTRAL MINNESOTA CREDIT UNION	497.30					
	04/30/17	Stearns Cnty Beacon fees	1.00			101 41000	433	10100
	04/30/17	Fire Dept run sheets	124.94			225 42200	210	10100
	04/30/17	USPS - Water sample postage	10.41			601 43225	200	10100
	04/30/17	ID tags for Fire Dept helmets	227.66			225 42200	210	10100
	04/30/17	Walmart - Fire Dept supplies	28.23			225 42200	210	10100
	04/30/17	USPS - general postage	10.00			101 41000	200	10100
	04/30/17	Fire Dept rubber gloves	90.87			225 42200	210	10100
	04/30/17	Fire Dept letters on truck	4.19			225 42200	210	10100
		Total for Vendor:	497.30					
2751		636 DHIA LABORATORIES	276.00					
	60953	04/11/17 Influent qrtly 652039	54.00			602 43250	460	10100
	60954	04/11/17 Pre-discharge 652040	74.00			602 43250	460	10100
	61520	04/24/17 Effluent discharge 653576	74.00			602 43250	460	10100
	61521	04/24/17 Effluent discharge 653577	74.00			602 43250	460	10100
		Total for Vendor:	276.00					

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 5/17

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2752		145 FINKEN WATER SOLUTIONS	23.00					
	4509192	05/01/17 Water softener rental	15.00			101 41000	410	10100
	4509202	05/01/17 Maintenance water cooler	8.00			101 43100	410	10100
		Total for Vendor:	23.00					
2753		387 RAHNS OIL & PROPANE, INC	342.38					
	1271	04/30/17 Fire Dept fuel	25.24			225 42200	215	10100
	1271	04/30/17 Public Works fuel	301.13			101 43100	215	10100
	1271	04/30/17 EDA food	16.01			300 46500	210	10100
		Total for Vendor:	342.38					
2754		437 STAR PUBLICATIONS LLC	49.77					
	159417	04/28/17 Property assess notice	49.77			101 41000	350	10100
		Total for Vendor:	49.77					
2755		510 VERIZON WIRELESS	58.78					
	9784932485	05/01/17 Cell phone - May	58.78			101 43100	320	10100
		Total for Vendor:	58.78					
2756		525 XCEL ENERGY	2,391.24					
	543340093	04/20/17 Water tower	125.49			601 43225	381	10100
	544788228	05/02/17 302188142	142.01			601 43225	381	10100
	544788228	05/02/17 302252262	76.37			101 43160	381	10100
	544788228	05/02/17 302290398	132.30			101 41000	381	10100
	544788228	05/02/17 302679657	91.62			101 43100	381	10100
	544788228	05/02/17 302700297	22.37			602 43250	381	10100
	544788228	05/02/17 302947044	195.67			601 43225	381	10100
	544788228	05/02/17 303193187	29.26			602 43250	381	10100
	544788228	05/02/17 303616049	146.64			225 42200	381	10100
	544788228	05/02/17 303936749	41.56			101 43160	381	10100
	544788228	05/02/17 303956738	403.67			101 43160	381	10100
	544788228	05/02/17 303963984	219.85			101 43160	381	10100
	544788228	05/02/17 303985901	32.99			101 43160	381	10100
	544788228	05/02/17 304083816	12.77			101 43160	381	10100
	544788228	05/02/17 304098414	18.30			602 43250	381	10100
	544990259	05/03/17 Street lights	700.37			101 43160	381	10100
		Total for Vendor:	2,391.24					
		# of Claims	10	Total:				4,162.72

05/25/17
11:31:50

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 5/17

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Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2757		703 AMERICAN LEGION POST 101	484.00					
	05/24/17 2	flags: 4x6 polyester flags	74.00			101 43100	210	10100
	05/24/17 2	flags: 3x5 POW MIA	50.00			101 43100	210	10100
	05/24/17 4	flags: 3x5 Minnesota	108.00			101 43100	210	10100
	05/24/17 9	flags: 3x5 nylon flags	252.00			101 43100	210	10100
		Total for Vendor:	484.00					
2758		40 AUTO VALUE-ALBANY	19.44					
	26222760 04/03/17	Water samples postage	19.44			601 43225	200	10100
		Total for Vendor:	19.44					
2759		712 BUECKERS SEPTIC SERVICE INC	150.00					
	1526 04/28/17	Pump out manhole by vet clinic	150.00			602 43250	311	10100
		Total for Vendor:	150.00					
2760		71 CENTRACARE HEALTH	540.00					
	C102472295 05/02/17 6	Fire dept physicals	540.00			225 42200	333	10100
		Total for Vendor:	540.00					
2761		107 DANNY'S DISPOSAL & RECYCLING,	168.66					
	05/01/17	Maintenance bldg	139.25			101 43100	383	10100
	05/01/17	Fire hall	29.41			225 42200	383	10100
		Total for Vendor:	168.66					
2762		123 DYMOKE LAW OFFICE, P.A.	644.00					
	05/01/17	Junk car ordinance	46.00			101 41000	302	10100
	05/01/17	CMCU awning	149.50			101 41000	302	10100
	05/01/17	Parking rules	46.00			101 41000	302	10100
	05/01/17	Rural Services District	402.50			101 41000	302	10100
		Total for Vendor:	644.00					
2763		155 FREEPORT FARM CENTER, INC	1,192.45					
	W13219 05/05/17	Street sweeper maint - parts	526.20			101 43100	401	10100
	W13219 05/05/17	Street sweeper maint - labor	579.00			101 43100	401	10100
	97665 04/24/17	Lawnmower blades exchange	66.45			101 43100	220	10100
	97718 05/02/17	Lawnmower oil change supplies	20.80			101 43100	215	10100
		Total for Vendor:	1,192.45					

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 5/17

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2764		174 GOPHER STATE ONE CALL, INC	8.10					
	7040378	04/30/17 6 email tickets (1/2)	4.05			601 43225	300	10100
	7040378	04/30/17 6 email tickets (1/2)	4.05*			602 43250	300	10100
		Total for Vendor:	8.10					
2765		184 HACH COMPANY	161.18					
	10421599	04/21/17 Chlorine accuvac, 25pk	107.80			601 43225	210	10100
	10421599	04/21/17 Fluoride RGT, accuvac, 25pk	35.59			601 43225	210	10100
	10421599	04/21/17 Freight	17.79			601 43225	210	10100
		Total for Vendor:	161.18					
2766		185 HARDRIVES, INC	394.45					
	180239	05/06/17 Hardy mix (cold patch)	394.45			101 43100	225	10100
		Total for Vendor:	394.45					
2767		193 HENNEN FLOOR COVERING INC	18.99					
	CG701263	05/08/17 Floor cleaner	18.99			225 42200	210	10100
		Total for Vendor:	18.99					
2768		194 HENNEN LUMBER CO, INC	416.60					
	18812	04/10/17 4x8x3/4 CDX	26.97			101 43100	220	10100
	19227	04/26/17 8 bags yellow salt	55.04			101 41000	220	10100
	19227	04/26/17 1 pack torque bits	6.99			101 43100	220	10100
	19185	04/25/17 84 lf prefinished ranch base	327.60*			101 45200	435	10100
		Total for Vendor:	416.60					
2769		199 HILTNER COMPANY, INC	50.48					
	89333	01/10/17 4820 wiper blade	25.48			101 43100	401	10100
	89327	02/28/17 F350 repair right rear tire	25.00			101 43100	401	10100
		Total for Vendor:	50.48					
2770		219 JOANN TIMP	180.00					
		05/22/17 5 cleanings (4/24/17-5/22/17)	180.00			101 41000	300	10100
		Total for Vendor:	180.00					

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2771		529 LOREN GOEBEL	189.29					
	04/21/17	Gloves	5.99			101 43100	220	10100
	04/21/17	Circuit tester	3.99			101 43100	220	10100
	04/21/17	Electric hoist	103.99			101 43100	220	10100
	04/21/17	Wood dollies	62.32			101 43100	220	10100
	04/21/17	Tax	13.00			101 43100	220	10100
		Total for Vendor:	189.29					
2772		264 MACQUEEN EQUIPMENT, INC	63.77					
	P05861 04/19/17	Sweeper dirt shoe runners	46.26			101 43100	220	10100
	P05861 04/19/17	Freight	17.51			101 43100	220	10100
		Total for Vendor:	63.77					
2774		269 MARCO TECHNOLOGIES LLC	327.40					
	330912866 05/16/17	Contract pmt thru 9/10/17	312.40			101 41000	410	10100
	330912866 05/16/17	Supply freight	15.00			101 41000	210	10100
		Total for Vendor:	327.40					
2775		704 MCFOA	80.00					
	05/15/17	Member dues - Hennen	40.00			101 41400	433	10100
	05/15/17	Member dues - Wall	40.00			101 41400	433	10100
		Total for Vendor:	80.00					
2776		631 MELROSE BEACON	120.00					
	05/15/17	3 year renewal	120.00			101 41000	351	10100
		Total for Vendor:	120.00					
2777		721 MELROSE PLUMBING & HEATING SVCS	713.16					
	7316 03/22/17	Water heater	573.16*			101 45200	435	10100
	7316 03/22/17	Labor	140.00*			101 45200	435	10100
		Total for Vendor:	713.16					
2778		562 MINNESOTA DEPARTMENT OF HEALTH	429.00					
	05/17/17	Qtrly H2O service connect fee	429.00			601 43225	431	10100
		Total for Vendor:	429.00					

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2779		309 MINNESOTA LIFE INSURANCE CO	7.40					
	04/14/17	Goebel	1.70			101 43000	131	10100
	04/14/17	Hennen	2.00			101 41400	131	10100
	05/12/17	Goebel	1.70			101 43000	131	10100
	05/12/17	Hennen	2.00			101 41400	131	10100
		Total for Vendor:	7.40					
2780		720 MINNESOTA PIPE & EQUIP	467.10					
	0375762 04/24/17	Water hydrant parts	467.10			601 43225	220	10100
		Total for Vendor:	467.10					
2781		326 MN MAINTENANCE PLUS, LLC	39.99					
	5646 05/05/17	Urinal repair kit	39.99*			101 45200	435	10100
		Total for Vendor:	39.99					
2782		418 SEH, INC	231.25					
	331696 05/05/17	Sewer clay tile elimination	312.50*			602 43250	300	10100
	331696 05/05/17	Quote for 3rd St NE sewer	631.25*			602 43250	300	10100
	331696 05/05/17	Dec 2015 ck#18882 credit	-82.50			300 46500	300	10100
	331696 05/05/17	Jul 2016 ck#19129 credit	-630.00			101 41000	300	10100
		Total for Vendor:	231.25					
2783		440 STEARNS CO AUDI TOR/TREASURER	150.00					
	2016-00003 02/11/16	2015 audit verification	75.00			101 41500	300	10100
	2017-00004 02/17/17	2016 audit confirms	75.00			101 41500	300	10100
2784		440 STEARNS CO AUDI TOR/TREASURER	4,811.75					
	2017-00068 05/19/17	Assessing fees	4,811.75			101 41550	304	10100
		Total for Vendor:	4,961.75					
2785		665 THOMAS VAN HOVE	450.00					
	00018 04/19/17	Fire Dept EMR - intitial	450.00			225 42200	115	10100
		Total for Vendor:	450.00					

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 5/17

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2786		516 WEBER PRINTING	425.00					
	316694	03/22/17 Update city code on website	25.00			101 41000	300	10100
	316695	03/23/17 Annual website hosting	400.00			101 41000	300	10100
		Total for Vendor:	425.00					
2787		525 XCEL ENERGY	99.64					
	547102039	05/19/17 Water tower	99.64			601 43225	381	10100
		Total for Vendor:	99.64					
2788		526 YES CO OF AVON, INC	402.80					
	15910	05/10/17 Fire extinguisher maintenance	265.35			225 42200	220	10100
	15910	05/10/17 Fire extinguisher maintenance	67.45			101 43100	220	10100
	15911	05/10/17 Fire extinguisher maintenance	35.00			101 41000	220	10100
	15911	05/10/17 Fire extinguisher maintenance	35.00*			101 45200	435	10100
		Total for Vendor:	402.80					
		# of Claims	31	Total:				13,435.90

05/18/17
09:34:23

CITY OF FREEPORT
Liability Check Detail

Page: 1 of 1
Report ID: W120

Liability Check 19544 BLUE CROSS BLUE SHIELD 1243.15

Check #	Employee	Pay Date	Empl. Amount	Empr. Amount	Total Amount
-89104	Goebel, Loren C.	05/17/17	84.16	375.01	459.17
-89111	Goebel, Loren C.	05/03/17	84.16	375.00	459.16
-89103	Hennen, Adrianna M.	05/17/17	0.00	162.41	162.41
-89110	Hennen, Adrianna M.	05/03/17	0.00	162.41	162.41
Total Detail:		4	168.32	1074.83	1243.15



CITY OF FREEPORT

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April 25, 2017 – Meeting Minutes

A regular meeting of the Freeport City Council was convened at 7:00pm by Mayor Rodney Atkinson with Councilmembers, Tim Hennen, Jake Renneker, Mike Eveslage and Ben Etle present.

Etle left the meeting at 7:30pm

Staff in attendance: Clerk-Treasurer Adrianna Hennen, Deputy Treasurer Joan Wall, City Engineer Dave Blommel, and Public Works Director Loren Goebel

Others in attendance:

Jeff Johnson & Kathy Korte (Stearns County Assessors)

Andrea Ramacher & Vernon Fuchs (720 1st Ave N)

Matt Lurken-Tvrdik (514 1st Ave N)

Approve Agenda

Etle moved to approve the agenda, seconded by Renneker. Motion carried 5-0.

Local Board of Appeals and Equalization Meeting

Johnson and Korte introduced themselves. No resident asked to appeal their assessments. Meeting closed at 7:30pm

DARE Essay Winner Presentation

Shaelyn Bertram and Dominic Terhaar were presented with City “Way to Go” awards for winning the D.A.R.E. essay contest.

Open Public Forum

No public comment was given.

Consent Agenda

Etle moved to approve the consent agenda, seconded by T. Hennen. Motion carried 5-0.

Reports

Clerk Report

Atkinson explained that he thought making the park in the Welle Addition into a soccer field would be an easy and inexpensive way to do something with the space right now. Atkinson said he spoke with the Lion’s and it sounded like they would be willing to donate the soccer nets. The rest of the council agreed that it was something worth trying.

Deputy Treasurer Report

Wall went through and explained the 2017 first quarter financial reports. The council was a little concerned with how the water fund was looking and decided to keep an eye on it.

Public Works Report

T. Hennen moved to hire Tri-State Coating for \$1,500 to clean and inspect the tower, seconded by Eveslage. Motion carried 4-0. Goebel brought up that the sidewalk in front of CMCU has come up a little and should be remedied to prevent someone from tripping. Atkinson asked what the sidewalk policy was. A. Hennen stated that it is up to the property owner that is responsible for their area of the sidewalk. Atkinson asked why we would take care of it then. A. Hennen stated because the city had remedied a few other areas of sidewalk on Main Street in the past. Atkinson stated it doesn't mean we have to continue that, and to notify CMCU that they need to take care of the issue.

Engineer Report

Blommel explained the line behind the gymnasium should be upgraded to a 10" or 12" line to help remedy the clay tile line issue in that area. It would help from water backing up into the manhole and get it flowing better. Eveslage moved to get quotes to upgrade the line, seconded by Renneker. Motion carried 4-0.

Attorney Report

Dymoke was not present.

Fire Department Report

Gilk stated the Lion's will be donating \$10,000 toward an industrial size washing machine for the department to wash their turnout gear after fires. The department also received a \$500 donation from the Darkhouse Association and \$500 from the Roving Hillbillies Snowmobile Club.

Old Business

Public Nuisance Notices

A. Hennen provided a list and the actions so far in the agenda packet. No new information was presented.

Fire Department Water Usage

Atkinson stated he still wanted to see this happen so that the area fire service was paying towards the water tower since part of the new tower was considered for "fire protection". T. Hennen mentioned possibly charging on the fire bill to the recipient of the service for the water used. Atkinson didn't want to do that because he wants the area fire service to pay. Gilk was apprehensive of the idea because he didn't want to upset the area fire service. Atkinson stated he didn't care if it made them upset, it was what is fair. Council decided to put a meter in the fire hall as a start in trying to determine how much water the department uses.

New Business

Resolution 2017-06 Liquor License Renewals

Council asked if anything needed to be changed to accommodate for the new Sunday off-sale liquor sales. A. Hennen stated that she asked Dymoke the same question and he stated that everything we have in place is fine and nothing needs to change. A. Hennen the only thing the council needed to decide were the off-sale Sunday liquor hours. The city could either follow the state law of 11am-6pm or restrict the hours even more. Eveslage moved to go with the state law, seconded by Renneker. Motion carried 4-0.

T. Hennen moved to approve Resolution 2017-06 Approving Annual Liquor License Renewals, seconded by Renneker. Motion carried 4-0.

Clerk-Treasurer Performance Review

Eveslage recommended a raise of 2.5% or \$0.55 raise instead of the requested \$1.00. Renneker agreed he felt more comfortable approving that amount. Eveslage moved to give A. Hennen a \$0.55 raise, seconded by Renneker. Atkinson-yes, Eveslage-yes, Renneker-yes, T. Hennen-abstain. Motion carried 3-0.

Public Works Department

Council congratulated Loren on passing his wastewater test. Loren stated Brian Zapzalka did not want to be paid for the month of April since Loren found out he passed on April 13th. Council had approved a raise to \$20 as soon as Loren passed his wastewater test so that was put into effect.

CMCU Canopy

A. Hennen stated the canopy was taken down.

Scherping Driveway/Curb/Gutter Permit

T. Hennen moved to approve Scherping's permit, seconded by Renneker. Motion carried 4-0.

Adjourn

T. Hennen moved to adjourn, seconded by Eveslage. Motion carried 4-0.

Mayor, Rodney Atkinson

City Clerk-Treasurer, Adrianna Hennen

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 5/23/17

Re: Clerk Report

Ben recently brought up the idea of putting together a newsletter that goes out periodically (quarterly, twice/year). The newsletter would update the town on any information. It could also include reminders: winter-snow parking/removal; summer-grass cutting/maintenance. Just in the thinking stages right now, but Ben might be able to explain further what he had in mind for it.

We don't have an update on the topic of Fire Department/Area Fire Service water charges as Phil has not been at the fire hall to do the plumbing for the meter yet. We are hoping he will be there the within the week.

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 5/23/17

Re: Public Works Report

The City has received complaints regarding the sidewalk in front of CMCU and the Corner Pub. After looking at the sidewalk and the surrounding sidewalk we are uncertain who is responsible for fixing the problem. As you can see the sidewalk edge that is problematic is in front of the Corner Pub making us originally think they should have to fix it. If you look closer though, that piece is level with the rest of the Corner Pub's sidewalk, but is higher than the new sidewalk in front of CMCU. If the Corner Pub lowers the problematic piece then it will be lower than the rest of his surrounding sidewalk, which doesn't fix the problem.

I have attached pictures, but I would recommend stopping and looking at it in person before the meeting.

Loren and T. Hennen have mentioned in the past the City would pay Gerads to grate the roads in town. Pung's have been doing a few roads in town because they have a large grater that does a better job and they have asked that we don't grate their road at all because we end up making it worse. The questioned was posed if we should we be compensating them a little something for their willingness to do this for us.





Job Duty	Date	Initial
Did well house, water tower, pond checks, started Discharge	Fri Sat 4/15/17	LG
Did well house, water tower, pond checks.	SUN 4/16/17	LG
Did well house, water tower, lift station, pond checks, water sampling	Mon 4/17/17	LG
graded alleys, got water samples for discharge at ponds	"	LG
Did well house, water tower, pond checks, got water samples from pond 3	TUE 4/18/17	LG
for discharge + brought to SAKC center lab, cleaned basement at City	"	LG
Hall, brought sweeper to Farm Center for hydraulic + oil change, filed	"	LG
paperwork, got quotes for water tower cleaning + inspections.	"	LG
<hr/>		
Did well house, water tower, pond checks, worked on sweeper	Wed 4/19/17	LG
with Wayne at Farm Center brought back to shop lights all work	"	LG
starter is working, all oils changed + filters, air filters, met	"	LG
with Team Lab, ordered firehydrant parts, g filed paperwork	"	LG
Did well house, water tower, lift station, pond checks, did water	THUR 4/20/17	LG
sampling, met with Dave B. "set" looked at line behind school + water	"	LG
level in culdassack "3P" by Famo	"	LG
Did well house, water tower, pond checks, "VAC"	FRI 4/21/17	LG
Did well house, water tower, pond checks	SAT 4/22/17	LG
Did well house, water tower, pond checks - Finished discharge	SUN 4/23/17	LG
Did well house, water tower, lift station, pond checks, did water sampling,	Mon 4/24/17	LG
garbage, cleaned intakes by ponds, met w/ lake wabogen trail about	"	LG
bike repair rack, + with Lawrence Scheffler, jetted #36 + #41.	"	LG
Did well house, water tower, pond checks, shovel grit out of #36	Mon 4/25/17	LG
into pond flushed still bad, had Noah VB + Corey Bueckess sanitary	TUE	LG/ME
vac flush + suck all the stuff in line out, flushed good flow.	"	LG
talked with Johnson letting to see when they are planning on	"	LG
jetting section of town, will do late summer so they can	"	LG
vac out lift stations at same time. got discharge results back.	"	LG
Did well house, water tower, pond checks, did garbage, look at	Wed 4/26/17	LG
culdassack by Famo w/ Rodney A., cleaned back storage room + got rid	"	LG
of grass + leaves from mowing lawn,	"	LG
Did well house, water tower, lift station, pond checks, did water sampling	THUR 4/27/17	LG
open pond 2 into pond 3 to fill up 3, started getting flags ready	"	LG
to hang, hung old xmas lights in back room.	"	LG
Did well house, water tower, pond checks, did meter readings,	FRI 4/28/17	LG
met with Rodney, Jim Henker, father Dan about terrain behind	"	LG

Job Duty	Date	Initial
school gym., went to Senior Center a urinal was constantly running, shut off phil osendorf is ordering parts needed.	4/28/17 FRI	LG
Did well house, water tower, pond checks	4/29/17 SAT	LG
Did well house, water tower, pond checks	4/30/17 SUN	LG
Did well house, water tower, lift station, pond checks, water sampling	5/1/17 MON	LG
shut pond 2 OFF to 3 running everything into pond 1, pond 3	"	LG
will sit until discharge, Filed paperwork, cleaned out Lions park	"	LG
garbages + bathrooms	"	LG
Did well house, water tower, pond checks, Flushed deadends, checked ditch	5/2/17 TUE	LG
behind hennon lumber, took blower of Masey - changed oil + Fuel	"	LG
Filter	"	LG
Did well house, water tower, pond checks	5/3/17 WED	LG
Flushed all deadend hydrants + got cold patch from Hard drives	"	LG/ME
graded roads, had Mike E help	"	LG
Did well house, water tower, lift station, pond checks, water sampling	5/4/17 THUR	LG
put cold patch down on roads had Mike E. help	"	LG/ME
Did well house, water tower, pond checks, did water/wastewater reports	5/5/17 FRI	LG
w/ Adei at City Hall, handing Flags + repaired ^{checked garbages} hangers	"	LG
Did well house, water tower, pond checks	5/6/17 SAT	LG
Did well house, water tower, pond checks	5/7/17 SUN	LG
Did well house, water tower, lift station, pond checks, water sampling	5/8/17 MON	LG
Fire Extinguisher company was here to go thru all extinguishers, Fixed	"	LG
cold patch, Fixed base around Senior Center on the outside of	"	LG
building. checked garbages	"	LG
Did well house, water tower, pond checks, did mulch uptown	5/9/17 TUE	LG
Did well house, water tower, pond checks, Fixed urinal at Senior Center	5/10/17 WED	LG
put deck on Masey lawnmower, got blades straightened + then	"	LG
sharpened + put on	"	LG
Did well house, water tower, ^{lift stations} pond checks, Water sampling, mowed	5/11/17 THUR	LG
Did well house, water tower, pond checks, mowed lawn, checked garbages	5/12/17 FRI	LG
Did well house, water tower, pond checks, mowed lawn	5/13/17 SAT	LG
Did well house, water tower, pond checks	5/14/17 SUN	LG
Did well house, water tower, lift station, pond checks, did water	5/15/17 MON	LG
sampling, mowed lawn, did garbages, talk w/ Butch Thrill	"	LG
met with MN Pipe + Equip rep, got masey seat Fixed at Farm center	5/16/17 TUE	LG
Did well house, water tower, pond checks, gather one call, garbages, cleaned	"	LG
lawn mowers + truck, + tractor + grader.	"	LG

Job Duty	Date	Initial
Did well house, water tower, pond checks, delivered shut off notices, mowed lawn, cleaned bathrooms at Lions park.	Wed 5/17/17	LG
Did well house, water tower, lift station, pond checks, water samples, fixed deck hanger on zero turn, got pins for Massey from farm center, met with Rodney about industrial ditch, called Dave B + Kotzer about trenching, worked on flags - bugs in ponds + lift station, garbage	Thur 5/18/17 " "	LG
Did well house water tower, pond checks, mowed lawn	FRI 5/19/17	
Did well house, water tower, pond checks	Sat 5/20/17	
Did well house, water tower, pond checks	Sun 5/21/17	
Did well house, water tower, lift station, pond checks, water samples, mowed lawn, also mowed house on 10 th street 2 nd Ave garbage	Mon 5/22/17 "	
Did well house, water tower, pond checks, graded alleys, cleaned at Lions Park,	Tue 5/23/17 "	
Council		