



## **CITY OF FREEPORT**

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112  
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service [www.freeportmn.org](http://www.freeportmn.org)

**October 24, 2017 - Regular Meeting Agenda**  
Freeport City Hall - 7:00 pm

### Call to Order

- I. Approve Agenda
- II. Open Public Forum
- III. Consent Agenda
  - a. September 26<sup>th</sup> Regular Meeting Minutes (1-2)
  - b. September 30<sup>th</sup> Emergency Meeting (3)
  - c. Claims 2909 – 2938 (4-10)
  - d. Sheriff's Report (11)
  - e. Sacred Heart Parish Gambling Permit (Prime & Wine) (12)
  - f. Lions Gambling Permit (13)
- IV. Reports
  - a. Clerk Report (N/A)
  - b. Deputy Treasurer Report (15-33)
  - c. Public Works Report (34-35)
  - d. Engineer Report (36)
  - e. Attorney Report (37)
  - f. Fire Department Report (38-46)
- V. Old Business
  - a. Stearns Electric-Dave Gruenes (47)
  - b. Sacred Heart Parish Update (48)
- VI. New Business
  - a. Deputy Treasurer Position Interview (50-56)
  - b. Loren Goebel Performance Review (57-60)
- VII. Adjourn

*Next meeting: November 28, 2017*



## **CITY OF FREEPORT**

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112 – FAX 320-836-2116  
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### **September 26, 2017 – Meeting Minutes**

A regular meeting of the Freeport City Council was convened at 7:00pm by Mayor Rodney Atkinson with Councilmembers, Tim Hennen, Jake Renneker, and Ben Eittle present.

Mike Eveslage was absent.

Staff in attendance: Clerk-Treasurer Adrianna Hennen, Deputy Treasurer Joan Wall, City Engineer Dave Blommel, and Public Works Director Loren Goebel

Others in attendance:

Andrea Ramacher & Vernon Fuchs (720 1<sup>st</sup> Ave N)

Steve Notch (28086 385<sup>th</sup> St. Freeport)

Ross Klaphake (316 8<sup>th</sup> St SE)

### **Approve Agenda**

T. Hennen moved to approve the agenda, seconded by Eittle. Motion carried 4-0.

### **Open Public Forum**

Ross Klaphake asked if he was allowed to move an existing garage onto his property. A. Hennen stated that he can come into City Hall and she would help him fill out the building permit application and go over the requirements for such a project.

### **Consent Agenda**

#### **Reports**

##### Clerk Report

Council agreed to move the date of the October meeting from the 31<sup>st</sup> to the 24<sup>th</sup>.

A. Hennen also stated that she finally heard back from Stearns Electric and Freeport did receive the loan that was applied for almost a year ago for the new pumper truck. A. Hennen stated that \$360,000 was applied for and received. Council agreed that they should have Dave Gruenes attend the October meeting to discuss the loan and determine if Freeport still wants the loan.

##### Deputy Treasurer Report

No report was given.

##### Public Works Report

Council agreed to allow Keith to trap leaches in the City ponds as long as it would only be when Loren was down there and worked for Loren.

Council also agreed to have Carr's maintain the storm holding pond in the industrial park for \$400-\$600 per year.

T. Hennen moved to purchase a curb stop protector for Tom Ryan, to be installed by Tom Ryan, seconded by Ertle. Motion carried 4-0.

Engineer Report

Blommel explained the County's decision and reasoning behind not putting a crosswalk in by the Freeport Coffee and Cone.

Attorney Report

Dymoke was no present – no report was given.

Fire Department Report

Council agreed to have A. Hennen gather more information from the billing agency to decide whether or not Freeport is interested in sourcing Expert T Billing to do the fire department billing.

Atkinson wanted to know what the \$15.00 per firefighter covered before agreeing to increase it \$20.00 for non-area fire service district calls.

**Old Business**

Sacred Heart Parish

Council was pleased with the sign idea having Jim Meyer with Signco make the sign.

Matt Imdieke allowed the city to take a pole he wasn't using from his property to install by the lift station for the light.

2018 Preliminary Budget

Ertle moved to increase the General levy to \$275,000 for the preliminary budget, seconded by Renneker. Motion carried 4-0.

Ertle moved to approve Resolution 2017-10 with the updated general levy amount, seconded by T. Hennen. Atkinson-yes, Ertle-yes, T. Hennen-yes, Renneker-yes. Motion carried 4-0.

Council directed staff to speak with Schlenner Wenner & Co about Audit quote. They also asked to get rates from Abdo Eich and Meyer.

Maintenance Assistant

Ertle moved to hire Jim Notch, seconded by T. Hennen. Motion carried 4-0.

Welle Addition

Council agreed to enforce the city ordinance that requires all grass to be kept at 8 inches and to remove any noxious weeds.

**New Business**

Matt Imdieke – Curb Application

Ertle moved to approve Imdieke's curb application, seconded by Renneker. Motion carried 4-0.

**Adjourn**

Ertle moved to adjourn, seconded by Renneker. Motion carried 4-0.

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Mayor, Rodney Atkinson

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City Clerk-Treasurer, Adrianna Hennen

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### **September 30, 2017 – Meeting Minutes**

An emergency meeting of the Freeport City Council was convened at 12.07 by Mayor Rodney Atkinson with Councilmembers, Tim Hennen, Jake Renneker, Mike Eveslage and Ben Etle present.

A. Hennen explained that Joan Wall had told her that she was going to be leaving at the end of October. A. Hennen needed council to make a motion to allow her to post for the position right away Monday morning.

Council agreed that Joan was a great employee and that it will be a loss for Freeport, but glad Freeport had her while we did. Council brainstormed possible people who might be interested in the position.

Etle moved to allow A. Hennen to post for the Deputy Treasurer position, seconded by Eveslage. Motion carried 5-0.

#### **Adjourn**

Etle moved to adjourn at 12:30, seconded by Renneker. Motion carried 5-0.

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Mayor, Rodney Atkinson

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City Clerk-Treasurer, Adrianna Hennen

10/10/17  
12:01:43

CITY OF FREEPORT  
Claim Approval List  
For the Accounting Period: 10/17

Page: 1 of 2  
Report ID: AP100V

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2909		15 ALBANY MUTUAL TELEPHONE	487.69					
	10288242	10/01/17 836-2411/2413	149.10*			225 42200	320	10100
	10288618	10/01/17 836-7158	78.31			101 41000	320	10100
	10288401	10/01/17 836-2685	40.95			601 43225	320	10100
	10288401	10/01/17 836-2685	40.95			602 43250	320	10100
	10291018	10/01/17 836-2112	178.38			101 41000	320	10100
		Total for Vendor:	487.69					
2910		25 AMERIPRIDE LINEN & APPAREL	54.60					
	2200961413	09/15/17 Monthly Rug Service	54.60			101 41000	410	10100
		Total for Vendor:	54.60					
2911		70 CENTERPOINT ENERGY	39.23					
	09/21/17	Maintenance Building	17.23			101 43100	382	10100
	09/21/17	Fire Hall	22.00			225 42200	382	10100
		Total for Vendor:	39.23					
2912		76 CENTRAL MINNESOTA CREDIT UNION	759.42					
	09/30/17	MN State Chief's Conference	600.00			225 42200	332	10100
	09/30/17	USPS-Utility bill postage	36.75			601 43225	200	10100
	09/30/17	USPS-Utility bill postage	36.75			602 43250	200	10100
	09/30/17	Interest Charge	12.42			101 41000	430	10100
	09/30/17	USPS-General Postage	73.50*			101 41000	200	10100
		Total for Vendor:	759.42					
2913		145 FINKEN WATER SOLUTIONS	23.00					
	4730192	10/01/17 Water Softener Rental	15.00			101 41000	410	10100
	4730202	10/01/17 Maintenance Water Cooler	8.00			101 43100	410	10100
		Total for Vendor:	23.00					
2914		387 RAHNS OIL & PROPANE, INC	524.50					
	09/30/17	Fire Dept Gas & Oil	187.65			225 42200	215	10100
	09/30/17	Public Works Gas & Oil	336.85			101 43100	215	10100
		Total for Vendor:	524.50					

10/10/17  
12:01:43

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2915		437 STAR PUBLICATIONS LLC	29.72					
	162930	09/30/17 Maintenance Assistant Ad	29.72*			101 43100	350	10100
		Total for Vendor:	29.72					
2916		510 VERIZON WIRELESS	58.99					
	9793742260	10/01/17 Cell Phone-October	58.99			101 43100	320	10100
		Total for Vendor:	58.99					
2917		525 XCEL ENERGY	2,451.92					
	562117907	09/18/17 Water Tower	118.50			601 43225	381	10100
	564116155	10/03/17 Street Lights	704.77			101 43160	381	10100
	564102408	10/03/17 302188142	143.44			601 43225	381	10100
	564102408	10/03/17 302252262	88.85			101 43160	381	10100
	564102408	10/03/17 302290398	117.58			101 41000	381	10100
	564102408	10/03/17 302679657	74.67			101 43100	381	10100
	564102408	10/03/17 302700297	28.38			602 43250	381	10100
	564102408	10/03/17 302947044	171.29			601 43225	381	10100
	564102408	10/03/17 303193187	26.61			602 43250	381	10100
	564102408	10/03/17 303616049	137.27			225 42200	381	10100
	564102408	10/03/17 303936749	45.05			101 43160	381	10100
	564102408	10/03/17 303956738	475.85			101 43160	381	10100
	564102408	10/03/17 303963984	249.99			101 43160	381	10100
	564102408	10/03/17 303985901	37.02			101 43160	381	10100
	564102408	10/03/17 304083816	13.95			101 43160	381	10100
	564102408	10/03/17 304098414	18.70			602 43250	381	10100
		Total for Vendor:	2,451.92					
		# of Claims	9	Total:				4,429.07

10/19/17  
11:50:57

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2918		694 ALBANY FLEET SUPPLY	29.06					
	A31083	10/03/17 Bleach	1.39			601 43225	220	10100
	A31083	10/03/17 Muriatic acid	7.59			101 43100	220	10100
	A31083	10/03/17 Coupler, fem, 2in	12.99			101 43100	220	10100
	A31083	10/03/17 2" poly part A coupling	7.99			101 43100	220	10100
	A31083	10/03/17 Early pay discount	-0.90			101 43100	220	10100
		Total for Vendor:	29.06					
2919		650 ALL STAR TROPHY & AWARDS INC.	50.00					
	46003	04/06/17 North Park sign	50.00*			412 45200	220	10100
		Total for Vendor:	50.00					
2920		84 CITI LITES, INC	31.50					
	56117	09/30/17 Mark streetlight wires	31.50			101 43160	300	10100
		Total for Vendor:	31.50					
2921		107 DANNY'S DISPOSAL & RECYCLING,	164.66					
		10/01/17 Maintenance bldg	135.25			101 43100	383	10100
		10/01/17 Fire hall	29.41			225 42200	383	10100
		Total for Vendor:	164.66					
2922		129 EHLERS & ASSOCIATES, INC	750.00					
	74894	10/06/17 Continuing disclosure report	750.00			101 41000	300	10100
		Total for Vendor:	750.00					
2923		170 GARY T. MEYER	200.00					
		10/02/17 Skid loader use for Lions Park	200.00*			101 45200	220	10100
		Total for Vendor:	200.00					
2924		174 GOPHER STATE ONE CALL, INC	16.20					
	7090382	09/30/17 12 email tickets (half)	8.10			601 43225	300	10100
	7090382	09/30/17 12 email tickets (half)	8.10*			602 43250	300	10100
		Total for Vendor:	16.20					

10/19/17  
11:50:57

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2925		199 HILTNER COMPANY, INC	23.00					
	89680	06/19/17 Water pump - rope & rewind	18.00			101 43100	220	10100
	89703	06/28/17 Ton truck oil filter	5.00			101 43100	401	10100
		Total for Vendor:	23.00					
2926		201 HOESCHEN AUTO	304.80					
	2204	10/02/17 Repair F-350	304.80			101 43100	401	10100
		Total for Vendor:	304.80					
2927		219 JOANN TIMP	144.00					
		10/16/17 4 cleanings (9/25/17-10/16/17)	144.00			101 41000	300	10100
		Total for Vendor:	144.00					
2928		529 LOREN GOEBEL	75.00					
	965420	10/17/17 DOT physical - Loren	75.00*			101 43000	333	10100
		Total for Vendor:	75.00					
2930		278 MAYERS REPAIR, INC	73.00					
	27467	09/21/17 Hoist & wagon parts	15.00			101 43100	220	10100
	27467	09/21/17 Labor	58.00			101 43100	220	10100
		Total for Vendor:	73.00					
2929		713 NATL FIN SVCS FBO FREEPRT FIRE	17,098.10					
		10/01/17 Supplemental fire state aid	3,331.20*			225 42200	315	10100
		10/01/17 Fire state aid	13,766.90*			225 42200	315	10100
		Total for Vendor:	17,098.10					
2931		385 QUILL	101.75					
	1429090	10/05/17 #9 standard invoice envelopes	87.98			101 41000	210	10100
	1429090	10/05/17 Envelope moistener/sealer	13.77			101 41000	210	10100
		Total for Vendor:	101.75					
2932		413 SCHLENNER WENNER & CO	150.00					
	213237	09/30/17 Debt & cash flow assistance	150.00			101 41000	300	10100
		Total for Vendor:	150.00					



\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2934		473 THULL EXCAVATING	1,761.00					
		Work done 5/13/16 & 5/31/16						
		Add pipe to help drainage in Al Beste's field						
	441 09/27/17	2 hrs 892 excavator	450.00*			417 43100	311	10100
	441 09/27/17	4 hrs 1-man labor	160.00*			417 43100	311	10100
	441 09/27/17	10 ft of 4" SDR35 pipe	15.00*			417 43100	311	10100
	441 09/27/17	4" 45 SDR35 elbow	5.00*			417 43100	311	10100
	441 09/27/17	2 yds pit run sand	16.00*			417 43100	311	10100
	441 09/27/17	11 hrs 1-man labor	440.00*			417 43100	311	10100
	441 09/27/17	3 hrs 892 excavator	675.00*			417 43100	311	10100
2935		473 THULL EXCAVATING	8,490.00					
		Work done between 8/9/16 and 9/28/16						
		Clean out ditches & culvert, clean out trees, haul brush						
	442 09/27/17	2 hrs 892 excavator	450.00*			417 43100	311	10100
	442 09/27/17	3 hrs semi hauling	300.00*			417 43100	311	10100
	442 09/27/17	3 hrs 892 excavator	675.00*			417 43100	311	10100
	442 09/27/17	3 hrs single axle truck	195.00*			417 43100	311	10100
	442 09/27/17	3 hrs semi hauling	300.00*			417 43100	311	10100
	442 09/27/17	6.75 hrs 892 excavator	1,518.75*			417 43100	311	10100
	442 09/27/17	6.75 hrs single axle truck	438.75*			417 43100	311	10100
	442 09/27/17	1 hr 892 excavator	225.00*			417 43100	311	10100
	442 09/27/17	1.5 hrs 50 excavator	90.00*			417 43100	311	10100
	442 09/27/17	1 hr S300 loader	80.00*			417 43100	311	10100
	442 09/27/17	1 hr truck hauling	65.00*			417 43100	311	10100
	442 09/27/17	1.5 hrs 1-man labor	60.00*			417 43100	311	10100
	442 09/27/17	7.5 hrs 120 excavator	937.50*			417 43100	311	10100
	442 09/27/17	7.5 hrs single axle truck	487.50*			417 43100	311	10100
	442 09/27/17	5.5 hrs 50 excavator	330.00*			417 43100	311	10100
	442 09/27/17	3 hrs truck hauling	195.00*			417 43100	311	10100
	442 09/27/17	2 hrs 1-man labor	80.00*			417 43100	311	10100
	442 09/27/17	.5 hr 50 excavator	30.00*			417 43100	311	10100
	442 09/27/17	.5 hr 1-man labor	20.00*			417 43100	311	10100
	442 09/27/17	3.5 hrs 120 excavator	437.50*			417 43100	311	10100
	442 09/27/17	2 hrs semi hauling	200.00*			417 43100	311	10100
	442 09/27/17	2 hrs single axle truck	130.00*			417 43100	311	10100

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	442	09/27/17 3 hrs 1-man labor	120.00*			417 43100	311	10100
	442	09/27/17 4.5 hrs 120 excavator	562.50*			417 43100	311	10100
	442	09/27/17 2.5 hrs semi hauling	250.00*			417 43100	311	10100
	442	09/27/17 2.5 hrs single axle truck	162.50*			417 43100	311	10100
	442	09/27/17 .5 hr 50 excavator	30.00*			417 43100	311	10100
	442	09/27/17 .5 hr S300 loader	40.00*			417 43100	311	10100
	442	09/27/17 2 hrs 1-man labor	80.00*			417 43100	311	10100
2936		473 THULL EXCAVATING	220.00					
Work done 5/22/17 & 6/7/17								
Clean culvert across from fire hall, level ground by ditch								
	443	09/27/17 .5 hr 120 excavator	62.50*			101 43100	311	10100
	443	09/27/17 .5 hr truck hauling	32.50*			101 43100	311	10100
	443	09/27/17 1 hr T190 Bobcat	80.00*			101 43100	311	10100
	443	09/27/17 .5 hr T250 Bobcat	45.00*			101 43100	311	10100
2937		473 THULL EXCAVATING	3,777.50					
Work done from 7/5/17 to 7/19/17								
LIONS PARK - install tile, haul pearock, backfill tile, splice sprinkler lines,								
install intakes, strip black dirt to drain north side, splice irrigation line,								
cut & shape waterway, fix sprinkler box								
	444	09/27/17 6"x12 SMP with animal guard	83.00*			101 45200	220	10100
	444	09/27/17 250 6" non perf tile	262.50*			101 45200	220	10100
	444	09/27/17 3 6" tee	30.00*			101 45200	220	10100
	444	09/27/17 2 6" hickenbottom middle sect	60.00*			101 45200	220	10100
	444	09/27/17 2 6" hickenbottom top section	60.00*			101 45200	220	10100
	444	09/27/17 2 hrs truck hauling	130.00*			101 45200	220	10100
	444	09/27/17 16 yds pea rock	192.00*			101 45200	220	10100
	444	09/27/17 1 yd drain field rock	25.00*			101 45200	220	10100
	444	09/27/17 6 hrs 50 excavator	360.00*			101 45200	220	10100
	444	09/27/17 13 hrs 1-man labor	520.00*			101 45200	220	10100
	444	09/27/17 1 hr T250 Bobcat	90.00*			101 45200	220	10100
	444	09/27/17 3 hrs T190 Bobcat	240.00*			101 45200	220	10100
	444	09/27/17 2.5 hrs T190 Bobcat	200.00*			101 45200	220	10100
	444	09/27/17 2 hrs T250 Bobcat	180.00*			101 45200	220	10100
	444	09/27/17 1.5 hrs 50 excavator	90.00*			101 45200	220	10100
	444	09/27/17 3 hrs 1-man labor	120.00*			101 45200	220	10100

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	444	09/27/17 .5 hr 50 excavator	30.00*			101 45200	220	10100
	444	09/27/17 3 hrs 1-man labor	120.00*			101 45200	220	10100
	444	09/27/17 5 hrs 3-man labor	450.00*			101 45200	220	10100
	444	09/27/17 .25 hr 50 excavator	15.00*			101 45200	220	10100
	444	09/27/17 21 1-1/4" clamps	21.00*			101 45200	220	10100
	444	09/27/17 7 1" barb connector	10.50*			101 45200	220	10100
	444	09/27/17 2 1-1/2" couplings	4.50*			101 45200	220	10100
	444	09/27/17 1 1-1/2" threaded adapter	1.00*			101 45200	220	10100
	444	09/27/17 2 2" SCH40 couplings	3.00*			101 45200	220	10100
	444	09/27/17 10 ft of 2" SCH40 pipe	15.00*			101 45200	220	10100
	444	09/27/17 2.5 hrs T250 Bobcat	225.00*			101 45200	220	10100
	444	09/27/17 2 hrs T190 Bobcat	160.00*			101 45200	220	10100
	444	09/27/17 2 hrs 1-man labor	80.00*			101 45200	220	10100
		Total for Vendor:	14,248.50					
2938		567 TRI-STATE PUMP & CONTROL INC	1,410.00					
	439127	09/22/17 Repair pump at 3rd St station	360.00*			602 43250	300	10100
	439171	10/01/17 Annual inspect 3 lift stations	1,050.00*			602 43250	300	10100
		Total for Vendor:	1,410.00					
		# of Claims	20	Total:	34,869.57			

Liability Check    19716 BLUE CROSS BLUE SHIELD    1243.15

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Check #	Employee	Pay Date	Empl. Amount	Empr. Amount	Total Amount
-89028	Goebel, Loren C.	10/18/17	84.16	375.01	459.17
-89035	Goebel, Loren C.	10/04/17	84.16	375.00	459.16
-89027	Hennen, Adrianna M.	10/18/17	0.00	162.41	162.41
-89034	Hennen, Adrianna M.	10/04/17	0.00	162.41	162.41
Total Detail:		4	168.32	1074.83	1243.15

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# ***FREEPORT CALLS - SEPTEMBER 2017***

<u>City</u>	<u>Date Received</u>	<u>Call #</u>	<u>Description</u>	<u>Actual Incid Location</u>
FREEPORT	09/03/2017 19:02:12	17074364	AGENCY ASSIST	MAIN ST
FREEPORT	09/21/2017 19:04:24	17079740	AGENCY ASSIST	
FREEPORT	09/27/2017 08:48:04	17081430	AGENCY ASSIST	
FREEPORT	09/25/2017 04:11:31	17080783	ALARM	
FREEPORT	09/25/2017 06:41:15	17080795	ALARM	
FREEPORT	09/10/2017 03:34:47	17076359	ALARM	
FREEPORT	09/10/2017 07:04:45	17076377	ALARM	
FREEPORT	09/19/2017 21:14:51	17079155	ALARM	
FREEPORT	09/20/2017 04:00:59	17079225	ALARM	
FREEPORT	09/26/2017 18:15:20	17081258	ATTEMPTED ENTRY	
FREEPORT	09/27/2017 14:58:19	17081532	CAR SERVICE	
FREEPORT	09/20/2017 09:56:06	17079278	CAR SERVICE	
FREEPORT	09/10/2017 13:28:44	17076439	CAR SERVICE	
FREEPORT	09/23/2017 18:10:36	17080370	FIGHT PHYSICAL	
FREEPORT	09/22/2017 21:45:23	17080165	GUNSHOTS FIRED/HEARD	
FREEPORT	09/13/2017 14:55:36	17077348	MATTER OF INFORMATION	
FREEPORT	09/07/2017 23:58:43	17075618	MEDICAL EMERGENCY	
FREEPORT	09/03/2017 11:26:29	17074229	MEDICAL EMERGENCY	
FREEPORT	09/22/2017 11:08:19	17079957	MEDICAL EMERGENCY	
FREEPORT	09/29/2017 06:26:46	17082123	MEDICAL EMERGENCY	
FREEPORT	09/16/2017 22:17:20	17078387	MOTORIST ASSIST	
FREEPORT	09/19/2017 13:35:50	17079030	PAPER SERVICE	
FREEPORT	09/19/2017 13:50:32	17079034	PAPER SERVICE	
FREEPORT	09/27/2017 19:26:55	17081592	PAPER SERVICE	
FREEPORT	09/23/2017 22:50:51	17080438	PHONE CALL	
FREEPORT	09/16/2017 13:00:10	17078264	SPECIAL DETAIL	
FREEPORT	09/07/2017 08:46:40	17075325	SPEED TRAILER	
FREEPORT	09/03/2017 17:40:36	17074343	STALLED VEHICLE	
FREEPORT	09/27/2017 08:46:01	17081429	SUSPICIOUS PERSON	
FREEPORT	09/02/2017 21:35:00	17074033	SUSPICIOUS VEHICLE	
FREEPORT	09/21/2017 18:57:29	17079737	TIP RECEIVED	
FREEPORT	09/20/2017 09:51:05	17079277	TRAFFIC STOP	
FREEPORT	09/17/2017 00:32:19	17078443	TRAFFIC STOP	
FREEPORT	09/18/2017 00:19:04	17078629	TRAFFIC STOP	
FREEPORT	09/18/2017 22:23:23	17078874	TRAFFIC STOP	
FREEPORT	09/19/2017 04:32:52	17078919	TRAFFIC STOP	
FREEPORT	09/19/2017 05:19:55	17078922	TRAFFIC STOP	
FREEPORT	09/13/2017 06:20:39	17077212	TRAFFIC STOP	
FREEPORT	09/14/2017 23:23:57	17077829	TRAFFIC STOP	
FREEPORT	09/03/2017 05:18:14	17074178	TRAFFIC STOP	
FREEPORT	09/07/2017 19:20:25	17075504	TRAFFIC STOP	
FREEPORT	09/07/2017 19:35:16	17075510	TRAFFIC STOP	
FREEPORT	09/07/2017 19:41:45	17075518	TRAFFIC STOP	
FREEPORT	09/03/2017 21:18:27	17074401	TRAFFIC STOP	
FREEPORT	09/04/2017 00:29:04	17074480	TRAFFIC STOP	
FREEPORT	09/27/2017 17:18:14	17081571	TRAFFIC STOP	
FREEPORT	09/25/2017 20:53:02	17080984	TRAFFIC STOP	
FREEPORT	09/22/2017 21:18:37	17080144	TRAFFIC STOP	
FREEPORT	09/23/2017 17:18:54	17080361	TRAFFIC STOP	
FREEPORT	09/01/2017 07:59:00	17073405	TRAINING ONLINE	
FREEPORT	09/10/2017 13:39:58	17076444	TRAINING ONLINE	
FREEPORT	09/29/2017 00:29:11	17082082	UAV TRAINING	
FREEPORT	09/11/2017 14:57:24	17076714	WARRANT	
FREEPORT	09/21/2017 15:01:15	17079661	WARRANT	
FREEPORT	09/14/2017 14:25:25	17077665	WELFARE CHECK	

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**  
Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.  
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Sacred Heart Parish Previous Gambling Permit Number: X-73011-17-020  
 Minnesota Tax ID Number, if any: 8570263 Federal Employer ID Number (FEIN), if any: 41-0790156  
 Mailing Address: 106 3rd Ave NE  
 City: Freeport State: MN Zip: 56331 County: Stearns  
 Name of Chief Executive Officer (CEO): Father Dan Walz  
 Daytime Phone: 320-836-2143 Email: \_\_\_\_\_  
 (Permit will be emailed to this email address.)

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):  
 Fraternal  Religious  Veterans  Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**  
 Don't have a copy? Obtain this certificate from:  
 MN Secretary of State, Business Services Division  
 60 Empire Drive, Suite 100  
 St. Paul, MN 55103  
 Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
 651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
 If your organization falls under a parent organization, attach copies of both of the following:  
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and  
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Freeport Community Center  
 Physical Address (do not use P.O. box): 307 7th St. SE  
 Check one:  
 City: Freeport Zip: 56331 County: Stearns  
 Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_  
 Date(s) of activity (for raffles, indicate the date of the drawing): January 2018  
 Check each type of gambling activity that your organization will conduct:  
 Bingo  Paddlewheels  Pull-Tabs  Tipboards  
 Raffle (total value of raffle prizes awarded for the calendar year, including this raffle: \$ 2,750.00)

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

**LG230 Application to Conduct Off-Site Gambling**

**No Fee**

**ORGANIZATION INFORMATION**

Organization Name: FREEPORT LIONS License Number: 01465

Address: BOX 184 City: FREEPORT, MN Zip: 56331

Chief Executive Officer (CEO) Name: MITCH WALL Daytime Phone: 320-429-0317

Gambling Manager Name: DAVID A HUMBERT Daytime Phone: 320-761-8327

**GAMBLING ACTIVITY**

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 11 / 27 / 17 to 11 / 27 / 17

Check the type of games that will be conducted:

- Raffle
- Pull-Tabs
- Bingo
- Tipboards
- Paddlewheel

**GAMBLING PREMISES**

Name of location where gambling activity will be conducted: SACRED HEART PARISH

Street address and City (or township): 106 3RD AVE NE FREEPORT Zip: 56331 County: STEARNS

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

- Yes** If yes, a lease is not required.
- No** If no, the lease agreement below must be completed, and signed by the lessor.

**LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)**

Rent to be paid for the leased area: \$0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Lessor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Lessor's Name: \_\_\_\_\_