



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

November 28, 2017 - Regular Meeting Agenda
Freeport City Hall - 7:00 pm

****6:30 Area Fire Service Meeting (29)**

Call to Order

- I. Approve Agenda
- II. Open Public Forum
- III. Consent Agenda
 - a. October 24, 2017 Meeting Minutes (1-3)
 - b. Claims 2939 - 2987 (4-11)
 - c. Sheriff's Report (12)
- IV. Reports
 - a. Clerk Report (13)
 - b. Public Works Report (14-25)
 - c. Engineer Report (26)
 - d. Attorney Report (27)
 - e. Fire Department Report (28)
- V. Old Business
 - a. Stearns Electric Loan (29)
 - b. Thull Excavating Invoices (30-36)
- VI. New Business
 - a. Insurance Presentation (37-49)
 - b. Deputy Treasurer Interviews (50-64)
 - c. Klaphake Building Permit Violation (65-66)
 - d. Accessory Structures (67-68)
 - e. Fee Schedule (69-71)
- VII. Adjourn

Next meeting: December 19, 2017



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112 – FAX 320-836-2116
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

October 24, 2017 – Meeting Minutes

A regular meeting of the Freeport City Council was convened at 7:00pm by Mayor Rodney Atkinson with Councilmembers, Tim Hennen, Jake Renneker, Mike Eveslage and Ben Etle present.

Staff in attendance: Clerk-Treasurer Adrianna Hennen, Deputy Treasurer Joan Wall, City Attorney Scott Dymoke, City Engineer Dave Blommel, and Public Works Director Loren Goebel

Others in attendance:

Andrea Ramacher & Vernon Fuchs (720 1st Ave N) Dave Gruenes (Stearns Electric)

Approve Agenda

Etle moved to approve the agenda, seconded by T. Hennen. Motion carried 5-0.

Open Public Forum

No comment was given.

Consent Agenda

T. Hennen moved to approve the consent agenda, not including claims 2934, 2935, 2936, and 2937 to Thull Excavating until more information was gathered. Motion seconded by Eveslage. Motion carried 5-0.

Etle moved to pay Thull Excavating invoice number 446 for \$400.00, seconded by T. Hennen. Motion carried 5-0.

Reports

Clerk Report

A. Hennen thanked Joan for her time as Deputy Treasurer.

Deputy Treasurer Report

It was asked how the water and sewer funds were looking. Wall replied that income was still less than average. Council suggested looking at usage and determining if that is the reason income is less.

Public Works Report

Goebel asked council if they would like a car towed that has been sitting in a city parking lot across from Charlies Café for over a month. Council asked if that's something the city then has to pay for. A. Hennen explained the County informed her that the City can tow the vehicle and then, once the person goes to claim the vehicle, the owner will be responsible for paying the towing fee. Council asked what happens if no one claims the car. A. Hennen stated then the tow company holds it in their impound lot. Etle made a motion to have the car towed, seconded by T. Hennen. Motion carried 5-0.

Engineer Report

Blommel began by stating that Goebel got an estimate from the tarring company, that is currently doing work at the Lions Park, to do some patching on 8th street. For 3 patches the company will charge \$6400. Blommel stated that was a fair price. The company explained to Blommel what they would be doing and Blommel's only additional request was that they add a mesh layer. T. Hennen moved to have the company repair the three patches, seconded by Etle. Motion carried 5-0.

Blommel also explained that in the near future rock will need to be added to pond two on the east and north ends of about three feet. Council requested that Blommel get cost estimates on both field rock and granite.

Attorney Report

Dymoke explained that since his report was given to council the only other item that he was working on was a potential Xcel powerline that Xcel is proposing running through the industrial park.

Fire Department Report

Gilk explained that the Fire Department did not receive the FEMA grant this year and asked that they be allowed to apply for it again the next round. Council agreed that they should keep trying for the grant.

T. Hennen moved to try Expert T Billing for one year and see how it goes, seconded by Etle. Motion carried 5-0.

Eveslage moved to increase the fee for fire department calls per fire fighter per call from \$15.00 to \$20.00 for all area fire service residents/tax payers and to increase the fee to \$40 for non-area fire service residents/taxpayers. Motion carried 5-0.

Council requested that Fritz Hoeschen come to the November meeting to explain insurance coverage to the council.

Old Business

Stearns Electric-Dave Gruenes

Gruenes was invited to the meeting to explain the loan that the City applied for and was granted. The loan was for \$360,000 with \$300,000 coming from USDA and \$60,000 coming from Stearns Electric. The city would receive the money and then pay the loan to Stearns Electric, who could send it back to Washington, or they could put it in a revolving loan fund that they have established. Gruenes explained that their revolving loan fund can be applied for by anyone, business or city can apply to use revolving loan fund dollars.

Gruenes also explained that there isn't an interest rate on the loan but there is a 1% administrative fee that is added each year to the remaining outstanding balance of the loan.

Atkinson explained that he could foresee the city accepting the money and turning around and paying it all back in the same year to avoid the 1% administrative fee and then the city would be helping add money to Stearns Electric revolving loan fund, which would then help someone in central Minnesota.

Council agreed they would take a little time to consider accepting the loan.

Sacred Heart Parish

A. Hennen explained that the light pole by the lift station is up and running; the dead end sign had been put in Betty Hennen's yard; a no parking sign was put at the end of the turnaround; Jim Meyer was to be finishing and dropping of the park sign within the next week.

Atkinson called for a recess at 8:45. The meeting resumed at 8:50

New Business

Deputy Treasurer Position-Interview

Wall asked what his experience level was with Xcel. Mr. Frahm stated that he had taken a class on Xcel and was hoping to take an advanced class next semester. Wall also asked about a gap in employment. Frahm explained that his wife received a job and when they moved she told him to focus on school for a while. Council asked other questions regarding his military service and other job experience. Frahm was thanked for his time and A. Hennen explained she would be in touch with him.

Loren Goebel Performance Review

Ettle stated that Goebel is doing a great job and made a motion to increase Goebel's pay by \$1 per hour. Eveslage explained he did not like seeing the \$1.00 raise, but would like to see percentages. Eveslage not believed 5% was too much of an increase and was leaning closer to 2.5%. Renneker agreed that he was more comfortable with 2.5%

T. Hennen asked if Goebel didn't receive a raise when he passed his water and wastewater tests? Goebel and Atkinson explained that when Goebel was hired he was hired at \$20 per hour, but 3 of those dollars were allocated to Brian Zapzalka's pay. Once Goebel past his water and waste water licenses, Zapzalka's help was no longer needed and that \$3 was allocated back to Goebel's pay. T. Hennen then looked at it as Goebel has not received a pay increase in the two years that he has been here so he could justify a 2.5% times two pay increase, which would equate to 5% or \$1.00.

Atkinson stated that Ettle made a motion to increase Goebel's pay by \$1.00 and asked if there was a second. T. Hennen seconded the motion. Atkinson asked for a roll call vote. Atkinson-yes, Ettle-yes, Eveslage-no, T. Hennen-yes, Renneker-no. Motion carried 3-2.

Adjourn

Ettle moved to adjourn, seconded by Eveslage. Motion carried 5-0.

Mayor, Rodney Atkinson

City Clerk-Treasurer, Adrianna Hennen

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 11/22/17

Re: Claims

Listed below are claims that have been incurred for the improvements to the Lions Park. All of these costs have been reimbursed by the Lions

1. Claim 2956 – Freeport Electric \$1038.96
2. Claim 2966 – Jim Notch \$510.00
3. Claim 2971 – Mayers Excavating \$15.00
4. Claim 2972 – Mid Central \$127.00
5. Claim 2981 – Spaeth \$16,882.05

11/09/17
13:43:46

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 11/17

Page: 1 of 3
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2939		15 ALBANY MUTUAL TELEPHONE	7.16					
	10291205	11/01/17 836-2411/2413	0.40*			225 42200	320	10100
	10291070	11/01/17 836-2112	6.76			101 41000	320	10100
		Total for Vendor:	7.16					
2940		25 AMERIPRIDE LINEN & APPAREL	58.40					
	2200971705	10/13/17 Monthly Rug Service	58.40			101 41000	410	10100
		Total for Vendor:	58.40					
2941		70 CENTERPOINT ENERGY	52.75					
	10/20/17	Fire Hall	24.42			225 42200	382	10100
	10/20/17	Maintenance Building	28.33			101 43100	382	10100
		Total for Vendor:	52.75					
2942		76 CENTRAL MINNESOTA CREDIT UNION	768.21					
		Stearns Co Beacon Fee	1.00			101 41000	433	10100
		Building Permit Surcharge	185.91*			101 42050	436	10100
		Craigs List- Dept Treasurer Ad	10.00			101 41000	350	10100
		Chief's Convention Meals	84.10*			225 42200	335	10100
		Chief's Convention Hotel	483.56*			225 42200	335	10100
		Water Sample Postage	3.64			601 43225	200	10100
		Total for Vendor:	768.21					
2943		636 DHIA LABORATORIES	276.00					
	68071	10/10/17 Qrtly Influent	54.00			602 43250	460	10100
	68072	10/10/17 Pre-Discharge	74.00			602 43250	460	10100
	68865	10/23/17 Discharge (10-16-17)	74.00			602 43250	460	10100
	68866	10/23/17 Discharge (10-17-17)	74.00			602 43250	460	10100
		Total for Vendor:	276.00					
2944		145 FINKEN WATER SOLUTIONS	23.00					
	4772922	11/01/17 Water Softener Rental	15.00			101 41000	410	10100
	4772932	11/01/17 Maintenance Water Cooler	8.00			101 43100	410	10100
		Total for Vendor:	23.00					

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2948		257 LEAGUE OF MN CITES INSURANCE	18,563.00					
	11/02/17	Municipal Property Summary	2,298.00*			101 41000	361	10100
	11/02/17	Municipal Property Summary	1,377.00*			101 43100	361	10100
	11/02/17	Municipal Proprety Summary	5,092.00*			101 45200	361	10100
	11/02/17	Municipal Property Summary	568.00			225 42200	361	10100
	11/02/17	Municipal Property Summary	758.00*			601 43225	361	10100
	11/02/17	Municipal Property Summary	303.00*			602 43250	361	10100
	11/02/17	Municipal Liability Summary	3,403.00*			101 41000	361	10100
	11/02/17	Municipal Liability Summary	1,014.00*			602 43250	361	10100
	11/02/17	Auto Liability Summary	640.00*			101 41000	361	10100
	11/02/17	Auto Liability Summary	1,935.00			225 42200	361	10100
	11/02/17	Bonds	150.00*			101 41000	361	10100
	11/02/17	Bonds	150.00			225 42200	361	10100
	11/02/17	Mobile Prprty-100k blanket cov	875.00*			101 43100	361	10100
		Total for Vendor:	18,563.00					
2945		387 RAHNS OIL & PROPANE, INC	374.63					
	10/30/17	Fire Dept Gas & Oil	163.07			225 42200	215	10100
	10/30/17	Pulic Works Gas & Oil	211.56			101 43100	215	10100
		Total for Vendor:	374.63					
2946		437 STAR PUBLICATIONS LLC	326.80					
	163597 10/04/17	Beacon Ad-Treasurer	59.44			101 41000	350	10100
	163597 10/04/17	Beacon Discount	-14.86			101 41000	350	10100
	163597 10/04/17	Enterprise Ad-Treasurer	59.44			101 41000	350	10100
	163597 10/04/17	Enterprise Discount	-14.86			101 41000	350	10100
	163597 10/04/17	Herald Ad-Treasurer	74.24			101 41000	350	10100
	163597 10/11/17	Beacon Ad-Treasurer	59.44			101 41000	350	10100
	163597 10/11/17	Beacon Discount	-14.86			101 41000	350	10100
	163597 10/11/17	Enterprise Ad-Treasurer	59.44			101 41000	350	10100
	163597 10/11/17	Enterprise Discount	-14.86			101 41000	350	10100
	163597 10/11/17	Herald Ad-Treasuer	74.24			101 41000	350	10100
		Total for Vendor:	326.80					

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2947		525 XCEL ENERGY	2,301.43					
	568292314	11/03/17 Street Lights	687.25			101 43160	381	10100
	566098657	10/18/17 Water Tower	110.39			601 43225	381	10100
	568082071	11/02/17 302188142	131.17			601 43225	381	10100
	568082071	11/02/17 302252262	83.49			101 43160	381	10100
	568082071	11/02/17 302290398	85.87			101 41000	381	10100
	568082071	11/02/17 302679657	91.45			101 43100	381	10100
	568082071	11/02/17 302700297	26.55			602 43250	381	10100
	568082071	11/02/17 302947044	180.81			601 43225	381	10100
	568082071	11/02/17 303193187	27.83			602 43250	381	10100
	568082071	11/02/17 303616049	100.98			225 42200	381	10100
	568082071	11/02/17 303936749	41.63			101 43160	381	10100
	568082071	11/02/17 303956738	432.65			101 43160	381	10100
	568082071	11/02/17 303963984	236.40			101 43160	381	10100
	568082071	11/02/17 303985901	34.52			101 43160	381	10100
	568082071	11/02/17 304083816	12.04			101 43160	381	10100
	568082071	11/02/17 304098414	18.40			602 43250	381	10100
		Total for Vendor:	2,301.43					
		# of Claims	10	Total:				22,751.38

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Claim Approval List
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* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund Org Acct	Object Proj	Cash
Check	Invoice #/Inv Date/Description	Line \$					Account
2949	40 AUTO VALUE-ALBANY	21.44					
26243015	10/24/17 Water Sample Shipping	21.44			601 43225	200	10100
2950	84 CITI LITES, INC	42.00					
56117	10/31/17 Mark Streetlight Wires	42.00*			101 43160	300	10100
2951	107 DANNY'S DISPOSAL & RECYCLING,	164.66					
11/01/17	Maintenance Building	135.25			101 43100	383	10100
10/01/17	Fire Hall	29.41			225 42200	383	10100
2952	123 DYMOKE LAW OFFICE, P. A.	575.00					
11/01/17	Power Line Easement	115.00			101 41000	302	10100
11/01/17	Sign Regulations	57.50			101 41000	302	10100
11/01/17	Xcel Powerline	149.50			101 41000	302	10100
11/01/17	Council Meeting	115.00			101 41000	302	10100
11/01/17	Nuisance Abatement	138.00			101 41000	302	10100
2953	626 FIRE SAFETY USA, INC	103,167.59					
105518	11/17/17 Pumper Remaining Balance	103,167.59*			225 42200	550	10100
2954	626 FIRE SAFETY USA, INC	540.00					
105118	11/06/17 Foam-5 Gallon Pail	540.00			225 42200	210	10100
2955	727 FLOW MEASUREMENT AND CONTROL	350.00					
8145	11/15/17 Cert closed pipe flow	350.00*			602 43250	300	10100
2956	641 FREEPORT ELECTRIC, INC	1,407.33					
1985	10/28/17 Security light by lift station	368.37*			101 43160	300	10100
1986	10/28/17 Solar Lights	56.37*			101 45200	220	10100
1986	10/28/17 Canopy Light	98.74*			101 45200	220	10100
1986	10/28/17 Sprinkler Wire	56.97*			101 45200	220	10100
1986	10/28/17 1103-DC 3/4 Brushd Nip D/C	0.99*			101 45200	220	10100
1986	10/28/17 K4121C Photoctrl 120V 100VA	16.18*			101 45200	220	10100
1986	10/28/17 30-073 Size 73B Wire Conn	9.71*			101 45200	220	10100
1986	10/28/17 Labor-16 hours	800.00*			101 45200	220	10100
2957	155 FREEPORT FARM CENTER, INC	54.90					
98852	11/10/17 Repair Tractor Tire	54.90*			101 43100	220	10100

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* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2958			174 GOPHER STATE ONE CALL, INC	13.50					
	7100383	10/31/17 Email Tickets		6.75			601 43225	300	10100
	7100383	10/31/17 Email Tickets		6.75*			602 43250	300	10100
2959			728 GRAND FORKS FIRE EQUIPMENT LLC	382.15					
	21291	11/14/17 Pull-on Boot Men's		382.15			225 42200	210	10100
2960			179 GRANITE ELECTRONICS, INC	80.00					
	153005553-	11/13/17 4 Pager Batteries		80.00			225 42200	245	10100
2961			184 HACH COMPANY	177.65					
	10722273	11/16/17 Fluoride RGT		146.76			601 43225	210	10100
	10722273	11/16/17 Freight		30.89			601 43225	210	10100
2962			194 HENNEN LUMBER CO, INC	47.00					
	27418	10/31/17 Locks/Keys		47.00			601 43225	220	10100
2963			195 HENRYS WATERWORKS, INC	99.86					
	19320	10/24/17 A-1 Lid Cover		99.86			601 43225	430	10100
2964			725 HOPPE'S DIRTWORK	125.00					
		10/10/17 Trench find drain tile-Famo		125.00*			101 43100	311	10100
2965			656 JASON HOPPE	4.67					
		10/19/17 Air Brake Hose		4.67			225 42200	220	10100
2966			218 JIM NOTCH CONSTRUCTION, LLC	510.00					
	384169	10/20/17 Skid Loader Time		490.00*			101 45200	220	10100
	384169	10/20/17 Stainless Steel Drain Covers		20.00*			101 45200	220	10100
2967			219 JOANN TIMP	180.00					
		11/22/17 5 Cleanings (10/23)-(11/20/17)		180.00			101 41000	300	10100
2968			225 JOHN GILK	201.70					
		11/20/17 Chief's Convention Mileage		201.70*			225 42200	335	10100
2969			645 LEAGUE OF MINNESOTA CITIES	840.00					
	258332	11/01/17 Yearly Dues		840.00			101 41000	434	10100

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Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
2970	269 MARCO TECHNOLOGIES LLC	327.40							
	344267257 11/15/17 Contract Payment thru 3/10/	312.40			101 41000	410		10100	
	344267257 11/15/17 Freight	15.00			101 41000	410		10100	
2971	277 MAYERS EXCAVATING, INC	15.00							
	5691 10/31/17 30ft 8ply underground wire	15.00*			101 45200	220		10100	
2972	294 MID CENTRAL HEATING & A/C, INC	135.15							
	192540 11/07/17 3/4 Galvanized Tee	7.45			601 43225	220		10100	
	192493 10/20/17 Lions Park Work	127.70*			101 45200	220		10100	
2973	562 MINNESOTA DEPARTMENT OF HEALTH	429.00							
	11/15/17 Qrtly H2O Service Connect Fee	429.00			601 43225	431		10100	
2975	309 MINNESOTA LIFE INSURANCE CO	7.40							
	10/13/17 Hennen	4.00			101 41400	131		10100	
	10/13/17 Goebel	3.40			101 43000	131		10100	
2976	654 MINNESOTA STATE FIRE DEPT	148.00							
	2018 MSFDA Membershi p Dues	148.00*			225 42200	433		10100	
2977	334 M-R SIGN CO, INC	137.44							
	198094 10/26/17 5-No Parking Signs	81.25			101 43100	210		10100	
	198094 10/26/17 1-Dead End Sign	46.84			101 43100	210		10100	
	198094 10/26/17 Freight	9.35			101 43100	210		10100	
2978	729 PRECISION ROADWAY SERVICES LLC	6,400.00							
	10/24/17 8th Street Road Repair	6,400.00*			101 43100	220		10100	
2979	389 RAMLER TRUCK & TRAILER REPAIR,	631.42							
	43340 11/02/17 DOT Labor	436.20			101 43100	401		10100	
	43340 11/02/17 DOT Parts	164.69			101 43100	401		10100	
	43340 11/02/17 DOT Shop Supplies	30.53			101 43100	401		10100	
2980	418 SEH, INC	188.13							
	340813 11/10/17 On-Site Sewer	93.75*			602 43250	300		10100	
	340813 11/10/17 On-Site Sewer	62.50*			101 43100	300		10100	
	340813 11/10/17 Assist Memo Review	7.50			101 41000	300		10100	
	340813 11/10/17 Mileage	14.63*			602 43250	300		10100	
	340813 11/10/17 Mileage	9.75*			101 43100	300		10100	

11/22/17
11:31:17

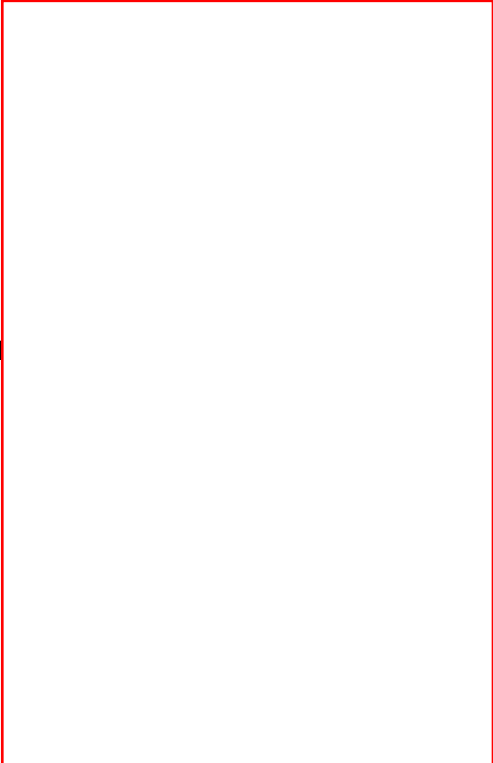
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* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2981		10/28/17 Lions Park Work	730 SPAETH SODDING & NURSERY-RICK	16,882.05 16,882.05*			101 45200	220	10100
2982		530 ft Concrete Curbing	731 SPECIALIZED CONCRETE BOARDERS	3,180.00 3,180.00*			101 45200	220	10100
2983		0008819 11/02/17 Lift Station Degreaser	463 TEAM LABORATORY CHEMICAL CORP	306.50 285.00*			602 43250	210	10100
		0008819 11/02/17 Freight		21.50*			602 43250	210	10100
2984		446 09/27/17 (7/23/15) 2 Loads Class 5 & Le	473 THULL EXCAVATING	400.00 400.00*			101 43100	220	10100
2985		11/16/17 Water Tower Inspection	732 TRI-STATE COATINGS	1,500.00 1,500.00			601 43225	311	10100
2986		9795513131 11/23/17 Cell Phone-November	510 VERIZON WIRELESS	58.99 58.99			101 43100	320	10100
2987		569874715 12/14/17 Water Tower	525 XCEL ENERGY	123.62 123.62			601 43225	381	10100
			# of Claims	38	Total:				139,854.55

FREEPORT CALLS - OCTOBER 2017

<u>City</u>	<u>Date_Received</u>	<u>Call #</u>	<u>Description</u>	<u>Actual_Incid_Location</u>
FREEPORT	10/09/2017 10:27:36	17085199	ABANDONED VEHICLE	
FREEPORT	10/01/2017 17:54:20	17082967	AGENCY ASSIST	
FREEPORT	10/14/2017 06:57:55	17086717	ALARM	
FREEPORT	10/01/2017 17:51:32	17082965	ALARM	
FREEPORT	10/26/2017 21:11:42	17090164	FOLLOW UP	
FREEPORT	10/23/2017 14:14:06	17089130	FRAUD	
FREEPORT	10/22/2017 12:58:15	17088902	MEDICAL EMERGENCY	
FREEPORT	10/17/2017 11:43:38	17087480	MEDICAL EMERGENCY	
FREEPORT	10/16/2017 01:00:17	17087139	MOTORIST ASSIST	
FREEPORT	10/04/2017 14:40:35	17083756	MOTORIST ASSIST	
FREEPORT	10/07/2017 09:12:43	17084632	NO PAY CUSTOMER	
FREEPORT	10/17/2017 07:42:54	17087414	SCHOOL BUS/SCHOOL VIO	
FREEPORT	10/09/2017 10:05:39	17085198	THEFT FROM VEHICLE	
FREEPORT	10/12/2017 05:13:22	17086052	TRAFFIC STOP	
FREEPORT	10/14/2017 00:14:42	17086658	TRAFFIC STOP	
FREEPORT	10/06/2017 13:26:17	17084319	TRAFFIC STOP	
FREEPORT	10/07/2017 06:02:58	17084610	TRAFFIC STOP	
FREEPORT	10/02/2017 13:13:40	17083151	TRAFFIC STOP	
FREEPORT	10/19/2017 09:49:29	17088029	TRAFFIC STOP	
FREEPORT	10/20/2017 13:04:10	17088346	TRAFFIC STOP	
FREEPORT	10/26/2017 01:08:41	17089900	TRAFFIC STOP	
FREEPORT	10/28/2017 23:36:09	17090715	TRAFFIC STOP	
FREEPORT	10/29/2017 14:56:13	17090866	TRAFFIC STOP	
FREEPORT	10/29/2017 20:11:45	17090925	TRAINING ONLINE	
FREEPORT	10/26/2017 17:10:03	17090105	WELFARE CHECK	

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 11/22/17

Re: Clerk Report

At a special EDA meeting on November 20th, the EDA approved putting in a bid on the online auction for the remainder of the Welle Addition for \$11,500. The EDA concluded they have less control of the outcome of the property if they do not own it. The auction ends the evening of November 22nd so I will have an update for you at the council meeting if the EDA got the property.

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 11/21/17

Re: Public Works Report

At the April meeting council approved Tri-State Coatings to inspect and clean the water tower. Attached is the report they put together of their findings while inspecting the tower.

Tri State WADENA MN Coatings

Tri State Coatings has conducted an in service visual examination of your water tower coatings. The overall condition appears to be very good and your tower should provide many more years of service with proper upkeep and maintenance. The staining on the interior wet portion of the tower is cosmetic only and should not affect the performance, the coating appears to be fully intact and free of any visual rust at this time. The interior dry surfaces are also in great condition. The exterior of the tank looks good, with only minor rust forming on the grab handle on the roof near the manway but we believe there is no need to address this as it is very minimal. The single concern we have at this time is the grout beneath the base plate of the tank, it has began eroding and cracking the paint inside and out of the tank. We do recommend addressing this issue in a timely manner before further erosion and damage occurs.

INDUSTRIAL COATINGS EXPERTS

Rory Grangruth
16258 150th Street
Wadena, MN 56482

Home: 218-631-2033
Cell: 218-640-3034
Fax: 218-631-1158
rory@twecwb.com

Proud to be an
AMERICAN company



City of Freeport, MN

After our inspection of your water tower Tri State Coatings would like to offer our services to make the following repairs:

Remove loose and disbonded grout from beneath tank

Replace removed material

Coat with one primer coat

Coat with one top coat to match existing coating.

The cost of these services would be three thousand five hundred (\$3,500) dollars.

Sincerely,
Rory Grangruth
Owner Tri State Coatings

INDUSTRIAL COATINGS EXPERTS

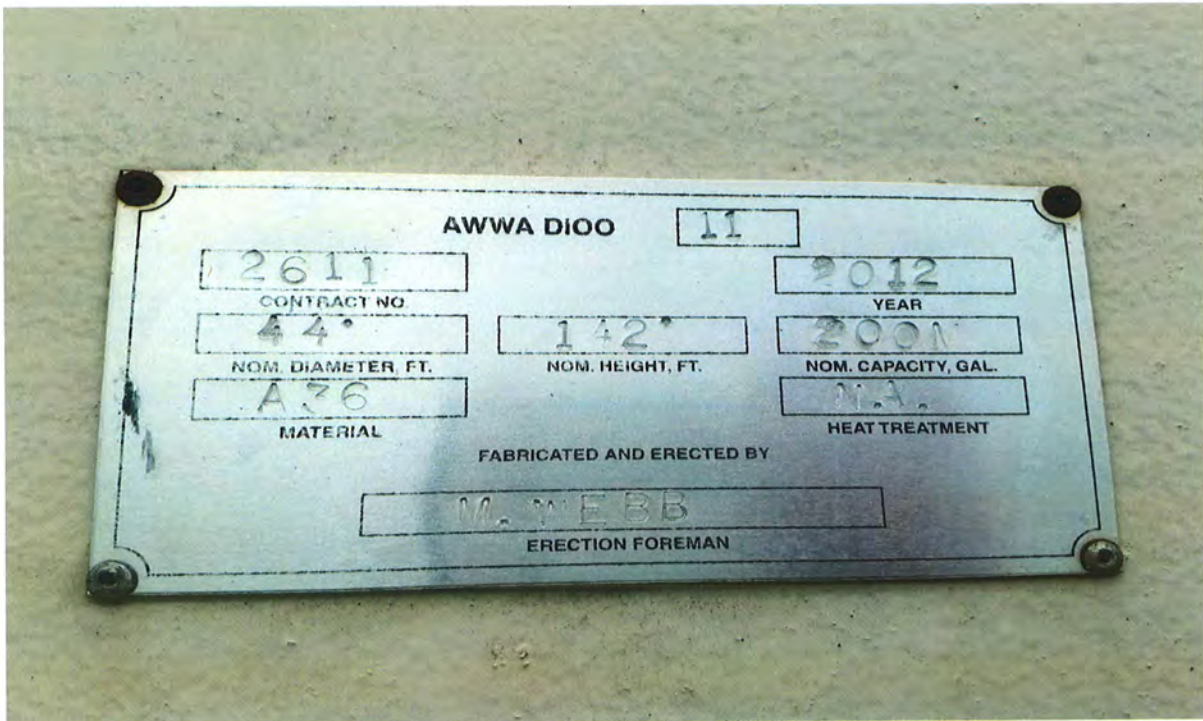
Rory Grangruth
16258 150th Street
Wadena, MN 56482

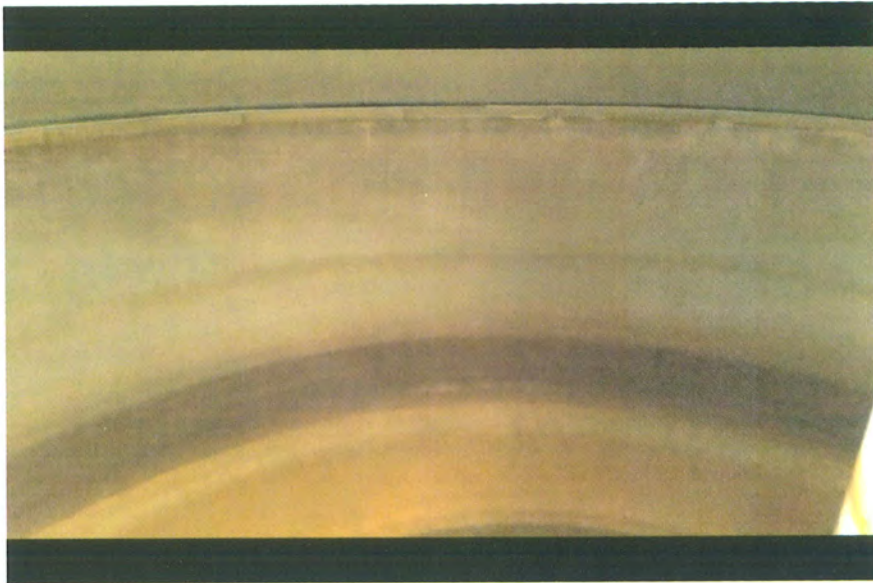
Home: 218-631-2033
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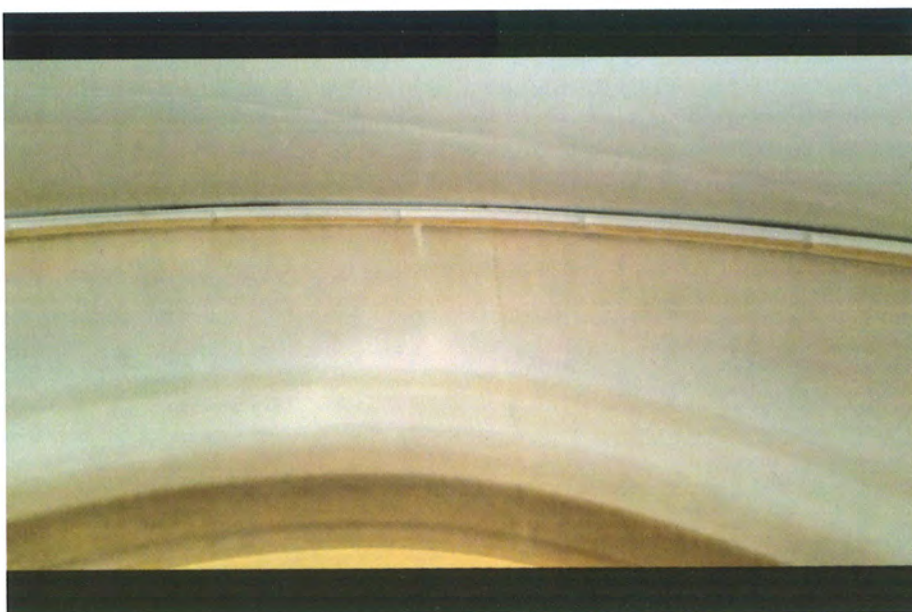
City of Freeport

200,000 gallon elevated
In-service inspection



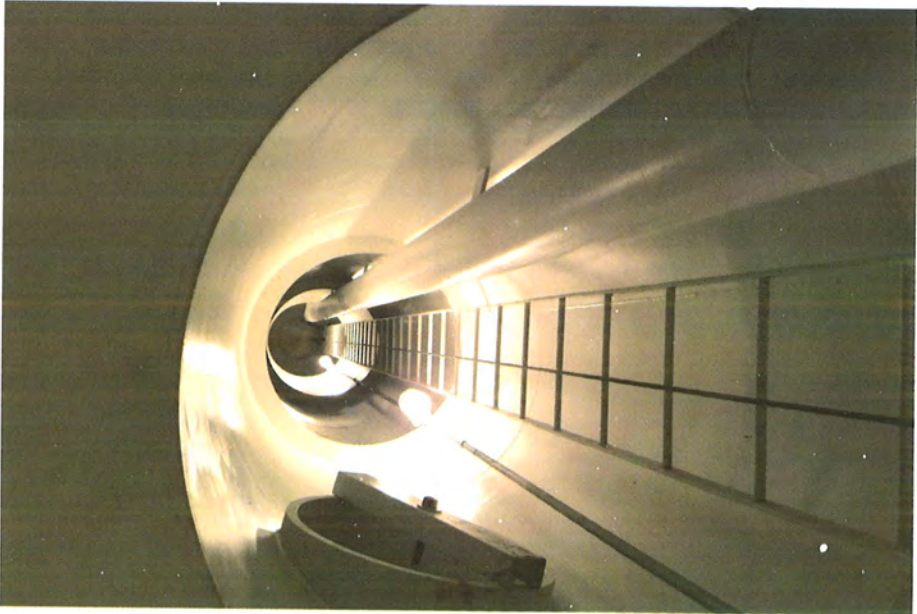


Interior wet surface appears to be in good condition. Surface staining is visible, but is not a concern to the performance of the coating.



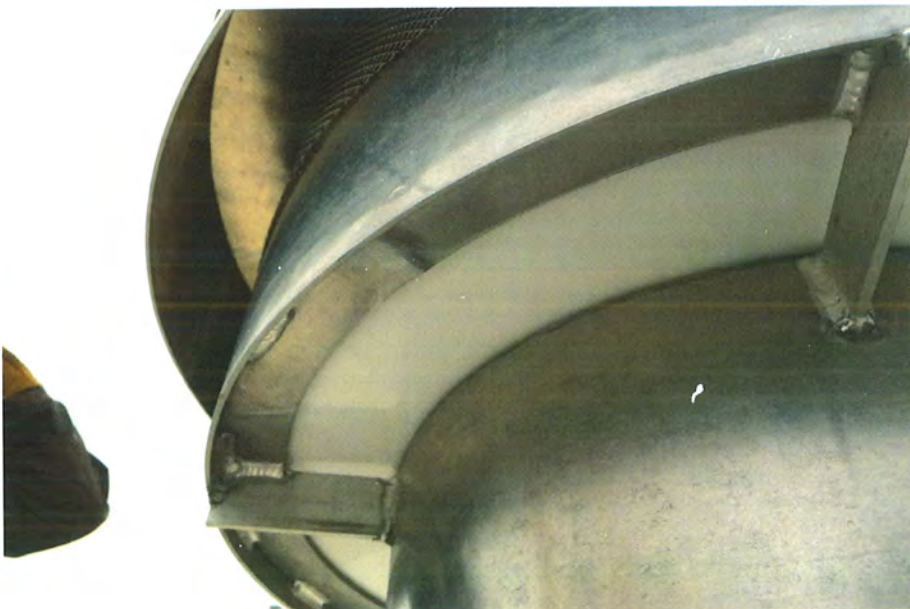
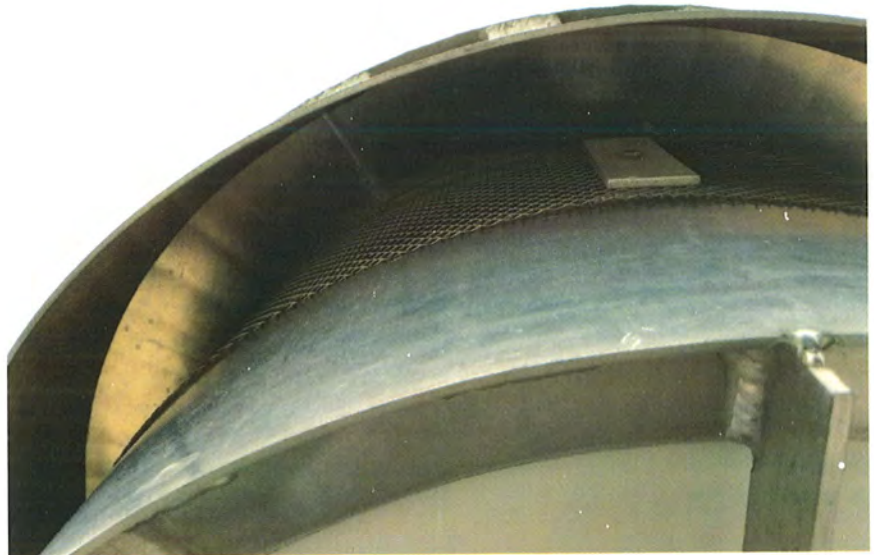


Interior dry surface is in very good condition.





Roof vent is in excellent condition. All screens are in tact and in working order.





Roof access hatches are in excellent condition and operate freely. The aircraft warning light also appears to be in great condition.





The grout between the baseplate and the foundation is Spalding excessively and will require repair before further deterioration occurs.





TRI STATE COATINGS

16258 150th Street
Wadena, MN 56482

Home: 218-631-2033

Cell: 218-640-3034

Fax: 218-631-1158

rory@twecwb.com

Upon the completion of the recommended repairs to the grout at the base of the tank Tri State Coatings recommends that the operator of the tank use the drain out/mud valve at least twice per year to prevent the accumulation of sediment. Another visual inspection of the coating is recommended in another three to five years, but as of now there is nothing that appears to be a concern.

