



FREEPORT AREA FIRE SERVICE

104 4th Street NW, PO Box 151 • Freeport, MN 56331

Phone: 320-836-2411 • Fax: 320-836-2413

Freeport City Hall Phone: 320-836-2112

February 8, 2018

Dear Local Government Officials,

The annual meeting of the Area Fire Service Association will be held Tuesday, February 27th at 7:30 pm in Freeport City Hall (125 Main Street East). Along with this letter are the following materials for your review:

- 2017 Financial Report (pg 2)
- 2019 Proposed Expenditures (pg 3)
- Building & Equipment Funding Schedule (pg 4)
- Vehicle Funding Schedule (pg 5)
- 2019 Proposed Revenues (pg 6)
- Division of Costs among Townships & Cities (pg 7)
- Call Totals (pg 8-9)

After the meeting, everyone is invited to the fire hall to see the new Fire Engine (pumper) purchased in 2017.

Feel free to contact me directly with any questions, or if you want to add something to the agenda (see below for proposed meeting agenda). Thank you.

Sincerely,

/S/ Douglas H. Petersen

Douglas Petersen, CMA
City of Freeport Deputy Treasurer
doug@freeportmn.org
(320) 836-2112

Proposed Meeting Agenda

- I. Call to Order
- II. Roll Call
- III. New Business
 - a. 2017 Financial Report (prelim)
 - b. 2019 Budget Approval
- IV. Adjourn

February 28, 2017 AFSA Meeting

City of Freeport
AFSA Fund
Statement of Revenues and Expenditures
For the Twelve Months Ended December 31, 2017 (Unaudited)

	Final Budget 2017	Year-to-Date Amount 12/31/17	Year-to-Date % of Budget 12/31/17	Variance With Final Budget
REVENUES:				
State Grants & Aid	12,000	21,098	175.8%	9,098
Public Safety	89,949	93,739	104.2%	3,790
Miscellaneous	4,000	26,160	654.0%	22,160
Total Revenues	105,949	140,997	133.1%	35,048
EXPENDITURES:				
Salaries & Benefits	29,026	32,295	111.3%	3,269
Supplies	16,600	5,765	34.7%	(10,835)
Professional Services	4,500	4,594	102.1%	94
Fire Dept Aid	14,183	19,281	135.9%	5,098
Training	4,500	4,818	107.1%	318
Insurance	11,000	7,477	68.0%	(3,523)
Utilities	5,225	4,197	80.3%	(1,028)
Repairs	5,000	3,143	62.9%	(1,857)
Miscellaneous	850	1,558	183.3%	708
Motor Vehicles	0	418,168	0.0%	418,168
Furniture & Fixtures	0	9,108	0.0%	9,108
Total Expenditures	90,884	510,404	561.6%	419,520
Excess of Revenues				
Over (Under) Expenditures	15,065	(369,406)	-2452.1%	(384,471)
OTHER SOURCES (USES):				
Transfers In	39,924	39,924	100.0%	0
Transfers Out	(3,500)	(3,500)	100.0%	0
Total Other Sources (Uses)	36,424	36,424	100.0%	0
Excess of Revenues & Other Sources				
Over (Under) Expenditures & Other Uses	51,489	(332,982)	-646.7%	(384,471)

Note: We still have a few final year end adjustments to post and have not yet gone through audit, but the bottom line shouldn't change much.

Action requested:

Expenditures

01/25/18
14:14:24

CITY OF FREEPORT
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2019

Page: 1 of 1
Report ID: B240B

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		2015	2016	2017	2018	Budget	Exp.	Budget	Changes	Budget	Budget
						2018	2018	19	19	19	19

225 AFSA Fund											
42200 Fire & Rescue											
100	Wages and Salaries	7,752	6,396	14,940		7,000	0%	4,400		4,400	63%
115	Drills	7,638	11,172		2,850	12,000	24%	10,000		10,000	83%
116	Fire Calls	5,700	7,416	6,768		5,000	0%	7,000		7,000	140%
117	Rescue Calls	5,340	5,832	8,292		6,500	0%	6,500		6,500	100%
121	Cities FICA 6.2%	1,629	1,911	1,860		1,900	0%	1,736		1,736	91%
	28000 Est Wages x FICA rate										
122	Cities Share MED 1.45%	381	447	435		450	0%	406		406	90%
	28000 estimated wages x Medicare rate										
210	Operating Supplies	9,339	12,762	1,996	552	8,000	7%	9,000		9,000	113%
215	Gas & Oil	1,142	1,565	1,401	23	2,500	1%	2,500		2,500	100%
220	Repair & Maint. Supplies	1,213	2,070	1,107		3,000	0%	3,000		3,000	100%
240	Clothing Replacement	3,552		9	230	2,000	12%	2,000		2,000	100%
245	Radio/Pager Repair	336	1,499	713		1,500	0%	1,500		1,500	100%
300	Professional Services	400	670	779	50	400	13%	800		800	200%
301	Audit		3,790	3,815		3,800	0%	3,850		3,850	101%
302	Legal Consulting	3,728				500	0%	500		500	100%
315	Fire Dept Aid 2%	19,118	19,603	19,281		14,226	0%	16,500		16,500	116%
320	Telephone	877	881	1,173		900	0%	1,100		1,100	122%
330	Training	2,435	3,000	3,375		3,500	0%	4,000		4,000	114%
332	State/Chief Conference	250	600	600		750	0%	900		900	120%
333	Physicals	545	565	540		600	0%	600		600	100%
335	Mileage & Reimb Exp		766	843	20	750	3%	800		800	107%
360	Workers Comp Insurance	3,823	3,650	2,807		5,000	0%	5,000		5,000	100%
361	Liability Insurance	3,441	3,032	4,670		6,000	0%	6,000		6,000	100%
381	Electric	1,823	1,632	1,553	206	2,250	9%	2,250		2,250	100%
382	Heating Gas	891	982	1,118	163	1,750	9%	1,750		1,750	100%
383	Garbage	339	647	353		350	0%	400		400	114%
401	Truck Repairs	5,518	9,187	3,143	36	5,000	1%	5,000		5,000	100%
430	Miscellaneous	82	2,733	1,000		500	0%	500		500	100%
433	Dues	270	278	558	55	350	16%	500		500	143%
550	Motor Vehicles			418,168		0	0%			0	0%
560	Furniture and Fixtures			9,108		0	0%			0	0%
580	Other Equipment	591				0	0%			0	0%
700	Transfers	3,500	3,500	3,500		3,500	0%	3,500		3,500	100%
	Account:	91,653	106,586	513,905	4,185	99,976	4%	101,992	0	101,992	102%
	Fund:	91,653	106,586	513,905	4,185	99,976	4%	101,992	0	101,992	102%
	Grand Total:	91,653	106,586	513,905	4,185	99,976		101,992	0	101,992	

	2018	2019 (Proposed)
Building and Equipment Replacement.....	1,267	5,004
Vehicle Replacement.....	50,762	51,270
Total Expenses + Replacement Funds.....	\$152,005	\$158,266

Building & Equipment Replacement Fund Contribution Schedule

Year	Bal 01/01/xx	Contribution Amount	Interest Income	Donations	Purchases	Bal 12/31/xx	Budget Increase	Interest Rate
2015	\$3,444	\$1,159	\$17		\$0	\$4,620	3%	0.5%
2016	\$4,620	\$1,194	\$26		\$0	\$5,841	3%	0.5%
2017	\$5,841	\$1,230	\$38	\$20,000	(\$9,108)	\$18,001	3%	0.85%
2018	\$18,001	\$1,267	\$158			\$19,426	3%	0.85%
2019	\$19,426	\$5,004	\$219		\$0	\$24,649	295%	1.0%
2020	\$24,649	\$5,154	\$272		\$0	\$30,075	3%	1.0%
2021	\$30,075	\$5,308	\$491		\$0	\$35,874	3%	1.5%
2022	\$35,874	\$5,468	\$579		\$0	\$41,921	3%	1.5%
2023	\$41,921	\$5,632	\$671		\$0	\$48,224	3%	1.5%
2024	\$48,224	\$5,801	\$767		\$0	\$54,791	3%	1.5%
2025	\$54,791	\$5,975	\$867		\$0	\$61,633	3%	1.5%
2026	\$61,633	\$6,154	\$971		\$0	\$68,757	3%	1.5%

\$10,000 donation by the Freeport Lions Club and \$10,000 donation by the Albany Mutual Telephone Co for Fire Equipment

\$9,108 use to purchase Washer Cabinets for Turn out gear cleaning.

Vehicle Replacement Fund Contribution Schedule

Fire Truck Purchase
-New Engine/Pumper

Vehicle	Replacement Estimate	Year	Bal 01/01/xx	Contribution Amount	Interest Income	Donations	Purchases	Bal 12/31/xx	Budget Increase	Interest Rate	Life
pumper	\$418,168	2015	\$233,394	\$49,269	\$1,984		\$0	\$284,647	20%	0.85%	20
		2016	\$284,647	\$49,762	\$2,639		\$0	\$337,048	1%	0.85%	
		2017	\$337,048	\$50,259	\$1,097		(\$418,168)	(\$29,764)	1%	0.85%	
		2018	(\$29,764)	\$50,762	\$46	\$19,600	\$0	\$40,644	1%	0.85%	
		2019	\$40,644	\$51,270	\$663		\$0	\$92,576	1%	1.0%	
rescue	\$75,000	2020	\$92,576	\$52,551	\$1,189		\$0	\$146,316	3%	1.0%	15
		2021	\$146,316	\$53,865	\$2,599		\$0	\$202,780	3%	1.5%	
		2022	\$202,780	\$55,212	\$2,893		(\$5,000)	\$185,885	3%	1.5%	
		2023	\$185,885	\$56,592	\$3,213		\$0	\$245,689	3%	1.5%	
		2024	\$245,689	\$58,007	\$4,120		\$0	\$307,816	3%	1.5%	
tanker 1	\$200,000	2025	\$307,816	\$59,457	\$5,063		\$0	\$372,337	3%	1.5%	20
		2026	\$372,337	\$60,943	\$4,542		(\$200,000)	\$237,822	3%	1.5%	
brush	\$60,000	2027	\$237,822	\$61,553	\$4,029		\$0	\$303,404	1%	1.5%	25
		2028	\$303,404	\$62,168	\$4,567		(\$60,000)	\$310,139	1%	1.5%	
		2029	\$310,139	\$62,790	\$5,123		\$0	\$378,052	1%	1.5%	
		2030	\$378,052	\$63,418	\$6,146		\$0	\$447,617	1%	1.5%	
		2031	\$447,617	\$64,052	\$7,195		\$0	\$518,863	1%	1.5%	
tanker 2	\$235,000	2032	\$518,863	\$64,693	\$8,268		\$0	\$591,824	1%	1.5%	20
		2033	\$591,824	\$65,340	\$9,367		\$0	\$666,531	1%	1.5%	
		2034	\$666,531	\$65,993	\$10,493		\$0	\$743,017	1%	1.5%	
		2035	\$743,017	\$66,653	\$11,645		\$0	\$821,315	1%	1.5%	
		2036	\$821,315	\$67,319	\$11,062		(\$235,000)	\$664,696	1%	1.5%	
rescue	\$100,000	2037	\$664,696	\$67,993	\$9,730		(\$100,000)	\$642,419	1%	1.5%	15
pumper	\$650,000	2038	\$642,419	\$68,672	\$5,276		(\$650,000)	\$66,368	1%	1.5%	20
		2039	\$66,368	\$69,359	\$1,516		\$0	\$137,243	1%	1.5%	
		2040	\$137,243	\$70,053	\$3,445		\$0	\$210,741	1%	2.0%	
		2041	\$210,741	\$70,753	\$4,922		\$0	\$286,417	1%	2.0%	
		2042	\$286,417	\$71,461	\$6,443		\$0	\$364,321	1%	2.0%	
tanker 1	\$265,000	2043	\$364,321	\$72,175	\$8,008		\$0	\$444,505	1%	2.0%	20
		2044	\$444,505	\$72,897	\$9,619		\$0	\$527,021	1%	2.0%	
		2045	\$527,021	\$73,626	\$11,277		\$0	\$611,924	1%	2.0%	
		2046	\$611,924	\$74,362	\$10,332		(\$265,000)	\$431,618	1%	2.0%	
		2047	\$431,618	\$75,106	\$9,383		\$0	\$516,108	1%	2.0%	
rescue	\$130,000	2048	\$516,108	\$75,857	\$11,081		\$0	\$603,046	1%	2.0%	15
		2049	\$603,046	\$76,616	\$12,827		\$0	\$692,488	1%	2.0%	
		2050	\$692,488	\$77,382	\$14,624		\$0	\$784,494	1%	2.0%	
		2051	\$784,494	\$78,156	\$16,471		\$0	\$879,121	1%	2.0%	
		2052	\$879,121	\$78,937	\$17,072		(\$130,000)	\$845,130	1%	2.0%	
brush	\$85,000	2053	\$845,130	\$79,727	\$16,850		(\$85,000)	\$856,707	1%	2.0%	25
		2054	\$856,707	\$80,524	\$17,939		\$0	\$955,170	1%	2.0%	
		2055	\$955,170	\$81,329	\$19,917		\$0	\$1,056,416	1%	2.0%	
		2056	\$1,056,416	\$82,142	\$19,000		(\$295,000)	\$862,558	1%	2.0%	
		2057	\$862,558	\$82,964	\$18,081		\$0	\$963,602	1%	2.0%	
pumper	\$900,000	2058	\$963,602	\$83,793	\$11,110		(\$900,000)	\$158,506	1%	2.0%	20
		2059	\$158,506	\$84,631	\$4,016		\$0	\$247,154	1%	2.0%	
		2060	\$247,154	\$85,478	\$5,798		\$0	\$338,429	1%	2.0%	
		2061	\$338,429	\$86,333	\$7,632		\$0	\$432,394	1%	2.0%	
		2062	\$432,394	\$87,196	\$9,520		\$0	\$529,109	1%	2.0%	
tanker 1	\$370,000	2063	\$529,109	\$88,068	\$11,463		\$0	\$628,640	1%	2.0%	15
		2064	\$628,640	\$88,948	\$13,462		\$0	\$731,051	1%	2.0%	
		2065	\$731,051	\$89,838	\$15,519		\$0	\$836,408	1%	2.0%	
		2066	\$836,408	\$90,736	\$13,936		(\$370,000)	\$571,080	1%	2.0%	
		2067	\$571,080	\$91,644	\$10,638		(\$170,000)	\$503,362	1%	2.0%	

Firemen's
Assn
Donations
Rcvd Feb
2018

01/25/18
13:15:30

CITY OF FREEPORT
Revenue Budget Report -- Multi Year Actuals
For the Year: 2019

Page: 1 of 1
Report ID: B250B

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2015	2016	2017	2018	Budget	Rec.	Budget	Change	Budget	Budget
					2018	2018	19	19	19	19
<hr/>										
225 AFSA Fund										
33400 State Grants & Aid/PERA										
33400 State Grants & Aid/PERA	17,020	19,863	17,098		12,000	0%	12,250		12,250	102%
33420 State Fire Dept Aid		7,208	3,800		4,000	0%	4,250		4,250	106%
Group:	17,020	27,071	20,898		16,000	0%	16,500	0	16,500	103%
33600 Grants & Aids from Local Government										
33621 County Fire Dept Aid			200		0	0%			0	0%
33630 Grants & Aids from Other					0	0%			0	0%
Group:			200		0	0%	0	0	0	0%
34200 Public Safety										
34202 Fire Contract	89,700	85,084	84,448		85,048	0%	88,960		88,960	104%
34203 Fire Revenues	2,880	3,233	3,669		500	0%	500		500	100%
34205 Rescue Revenues	11,650	8,990	5,622		5,250	0%	5,250		5,250	100%
Group:	104,230	97,307	93,739		90,798	0%	94,710	0	94,710	104%
36200 Miscellaneous Revenues										
36200 Miscellaneous Revenues	3,275				1,000	0%	1,000		1,000	100%
36210 Interest Earnings	2,640	3,927	1,962		1,000	0%	1,000		1,000	100%
36230 Donations - Private	3,200	6,717	23,717		3,000	0%	3,000		3,000	100%
36280 Sale of Equipment					0	0%			0	0%
Group:	9,115	10,644	25,679		5,000	0%	5,000	0	5,000	100%
39400 Transfer from General										
39400 Transfer from General	42,225	40,224	39,924		40,207	0%	42,056		42,056	104%
Group:	42,225	40,224	39,924		40,207	0%	42,056	0	42,056	104%
39900 Miscellaneous Income										
39900 Miscellaneous Income					0	0%			0	0%
Group:					0	0%	0	0	0	0%
Fund:	172,590	175,246	180,440		152,005	0%	158,266	0	158,266	104%
Grand Total:	172,590	175,246	180,440		152,005		158,266	0	158,266	

Revenues = Expenditures + Replacement Fund Contributions

Freeport Area Fire Service Association
Division of Costs

Township/City	%*	Actuals							
		2012	2013	2014	2015	2016	2017	2018	2019
City, Freeport	32.1%	\$29,211	\$30,495	\$34,206	\$42,405	\$40,224	\$39,924	\$40,207	\$42,056
City, St. Anthony	1.4%	\$1,274	\$1,330	\$1,554	\$1,849	\$1,754	\$1,741	\$1,754	\$1,834
City, St. Rosa	2.5%	\$2,275	\$2,375	\$2,775	\$3,303	\$3,133	\$3,109	\$3,131	\$3,275
Township, Albany	1.6%	\$1,456	\$1,520	\$1,952	\$2,114	\$2,005	\$1,990	\$2,004	\$2,096
Township, Krain	6.4%	\$5,824	\$6,080	\$7,104	\$8,455	\$8,020	\$7,960	\$8,016	\$8,385
Township, Millwood	39.0%	\$35,490	\$37,050	\$47,580	\$51,520	\$48,870	\$48,505	\$48,849	\$51,096
Township, Oak	17.0%	\$15,470	\$16,150	\$20,740	\$22,458	\$21,302	\$21,143	\$21,293	\$22,273
Total		\$91,000	\$95,000	\$115,911	\$132,103	\$125,307	\$124,373	\$125,255	\$131,016

**From July 25, 2007 Service Agreement*

4.4%	22.0%	14.0%	-5.1%	-0.7%	0.7%	4.599%
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2017 Call Totals

<u>Rescue:</u>	<u>Medical</u>	<u>Accidents</u>	<u>Cancelled or False Alarms</u>	
City of Freeport	17		1	
Millwood Township	13	2	1	
Oak Township	5	2		
Krain Township	2		1	
Albany Township				
St. Rosa	1			
St. Anthony				
I-94	3	8	2	
Total	41	12	5	58

<u>Fire:</u>	<u>Structure</u>	<u>Car</u>	<u>Cancelled or False Alarms</u>	<u>Grass</u>	<u>Weather/Gas Alarms</u>	
City of Freeport			3			
Millwood Township	1	1	1			
Oak Township	2					
Krain Township				1		
Albany Township						
St. Rosa						
St. Anthony						
I-94		5	4	1		
Total	3	6	8	2	0	19

<u>Mutual Aid:</u>	<u>Medical</u>	<u>Fire</u>	<u>Cancelled or False Alarms</u>	
Albany		4		
Melrose				
New Munich				
St. Martin				
Total	0	4	0	4

YEAR TOTAL CALLS = 81

2016 Call Totals

<u>Rescue:</u>	<u>Medical</u>	<u>Accidents</u>	<u>Cancelled or False Alarms</u>	
City of Freeport	9		3	
Millwood Township	9	5		
Oak Township	8			
Krain Township	4	1		
Albany Township	1			
St. Rosa	1			
St. Anthony	1			
I-94	<u>2</u>	<u>6</u>	<u>2</u>	
Total	35	12	5	52

<u>Fire:</u>	<u>Structure</u>	<u>Car</u>	<u>Cancelled or False Alarms</u>	<u>Grass</u>	<u>Weather/Gas Alarms</u>	
City of Freeport					3	
Millwood Township	2		1			
Oak Township						
Krain Township						
Albany Township						
St. Rosa					1	
St. Anthony						
I-94			<u>2</u>	<u>1</u>	<u>1</u>	
Total	2	0	3	1	5	11

<u>Mutual Aid:</u>	<u>Medical</u>	<u>Fire</u>	<u>Cancelled or False Alarms</u>	
Albany		4		
Melrose		3		
New Munich				
St. Martin				
Total	0	7	0	7

YEAR TOTAL CALLS = 70