



## **CITY OF FREEPORT**

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112  
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service [www.freeportmn.org](http://www.freeportmn.org)

**March 27, 2018** - Regular Meeting Agenda  
Freeport City Hall - 7:00 pm

### Call to Order

- I. Approve Agenda
- II. Bob Dickhaus Presentation
- III. Kathy Korte Presentation
- IV. Open Public Forum
- V. Consent Agenda
  - a. February 27, 2018 Meeting Minutes
  - b. February 27, 2018 Area Fire Service Meeting Minutes
  - c. Claims
  - d. Sheriff's Report
- VI. Reports
  - a. Clerk Report
  - b. Deputy Treasurer Report
  - c. Public Works Report
  - d. Engineer Report
  - e. Attorney Report
  - f. Fire Department Report
- VII. Old Business
  - a. 7th Street Options
- VIII. New Business
  - a. Tax Forfeiture Property
  - b. 106 2<sup>nd</sup> Ave N
- IX. Adjourn

Next Meeting: April 27, 2018

\*\*Special Meeting April 17<sup>th</sup> at 6:30pm

# Memo

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From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 3/20/18

Re: Bob Dickhaus Presentation

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Bob Dickhaus will be running for Stearns County Sheriff. He has requested a couple minutes during the council meeting to speak with the council.



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### **February 27, 2018 – Meeting Minutes**

A regular meeting of the Freeport City Council was convened at 7:00pm by Mayor Rodney Atkinson with Councilmembers, Tim Hennen, Jake Renneker, and Ben Ettle present. Eveslage arrived after the meeting began.

Staff in attendance: Clerk-Treasurer Adrianna Hennen, Deputy Treasurer Doug Petersen, Public Works Director Loren Goebel, City Engineer Dave Blommel and City Attorney Scott Dymoke

Others in attendance:

Arnie Blommel (308 2<sup>nd</sup> Ave SW)

Andrea Remacher & Vern Fuchs (720 1<sup>st</sup> Ave N)

### **Approve Agenda**

A. Hennen stated the additions to the agenda included claims 3107 and 3108 under 'Consent Agenda' and also the addition of 'Server Options' under 'New Business'.

T. Hennen moved to remove claim 3098, seconded by Ettle. Motion carried 5-0.

Renneker moved to approve the agenda with the proposed additions, but without claim 3098 to be discussed later, seconded by Ettle. Motion carried 4-0.

### **Open Public Forum**

No public comment was given.

### **Consent Agenda**

#### **Reports**

##### Clerk Report

Council decided that it would be best to have a Welle Addition neighborhood meeting to determine what should be done with the park in that area. They agreed to have the meeting onsite, but no date was set at that time.

##### Treasurer Report

No report was given

##### Public Works Report

Goebel explained that there was an issue with a blocked sanitary sewer line East of Hennen Lumber between I-94 and the trail. They tried to jet and camera the line but were unsuccessful with both. Goebel stated when he looked inside it appeared to be tree roots blocking the line. Blommel recommended rodding the line to get it flowing again and allow time to determine the best plan of action. T. Hennen moved to get the line rodded, seconded by Ettle. Motion carried 5-0.

### Engineer Report

No report was given.

### Attorney Report

Dymoke explained he had worked on Xcel Energy Powerline issues and the road damage to 7<sup>th</sup> street.

### Fire Department Report

Eveslage moved to approve the new Safety Officer position requested by Chief Gilk, seconded by T. Hennen. Motion carried 5-0.

After further discussion later on in the meeting Eveslage moved to reconsider the motion, seconded by Ertle. Motion carried 5-0.

*\*\*Recess at 7:28 to begin the Area Fire Service Meeting (See 2018 AFS meeting minutes)\*\*  
Regular Council meeting resumed at 8:09*

### **Old Business**

#### Resolution 2018-05 Fire Department Personnel Policy

Eveslage moved to approve Resolution 2018-05, seconded by Renneker. Motion carried 5-0.

#### WHP Plan Meeting

T. Hennen moved to hold the meeting on April 17<sup>th</sup> at 6:30pm, seconded by Eveslage. Motion carried 5-0.

#### 7<sup>th</sup> Street Options

Dymoke went through and explained the three options that the council could use to address the damage created to 7<sup>th</sup> Street from Wilwerding's farm equipment last fall. Council agreed that option 3, which included a written agreement that would require the farmer pay for any damages, was the option they would like to entertain first. Eveslage moved to invite Wilwerdings to the March meeting and propose option 3, seconded by Renneker. Motion carried 5-0.

### **New Business**

#### Resolution 2018-06 – Off Site Gambling Permit Application

Ertle moved to approve Resolution 2018-06, seconded by T. Hennen. Motion carried 5-0.

#### Agriculture Committee

Atkinson explained that when he was mayor previously they had an Ag Committee and he would like to reestablish that position. Atkinson stated he would like to appoint Joe Wilwerding and said that he had already spoken to Joe about it. T. Hennen moved to appoint Joe Wilwerding to the Ag Committee, seconded by Renneker. Motion carried 5-0.

#### Server Options

A. Hennen explained that the server wasn't operating properly and Dave Waletzko had recommended a couple of options to remedy the problem. One was a completely new server for \$1,500 or to redo the old one and update/fix and problems with it that would cost about \$400. If the improvements to the old server did not work Waletzko stated he would honor the amount put in to the old one for the purchase of the new one. Ertle moved to approve fixing the old server, seconded by Renneker. Motion carried 5-0.

T. Hennen moved to amend the agenda to allow for Petersen to discuss some items, seconded by Ettle. Motion carried 5-0.

Petersen explained that the SCDP loan was like a revolving loan and ~~that~~ the money we have in the account can be used for its original intended purpose, which includes rehabilitating low-income properties and properties in dire need. Petersen indicated we need to find the old contract, which he had not been able to locate yet. He also explained if we wanted to reintroduce this program, we would need to identify an organization who would administer it; like Tri-Cap or another organization.

City Staff stated that the City has a contract with MARCO for the copier/printer that still has a year or two and it could cost a lot of money to terminate that agreement. Council agreed not to discuss it until the agreement was coming to an end.

Discussion regarding the Area Fire Service meeting was revisited council asked if they could move any under budget operating fund money to the sinking funds. Petersen and A. Hennen both explained that could happen since it would just be showing it on the spreadsheet that the money was moved from one fund to the other. The entire Fire Department Fund balance would remain the same; it is just moving money from one pot to the other.

Eveslage asked that the city approve a check to the Rec Club for the Winter Rec Program for \$3,000.00. Renneker moved to approve the payment of \$3,000.00 to the Rec Club, seconded by Ettle. Motion carried 5-0.

## **Adjourn**

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Mayor, Rodney Atkinson

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City Clerk-Treasurer, Adrianna Hennen



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### **February 27, 2018 – Area Fire Service Association Annual Meeting**

The Area Fire Service Association Meeting was called to order at 7:30 by Mayor Rodney Atkinson with councilmembers Tim Hennen, Mike Eveslage, Jake Renneker, and Ben Ettle.

Staff in attendance: Clerk-Treasurer Adrianna Hennen, Deputy Treasurer Joan Wall, City Attorney Scott Dymoke, Public Works Director Loren Goebel, Fire Chief John Gilk, and Assistant Chief's Chris Williams and Andy Grieve.

#### **Members in attendance:**

Laurence Middendorf (Millwood Township)  
Carl Toenyon (Millwood Township)  
John Arnzen (St. Rosa City)  
Chad Van Beck (Millwood Township)

Pete Welle (Oak Township)  
Jim Cremers (St. Anthony City)  
Joseph Wiechmann (Millwood Township)  
Loren Pelzer (Albany Township)

### **Approve Agenda**

#### **Roll Call**

Everyone was in attendance besides Krain Township.

#### **New Business**

##### 2017 Financial Report (prelim)

Petersen presented the 2017 Financial Preliminary Report. None of the Townships or Cities had any questions or comments. Petersen explained that the wages and salary lines will look a little off for 2017 since he did that payroll on his first day and was unaware of the different wage line items, but overall the entire cost is correct.

Atkinson asked if money could be transferred from the operating fund to the sinking funds since we seem to be operating with quite a bit of reserve money? Petersen stated the total fund balance wouldn't change depending on where the money was. There was confusion on this topic and was discussed later on in the regular council meeting.

Atkinson asked if Gilk had anything he wanted to share with the Area Fire Service. Gilk stated that their calls were up from the previous year and that they had applied for another FEMA Grant for new turnout gear which he is really hoping they get this year. Gilk also stated that council approve the addition of a Safety Officer. Pelzer stated that he thought having a dedicated Safety Officer might not be a good idea, because there is no way that person would be able to attend every call, then at the calls they aren't at the department wouldn't have a Safety Officer. Pelzer stated that everyone on the department should be qualified to be a Safety Officer and that person should be appointed at each call depending on who is able to respond. Gilk saw his point and council stated they would reconsider the position.

2019 Budget Approval

Renneker moved to approve the 2019 Area Fire Service Budget, seconded by Jim Cremers. Motion carried unanimously.

**Adjourn**

Pelzer moved to adjourn, seconded by Welle. Motion carried unanimously.

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Rodney Atkinson, Mayor

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Adrianna Hennen, Clerk-Treasurer

03/14/18  
15:21:29

CITY OF FREEPORT  
Claim Approval List  
For the Accounting Period: 3/18

Page: 1 of 4  
Report ID: AP100

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3110			15 ALBANY MUTUAL TELEPHONE	255.90					
	030118ST	03/02/18 320-836-7158		53.06			101 41000	320	10100
	030118ST	03/01/18 320-836-2112		88.20			101 41000	320	10100
	030118ST	03/01/18 320-836-2685		19.35			601 43225	320	10100
	030118ST	03/01/18 320-836-2685		19.35			602 43250	320	10100
	030118ST	03/01/18 320-836-2411/2413		75.94			225 42200	320	10100
3111			25 AMERIPRIDE LINEN & APPAREL	58.40					
	2201111600	03/02/18 RUG SERVICE		58.40			101 41000	410	10100
3112			76 CENTRAL MINNESOTA CREDIT UNION	371.00					
	022818STM	02/28/18 Beacon /QPUBLIC.NET		1.00			101 41000	433	10100
	022818STM	02/28/18 USPS POSTAGE UTILITY WATER		70.00			601 43225	200	10100
	022818STM	02/28/18 USPS POSTAGE UTILITY SEWER		70.00			602 43250	200	10100
	022818STM	02/28/18 MN RWA - MEETING / TRAININ		115.00			601 43225	330	10100
	022818STM	02/28/18 MN RWA - MEETING / TRAI NG		115.00			602 43250	330	10100
3113			107 DANNY'S DISPOSAL & RECYCLING,	164.91					
	022818STMT	03/01/28 CITY HALL		135.44			101 43100	383	10100
	022818STMT	03/01/18 FIRE DEPT		29.47			225 42200	383	10100
3114			387 RAHNS OIL & PROPANE, INC	421.24					
	2258 02/28/18	CITY HALL		413.58			101 43100	215	10100
	2258 02/28/18	FIRE DEPT		7.66			225 42200	215	10100
3115			437 STAR PUBLICATIONS LLC	142.74					
	166533 02/14/18	NOTICE OF ORDINANCE 20108-01		109.80			101 41000	350	10100
	166533 02/28/18	NOTICE OF PROP ASSMNT MTG		32.94			101 41000	350	10100
3116			510 VERIZON WIRELESS	59.26					
	9802714888	03/01/18 320-828-7167-CELL PH AH		59.26			101 43100	320	10100
3117			525 XCEL ENERGY	2,997.29					
	577453582 01/22/18	WATER TOWER		0.00			601 43225	381	10100
	582747036 03/05/18	STREET LIGHTS		728.32			101 43160	381	10100
	582551935 03/02/18	302188142		241.91			601 43225	381	10100
	582551935 03/02/18	302252262		108.03			101 43160	381	10100
	582551935 03/02/18	302290398		232.29			101 41000	381	10100
	582551935 03/02/18	302679657		147.46			101 43100	381	10100
	582551935 03/02/18	302700297		23.79			602 43250	381	10100
	582551935 03/02/18	302947044		267.43			601 43225	381	10100
	582551935 03/02/18	303193187		45.45			602 43250	381	10100
	582551935 03/02/18	303616049		240.77			225 42200	381	10100
	582551935 03/02/18	303936749		49.47			101 43160	381	10100



03/14/18  
15:21:29

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\* ... Over spent expenditure

Claim	Vendor #/Name/		Document \$/	Disc \$			Cash	
Check	Invoice #/Inv	Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
582551935	03/02/18	303956738	526.39			101 43160	381	10100
582551935	03/02/18	303963984	303.23			101 43160	381	10100
582551935	03/02/18	303985901	41.44			101 43160	381	10100
582551935	03/02/18	304083816	13.14			101 43160	381	10100
582551935	03/02/18	304098414	28.17			602 43250	381	10100
# of Claims		8	Total:	4,470.74				

03/21/18  
14:58:17

CITY OF FREEPORT  
Claim Approval List  
For the Accounting Period: 3/18

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Report ID: AP100V

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period ( 2/18) ****								
3118		739 24-HOUR HYDRO JETTING, INC	700.00					
	021518	02/15/18 Clear sewer line - East of Twn	700.00			602 43250	311	10100
		Total for Vendor:	700.00					
3119		617 ADRIANNA HENNEN	39.00					
		Plow truck 2 yr exempt tabs Ton truck Tax Exempt transfer						
		Plow truck/ 1 Ton	39.00			101 43100	431	10100
		Total for Vendor:	39.00					
*** Claim from another period ( 2/18) ****								
3120		123 DYMOKE LAW OFFICE, P.A.	379.50					
	030118	STMT 02/01/18 Fire truck loan	57.50			101 41000	302	10100
	030118	STMT 02/12/18 Excel Energy	207.00			101 41000	302	10100
	030118	02/24/18 City Council Meeting	115.00			101 41000	302	10100
		Total for Vendor:	379.50					
*** Claim from another period ( 2/18) ****								
3121		611 EMERGENCY RESPONSE SOLUTIONS	232.66					
		SPEEDLAY HOSE TRAY - ALBANY MUTUAL TELEPHONE GRANT						
	10056	02/16/18 SCBA Valve Warranty Frght	12.42			225 42200	210	10100
	10280	02/16/18 Harness asmbly Head, speed on	190.09			225 42200	210	10100
	10428	02/16/18 Stand alone Face Piece Test	30.15			225 42200	210	10100
		Total for Vendor:	232.66					
3122		746 EVERYTHING SIGNS	99.62					
		Name plates for fire helmets (\$35.00 to be reimbursed)						
	7856	03/02/18 Name plates for Helmets	99.62			225 42200	210	10100
		Total for Vendor:	99.62					
3123		145 FINKEN WATER SOLUTIONS	23.00					
	030118	STMT 03/01/18 CITY HALL WATER SOFTENER	15.00			101 41000	410	10100
	030118	STMT 03/01/18 PW GARAGE	8.00			101 43100	410	10100
		Total for Vendor:	23.00					
*** Claim from another period ( 2/18) ****								
3124		626 FIRE SAFETY USA, INC	31.00					
	108922	02/28/18 Safety Vest turn out gear	31.00			225 42200	210	10100
		Total for Vendor:	31.00					

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14:58:18

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period ( 2/18) ****								
3125		155 FREEPORT FARM CENTER, INC	17.80					
		Snowblower repair						
	99282	02/27/18 Snowblower repair	17.80			101 43100	220	10100
		Total for Vendor:	17.80					
*** Claim from another period ( 2/18) ****								
3126		179 GRANITE ELECTRONICS, INC	480.17					
	153006026	02/23/18 Radio xfr #406 to #405-Pump	322.77			225 42200	245	10100
	153006026	02/23/18 Radio repair #409 Brush Trk	157.40			225 42200	245	10100
		Total for Vendor:	480.17					
3127		577 GREAT PLAINS FIRE, INC	134.87					
		For pumper #405						
	4702	03/06/18 Hose nozzle gaskets 1.5"	13.68			225 42200	210	10100
	4702	03/06/18 Pick head axes	121.19			225 42200	210	10100
		Total for Vendor:	134.87					
3134		219 JOANN TIMP	108.00					
	032618Stmn	03/26/18 3 CLEANINGS 3-6 3-12 3-19	108.00			101 41000	300	10100
		Total for Vendor:	108.00					
3128		670 JOHNSON JET-LINE, INC	1,019.02					
	1699	03/08/18 Jetting/vacuum	1,019.02			602 43250	311	10100
	1699	03/08/18 Mobilization - under contract	0.00			602 43250	311	10100
		Total for Vendor:	1,019.02					
3129		529 LOREN GOEBEL	230.37					
	030618ER	03/06/18 Mileage 175 x .545	95.38*			101 43000	335	10100
	030618ER	03/06/18 Conv Prking fee	5.00*			101 43000	335	10100
	030618ER	03/06/18 Fuel for Plow Truck	50.00			101 43100	215	10100
	030618ER	03/06/18 Steel toed Safety Shoes	79.99*			101 43000	240	10100
		Total for Vendor:	230.37					
3130		294 MID CENTRAL HEATING & A/C, INC	95.85					
	192776	03/05/18 3 20x24x4 filters	95.85			101 41000	220	10100
		Total for Vendor:	95.85					

03/21/18  
14:58:18

CITY OF FREEPORT  
Claim Approval List  
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Report ID: AP100V

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3136		309 MINNESOTA LIFE INSURANCE CO	3.70					
	040118STMN	03/14/18 GOEBEL LIFE INS April	1.70			101 43000	131	10100
	040118STMN	03/14/18 HENNEN LIFE INS April	2.00			101 41400	131	10100
		Total for Vendor:	3.70					
		*** Claim from another period ( 1/18) ****						
3131		413 SCHLENNER WENNER & CO	275.00					
	216709	01/31/18 Fire Dept Relief Assn Qtrly PR	175.00*			225 42200	300	10100
	216709	01/31/18 Fire Dept Relief Assn YE PR	100.00*			225 42200	300	10100
		Total for Vendor:	275.00					
		*** Claim from another period ( 2/18) ****						
3132		418 SEH, INC	922.75					
	347395	02/28/18 Well 4 Mtg / Layout/ Cost Est	922.75*			300 46500	300	10100
		Total for Vendor:	922.75					
3133		651 STATE OF MINNESOTA DEPT OF	200.00					
	M96321	03/13/18 Facility ID 11415 city well #1	100.00			601 43225	433	10100
	M96322	03/13/18 Facility ID 11418 city well #2	100.00			601 43225	433	10100
		Total for Vendor:	200.00					
		# of Claims	18	Total:	4,992.31			

# ***FREEPORT CALLS - FEBRUARY 2018***

<b>City</b>	<b>Date_Received</b>	<b>Call #</b>	<b>Description</b>	<b>Actual_Incid_Location</b>
FREEPORT	02/22/2018 12:08:10	18014466	ABANDONED VEHICLE	
FREEPORT	02/24/2018 20:13:20	18015236	AGENCY ASSIST	
FREEPORT	02/24/2018 19:17:34	18015223	ALCOHOL COMPLIANCE CHE	
FREEPORT	02/24/2018 19:18:46	18015224	ALCOHOL COMPLIANCE CHE	
FREEPORT	02/02/2018 07:29:08	18008955	ASSAULT	
FREEPORT	02/11/2018 17:04:29	18011513	CIVIL MATTER	
FREEPORT	02/04/2018 23:39:26	18009661	EXTRA PATROL	
FREEPORT	02/02/2018 12:09:59	18009011	FOLLOW UP	
FREEPORT	02/22/2018 13:17:56	18014494	FRAUD	
FREEPORT	02/26/2018 13:23:31	18015599	FRAUD	
FREEPORT	02/02/2018 10:33:23	18008985	MATTER OF INFORMATION	
FREEPORT	02/08/2018 12:55:04	18010679	PAPER SERVICE	
FREEPORT	02/20/2018 04:34:01	18013767	PARKING VIOLATION	
FREEPORT	02/25/2018 08:10:34	18015345	PERSONAL ASSIST	
FREEPORT	02/15/2018 17:47:08	18012640	PERSONAL ASSIST	
FREEPORT	02/20/2018 11:04:22	18013840	REPORT WRITING	
FREEPORT	02/09/2018 22:29:28	18011099	SUSPICIOUS VEHICLE	
FREEPORT	02/21/2018 09:29:54	18014117	THEFT	
FREEPORT	02/21/2018 19:39:02	18014283	THEFT FROM VEHICLE	
FREEPORT	02/23/2018 17:16:58	18014879	THREATS COMPLAINT	
FREEPORT	02/13/2018 15:45:51	18012052	TRAFFIC STOP	
FREEPORT	02/15/2018 12:53:32	18012563	TRAFFIC STOP	
FREEPORT	02/02/2018 02:14:48	18008939	TRAFFIC STOP	
FREEPORT	02/24/2018 22:37:07	18015272	TRAFFIC STOP	
FREEPORT	02/10/2018 01:41:13	18011149	TRAFFIC STOP	
FREEPORT	02/08/2018 16:20:47	18010726	TRAFFIC STOP	
FREEPORT	02/17/2018 21:24:52	18013269	TRAFFIC STOP	
FREEPORT	02/17/2018 21:29:32	18013272	TRAFFIC STOP	
FREEPORT	02/18/2018 00:45:40	18013327	TRAFFIC STOP	
FREEPORT	02/19/2018 01:17:55	18013546	TRAFFIC STOP	
FREEPORT	02/05/2018 00:46:24	18009665	TRAFFIC STOP	
FREEPORT	02/05/2018 04:57:58	18009686	TRAFFIC STOP	
FREEPORT	02/06/2018 12:03:56	18010096	TRAFFIC STOP	
FREEPORT	02/07/2018 08:16:14	18010329	TRAFFIC STOP	
FREEPORT	02/27/2018 13:02:13	18015871	TRAFFIC STOP	
FREEPORT	02/03/2018 11:33:10	18009362	TRAINING ONLINE	
FREEPORT	02/26/2018 12:08:01	18015581	UNWANTED PERSON	
FREEPORT	02/24/2018 21:55:46	18015260	VEHICLE IN THE DITCH	
FREEPORT	02/20/2018 03:28:44	18013764	VEHICLE IN THE DITCH	

# Memo

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From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 3/20/18

Re: Clerk Report

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Phil Osendorf stopped in and spoke to me about some sewer issues that have occurred after the line in the alley behind their house and Garding's house, was jetted. Osendorf stated that when the jetting happened their toilets in the house backed up, along with the Post Office and Lucille Van Hoorik. He stated that there was no back-up into Garding's house at the jetting time.

He stated a couple weeks after the jetting, and they were in Arizona, Gardings started having some issues with back-ups. Since he wasn't around he called Austin Inc. out of Albany to check the line. Austin stated that the entire line was clean right until he got to the end of the water line to where it met the City's main line.

Phil is thinking that when the line was jetted that something might have been logged into end of Garding's line.

The bill Phil paid for this service was \$300. He is just asking if the City would do anything? Again, he stated he isn't sure this is how everything happened but from what Austin's told him and the timeline, this was his education thought.

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The City has officially received the Stearns Electric check!

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I have been getting complaints about City Hall not having long enough hours for residents to put their Danny's Disposal payments in the drop box. I'm currently working with Danny to get the box moved to outside of the building, next to the City's payment drop box.

# Memo

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From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 3/20/18

Re: Public Works Report

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Loren would like council to know:

- Kotzer has completed the rock work to pond 2 and will be completing pond 3 sometime after the frost is out of the ground.
- Johnson Jetline completed the rooting in the sewer line discussed at the last meeting.

Job Duty	Date	Initial
Well, tower, pond checks, plowed snow	SAT 2/3/18	SL
Well, tower, pond checks	SUN 2/4/18	SL
Well, tower, lift station, pond checks, water samples, <sup>Brought to Farm Center</sup> king pin on plow wing.	MON 2/5/18	SL
records at city hall, scraped some alleys "Tent truck"	"	SL
Well, tower, pond checks, scraped some streets where cars were parked	TUE 2/6/18	SL
Filed reports, wing bolt from Farm center	"	SL
Well, tower, pond checks, put blades on plow truck Front	WED 2/7/18	SL
or wing, went thru manuals	"	SL
Well, tower, lift station, pond checks, water samples, cleaned	THUR 2/8/18	SL
at shop, went thru manuals	"	SL
Well, tower, pond checks, garbage up town, clean, manuals	FRI 2/9/18	SL
Well, tower, pond checks	SAT 2/10/18	SL
Well, tower, pond checks	SUN 2/11/18	SL
Well, tower, lift station, pond checks, water samples, garbage,	MON 2/12/18	SL
talked to cars to set up time for <sup>storm</sup> pond cleaning, worked at well	"	SL
manhole 1 "Tower well" adding Flovicide	"	SL
Well, tower, pond checks, paperwork, look over manuals	TUE 2/13/18	SL
For equipt. work at Creamery well setting Flovicide	"	SL
Well, tower, pond checks, Flushed hydrants, had backed	WED 2/14/18	SL
up sewer line from lift station across interstate manholes	"	SL
#85 to #12	"	SL ME
Well, tower, lift station, pond checks check manhole #85 #12 to	THUR 2/15/18	SL
make sure still flowing, "vac"	"	SL
Well, tower, pond checks, hung water shut off notices,	FRI 2/16/18	SL
sewer line check #85 #12, put hose & pumps away from	"	SL
weds	"	SL
Well, tower, pond checks	SAT 2/17/18	SL
Well, tower, pond checks	SUN 2/18/18	SL
Well, tower, pond, lift station checks <sup>water samples</sup> plowed snow	MON 2/19/18	SL
Well, tower, pond checks, plowed snow, reports.	TUE 2/20/18	SL
Well, tower, pond checks, VAC	WED 2/21/18	SL
VAC "checks"	THUR 2/22/18	SL ME
VAC "checks" SNOW	FRI 2/23/18	SL ME
Well tower pond checks	SAT 2/24/18	SL
Well, tower, pond checks, plowed snow	SUN 2/25/18	SL
Well, tower, pond, lift station checks, camera from Rural water	MON 2/26/18	SL

21, 22, 23, long lake



Job Duty	Date	Initial
pushed snow — water samples	MON 2/26/18	YJ
Well, tower, pond checks, pushed snow w/ tractor, checked blocked sanitary sewer, garages, called for bids on sewer line	TUE 2/27/18	YJ
Well, tower, pond checks, water meter readings, cleaned by manor to open storm drain, plowed field by sanitary by Wedgwood	Wed 2/28/18	YJ
Well, tower, pond, lift station checks, water samples, water reports, tabs for trucks, pushed snow/water by manor	THUR 3/1/18	YJ
Well, tower, pond checks, cars cleaned by New Tower, Johnson	FRI 3/2/18	YJ
getting hose to clean sanitary line.	"	YJ
Well, tower, pond checks	SAT 3/3/18	YJ
Well, tower, pond checks	SUN 3/4/18	YJ
Well, tower, pond, lift station checks, water samples, pushed snow	MON 3/5/18	YJ
Well, tower, ponds checks, "School"	TUE 3/6/18	YJ
Well, tower ponds checks "School"	WED 3/7/18	YJ
Well, tower, pond checks "School" lift station, water samples	THUR 3/8/18	YJ
Well, tower, pond checks, plowed snow, cleaned street by manor	FRI 3/9/18	YJ
brought hose back to Willard's that I used	"	YJ
Well, tower, pond checks	SAT 3/10/18	YJ
Well, tower, ponds checks	SUN 3/11/18	YJ
Well, tower, pond, lift station checks, water samples, pumped water from storm drain by Furchman, & Obermiller, to plow of ton truck & put license on.	MON 3/12/18	YJ
Well, tower, pond, Fixed <del>by</del> hydrant by Pardee Island that was broke, meeting w/ lounge of cities, climbed tower & took pictures	TUE 3/13/18	YJ
Well, tower, pond checks, Kotzer did rocks for RIF-RAF by pond 2	WED 3/14/18	YJ
meeting with Adee & Insurance	"	YJ
Well, tower, pond, lift station checks, water samples, called Badger meters	THU 3/15/18	YJ
worked at shop, garbages	"	YJ
Well, tower, pond checks, garbages, water meter to Jim Hiltner's house, cleaned city basement.	FRI 3/16/18	YJ
Well, tower, pond checks	"	YJ
Well, tower, pond checks	SAT 3/17/18	YJ
Well, tower, pond, lift station checks, water sampling, Flushed hydrants	SUN 3/18/18	YJ
Flushed sanitary <del>line</del> line behind Charlies, garbages	MON 3/19/18	YJ
Well, tower, pond checks, reports at shop & City hall	"	YJ, ME
cleaned at shop	TUE 3/20/18	YJ

✓ ~~~~~ council meeting ~~~~~

**Dymoke Law Office, P.A.**

300 Riverside Avenue NW

Melrose, Minnesota 56352

Telephone (320) 256-4205

Fax (320) 256-7201

March 21, 2018

Adrianna Hennen  
City of Freeport  
125 Main Street East  
Freeport, MN 56331

BY ELECTRONIC MAIL

Re: Monthly Legal Report

Dear Ms. Hennen:

During the period from February 21, 2018 through March 21, 2018, we have not given significant attention any projects on behalf of the City of Freeport.

Respectfully submitted,  
Dymoke Law Office, P.A.

*Scott E. Dymoke*  
by Scott E. Dymoke

# Memo

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From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 3/20/18

Re: 7<sup>th</sup> Street SW Options

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Below is the same information that was presented at the February meeting. I have invited the Wilwerding's to the meeting. At this time I have not heard back from them to know if they will be attending.

After the last meeting where dissatisfaction was expressed about the Wilwerding Dairy using 7<sup>th</sup> Street SW as an access to their fields Dymoke put together a few options the city would have to help remedy any future situations.

1. Establishing weight restrictions – restrict the weight limits on the road to make it illegal for the farmer to drive his equipment. This would require the city to install signs posting the weight limit and have a sheiff's deputy watching to write the famer a ticket.
2. Public Nusiance – breaking up the road would fall under the definteion of creating a public nuisance under stated law and the City Code. This could either be a criminal citation or we could obtain a court order directing the farmer to abate the nusinance – i.e. reimburse the City.
3. Agreement between the City and the farmer, whereby the famer agrees to reimburse the city for any repairs to the street.

# Memo

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From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 3/20/18

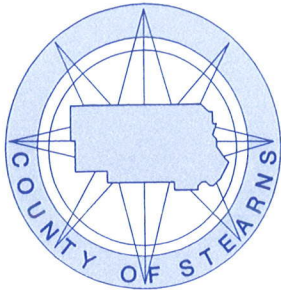
Re: Tax Forfeiture Property

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When a property is forfeited to the State for non-payment of taxes, the County basically acts as the State's Realtor. Parcel 54.32007.0010 was owned by the Fleegels. The forfeiture of the property to the State is complete and Stearns County will start trying to sell the property.

Before the County can sell the property, it has to make a determination whether or not the land is valuable for conservation/environmental purposes. If it is, the State keeps the land. If it is not, the property is put up for sale. The first page of the document is notifying Freeport that the Fleegel lot has been determined to be non-conservation and will be put up for sale. The County has appraised the property and will list it for \$1,000. If the Council disagrees with these determinations, it can challenge the County's findings. For page 1, I'd add this item to the next Council agenda, have the Council pass a motion approving the County's determinations, then have Rodney sign the form. The paperwork is returned to the Auditor.

-Scott Dymoke, City Attorney



# COUNTY OF STEARNS

## *Office of the County Auditor-Treasurer*

Administration Center Rm 148 • 705 Courthouse Square • St. Cloud, MN 56303

320-656-3900 • FAX 320-656-3916

Randy R. Schreifels, County Auditor - Treasurer

February 27, 2018

**PLEASE SIGN AND RETURN IMMEDIATELY SO THAT WE CAN SCHEDULE OUR SALE AS SOON AS POSSIBLE FOLLOWING STATE APPROVAL.** Also enclosed is a property information form that needs to be completed so that we can provide as much information to perspective buyers. Thank you.

Whereas, the County Board of Stearns County, Minnesota, has classified the following described forfeited lands as non-conservation lands and ordered the following tract(s) to be sold at public sale thereof, in accordance with Minnesota Statutes, Chapter 282.01 to wit:

### **City of Freeport**

<b>Pin</b>	<b>Section</b>	<b>Township</b>	<b>Range</b>	<b>Legal Description</b>	<b>Appraised Price</b>
54.32007.0010	2	125	32	LOT 5 LESS THAT PART COM MOST ELY COR LOT 1 BLK 1 HOPPE ADDN-S56D W ALG SELY LN 189' TO POB-CONT S56D W ALG LN 120' TO MOST SLY COR LOT 1-S31D E 154.72' TO NLY ROW CSAH 11-NELY ALG ROW 121.69'-N31D W 138.51' TO POB	\$ 1,000.00

We, the governing body of the City of Freeport after due investigation do hereby approve the classification as made by the County Board of Stearns County and also approve the sale of such lands according to law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
City of Freeport Mayor

# Memo

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From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 3/20/18

Re: 106 2<sup>nd</sup> Ave N

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As a house keeping item 106 2<sup>nd</sup> Ave N, which is located directly behind Freeport Gas and Grocery. Currently it is zoned commercial, Dymoke and I believe council should consider rezoning it to residential. The change would mostly be for Gruber's benefit, as it would move him out of a non-conforming use.