



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

November 27, 2018 - Regular Meeting Agenda
Freeport City Hall - 7:00 pm

Call to Order

- I. Approve Agenda
- II. Public Hearing – 2019 Budget
- III. Open Public Forum
- IV. Consent Agenda
 - a. October 30, 2018 Meeting Minutes (1-3)
 - b. Claims 3396-3428 (4-10)
 - c. Sheriff's Report (11)
- V. Reports
 - a. Clerk Report (12)
 - b. Treasurer Report (N/A)
 - c. Public Works Report (13-15)
 - d. Engineer Report (N/A)
 - e. Attorney Report (16)
 - f. Fire Department Report (17-23)
- VI. Old Business
 - a. 2019 Budget (24-52)
 - b. Xcel Easement Money (53)
 - c. Ordinance 2018-04 Rental Ordinance (54-61)
 - d. Ordinance 2018-05 Rental Ordinance Summary (62-63)
 - e. Parking Ordinance (64-67)
- VII. New Business
 - a. Hoeschen Rental (68)
- VIII. Adjourn

Next Meeting: December 18, 2018



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112 – FAX 320-836-2116
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October 30, 2018 – Meeting Minutes

A regular meeting of the Freeport City Council was convened at 7:00pm by Mayor Rodney Atkinson with Councilmembers, Tim Hennen, Mike Eveslage, Ben Ettle and Jake Renneker, present.

Staff in attendance: Clerk-Treasurer Adrianna Hennen, Deputy Treasurer Joan Wall, Public Works Director Loren Goebel, City Engineer Dave Blommel, and City Attorney Scott Dymoke

Others in attendance:

Sarah Blake (1012 3rd Ave SE)
Andy Grieve (210 2nd Ave NE)
Art & Dorothy Van Heel (Meals on Wheels)
Jerry & Mary Mayers (Meals on Wheels)
Judy Hennen (Meals on Wheels)
Stephanie Hennen (Meals on Wheels)
Edna Kramer (Meals on Wheels)
Dave Bentrud (Stearns Co. Sheriff's Candidate)

Marilyn Bergmann (Meals on Wheels)
Dennis Toebe (Meals on Wheels)
Arnie & Mary Ann Blommel (Meals on Wheels)
Betty Atkinson (Meals on Wheels)
Dave & Cyrilla Michaels (Meals on Wheels)
Ed & Cheryl Overman (Meals on Wheels)
Al Williams (Meals on Wheels)

Approve Agenda

Ettle moved to approve the agenda, seconded by Renneker. Motion carried 5-0.

Meals on Wheels Proclamation

Mayor Atkinson presented Art Van Heel with a Proclamation, proclaiming the week of October 29th to November 2nd as Meals on Wheels week in Freeport.

Dave Bentrud Presentation

Stearns County Sheriff candidate Dave Bentrud explained to council why he is running for Sheriff and why he thinks he would make a good sheriff.

Open Public Forum

No comment was given.

Consent Agenda

Eveslage moved to approve the consent agenda, seconded by Ettle. Motion carried 5-0.

Reports

Clerk Report

A. Hennen explained that Freeport was awarded the Well Head Protection Plan Grant they had applied for.

Treasurer Report

Wall presented quarterly financials to the council. Council had a few questions regarding the sewer fund and how that was standing.

Public Works Report

Goebel asked if he could purchase an emergency exit light to hang over the door in the maintenance shop so if the power goes out there is some light. Goebel stated it would cost about \$100. Council agreed to the purchase.

Goebel asked if he could put up Christmas lights this week. Council agreed that they shouldn't go up before Halloween and should wait.

Engineer Report

Ettle moved to pay the bill to Worms Lumber and Ready Mix Inc. for the work in the Industrial park cul-de-sac, seconded by Atkinson. Atkinson-yes, Ettle-yes, Eveslage-yes, T. Hennen-yes, Renneker-yes. Motion carried 5-0.

Attorney Report

Dymoke explained a few items he had worked on over the month. Dymoke gave a Loehrer update. Dymoke stated he and A. Hennen went to court and the judge agreed to a two week deadline so Loehrer has until November 5th at 5pm to clean up the property. Council asked how staff planned on handling the situation. Goebel and A. Hennen figured it was something the two of them could take care of with an officer present. Council didn't like the idea and stated a company should be called. They recommend calling Opatz.

Fire Department Report

Atkinson explained that he was present when Gilk and the FEMA grant writer met. He thought it was very informational and learned about the process and how it all worked. Atkinson learned about the personal protective gear that the fire department applied for and that there was a physical expiration date on the suits. Atkinson expressed that he told the fire department that he hoped to get the council to allocate money towards the personal protective gear in the event the fire department was not awarded the FEMA grant that they would be able to purchase new suits as soon as they knew. T. Hennen asked what happened to the old method of buying a few suits every year so that they didn't have to buy them all at one time. Gilk said they didn't keep up with that. The council agreed that is something that should start happening again after the new suits are purchased.

A. Hennen asked that Gilk provide her with the cost of 25 new personal protective gear suits so that staff could let council know how much to allocate. Gilk said he would get A. Hennen that number.

Gilk also stated that the fire department was awarded a \$3000 grant from AgStar for new jumpsuits.

Old Business

2019 Budget Items

Atkinson moved to increase the grass cutting wage from \$10 to \$12 per hour and increase all other wages increase to \$20 per hour, seconded by Ettle. Atkinson-yes, Ettle-yes, Eveslage-yes, T. Hennen-yes, Renneker-yes. Motion carried 5-0.

Council agreed that A. Hennen should look into other plans that would meet the need of the Public Works Department.

Council agreed that no current council member would attend the experienced officials training in 2019.

Council agreed to not do anything with the \$93,000 paid to the city by Xcel for the powerline easement.

Charlie's Café Grease Trap

No discussion was had.

Rental Housing

Council agreed to move forward with the rental housing ordinance that was presented. Dymoke explained he would put it in an ordinance format and present that at the next council meeting.

Unfit for Habitation

Council agreed not to move forward with this at this time.

Public Nuisance by Zone

Council agreed with the presented changes. Dymoke said he would take the proposed changes and apply them to the ordinance so they can see what it would look like.

Parking Nuisance/Ordinance 500.475

Council agreed to take the month to look this over and come back with changes or ideas at the November meeting.

Loehrer Update

Update was given during the Attorney report.

New Business

EDA Appointment

Atkinson stated he would like to appoint Tom Middendorf to a six year EDA term. Ettle moved to accept Atkinson's appointment, seconded by T. Hennen. Motion carried 5-0.

Loren Goebel Performance Review

Council members expressed that Goebel is doing a good job and that the public works has gotten a lot better. Renneker stated he didn't agree with a 3% raise since that would be an 8% increase in two years. Atkinson stated it should be over three years because of the terms on how Goebel was hired. Ettle moved to give Goebel a 3% raise increase, seconded by T. Hennen. Atkinson-yes, Ettle-yes, Eveslage-no, T. Hennen-yes, Renneker-no. Motion carried 3-2.

Ajourn

Ettle moved to adjourn, seconded by T. Hennen. Motion carried 5-0.

Mayor, Rodney Atkinson

City Clerk-Treasurer, Adrianna Hennen

11/13/18
11:17:04

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 11/18

Page: 1 of 3
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3396		15 ALBANY MUTUAL TELEPHONE	242.48					
	10327450	11/01/18 836-2411/2413	75.26*			225 42200	320	10100
	10327816	11/01/18 836-7158	39.76			101 41000	320	10100
	10327605	11/01/18 836-2685	19.40			601 43225	320	10100
	10327605	11/01/18 836-2685	19.40			602 43250	320	10100
	10327315	11/01/18 836-2112	88.66			101 41000	320	10100
		Total for Vendor:	242.48					
3397		25 AMERIPRIDE LINEN & APPAREL	63.06					
	2201115895	11/02/18 Monthly rug service	63.06			101 41000	410	10100
		Total for Vendor:	63.06					
3398		70 CENTERPOINT ENERGY	23.24					
	10/22/18	Maintenance bldg	10.73			101 43100	382	10100
	10/22/18	Fire hall	12.51			225 42200	382	10100
		Total for Vendor:	23.24					
3399		76 CENTRAL MINNESOTA CREDIT UNION	1,694.50					
	10/31/18	Utility billing postage	70.00			601 43225	200	10100
	10/31/18	Utility billing postage	70.00			602 43250	200	10100
	10/31/18	Meals - fire chiefs conference	130.30*			225 42200	335	10100
	10/31/18	Hotel - fire chiefs conference	736.44*			225 42200	335	10100
	10/31/18	City hall supplies	23.64			101 41000	210	10100
	10/31/18	Fire hall supplies	39.28*			225 42200	210	10100
	10/31/18	Tables for fire hall	753.27*			225 42200	210	10100
	10/31/18	Truck #409 battery	69.99*			225 42200	401	10100
	10/31/18	Truck #406 halogen bulb	13.61*			225 42200	401	10100
	10/31/18	Refund Rural Water exam refres	-127.50			601 43225	330	10100
	10/31/18	Refund Rural Water exam refres	-127.50			602 43250	330	10100
	10/31/18	Fire Dept printer ink	42.97*			225 42200	210	10100
		Total for Vendor:	1,694.50					
3400		636 DHIA LABORATORIES	58.00					
	79890	10/31/18 10/15/18 quarterly influent	58.00			602 43250	460	10100
		Total for Vendor:	58.00					

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		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
3401		145 FINKEN WATER SOLUTIONS	35.40						
	1114388	11/01/18 Water softener rental	15.00			101 41000	410	10100	
	59569TH	11/01/18 2 5-gal water bottles	12.40			101 43100	410	10100	
	1114389	11/01/18 Maintenance water cooler	8.00			101 43100	410	10100	
		Total for Vendor:	35.40						
3402		387 RAHNS OIL & PROPANE, INC	695.36						
	3071	10/31/18 Fire dept fuel	177.66			225 42200	215	10100	
	3071	10/31/18 Public works fuel	470.56			101 43100	215	10100	
	3071	10/31/18 EDA meals	47.14			300 46500	210	10100	
		Total for Vendor:	695.36						
3403		437 STAR PUBLICATIONS LLC	199.47						
	172490	10/31/18 Legal ad ordinance 2018-03	82.35*			101 41000	350	10100	
	172490	10/31/18 Sample ballot	29.28			101 41450	350	10100	
	172490	10/31/18 Sample ballot	29.28			101 41450	350	10100	
	172490	10/31/18 Notice of General Election	29.28			101 41450	350	10100	
	172490	10/31/18 Notice of General Election	29.28			101 41450	350	10100	
		Total for Vendor:	199.47						
3404		510 VERIZON WIRELESS	59.33						
	9817572800	11/01/18 Cell phone - Nov	59.33			101 43100	320	10100	
		Total for Vendor:	59.33						
3405		525 XCEL ENERGY	2,427.59						
	613919216	11/02/18 302188142	155.37			601 43225	381	10100	
	613919216	11/02/18 302252262	94.98			101 43160	381	10100	
	613919216	11/02/18 302290398	186.96			101 41000	381	10100	
	613919216	11/02/18 302679657	85.32			101 43100	381	10100	
	613919216	11/02/18 302700297	24.46			602 43250	381	10100	
	613919216	11/02/18 302947044	152.87			601 43225	381	10100	
	613919216	11/02/18 303193187	36.56			602 43250	381	10100	
	613919216	11/02/18 303616049	113.33			225 42200	381	10100	
	613919216	11/02/18 303936749	49.48			101 43160	381	10100	
	613919216	11/02/18 303956738	460.55			101 43160	381	10100	
	613919216	11/02/18 303963984	268.27			101 43160	381	10100	

11/20/18
10:33:38

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3406		706 ANN HEIDGERKEN	27.25					
	11/14/18	Election training mileage	27.25			101 41450	335	10100
		Total for Vendor:	27.25					
3407		38 ATKINSON WELL & PUMP LTD.	245.00					
	32854 10/24/18	Winterize Lions Park	245.00			101 45200	220	10100
		Total for Vendor:	245.00					
3408		40 AUTO VALUE-ALBANY	9.90					
	26276790 10/25/18	Truck #408 miniature lamp	9.90*			225 42200	401	10100
		Total for Vendor:	9.90					
3409		693 CHRIS WILLIAMS	117.18					
	10/31/18	Fire Chiefs Convention mileage	117.18*			225 42200	335	10100
		Total for Vendor:	117.18					
3410		123 DYMOKE LAW OFFICE, P.A.	597.50					
	10/31/18	Loehrer nuisance	322.00*			101 41000	302	10100
	10/31/18	Loehrer nuisance filing fees	80.00*			101 41000	302	10100
	10/31/18	Rental ordinance	80.50*			101 41000	302	10100
	10/31/18	City Council meeting	115.00*			101 41000	302	10100
		Total for Vendor:	597.50					
3411		641 FREEPORT ELECTRIC, INC	600.00					
	2610 11/16/18	LED floodlights on vet memoria	600.00*			101 43160	311	10100
		Total for Vendor:	600.00					
3412		174 GOPHER STATE ONE CALL, INC	8.10					
	8100390 10/31/18	6 email tickets	4.05			601 43225	300	10100
	8100390 10/31/18	6 email tickets	4.05			602 43250	300	10100
		Total for Vendor:	8.10					
3413		577 GREAT PLAINS FIRE, INC	148.90					
	Truck #405	equipment/tool holders						
	5046 10/29/18	Axe blade holder w gasket	48.00*			225 42200	401	10100
	5046 10/29/18	Side mount axe handle bracket	40.00*			225 42200	401	10100

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	5046	10/29/18 Crow bar bracket	40.00*			225 42200	401	10100
	5046	10/29/18 Freight	20.90*			225 42200	401	10100
		Total for Vendor:	148.90					
3414		194 HENNEN LUMBER CO, INC	150.05					
	36129	10/12/18 5 bags cold patch tar	79.65			101 43100	225	10100
	36129	10/12/18 5 bags salt yellow pellets	34.40			101 43100	210	10100
	36129	10/12/18 8' OH Dr weather strip w metal	36.00			101 43100	220	10100
		Total for Vendor:	150.05					
3415		668 JOAN WALL	49.96					
	11/09/18	Label maker tape	49.96			101 41000	210	10100
		Total for Vendor:	49.96					
3416		219 JOANN TIMP	144.00					
	11/19/18	4 cleanings (10/29/18-11/19/18	144.00*			101 41000	300	10100
		Total for Vendor:	144.00					
3417		529 LOREN GOEBEL	75.00					
	11/11/18	Public Works fuel - plow snow	75.00			101 43100	215	10100
		Total for Vendor:	75.00					
3418		269 MARCO TECHNOLOGIES LLC	355.32					
	371182239	11/15/18 Copier contract thru 3/10/1	324.11*			101 41000	410	10100
	371182239	11/15/18 Supply freight	15.00			101 41000	210	10100
	371182239	11/15/18 Late charges	16.21*			101 41000	410	10100
		Total for Vendor:	355.32					
3419		562 MINNESOTA DEPARTMENT OF HEALTH	477.00					
	11/14/18	Qtrly H2O service connect fee	477.00			601 43225	431	10100
		Total for Vendor:	477.00					
3420		309 MINNESOTA LIFE INSURANCE CO	3.70					
	11/14/18	Goebel	1.70			101 43000	131	10100
	11/14/18	Hennen	2.00			101 41400	131	10100
		Total for Vendor:	3.70					

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3421		760 OPATZ METALS & ROLLOFFS	392.61					
	006508	11/06/18 Loehrer nuisance cleanup	392.61*			101 43100	383	10100
		Total for Vendor:	392.61					
3422		385 QUILL.COM	143.73					
	2027273	10/17/18 Pilot pens	16.99			101 41000	210	10100
	2027273	10/17/18 Dab n seal	11.49			101 41000	210	10100
	2027273	10/17/18 Charmin	32.99			101 41000	210	10100
	2027273	10/17/18 Copy paper	55.99			101 41000	210	10100
	2027273	10/17/18 Brother black/white tape	10.99			101 41000	210	10100
	2131894	10/22/18 Pilot pens	16.99			101 41000	210	10100
	380987	10/23/18 Pilot pens	-16.99			101 41000	210	10100
	2247015	10/25/18 Pilot pens	16.78			101 41000	210	10100
	382218	10/26/18 Pilot pens	-16.99			101 41000	210	10100
	382218	10/26/18 Brother black/white tape	-10.99			101 41000	210	10100
	2708570	11/13/18 File folders	26.48			101 41000	210	10100
		Total for Vendor:	143.73					
3423		710 SAUK CENTRE FLEET SUPPLY	9.49					
	230949	11/07/18 Anti seize 1/2 pint	9.49			101 43100	220	10100
		Total for Vendor:	9.49					
3424		413 SCHLENNER WENNER & CO	50.00					
	228851	10/31/18 Relief Assn Q3 payroll rpt	50.00*			225 42200	300	10100
		Total for Vendor:	50.00					
3425		418 SEH, INC	242.00					
	358462	11/12/18 New water svc research	64.00*			101 41000	300	10100
	358462	11/12/18 Industrial Park paving	128.00*			101 41000	300	10100
	358462	11/12/18 Admin assistant	50.00*			101 41000	300	10100
		Total for Vendor:	242.00					
3426		750 WASTE MANAGEMENT	164.46					
	6801922176	10/30/18 Maintenance bldg	135.25*			101 43100	383	10100
	6801587176	10/30/18 Fire hall	29.21			225 42200	383	10100
		Total for Vendor:	164.46					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3427		525 XCEL ENERGY	128.31					
	615736129	11/16/18 Water tower	128.31			601 43225	381	10100
		Total for Vendor:	128.31					
3428		761 YAGER'S FIRE PROTECTION	331.50					
	9658	10/26/18 Fire Dept fire extinguishers	123.00			225 42200	220	10100
	9656	10/26/18 City Hall fire extinguishers	37.90			101 41000	220	10100
	9656	10/26/18 Senior Ctr fire extinguishers	37.90			101 45200	435	10100
	9656	10/26/18 Pub Works fire extinguishers	132.70			101 43100	220	10100
		Total for Vendor:	331.50					
		# of Claims	23	Total:	4,470.96			

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Claim/	Check	Vendor #/Name/	Document \$/	Disc \$					Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
	613919216	11/02/18 303985901	38.08			101 43160	381	10100	
	613919216	11/02/18 304083816	12.43			101 43160	381	10100	
	613919216	11/02/18 304098414	19.50			602 43250	381	10100	
	614128959	11/05/18 Street lights	729.43			101 43160	381	10100	
		Total for Vendor:	2,427.59						
		# of Claims	10	Total:		5,498.43			

FREEPORT CALLS - OCTOBER 2018

City	Date_Received	Call #	Description	Actual_Incid_Location
FREEPORT	10/25/2018 15:29:35	18093664	ACCIDENT	
FREEPORT	10/22/2018 16:39:40	18092669	AGENCY ASSIST	
FREEPORT	10/07/2018 15:28:26	18088131	AGENCY ASSIST	
FREEPORT	10/11/2018 19:47:43	18089288	AGENCY ASSIST	
FREEPORT	10/01/2018 23:33:21	18086434	AGENCY ASSIST	
FREEPORT	10/26/2018 18:17:02	18094023	AGENCY ASSIST	
FREEPORT	10/27/2018 03:21:39	18094172	AGENCY ASSIST	
FREEPORT	10/29/2018 01:46:41	18094702	AGENCY ASSIST	
FREEPORT	10/28/2018 05:12:20	18094490	ALARM	
FREEPORT	10/21/2018 12:18:38	18092336	ATTEMPTED ENTRY	
FREEPORT	10/31/2018 22:13:10	18095529	BUSINESS ASSIST	
FREEPORT	10/26/2018 19:15:51	18094044	CHILD CUSTODY DISPUTE	
FREEPORT	10/27/2018 03:16:08	18094171	DOMESTIC	
FREEPORT	10/20/2018 06:17:18	18091988	FIRE OTHER	
FREEPORT	10/18/2018 00:36:11	18091314	HARASSMENT COMPLAINT	
FREEPORT	10/15/2018 11:58:24	18090463	HOUSE VISIT	
FREEPORT	10/24/2018 16:40:47	18093333	MATTER OF INFORMATION	
FREEPORT	10/05/2018 09:19:40	18087437	MATTER OF INFORMATION	
FREEPORT	10/13/2018 17:10:33	18089968	MEDICAL EMERGENCY	
FREEPORT	10/06/2018 07:38:04	18087774	MEDICAL EMERGENCY	
FREEPORT	10/19/2018 13:07:51	18091709	MEDICAL EMERGENCY	
FREEPORT	10/26/2018 18:28:57	18094026	MEDICAL EMERGENCY	
FREEPORT	10/15/2018 11:24:32	18090456	PAPER SERVICE	
FREEPORT	10/24/2018 09:51:42	18093202	PARKING VIOLATION	
FREEPORT	10/05/2018 10:53:09	18087466	PERSONAL ASSIST	
FREEPORT	10/22/2018 11:36:34	18092584	REPORT WRITING	
FREEPORT	10/01/2018 23:31:43	18086433	SUICIDE ATTEMPT IN PROGR	
FREEPORT	10/13/2018 18:10:10	18089980	TRAFFIC STOP	
FREEPORT	10/13/2018 18:15:13	18089982	TRAFFIC STOP	
FREEPORT	10/06/2018 23:12:49	18088006	TRAFFIC STOP	
FREEPORT	10/06/2018 23:48:50	18088013	TRAFFIC STOP	
FREEPORT	10/07/2018 15:27:43	18088130	TRAFFIC STOP	
FREEPORT	10/08/2018 05:15:50	18088245	TRAFFIC STOP	
FREEPORT	10/11/2018 08:39:05	18089126	TRAFFIC STOP	
FREEPORT	10/11/2018 18:01:04	18089247	TRAFFIC STOP	
FREEPORT	10/11/2018 19:45:06	18089286	TRAFFIC STOP	
FREEPORT	10/18/2018 20:53:33	18091554	TRAFFIC STOP	
FREEPORT	10/26/2018 18:09:41	18094019	TRAFFIC STOP	
FREEPORT	10/26/2018 18:12:40	18094020	TRAFFIC STOP	
FREEPORT	10/24/2018 22:24:31	18093429	TRAFFIC STOP	
FREEPORT	10/24/2018 22:43:11	18093431	TRAFFIC STOP	
FREEPORT	10/25/2018 00:10:43	18093458	TRAFFIC STOP	
FREEPORT	10/26/2018 19:05:55	18094039	TRAFFIC STOP	
FREEPORT	10/27/2018 02:17:33	18094165	TRAFFIC STOP	
FREEPORT	10/25/2018 09:03:43	18093542	TRAINING ONLINE	
FREEPORT	10/16/2018 10:49:13	18090774	WARRANT	

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 11/19/18

Re: Clerk Report

I would like council to approve moving the December meeting to December 18th. It is a week earlier than the normal scheduled council meeting, but that is because the normal meeting date falls on December 25th.

Also, at that meeting is when we would like council to approve the 2019 budget.

Job Duty	Date	Initial
Well, tower, pond checks	10/13/ ^{SAT} 18	XL
Well, tower, pond checks	10/14/ ^{SUN} 18	XL
Well, tower, pond, liftstation checks, water samples, put ^{new} Flags on poles, brought old Flags to Mom's to get sewn, took wing + front plow off plow truck, turned water on & off at Hiltner 4 th Ave house, paperwork city hall.	10/15/ ^{MON} 18	XL
	"	XL
Well, tower, pond checks, brought plow truck to Rambler moved lawn, Atkinson blew ballpark line out.	TUE 10/16/18	XL
Well, tower, pond checks, paperwork, mowed lawn (^{3^{hr}} VAC)	"	XL
Well, tower, pond checks, paperwork, mowed lawn	WED 10/17/18	XL
Well, tower, liftstation, pond checks, water samples, meeting w/ league of cities for grants, climbed tower	10/18/18	XL
& Flushed, talked with Jim Netch, mowed lawn Flushed	"	XL
hydrants, bugs in ponds, light by Smiley water tower	"	XL
Well, tower, pond checks, blew lines at bathroom at ballpark cleaned & winterized bathrooms, went to get an RV A/Freeze for bathrooms, cold patch 7 th St	FRI 10/19/18	XL
	"	XL
Well, tower, pond checks	"	XL
Well, tower, pond check	SAT 10/20/18	XL
Well, tower, liftstation, pond checks, water samples, invoices with Joan, mowed lawn + bagel	SUN 10/21/18	XL
NO VVVVV Council meeting	MON 10/22/18	XL
Well, tower, pond checks, water samples, garbages, went over budget w/ Joan + Adri, ^{started} Flushed & winterized hydrants, shut water off at Bank lawn sprinkler, Freeport Electric Fixed light on Country Rd 11 & trail crossing.	TUE 10/23/18	XL
Well, tower, pond checks, Flushed & winterized rest of hydrants put pumps & hoses away, shut off notices, called preferred controls on bid bid for scada system.	"	XL
Well, tower, pond, liftstation checks, water samples, talked to Jeff Hoersch about rent of lift, paperwork city hall, cleaned at shop, cold patch down around town (started)	"	XL
Well, tower, pond checks, cleaned shop & washed vehicles (ion truck, Masey lawnmower), bugs ponds, garbages, YAGER Fire extinguisher ^{stopped} to go over bill.	WED 10/24/18	XL/MT
	"	XL
	"	XL
	THUR 10/25/18	XL
	"	XL
	"	XL
	FRI 10/26/18	XL
	"	XL
	"	XL
Well, tower, pond checks	SAT 10/27/18	XL
Well, tower, pond checks	SUN 10/28/18	XL

Job Duty	Date	Initial
Well, tower, 1. Ft station, pond checks, water samples, pre-discharge samples, swept streets.	Mon 10/29/18	SL
Well, tower, pond checks, put Flag together at shop, ran truck to shop ^{Firstone} repair blinker issues. Council meeting	Tue 10/30/18	SL
Well, tower, pond checks, worked at shop, meter readings, swept streets - bugs in ponds	Wed 10/31/18	SL
Well, tower, 1. Ft station, pond checks, water samples, picked up tan truck, cleaned at shop, worked on Flags, changed oil in tan truck.	Thur 11/1/18	SL
Well, tower, pond checks, got some paperwork ready for filling computer entry, bugs in ponds ^{ponds} , picked up garbage in Old 52 ditch by ponds, dumped leaves, garbage up to wire	FRI 11/2/18	SL
Well, tower, pond checks	SAT 11/3/18	SL
Well, tower, pond checks	Sun 11/4/18	SL
Well, tower, 1. Ft station, pond checks, gate valves, & cold patch on 1st. drive, paperwork, started at discharge, election stuff ready, flushed line behind, charlie's, corner pub. water samples	Mon 11/5/18	SL
Well, tower, pond checks, Adri & I got times for cop, shagys & Spatz to be at house 208 2nd Ave NW for court order cleanup helped there from 9:00am until 12:30pm, cleaned shop, city hall paperwork, gutter call, met w/ team lab, discharge samples	Tue 11/6/18	SL
Well, tower, pond checks, discharge samples & brought to DHIA, worked on x mas lights, cleaned at City hall, 1. Ft for x mas light brought to shop, got flags for Monday ready (Veterans day)	Wed 11/7/18	SL
Well, tower, 1. Ft station, pond checks, water samples, cleaned at city hall, put election stuff away, worked on lights, cleaned shop, talked to Al about plow truck.	Thur 11/8/18	SL
Well, tower, pond checks, plowed snow	FRI 11/9/18	SL
Well, tower, pond checks	SAT 11/10/18	SL
Well, tower, pond checks, plowed snow 1:30 - 7:00am	Sun 11/11/18	SL
Well, tower, pond checks, 1. Ft station (Holiday) water samples	Mon 11/12/18	SL
Well, tower, pond checks, x-mas lights up + ^{replaced} Fixed 3 street light bulbs.	Tue 11/13/18	SL/JN
Well, tower, pond checks, turned resident water off so they could get valve replaced, ran wire in two street poles so we can plug in x mas lights	Wed 11/14/18	SL
	"	SL

Job Duty	Date	Initial
Well, tower, (1st station); pond checks, gopher call, got (water samples) demonstrations, of banner enhancers to see if they will work,	Thur 11/15/18	SL
Fixed gate valves on 8th st & by Al bestes house	"	SL
pond valves to get all to pond 3 & then leave 1 & 2	"	ME/SL
open so they are both used during winter.	"	SL
Well, tower, pond checks, gate valve switch over	FRI 11/16/18	SL
at ponds, put wing on plow truck, worked on plow	"	SL
truck (latches that were rusted)	"	SL
Well, tower, pond checks	SAT 11/17/18	SL
Well, tower, pond checks	SUN 11/18/18	SL
Council Meeting		

Dymoke Law Office, P.A.

300 Riverside Avenue NW

Melrose, Minnesota 56352

Telephone (320) 256-4205

Fax (320) 256-7201

November 19, 2018

Adrianna Hennen
City of Freeport
125 Main Street East
Freeport, MN 56331

BY ELECTRONIC MAIL

Re: Monthly Legal Report

Dear Ms. Hennen:

During the period from October 24, 2018 through November 19, 2018, we have given significant attention the following projects on behalf of the City of Freeport.

- Rental Housing Ordinance
Prepared final draft of ordinance and summary for publication for review and approval by the City Council.

Respectfully submitted,
Dymoke Law Office, P.A.

Scott E. Dymoke
by Scott E. Dymoke

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 11/19/18

Re: Fire Department Report

Following are two different items:

1. It was requested that council be presented an estimate of the cost of all new turnout gear in the event the fire department does not get awarded the FEMA grant. Attached you will find that estimate from Emergency Responses Solutions provided from John Gilk.

2. You will see a copy of a Stearns Co. Mutual Aid Agreement that can be entered into by City's. The fire department is asking that this gets approved. If there are any questions, John and Scott Dymoke will be at the meeting to answer those questions.

EMERGENCY RESPONSE SOLUTIONS

4817 Viking Blvd NE
 East Bethel, MN 55092
 651-464-1010

Quote

Date	Estimate #
10/2/2018	3966

Name / Address
Freeport Vol Fire Dept PO Box 151 Freeport, MN 56331

				Project
Item	Description	Qty	Rate	Total
FIRDEX FX-R F...	FIRE DEX FX-R Turn Out Coat and Pant per Freeport gear specs	25	2,138.67	53,466.75
MSA 1010FSB	HELMET FIRE, 1010, TUFF FACE SHIELD, BLACK, STANDARD	25	275.09	6,877.25
MSA F-27 6" Stan...	Cairns F-27 Standard 6" Front	25	38.16	954.00
MSA 10059814	ESS Interzone Goggles 1 & 2 Replacement Strap Kit	25	30.88	772.00
FIRDEX FDXL 1...	Fire Dex FDXL 100 Red Leather Boot; NFPA 1971 Current Edition. Choice of Size.	25	290.00	7,250.00
FIRDEX G2LLG	Fire Dex G2 Dex-Pro 3D Black Leather Glove, Gauntlet Cuff - Size Large	50	82.50	4,125.00
FIRDEX H41PSN...	Fire-Dex H41 Quilted Interceptor Hood with Nomex Nano Flex Particulate Barrier, Size Large (Head circumference 22.1" - 24")	50	131.25	6,562.50
****DOES NOT INCLUDE SHIPPING CHARGES****				
Quote Valid for 30 Days		Total		
		\$80,007.50		

CENTRAL MINNESOTA MUTUAL AID ASSOCIATION

MUTUAL AID AGREEMENT

THIS AGREEMENT, Made and entered into by and between the following fire departments and governmental units: Sartell, St. Stephen, St. Joseph, St. Cloud, St. John's University, Sauk Rapids, Waite Park, Rockville, Rice, Cold Spring, Clear lake, Clearwater, and Avon.

WHEREAS the said municipalities and fire departments desire to make available to each other their respective emergency equipment and firefighting personnel in the case of emergencies, and each of said municipalities and fire departments has legal authority to send its emergency equipment and firefighting personnel into other communities,

NOW, THEREFORE IT IS MUTUALLY AGREED AS FOLLOWS:

That in consideration of the mutual covenants, agreements, and undertakings hereinafter set forth, each of the parties hereto agrees to furnish emergency assistance to any of the others when called upon by the fire chief or a fire department officer in charge of any of the parties hereto, subject to the following conditions, to wit:

1. The road and weather conditions must be such that the emergency run can be made with reasonable safety to firefighting personnel and equipment, and the decision of the fire chief, or other fire department officer in charge, shall be final in such matters.
2. That in the event all of the emergency equipment and all or most of the firefighting personnel the fire department of any community so called upon for emergency assistance by one of the other parties hereto are in use in said community at the time the call comes in from the other party, or in the discretion of the fire chief, or other fire department officer in charge, such emergency equipment or firefighting personnel may be needed in said community, the said community shall be held free and relieved from all liability to make said run or to respond to said call.

3. That in the event emergency equipment or firefighting personnel of the fire department of any community is engaged in emergency operations for the benefit of the party calling for assistance, or in response to a call from said party, shall be needed for emergency operations or for any other purpose in its own community, that said emergency equipment and the firefighting personnel of said fire department may be recalled to its own community before completing the emergency operations for the other party and said assisting party shall be held free from any liability to continue said emergency operations.
4. If one or more situations occurs within the limits of any of the above municipalities, or within the limits of any territory in which any of the said municipalities has contracted to furnish emergency equipment and firefighting personnel, and the emergency equipment or firefighting personnel of any of the municipalities executing this contract is, in the judgement of the chief of its fire department, or in his absence his assistant or deputy in charge of its fire department, insufficient to control the situation or situations, an "emergency" shall exist for the purposes of this agreement.
5. If an emergency, as defined in paragraph 4, arises, any of the persons who are entitled by paragraph 4 above to determine an emergency may call upon the fire department of one or more of the municipalities above named for assistance. If all emergency equipment and firefighting personnel of any of the said municipalities is engaged in emergency operations, the chief or commanding officer of the fire department of any other such municipality whose emergency equipment is not engaged in emergency operations may be requested by the fire chief of the requesting party to send emergency equipment and firefighting personnel to the empty fire station to be available for call if required for an emergency. It is the intention of the parties to this agreement to cooperate in the event of an emergency by making available necessary emergency equipment and firefighting personnel from the nearest fire

stations and during such an emergency to rearrange emergency equipment of the parties so as to make the remaining equipment and firefighting personnel available for use in the event other emergencies shall occur anywhere throughout the territory of these municipalities.

6. Upon receipt of a call for assistance as set forth in paragraph 5, the fire department of any of the parties hereto shall promptly dispatch at least one fire truck or other requested emergency equipment with the usual number of firefighting personnel to assist with the situation which has caused the emergency or to render stand-by services as the case may be, provided that no fire department of any of the said parties shall be obligated to send its emergency equipment or firefighting personnel beyond its boundaries if to do so would leave such municipality without any emergency equipment or firefighting personnel available within its limits for service at an emergency which might subsequently arise within. In extreme emergencies, however, every effort will be made to redistribute emergency equipment and firefighting personnel so as to make it available for any additional emergencies which might arise.
7. The emergency equipment and firefighting personnel of any fire department assisting the fire department of another municipality in an emergency will, immediately upon arrival at the scene of the emergency, be under the command of the fire chief or fire officer in charge for the municipality within whose boundaries the emergency is situated.
8. If assistance provided under this agreement continues for more than eight (8) hours, the responding fire departments will submit to the requesting fire department an itemized bill for the actual cost of any assistance provided after the initial eight (8) hour period and the requesting fire department will reimburse the responding fire departments providing the

assistance for that amount. Such charges are not contingent upon availability of federal or state government funds.

9. The community asking and receiving assistance from any other party hereto shall not be held liable for any damage to the property of the assisting party while answering the call for assistance or while in the emergency service of the community requesting assistance; each party shall carry its own liability insurance for the benefit of itself, its equipment, and its firefighting personnel while in the service of any other party and each party shall carry liability insurance saving both itself and the other party being assisted harmless so far as negligent acts of the firefighting personnel in the employ of said party are concerned.
10. No party to this agreement nor any officer or employee of any party shall be liable to any other party or to any person on account of failure of any party to this agreement to furnish its emergency equipment or firefighting personnel in response to a call for assistance from any other municipality.
11. While each party in answering a call from some other party hereto shall attempt to furnish a reasonable number of firefighting personnel on each piece of emergency equipment answering such call, the discretion of the fire chief or other fire department officer in charge of the emergency equipment and department of said party shall be final as to the number of firefighting personnel that can be spared.
12. That in the event of emergency calls from two or more communities or parties hereto, the first call shall have priority and the second call shall be answered as soon as possible, it being understood between all the parties hereto that property within the limits of each community shall have first call on services of its own fire department.

13. No liability shall be incurred by a party who shall have summoned assistance under this agreement for damage to, or destruction of, emergency equipment of a party rendering such assistance.
14. That the governing body of each party hereto will appoint the Chief of the Fire Department and one representative of the governing body of that community to serve as members of an association formed for the purpose of furthering the purposes of this agreement and increasing the efficiency of the firefighting services of these municipalities by exchange of information, standardization of equipment, education of personnel, perfection of methods of fire alarms throughout the territory of these municipalities and such other matters as will serve to mutually assist these municipalities in the prevention and extinguishment of fires.
15. A copy of this agreement will be posted at the fire department headquarters of each party hereto. Subject to all of the above conditions, each of the parties hereto agrees to make every reasonable effort to attend emergencies in any other communities mentioned herein when such assistance is requested as above provided.
16. This agreement shall be binding on a party upon receipt and filing with the Secretary of the Chiefs Association of a certified copy of this agreement properly executed by said party.
17. Parties to this agreement shall be limited to Cities, Townships, and fire departments located within a 15-mile radius of the St. Cloud City Hall. Application to be included in this agreement must be approved by a majority of the then current parties to this agreement.
18. Any party hereto may withdraw from this agreement by thirty days notice in writing to the others.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed pursuant to resolutions adopted by their respective governing bodies and have caused their respective seals to be affixed effective the day and year first above written.

Memo

From: Joan Wall, Deputy Treasurer

To: Freeport City Council

Date: November 19, 2018

Re: 2019 Budget

On the following, pages you will find the following:

- Articles written by County Assessor Jeff Johnson that explain how property taxes work.
- Schedule from Jeff Johnson showing how the City's 2019 preliminary budget levy compares to the previous years.
- Schedule showing several options for the 2019 final budget levy and how they affect the tax capacity rate.
- Reports showing the 2019 approved preliminary budget and changes made so far.

Pieces of the Property Tax Puzzle

December 2002 (Revised 2/14)

The mailing of truth-in-taxation notices and property tax statements usually generates some discussion among taxpayers, local government officials, and state policymakers. This dialogue tends to focus on the differentiation in tax from one year to the next as well as the reasons for change. Some individuals say that the tax difference is only based on the changes in property valuations. Other people claim that increases or decreases in spending are the sole cause for this change, and still others think that the state's role in property taxes has a major affect on the amount and degree of variation associated with every tax bill. These divergent views touch on the three separate components that comprise the framework for the property tax---market values, budgets, and property classifications. Each part has its own function and is interrelated with the other parts. They are the pieces of the property tax puzzle that occasionally cause confusion and misunderstanding for the general public.

What is the property tax?

This tax is a government cost charged to a property owner based upon the property's estimated market value. Counties, townships, cities, school districts, and a few miscellaneous taxing authorities levy taxes on real estate and some personal property to help pay for local services, including road and bridge maintenance, community services, police and fire protection, libraries, parks, and education. The state also levies a general tax on commercial/industrial and seasonal recreational residential properties to help fund education.

How is the property tax calculated?

Market values, budgets, and property classification rates determine the property tax. The first step in calculating a tax is to multiply a property's taxable market value (the value established after the assessor's estimated market value has been adjusted by any applicable tax provisions that provide limitations or reductions) by its classification rate to obtain its tax capacity value. The second step is to establish a tax by multiplying the property's tax capacity value by an overall tax rate. The overall tax rate is a multiplier, resulting from the division of each district's taxable levy (the total revenue to be collected through the property tax) by that district's total tax capacity value. The third step is to subtract any property tax credits from the preceding tax calculation to determine the net payable tax. Homestead agricultural properties are examples of a property type that has its tax bill reduced by a state paid agricultural credit.

1. Taxable Market Value (Adjusted Estimated Market Value) X Classification Rate = Tax Capacity Value
2. Tax Capacity Value X Overall Tax Rate (Taxable Levy /Total Tax Capacity Value) = Property Tax or Property Tax Before Credits
3. Property Tax Before Credits - Tax Credits = Property Tax

What part does the market value play in the determination of the property tax?

The assessor's estimated market value has no effect on the amount of property taxes levied. It is used exclusively to determine every property owner's share of the total property tax. For example, if a property's market value changes at the same rate as other properties and no new construction or properties are added to the assessment roll over the next year, an owner's share of the total tax will remain the same. If a property's market value grows faster than others from one year to the next, an owner's share of the total tax will increase since the size of this share has become larger. Conversely, if a district has a significant influx of development and new construction or if a property's market value grows slower than others, an owner's share of the total tax will decrease because there are more taxpayers and property value to help pay the tax.

What part does the budget play in the determination of the property tax?

All properties are located in multiple taxing districts--- that is a county, a township or city, a school district, and sometimes a few miscellaneous districts. Each district decides how much money it will spend to provide services that are both requested by the public and required by law. This plan characterizes a district's budget requirements. The income raised to meet these needs may come from several sources, including fees, state aids, grants, reserves, a sales tax, or a gravel tax as well as the property tax. The amount of revenue generated through the property tax, identified earlier as the taxable levy, is based upon each district's total budget less anticipated income from all non-property tax sources. If, for instance, the taxable levy increases and the total tax capacity value of all properties within the district remains constant, the tax rate will increase. If the taxable levy remains constant and the total tax capacity value increases, the tax rate will decrease. If both the taxable levy and total tax capacity value increase, the tax rate will remain constant only if the amount of change in each variable is equal. However, the tax rate will increase if the amount of change in the taxable levy is greater than the amount of change in the total tax capacity value. It will also decrease if the amount of change in the taxable levy is less than the amount of change in the total tax capacity value.

1. Budget - Non-Property Tax Revenue Sources = Taxable Levy
2. Taxable Levy / Total Tax Capacity Value (the summation of all tax capacity values for a taxing district) = Overall Tax Rate

What part does the classification rate play in the determination of the property tax?

A property's taxable market value is multiplied by its classification rate to determine its tax capacity value that is used in a tax calculation. The classification rate assigned to a specific property use does not affect the amount of tax to be collected, but it does play an important role in determining an owner's share of the tax. State policymakers have decided that each class of property should be taxed at a different rate (i.e. commercial at 1.5% and 2.0%; residential at 1.0%) because certain properties should pay a share of the tax that is either more or less than the assessor's estimated market value. Thus, classification rates shift the tax burden among the different classes and subclasses of property.

What role does the state have in the determination of the property tax?

The state is involved in many important functions that define the property tax. It provides the blueprint for the property tax system that encompasses classification rates and special programs. Earlier, it was mentioned that the state levies a general tax on commercial/industrial and seasonal recreational properties to fund education. Various grants and aids, funding for some mandated services, and tax credits that reduce the tax bill for certain property types are made available through the state. The level and uniformity of property assessments completed by assessors are also monitored by the state to ensure that equalization is achieved from district to district. In short, any changes in the state's role either through policy or law will have an affect on one or more pieces of the tax puzzle and subsequently an owner's share or amount of the property tax.

UNDERSTANDING YOUR ASSESSMENT

Why Property Taxes Change

The property tax in Minnesota is a major source of revenue generated by local units of government. It is levied on real estate and some personal property to help pay for a variety of services and programs such as road and bridge maintenance, human and community services, and education. The state also imposes a property tax on commercial/industrial and seasonal recreational residential properties for education. The calculation of both the local and state property tax is simply the multiplication of a tax base derived from estimated market values and tax rates established from the amount of revenue to be collected. While this computation appears to be fairly basic, it is a complicated process that is dynamic, ever-changing, and sometimes unpredictable. Thus, it is these characteristics of the property tax that cause disbelief and bewilderment for taxpayers when they review their annual truth-in-taxation notice or property tax statement.

What are the underlying principles that cause property taxes to change every year?

Annual property tax changes are usually attributable to one or more reasons: a change in the tax base, a change in tax rates, and/or a change in the manner the tax is calculated. Each reason affects the share or amount of taxes to be collected and is difficult to understand because of the many moving parts that comprise the calculation process. These components vary significantly by location, property type, and according to the decisions made by government officials at the federal, state, and local levels. Some of these changes are publicized in studies, notices, meetings, and media reports, whereas other changes that occur are not readily noticeable or transparent unless a close review of all taxation details are undertaken.

What is the meaning of the term, “tax base”?

The base for the property tax is the estimated market value of all taxable real and some personal property within the borders of each taxing jurisdiction---a county, a township or city, a school district, and occasionally a few miscellaneous districts. It is the assessor’s responsibility to establish each property’s estimated market value for land and buildings within these areas. The estimated market value generally changes each year due to market activity associated with different market segments and locations, new construction, and losses or damages brought on by accidents, disasters, and human acts. For some property, the estimated market value is its taxable market value. For other property, the estimated market value is a lower, taxable market value that is determined after a value limitation, deferral, exclusion, or exemption is extended if the property meets certain tax program requirements administered by the assessor. The taxable market value of all properties along with their property tax classification as agricultural, residential, commercial/industrial, seasonal recreational residential, or any of the other property classes defined by the classification law are combined to calculate a total net tax capacity value for each taxing jurisdiction. A tax rate is applied equally to the total net tax capacity value to calculate the tax revenue to be collected from each property that forms the base.

What is a tax rate?

In the tax calculation process, a tax rate is known as the burden ratio expressed as a percentage derived from the division of the taxable levy or say, the amount of revenue to be raised through the property tax (i.e. numerator) by the total tax capacity value for each taxing jurisdiction (i.e. the denominator). This ratio remains constant only if the amount of change in each constant is equal. However, it regularly changes each year based upon the amount of change in both the taxable levy and total tax capacity value. If, for instance, the taxable levy increases and the total tax capacity value of all properties within the district remains the same, the tax rate will increase. If the taxable levy does not change and the total tax capacity value increases, the tax rate will decrease. In other words, the tax rate increases when the amount of change in the taxable levy is greater than the amount of change in the total tax capacity value. The tax rate decreases when the amount of change in the taxable levy is less than the amount of change in the total tax capacity value.

What kind of change in the way a property tax is calculated will affect the amount of taxes to be collected?

Generally, any state tax policy changes will have a direct and immediate impact on the manner a property tax is calculated for the property type that receives a benefit as well as the property type that is not entitled to it. This change can be either a reduction or increase in a property tax classification rate which will affect a property’s net tax capacity value. It can also be the elimination or extension of a value limitation, deferral, exclusion, or exemption. A tax credit designed to minimize or reduce a tax burden on a specific property can affect the amount of taxes collected if it is reduced, increased, added, or taken away in the calculation process, too. Regardless of the type of change, if special treatment is allowed for some properties, this adjustment usually results in the tax burden being redistributed over non-eligible properties. Such a shift causes property tax changes for some properties just to maintain the

same amount of revenue because tax rates either increase or decrease to offset the special treatment.

What are some of the specific reasons for property tax changes?

There are ten reasons why property taxes change each year. They are attributable to one or more of the following causes:

1. a change in a property's estimated market value and/or taxable market value;
2. a change in the estimated and/or taxable market values of other properties;
3. a change in the property's property tax classification;
4. a change in the property tax classification assigned to other properties;
5. changes in property tax laws that have adjusted the tax base such as: the creation or repeal of property tax classes that result in special treatment for some property types; decreases or increases on property tax classification rates that affect the share of tax collected; the elimination or extension of property tax credits like the homestead credit or the agricultural credit; and the elimination or extension of a value limitation, deferral, exclusion, or exemption associated with tax programs like plat deferral, "This Old House", Green Acres, Rural Preserve, and the "Homestead Market Value Exclusion";
6. adjustments to tax rates due to spending changes based on budget and levy decisions made by local and state government officials;
7. adjustments to tax rates due to decreases or increases in the total tax base for each taxing district;
8. the addition or expiration of a voter approved school referendum;
9. a change in the amount of federal and state grants and aid received by local taxing districts; and
10. changes in federal and state mandates.

In short, there are two important thoughts about the property tax that must be understood. The first is when market values decrease, the property tax does not automatically decrease. The second is when market values increase, the property tax does not automatically increase. This correlation seems to be disconnected because many taxpayers believe that property valuation changes are the reason for tax differences. The reality of it all is that these differences are essentially driven by several variables that affect the base, rates, and calculation process. The functions and interrelationships of each variable are ultimately the impetus that causes the property tax to either go up or down.

Can the amount of taxes levied on a property be appealed?

No, the local and county boards of appeal and equalization cannot consider an appeal on the amount of taxes levied. The state board of review and the tax court are unable to consider appeals on this basis, too. Taxpayers who have concerns over the amount of taxes they pay can attend truth-in-taxation hearings or write and call their local government officials about budget matters. If taxpayers wish to challenge their valuation and/or classification, they can write and call the assessor, attend their local and county board of appeal and equalization meeting, or file for tax court.

2016-2019 Levy Rate Comparison

Freeport City	Payable 2016	Payable 2017	Payable 2018	TNT Payable 2019	Increase (Decrease)	Percentage Change
Estimated Market Value	\$56,868,400	\$56,927,700	\$60,825,100	\$63,698,000	\$2,872,900	4.72%
JobZone Market Value	\$262,800	\$0	\$0	\$0	\$0	0.00%
Taxable Market Value	\$42,926,800	\$44,064,900	\$47,494,100	\$50,301,300	\$2,807,200	5.91%
JobZone Taxable Market Value	\$262,800	\$0	\$0		\$0	0.00%
Tax Capacity	\$537,682	\$554,242	\$593,282	\$624,319	\$31,037	5.23%
Power Line	(\$17)	(\$17)	(\$17)	(\$16)	\$1	-5.88%
TIF Captured	(\$2,010)	(\$2,026)	(\$2,060)	(\$2,064)	(\$4)	0.19%
Adjusted Tax Capacity	\$535,655	\$552,199	\$591,205	\$622,239	\$31,034	5.25%
JobZone Tax Capacity	\$4,891	\$0	\$0	\$0	\$0	0.00%
Rural Service District	(\$11,337)	(\$11,318)	(\$4,409)	(\$4,453)	(\$44)	1.00%
2012 Bonds	\$90,000	\$95,000	\$100,000	\$105,000	\$5,000	5.00%
2013 Bonds	\$92,500	\$93,500	\$94,500	\$95,500	\$1,000	1.06%
EDA	\$10,000	\$10,000	\$10,000	\$12,000	\$2,000	20.00%
Revenue	\$238,500	\$246,800	\$260,000	\$300,000	\$40,000	15.38%
Total Property Tax Levy	\$431,000	\$445,300	\$464,500	\$512,500	\$48,000	10.33%
Tax Capacity Rate						
2012 Bonds	16.64983%	17.20394%	16.91461%	16.87454%	-0.04006%	-0.24%
2013 Bonds	17.11233%	16.93230%	15.98430%	15.34780%	-0.63650%	-3.98%
EDA	1.86687%	1.81094%	1.691461%	1.928519%	0.23706%	14.02%
Revenue	45.48766%	45.62926%	44.308452%	48.560505%	4.25205%	9.60%
Total Tax Capacity Rate	81.11669%	81.57645%	78.898822%	82.711370%	3.81255%	4.83%

Payable 2016---2012 Bonds: $\$90,000/(\$535,655+\$4,891) = \$90,000/\$540,546 = 0.1664983$
 Payable 2017---2012 Bonds: $\$95,000/(\$552,199+\$0) = \$95,000/\$552,199 = 0.1720394$
 Payable 2018---2012 Bonds: $\$100,000/(\$591,205+\$0) = \$100,000/\$591,205 = 0.1691461$
 Payable 2019---2012 Bonds: $\$105,000/(\$622,239+\$0) = \$105,000/\$622,239 = 0.1687454$
 Payable 2016---2013 Bonds: $\$92,500/(\$535,655+\$4,891) = \$92,500/\$540,546 = 0.1711233$
 Payable 2017---2013 Bonds: $\$93,500/(\$552,199+\$0) = \$93,500/\$552,199 = 0.1693230$
 Payable 2018---2013 Bonds: $\$94,500/(\$591,205+\$0) = \$94,500/\$591,205 = 0.1598430$
 Payable 2019---2013 Bonds: $\$95,500/(\$622,239+\$0) = \$95,500/\$622,239 = 0.1534780$
 Payable 2016---EDA: $\$10,000/\$535,655 = 0.0186687$
 Payable 2017---EDA: $\$10,000/\$552,199 = 0.0181094$
 Payable 2018---EDA: $\$10,000/\$591,205 = 0.01691461$
 Payable 2019---EDA: $\$12,000/\$622,239 = 0.01928519$
 Payable 2016---Revenue: $\$238,500/(\$535,655-\$11,337) = \$238,500/\$524,318 = 0.4548766$
 Payable 2017---Revenue: $\$246,800/(\$552,199-\$11,318) = \$246,800/\$540,881 = 0.4562926$
 Payable 2018---Revenue: $\$260,000/(\$591,205 - \$4,409) = \$260,000/\$586,796 = 0.44308452$
 Payable 2019---Revenue: $\$300,000/(\$622,239 - \$4,453) = \$300,000/\$617,786 = 0.48560505$

City of Freeport
Levy Comparisons
2018 Final vs 2019 Proposed

Levy Description	Final 2018	Prelim 2019	Change		Net Tax Capacity Rate
			Amount	%	
General Fund Levy (Fund 101)	260,000	300,000	40,000	15.38%	
EDA Levy (Fund 300)	10,000	12,000	2,000	20.00%	
2013 GO Bonds Levy (Fund 326)	94,500	95,500	1,000	1.06%	
2012 GO Bonds Levy (Fund 331)	100,000	105,000	5,000	5.00%	
Total Levy	464,500	512,500	48,000	10.33%	82.71%

Levy Description	Final 2018	Proposed 2019	Change		Net Tax Capacity Rate
			Amount	%	
General Fund Levy (Fund 101)	260,000	276,400	16,400	6.31%	
EDA Levy (Fund 300)	10,000	12,000	2,000	20.00%	
2013 GO Bonds Levy (Fund 326)	94,500	95,500	1,000	1.06%	
2012 GO Bonds Levy (Fund 331)	100,000	105,000	5,000	5.00%	
Total Levy	464,500	488,900	24,400	5.25%	78.89%
(little to no change in tax due - same % increase in Adjusted Tax Capacity)					

Levy Description	Final 2018	Proposed 2019	Change		Net Tax Capacity Rate
			Amount	%	
General Fund Levy (Fund 101)	260,000	285,000	25,000	9.62%	
EDA Levy (Fund 300)	10,000	12,000	2,000	20.00%	
2013 GO Bonds Levy (Fund 326)	94,500	95,500	1,000	1.06%	
2012 GO Bonds Levy (Fund 331)	100,000	105,000	5,000	5.00%	
Total Levy	464,500	497,500	33,000	7.10%	80.28%

Levy Description	Final 2018	Proposed 2019	Change		Net Tax Capacity Rate
			Amount	%	
General Fund Levy (Fund 101)	260,000	295,000	35,000	13.46%	
EDA Levy (Fund 300)	10,000	12,000	2,000	20.00%	
2013 GO Bonds Levy (Fund 326)	94,500	95,500	1,000	1.06%	
2012 GO Bonds Levy (Fund 331)	100,000	105,000	5,000	5.00%	
Total Levy	464,500	507,500	43,000	9.26%	81.90%

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101 General Fund		Actuals				Current	%	Prelim.	Budget	Final	% Old
Account	Object	2015	2016	2017	2018	Budget	Exp.	Budget	Changes	Budget	Budget
						2018	2018	19	19	19	19
41000 GENERAL GOVERNMENT											
200	Postage	687	195	431	307	10,000	3%	1,000		1,000	10%
210	Operating Supplies	2,457	1,153	1,418	1,520	2,000	76%	2,000		2,000	100%
220	Repair & Maint. Supplies	478	214	287	524	750	70%	750		750	100%
300	Professional Services	15,172	6,902	3,378	7,294	6,000	122%	8,700	-2,200	6,500	108%
	Cleaning \$1,875 + Ehlers continuing disclosure bond report \$800 + Web hosting \$400 + Carpet & tile cleaning \$1,200 + Computer services + Kathleen Murphy + SEH 2015 was high due to outside help from Kathleen Murphy (hiring), KDV (consulting & training), and Schlenner Wenner (payroll) when former clerk terminated April 2015.										
	2016 also had some of the above outside services.										
	2018 includes \$2,200 to Computer Help Svcs & \$1,200 to SEH										
302	Legal Consulting	10,884	5,335	5,106	5,488	5,000	110%	5,500		5,500	110%
305	Legal Prosecution					500	0%	500		500	100%
320	Telephone	1,991	1,965	1,529	1,312	1,550	85%	1,550		1,550	100%
	2017 removed fax line from budget										
350	Notices & Publication	1,849	734	854	1,197	1,000	120%	1,000		1,000	100%
	2015 includes employee hiring announcements, etc.										
351	Periodicals	223	38	240		0	0%			0	0%
	2017: removed St Cloud Times \$240, added Beacon & Herald \$260; Beacon & Herald pd for 3 yrs in 2017										
361	Liability Insurance	7,327	7,137	7,208	4,868	7,600	64%	7,600		7,600	100%
381	Electric	1,897	2,207	1,694	1,499	2,300	65%	2,300		2,300	100%
410	Rentals	2,034	2,022	2,093	2,256	2,200	103%	2,200		2,200	100%
	Ameripride \$660, Marco \$1,300, Finken \$180										
430	Miscellaneous	112	500	12	10	350	3%	350		350	100%
	2016 was to Girl Scouts										
433	Dues	3,244	3,945	3,467	548	3,450	16%	3,450	470	3,920	114%
	Black Mountain \$3,300, Stearns Cnty Beacon \$30, MAOSC \$440, Freeport Chamber \$150										
	2016 includes 1-time charge of \$630 for Black Mountain payroll setup										
434	League Dues	812	840	840	843	870	97%	870		870	100%
700	Transfers				93,000	0	***%			0	0%
	2018 includes \$93,000 from Xcel Energy for power line easement										
	Account:	49,167	33,187	28,557	120,666	43,570	277%	37,770	-1,730	36,040	83%
41100 Legislative (Council/Board)											
100	Wages and Salaries	5,090	4,670	3,255	2,395	4,320	55%	4,320		4,320	100%
	Regular mtgs \$65 x 4 members x 12 mtgs = \$3,120										
	Special mtgs \$50 x 4 members x 6 mtgs = \$1,200										
121	Cities FICA 6.2%	316	290	202	148	268	55%	268		268	100%
	101.41100.100 x 6.2%										
122	Cities Share MED 1.45%	74	68	47	35	63	56%	63		63	100%
	101.41100.100 x 1.45%										
330	Training	903		884		890	0%	890	-445	445	50%
	Newly elected officials training										
335	Mileage & Reimb Exp	160		151		287	0%	287	-142	145	51%
	Newly elected officials training										

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		Actuals				Current	%	Prelim.	Budget	Final	% Old
		2015	2016	2017	2018	Budget	Exp.	Budget	Changes	Budget	Budget
Account	Object	2015	2016	2017	2018	2018	2018	19	19	19	19
101 General Fund											
360	Workers Comp Insurance	59	23	7	22	50	44%	50		50	100%
	Account:	6,602	5,051	4,546	2,600	5,878	44%	5,878	-587	5,291	90%
41300 Executive (Mayor/Manager)											
100	Wages and Salaries	1,825	1,405	1,215	1,005	1,590	63%	1,590		1,590	100%
	Regular mtgs \$95 x 12 mtgs = \$1,140										
	Special mtgs \$75 x 6 mtgs = \$450										
121	Cities FICA 6.2%	113	87	75	62	99	63%	99		99	100%
	101. 41300. 100 x 6.2%										
122	Cities Share MED 1.45%	26	20	18	15	23	65%	23		23	100%
	101. 41300. 100 x 1.45%										
330	Training					300	0%	300		300	100%
335	Mileage & Reimb Exp					110	0%	110		110	100%
433	Dues	30	30		30	35	86%	35		35	100%
	MN Mayors Membership Dues										
	Account:	1,994	1,542	1,308	1,112	2,157	52%	2,157	0	2,157	100%
41400 Clerk											
100	Wages and Salaries	48,294	44,631	46,781	40,698	47,943	85%	48,267		48,267	101%
103	Assistant's Wages	16,836	19,311	18,723	12,310	21,321	58%	33,697		33,697	158%
105	Misc Compensation	8,701	5,646	5,053	5,426	5,102	106%	8,618		8,618	169%
	Add'l wages for health insurance										
120	Cities Share PERA	3,717	4,795	4,805	4,086	5,195	79%	6,147		6,147	118%
121	Cities FICA 6.2%	4,230	4,314	4,283	3,713	4,611	81%	5,616		5,616	122%
122	Cities Share MED 1.45%	989	1,009	1,002	869	1,078	81%	1,313		1,313	122%
130	Health Insurance	833	3,679	3,938	3,834	3,898	98%	4,381		4,381	112%
131	Life Insurance	29	24	26	20	24	83%	24		24	100%
140	Unemployment Compensation	9,367	1,653			0	0%			0	0%
	Former Clerk who terminated April 2015										
330	Training	2,034	1,845	20	295	2,465	12%	2,465	20	2,485	101%
	LMC conf x 2 (Reg \$500 + Hotel \$1200), LMC regional mtgs (Reg \$45), MCFOA conf x 2 (Reg \$600), MCFOA region 3 mtgs (Reg \$120)										
335	Mileage & Reimb Exp	516	411		101	550	18%	550	218	768	140%
	LMC conf (\$414), LMC regional mtgs (\$55), LMC Safety & Loss Control Workshop (\$32), MCFOA conf (\$153), MCFOA region 3 mtgs (\$114)										
360	Workers Comp Insurance	501	389	431	324	700	46%	700		700	100%
433	Dues	190	250	240	90	270	33%	270	-170	100	37%
	MCFOA \$100										
	Account:	96,237	87,957	85,302	71,766	93,157	77%	112,048	68	112,116	120%
41450 Elections											
105	Misc Compensation		1,669		1,745	1,792	97%			0	0%
	2019 not an election year										
210	Operating Supplies	415	476	427	19	1,570	1%	1,570	-70	1,500	96%
	Election equipment maintenance is annual county charge. County is purchased new election equipment & we will be charged \$1500 per year from now on.										
335	Mileage & Reimb Exp		320		296	350	85%			0	0%
	2019 not an election year										

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		Actuals				Current	%	Prelim.	Budget	Final	% Old
		2015	2016	2017	2018	Budget	Exp.	Budget	Changes	Budget	Budget
Account	Object	2015	2016	2017	2018	2018	2018	19	19	19	19
101 General Fund											
350	Notices & Publication		388		230	400	58%			0	0%
	2019 not an election year										
	Account:	415	2,853	427	2,290	4,112	56%	1,570	-70	1,500	36%
41500 Auditor											
300	Professional Services	12,944	3,825	150	425	1,000	43%	1,000		1,000	100%
	BerganKDV & Schlenner Wenner assistance, Stearns County Treasurer audit confirmations										
301	Audit	12,750	14,650	13,550	14,380	13,960	103%	14,805		14,805	106%
	Schlenner Wenner audit svcs										
302	Legal Consulting	110	110			115	0%	115	-115	0	0%
	Account:	25,804	18,585	13,700	14,805	15,075	98%	15,920	-115	15,805	105%
41550 Assessor											
304	Assessing Fees	4,422	4,696	4,833	4,797	5,000	96%	5,000		5,000	100%
	Account:	4,422	4,696	4,833	4,797	5,000	96%	5,000	0	5,000	100%
41800 Planning / Zoning											
300	Professional Services	60				1,000	0%	1,000		1,000	100%
350	Notices & Publication					250	0%	250		250	100%
429	County Recording Fees		138			0	0%			0	0%
	Account:	60	138			1,250	0%	1,250	0	1,250	100%
42050 Building Official											
310	Contractor	2,262	13,483	4,732		4,000	0%	4,000		4,000	100%
	2016 includes unusually large building permits: Sacred Heart gym and Albany Stone										
436	State Surcharge	78	571	521	227	600	38%	600		600	100%
	2016 includes unusually large building permits: Sacred Heart gym and Albany Stone										
	Account:	2,340	14,054	5,253	227	4,600	5%	4,600	0	4,600	100%
42200 Fire & Rescue											
700	Transfers	42,225	40,224	39,924	40,207	40,207	100%	42,056		42,056	105%
	City's fire protection contract										
	Account:	42,225	40,224	39,924	40,207	40,207	100%	42,056	0	42,056	105%
43000 Public Works											
100	Wages and Salaries	48,413	41,428	42,526	37,725	42,119	90%	43,856	1,240	45,096	107%
103	Assistant's Wages	27,211	2,983	1,813	1,988	5,360	37%	3,120	281	3,401	63%
105	Misc Compensation	12,611			8,625	0	***%	9,000		9,000	****%
	Add'l wages for health insurance										
120	Cities Share PERA	4,543	3,331	2,557	2,902	3,159	92%	3,289	93	3,382	107%
121	Cities FICA 6.2%	4,738	2,753	2,736	3,057	2,944	104%	3,471	94	3,565	121%
122	Cities Share MED 1.45%	1,108	644	640	715	689	104%	812	22	834	121%
130	Health Insurance	1,667	10,227	9,000	-750	9,000	-8%			0	0%
131	Life Insurance	15	26	19	20	24	83%	24		24	100%
240	Clothing Replacement	624	241		211	200	106%	200		200	100%

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101 General Fund		Actuals				Current	%	Prelim.	Budget	Final	% Old
Account	Object	2015	2016	2017	2018	Budget	Exp.	Budget	Changes	Budget	Budget
						2018	2018	19	19	19	19
330	Training	290			20	100	20%	100	-50	50	50%
	LMC Safety & Loss Control Workshop + other possible trainings										
333	Physicals			75		0	0%		75	75	*****
335	Mileage & Reimb Exp	173	98		100	100	100%	100	50	150	150%
360	Workers Comp Insurance	5,822	2,585	3,366	1,306	3,000	44%	3,000		3,000	100%
700	Transfers		10,000	10,000	10,000	10,000	100%	10,000		10,000	100%
	Set aside funds for future equipment purchases										
	Account:	107,215	74,316	72,732	65,919	76,695	86%	76,972	1,805	78,777	103%
43100	Highways, Streets & Roadways										
210	Operating Supplies	1,485	983	1,276	794	2,000	40%	2,000		2,000	100%
215	Gas & Oil	2,925	3,184	3,734	3,875	4,000	97%	4,000		4,000	100%
220	Repair & Maint. Supplies	2,522	887	7,689	684	2,500	27%	2,500		2,500	100%
	2017 includes \$6,400 for 8th Street road repair										
225	Street Materials	7,563	10,633	5,693	1,371	6,300	22%	6,300	100	6,400	102%
	Crack sealing \$5,000, dust control \$800, road patch \$600										
	2016 includes \$5,328 for shoulder seal coat done by County										
300	Professional Services		1,812	91	1,894	0	***%		2,000	2,000	*****
	2016: SEH fees for Industrial Park paving project										
	2018: SEH fees for Industrial Park paving & tiling										
311	Outside Maintenance	233	773	9,212	1,095	5,000	22%	5,000		5,000	100%
	2017: \$3400 mow brush around holding pond, \$2700 new lab room @ maint shop,										
	\$2176 clean out ditch & add topsoil										
320	Telephone	2,219	712	706	656	750	87%	750	570	1,320	176%
	Public Works cell phone										
350	Notices & Publication	116		30		0	0%			0	0%
361	Liability Insurance	2,058	2,035	2,185	1,689	2,400	70%	2,400		2,400	100%
381	Electric	1,222	1,166	1,220	1,089	1,500	73%	1,500		1,500	100%
382	Heating Gas	700	554	744	656	1,500	44%	1,500		1,500	100%
383	Garbage	1,506	1,712	1,643	1,756	1,680	105%	1,680		1,680	100%
	\$140 x 12 months										
401	Truck Repairs	12,318	4,108	3,186	2,173	4,500	48%	4,500	2,500	7,000	156%
	Vehicles are getting older, expect more repairs.										
	2015 includes repairs on Public Works truck										
410	Rentals	152	96	88	100	250	40%	250	430	680	272%
	Water cooler rental, rent lift for Christmas garland & lights										
430	Miscellaneous	13,000	6,696	4,556		950	0%	950		950	100%
	2015 was for Sauk River Watershed District assessments										
	2016 was for Christmas banners & garland - offset by Lions donation in 101.36230										
	2017 \$557 is for 'Welcome to Freeport' banners, \$3999 is for Sauk River Watershed District assessment										
431	Permits/License	345	345	345	384	345	111%	400	-35	365	106%
	Annual permit fee to Minnesota Pollution Control \$345, Tax exempt license plate fee \$20										
433	Dues		107	106	-106	150	-71%	150	-150	0	0%
	Annual vehicle registration now under Permits/License										
580	Other Equipment					0	0%	3,000		3,000	*****
	Electronic speed limit sign										

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101 General Fund		Actuals				Current	%	Prelim.	Budget	Final	% Old
Account	Object	2015	2016	2017	2018	Budget 2018	Exp. 2018	Budget 19	Changes 19	Budget 19	Budget 19
700	Transfers		70,000	70,000	72,000	72,000	100%	72,000		72,000	100%
	Set aside funds for future street improvement										
	Account:	48,364	105,803	112,504	90,110	105,825	85%	108,880	5,415	114,295	108%
43160	Street Lighting										
300	Professional Services	32	32	578	210	300	70%	300		300	100%
311	Outside Maintenance	1,261	905	430	1,853	1,200	154%	1,200		1,200	100%
381	Electric	19,059	19,572	19,314	15,657	20,000	78%	20,000		20,000	100%
700	Transfers			10,000	30,000	30,000	100%	30,000		30,000	100%
	Set aside funds for future street light purchases										
	Account:	20,352	20,509	30,322	47,720	51,500	93%	51,500	0	51,500	100%
45100	Recreation										
210	Operating Supplies				1,413	3,000	47%	3,000		3,000	100%
	Winter rec program										
	Account:				1,413	3,000	47%	3,000	0	3,000	100%
45200	Parks										
210	Operating Supplies	4,765	48	2,646	71	500	14%	500		500	100%
	Paper towels, toilet paper, soap										
	2015 includes bagger/thatcher										
220	Repair & Maint. Supplies	2,447	2,372	32,741	1,682	2,500	67%	2,500		2,500	100%
	2017 includes Lions Park work - offset by donations in 101.36230										
260	Park Maintenance		273	451	96	1,000	10%	1,000		1,000	100%
	Mulch, playground equipment										
361	Liability Insurance	5,239	5,342	5,209	3,819	5,400	71%	5,400		5,400	100%
435	SR Citizen Building	525	1,732	3,557	1,194	3,000	40%	3,000		3,000	100%
	2017 Vinyl plank flooring & water heater										
700	Transfers			5,000	5,000	5,000	100%	5,500		5,500	110%
	Set aside funds for future south end park										
	2019 increase by 10%										
	Account:	12,976	9,767	49,604	11,862	17,400	68%	17,900	0	17,900	103%
	Fund:	418,173	418,682	449,012	475,494	469,426	101%	486,501	4,786	491,287	105%
	Grand Total:	418,173	418,682	449,012	475,494	469,426		486,501	4,786	491,287	%

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Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2015	2016	2017	2018	Budget	Rec.	Budget	Change	Budget	Budget
					2018	2018	19	19	19	19
<hr/>										
101 General Fund										
31000 General Property Taxes										
31000 General Property Taxes	194,203	236,666	246,329	141,077	260,000	54%	300,000		300,000	115%
Group:	194,203	236,666	246,329	141,077	260,000	54%	300,000	0	300,000	115%
31800 Other Taxes										
31810 Franchise Fees	3,539	5,137	5,336		3,000	0%	3,000		3,000	100%
Group:	3,539	5,137	5,336		3,000	0%	3,000	0	3,000	100%
32100 Liquor Licenses										
32100 Liquor Licenses	8,115	8,090	8,130	8,135	8,100	100%	8,100		8,100	100%
Group:	8,115	8,090	8,130	8,135	8,100	100%	8,100	0	8,100	100%
32200 Special Events										
32200 Special Events		40	769		0	0%			0	0%
32210 Building Permits	2,759	15,172	7,626	5,858	500	***%	500		500	100%
32230 Zoning Permit	125	575	75	300	200	150%	200		200	100%
32231 Pet License	88	60	55	68	25	272%	25		25	100%
Group:	2,972	15,847	8,525	6,226	725	859%	725	0	725	100%
32300 Gambling Licenses										
32300 Gambling Licenses	125	230	100	165	100	165%	100		100	100%
Group:	125	230	100	165	100	165%	100	0	100	100%
33400 State Grants & Aid/PERA										
33400 State Grants & Aid/PERA	410	410	410	205	410	50%	410		410	100%
33401 LGA (Local Gov't Aid)	110,589	111,311	111,640	57,646	115,291	50%	115,558		115,558	100%
33402 HACA (Homestead Credit)	670	852	846	415	400	104%	800		800	200%
33431 Small City Transportation	14,466				0	0%			0	0%
During 2017 session, Legislature funded 2017 & 2018. Recorded those years in 417. 33431 Street Improvements Fund.										
Group:	126,135	112,573	112,896	58,266	116,101	50%	116,768	0	116,768	100%
34000 Charges for Services										
34000 Charges for Services	665	835	880	140	100	140%	100		100	100%
Group:	665	835	880	140	100	140%	100	0	100	100%
35100 Fines										
35100 Fines	2,075	1,933	1,364	801	1,500	53%	1,500		1,500	100%
Group:	2,075	1,933	1,364	801	1,500	53%	1,500	0	1,500	100%

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Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2015	2016	2017	2018	Budget	Rec.	Budget	Change	Budget	Budget
					2018	2018	19	19	19	19
<hr/>										
101 General Fund										
36100 Special Assessments	2,739				0	0%			0	0%
Group:	2,739				0	0%	0	0	0	0%
36200 Miscellaneous Revenues										
36200 Miscellaneous Revenues	311	1,885	100	93,008	1,140	***%	100		100	8%
2016 includes \$1875 from Albany Mutual Telephone										
2018 includes \$93,000 from Xcel Energy for power line easement										
36210 Interest Earnings	2,938	3,009	3,920	4,971	3,000	166%	3,000		3,000	100%
36220 Rents and Royalties	1,500	1,500		1,500	1,500	100%	1,500		1,500	100%
36230 Donations - Private		6,696	32,000		0	0%			0	0%
2016: from Lions for Christmas decorations										
2017: from Lions for Lions Park										
36240 Insurance Claims	678				0	0%			0	0%
36250 Insurance Dividends	6,286	9,459	2,276		5,000	0%	2,200		2,200	44%
Group:	11,713	22,549	38,296	99,479	10,640	935%	6,800	0	6,800	63%
39100 Transfer From AFSA										
39100 Transfer From AFSA	3,500	3,500	3,500	3,500	3,500	100%	3,500		3,500	100%
Group:	3,500	3,500	3,500	3,500	3,500	100%	3,500	0	3,500	100%
39200 Transfer from other funds										
39200 Transfer from other funds	1,696				0	0%			0	0%
2015 was to close remainder of fund 315 to fund 101										
Group:	1,696				0	0%	0	0	0	0%
39500 Transfer from EDA										
39500 Transfer from EDA	5,000	5,000	5,000	5,000	5,000	100%	5,000		5,000	100%
Group:	5,000	5,000	5,000	5,000	5,000	100%	5,000	0	5,000	100%
39700 Transfer from Water										
39700 Transfer from Water	40,000	40,000	41,000	41,000	41,000	100%	41,000		41,000	100%
Group:	40,000	40,000	41,000	41,000	41,000	100%	41,000	0	41,000	100%
39800 Transfer From WasteWater										
39800 Transfer From WasteWater	40,000	40,000	41,000	41,000	41,000	100%	41,000		41,000	100%
Group:	40,000	40,000	41,000	41,000	41,000	100%	41,000	0	41,000	100%
Fund:	442,477	492,360	512,356	404,789	490,766	82%	527,593	0	527,593	107%
Grand Total :	442,477	492,360	512,356	404,789	490,766		527,593	0	527,593	

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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2015	2016	2017	2018	Budget	Exp.	Budget	Changes	Budget	Budget
						2018	2018	19	19	19	19

225 AFSA Fund											
42200 Fire & Rescue											
100	Wages and Salaries	7,752	6,396	7,380		7,000	0%	4,400		4,400	63%
115	Drills	7,638	11,172	9,552		12,000	0%	10,000		10,000	83%
	Every other year there are more drills										
116	Fire Calls	5,700	7,416	5,472		5,000	0%	7,000		7,000	140%
117	Rescue Calls	5,340	5,832	7,596		6,500	0%	6,500		6,500	100%
121	Cities FICA 6.2%	1,629	1,911	1,860		1,900	0%	1,736		1,736	91%
	28000 Est Wages x FICA rate										
122	Cities Share MED 1.45%	381	447	435		450	0%	406		406	90%
	28000 estimated wages x Medicare rate										
210	Operating Supplies	9,339	12,762	2,008	10,716	8,000	134%	9,000		9,000	113%
	2018: \$4,672 is offset by Albany Telephone donation from 2017 (B&E Fund)										
215	Gas & Oil	1,142	1,565	1,424	1,361	2,500	54%	2,500		2,500	100%
220	Repair & Maint. Supplies	1,213	2,070	1,107	712	3,000	24%	3,000		3,000	100%
240	Clothing Replacement	3,552		9	230	2,000	12%	2,000		2,000	100%
245	Radio/Pager Repair	336	1,499	713	568	1,500	38%	1,500		1,500	100%
300	Professional Services	400	670	1,104	1,899	400	475%	800		800	200%
	FEMA grant writer										
301	Audit		3,790	3,815	3,995	3,800	105%	3,850		3,850	101%
302	Legal Consulting	3,728				500	0%	500		500	100%
315	Fire Dept Aid 2%	19,118	19,603	19,281	19,578	14,226	138%	16,500		16,500	116%
	= to amount budgeted to receive from State (225.33400) + annual relief association contribution										
320	Telephone	877	881	1,248	1,057	900	117%	1,100		1,100	122%
330	Training	2,435	3,000	3,375	2,700	3,500	77%	4,000		4,000	114%
332	State/Chief Conference	250	600	600	600	750	80%	900		900	120%
333	Physicals	545	565	540	1,075	600	179%	600		600	100%
335	Mileage & Reimb Exp		766	843	1,175	750	157%	800		800	107%
360	Workers Comp Insurance	3,823	3,650	3,802	3,074	5,000	61%	5,000		5,000	100%
361	Liability Insurance	3,441	3,032	2,683	1,990	6,000	33%	6,000		6,000	100%
381	Electric	1,823	1,632	1,759	1,799	2,250	80%	2,250		2,250	100%
382	Heating Gas	891	982	1,281	1,158	1,750	66%	1,750		1,750	100%
383	Garbage	339	647	353	303	350	87%	400		400	114%
384	Water				492	0	***%			0	0%
401	Truck Repairs	5,518	9,187	3,179	6,111	5,000	122%	5,000		5,000	100%
430	Miscellaneous	82	2,733	1,000	1,300	500	260%	500		500	100%
433	Dues	270	278	558	55	350	16%	500		500	143%
550	Motor Vehicles			424,822		0	0%			0	0%
	2017 new fire truck										
560	Furniture and Fixtures			9,108		0	0%			0	0%
	2017 washer for turnout gear										
580	Other Equipment	591				0	0%			0	0%
700	Transfers	3,500	3,500	3,500	3,500	3,500	100%	3,500		3,500	100%
	Transfer to the Fire Contract revenue account 225.34202										
Account:		91,653	106,586	520,407	65,448	99,976	65%	101,992	0	101,992	102%
Fund:		91,653	106,586	520,407	65,448	99,976	65%	101,992	0	101,992	102%

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Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2015	2016	2017	2018	Budget	Rec.	Budget	Change	Budget	Budget
	2015	2016	2017	2018	2018	2018	19	19	19	19
<hr/>										
225 AFSA Fund										
33400 State Grants & Aid/PERA										
33400 State Grants & Aid/PERA	17,020	19,863	17,098	17,352	12,000	145%	12,250		12,250	102%
All funds received are paid back out to the relief association - see 225.42200.315										
33420 State Fire Dept Aid		7,208	3,800	3,628	4,000	91%	4,250		4,250	106%
Training & education reimbursements										
Group:	17,020	27,071	20,898	20,980	16,000	131%	16,500	0	16,500	103%
33600 Grants & Aids from Local Government										
33621 County Fire Dept Aid			200		0	0%			0	0%
Group:			200		0	0%	0	0	0	0%
34200 Public Safety										
34202 Fire Contract	89,700	85,084	84,448	85,047	85,048	100%	88,960		88,960	104%
Our auditors now require that the City of Freeport's portion is recorded as a revenue transfer instead of on this line. See also 225.39400.										
34203 Fire Revenues	2,880	3,233	3,669	2,722	500	544%	500		500	100%
34205 Rescue Revenues	11,650	8,990	9,781	4,925	5,250	94%	5,250		5,250	100%
Group:	104,230	97,307	97,898	92,694	90,798	102%	94,710	0	94,710	104%
36200 Miscellaneous Revenues										
36200 Miscellaneous Revenues	3,275			5,126	1,000	513%	1,000		1,000	100%
2018 sold fire truck										
36210 Interest Earnings	2,640	3,927	9,097	3,237	1,000	324%	1,000		1,000	100%
Majority of cash will be used to purchase fire truck in 2017, therefore interest will be less in 2018										
36230 Donations - Private	3,200	6,717	23,717	23,700	3,000	790%	3,000		3,000	100%
Group:	9,115	10,644	32,814	32,063	5,000	641%	5,000	0	5,000	100%
39400 Transfer from General										
39400 Transfer from General	42,225	40,224	39,924	40,207	40,207	100%	42,056		42,056	104%
Our auditors now require that the City of Freeport's portion is recorded as a revenue transfer instead of on the Fire Contract line. See also 225.34202.										
Group:	42,225	40,224	39,924	40,207	40,207	100%	42,056	0	42,056	104%
Fund:	172,590	175,246	191,734	185,944	152,005	122%	158,266	0	158,266	104%
Grand Total :	172,590	175,246	191,734	185,944	152,005		158,266	0	158,266	

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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2015	2016	2017	2018	Budget	Exp.	Budget	Changes	Budget	Budget
						2018	2018	19	19	19	19
<hr/>											
601	Water										
43225	Water										
200	Postage	592	705	766	705	725	97%	800		800	110%
210	Operating Supplies	4,827	1,444	460	2,162	2,000	108%	2,000		2,000	100%
220	Repair & Maint. Supplies	166	769	563	421	650	65%	650		650	100%
300	Professional Services	199	652	148	89	300	30%	300	5,635	5,935	1978%
	Gopher State One Call, SEH, Preferred Controls plus \$5635 for PFA loan/grant application prepared by SEH for 2nd & 3rd Street SE project										
311	Outside Maintenance		8,358	1,500		4,000	0%	4,000	-1,000	3,000	75%
	Water tower maint \$2,500, Other \$500 2016 includes \$7500 for water tower tank mixing system										
320	Telephone	616	233	243	198	300	66%	300		300	100%
330	Training		465	115	115	125	92%	125	125	250	200%
	MRWA Technical Conference (half)										
335	Mileage & Reimb Exp				16	50	32%	50	50	100	200%
350	Notices & Publication		384	373	827	500	165%	850	-350	500	100%
361	Liability Insurance	809	781	767	569	825	69%	825		825	100%
381	Electric	4,235	5,836	5,600	5,264	6,000	88%	6,000		6,000	100%
420	Depreciation	29,615	71,080	71,080		71,080	0%	71,080		71,080	100%
	2016: needed to include depreciation that has been allocated to Fund 415 USDA in prior years. Fund 415 was merged into Fund 601 at the end of 2015.										
430	Miscellaneous	25		100		250	0%	250		250	100%
431	Permits/License	1,716	1,950	1,878	2,092	2,500	84%	2,500		2,500	100%
433	Dues	2,117	1,693	1,332	1,450	2,125	68%	2,125	175	2,300	108%
	Black Mountain \$800, MRWA \$300, City well facility fees \$200, Badger Meter renewal \$1,000										
440	Chemical Purification	3,568	4,589	1,578	662	4,000	17%	4,000		4,000	100%
450	Sales Tax			1,368	1,124	1,000	112%	1,000		1,000	100%
	For water sold to commercial customers										
600	Bond Principal				40,000	40,000	100%	41,000		41,000	103%
	USDA loan \$26,000 + 2013A \$15,000										
610	Bond Interest		33,051	32,111	32,160	32,160	100%	31,360		31,360	98%
	USDA loan \$24,620 + 2013A \$6,740										
700	Transfers	81,601	53,867	54,867	54,867	54,867	100%	54,867		54,867	100%
	2015: Includes \$41,601 transfer to USDA Water Fund for 2013-2015. 2016: Transfer to General Fund \$40,000; Transfer to USDA Water Reserve Fund \$13,867. 2017-2019: Transfer to General Fund \$41,000; Transfer to USDA Water Reserve Fund \$13,867.										
	Account:	130,086	185,857	174,849	142,721	223,457	64%	224,082	4,635	228,717	102%
	Fund:	130,086	185,857	174,849	142,721	223,457	64%	224,082	4,635	228,717	102%
											%
<hr/>											
Grand Total :		130,086	185,857	174,849	142,721	223,457		224,082	4,635	228,717	

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Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2015	2016	2017	2018	Budget	Rec.	Budget	Change	Budget	Budget
					2018	2018	19	19	19	19
<hr/>										
601 Water										
31300 General Sales and Use Tax										
31300 General Sales and Use Tax			1,080	785	0 ***%				0	0%
Group:			1,080	785	0 ***%		0	0	0	0%
33400 State Grants & Aid/PERA										
33400 State Grants & Aid/PERA				2,625	0 ***%				0	0%
2018 Source water protection grant										
Group:				2,625	0 ***%		0	0	0	0%
34000 Charges for Services										
34000 Charges for Services	160,675	158,027	118,635	91,160	114,280	80%	119,000		119,000	104%
Rate change effective Jan 1, 2017 - shift utility charges more to sewer & less to water										
34050 Hook-up fee	2,300			3,600	1,200	300%	1,200		1,200	100%
Group:	162,975	158,027	118,635	94,760	115,480	82%	120,200	0	120,200	104%
36100 Special Assessments										
36100 Special Assessments	604	10,953	7,330	21,636	9,900	219%	14,000		14,000	141%
Prior to 2016, these assessments were recorded in Fund 415 USDA Rural Development Project										
Group:	604	10,953	7,330	21,636	9,900	219%	14,000	0	14,000	141%
36200 Miscellaneous Revenues										
36210 Interest Earnings	2,260	3,310	4,066	3,012	4,000	75%	4,000		4,000	100%
Group:	2,260	3,310	4,066	3,012	4,000	75%	4,000	0	4,000	100%
39200 Transfer from other funds										
39200 Transfer from other funds	498,199				0	0%			0	0%
2015: Close fund 415 (USDA) to fund 601										
Group:	498,199				0	0%	0	0	0	0%
Fund:	664,038	172,290	131,111	122,818	129,380	95%	138,200	0	138,200	106%
603 Water - USDA Reserve										
39700 Transfer from Water										
39700 Transfer from Water	41,601	13,867	13,867	13,867	13,867	100%	13,867		13,867	100%
Reserve fund required by USDA										
Group:	41,601	13,867	13,867	13,867	13,867	100%	13,867	0	13,867	100%

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Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2015	2016	2017	2018	Budget 2018	Rec. 2018	Budget 19	Change 19	Budget 19	Budget 19
Fund:	41,601	13,867	13,867	13,867	13,867	100%	13,867	0	13,867	100%
Grand Total :	705,639	186,157	144,978	136,685	143,247		152,067	0	152,067	

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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		2015	2016	2017	2018	Budget	Exp.	Budget	Changes	Budget	Budget
						2018	2018	19	19	19	19

602 Waste Water											
43250 Sewage Collection and Disposal											
200	Postage	537	822	645	573	800	72%	800		800	100%
210	Operating Supplies	180	4,232	2,163	2,179	2,300	95%	2,300		2,300	100%
	Bill cards \$400, Misc \$100, Lagoon bugs & aquatic weed kill \$1,800										
220	Repair & Maint. Supplies				942	1,000	94%	1,000		1,000	100%
	2018 plan to purchase hose & fittings										
300	Professional Services	14,924	1,586	4,112	504	2,000	25%	2,000	3,701	5,701	285%
	Gopher State One Call, SEH plus \$3701 for PFA loan/grant application prepared by SEH for 2nd & 3rd Street SE project										
	2015 includes \$11,200 for sewer televising & SEH review										
311	Outside Maintenance		2,348	19,401	19,030	7,500	254%	20,000		20,000	267%
	2017: Johnson Jet-Line (yr 1 of 5 yr contract) \$5,325, sanitary sewer by school \$13,425										
	2018: Johnson Jet-Line (yr 2 of 5 yr contract) \$5,325 + extra services \$2,650, Tri-State annual inspection of 3 lift stations \$1,365, Pond rock repair \$8,900, Other maintenance \$700										
	2019: Johnson Jet-Line (yr 3 of 5 yr contract) \$5,325, Johnson Jet-Line add'l service \$1,675, Tri-State annual inspection of 3 lift stations \$1,400, Other maintenance \$11,600										
320	Telephone	218	233	243	198	250	79%	250		250	100%
330	Training	250	113	115	115	125	92%	125	125	250	200%
	MRWA Technical Conference (half)										
335	Mileage & Reimb Exp			100	16	100	16%	100		100	100%
361	Liability Insurance	1,972	1,552	1,497	988	1,700	58%	1,700		1,700	100%
381	Electric	651	911	750	827	900	92%	900		900	100%
420	Depreciation	61,632	61,632	61,632		61,632	0%	61,632		61,632	100%
430	Miscellaneous	26				0	0%			0	0%
431	Permits/License	1,570		100		30	0%	30	70	100	333%
	Wastewater certification renewal										
	2015: WWTR Permit Application \$330, 5 yr permit \$1,240										
	2017: Loren's exam & initial certificate										
433	Dues	1,439	1,493	728	975	1,600	61%	1,600	200	1,800	113%
	Black Mountain \$800, Badger Meter renewal \$1,000										
460	Lab Testing	1,149	902	882	720	1,000	72%	1,000		1,000	100%
600	Bond Principal				25,000	25,000	100%	25,000		25,000	100%
	2013 GO refunding bonds										
610	Bond Interest	3,805	2,368	1,986	3,150	3,150	100%	2,650		2,650	84%
	2013 GO refunding bonds										
620	Fiscal Agents Fees	165				0	0%			0	0%
700	Transfers	48,400	42,800	43,800	43,800	43,800	100%	43,800		43,800	100%
	2015: Includes \$8,400 transfer to USDA Waste Water Fund for 2013-2015.										
	2016: Transfer to General Fund \$40,000; Transfer to USDA Waste Water Reserve Fund \$2,800.										
	2017-2019: Transfer to General Fund \$41,000; Transfer to USDA Waste Water Reserve Fund \$2,800.										
Account:		136,918	120,992	138,154	99,017	152,887	65%	164,887	4,096	168,983	111%
Fund:		136,918	120,992	138,154	99,017	152,887	65%	164,887	4,096	168,983	111%

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Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2015	2016	2017	2018	Budget	Rec.	Budget	Change	Budget	Budget
					2018	2018	19	19	19	19
<hr/>										
602 Waste Water										
34000 Charges for Services										
34000 Charges for Services	79,244	87,911	134,886	97,139	135,800	72%	136,000		136,000	100%
Sewer rates were raised by 10% beginning July 2016.										
Rate change effective Jan 1, 2017 - shift utility charges more to sewer & less to water.										
34050 Hook-up fee	1,200			3,600	1,200	300%	1,200		1,200	100%
Group:	80,444	87,911	134,886	100,739	137,000	74%	137,200	0	137,200	100%
36100 Special Assessments										
36100 Special Assessments	-462				0	0%			0	0%
Group:	-462				0	0%	0	0	0	0%
36200 Miscellaneous Revenues										
36210 Interest Earnings	662	188	429	441	200	221%	500	50	550	275%
Group:	662	188	429	441	200	221%	500	50	550	275%
Fund:	80,644	88,099	135,315	101,180	137,200	74%	137,700	50	137,750	100%
604 Waste Water - USDA Reserve										
39800 Transfer From WasteWater										
39800 Transfer From WasteWater	8,400	2,800	2,800	2,800	2,800	100%	2,800		2,800	100%
Reserve fund required by USDA										
Group:	8,400	2,800	2,800	2,800	2,800	100%	2,800	0	2,800	100%
Fund:	8,400	2,800	2,800	2,800	2,800	100%	2,800	0	2,800	100%
Grand Total :	89,044	90,899	138,115	103,980	140,000		140,500	50	140,550	

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CITY OF FREEPORT
Expenditure Budget Report -- Multi Year Actuals
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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2015	2016	2017	2018	Budget	Exp.	Budget	Changes	Budget	Budget
						2018	2018	19	19	19	19

265 TIF Swany White											
46508 TIF District Swany											
640	TIF Payment	2,744	2,915	2,986	1,492	3,000	50%	3,000		3,000	100%
	Account:	2,744	2,915	2,986	1,492	3,000	50%	3,000	0	3,000	100%
	Fund:	2,744	2,915	2,986	1,492	3,000	50%	3,000	0	3,000	100%
300 EDA											
46500 EDA Operations											
210	Operating Supplies	409	380	131	163	400	41%	150		150	38%
	EDA meeting meals										
300	Professional Services	1,565	440	3,669	17,923	560	***%	3,850	-50	3,800	679%
	2015 \$1448 land sale closing costs, \$117 SEH										
	2016 Strack Consul ting										
	2017 \$1,589 land sale closing costs, \$2,080 SEH										
	2018 \$5,000 housing study, \$923 SEH, \$12,000 Ehlers set up TIF district										
302	Legal Consulting	1,934	826	192	848	2,000	42%	1,000		1,000	50%
335	Mileage & Reimb Exp					100	0%	100	-10	90	90%
360	Workers Comp Insurance	42	19			50	0%	50		50	100%
429	County Recording Fees		46			50	0%	50		50	100%
430	Miscellaneous	12,000		21,666		2,000	0%	2,000		2,000	100%
	2015 value of land sold to MarVin Enterprises										
	2017 value of land sold to Carr's										
700	Transfers	43,552	5,000	5,000	5,000	5,000	100%	5,000		5,000	100%
	\$5000 transfer to General Fund										
	2015 includes \$38,552 for land sale proceeds transferred to bond fund 331										
	Account:	59,502	6,711	30,658	23,934	10,160	236%	12,200	-60	12,140	119%
	Fund:	59,502	6,711	30,658	23,934	10,160	236%	12,200	-60	12,140	119%
326 Bonds, 2013 (Refunding of Main St Improvements)											
47000 Debt Service											
600	Bond Principal		110,000	115,000	120,000	120,000	100%	120,000		120,000	100%
610	Bond Interest	7,150	13,200	10,950	8,600	8,600	100%	6,200		6,200	72%
620	Fiscal Agents Fees	165	495	495	495	495	100%	495		495	100%
	Account:	7,315	123,695	126,445	129,095	129,095	100%	126,695	0	126,695	98%
	Fund:	7,315	123,695	126,445	129,095	129,095	100%	126,695	0	126,695	98%

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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2015	2016	2017	2018	Budget	Exp.	Budget	Changes	Budget	Budget
						2018	2018	19	19	19	19

331 Bonds, 2012 (Refunding of Industrial Park)											
47000 Debt Service											
600	Bond Principal	20,000	160,000	160,000	165,000	165,000	100%	170,000		170,000	103%
610	Bond Interest	20,603	19,568	17,568	15,209	15,209	100%	12,443		12,443	82%
620	Fiscal Agents Fees	495	495	495	495	495	100%	495		495	100%
	Account:	41,098	180,063	178,063	180,704	180,704	100%	182,938	0	182,938	101%
	Fund:	41,098	180,063	178,063	180,704	180,704	100%	182,938	0	182,938	101%

412 North End Park Fund											
45200 Parks											
220	Repair & Maint. Supplies			50		0	0%			0	0%
	Account:			50		0	***%	0	0	0	0%
	Fund:			50		0	0%	0	0	0	0%

417 Street Improvements											
43100 Highways, Streets & Roadways											
225	Street Materials				1,050	0	***%			0	0%
300	Professional Services			29		0	0%		25,664	25,664	*****%
	PFA loan/grant application prepared by SEH for 2nd & 3rd Street SE project										
311	Outside Maintenance			10,251	53,342	0	***%			0	0%
	Account:			10,280	54,392	0	***%	0	25,664	25,664	*****%
	Fund:			10,280	54,392	0	***%	0	25,664	25,664	*****%

Grand Total :		110,659	313,384	348,482	389,617	322,959		324,833	25,604	350,437	

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CITY OF FREEPORT
Revenue Budget Report -- Multi Year Actuals
For the Year: 2019

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Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2015	2016	2017	2018	Budget	Rec.	Budget	Change	Budget	Budget
	2015	2016	2017	2018	2018	2018	19	19	19	19
<hr/>										
265 TIF Swany White										
31100 Bond Levy										
31150 Tax Increments	2,744	2,915	2,986	1,492	3,000	50%	3,000		3,000	100%
Group:	2,744	2,915	2,986	1,492	3,000	50%	3,000	0	3,000	100%
Fund:	2,744	2,915	2,986	1,492	3,000	50%	3,000	0	3,000	100%
300 EDA										
31000 General Property Taxes										
31000 General Property Taxes	9,988	9,916	9,971	5,418	10,000	54%	12,000		12,000	120%
Group:	9,988	9,916	9,971	5,418	10,000	54%	12,000	0	12,000	120%
36200 Miscellaneous Revenues										
36210 Interest Earnings	174	196	267	133	160	83%	200	-60	140	87%
36290 Sale Land/Property	40,000		14,383		0	0%			0	0%
Group:	40,174	196	14,650	133	160	83%	200	-60	140	87%
Fund:	50,162	10,112	24,621	5,551	10,160	55%	12,200	-60	12,140	119%
326 Bonds, 2013 (Refunding of Main St Improvements)										
31000 General Property Taxes										
31000 General Property Taxes		91,688	93,161	51,196	94,500	54%	95,500		95,500	101%
Group:		91,688	93,161	51,196	94,500	54%	95,500	0	95,500	101%
36100 Special Assessments										
36100 Special Assessments		11,591	7,557	4,602	8,281	56%	8,281		8,281	100%
Group:		11,591	7,557	4,602	8,281	56%	8,281	0	8,281	100%
36200 Miscellaneous Revenues										
36210 Interest Earnings	1,080	593	410	127	473	27%	346	-171	175	36%
Group:	1,080	593	410	127	473	27%	346	-171	175	36%
39200 Transfer from other funds										
39200 Transfer from other funds	157,877				0	0%			0	0%
2015 transfer was from Fund 325, which was closed										
Group:	157,877				0	0%	0	0	0	0%

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Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2015	2016	2017	2018	Budget	Rec.	Budget	Change	Budget	Budget
	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019
Fund:	158,957	103,872	101,128	55,925	103,254	54%	104,127	-171	103,956	100%
331 Bonds, 2012 (Refunding of Industrial Park)										
31000 General Property Taxes										
31000 General Property Taxes	69,352	89,183	94,616	54,148	100,000	54%	105,000		105,000	105%
Group:	69,352	89,183	94,616	54,148	100,000	54%	105,000	0	105,000	105%
36100 Special Assessments										
36100 Special Assessments			21,666		0	0%			0	0%
2017: From Industrial Park lot sale										
Group:			21,666		0	0%	0	0	0	0%
36200 Miscellaneous Revenues										
36210 Interest Earnings	3,313	2,538	2,150	1,168	1,216	96%	935	265	1,200	98%
Group:	3,313	2,538	2,150	1,168	1,216	96%	935	265	1,200	98%
39200 Transfer from other funds										
39200 Transfer from other funds	421,755			93,000	0	***%			0	0%
2015 transfer was from Fund 330, which was closed										
2018 includes \$93,000 from Xcel Energy for power line easement										
Group:	421,755			93,000	0	***%	0	0	0	0%
Fund:	494,420	91,721	118,432	148,316	101,216	147%	105,935	265	106,200	104%
407 2006 Small Cities Grant										
36100 Special Assessments										
36101 Principal on Note	7,887	2,549	1,146	1,428	1,428	100%	1,428		1,428	100%
36102 Penalties and Interest	201	66	11	29	29	100%	14		14	48%
Group:	8,088	2,615	1,157	1,457	1,457	100%	1,442	0	1,442	98%
36200 Miscellaneous Revenues										
36210 Interest Earnings	572	702	803	574	750	77%	750	50	800	106%
Group:	572	702	803	574	750	77%	750	50	800	106%
Fund:	8,660	3,317	1,960	2,031	2,207	92%	2,192	50	2,242	101%

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Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2015	2016	2017	2018	Budget	Rec.	Budget	Change	Budget	Budget
					2018	2018	19	19	19	19
<hr/>										
410 South End Park Fund										
36200 Miscellaneous Revenues										
36210 Interest Earnings	12	13	42	57	50	114%	60	40	100	200%
Group:	12	13	42	57	50	114%	60	40	100	200%
39400 Transfer from General										
39400 Transfer from General			5,000	5,000	5,000	100%	5,000		5,000	100%
2017 Set aside funds for future south end park										
Group:			5,000	5,000	5,000	100%	5,000	0	5,000	100%
Fund:	12	13	5,042	5,057	5,050	100%	5,060	40	5,100	100%
412 North End Park Fund										
36200 Miscellaneous Revenues										
36210 Interest Earnings	12	14	23	16	20	80%	20		20	100%
36230 Donations - Private			1,000		0	0%			0	0%
Group:	12	14	1,023	16	20	80%	20	0	20	100%
Fund:	12	14	1,023	16	20	80%	20	0	20	100%
416 Bucket Fund - Old Tower Preservation										
36200 Miscellaneous Revenues										
36210 Interest Earnings	36	41	46	32	45	71%	45		45	100%
Group:	36	41	46	32	45	71%	45	0	45	100%
Fund:	36	41	46	32	45	71%	45	0	45	100%
417 Street Improvements										
33400 State Grants & Aid/PERA										
33431 Small City Transportation			8,980	4,592	8,980	51%			0	0%
During 2017 session, legislature funded 2017 & 2018.										
In 2015, \$14,466 received & was recorded in 101.33431.										
Legislature has not yet funded this for 2019, so \$0 budgeted.										
Group:			8,980	4,592	8,980	51%	0	0	0	0%

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Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2015	2016	2017	2018	Budget	Rec.	Budget	Change	Budget	Budget
					2018	2018	19	19	19	19
<hr/>										
417 Street Improvements										
36200 Miscellaneous Revenues										
36200 Miscellaneous Revenues				420	0	***%			0	0%
36210 Interest Earnings		470	1,004	1,084	1,000	108%	1,200	600	1,800	180%
Group:		470	1,004	1,504	1,000	150%	1,200	600	1,800	180%
39400 Transfer from General										
39400 Transfer from General		70,000	70,000	72,000	72,000	100%	72,000		72,000	100%
Set aside funds for future street improvement										
Group:		70,000	70,000	72,000	72,000	100%	72,000	0	72,000	100%
Fund:		70,470	79,984	78,096	81,980	95%	73,200	600	73,800	90%
418 Capital Equipment										
36200 Miscellaneous Revenues										
36210 Interest Earnings		70	142	154	150	103%	180	90	270	180%
Group:		70	142	154	150	103%	180	90	270	180%
39400 Transfer from General										
39400 Transfer from General		10,000	10,000	10,000	10,000	100%	10,000		10,000	100%
Set aside funds for future equipment purchases										
Group:		10,000	10,000	10,000	10,000	100%	10,000	0	10,000	100%
Fund:		10,070	10,142	10,154	10,150	100%	10,180	90	10,270	101%
419 Street Lights										
36200 Miscellaneous Revenues										
36210 Interest Earnings			55	157	80	196%	150	200	350	437%
Group:			55	157	80	196%	150	200	350	437%
39400 Transfer from General										
39400 Transfer from General			10,000	30,000	30,000	100%	30,000		30,000	100%
Set aside funds for future street light purchases										
Group:			10,000	30,000	30,000	100%	30,000	0	30,000	100%
Fund:			10,055	30,157	30,080	100%	30,150	200	30,350	100%

Grand Total :	715,003	292,545	355,419	336,827	347,162	346,109	1,014	347,123
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Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 11/19/18

Re: \$93,000 Xcel Easement

At this time, the EDA has recommended to the City Council to transfer the \$93,000 into the EDA fund.

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 11/19/18

Re: Rental Ordinance Memo

Attached is:

1. The entire Rental Housing ordinance to be passed
2. The summary ordinance for publishing purposes, also to be passed.

ORDINANCE NO. 2018-04

**AN ORDINANCE AMENDING THE FREEPORT CITY CODE OF 1995,
CHAPTER V PLANNING AND LAND USE, AND ESTABLISHING RENTAL HOUSING
REGULATIONS WITHIN THE CITY OF FREEPORT, MINNESOTA**

THE CITY COUNCIL OF THE CITY OF FREEPORT, MINNESOTA DOES ORDAIN:

SECTION 1. Chapter V, Planning and Land Use, of the Freeport City Code of 1995, is amended by adding the following:

Section 510 – Rental Housing Regulations.

Section 510.01 Purpose. This Ordinance’s purpose is to protect the public health, safety, and general welfare of the citizens of the City of Freeport. The general objectives include the following:

- a. to protect the character and stability of residential areas within the City,
- b. to correct and prevent housing conditions that adversely effect, or are likely to adversely effect, the life, safety, general welfare, and health, including physical, mental, and social well-being of persons occupying dwellings within the City, and
- c. to preserve the value of land and buildings throughout the City.

Section 510.03. City not an Arbiter. With respect to rental disputes, and except as otherwise specifically provided in this ordinance, the City Council does not intend on intruding upon fair and accepted contractual relationships between tenants and owners. The City Council does not intend to interfere or permit interference with legal rights to privacy. The City Council does not intend to intervene as an advocate of either party, nor to act as an arbiter, nor to be receptive to complaints from tenants or owners that are not specifically and clearly relevant to this ordinance’s provisions. In the absence of such relevancy, the City Council intends that contracting parties exercise any legal sanctions available to them without the City Council’s intervention.

Section 510.05. General Requirements. No person shall operate rental property in the City of Freeport that does not comply with Minnesota Statutes and the Freeport City Code.

Section 510.07. Licensing of Rental Units.

- a. Registration. No person shall operate rental property in the City without first filing a registration statement with the City Clerk and securing a valid rental license approved by the City Council. A child renting a dwelling unit owned by the child to their parent, and a parent renting a dwelling unit owned by the parent to their child shall be exempt from the requirement to obtain a rental license. Any person filing such a registration statement consents to be bound by all of the provisions of this chapter and the City Code, as they may

relate to rental property. A registration statement shall be filed and a rental license secured prior to the occupancy of the dwelling. The registration statement shall be made and filed on forms furnished by the City for the purpose and shall set forth the following information:

1. owner's name and residence and, if a corporation, partnership, or unincorporated association, the names of its officers and registered office. All owners must be listed, and if a corporation, partnership, or unincorporated association, the name and address of every person with a financial interest in the business.
 2. rental property's name and address and the number of units to which the registration applies.
 3. arrests or convictions for any crime or the violation of any city ordinances, for every person with a financial interest in the business, and if so, information pertaining thereto.
 4. name and address of the operator, caretaker, or manager responsible for the maintenance and care of the rental units.
 5. arrests or convictions for any crime or the violation of any city ordinances, for every operator, caretaker, or manager, and if so, information pertaining thereto.
 6. name and address of the owner's agent for the receipt of notices of violations of the provisions of these regulations and this code.
 7. Plan for providing off-street parking in compliance with these regulations.
 8. any other information the City may require.
- b. Registration Statement Execution. The registration shall be made by the owner if the owner is a natural person; if the owner is a corporation, by an officer; if the owner is a partnership, by one of the partners; and if the owner is an unincorporated association, by the manager or managing officer. Renewal of registrations as required by these regulations may be made by filling out the required renewal form provided by the City to the owner of rental property and mailing the form together with the required registration fee to the City Clerk.
- c. Registrations. Registration of all rental dwellings shall be made or renewed annually.
- d. Transfers. Every new owner of a rental property, whether as fee owner, contract purchaser, lessee of the entire dwelling, or otherwise, shall register before taking possession.
- e. Registration License Fee. The City Council shall adopt a schedule of registration fees. Registration fees shall be due upon registration or upon renewal on the first day of January in the year in which registration is due. A delinquency penalty of 5% of the license fee for each day of operation without a valid license shall be charged to owners of rental dwellings. Once issued a license is nontransferable and the licensee shall not be entitled to a refund on any license fee upon revocation or suspension. However, the licensee shall be entitled to a license

fee refund, pro-rated monthly, upon proof of transfer of ownership. In the case of new unlicensed dwellings, license fees shall be due upon the issuance of the certificate of occupancy; in the cases of licensing periods of less than three years, license fees shall be pro-rated by month.

- f. Inspection Condition. No operating license shall be issued or renewed unless the owner of rental units agrees in the registration statement to permit inspections pursuant to these regulations.
- g. Delinquent taxes and charges. No operating license shall be issued or renewed for any property on which taxes, assessments, utilities, or other financial claims of the City are delinquent and unpaid.
- g. Posting of License. Every license of a multiple family dwelling shall cause to be conspicuously posted in the main entryway or other conspicuous location therein the current license for the respective multiple family dwelling.
- h. License Not Transferable. No operating license shall be transferable to another person or to another rental dwelling. Every person holding an operating license shall give notice in writing to the City within 72 hours after having legally transferred or otherwise disposed of the legal control of any licensed rental dwelling. Such notice shall include the name and address of the person succeeding to the ownership or control of such rental dwelling.
- i. Occupancy Register Required.
 - 1. Every owner of a licensed rental dwelling shall keep, or cause to be kept, a current register of occupancy for each dwelling which provides the following information:
 - i. dwelling unit address;
 - ii. number of bedrooms in dwelling unit;
 - iii. names of adult occupants and number of adults and children (under 18 years of age) currently occupying the dwelling units;
 - 2. The Owner shall make the register available for viewing or copying by the City at all reasonable times.
- j. Off-Street Parking Required. One off-street parking space is required for each individual occupying a dwelling unit.

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Section 510.09. Suspension or Revocation. Every rental license is subject to suspension or revocation by the City Council. Failure to operate or maintain the licensed rental dwelling in compliance with the provisions of these regulations, the City Code, and the laws of the State of Minnesota shall be grounds for suspension or revocation. In the event that a rental license is

suspended or revoked by the City Council, it shall be unlawful for the owner to permit any new occupancies of vacant or thereafter vacated rental units until a rental license is restored.

- a. When a rental license is revoked or suspended, the property shall be vacated as of the effective date of the revocation or suspension and remain vacated until restoration of the license. In the case of a suspension, restoration shall occur automatically at the end of the suspension period. In the case of revocation, restoration of the license shall occur only after the owner of the premises has made application for a new license, and paid a new license fee. The new license may then be issued upon completion of the revocation period.
- b. No suspension or revocation of a rental license shall occur until the licensed owner has been afforded an opportunity for a hearing. This hearing shall be evidentiary in nature and conducted before the City Council, which shall determine if a violation occurred warranting revocation or suspension of the rental license. The determination of the City Council shall be final and subject only to any rights of review or appeal to the state courts as provided by State Statutes. The licensed owner must affirmatively request a hearing in writing to be received by the City Clerk no later than seven days prior to the date on which the City Council is to consider the matter. If request is not made, the right to an evidentiary hearing is deemed waived, the City Council may presume the truth, and accuracy of the matter alleged and proceed to disposition at the time of the hearing.
- c. If the City Council determines that a violation has occurred warranting suspension or revocation, the rental license shall be suspended or revoked for a period of not less than two months nor more than 12 months. Execution of the suspension or revocation may be stayed by the City Council on conditions as established by the City Council including, but not limited to, the payment of a civil penalty not to exceed \$1,000. Upon the completion of one-half of the period of revocation or suspension imposed by the City Council, the licensed owner may petition the City Council for early restoration of the rental license. Upon receipt of the petition, the licensed owner's request shall be heard by the City Council at the next regular scheduled meeting, but at least 10 days from receipt of the request. At that time, the City Council may order a restoration of the rental license if the licensed owner establishes by clear and convincing evidence that one of the following two circumstances then exist:
 1. the property has been sold since the occurrence of the original violation to a party unrelated to the original owner. The sale must be for a fair consideration, negotiated at arm's length, and by deed duly filed for record with the County Recorder. A sham or "paper" transfer of title to the property to a related party or another party acting in cooperation with the owner for the purpose of circumventing the license revocation shall not constitute a transfer for purposes of these regulations; or
 2. the licensed owner demonstrates to the City Council that a proper response to the revocation or suspension has been made, that measures have been taken to successfully correct the violation which originally resulted in suspension or revocation, and that additional steps have been taken to assure that similar violations not occur in the future. Factors to be considered by the City Council, may include: improvements and repairs to the premises; modification of the relevant lease provisions; selection of future tenants;

response to citizen's complaints; provision for future supervision of the premises by the licensed owner; the licensed owner's compliance with the revocation/suspension; and such other criteria as the City Council considers relevant to each individual case.

3. Where the licensed owner is able to establish by clear and convincing evidence grounds for restoration, the City Council may stay the execution of the remainder of the suspension or revocation period for a period of up to one year and place terms and conditions upon the licensed owner as may be relevant to further insure compliance with the City Code and State laws.

Section 510.11. Inspection Authority. The Building Inspector shall administer and enforce the provisions of these Regulations. The Building Inspector is authorized to cause inspections on a scheduled basis for rental units, or otherwise when reason exists to believe that a violation of this ordinance has been or is being committed. Inspections shall be conducted during daylight hours and the Building Inspector shall present evidence of official capacity to the owner, operator, occupant, or other person in charge of a respective dwelling unit.

Section 510.13. Inspection Access. When an owner, operator, occupant, or other person in charge of a dwelling or dwelling unit refuses to permit free access and entry to the structure or premises under their control for inspection pursuant to these regulations, the Building Inspector may seek a court order authorizing inspection.

Section 510.15. Compliance Order.

- a. Issuance. Whenever the Building Inspector determines that any dwelling, dwelling unit or rooming unit, or the premises surrounding any of these, fails to meet the provisions of this ordinance, the City Code, or state law, a Compliance Order may be issued setting forth the violations and ordering the owner, occupant, operator, or agent to correct such violation. This Compliance Order shall:
 1. be in writing;
 2. describe the location and nature of the violations of these regulations;
 3. establish a reasonable time for the correction of such violation and notify of appeal recourse; and
 4. be served upon the owner, operator, or occupant, as the case may require. Such notice shall be deemed to be properly served upon such owner, operator, or occupant, if a copy of the Order is:
 - i. served personally, or
 - ii. sent by registered mail to last known address, or

- iii. upon failure to effect notice as set out above, posted at a conspicuous place in or about the dwelling that is affected by the notice.
- b. Right of Appeal. When it is alleged by any person to whom a Compliance Order is directed, that such Compliance Order is based upon an erroneous interpretation of this ordinance, such person may appeal the Compliance Order to the City Council. Such appeal must be in writing, must specify the grounds for the appeal, must be accompanied by a filing fee, paid in cash or cashier's check, in an amount determined by the City Council, and must be filed with the City Clerk within five business days after service of the Compliance Order. The filing of an appeal shall stay all proceedings in furtherance of the action, unless such a stay would cause imminent peril to life, health, or property.
- c. City Council Decision. Upon at least five business days notice to the appellant of the time and place for hearing the appeal, and within 45 days after the appeal is filed, the City Council shall hold a hearing, taking into consideration any advice and recommendation from the Building Inspector. The City Council may reverse, modify, or affirm, in whole or in part, the Compliance Order and may order return of all or part of the filing fee if the appeal is upheld.
- d. Restrictions on Transfer of Ownership. It shall be unlawful for the owner of any dwelling, dwelling unit, or rooming unit upon whom a pending Compliance Order has been served to sell, transfer, mortgage, lease, or otherwise dispose of the premises to another person until the provisions of the Compliance Order have been complied with, unless such owner shall furnish to the grantee, lessee, or mortgagee a true copy of any notice of violation or Compliance Order and shall obtain and possess a receipt of acknowledgment. Anyone securing an interest in the dwelling, dwelling unit, or rooming unit who has received notice of the existence of a violation or Compliance Order shall be bound by it without further service of notice upon them and shall be liable to all penalties and procedures provided by these regulations.
- e. Penalties. Any person who fails to comply with a Compliance Order after right of appeal has expired, and any person who fails to comply with a modified Compliance Order within the time set, shall be guilty of a misdemeanor. Each day of such failure to comply shall constitute a separate punishable offense.
- f. Reinspection. The Building Official shall reinspect the property to determine if the owner or operator has complied with the Compliance Order. If compliance has not been completed upon reinspection, the owner or operator shall be assessed a reinspection fee, in an amount determined by the City Council, for that reinspection and each subsequent reinspection for compliance. Failure to pay the reinspection fee shall constitute a failure to comply with the Compliance Order.
- g. Execution of Compliance Orders by Public Authority. Upon failure to comply with a Compliance Order within the time set and no appeal having been taken, or upon failure to comply with a modified Compliance Order within the time set, the City Council may cause the cited deficiency to be remedied as set forth in the Compliance Order. The cost of such remedy shall be a lien against the subject real estate as provided by Minnesota Statutes, Chapter 429, but the assessment shall be payable in a single installment.

Section 510.17. Severability. Every section, provision, or part of this ordinance is declared separable from every other section, provision, or part to the extent that if any section, provision, or part of this ordinance shall be declared invalid or unconstitutional, it shall not invalidate any other section, provision, or part of this ordinance

Section 510.19. Collection.

- a. Unpaid fees, charges, or penalties that relate to the maintenance of real property under this ordinance, or to the City's enforcement thereof, may be collected as a special assessment against the real property, together with administrative and legal expenses of the City in collecting the unpaid fees, charges, or penalties.
- b. Any unpaid charges, penalties, or fees will be certified to the County Auditor in accordance with the procedures required by Minnesota Statutes, after providing the owner of the premises involved notice and an opportunity for hearing.

SECTION 2. This Ordinance shall take effect and be in force from and after February 1, 2019 and its passage and publication according to law.

Adopted the City Council of the City of Freeport November 27, 2018.

Rodney Atkinson, Mayor

ATTEST: _____
Adrianne Hennen,
City Clerk/Treasurer

Published: Melrose Beacon _____, 2018.

OFFICIAL TITLE AND SUMMARY

ORDINANCE NO. 2018-05

AN ORDINANCE AMENDING THE FREEPORT CITY CODE OF 1995, CHAPTER V PLANNING AND LAND USE, AND ESTABLISHING RENTAL HOUSING REGULATIONS WITHIN THE CITY OF FREEPORT, MINNESOTA

The following Official Summary of Ordinance No. 2018-04, “An Ordinance Amending the Freeport City Code Of 1995, Chapter V Planning and Land Use, and Establishing Rental Housing Regulations within the City of Freeport, Minnesota” has been approved by the City Council of the City of Freeport, Minnesota, as clearly informing the public of the intent and effect of the Ordinance.

SECTION 1. Chapter V, Planning and Land Use, of the Freeport City Code of 1995, is amended to add Section 510 – Rental Housing Regulations.

Section 510.01 provides that the purpose of the regulations is to protect the public health, safety, and general welfare of the citizens of the City of Freeport.

Section 510.03 provides that the City Council does not intend to intervene as an advocate of either party, or to be receptive to complaints from tenants or owners that are not specifically and clearly relevant to the provisions of the regulations.

Section 510.05 requires the operators of rental properties to comply with Minnesota law and the Freeport City Code.

Section 510.07 provides that all rental property must be registered with and licensed by the City of Freeport on an annual basis, provides for rental license fees, and establishes off-street parking requirements for rental properties.

Section 510.09 establishes processes and procedures for revocation or suspension of rental licenses.

Section 510.11 provides for the inspection of rental properties.

Section 510.13 authorizes the City of Freeport to obtain a court order if inspection of rental property is prevented.

Section 510.15 authorizes the City of Freeport to issue compliance orders for rental properties found in violation of Minnesota law and the Freeport City Code and establishes a procedure for appealing compliance orders.

Section 510.17 declares each section of the rental regulations to be severable.

Section 510.19 establishes a procedure for the City of Freeport to collect unpaid fees and assessments against rental properties as a special assessment against the rental property.

SECTION 2. Effective Date. This Ordinance shall take effect upon February 1, 2019 and its passage and publication of this Official Title and Summary.

A printed copy of the Ordinance is available for inspection by any person at the Office of the City Clerk.

Adopted the City Council of the City of Freeport November 27, 2018.

Rodney Atkinson, Mayor

ATTEST: _____
Adrianne Hennen,
City Clerk/Treasurer

Published: Melrose Beacon _____, 2018.

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 11/19/18

Re: Parking Ordinance

Following is a copy of a proposed parking ordinance. At the last council meeting, council agreed they would take the month to go over it and come to the November meeting with ideas, changes and/or opinions.

1
2 **PROPOSED ORDINANCE REGULATING NUISANCE PARKING AND STORAGE**
3 **WITHIN THE CITY OF FREEPORT, MINNESOTA**
4

5 **Section 1. Declaration of Nuisance.** The outside parking and storage on residentially zoned
6 property of large numbers of vehicles, materials, supplies, or equipment not customarily used for
7 residential purposes in violation of the requirements set forth below is declared to be a public
8 nuisance because it:

- 9
- 10 1. Obstructs views on streets and private property;
 - 11
 - 12 2. Creates cluttered and otherwise unsightly areas;
 - 13
 - 14 3. Introduces commercial advertising signs into areas where commercial advertising signs are
15 otherwise prohibited;
 - 16
 - 17 4. Decreases adjoining landowners' and occupants' enjoyment of their property and
18 neighborhood; and
 - 19
 - 20 5. Otherwise adversely affects property values and neighborhood patterns.

21
22 **Section 2. Unlawful Parking and Storage.**
23

- 24 1. A person must not place, store, or allow the placement or storage of ice fish houses,
25 skateboard ramps, playhouses, or other similar nonpermanent structures outside
26 continuously for longer than 24 hours in the front yard area of residential property, unless
27 more than 100 feet back from the front property line.
- 28
- 29 2. A person must not place, store, or allow the placement or storage of pipe, lumber, forms,
30 steel, machinery, or similar materials, including all materials used in connection with a

1 business, outside on residential property, unless shielded from public view by an opaque
2 cover or fence.

3
4 3. A person must not cause, undertake, permit, or allow the outside parking and storage of
5 vehicles on residential property unless it complies with the following requirements:

6
7 a. No more than four vehicles per lawful dwelling unit may be parked or stored anywhere
8 outside on residential property, except as otherwise permitted or required by the city
9 because of nonresidential characteristics of the property. This maximum number does
10 not include vehicles of occasional guests who do not reside on the property.

11
12 b. Vehicles that are parked or stored outside in the front yard area must be on a paved or
13 graveled parking or driveway area.

14
15 c. Vehicles, watercraft, and other articles stored outside on residential property must be
16 owned by a person who resides on that property. Students who are away at school for
17 periods of time but still claim the property as their legal residence will be considered
18 residents on the property.

500.475 Outdoor storage

Subd.1 Residential Uses

All outside storage of materials and equipment for residential uses shall be stored within a building or fully screened so as not to be visible from adjoining properties, except for the following:

1. Clothes line pole and wire.
2. Parking of licensed and operable vehicles in compliance with this Ordinance (Off-street parking). Junk vehicles as defined under Minnesota Statute 168B.011, Subd. 3, as may be amended, are specifically and completely prohibited from being stored outdoors. The property owner has the burden of proving a vehicle does not meet the 'junk vehicle' standard as set under the aforementioned statute.
3. Any combination of five (5) or fewer licensed and operable recreational vehicles (RV's, boats, snowmobiles on a trailer, etc.) and/or seasonal automobiles may be parked or stored on property outside a home, provided:
 - a. They are not stored within the front yard, except if parked on an approved driveway.
 - b. If stored within the side or rear yard, they are at least five feet from the property line, placed on an improved surface (e.g. crushed rock, gravel, asphalt, concrete, etc.) and landscaped/screened so as to be less visible from adjacent properties. Areas in which grass or weeds grow through the surface shall not meet said 'improved surface' requirement. If stored on a corner lot said storage must not interfere with motorist's views from intersecting streets. Such items shall not be stored on a turf surface.
 - c. Standards of the City's Abandoned Car Ordinance are met.
4. Parking of one (1) commercial motor vehicle of not over 32 feet in length used by the resident occupant, and parking of passenger cars, but not including the storage of vehicles which are inoperable or for sale or rent.
5. Construction and landscaping material currently being used on the premises for a period not to exceed six (6) months of any given project start date.
6. Lawn furniture or furniture used and constructed explicitly for outdoor use.
7. Playground equipment.
8. Dog houses.
9. Rear or side yard exterior storage of not more than one cord of firewood which is for consumption only by those inhabiting the property on which it is stored.

Memo

From: Adrianna Hennen, Clerk-Treasurer

To: Freeport City Council

Date: 11/19/18

Re: Ted Hoeschen Car Storage

Ted Hoeschen inquired about being able to store 3-4 cars he likes to work on, on Rodney Atkinson's property south of I-94. I thought this should be something the council decided. Hoeschen said he would try attending the meeting to answer any questions the council may have.