

#### CITY OF FREEPORT

125 Main Street E - PO Box 301 - Freeport, MN 56331 - 320-836-2112 For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

May 28, 2019 - Regular Meeting Agenda Freeport City Hall - 7:00 pm

#### Call to Order

- I. Approve Agenda
- II. Open Public Forum
- III. Consent Agenda
  - a. April 23, 2019 Council Special Meeting Minutes (1-2)
  - b. April 30, 2019 Council Meeting Minutes (3-5)
  - c. Claims 3613-3652 (6-14)
  - d. Sheriff's Report (15)
  - e. MN Darkhouse Gambling Permit (16)
- IV. Reports
  - a. Clerk-Treasurer Report (17)
  - b. Fire Department Report (N/A)
  - c. Public Works Report (18-29)
  - d. Engineer Report (30-32)
  - e. Attorney Report (33)
- V. Old Business
  - a. Update Pay Ranges (34-37)
  - b. Website Update (38)
  - c. Elite Transport Group (39-48)
  - d. Administrative Assistant Job Opening (49)
  - e. City Hall Technology Updates (50-51)
- VI. New Business
  - a. Everett Scherping Property (52)
  - b. Creamery Site (53)
  - c. Corner Pub (54-58)
  - d. Partial Release of Easement Rita Blommel home (59-64)
- VII. Adjourn



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**April 23, 2019** – Meeting Minutes

A special meeting of the Freeport City Council was convened at 7:00pm by Mayor Mike Eveslage, and councilmembers Sarah Blake, Jake Renneker, Tim Hennen and Ben Ettle

Staff in attendance: Clerk-Treasurer Joan Wall, Public Works Director Loren Goebel

Others in attendance: Rodney Atkinson, Everett Scherping Jeff Johnson, Kathy Korte, and Michelle Hinnenkamp (Stearns County Assessor's Office)

#### **Local Board of Appeal and Equalization Meeting**

Mayor Eveslage opened the meeting at 7:05pm. Johnson, Korte, and Hinnenkamp introduced themselves. Korte distributed their 2019 Assessment Report and explained the data.

Everett Scherping wanted to discuss the valuation for a sliver of land he owns along Rimcrest Road. He believes the valuation is too high because it is half ditch and half field. He would also like that parcel to be combined with the other property he owns so he just receives one property statement instead of two. Jeff Johnson explained that because this sliver of land is in the City of Freeport and his other parcel is in Oak Township, the parcels could not be combined. After the team from the Assessor's Office briefly looked into Scherping's parcel, Johnson said it would be worth having the Auditor/Treasurer's Office look further into it to see if the valuation could be adjusted because it looks like some of the parcel is actually in the roadway. Johnson recommended that Scherping appeal the valuation and that the Council vote to not change the valuation. That would cause the matter to be brought to the County Board level where it could be looked into further. Scherping appealed the valuation. Hennen moved to not change the valuation, seconded by Ettle. Motion carried 5-0.

Hennen moved to adjourn the Board of Appeal and Equalization meeting, seconded by Ettle. Motion carried 5-0.

#### **Administrative Assistant**

Eveslage explained that he learned from the League of Minnesota Cities that the City could keep the applicant names private until the final found if the City utilized a hiring committee to narrow down the applicants. To that end, Eveslage, Blake, and Wall met this morning to go over the applicants. Six applicants were called and four of them returned the calls. Wall also forwarded a few other applications that came in later in the day to the hiring committee. The hiring committee recommends asking three of the applicants to attend the April 30 regular City Council meeting for an interview. The rest of the Council agreed that these three candidates were the best ones to interview. Eveslage will call the three candidates to invite them to the April 30 meeting and to ask for references. Blake and Ettle will work on a list of interview questions.

Adjourn	
Hennen moved to adjourn, seconded by Rer	meker. Motion carried 5-0.
Mayor, Mike Eveslage	City Clerk-Treasurer, Joan Wall



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April 30, 2019 – Meeting Minutes

A regular meeting of the Freeport City Council was convened at 7:00pm by Mayor Mike Eveslage, and councilmembers Sarah Blake, Ben Ettle, Tim Hennen, and Jake Renneker.

Staff in attendance: Clerk-Treasurer Joan Wall, Public Works Director Loren Goebel, City Attorney Scott Dymoke, Fire Chief John Gilk, and Assistant Fire Chief Andy Grieve

Others in attendance:

Andrea Ramacher & Vern Fuchs (720 1<sup>st</sup> Ave N) Rodney Atkinson (310 8<sup>th</sup> St SE) Lori Austing (Freeport) Al Williams (Freeport) Jason Hartman (Waste Management) Rose Austing (Freeport) Megan Gaebel (Freeport)

#### **Approve Agenda**

Because Jason Hartman needs to drive back to the Twin Cities, Eveslage suggested moving the Waste Management agenda item to just after the Public Forum. Renneker moved to approve the agenda with the proposed change, seconded by Hennen. Motion carried 5-0.

#### **Open Public Forum**

Tim Hennen opened a discussion about property owned by Carl Botz that has a significant amount of cattails on it, and nearby flooding. A meeting was had last fall with several people, including Fish and Wildlife or the DNR, about plans to address the problem. Botz talked to Andy Grieve last fall about burning it and Grieve suggested they wait until spring. About one month ago, Botz said he wanted to leave it alone because there are birds nesting. Grieve explained the DNR said if the cattails were burned, they would just come back twice as thick. They said a permit for aquatic spray would be needed to take care of the problem. If there is flooding, who is responsible for it? Loren Goebel explained that the pond has been pushed back further onto the property and the front part is now pretty dry. Ben Ettle will talk to County Commissioner Steve Notch to see if there are funds or help for this.

#### **Waste Management**

Hartman stated that the \$6.50 admin charge for commercial customers will be removed from their bills. If those customers want to be reimbursed for the past charges, they will need to call and make a request. Hartman left a stack of his business cards and stated anyone can call him with questions instead of calling the switchboard number from Texas.

#### **Consent Agenda**

Renneker moved to approve the consent agenda, seconded by Blake. Motion carried 5-0.

#### Reports

#### Clerk-Treasurer Report

Hennen stated he has a source for office furniture in St. Cloud and he will give Wall that information. Council stated Wall could check out office chairs and let Eveslage or Hennen know the amount and they could approve the purchase.

Hennen moved to hire Vaughn Glasener to clean the floors at City Hall, seconded by Blake. Motion carried 5-0.

#### Fire Department Report

Gilk clarified questions about the quotes for the dehumidifier. If Precise did the work, they would not need to install ducting because of where they would hang it. If Melrose Plumbing & Heating did the work, they would need to install ducting. Gilk would prefer if Precise did the work because they have done this kind of thing before. Renneker moved to hire Precise, seconded by Hennen. Motion carried 5-0.

Discussion was had about Gilk's proposed price increases to bill for supplies. Blake moved to approve the increases, seconded by Hennen. Motion carried 5-0.

Gilk stated they would be applying for a matching DNR grant for two new drop tanks that need to be replaced.

#### **Public Works Report**

Goebel started discharging the ponds this week. Goebel brought pictures of a culvert that was washed out by water flowing from Pung's field to the crick. Council stated Goebel could call Kotzer's to fix the culvert.

#### **Engineer Report**

No report was given.

#### Attorney Report

Dymoke reported that Buddy Loehrer's foreclosure redemption period should expire in about one month. We may know more about that situation by the May meeting.

#### **Old Business**

#### Administrative Assistant Job Opening

Eveslage explained that he called three candidates last week asking for references and inviting the candidates to come to tonight's meeting for interviews. One of the three candidates did not return his call. Eveslage called the references for Lori Austing and Megan Gaebel and all information was very positive for both. Wall and the Council took turns asking pre-determined interview questions, first to Austing, and then to Gaebel. Austing and Gaebel were also able to ask questions. By the end of this week, each Council member will let Wall know which candidate they chose and how much they think the hourly pay should be. Wall will notify the Council of the decision and contact the candidates. This decision will be contingent upon a successful background check.

#### **New Business**

#### Elite Transport Group

Wall sent a letter to Mark Ettel inviting him to come to tonight's meeting to discuss the noise complaints neighbors have expressed. Hennen stated M. Ettel came to talk to him because he wasn't sure he would be able to attend the meeting. M. Ettel seemed to feel bad about the noise and would ask his drivers to be

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quieter. He would like to discuss moving the business to a different lot, possibly in the Industrial Park. Council directed Wall to send a letter to M. Ettel inviting him to attend an EDA meeting to discuss an Industrial Park lot. Hennen offered to go with him to look at available lots.

#### City Hall Technology Updates

After reviewing the quotes, Council wondered if we could purchase two more laptops instead of two desktop computers, since the laptops were so much cheaper. They also want to make sure RemotePC is secure. Wall will check into these items further. Since the City needs to update the desktop computers, the Council is not interested in purchasing a TV at this time. Ettle moved to approve the purchase of the 256GB SSD laptop, dual monitors, docking station, and keyboard and mouse, seconded by Blake. Motion carried 5-0.

#### **Update Pay Ranges**

Renneker asked if Kathleen Murphy could come to a Council meeting to explain how she comes up with her numbers before we agree to hire her to do an update. It was also asked how other cities handle this. Wall will contact Murphy and other cities.

#### Senior Center Maintenance

After a short discussion, Council agreed they would not approve replacing landscape rock with concrete. Council directed Goebel to let D. Notch know the rock would not be replaced and that everyone who rents the Senior Center should pay a damage deposit.

#### Website Photo Update

Council would like to know what the \$500 annual website hosting fee covers and would like more detail as to what the \$750 to do updates covers. Wall will contact Weber to ask him to attend the May meeting. Council is interested in adding a calendar of events to the City's website.

#### Resolution 2019-07 Liquor License Renewals

Ettle moved to approve Resolution 2019-07, seconded by Renneker. Motion carried 5-0.

#### Donation Request, Resolution 2019-08 Contribution to Freeport Chamber of Commerce

Council directed Wall to contact Sara Hoppe to explain that the City couldn't contribute to her project. Ettle moved to approve Resolution 2019-08, seconded by Hennen. Motion carried 5-0.

#### Adjourn

Ettle moved to adjourn, seconded by Renn	neker. Motion carried 5-0.
Mayor, Mike Eveslage	City Clerk-Treasurer, Joan Wall

For the Accounting Period: 5/19

#### \* ... Over spent expenditure

Claim/	Check		Vendor #/Name #/Inv Date/De		Documen Line	• •	Disc \$		PO #	Fund Org	Acct	Object Proj	Cash Account
3613	05/07/19	772 MN 9 L Austi	BCA ng background			15.00 15.00				101	41000	300	10100
				Total for Vendor # of Claims	1	15.00 Total:		15.00					

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 $^{\star}$  ... Over spent expenditure

CI ai m/	Check	Vendor #/Name/	Document \$/	Disc \$					Cash
		Invoice #/Inv Date/Description	Li ne \$		P0 #	Fund 0	rg Acct	Object Proj	Account
3614		15 ALBANY MUTUAL TELEPHONE	245. 32	2					
	10346375	05/01/19 836-2411/2413	74. 75			225	42200	320	10100
	10346732	05/01/19 836-7158	39. 40			101	41000	320	10100
	10346525	05/01/19 836-2685	19. 73			601	43225	320	10100
	10346525	05/01/19 836-2685	19. 72			602	43250	320	10100
	10346245	05/01/19 836-2112	91. 72			101	41000	320	10100
		Total for Vend	dor: 245.3	32					
3615		25 AMERIPRIDE LINEN & APPAREL	65. 30	)					
	220118496	66 04/26/19 Monthly rug service	65.30			101	41000	410	10100
		Total for Vend	dor: 65.3	30					
3616		70 CENTERPOINT ENERGY	194. 86	5					
	04/23/19	9 Maintenance bldg	68. 18			101	43100	382	10100
	04/23/19	9 Fire hall	126. 68			225	42200	382	10100
		Total for Vend	dor: 194.8	36					
3617		76 CENTRAL MINNESOTA CREDIT UNIC	ON 157. 74	1					
	04/30/19	9 Stearns Cnty Beacon fee	1.00			101	41000	433	10100
	04/30/19	9 Utility Billing postage	52.50			601	43225	200	10100
	04/30/19	9 Utility Billing postage	52.50			602	43250	200	10100
	04/30/19	9 Indeed job ad Admin Assist	25. 18*			101	41000	350	10100
	04/30/19	9 General postage	6. 85			101	41000	200	10100
	04/30/19	9 EDA Lunch	19. 71			300	46500	210	10100
		Total for Vend	dor: 157.7	74					
3618		636 DHIA LABORATORIES	79.00	)					
	83980 04	/22/19 Predi scharge 733421	79.00			602	43250	460	10100
		Total for Vend	dor: 79.0	00					
3619		145 FINKEN WATER SOLUTIONS	23.00	)					
	1141595 (	05/01/19 Water softener rental	15.00			101	41000	410	10100
	1141596 (	05/01/19 Maintenance water cooler	8.00			101	43100	410	10100
		Total for Vend	dor: 23.0	00					

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 $^{\star}$  ... Over spent expenditure

CI ai m/	Check Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Disc \$ Line \$	PO #	Fund Or	g Acct	Object Proj	Cash Account
3620	257 LEAGUE OF MN CITES INSURANCE	250. 00					
	4634 04/24/19 Ins deductible - snow plow	250. 00		101	43100	361	10100
	Total for Vend	or: 250.00					
3621	387 RAHNS OIL & PROPANE, INC	858. 17					
	3714 04/30/19 Fire Dept fuel	274. 60		225	42200	215	10100
	3714 04/30/19 Public Works fuel	583. 57		101	43100	215	10100
	Total for Vend	or: 858.17					
3622	437 STAR PUBLICATIONS LLC	929. 69					
	176931 04/30/19 Admin Assist ad	335. 82*		101	41000	350	10100
	176931 04/30/19 Drinking water report	593. 87*		601	43225	350	10100
	Total for Vend	or: 929.69					
3623	510 VERIZON WIRELESS	18. 34					
	9829283391 05/01/19 Cell phone - May	18. 34		101	43100	320	10100
	Total for Vend	or: 18.34					
3624	750 WASTE MANAGEMENT, INC	179. 63					
	6851160176 04/30/19 Maintenance bldg	142. 59		101	43100	383	10100
	6850374176 04/30/19 Fire hall	37. 04		225	42200	383	10100
	Total for Vend	or: 179.63					
3625	525 XCEL ENERGY, INC	2, 625. 10					
	636650250 05/03/19 Street lights	735. 68		101	43160	381	10100
	636452951 05/02/19 302188142	194. 78		601	43225	381	10100
	636452951 05/02/19 302252262	80. 18		101	43160	381	10100
	636452951 05/02/19 302290398	189. 94		101	41000	381	10100
	636452951 05/02/19 302679657	104. 72		101	43100	381	10100
	636452951 05/02/19 302700297	26. 60		602	43250	381	10100
	636452951 05/02/19 302947044	260. 68		601	43225		10100
	636452951 05/02/19 303193187	77. 70		602	43250		10100
	636452951 05/02/19 303616049	238. 00		225	42200		10100
	636452951 05/02/19 303936749	42. 91		101	43160		10100
	636452951 05/02/19 303956738	382. 19		101	43160		10100
	636452951 05/02/19 303963984	224. 66		101	43160	381	10100

For the Accounting Period: 5/19

 $^{\star}$  ... Over spent expenditure

CI ai m/	Check	Vendor #/Nam Invoice #/Inv Date/[		Document Line \$	**	Disc \$	P0 #	Fund Org	Acct	Object Proj	Cash Account
	636452951	05/02/19 303985901		3:	3. 20			101	43160	381	10100
	636452951	05/02/19 304083816		1:	2. 47			101	43160	381	10100
	636452951	05/02/19 304098414		2	1. 39			602	43250	381	10100
			Total for Vendo	or: 2,	, 625. 10						
			# of Claims	12	Total:	5, 626. 15					

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 $^{\star}$  ... Over spent expenditure

CI ai m/	Check Vendor #/Name/	• • • • • • • • • • • • • • • • • • • •	SC \$				Cash
	Invoice #/Inv Date/Description	Li ne \$ 	P0 #	Fund ( 	Org Acct	Object Proj	Account
3626	650 ALL STAR TROPHY & AWARDS INC	30.00					
	50693 04/08/19 Name plates for Mike & Sarah	30.00		101	41000	210	10100
	Total for Vendo	r: 30.00					
3627	32 ARNZEN CONSTRUCTION, INC	153. 88					
Repai	r back doors on truck #404						
	57060 03/26/19 Qty 25 1/4'' Nylocks	2.50		225	42200	401	10100
	57060 03/26/19 Qty 4 10ga x 2" x 3 1/2" ss	4.44		225	42200	401	10100
	57060 03/26/19 Qty 8 1/4" x 2" ss Bolts CPT	9.44		225	42200	401	10100
	57060 03/26/19 2 1/2 Hrs. shop weld	137. 50		225	42200	401	10100
	Total for Vendo	r: 153.88					
3628	647 BADGER METER INC	780. 00					
	80032781 04/30/19 Svc agreement for 05/19-10/	1 390.00		601	43225	433	10100
	80032781 04/30/19 Svc agreement for 05/19-10/	1 390.00		602	43250	433	10100
	Total for Vendo	r: 780.00					
3629	763 BLUE TARP FINANCIAL, INC	13. 29					
	A33595/F 05/06/19 Paint for well houses	13. 29		601	43225	220	10100
	Total for Vendo	r: 13.29					
3630	774 CENTRAL MN CARPET CARE & BLD	720. 00					
	1Freeport 05/20/19 General tile area & bathro	o 480.00		101	41000	300	10100
	1Freeport 05/20/19 Carpet area cleaned	240.00		101	41000	300	10100
	Total for Vendo	r: 720.00					
3631	544 COMMUNITY TECHNOLOGY CENTER, I	NC 492.00					
	2019-0210 04/30/19 NetGear Desktop Switch GS1	0 54.00		101	41000	210	10100
	2019-0210 04/30/19 UPS Tripp Lite, OMN1700LCD	160.00		101	41000	210	10100
	2019-0210 04/30/19 Replace switch & batt. bac	k 69.50		101	41000	300	10100
	2019-0210 04/30/19 Email addresses & Outlook	d 69.50		101	41000	300	10100
	2019-0210 04/30/19 Fix email, switch external	69. 50		101	41000	300	10100
	2019-0210 04/30/19 SCATA internet issue	69. 50		101	41000	300	10100
	Total for Vendo	r: 492.00					

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CI ai m/		Document \$/	Disc \$					Cash
	Invoice #/Inv Date/Description	Li ne \$		P0 #	Fund Org	g Acct 	Object Proj	Account
3632	123 DYMOKE LAW OFFICE, P.A.	228. 00						
0002	05/01/19 Accessory Buildings	60. 00			101	41000	302	10100
	05/01/19 Donation Request	48.00			101	41000		10100
	05/01/19 City Council Meeting	120.00			101	41000		10100
	Total for Vendor	r: 228.00	1					
3633	726 EMERGENCY SERVICE MARKETING	305.00						
	05/17/19 lam Responding 1 year fee	300.00			225	42200	320	10100
	05/17/19 Tel ephone fee	5.00			225	42200	320	10100
	Total for Vendor	r: 305.00	)					
3634	752 EXPERT T BILLING	135. 00						
	5709 05/08/19 5 fire calls billed Apr	135.00			225	42200	300	10100
	Total for Vendor	r: 135.00	1					
3635	174 GOPHER STATE ONE CALL, INC	8. 10						
	9040400 04/30/19 6 email tickets	4.05			601	43225	300	10100
	9040400 04/30/19 6 email tickets	4.05			602	43250	300	10100
	Total for Vendor	7: 8. 10	1					
3636	728 GRAND FORKS FIRE EQUIPMENT LLC	50. 80						
	25585 05/08/19 Cleaner for air masks	40. 55			225	42200	210	10100
	25585 05/08/19 Shi ppi ng & handl i ng	10. 25			225	42200	210	10100
	Total for Vendor	r: 50. 80	1					
3637	179 GRANITE ELECTRONICS, INC	329. 39						
	1540013091 04/23/19 Fix tornado siren	329. 39*			101	42800	310	10100
	Total for Vendor	7: 329. 39	1					
3638	219 JOANN TIMP	144.00						
	05/20/19 4 cleanings (4/29/19-5/20/19)	144.00			101	41000	300	10100
	Total for Vendor	144.00	)					

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CI ai m/	Check Vendor #/Name/	Document \$/	Disc \$					Cash
	Invoice #/Inv Date/Description	Li ne \$		P0 #	Fund Org	Acct	Object Proj	Account
3639	257 LEAGUE OF MN CITES INSURANCE	8, 454. 00						
	40000832 05/28/19 Workers Compensation Premiu	·			101	43000	360	10100
	40000832 05/28/19 Workers Compensation Premiu	ım 248.00*			101	43000	360	10100
	40000832 05/28/19 Workers Compensation Premiu	ım 4, 407. 00*			225	42200	360	10100
	40000832 05/28/19 Workers Compensation Premiu	ım 572.00			101	41400	360	10100
	40000832 05/28/19 Workers Compensation Premiu	ım 371.00*			101	43000	360	10100
	40000832 05/28/19 Workers Compensation Premiu				101	43000	360	10100
	40000832 05/28/19 Workers Compensation Premiu	ım 2, 206. 00*			101	43000	360	10100
	40000832 05/28/19 Workers Compensation Premiu	m 79.00*			101	41100	360	10100
	Total for Vendo	or: 8, 454. 00	)					
3640	615 MAOSC	419. 25						
	05/22/19 2019-2020 membership dues	419. 25			101	41000	433	10100
	Total for Vendo	or: 419.25	5					
3641	704 MCFOA TREASURER-BETSY SNYDER	45.00						
	05/22/19 Member dues - Wall	45.00			101	41400	433	10100
	Total for Vendo	r: 45.00	)					
3642	721 MELROSE PLUMBING & HEATING SVC	S 856. 79						
	r Center - change toilet in men's room, change en faucets	2 sink faucets,	repair both					
	009080 04/19/19 Toilet	265.00			101	45200	435	10100
	009080 04/19/19 Toilet seat	26. 70			101	45200	435	10100
	009080 04/19/19 Wax ring	3.74			101	45200	435	10100
	009080 04/19/19 12" braided ss toilet supply	6. 35			101	45200		10100
	009080 04/19/19 2 Delta faucets	190.00			101	45200	435	10100
	009080 04/19/19 2 cast grid drains	19. 60			101	45200	435	10100
	009080 04/19/19 2 1-1/2" tubul ar p-traps	7. 40			101	45200	435	10100
	009080 04/19/19 4 12" braided ss lav supplies				101	45200	435	10100
	009080 04/19/19 4 Delta springs/washers sets	5.00			101	45200	435	10100
	009080 04/19/19 Discard old toilet	8. 00			101	45200		10100
	009080 04/19/19 Labor	300.00			101	45200	435	10100
	Total for Vendo		)		-			

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CI ai m/	Check Vendor #/Name/ [ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Or	g Acct	Object Proj	Cash Account
3643	•	164. 03						
	INV1343882 05/16/19 Rental charge 4/15/19-5/14	89. 87			101	41000		10100
	INV1343882 05/16/19 Maint program 2/15/19-5/14	70.00			101	41000		10100
	INV1343882 05/16/19 Color prints 2/15/19-5/14/	4. 16			101	41000	410	10100
	Total for Vendor:	164. 03	1					
3644	562 MINNESOTA DEPARTMENT OF HEALTH	477. 00						
	05/14/19 Qtrly H2O service connect fee	477.00			601	43225	431	10100
	Total for Vendor:	477. 00	)					
3645	773 OFFICE FURNITURE SOLUTIONS, INC	657. 00						
	117819 05/20/19 Harmony aura task chair	259.00*			101	41000	560	10100
	117819 05/20/19 2 DSA iris task chairs	398.00*			101	41000	560	10100
	Total for Vendor:	657. 00	)					
3646	713 RBC FBO FREEPORT FIRE DEP RELIEF	1, 600. 00						
	05/20/19 Freeport Lions Ham BBQ donatio	1, 600. 00*			225	42200	430	10100
	Total for Vendor:	1, 600. 00	)					
3647	543 SAFEGUARD BUSINESS SYSTEMS	419. 74						
	033467832 04/25/19 Utility billing cards	209.87			601	43225	210	10100
	033467832 04/25/19 Utility billing cards	209.87			602	43250	210	10100
	Total for Vendor:	419. 74						
3648	413 SCHLENNER WENNER & CO	3, 650. 00						
	238399 04/30/19 Relief Assoc Q1 payroll rpt	50.00			225	42200	300	10100
	239367 04/30/19 Fire Relief Assoc audit	3, 600. 00			225	42200	301	10100
	Total for Vendor:	3, 650. 00	)					
3649	440 STEARNS CO AUDI TOR/TREASURER	4, 803. 25						
	2019-00070 05/06/19 Assessing Fees	4, 803. 25			101	41550	304	10100
	Total for Vendor:	4, 803. 25						

For the Accounting Period: 5/19

 $^{\star}$  ... Over spent expenditure

CI ai m/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	P0 #	Fund Org	Acct	Object Proj	Cash Account
3650		463 TEAM LABORATORY CHEMICAL CORP	764. 00						
0000		30 05/16/19 Mega bugs plus 50# pail	750. 00			602	43250	210	10100
		30 05/16/19 Freight	14.00			602	43250	210	10100
		Total for Vendo	or: 764.00	)					
3651		516 WEBER PRINTING	280. 00						
	023760 0	5/16/19 Business cards - Loren	140.00			101	43100	210	10100
	023760 0	5/16/19 Business cards - Joan	140.00			101	41000	210	10100
		Total for Vendo	or: 280.00	)					
3652		525 XCEL ENERGY, INC	99. 23						
	63867092	8 05/20/19 Water tower	99. 23			601	43225	381	10100
		Total for Vendo	or: 99.23	3					
		# of Claims	27 Total :	26, 078. 75					

# FREEPORT CALLS - April 2019

City Date_Received Call # Description Actual_Incid_Location	ion
FREEPORT 04/27/2019 04:37:14 19032593 911 OPEN LINE	
FREEPORT 04/12/2019 11:40:59 19027949 ACCIDENT	
FREEPORT 04/07/2019 01:11:58 19026567 AGENCY ASSIST	
FREEPORT 04/03/2019 21:51:23 19025534 AGENCY ASSIST	
FREEPORT 04/07/2019 00:03:30 19026556 AGENCY ASSIST	
FREEPORT 04/28/2019 00:27:50 19032867 AGENCY ASSIST	
FREEPORT 04/28/2019 01:35:24 19032887 AGENCY ASSIST	
FREEPORT 04/20/2019 21:12:48 19030591 ALCOHOL COMPLIANCE CHE	
FREEPORT 04/20/2019 21:23:13 19030594 ALCOHOL COMPLIANCE CHE	
FREEPORT 04/15/2019 15:29:00 19028841 BUSINESS ASSIST	
FREEPORT 04/09/2019 12:30:48 19027113 CAR SERVICE	
FREEPORT 04/18/2019 13:39:49 19029755 CITIZEN CONTACT	
FREEPORT 04/23/2019 18:43:06 19031478 DOMESTIC	
FREEPORT 04/07/2019 00:00:41 19026555 DRIVING COMPLAINT	
FREEPORT 04/27/2019 21:16:28 19032785 HAZARD	
FREEPORT 04/29/2019 14:49:54 19033252 MATTER OF INFORMATION	
FREEPORT 04/03/2019 18:09:07 19025476 MEDICAL EMERGENCY	
FREEPORT 04/12/2019 07:29:39 19027900 MOTORIST ASSIST	
FREEPORT 04/28/2019 18:57:37 19033033 NO PAY CUSTOMER	
FREEPORT 04/12/2019 13:45:59 19027970 PERSONAL ASSIST	
FREEPORT 04/27/2019 08:58:28 19032614 SPEED TRAILER	
FREEPORT 04/03/2019 21:44:35 19025533 SUICIDE THREAT	
FREEPORT 04/07/2019 00:44:27 19026565 SUSPICIOUS ACTIVITY	
FREEPORT 04/06/2019 23:26:01 19026545 SUSPICIOUS PERSON	
FREEPORT 04/07/2019 00:27:18 19026560 TRAFFIC STOP	
FREEPORT 04/07/2019 00:34:21 19026563 TRAFFIC STOP	
FREEPORT 04/03/2019 19:59:26 19025507 TRAFFIC STOP	
FREEPORT 04/04/2019 22:41:22 19025824 TRAFFIC STOP	
FREEPORT 04/08/2019 07:46:57 19026791 TRAFFIC STOP	
FREEPORT 04/26/2019 05:39:11 19032170 TRAFFIC STOP	
FREEPORT 04/20/2019 22:40:07 19030643 TRAFFIC STOP	
FREEPORT 04/27/2019 22:00:23 19032805 TRAFFIC STOP	
FREEPORT 04/28/2019 00:24:51 19032865 TRAFFIC STOP	
FREEPORT 04/28/2019 01:20:51 19032884 TRAFFIC STOP	

#### **LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- · conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

#### Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

your county by calling 651-539-1900. Service, flor are telephone requests for expedited service accepted.
ORGANIZATION INFORMATION
Organization Darkhouse & Angling Heartland Previous Gambling X-35376-18-010
Minnesota Tax ID Number, if any:  Number (FEIN), if any: 38 - 375 3720
Mailing Address: P.O. Boy 296
City: Melvose State: Mn zip: 56352 Sounty: Steaves
Name of Chief Executive Officer (CEO): Edward TAthunson
CEO Daytime Phone: 380 - 847 -34 87 CEO Email:
Email permit to (if other than the CEO):
NONPROFIT STATUS
Type of Nonprofit Organization (check one):
Fraternal Religious Veterans Other Nonprofit Organization
Attach a copy of <u>one</u> of the following showing proof of nonprofit status:
(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)
A current calendar year Certificate of Good Standing Don't have a copy? Obtain this certificate from:  MN Secretary of State, Business Services Division 60 Empire Drive, Suite 100 St. Paul, MN 55103  Secretary of State website, phone numbers: www.sos.state.mn.us 651-296-2803, or toll free 1-877-551-6767
IRS income tax exemption (501(c)) letter in your organization's name  Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)  If your organization falls under a parent organization, attach copies of both of the following:  1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  2. the charter or letter from your parent organization recognizing your organization as a subordinate.
GAMBLING PREMISES INFORMATION
Name of premises where the gambling event will be conducted FreePort Community Center
Physical Address (do not use P.O. box): 307 746 St StE
Check one: I resport zip: 5633 / county: Stearns
Date(s) of activity (for raffles, indicate the date of the drawing):
Check each type of gambling activity that your organization will conduct:
Bingo Paddlewheels Pull-Tabs Tipboards Raffle
Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to <a href="https://www.mn.gov/gcb">www.mn.gov/gcb</a> and click on <i>Distributors</i> under the <i>List of Licensees</i> tab, or call 651-539-1900.

# Memo

From: Joan Wall, Clerk-Treasurer

To: Freeport City Council

Date: 5/21/19

Re: Clerk-Treasurer Report

The 2019 Clerks' Orientation Conference is June 26-28 in Duluth and I am registered to attend.

We plan to mail a newsletter with the May utility bills. If you have any suggestions for anything to include, please let Lori or me know ASAP. Our goal is to have them printed June 4th so they can be folded and mailed by June 7.

# Memo

From: Joan Wall, Clerk-Treasurer

To: Freeport City Council

Date: 5/21/19

Re: Public Works Report

- 1. We have received a couple of complaints about some of the light poles crumbling and wondering what is going to be done about it. The City already has a couple of light poles and Loren got a quote from Freeport Electric for replacing the poles. See next page for quote.
- 2. The City received a Sanitary Survey Report after an inspection by Minnesota Department of Health on 5/7/19. See pages following the Freeport Electric quote for requirements and recommendations. The full report is available at City Hall if anyone wants to view it.



410 4th Ave SW P.O. box 10 Freeport MN 56331 5/10/2019

City of Freeport

The following estimate is to replace current street light poles

Included
Remove and replace two sections of sidewalk
remove existing light pole and wires
Install owner provided light pole and connect existing wires

Price per sidewalk light pole location

\$ 1,650.00

Thank You
Dan Roering
dan@freeportelectricinc.com
320-836-2865



Protecting, maintaining and improving the health of all Minnesotans

May 20, 2019

Freeport City Council 125 Main Street East P.O. Box 301 Freeport, Minnesota 56331-0142

Dear Council Members:

SUBJECT: Sanitary Survey Report for Freeport Public Water System (PWS), Stearns County,

PWSID 1730013

Enclosed is a copy of the sanitary survey report summarizing an on-site inspection of your Community Public Water System. This report includes a review of the system's water source, facilities, equipment, operation, maintenance, and monitoring compliance for the purpose of evaluating the adequacy of the facilities for producing and distributing safe drinking water. Technical and management information regarding the operation of the system may also be provided. Conducting sanitary surveys on a regular basis is an important element in preventing contamination of drinking water supplies and in maintaining compliance with the National Primary Drinking Water Standards. Loren Goebel was present during this inspection.

Please take appropriate action to address any deficiencies or recommendations identified within this report. A deficiency may lead to a contamination of the water supply or failure of the system to be in compliance with the Safe Drinking Water Act. The enclosed report must be kept on file and made available for public review for not less than ten (10) years.

The Minnesota Department of Health (MDH) continues to monitor your PWS for contaminants identified by state and federal drinking water regulations. The results of such monitoring are not part of this report. They are sent to you under separate cover as they become available.

If you have questions concerning the information contained in the report, please contact me at 320/223-7330.

Sincerely,

Kim Larsen, P.E.

**Drinking Water Protection** 

Midtown Square

3333 West Division Street, Suite 212 St. Cloud, Minnesota 56301-4557

KL

**Enclosures** 

cc: Water Superintendent



# Section of Drinking Water Protection Sanitary Survey Report



System Name: Freeport PWSID: 1730013

System Contact: Loren Goebel

Survey Date: **05/07/2019**Surveyor: **Kim Larsen, P.E.**PWS Type: **Community** 

#### Requirements and Recommendations

#### Water Source

As a reminder, it is required that a well for a community public water supply be located according to distances specified in Minn.Rules 4725.4450, including not less than 50 feet from a source of contamination including buried sewers (except as specified in Minn. Rules 4725.5850).

## Pumps/Pump Facilities and Controls

To ensure continuous service when the primary power has been interrupted, it is recommended that a standby power source be provided through: 1. a direct connection to at least two independent public power sources, or 2. dedicated portable or in-place auxiliary power of adequate supply and connectivity. [Minn. Rules 4720.3927] It is recommended that electrical connections for emergency power by a portable generator be provided at well #2.

#### **Treatment**

It is required the stock polyphosphate solution carry a chlorine residual of at least 10 mg/l at all times to inhibit bacteriological growth. Phosphates with a pH of less than 2 are exempted from this requirement. [Recommended Standards for Water Works 4.8.6]

It is required that the polyphosphate feed tank be sealed to prevent the contamination of the chemical.

#### Water Storage

It is recommended that the community water storage tank be internally inspected on a regular basis. Tank cleaning should take place every 2 to 5 years based on tank sediments, decline of chlorine residuals within the tank or other indicators of a decrease in water quality.

It is recommended that all water storage structures be inspected externally on a seasonal basis to assess and repair environmental damage and verify integrity of vents and screens. A written maintenance program should include periodic internal inspection and cleaning. Operating procedures addressing minimum and maximum water levels and target turnover rates should be in place. [AWWA Standards Distribution Systems Operation and Management, Sec. 4.3]

#### **Distribution**

It is required that no physical connection exist between any public water supply intended for potable use and any system, equipment, or device that may serve as a source of contamination, unless protected by a properly maintained backflow preventer. [Minnesota Rules 4720.0025]

It is recommended that a valve exercising and replacement program be initiated to ensure valves are in working condition. This will minimize sanitary hazards and inconvenience to the customer when working on the distribution system. [AWWA Standards Distribution Systems Operation and Management, Section 4]



# Section of Drinking Water Protection Sanitary Survey Report



System Name: Freeport

PWSID: 1730013

System Contact: Loren Goebel

Survey Date: 05/07/2019
Surveyor: Kim Larsen, P.E.
PWS Type: Community

#### Requirements and Recommendations

#### Distribution

It is recommended that dead end plumbing lines be eliminated to prevent stagnant water from deteriorating and negatively impacting drinking water quality. [Recommended Standards for Water Works 8.0]

#### Monitoring/Reporting Data Verification

The following applicable records are required to be maintained by the water supply system:

- a. Coliform bacteria results 5 years
- b. Chlorine residual results 5 years
- c. Chemical results 10 years
- d. Sanitary survey reports 10 years
- e. All lead and copper materials 12 years
- f. Consumer confidence reports 3 years
- g. Public Notices 3 years
- h. Fluoride quarterly results and monthly reports 1 year
- i. Turbidity results 3 years

[Minn. Rules 4720.0350]

It is recommended that the static and drawdown water levels be taken at least monthly and permanently recorded.

### Water System Management/Operation

As a reminder, engineering plans for new, modifications to, or additions to the water supply system, including watermains, are required to be properly submitted to the Minnesota Department of Health for review. All plans must be approved prior to the start of construction. [Minn. Rules 4720.0010]

To ensure security, it is recommended that a daily check of critical system components be conducted, including confirmation that all doors and access hatches are locked.

It is recommended that a comprehensive program of cross-connection surveillance be instituted to protect the water supply. This includes:

- a. The detection and correction of cross-connections to unsafe water supplies.
- b. The education of the public on the dangers of cross-connections.
- c. The installation of vacuum breakers on all threaded hose bibbs in new and old buildings.
- d. The replacement of defective plumbing in older buildings.
- e. Periodic cross-connection inspections of potentially hazardous industries and commercial establishments.
- f. The education of the employees on the dangers of cross-connections.



# Section of Drinking Water Protection Sanitary Survey Report



System Name: Freeport

PWSID: 1730013

System Contact: Loren Goebel

Survey Date: 05/07/2019

Surveyor: Kim Larsen, P.E.

PWS Type: Community

#### Requirements and Recommendations

#### Water System Management/Operation

It is recommended that the doors for the pumphouse be replaced as they have reached the end of their useable life. A failure of this component may affect the ability to provide reliable and safe drinking water. See attached.

## Operator Compliance with State Requirements

The certified operators are required to qualify themselves by attending waterworks operators training seminars offered throughout the state. Continuing education is valuable experience for anyone engaged in this field. The required contact hours in the previous 3 years for certification renewal are:

Class A 32 contact hours

Class B 24 contact hours

Class C 16 contact hours

Class D 8 contact hours

Class E 4 contact hours

[Minn. Rules 9400.1200]



## Section of Drinking Water Protection Sanitary Survey Report



System Name: Freeport

PWSID: 1730013

System Contact: Loren Goebel

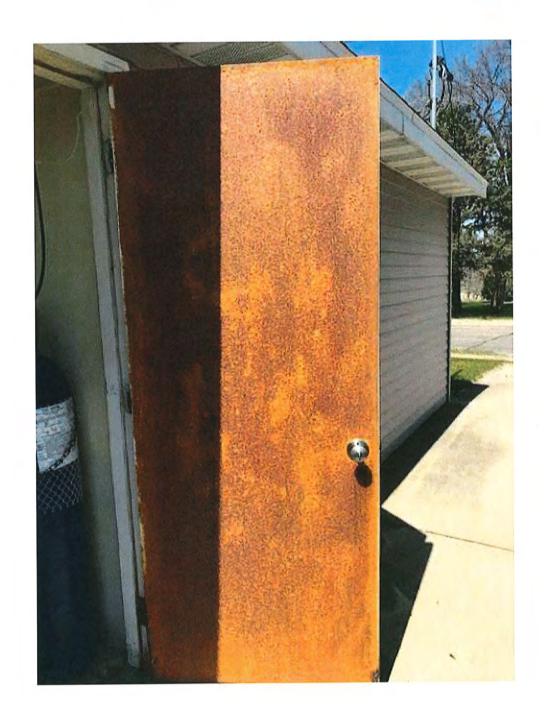
Survey Date: 05/07/2019

Surveyor: Kim Larsen, P.E.

PWS Type: Community

## **Bacteriological Results and Chlorine Residuals**

<u>Date</u>	Sampling Location	Chlorine Residual <u>Free / Total</u>	Coliform <u>Bacteria</u>	<u>E.Coli</u>
05/07/2019	Well #1	1	Absent	
05/07/2019	Well #2	1	Absent	
05/07/2019	City Shop	/ 0.89	Absent	
05/07/2019	Fire Hall	/ 0.28	Absent	
05/07/2019	Elevated Storage	/ 0.66	Absent	







# HENNEN LUMBER CO., INC. Box 8 Freeport, MN 56331

320-836-2135 1-888-294-8686

Proposal Submitted to:			I Dhana			
City if Freepo	art .		Phone:		Date: 5-22-19	
Street:	/1 t		Job Name:		J-22-19	
City, State:			Job Location:	· · · · · · · · · · · · · · · · · · ·		
			Well hou	se		
Salesman:	Date of Plans:		Home Phone:		Job Phone:	
VIII.				· · · · · · · · · · · · · · · · · · ·		
	specifications and estimates					
Well house #2	2. Replace 2 Exterior	r doors wit	h smooth f	iberglass pre	efinished doors.	
Clad jambs. C	ne Thermo Tech db	l hung win	dow with t	rim.		
ŭ		Ü				
Well house #	1. Replace 2 Thermo	Tech dbl l	nino windo	ows with tri	m	
Well House II	r. Replace 2 Thormo	reen der i	rung wind	JWB WILLI LIII	111.	
Matarial total	Φ <b>0</b> 260 12					
Material total	Y					
Tax	\$ 168.73					
	\$ 2536.86					
	·					
Labor Gerald	Wiechman \$ 600.0	M				
Labor Gerale	Wiccinnan \$ 000.0	,,,				
We propose to furn	ish material and/or labor – c	omplete in acco	rdance with th	e above specifica	ations, for the sum of:	
		.dollars		\$		•
				***************************************		
Dayments to k	na mada as follows:					
r ayments to t	be made as follows:					
	ed to be as specified. All work is to according to standard practices. An		Authorized			
deviation from the above	e specifications involving extra cos	ts will be	Authorized			
	itten orders, and will become an ext All agreements are contingent upor		signature: _			
accidents, or delays bey	ond our control. Owner to carry fire			Note: T	This estimate may be with	ıdrawn
other nessesary insurance	ce.				accepted within	_ days.
Acceptance of Prop	oosal – The above prices, spe	ecifications,				

Job Duty	Date	Initial
Will, tower, pand chedics	4/21/19	By
Will tower, 1. Fretate, pand chicks, water samples, gopher calls	4/22/19	RI
resident called an backed up sewer asking policy on having	N N	My,
to did road up. Doan + I called Dave B just to make such	",	8/
that they are responsible, garbages, emergency locate at Ray		By
Funk old house next to Bank drive thru coad, pond road is	O	XI
collapsing, Replaced for truck Front blade pin.	"	Yn1
CANALLI		
Well town and checks city alarm Fixed, ordered Flags, water samples	4/23/19	1/
Well, tower, pond checks, rity alarm Fixed, ordered Flags, water samples to albany to ship, got cesults for discharge, worked on sweeper.  Well, tower, pond checks, worked on sweeper, bullpack sprinklers, looked of sounds ordered.	11	KI.
Well tower pond checks, worked on sweeper, bullpack sprinkless, looked	4/24/19	Sul
at road to ponds orivert.	(1)	81
Well, toxis, 1, Frstation, pond checks, swept stoots in New Munid	4/25/19	SI
a part of Freeport, nator bills.	0.0	/
Well, toner, pond cheeks, shut off water & back on at a residence,	4/26/19	SH
started discharge, got part For sweeper back from fastlane Auto		81
Well, tomer, pond checks	SAT /19	Y./
Well, tower, pond checks	4/28/19	3/
Well tower, 1. Et statum, poind whecks, water samples, paperwork, Filed	4/29/19	M
paper city half discharge samples	"	Af
Will, tower, pond checks, discharge samples to Sark Centre, cleaned	4/30/19	M
bollpark, worked on sprinklers	wed.	X/
Well tower and checks, sprinkler system, went to Albany to borrow DO	5/1/19	h
tester, PH tests.	"	SI
Well tower pond checks, returned D.O. tester, swept streets,	Thur 5/2/19	St.
worked at shop.	FRI	X/
Well, tower pand checks, brush off trail, eviver by pands points	5/3/19	My,
worked on sweeper	- 1	My,
Well, tower, pond checks	5/1/19 5/1/19	84
Well tones pand checks	5/5/19	My,
VAC, changed well houses, draged alley, got sid of wood & plastic	5/6/19	8/
at hollpark. moving pands 2+1 to 3	Tilo	M
Well, tower, pand cheeks, Flyshed A hydrants, garbages, moved	5/7/19	Sy/M
picnic tables." ADH " Kim larsen came to do white sanitary	"	dy
check.	Wed	M
Well, tower, pand checks, city half papperwork For MPCA W/ Joan	5/8/19	my

Well, tower, liftstation, pond checks, pushed water at 4'00 had 5/9/19 // 1'/2 of snow, rain yesterday; worked in Flowstation to "  Keep water wastewater moving to much I & I.  Well, tower, pond checks, cleaned up Flow station, mulch uptown 5/10/19 // Fixed pond value in that had broken.  Well, tower, pond checks  Well, tower, pond checks  Well, tower, pond checks  Well, tower, pond liftstation checks water samples, Flushed all hydronts, 5/13/19 //  Well, tower, pond liftstation checks water samples, Flushed all hydronts, 5/13/19 //	Job Duty	Date	Initial
Keep water wasterday; worked in Flowstation to "" " " " " " " " " " " " " " " " " "	Flushed sanitary behind charlies a Corner Pub.		21/mt
Keep water wasterday; worked in Flowstation to "" " " " " " " " " " " " " " " " " "	Well tower, liftstation, good drecks, pushed water at 4:00 had	5/9/19	1/
Keep water wasternatur moving to much I * I.  Well, tower, pond checks, cleaned up Flow station, mulch uptown stating &  Fixed pond value is that had broken.  Well, tower, pond checks  Well, tower, pond checks  Well, tower, pond checks, water samples, Flushed all hydronts, spining &/  Moved lawn, water samples to MDH  Well, tower, pond checks, mot w/ Dave Diamond to look at Sam Sining &/  Well, tower, pond checks, Fixed prome value stems at ponds, put buys sinis/19 &/  Well, tower, pond checks, Fixed prome value stems at ponds, put buys sinis/19 &/  in at ponds, playeround sope loose at school.  Well, tower, Fitstation pand checks, water samples, switch to move shuffer &/  deck From blower, moved lawn.  Well, tower, pond checks, water shut off at Deacon Ricks valve Fix sining &/  Well, tower, pond checks, water shut off at Deacon Ricks valve Fix sining &/  Well, tower, pond checks, water shut off at Deacon Ricks valve Fix sining &/  Well, tower, pond checks, water samples, gapher calls, sining &/  Well, tower, pond checks, water samples, gapher calls, sining &/  Well, tower, pond checks, water samples, gapher calls, sining &/  Pangs, met w/ Rob rayne about manholes that pead to get in the formation of toward and shape well, tower, pond checks, more reading an a sold house, gapher sining and sining on Flowstation & road sulvert.  Council	I'd of snow, rain yesterday; worked in Flowstation to	11	21
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Building a Better World for All of Us®

#### **MEMORANDUM**

TO: Freeport City Council

FROM: Dave Blommel, PE (Lic. MN)

Freeport City Engineer

DATE: May 23, 2019

RE: Council Update

SEH No. FREEP GEN 14.00

Loren and I reviewed the suspected locations in town where the storm water runoff is entering into the sanitary sewer system. There are 2 areas that are in need of improvements to help with the excessive flows we have been seeing. Flows in Freeport should be around 50,000 - 70,000 gallons per day in wet weather conditions. The week of May  $6^{th}$ , flows exceeded 519,000 gallons per day.

#### Lift Station 1 Trunk Line

After reviewing the manholes (MH) between Lift Station 1 (behind new gymnasium) and County Road 11, we discovered 3 structures that are significantly contributing to the problem. In order to properly adjust the structures, we need to remove the make-shift plastic extensions and replace them with properly sealed concrete. If we want to continue to have ladder access to the structures, we will need to remove the top 4' cone section (a cone that narrows the MH from 48" to 27"), add a 48" diameter section, and replace the cone. If we are willing to forego ladder access (future entry to the MH would be via a tripod and safety harness) we can just put 27" concrete sections on all the way to the surface. This repair would be equally effective and less costly.

#### Industrial Park Lift Station

As we discussed in March, another area of concern is the Industrial Park Lift Station. The pavement has cracked next to the station, and during rain events water flows in very quickly. In order to prevent this from happening again, I am proposing a 4' wide concrete valley gutter to pull water away from the station and into the ditch. We will also need to fill the void that has been created under the pavement.

I have requested quotes from several contractors for both the improvements listed above and hope to have a few at the meeting on Tuesday. Contractors are very busy and I am finding resistance to providing quotes. I went as far as Kimball to get contractors that I trust to give numbers.

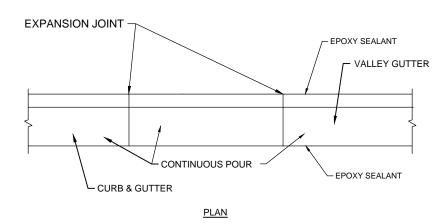
In addition to the quotes for the above repairs, emergency repairs were required at the waste water ponds to prevent total failure of the entrance culvert. Forecasted rain and potential stormwater runoff violations required the repairs to be completed immediately. The estimated price given by Kotzer Excavating was reasonable and they completed the work the week of May 20<sup>th</sup>.

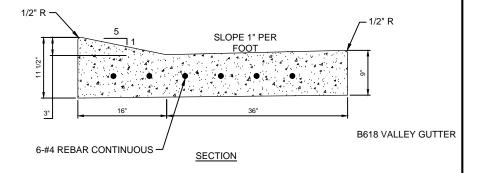
I plan to attend your meeting on Tuesday to review the quotes and answer any questions you have.

dwb/mrb Enclosures

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Save: 5/16/2019 1:00 PM mwatercott Plot: 5/16/2019 1:04 PM P:\FJ\FREEP\common\General Numbers\Figure 1-MH Exhibi





SAW CUT BITUMINOUS PAVEMENT. INCLUDED IN VALLEY GUTTER COST.

FILE NO. FREEP - G-07

**LIFT STATION IMPROVEMENT** FREEPORT, MINNESOTA

**EXHIBIT** NO. 1