

**City of Freeport
Waste Water Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Six Months Ended June 30, 2019 (Unaudited)**

	Final Budget 2019	Year-to-Date Amount 6/30/19	Year-to-Date % of Budget 6/30/19	Variance With Final Budget
REVENUES:				
Charges for Services	137,200	70,454	51.4%	(66,746)
Miscellaneous	550	581	105.7%	31
Total Revenues	137,750	71,036	51.6%	(66,714)
EXPENDITURES:				
Supplies	4,100	1,553	37.9%	2,547
Professional Services	25,701	2,467	9.6%	23,234
Training	350	120	34.3%	230
Insurance	1,700	617	36.3%	1,083
Utilities	1,150	425	36.9%	725
Waste Water Treatment	2,900	1,030	35.5%	1,870
Debt Service	27,650	27,650	100.0%	0
Miscellaneous	61,632	0	0.0%	61,632
Total Expenditures	125,183	33,862	27.1%	91,321
Excess of Revenues Over (Under) Expenditures	12,567	37,174	295.8%	24,607
OTHER SOURCES (USES):				
Transfers In	0	0	N/A	0
Transfers Out	(43,800)	(43,800)	100.0%	0
Total Other Sources (Uses)	(43,800)	(43,800)	100.0%	0
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	(31,233)	(6,626)	21.2%	24,607

FUND BALANCES:

January 1	<u>2,036,475</u>
June 30	<u><u>2,029,849</u></u>

	Balance 2018	Balance 2019
CASH:		
January 1	64,914	99,535
Increase (Decrease) in Cash	<u>34,621</u>	<u>(6,437)</u>
December 31, 2018/June 30, 2019	<u><u>99,535</u></u>	<u><u>93,098</u></u>

City of Freeport
Water USDA Reserve
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Six Months Ended June 30, 2019 (Unaudited)

	Final Budget 2019	Year-to-Date Amount 6/30/19	Year-to-Date % of Budget 6/30/19	Variance With Final Budget
REVENUES:				
Total Revenues	0	0	N/A	0
EXPENDITURES:				
Total Expenditures	0	0	N/A	0
Excess of Revenues Over (Under) Expenditures	0	0	N/A	0
OTHER SOURCES (USES):				
Transfers In	13,867	13,867	100.0%	0
Transfers Out	0	0	N/A	0
Total Other Sources (Uses)	13,867	13,867	100.0%	0
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	<u>13,867</u>	<u>13,867</u>	<u>100.0%</u>	<u>0</u>

FUND BALANCES:

January 1	<u>83,202</u>
June 30	<u><u>97,069</u></u>

	Balance 2018	Balance 2019
CASH:		
January 1	69,335	83,202
Increase (Decrease) in Cash	<u>13,867</u>	<u>13,867</u>
December 31, 2018/June 30, 2019	<u><u>83,202</u></u>	<u><u>97,069</u></u>

City of Freeport
Waste Water USDA Reserve
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Six Months Ended June 30, 2019 (Unaudited)

	Final Budget 2019	Year-to-Date Amount 6/30/19	Year-to-Date % of Budget 6/30/19	Variance With Final Budget
REVENUES:				
Total Revenues	0	0	N/A	0
EXPENDITURES:				
Total Expenditures	0	0	N/A	0
Excess of Revenues Over (Under) Expenditures	0	0	N/A	0
OTHER SOURCES (USES):				
Transfers In	2,800	2,800	100.0%	0
Transfers Out	0	0	N/A	0
Total Other Sources (Uses)	2,800	2,800	100.0%	0
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	2,800	2,800	100.0%	0

FUND BALANCES:

January 1	16,800
June 30	19,600

	Balance 2018	Balance 2019
CASH:		
January 1	14,000	16,800
Increase (Decrease) in Cash	2,800	2,800
December 31, 2018/June 30, 2019	16,800	19,600

Job Duty	Date	Initial
Well, tower, pond checks	SUN 6/16/19	SL
Well, tower, liftstation, pond checks, water samples, took	MON 6/17/19	SL
Flags down, changed chlorine cylinder at Creamery Well	"	SL
mowed lawn	"	SL/ME
Well, tower, pond checks, gopher calls, mowed lawn	Tue 6/18/19	SL/ME
Well, tower, pond checks, trimmed trees, storm drain cleaning	Wed 6/19/19	SL
tractor worked on has electrical issues blinkers don't work	"	SL
turned on FSB water for sprinkler system, hauled tree trimming	"	SL
to pile. called Crackfilling company to make sure they are coming	"	SL
out this year.	"	SL
Well, tower, liftstation, pond checks, bugs in ponds, water samples	THUR 6/20/19	SL
<u>Council</u>		
council packets out, mowed lawn, gate valve by Betty Hennen's house	"	SL/ME
D. seed, gopher calls, bank water for sprinkler & worked on meter	"	SL
Well, tower, pond checks, started discharge, business letters	FRI 6/21/19	SL
For cutting grass and garbage in yards	"	SL
Well, tower, pond checks	SAT 6/22/19	SL
Well, tower, pond checks	SUN 6/23/19	SL
Liftstation, Well, tower, pond checks - shut off water at 2 residents	MON 6/24/19	ME
Well, tower, pond checks	Tue 6/25/19	ME
Well, tower, pond checks, water samples, comes out for	Wed 6/26/19	ME/LG
street light by Charlies, discharge samples, got street light	"	LG
pole out for morning - Worm to cement away by street light	"	LG
Well, tower, liftstation, pond checks, water samples, discharge	THUR 6/27/19	SL
samples to DHIA, shut water off for hydrant at 1-94	"	SL
ballpark for Adam Hoppe, brought street light pole up	"	SL
town & dug to get wires prepared for removal - rain	"	SL
wait till Fri to remove pole, put water back on at	"	SL
1-94 ballfield to do at later date.	"	SL
Well, tower, pond checks, got pole for light out & new	FRI 6/28/19	SL
one in Freaport Electric got wired up & cone off area	"	SL
until Worms can come to pour cement, mowed lawn	"	SL
Well, tower, pond checks	6/29/19	SL
Well, tower, pond checks	6/30/19	SL
Well, tower, liftstation, pond checks, water samples, water	7/1/19	SL
meter readings, work at shop	"	SL

Job Duty	Date	Initial
Well, tower, pond checks, scada system down worked w/ Tom From Preferred Control to try to get running.	Tue 7/2/19	JY
mowed lawn -	"	JY
Well, tower, pond checks, Tom From Preferred Control came back + got Scada running, put Flags up, sprayed weeds, mowed lawn, garbages up town	Wed 7/3/19	JY
Well, tower, pond, 1. ft station checks, water samples	"	JY
Well, tower, pond checks, shop	THUR 7/4/19	JY
Well, tower, pond checks	FRI 7/5/19	JY
Well, tower, pond checks	SAT 7/6/19	JY
Well, tower, pond checks	SUN 7/7/19	JY
Well, tower, 1. ft station, pond checks, water samples	Mon 7/8/19	JY
switch ponds #1 close, #2 to 3, crack filling company started, mowed lawn, Fixed zero turn wheel, brought big lawn mower to Farm Center to get Fixed, did reports at City Hall. garbages up town	"	JY
Well, tower, pond checks, Flushed hydrants, put stop sign up in Alley behind City hall, put up new Dead End Sign, got blades for zero turn, Fixed extension for gate valve at ponds. cleaned dugouts at Ballpark, garbages, sprayed weed + pulled.	"	JY/ME
Flushed storm drains, shop work, blades on zero turn, Well, tower, pond checks,	Tue 7/9/19	JY
Well, tower, 1. ft station, pond checks, meter reading, water samples	"	JY
mowed lawn	"	JY
Well, tower, pond checks, swept streets, water shut off notices.	Wed 7/10/19	JY/ME
Well, tower, pond checks	"	JY
Well, tower, pond checks	THUR 7/11/19	JY
Well, tower, 1. ft station, pond checks, water samples, took Flags down, mowed lawn chern ballpark, garbages	"	JY/ME
Well, tower, pond checks, swept streets, water shut off notices.	FRI 7/12/19	JY
Well, tower, pond checks	"	JY
Well, tower, pond checks	SAT 7/13/19	JY
Well, tower, pond checks	SUN 7/14/19	JY
Well, tower, 1. ft station, pond checks, water samples, took Flags down, mowed lawn chern ballpark, garbages	MON 7/15/19	JY
Well, tower, pond checks, mowed lawn	"	JY/ME
Well, tower, pond checks, met w/ Rural Water "Tim Hagemeyer" about ponds, Fixed chlorine issue at Town Well #1, mowed	Tue 7/16/19	JY
Well, tower, pond, 1. ft station checks, water samples, bagged grass, painted yellow on curbs by Oak station, sprayed weeds	Wed 7/17/19	JY
Well, tower, pond checks, swept streets, meter reading, picked up sign that got hit.	"	JY
	THUR 7/18/19	JY
	"	JY/ME
	FRI 7/19/19	JY

CRUN C.



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MEMORANDUM

TO: Freeport City Council

FROM: Dave Blommel, PE (Lic. Minnesota)
Freeport City Engineer

DATE: July 24, 2019

RE: Council Update
SEH No. FREEP GEN 14.00

Speed Signs

Speed signs have been ordered and should arrive within 4-6 weeks. I would like to discuss the location of each of the signs at the July meeting.

County Road 11 and 3rd St South

The Mayor and I met with the Stearns County Engineer to brainstorm pedestrian safety at the intersection of County Road 11 and 3rd Street South (Near Oak Station). The County is willing to work with the City to help facilitate a safer crossing, but continues to believe a striped crosswalk is not the safest means of doing so. The County has agreed to allow the City to purchase a "stop for pedestrians" sign and place it on the centerline of the County Road.

The goal of the signs will be to make the drivers aware of pedestrians in the area without giving pedestrians the false sense of security that a crosswalk provides.

The signs are fairly inexpensive and can be purchased from the City's normal sign vendor for \$500 or less. The signs are designed to break away from the base when (not if) struck by a vehicle. Placement of the sign to prevent strikes by turning trucks or agricultural equipment will be difficult. We will try to put the sign as close to the desired crossing location as possible while trying to limit strikes.

Funding Street and Utility projects

1. USDA Funding
 - a. USDA Funded our water tower project in 2011. Due to an increase in Median Household income we are no longer eligible for grant dollars. Only loan dollars are available through USDA. Loan terms are 40 years at a market competitive rate.
 - b. Substantial Engineering report and environmental report (PER and ER) required with no submittal deadline.
2. PFA (Public Facilities Authority)
 - a. We have been on the project priority list for several years. We currently rank 80th out of 256 potential projects.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1200 25th Avenue South, P.O. Box 1717, St. Cloud, MN 56302-1717
SEH is 100% employee-owned | sehinc.com | 320.229.4300 | 800.572.0617 | 888.908.8166 fax

- b. We need to perform a formal facility plan to access the available funds (if any) prior to receiving the funds. Deadline is March 6th. Facility plan analyses the entire sewer system and is a substantial effort to do so. Similar level of effort to a USDA PER.
 - c. We are right on the edge of getting funding in this program (\$1,400,000).
 - d. Program is NOT income based.
- 3. Mn Dept of Employment and Economic Development (DEED) Small cities program.
 - a. Grant funds available up to \$600,000. Very competitive program with applications due in November. Freeport's Median Household Income is about \$10,000 too high to be considered for the program.
- 4. Mn Board of Water and Soil Resources (BWSR)
 - a. Combined application with Sauk River Watershed District and Stearns County Soil and Water Conservation Service.
 - b. Up to 75% grant on eligible storm water treatment (ponds and some piping).

Project Estimates

There are different priorities to weigh when deciding the scope of a project. Improving the sanitary sewer system has to be coupled with the street conditions to determine where the city should steer a potential project.

Street projects based on condition are in 2 locations. 2nd and 3rd Street SE (Mill Area) and 4th St NW and 2nd Ave NW (fire station). In these areas it would be prudent to also replace the utilities at the same time.

Mill Area – Street, Sewer, Water, Storm Sewer - \$1,850,000
Fire Station Area – Street, Sewer, Water, Storm - \$1,000,000

Sewer focused projects include the alleys north of City Hall and the trunk line between the 2nd St SW and Main Street.

Alleys (lining, no surface improvements) - \$600,000
Trunk Lines – Sewer lining from Famo Feeds to Sacred Heart Church including trail crossing - \$250,000

I plan to attend your meeting to answer questions and join in discussion regarding current and future projects.

dwb

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Dymoke Law Office, P.A.

300 Riverside Avenue NW

Melrose, Minnesota 56352

Telephone (320) 256-4205

Fax (320) 256-7201

July 24, 2019

Joan Wall
City of Freeport
125 Main Street East
Freeport, MN 56331

BY ELECTRONIC MAIL

Re: Monthly Legal Report

Dear Ms. Wall:

During the period from June 18, 2019 through July 24, 2019, we have given significant attention to the following projects on behalf of the City of Freeport.

- Parking Regulations
Prepared draft of amendments to city parking regulations. Forwarded draft to City Clerk for review and comment by Council.

Respectfully submitted,
Dymoke Law Office, P.A.

Scott E. Dymoke
by Scott E. Dymoke

Memo

From: Joan Wall, Clerk-Treasurer

To: Freeport City Council

Date: 7/24/19

Re: Rezoning Properties

At the June 25 Council meeting, Scott Dymoke proposed rezoning the following properties:

1. Rezone the Elite Transport property at 316 – 2nd Street NW (Parcel No. 54.32062.0000) from I-1 to R-1.
2. Rezone the Coop Creamery property at 307 Main Street W (Parcel No. 54.32197.0000) from I-1 to R-2.
3. Rezone the Timp property at 316 Main Street W (Parcel No. 54.32198.0005) from I-1 to R-1.
4. Rezone the Albany Farmers Union Oil property at 316 Main Street W (Parcel No. 54.32200.0000) from I-1 to R-1.
5. Rezone the Beutz Radiator property at 515 Main Street E (Parcel No. 54.32102.0000) from C-2 to R-1.

As we were working on getting documents prepared and gathering addresses to mail notices to, it was noticed that Mike Eveslage's property at 106 7th Street SE (Parcel No. 54.32127.0006) is zoned I-1 and should be rezoned to R-1 also.

Dymoke and I plan to get notices out so we can have a hearing at the August 27 Council meeting.