



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

November 26, 2019 - Regular Meeting Agenda
Freeport City Hall - 7:00 pm

Call to Order

- I. Approve Agenda
- II. Open Public Forum
- III. Consent Agenda
 - a. October 29, 2019 Council Meeting Minutes (1-4)
 - b. Claims 3841-3882 (5-11)
 - c. Sheriff's Report (12)
 - d. MN Darkhouse Gambling Permit (13)
- IV. Reports
 - a. Clerk-Treasurer Report (14-34)
 - b. Fire Department Report (N/A)
 - c. Public Works Report (35-40)
 - d. Engineer Report (41-42)
 - e. Attorney Report (43)
- V. Old Business
 - a. Elite Transport Group (44-45)
 - b. Accessory Structures (46)
 - c. Health Insurance (47)
- VI. New Business
 - a. Rental Licensing (48-55)
 - b. Loren's review (56)
- VII. Adjourn

Next Regular Meeting: December 17, 2019



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October 29, 2019 – Meeting Minutes

A regular meeting of the Freeport City Council was convened at 7:00pm by Mayor Mike Eveslage, and councilmembers Sarah Blake, Ben Ettle, Tim Hennen, and Jake Renneker.

Staff in attendance: Clerk-Treasurer Joan Wall, Public Works Director Loren Goebel, Administrative Assistant Lori Austing, City Engineer Dave Blommel, City Attorney Scott Dymoke, Fire Chief John Gilk

Others in attendance:

Fritz Hoeschen (North Risk Partners)

Rodney Atkinson (310 8th St SE)

Andrea Ramacher & Vern Fuchs (720 1st Ave N)

Carol Moorman (Melrose Beacon)

Jason Hoeschen (1020 2nd Ave SE)

Stephanie Hennen (303 3rd St SE)

Approve Agenda

Wall asked to add the following items to the agenda:

- Claim #3840 to consent agenda
- Real estate purchase agreement and Resolution 2019-11 as item f under New Business
- Waste Management as item a under Old Business

Hennen moved to approve the agenda with the additions, seconded by Renneker. Motion carried 5-0.

Public Hearing – Lakeview Loan Servicing LLC Assessment

Public hearing was opened at 7:01 pm. Dymoke explained the assessment was for lawn mowing. Council asked if this was in addition to the assessment for cleaning up the property last year and Wall said yes. No other comment was given. At 7:05 pm, Ettle moved to close the hearing, seconded by T Hennen. Motion carried 5-0.

Public Forum

No comment was given.

Consent Agenda

Renneker moved to approve the consent agenda, seconded by Ettle. Motion carried 5-0.

Reports

Clerk-Treasurer Report

Wall shared the good news that funds left over from a Small Cities DEED grant can be used for economic development projects, including water, sewer, and street projects, and street lights. There is \$98,160 in that fund that came from repayment of revolving loans and repayment of home improvement loans when owners moved out before 10 years was up. Austing researched our records and was in contact with DEED for the

last few months and was instrumental in helping the City and DEED to determine that this money could be used. Blommel added the money could be used for a community-wide benefit. Eveslage stated, "This is good news. Thank you for staying after that."

November Council Meeting Date: Since two of the council members will be gone on Nov. 19, the council meeting will stay on its regularly scheduled date of Nov. 26.

Updated Zoning Maps: Council directed Wall to have zoning maps updated.

Schlenner Wenner Audit Quote: Council directed Wall to ask Schlenner Wenner if they could come down on their quote because Wall does a good job at getting ready for the audit and making their job easier.

Fire Department Report

FEMA Grant: We didn't receive the FEMA grant and Gilk and Andy Grieve are recommending a new grant writer. Next year, we will try for a FEMA grant to get 18 air packs, which are \$6,000-\$7,000 apiece. Council directed Gilk to go ahead with the new grant writer.

Turnout Gear: Gilk explained the three quotes are for 25 sets, but they only need 23 sets at this time. T Hennen moved to approve the Alex Air Apparatus quote, seconded by Renneker. Motion carried 5-0.

Pumper #406: Council directed Gilk to have the leaf springs replaced.

LED Light Fixtures: Renneker moved to approve the purchase of the light fixtures, seconded by T Hennen. Motion carried 5-0.

Chevron Pattern: Renneker moved to approve adding the chevron pattern, seconded by Blake. Motion carried 5-0.

Public Works Report

Goebel reported the speed signs are all up and one still needs some adjusting. He believes people are slowing down because of the signs. Drinking water protection signs have been put up. The plow truck got DOT'd and next year it will need two new tires. Goebel blew out the lines for the ball park. The tractor will need two new front tires next year.

Discussion was had regarding Goebel's suggestion that the City ask Waste Management (WM) not to drive down alleys because the alleys are getting ruined. It was suggested that the City send a letter to the affected residents asking them to put their garbage on the street instead of the alley. The City will work with Jason Hartman from WM and shoot for December 1.

Engineer Report

Blommel explained the repair of 7th Street SE could maybe be stretched to 2021 with a lot of cold patch added in 2020. This project will be difficult to assess and fund. The available DEED funds of \$98,160 could be used toward it. Mill and overlay will help strengthen the road. Blommel will check with Jodi at Stearns County to see if the County will be in the neighborhood to do the mill and overlay.

Attorney Report

See Real Estate Purchase Agreement and Resolution 2019-11 Interfund Loan Resolution under New Business letter f.

Old Business

Waste Management

Copies of the current garbage hauling agreement and the proposed amendment were made available before the meeting began. Dymoke explained the proposed amendment to the WM contract struck out the word “weight” and replaced it with “volume” because WM is not able to weigh garbage at this time. Eveslage and Austing met with WM to talk about negotiating the contract. WM will look at all 39 commercial accounts and see if some should receive refunds. Some accounts should have been paying more, but they will not go back and charge more. Any commercial account with cart service will be charged the lower residential rates. WM is reviewing the proposed amendment. Dymoke recommends trying to negotiate with WM ourselves instead of going to mediation. Mediation can be expensive and doesn’t always seem like it was worth it in Dymoke’s opinion.

Goebel has heard new residents moving into town are being charged \$10 more for service. Blake asked if we could post what the WM rates are so when new residents move to town, they can check it.

Atkinson stated he believes WM isn’t an honest company and the City should put garbage service out for bids to other companies. Eveslage stated the contract isn’t up until 2022. Atkinson stated WM should abide by their contract of \$0.10 per pound for commercial. T Hennen observed that the Danny’s Disposal contract also said they would charge \$0.10 per pound, but they didn’t charge that rate either.

New Business

Health Insurance

F Hoeschen distributed a handout showing health insurance plans and rates. Blake asked what the cost would be for the City to just cover the employee? F Hoeschen said the City must pay for at least 50% of the employee’s premium and is not required to pay for family members. Blue Cross will allow municipalities to have a group plan with one person participating, but he isn’t sure about the other companies. If the City wants health insurance by 1/1/20, we would need to apply by 12/1/19. The City can apply at any time and the rates change quarterly.

T Hennen explained in the past health insurance costs kept going up so the City capped it at \$9,000 to save money. It was suggested to look at what the City’s employee handbook says about health insurance at the November meeting.

Resolution 2019-10 Lakeview Loan Servicing LLC Assessment

Ettle moved to approve Resolution 2019-10, seconded by T Hennen. Motion carried 5-0.

Accessory Structures

After discussion, Council directed Dymoke to change the following:

- 500.48 paragraph 3 – no closer than 4 feet to the principal structure.
- 500.48 paragraph 6 – remove all but the last sentence.
- 500.48 paragraph 8 – remove “however, at no time shall an accessory structure exceed the foundation size nor total square footage of the residential dwelling or commercial structure to which it is subordinate.”

2020 Elections & Resolution 2019-13 Designating Polling Place

Council directed Wall to move February's regular council meeting to February 18, 2020.

Ettle moved to approve Resolution 2019-13, seconded by Renneker. Motion carried 5-0.

2020 Local Board of Appeal & Equalization

Renneker wondered if residents would feel more comfortable bringing their appeals to a council meeting rather than meeting with County officials. Dymoke suggested we could put this as the first item on our agenda, like a public hearing, so County officials could leave as soon as possible. Council directed Wall to schedule the Local Board of Appeal & Equalization during the April 28, 2020 regular council meeting.

Real Estate Purchase Agreement & Resolution 2019-11

Copies of a signed purchase agreement for parcel ID 54.32269.0211, EDA Resolution 2019-01 and accompanying legal opinion, and a draft of Council Resolution 2019-11 Interfund Loan Resolution were made available before the meeting began. Dymoke explained that the EDA has lined up a purchase for the property known as Welle 3 and has a purchase agreement in place. The Council needs to approve the purchase. Ettle moved to approve the purchase of parcel ID 54.32269.0211, seconded by Renneker. Motion carried 5-0.

Resolution 2019-11 was recommended by a consultant from Ehlers. Dymoke explained this does not require the City to create a TIF district, but gives the City an option to use TIF to recover initial costs of the purchase. Renneker moved to approve Resolution 2019-11, seconded by Ettle. Motion carried 5-0.

Adjourn

At 9:36pm, Ettle moved to adjourn, seconded by Blake. Motion carried 5-0.

Mayor, Mike Eveslage

City Clerk-Treasurer, Joan Wall

11/13/19
15:50:12

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 11/19

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Report ID: AP100

* ... Over spent expenditure

Claim	Check	Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3841			15 ALBANY MUTUAL TELEPHONE	251.82					
	10365453	11/01/19	836-2411	39.51*			225 42200	320	10100
	10365453	11/01/19	836-2413	36.94*			225 42200	320	10100
	10365806	11/01/19	836-7158	39.45			101 41000	320	10100
	10365602	11/01/19	836-2685	19.06			601 43225	320	10100
	10365602	11/01/19	836-2685	19.06			602 43250	320	10100
	10365326	11/01/19	836-2112	97.80			101 41000	320	10100
3842			25 AMERIPRIDE LINEN & APPAREL	68.65					
	2201261120	11/08/19	Rug svc - 4 weeks	68.65			101 41000	410	10100
3844			70 CENTERPOINT ENERGY	62.87					
	10/24/19		Maintenance building	38.55			101 43100	382	10100
	10/23/19		Fire hall	24.32			225 42200	382	10100
3845			76 CENTRAL MINNESOTA CREDIT UNION	1,962.30					
	10/31/19		Supplies	25.00*			101 41000	210	10100
	10/31/19		USPS - utility billing postage	35.00			601 43225	200	10100
	10/31/19		USPS - utility billing postage	35.00			602 43250	200	10100
	10/31/19		USPS - water sample	4.39			601 43225	200	10100
	10/31/19		Detergent	6.97			225 42200	210	10100
	10/31/19		Burger King- Fire Chiefs Conf	31.36*			225 42200	335	10100
	10/31/19		Lyric Table - Fire Chiefs Conf	43.89*			225 42200	335	10100
	10/31/19		Pizza Luce - Fire Chiefs Conf	28.66*			225 42200	335	10100
	10/31/19		Sam's - Post it notes	18.48*			101 41000	210	10100
	10/31/19		Lyric Table - Fire Chiefs Conf	43.89*			225 42200	335	10100
	10/31/19		Grandma's - Fire Chiefs Conf	34.88*			225 42200	335	10100
	10/31/19		Holiday Inn - Fire Chiefs Conf	1,499.49*			225 42200	335	10100
	10/31/19		EDA lunch	9.92*			300 46500	210	10100
	10/31/19		Bldg permit surcharge 3rd qtr	12.00			101 42050	436	10100
	10/31/19		USPS - general postage	7.85			101 41000	200	10100
	10/31/19		Ziegler - ton truck battery	124.52*			101 43100	401	10100
	10/31/19		Stearns Co beacon fee	1.00			101 41000	433	10100
3846			636 DHIA LABORATORIES	158.00					
	89554	10/10/19	Discharge - 750988	79.00			602 43250	460	10100
	89555	10/10/19	Discharge - 750989	79.00			602 43250	460	10100
3849			145 FINKEN WATER SOLUTIONS	23.00					
	1171281	11/01/19	Water softner rental	15.00			101 41000	410	10100
	1171283	11/01/19	Maintenance cooler rental	8.00			101 43100	410	10100

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3854			257 LEAGUE OF MN CITES INSURANCE	19,095.00					
	40001528	10/21/19	Municipal Property	2,663.50			101 15500		10100
	40001528	10/21/19	Municipal Property	2,461.00			101 15500		10100
	40001528	10/21/19	Municipal Property	5,572.00			101 15500		10100
	40001528	10/21/19	Municipal Property	754.50			225 15500		10100
	40001528	10/21/19	Municipal Property	811.00			601 15500		10100
	40001528	10/21/19	Municipal Property	331.00			602 15500		10100
	40001528	10/21/19	Municipal Liability	2,812.00			101 15500		10100
	40001528	10/21/19	Municipal Liability	797.00			602 15500		10100
	40001528	10/21/19	Auto Liability	504.00			101 15500		10100
	40001528	10/21/19	Auto Liability	2,389.00			225 15500		10100
3859			387 RAHNS OIL & PROPANE, INC	283.90					
	4380	10/31/19	Fire dept. fuel	30.72			225 42200	215	10100
	4380	10/31/19	Public works fuel	227.47*			101 43100	215	10100
	4380	10/31/19	EDA meal	25.71*			300 46500	210	10100
3863			437 STAR PUBLICATIONS LLC	291.33					
	181983	10/31/19	Ordinance - 2019-04	171.81*			101 41000	350	10100
	181983	10/31/19	Notice on proposed assessment	59.76*			101 41000	350	10100
	181983	10/31/19	Correction/proposed assessment	59.76*			101 41000	350	10100
3864			510 VERIZON WIRELESS	57.81					
	9841276642	11/01/19	Cell phone - Nov	57.81			101 43100	320	10100
3866			750 WASTE MANAGEMENT, INC	148.21					
	6893109	10/31/19	City hall & maint building	134.46			101 43100	383	10100
	6892355	10/31/19	Fire department	13.75			225 42200	383	10100
3867			525 XCEL ENERGY, INC	2,311.00					
	660282822	11/04/19	Street lights	707.61			101 43160	381	10100
	660274586	11/04/19	302188142	127.28			601 43225	381	10100
	660274586	11/04/19	302252262	89.12			101 43160	381	10100
	660274586	11/04/19	302290398	165.84			101 41000	381	10100
	660274586	11/04/19	302679657	91.86			101 43100	381	10100
	660274586	11/04/19	302700297	28.69			602 43250	381	10100
	660274586	11/04/19	302947044	144.76			601 43225	381	10100
	660274586	11/04/19	303193187	44.19			602 43250	381	10100
	660274586	11/04/19	303616049	150.54			225 42200	381	10100
	660274586	11/04/19	303936749	46.76			101 43160	381	10100
	660274586	11/04/19	303956738	401.74			101 43160	381	10100
	660274586	11/04/19	303963984	244.58			101 43160	381	10100
	660274586	11/04/19	303985901	35.71			101 43160	381	10100
	660274586	11/04/19	304083816	13.29			101 43160	381	10100

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Claim	Vendor #/Name/		Document \$/	Disc \$			Cash	
Check	Invoice #/Inv	Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
660274586	11/04/19	304098414	19.03			602 43250	381	10100
# of Claims		12	Total:	24,713.89				

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10:28:50

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3843		647 BADGER METER INC	780.00					
	80040480	10/30/19 Svc agreement for 11/19-04/2	390.00			601 43225	433	10100
	80040480	10/30/19 Svc agreement for 11/19-04/2	390.00			602 43250	433	10100
		Total for Vendor:	780.00					
3868		763 BLUE TARP FINANCIAL, INC	34.99					
	A77731/F	11/19/19 Gallon of black paint	34.99			101 43100	220	10100
		Total for Vendor:	34.99					
3847		123 DYMOKE LAW OFFICE, P.A.	576.00					
	11/01/19	Waste Management contract	72.00			101 41000	302	10100
	11/01/19	City council meeting	120.00			101 41000	302	10100
	11/01/19	EDA - Paumen Land	216.00			300 46500	302	10100
	11/01/19	EDA - TIF resolutions	168.00			300 46500	302	10100
3881		123 DYMOKE LAW OFFICE, P.A.	290.70					
		Purchase Welle 3. To be used to pay for recording the deed and the MN deed tax.						
	11/21/19	Purchase parcel 54.32269.0211	290.70			300 46500	302	10100
		Total for Vendor:	866.70					
3848		752 EXPERT T BILLING	54.00					
	6329	11/07/19 2 fire calls billed October	54.00*			225 42200	300	10100
		Total for Vendor:	54.00					
3850		641 FREEPORT ELECTRIC, INC	385.82					
		Repair street lights						
	3241	11/07/19 Labor & lift rental	165.00*			101 43160	311	10100
	3241	11/07/19 Lamps - 6	92.04*			101 43160	311	10100
	3241	11/07/19 Ballasts - 2	128.78*			101 43160	311	10100
		Total for Vendor:	385.82					
3869		155 FREEPORT FARM CENTER, INC	321.27					
	102227	10/09/19 Zero turn mower shaft	154.05			101 45200	220	10100
	102227	10/09/19 Plow truck hose	30.35*			101 43100	401	10100
	102227	10/09/19 Nut for mower deck-tractor	11.87			101 45200	220	10100
	102342	10/30/19 Battery for Massey lawn mower	125.00			101 45200	220	10100
		Total for Vendor:	321.27					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3851		174 GOPHER STATE ONE CALL, INC	9.45					
	9100401	10/31/19 7 email tickets	4.73			601 43225	300	10100
	9100401	10/31/19 7 email tickets	4.72*			602 43250	300	10100
		Total for Vendor:	9.45					
3852		728 GRAND FORKS FIRE EQUIPMENT LLC	453.67					
	27132	10/29/19 Equipment-boots	453.67			225 42200	210	10100
		Total for Vendor:	453.67					
3853		193 HENNEN FLOOR COVERING INC	206.10					
	CG902681	11/04/19 4x6 rugs - 3	206.10			101 41000	220	10100
		Total for Vendor:	206.10					
3870		668 JOAN WALL	29.00					
	11/20/19	MCFOA election training mileag	29.00			101 41400	335	10100
		Total for Vendor:	29.00					
3871		219 JOANN TIMP	144.00					
	11/20/19	4 cleanings (10/27/19-11/16/19	144.00*			101 41000	300	10100
		Total for Vendor:	144.00					
3856		294 MID CENTRAL HEATING & A/C, INC	115.50					
	193787	10/30/19 24 x 25 x 5 filters	115.50			101 41000	220	10100
		Total for Vendor:	115.50					
3857		562 MINNESOTA DEPARTMENT OF HEALTH	23.00					
	11/08/19	Loren water cert. fee	23.00			601 43225	431	10100
3872		562 MINNESOTA DEPARTMENT OF HEALTH	477.00					
	11/13/19	Qtrly H2O service connect fee	477.00			601 43225	431	10100
		Total for Vendor:	500.00					
3880		783 NICHOLAS & ADRIANNA PAUMEN	38,930.28					
Well e 3								
	11/21/19	Purchase parcel 54.32269.0211	38,930.28			300 16150		10100
		Total for Vendor:	38,930.28					

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3858		385 QUILL CORPORATION	111.98					
	1999230	10/17/19 45 x 53 chair mat	59.99*			101 41000	210	10100
	2616246	11/13/19 Trash can liners	51.99			101 43100	210	10100
		Total for Vendor:	111.98					
3860		389 RAMLER TRUCK & TRAILER REPAIR,	3,163.06					
	RI050023	11/07/19 Truck #404 maintenance	325.60*			225 42200	401	10100
	RI050144	11/14/19 Truck #406 maint. & repair	2,167.10*			225 42200	401	10100
	RI050120	11/14/19 Plow truck maintenance	590.11*			101 43100	401	10100
	RI050119	11/14/19 Plow truck DOT	80.25*			101 43100	401	10100
		Total for Vendor:	3,163.06					
3861		782 RMB ENVIRONMENTAL LABORATORIES	237.00					
	484605	11/06/19 Predischarge testing	79.00*			602 43250	460	10100
	486046	11/19/19 Discharge testing	158.00*			602 43250	460	10100
		Total for Vendor:	237.00					
3862		710 SAUK CENTRE FLEET SUPPLY	21.57					
	242113	10/31/19 Antifreeze for ball park	6.98			101 45200	220	10100
	242113	10/31/19 Shovel	14.59			101 43100	210	10100
		Total for Vendor:	21.57					
3876		411 SAUK RIVER WATERSHED DISTRICT	2,847.22					
	2 parcels east of ponds							
	11/08/19	Assessment Fee #25.15072.0005	1,290.94*			101 43100	430	10100
	11/08/19	Assessment Fee #25.15007.0005	1,556.28*			101 43100	430	10100
		Total for Vendor:	2,847.22					
3882		418 SEH, INC	175.00					
	376783	11/13/19 7th St SE review, cost est.	130.00			101 43100	300	10100
	376783	11/13/19 Admin. Assistant - update memo	20.00			101 43100	300	10100
	376783	11/13/19 Admin. Assistant	25.00			101 43100	300	10100
		Total for Vendor:	175.00					

11/21/19
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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3865		513 VIKING INDUSTRIAL CENTER	300.07					
	3179179	10/29/19 Repair gas meter/detector	300.07			101 43100	210	10100
		Total for Vendor:	300.07					
3877		525 XCEL ENERGY, INC	102.88					
	662152648	11/18/19 Water tower	102.88			601 43225	381	10100
		Total for Vendor:	102.88					
3878		761 YAGER'S FIRE PROTECTION	281.00					
Fire extinguisher service								
	10838	11/11/19 2 in City Hall	8.00			101 41000	220	10100
	10838	11/11/19 2 in Senior Center	8.00			101 45200	435	10100
	10838	11/11/19 7 Public Works	28.00			101 43100	220	10100
	10838	11/11/19 1 Fire Truck	4.00			225 42200	220	10100
	10840	11/11/19 Fire dept service	233.00			225 42200	220	10100
		Total for Vendor:	281.00					
		# of Claims	25	Total :	50,070.56			

FREEPORT CALLS

City	Date_Received	Call #	Description	Actual_Incid_Location
FREEPORT	10/24/2019 22:07:35	19091542	AGENCY ASSIST	
FREEPORT	10/24/2019 11:10:13	19091388	CITIZEN CONTACT	
FREEPORT	10/31/2019 19:50:48	19093478	COMMUNITY POLICING	
FREEPORT	10/14/2019 13:54:44	19088569	COUNTERFEITING	
FREEPORT	10/14/2019 15:15:39	19088588	COUNTERFEITING	
FREEPORT	10/16/2019 01:56:48	19089071	DOOR CHECK(S)	
FREEPORT	10/01/2019 01:40:31	19084663	DOOR CHECK(S)	
FREEPORT	10/01/2019 01:55:07	19084665	DOOR CHECK(S)	
FREEPORT	10/14/2019 02:14:35	19088441	DOOR CHECK(S)	
FREEPORT	10/18/2019 05:49:14	19089703	DOOR CHECK(S)	
FREEPORT	10/23/2019 01:19:20	19090953	DOOR CHECK(S)	
FREEPORT	10/30/2019 23:57:12	19093228	DOOR CHECK(S)	
FREEPORT	10/02/2019 07:20:36	19085024	FALSE ALARM	
FREEPORT	10/20/2019 11:29:28	19090304	HAZARD	
FREEPORT	10/05/2019 01:08:29	19085857	INTOXICATED PERSON	
FREEPORT	10/24/2019 21:31:11	19091531	MEDICAL EMERGENCY	
FREEPORT	10/12/2019 17:34:10	19088066	NO PAY CUSTOMER	
FREEPORT	10/10/2019 09:13:21	19087452	PAPER SERVICE	
FREEPORT	10/10/2019 13:29:44	19087547	REPORT WRITING	
FREEPORT	10/05/2019 09:17:59	19085898	REPORT WRITING	
FREEPORT	10/24/2019 16:08:51	19091466	REPORT WRITING	
FREEPORT	10/19/2019 03:04:08	19090010	STALLED VEHICLE	
FREEPORT	10/19/2019 21:40:37	19090191	SUICIDE THREAT	
FREEPORT	10/04/2019 22:03:17	19085801	SUSPICIOUS ACTIVITY	
FREEPORT	10/05/2019 21:05:46	19086065	SUSPICIOUS VEHICLE	
FREEPORT	10/07/2019 10:11:32	19086473	THREATS COMPLAINT	
FREEPORT	10/10/2019 19:25:39	19087631	TRAFFIC STOP	
FREEPORT	10/16/2019 22:48:50	19089355	TRAFFIC STOP	
FREEPORT	10/17/2019 05:07:28	19089421	TRAFFIC STOP	
FREEPORT	10/17/2019 18:35:04	19089583	TRAFFIC STOP	
FREEPORT	10/06/2019 08:34:29	19086189	TRAFFIC STOP	
FREEPORT	10/01/2019 02:55:51	19084668	TRAFFIC STOP	
FREEPORT	10/22/2019 17:52:57	19090856	TRAFFIC STOP	
FREEPORT	10/26/2019 20:28:37	19092078	TRAFFIC STOP	
FREEPORT	10/27/2019 17:27:31	19092307	TRAFFIC STOP	
FREEPORT	10/18/2019 20:14:06	19089884	TRAFFIC STOP	
FREEPORT	10/24/2019 22:00:17	19091538	TRAFFIC STOP	
FREEPORT	10/29/2019 00:42:39	19092620	TRAFFIC STOP	
FREEPORT	10/21/2019 12:01:02	19090532	TRAINING ONLINE	
FREEPORT	10/28/2019 13:00:16	19092461	TRAINING ONLINE	
FREEPORT	10/02/2019 15:25:08	19085116	TRAINING ONLINE	
FREEPORT	10/30/2019 22:39:37	19093213	VANDALISM	
FREEPORT	10/19/2019 14:18:17	19090086	WELFARE CHECK	

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: _____	Previous Gambling Permit Number: _____
Minnesota Tax ID Number, if any: _____	Federal Employer ID Number (FEIN), if any: _____
Mailing Address: _____	
City: _____ State: _____ Zip: _____ County: _____	
Name of Chief Executive Officer (CEO): _____	
CEO Daytime Phone: _____	CEO Email: _____ (permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): _____	

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

— A current calendar year Certificate of Good Standing

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

— IRS income tax exemption (501(c)) letter in your organization's name

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

— IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted
(for raffles, list the site where the drawing will take place): _____

Physical Address (do not use P.O. box): _____

Check one:

☐ City: _____ Zip: _____ County: _____

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): _____

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☐ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **Page of Licenses** tab, or call 651-539-1900.

Memo

From: Joan Wall, Clerk-Treasurer

To: Freeport City Council

Date: 11/19/19

Re: Clerk-Treasurer Report

1. The City received payment for both assessments for the former Buddy Loehrer house at 208 2nd Ave NW. The assessment for property cleanup was \$2,999.50. The assessment for lawn mowing was \$450.00
2. The City received letters from the Sauk River Watershed District informing us of assessments on two parcels to the east of our ponds. In the past, the City has chosen to prepay the full amounts and we have entered a claim reflecting that for your consideration. The letters are included after this memo.
3. Council asked to see how the budget looks at the November meeting to see about setting funds aside in sinking funds. Following the Sauk River Watershed District letters, you will find a cash report for all funds and budget reports for the General Fund, Area Fire Service Fund, Water Fund, and Waste Water Fund.

November 8, 2019

CITY OF FREEPORT CLERK
PO BOX 301
FREEPORT MN 56331

Dear CITY OF FREEPORT CLERK:

The Sauk River Watershed Drainage Authority (SRWDA) is responsible for administering Stearns County Ditch 26, including inspecting the system and conducting maintenance and care of the public drainage system. Pursuant to Minnesota Statute 103E, the benefitting landowners shall pay for all costs incurred by the Drainage Authority in performing their statutory responsibility.

The drainage system fund currently is carrying a negative balance of approximately \$250,000. This negative balance is due to an average annual cost of about \$45,000 for inspections and maintenance, including brush spraying in the buffer and removing sediment deltas within the main channel of the ditch.

On August 20, 2019, the SRWDA passed a resolution regarding a drainage assessment to alleviate the negative balance and build a small, positive balance to perform our statutorily required duties. The resolution included a \$450,000 assessment over a 3-year period beginning in 2020, with an annual interest rate of 2.5%.

The following breakdown shows the assessment for Stearns County parcel 25.15072.0005.

Assessment Fee = \$1,290.94

The assessment fee is the percentage of the total drainage system assessment (\$450,000.00) that parcel 25.15072.0005 is responsible.

To reduce your cost, the District is accepting prepayments. If you choose to prepay the assessment fee, this will exclude any Stearns County administrative fees and any possible interest that would have occurred throughout the life of the assessment. Partial prepayments will also be accepted. No payments will be accepted after 4:00 pm on December 31, 2019. Any remaining balance will be certified to the Stearns County Auditor's office for assessment starting in 2020.

BOARD OF MANAGERS

Tyler Carlson, Dennis Ritter, Emily Wolf, Gary Barber, Lee Bautch,
Larry Ladwig, Scott Klatt, Bill Becker, Donavon McKigney

STAFF

Scott Henderson, Melissa Roelike, Adam Hjelm, Sarah Jo Boser, Jon Roeschlein, Kady Krivanek

CITY OF FREEPORT CLERK
PO BOX 301
FREEPORT MN 56331

If you don't prepay, the total amount that the property will be responsible for through a 3-year assessment is \$1,356.86, divided into 3 equal installments as seen on your annual property taxes.

To ensure that your payment is recorded accurately, please include the remittance form on the bottom of this letter, with your payment. Checks are payable to Sauk River Watershed District. You can mail your prepayment to 524 4th Street South, Sauk Centre, MN 56378. If you have any questions or concerns, please contact Scott Henderson, District Administrator, at 320-352-2231.

Sincerely,

Sauk River Watershed Drainage Authority

Cut below line

Remittance – Stearns CD 26	
Parcel Number	25.15072.0005
Due Date if Prepaid	December 31, 2019
Amount Due	\$1,290.94
Amount Enclosed	

Please remit to: Sauk River Watershed District 524 4th Street South, Sauk Centre, MN 56378

November 8, 2019

CITY OF FREEPORT CLERK
PO BOX 301 FOR TIF-TREAS
FREEPORT MN 56331

Dear CITY OF FREEPORT CLERK:

The Sauk River Watershed Drainage Authority (SRWDA) is responsible for administering Stearns County Ditch 26, including inspecting the system and conducting maintenance and care of the public drainage system. Pursuant to Minnesota Statute 103E, the benefitting landowners shall pay for all costs incurred by the Drainage Authority in performing their statutory responsibility.

The drainage system fund currently is carrying a negative balance of approximately \$250,000. This negative balance is due to an average annual cost of about \$45,000 for inspections and maintenance, including brush spraying in the buffer and removing sediment deltas within the main channel of the ditch.

On August 20, 2019, the SRWDA passed a resolution regarding a drainage assessment to alleviate the negative balance and build a small, positive balance to perform our statutorily required duties. The resolution included a \$450,000 assessment over a 3-year period beginning in 2020, with an annual interest rate of 2.5%.

The following breakdown shows the assessment for Stearns County parcel 25.15007.0005.

Assessment Fee = \$1,556.28

The assessment fee is the percentage of the total drainage system assessment (\$450,000.00) that parcel 25.15007.0005 is responsible.

To reduce your cost, the District is accepting prepayments. If you choose to prepay the assessment fee, this will exclude any Stearns County administrative fees and any possible interest that would have occurred throughout the life of the assessment. Partial prepayments will also be accepted. No payments will be accepted after 4:00 pm on December 31, 2019. Any remaining balance will be certified to the Stearns County Auditor's office for assessment starting in 2020.

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Tyler Carlson, Dennis Ritter, Emily Wolf, Gary Barber, Lee Bautch,
Larry Ladwig, Scott Klatt, Bill Becker, Donavon McKigney

STAFF

Scott Henderson, Melissa Roelike, Adam Hjelm, Sarah Jo Boser, Jon Roeschlein, Kady Krivanek

CITY OF FREEPORT CLERK
PO BOX 301 FOR TIF-TREAS
FREEPORT MN 56331

If you don't prepay, the total amount that the property will be responsible for through a 3-year assessment is \$1,635.58, divided into 3 equal installments as seen on your annual property taxes.

To ensure that your payment is recorded accurately, please include the remittance form on the bottom of this letter, with your payment. Checks are payable to Sauk River Watershed District. You can mail your prepayment to 524 4th Street South, Sauk Centre, MN 56378. If you have any questions or concerns, please contact Scott Henderson, District Administrator, at 320-352-2231.

Sincerely,

Sauk River Watershed Drainage Authority

Cut below line

CITY OF FREEPORT CLERK
PO BOX 301 FOR TIF-TREAS
FREEPORT MN 56331

Remittance – Stearns CD 26	
Parcel Number	25.15007.0005
Due Date if Prepaid	December 31, 2019
Amount Due	\$1,556.28
Amount Enclosed	

Please remit to: Sauk River Watershed District 524 4th Street South, Sauk Centre, MN 56378

11/20/19
17:41:52

CITY OF FREEPORT
Cash Report
For the Accounting Period: 11/19

Page: 1 of 1
Report ID: L160

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
101 General Fund						
10100 Cash	516,538.69	3,818.31	0.00	0.00	22,857.23	497,499.77
225 AFSA Fund						
10100 Cash	352,810.72	21,155.00	0.00	0.00	5,128.42	368,837.30
300 EDA						
10100 Cash	108,312.85	0.00	0.00	0.00	35.63	108,277.22
326 Bonds, 2013 (Refunding of Main St Improvements)						
10100 Cash	11,894.97	0.00	0.00	0.00	0.00	11,894.97
331 Bonds, 2012 (Refunding of Industrial Park)						
10100 Cash	100,613.31	0.00	0.00	0.00	0.00	100,613.31
407 2006 Small Cities Grant						
10100 Cash	98,160.36	0.00	0.00	0.00	0.00	98,160.36
410 South End Park Fund						
10100 Cash	17,463.33	0.00	0.00	0.00	0.00	17,463.33
412 North End Park Fund						
10100 Cash	2,771.31	0.00	0.00	0.00	0.00	2,771.31
416 Bucket Fund - Old Tower Preservation						
10100 Cash	5,412.89	0.00	0.00	0.00	0.00	5,412.89
417 Street Improvements						
10100 Cash	242,582.30	0.00	0.00	0.00	0.00	242,582.30
418 Capital Equipment						
10100 Cash	40,723.58	0.00	0.00	0.00	0.00	40,723.58
419 Street Lights						
10100 Cash	70,764.38	0.00	0.00	0.00	0.00	70,764.38
601 Water						
10100 Cash	452,044.28	3,853.03	0.00	0.00	1,141.49	454,755.82
602 Waste Water						
10100 Cash	125,579.69	4,569.50	0.00	0.00	1,431.97	128,717.22
603 Water - USDA Reserve						
10100 Cash	97,069.00	0.00	0.00	0.00	0.00	97,069.00
604 Waste Water - USDA Reserve						
10100 Cash	19,600.00	0.00	0.00	0.00	0.00	19,600.00
910 Payroll Clearing Fund						
10100 Cash	180.08	0.00	5,880.85	5,880.85	0.00	180.08
930 Claims Clearing Fund						
10100 Cash	46,510.43	0.00	24,713.89	0.00	0.00	71,224.32
Totals	2,309,032.17	33,395.84	30,594.74	5,880.85	30,594.74	2,336,547.16

*** Transfers In and Transfers Out columns should match. There are a couple exceptions to this: 1) Canceled Electronic Checks and 2) Payroll Journal Vouchers that include local deductions set up with receipt accounting. Please see cash reconciliation procedure in manual or call for more details.

City of Freeport
AFSA Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Nine Months Ended September 30, 2019 (Unaudited)

	Final Budget 2019	Year-to-Date Amount 9/30/19	Year-to-Date % of Budget 9/30/19	Variance With Final Budget
REVENUES:				
State Grants & Aid	16,500	12,135	73.5%	(4,366)
Grants & Aids from Local Governmental Units	0	0	N/A	0
Public Safety	94,710	100,974	106.6%	6,264
Miscellaneous	5,000	5,695	113.9%	695
Total Revenues	116,210	118,803	102.2%	2,593
EXPENDITURES:				
Salaries & Benefits	30,042	0	0.0%	30,042
Supplies	18,000	2,743	15.2%	15,257
Professional Services	5,150	15,802	306.8%	(10,652)
Fire Dept Aid	16,500	2,271	13.8%	14,229
Training	6,300	3,868	61.4%	2,432
Insurance	11,000	5,257	47.8%	5,743
Utilities	5,500	4,288	78.0%	1,212
Repairs	5,000	2,970	59.4%	2,030
Miscellaneous	1,000	3,310	331.0%	(2,310)
Total Expenditures	98,492	40,508	41.1%	57,984
Excess of Revenues				
Over (Under) Expenditures	17,718	78,295	441.9%	60,577
OTHER SOURCES (USES):				
Transfers In	42,056	42,056	100.0%	0
Transfers Out	(3,500)	(3,500)	100.0%	0
Total Other Sources (Uses)	38,556	38,556	100.0%	0
Excess of Revenues & Other Sources				
Over (Under) Expenditures & Other Uses	56,274	116,851	207.6%	60,577

FUND BALANCES:

January 1	253,939
September 30	370,789

	Balance 2018	Balance 2019
CASH:		
January 1	154,140	599,540
Increase (Decrease) in Cash	445,400	(246,123)
December 31, 2018/September 30, 2019	599,540	353,417

Cash Breakdown:

Truck Fund	48,171	100,099
Bldg/Equip Fund	15,655	20,806
Turnout Gear	80,008	80,679
Stearns Electric Association loan	360,000	0
Unallocated Reserve	95,706	151,832
	599,540	353,417

11/20/19
18:07:22

CITY OF FREEPORT
Expenditure Budget Report -- Multi Year Actuals
For the Year: 2020

Page: 1 of 5
Report ID: B240B

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		2016	2017	2018	2019	Budget	Exp.	Budget	Changes	Budget	Budget
						2019	2019	20	20	20	20

101 General Fund											
41000 GENERAL GOVERNMENT											
200	Postage	195	431	407	285	1,000	29%	1,000		1,000	100%
210	Operating Supplies	1,153	1,418	1,617	5,028	2,000	251%	2,000		2,000	100%
	2019 includes \$3,400 for 2 new computers and Microsoft Office										
220	Repair & Maint. Supplies	214	287	524	355	750	47%	750		750	100%
300	Professional Services	6,902	3,378	7,528	7,342	6,500	113%	7,000		7,000	108%
	Cleaning \$1,900 + Ehlers continuing disclosure bond report \$800 + TIF reporting \$400 + Web hosting \$500 + Computer services \$1,500 + SEH \$1,900										
302	Legal Consulting	5,335	5,106	6,385	4,116	5,500	75%	5,500		5,500	100%
305	Legal Prosecution				1,500	500	300%	1,500		1,500	300%
	Contracted with Stearns County through 2020										
320	Telephone	1,965	1,529	1,442	1,476	1,550	95%	1,550		1,550	100%
	2017: removed fax line from budget										
350	Notices & Publication	734	854	1,212	1,843	1,000	184%	1,000		1,000	100%
	2018 includes \$550 for Deputy Treasurer job ads										
	2019 includes \$565 for Admin Assistant job ads										
351	Periodicals	38	240			0	0%	275		275	*****
	2017: Beacon & Herald pd for 3 yrs										
361	Liability Insurance	7,137	7,208	6,379	5,848	7,600	77%	7,600		7,600	100%
381	Electric	2,207	1,694	1,984	2,071	2,300	90%	2,300		2,300	100%
410	Rentals	2,022	2,093	2,397	1,937	2,300	84%	2,500		2,500	109%
	Ameripride \$900, Copier \$1,400, Finken \$200										
430	Miscellaneous	500	12	10	232	350	66%	350		350	100%
	2019: memorial gift										
433	Dues	3,945	3,467	3,633	529	3,920	13%	3,770		3,770	96%
	Black Mountain \$3,300, Stearns Cnty Beacon \$30, MAOSC \$440										
	2016 includes 1-time charge of \$630 for Black Mountain payroll setup										
434	League Dues	840	840	843	880	870	101%	870		870	100%
560	Furniture and Fixtures				657	0	***%			0	0%
700	Transfers			93,000		0	0%			0	0%
	2018 includes \$93,000 from Xcel Energy for power line easement										
	Account:	33,187	28,557	127,361	34,099	36,140	94%	37,965	0	37,965	105%
41100 Legislative (Council/Board)											
100	Wages and Salaries	4,670	3,255	3,265	3,210	4,320	74%	4,320		4,320	100%
	Regular mtgs \$65 x 4 members x 12 mtgs = \$3,120										
	Special mtgs \$50 x 4 members x 6 mtgs = \$1,200										
121	Cities FICA 6.2%	290	202	202	199	268	74%	268		268	100%
	101.41100.100 x 6.2%										
122	Cities Share MED 1.45%	68	47	47	47	63	75%	63		63	100%
	101.41100.100 x 1.45%										
330	Training		884		462	445	104%	890		890	200%
	Newly elected officials training										
335	Mileage & Reimb Exp		151			145	0%	310		310	214%
	Newly elected officials training										
360	Workers Comp Insurance	23	7	38	73	50	146%	50		50	100%
	Account:	5,051	4,546	3,552	3,991	5,291	75%	5,901	0	5,901	112%

11/20/19
18:07:22

CITY OF FREEPORT
Expenditure Budget Report -- Multi Year Actuals
For the Year: 2020

Page: 2 of 5
Report ID: B240B

						Current	%	Prelim.	Budget	Final	% Old
Account	Object	Actuals				Budget	Exp.	Budget	Budget	Budget	Budget
		2016	2017	2018	2019	2019	2019	20	Changes	20	20

41300 Executive (Mayor/Manager)											
100	Wages and Salaries	1,405	1,215	1,250	1,155	1,590	73%	1,590	_____	1,590	100%
	Regular mtgs \$95 x 12 mtgs = \$1,140										
	Special mtgs \$75 x 6 mtgs = \$450										
121	Cities FICA 6.2%	87	75	78	72	99	73%	99	_____	99	100%
	101.41300.100 x 6.2%										
122	Cities Share MED 1.45%	20	18	18	17	23	74%	23	_____	23	100%
	101.41300.100 x 1.45%										
330	Training					300	0%	300	_____	300	100%
335	Mileage & Reimb Exp					110	0%	120	_____	120	109%
433	Dues	30		60	30	35	86%	35	_____	35	100%
	MN Mayors Membership Dues										
	Account:	1,542	1,308	1,406	1,274	2,157	59%	2,167	0	2,167	100%

41400 Clerk											
100	Wages and Salaries	44,631	46,781	47,432	47,309	48,267	98%	51,858	_____	51,858	107%
103	Assistant's Wages	19,311	18,723	17,296	17,397	33,697	52%	20,655	_____	20,655	61%
105	Misc Compensation	5,646	5,053	6,503	7,089	8,618	82%	9,000	_____	9,000	104%
	Add'l wages for health insurance										
120	Cities Share PERA	4,795	4,805	4,933	4,885	6,147	79%	5,439	_____	5,439	88%
121	Cities FICA 6.2%	4,314	4,283	4,493	4,466	5,616	80%	5,054	_____	5,054	90%
122	Cities Share MED 1.45%	1,009	1,002	1,051	1,044	1,313	80%	1,182	_____	1,182	90%
130	Health Insurance	3,679	3,938	4,415	1,593	4,381	36%	4,381	_____	4,381	100%
131	Life Insurance	24	26	22	18	24	75%	24	_____	24	100%
140	Unemployment Compensation	1,653				0	0%		_____	0	0%
	Former Clerk who terminated April 2015										
330	Training	1,845	20	295	1,411	2,485	57%	1,285	_____	1,285	52%
	LMC conf, LMC regional mtg, MCFOA conf, MCFOA region 3 mtgs										
335	Mileage & Reimb Exp	411		101	520	768	68%	800	_____	800	104%
	LMC conf, LMC regional mtg, MCFOA conf, MCFOA region 3 mtgs										
360	Workers Comp Insurance	389	431	438	563	700	80%	700	_____	700	100%
433	Dues	250	240	90	45	100	45%	45	_____	45	45%
	MCFOA										
	Account:	87,957	85,302	87,069	86,340	112,116	77%	100,423	0	100,423	90%

41450 Elections											
105	Misc Compensation	1,669		1,847		0	0%	1,900	_____	1,900	*****%
	Election judges										
210	Operating Supplies	476	427	1,771		1,500	0%	1,800	_____	1,800	120%
	County now charges us \$1500 every year for election equipment. 2020: We will										
	also pay for poll pads, election ballots, food for election workers.										
335	Mileage & Reimb Exp	320		322		0	0%	350	_____	350	*****%
	Election judges & clerk										
350	Notices & Publication	388		230	52	0	***%	300	_____	300	*****%
	Account:	2,853	427	4,170	52	1,500	3%	4,350	0	4,350	290%

41500 Auditor											
300	Professional Services	3,825	150	500	610	1,000	61%	1,000	_____	1,000	100%
	BerganKDV & Schlenner Wenner assistance, Stearns County Treasurer audit										
	confirmations										

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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		2016	2017	2018	2019	Budget	Exp.	Budget	Changes	Budget	Budget
						2019	2019	20	20	20	20
301	Audit	14,650	13,550	14,380	14,380	14,805	97%	14,805		14,805	100%
	Schlenner Wenner audit svcs										
302	Legal Consulting	110				0	0%			0	0%
	Account:	18,585	13,700	14,880	14,990	15,805	95%	15,805	0	15,805	100%
41550	Assessor										
304	Assessing Fees	4,696	4,833	4,797	4,824	5,000	96%	5,000		5,000	100%
	Account:	4,696	4,833	4,797	4,824	5,000	96%	5,000	0	5,000	100%
41800	Planning / Zoning										
300	Professional Services				719	1,000	72%	1,000		1,000	100%
350	Notices & Publication					250	0%	250		250	100%
429	County Recording Fees	138			46	0	***%			0	0%
	Account:	138			765	1,250	61%	1,250	0	1,250	100%
42050	Building Official										
310	Contractor	13,483	4,732	4,899		4,000	0%	4,000		4,000	100%
	2016 includes unusually large building permits: Sacred Heart gym and Albany Stone										
436	State Surcharge	571	521	227	201	600	34%	600		600	100%
	Account:	14,054	5,253	5,126	201	4,600	4%	4,600	0	4,600	100%
42200	Fire & Rescue										
700	Transfers	40,224	39,924	40,207	42,056	42,056	100%	45,500		45,500	108%
	City's fire protection contract										
	Account:	40,224	39,924	40,207	42,056	42,056	100%	45,500	0	45,500	108%
42800	Civil Defense										
310	Contractor				329	0	***%			0	0%
	Account:				329	0	***%	0	0	0	0%
43000	Public Works										
100	Wages and Salaries	41,428	42,526	44,240	38,475	45,096	85%	49,824		49,824	110%
103	Assistant's Wages	2,983	1,813	2,208	3,738	3,401	110%	3,401		3,401	100%
105	Misc Compensation			9,000	7,961	9,000	88%	9,000		9,000	100%
	Add'l wages for health insurance										
120	Cities Share PERA	3,331	2,557	3,374	2,902	3,382	86%	3,737		3,737	110%
121	Cities FICA 6.2%	2,753	2,736	3,558	3,097	3,565	87%	3,858		3,858	108%
122	Cities Share MED 1.45%	644	640	832	724	834	87%	902		902	108%
130	Health Insurance	10,227	9,000			0	0%			0	0%
131	Life Insurance	26	19	22	17	24	71%	24		24	100%
240	Clothing Replacement	241		211	185	200	93%	200		200	100%
330	Training			20		50	0%	20		20	40%
	LMC Safety & Loss Control Workshop + other possible trainings										
333	Physicals		75		80	75	107%	75		75	100%
335	Mileage & Reimb Exp	98		100		150	0%	100		100	67%
360	Workers Comp Insurance	2,585	3,366	1,923	4,151	3,000	138%	3,000		3,000	100%
510	Capital Expenditures					0	0%	6,667		6,667	*****%
	2020: 1/3 of the cost of a new SCADA computer										

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Account	Object	2016	2017	2018	2019	Current Budget 2019	% Exp. 2019	Prelim. Budget 20	Budget Changes 20	Final Budget 20	% Old Budget 20
700	Transfers	10,000	10,000	10,000	10,000	10,000	100%	10,000		10,000	100%
	Set aside funds for future equipment purchases										
	Account:	74,316	72,732	75,488	71,330	78,777	91%	90,808	0	90,808	115%
43100	Highways, Streets & Roadways										
210	Operating Supplies	983	1,276	1,331	1,243	2,000	62%	2,500		2,500	125%
	2020: raised budget so we can purchase extensions for gate valves										
215	Gas & Oil	3,184	3,734	4,687	4,890	4,000	122%	4,000		4,000	100%
220	Repair & Maint. Supplies	887	7,689	684	919	2,500	37%	2,500		2,500	100%
	2017 includes \$6,400 for 8th Street road repair										
225	Street Materials	10,633	5,693	1,117	8,825	6,400	138%	6,400		6,400	100%
	Crack sealing \$5,000, dust control \$800, road patch \$600										
	2016: includes \$5,328 for shoulder sealcoat done by County										
	2019: \$7,500 for crack sealing because it wasn't done in 2018										
300	Professional Services	1,812	91	1,894		2,000	0%	2,000		2,000	100%
	2016: SEH fees for Industrial Park paving project										
	2018: SEH fees for Industrial Park paving & tiling										
311	Outside Maintenance	773	9,212	1,195	347	5,000	7%	15,000		15,000	300%
	2017: \$3400 mow brush around holding pond, \$2700 new lab room @ maint shop,										
	\$2176 clean out ditch & add topsoil										
	2020 includes \$10,000 for Welle pond cleanout										
320	Telephone	712	706	715	542	1,320	41%	1,320		1,320	100%
	Public Works cell phone										
350	Notices & Publication		30			0	0%			0	0%
361	Liability Insurance	2,035	2,185	2,263	2,592	2,400	108%	2,400		2,400	100%
381	Electric	1,166	1,220	1,287	915	1,500	61%	1,500		1,500	100%
382	Heating Gas	554	744	810	614	1,500	41%	1,500		1,500	100%
383	Garbage	1,712	1,643	2,031	1,345	1,680	80%	1,680		1,680	100%
	\$140 x 12 months										
	2018 includes \$393 for Loehrer cleanup										
401	Truck Repairs	4,108	3,186	4,313	8,054	7,000	115%	7,000		7,000	100%
	Vehicles are getting older, expect more repairs.										
	2019: \$4000 is plow truck hydraulic pump, \$1100 is F-350 tires										
410	Rentals	96	88	108	88	680	13%	680		680	100%
	Water cooler rental, rent lift for Christmas garland & lights										
430	Miscellaneous	6,696	4,556	3,132	6,188	950	651%	950		950	100%
	2016: Christmas banners & garland - offset by Lions donation in 101.36230										
	2017: \$557 is for 'Welcome to Freeport' banners, \$3999 is for Sauk River Watershed District assessment										
	2018: Christmas banner lights - offset by Lions donation in 101.36230 in 2019										
431	Permits/License	345	345	384		365	0%	385		385	105%
	Annual permit fee to Minnesota Pollution Control \$345, license plate fee \$40										
433	Dues	107	106	-106		0	0%			0	0%
	Annual vehicle registration now under Permits/License										
580	Other Equipment				16,864	3,000	562%			0	0%
	Electronic speed limit sign										
700	Transfers	70,000	70,000	72,000	72,000	72,000	100%	72,000		72,000	100%
	Set aside funds for future street improvement										
	Account:	105,803	112,504	97,845	125,426	114,295	110%	121,815	0	121,815	107%

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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2016	2017	2018	2019	Budget	Exp.	Budget	Changes	Budget	Budget
						2019	2019	20	20	20	20
<hr/>											
43160	Street Lighting										
300	Professional Services	32	578	210		300	0%	300		300	100%
311	Outside Maintenance	905	430	2,526	2,702	1,200	225%	1,200		1,200	100%
381	Electric	19,572	19,314	19,242	15,055	20,000	75%	20,000		20,000	100%
700	Transfers		10,000	30,000	30,000	30,000	100%	30,000		30,000	100%
	Set aside funds for future street light purchases										
	Account:	20,509	30,322	51,978	47,757	51,500	93%	51,500	0	51,500	100%
45100	Recreation										
210	Operating Supplies			1,413	3,000	3,000	100%	3,000		3,000	100%
	Winter rec program										
	Account:			1,413	3,000	3,000	100%	3,000	0	3,000	100%
45200	Parks										
210	Operating Supplies	48	2,646	412	167	500	33%	500		500	100%
	Paper towels, toilet paper, soap										
	2017: includes \$2,352 for skating rink										
220	Repair & Maint. Supplies	2,372	32,741	1,684	1,803	2,500	72%	2,500		2,500	100%
	2017 includes Lions Park work - offset by donations in 101.36230										
260	Park Maintenance	273	451	104	656	1,000	66%	1,000		1,000	100%
	Mulch, playground equipment										
311	Outside Maintenance			50		0	0%			0	0%
361	Liability Insurance	5,342	5,209	5,118	5,304	5,400	98%	5,400		5,400	100%
435	SR Citizen Building	1,732	3,557	1,194	865	3,000	29%	3,000		3,000	100%
	2017 Vinyl plank flooring & water heater										
700	Transfers		5,000	5,000	5,500	5,500	100%	5,500		5,500	100%
	Set aside funds for future south end park										
	2019 increased by 10%										
	Account:	9,767	49,604	13,562	14,295	17,900	80%	17,900	0	17,900	100%
	Fund:	418,682	449,012	528,854	450,729	491,387	92%	507,984	0	507,984	103%
	Grand Total :	418,682	449,012	528,854	450,729	491,387		507,984	0	507,984	%

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Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2016	2017	2018	2019	Budget	Rec.	Budget	Change	Budget	Budget
	2016	2017	2018	2019	2019	2019	20	20	20	20
<hr/>										
101 General Fund										
31000 General Property Taxes										
31000 General Property Taxes	236,666	246,329	259,306	120,919	223,365	54%	300,000		300,000	134%
2019: Used \$50,000 of previous year's reserves instead of having the levy be \$50,000 higher.										
Group:	236,666	246,329	259,306	120,919	223,365	54%	300,000	0	300,000	134%
31800 Other Taxes										
31810 Franchise Fees	5,137	5,336	5,344		3,000	0%	3,000		3,000	100%
Group:	5,137	5,336	5,344		3,000	0%	3,000	0	3,000	100%
32100 Liquor Licenses										
32100 Liquor Licenses	8,090	8,130	8,135	8,100	8,100	100%	8,100		8,100	100%
Group:	8,090	8,130	8,135	8,100	8,100	100%	8,100	0	8,100	100%
32200 Special Events										
32200 Special Events	40	769			0	0%			0	0%
32210 Building Permits	15,172	7,626	6,022	3,085	500	617%	500		500	100%
32225 Rental Permits				1,200	0	***%			0	0%
32230 Zoning Permit	575	75	300	25	200	13%	200		200	100%
32231 Pet License	60	55	73	55	25	220%	25		25	100%
Group:	15,847	8,525	6,395	4,365	725	602%	725	0	725	100%
32300 Gambling Licenses										
32300 Gambling Licenses	230	100	165	250	100	250%	100		100	100%
Group:	230	100	165	250	100	250%	100	0	100	100%
33400 State Grants & Aid/PERA										
33400 State Grants & Aid/PERA	410	410	410	205	410	50%	410		410	100%
33401 LGA (Local Gov't Aid)	111,311	111,640	115,291	57,779	115,558	50%	121,194		121,194	104%
2020: 5% increase										
33402 HACA (Homestead Credit)	852	846	829	408	800	51%	800		800	100%
Group:	112,573	112,896	116,530	58,392	116,768	50%	122,404	0	122,404	104%
34000 Charges for Services										
34000 Charges for Services	835	880	180	1,050	100	***%	100		100	100%
Group:	835	880	180	1,050	100	***%	100	0	100	100%
35100 Fines										
35100 Fines	1,933	1,364	1,304	1,425	1,500	95%	1,500		1,500	100%
Group:	1,933	1,364	1,304	1,425	1,500	95%	1,500	0	1,500	100%

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Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2016	2017	2018	2019	Budget	Rec.	Budget	Change	Budget	Budget
	2016	2017	2018	2019	2019	2019	20	20	20	20
<hr/>										
101 General Fund										
36100 Special Assessments										
36100 Special Assessments				3,577		0 ***%			0	0%
Group:				3,577		0 ***%	0	0	0	0%
36200 Miscellaneous Revenues										
36200 Miscellaneous Revenues	1,885	100	93,008		100	0%	100		100	100%
2016 includes \$1875 from Albany Mutual Telephone										
2018 includes \$93,000 from Xcel Energy for power line easement - later transferred to the EDA fund										
36210 Interest Earnings	3,009	3,920	4,405	6,998	3,000	233%	3,000		3,000	100%
36220 Rents and Royalties	1,500		3,000	1,500	1,500	100%	1,500		1,500	100%
36230 Donations - Private	6,696	32,000	700	17,071		0 ***%			0	0%
2016: from Lions for Christmas decorations										
2017: from Lions for Lions Park										
2019: for Xmas banners, skating rink, radar speed signs										
36250 Insurance Dividends	9,459	2,276	1,064		2,200	0%	2,200		2,200	100%
Group:	22,549	38,296	102,177	25,569	6,800	376%	6,800	0	6,800	100%
39100 Transfer From AFSA										
39100 Transfer From AFSA	3,500	3,500	3,500	3,500	3,500	100%	3,500		3,500	100%
Group:	3,500	3,500	3,500	3,500	3,500	100%	3,500	0	3,500	100%
39500 Transfer from EDA										
39500 Transfer from EDA	5,000	5,000	5,000	5,000	5,000	100%	5,000		5,000	100%
Group:	5,000	5,000	5,000	5,000	5,000	100%	5,000	0	5,000	100%
39700 Transfer from Water										
39700 Transfer from Water	40,000	41,000	41,000	41,000	41,000	100%	41,000		41,000	100%
Group:	40,000	41,000	41,000	41,000	41,000	100%	41,000	0	41,000	100%
39800 Transfer From WasteWater										
39800 Transfer From WasteWater	40,000	41,000	41,000	41,000	41,000	100%	41,000		41,000	100%
Group:	40,000	41,000	41,000	41,000	41,000	100%	41,000	0	41,000	100%
Fund:	492,360	512,356	590,036	314,147	450,958	70%	533,229	0	533,229	118%
Grand Total :	492,360	512,356	590,036	314,147	450,958		533,229	0	533,229	

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						Current	%	Prelim.	Budget	Final	% Old
		Actuals				Budget	Exp.	Budget	Changes	Budget	Budget
Account	Object	2016	2017	2018	2019	2019	2019	20	20	20	20

225 AFSA Fund											
42200 Fire & Rescue											
100	Wages and Salaries	6,396	7,380	7,788		4,400	0%	4,400		4,400	100%
115	Drills	11,172	9,552	17,274		10,000	0%	11,000		11,000	110%
	2018 was high because there were 4 new firefighters going through training										
116	Fire Calls	7,416	5,472	3,240		7,000	0%	5,000		5,000	71%
117	Rescue Calls	5,832	7,596	7,524		6,500	0%	8,600		8,600	132%
121	Cities FICA 6.2%	1,911	1,860	2,221		1,736	0%	1,798		1,798	104%
	29,000 estimated wages x FICA rate										
122	Cities Share MED 1.45%	447	435	520		406	0%	420		420	103%
	29,000 estimated wages x Medicare rate										
210	Operating Supplies	12,762	2,008	10,189	1,307	9,000	15%	9,000		9,000	100%
	2018: \$4,672 is offset by Albany Telephone donation from 2017 (B&E Fund)										
215	Gas & Oil	1,565	1,424	1,488	839	2,500	34%	2,500		2,500	100%
220	Repair & Maint. Supplies	2,070	1,107	904	459	3,000	15%	3,000		3,000	100%
240	Clothing Replacement		9	230	41	2,000	2%	2,000		2,000	100%
245	Radio/Pager Repair	1,499	713	568	1,148	1,500	77%	1,500		1,500	100%
300	Professional Services	670	1,104	2,412	9,163	800	***	2,000		2,000	250%
	FEMA grant writer, Expert T Billing, Schlenner Wenner quarterly payroll reporting for Relief Assoc										
301	Audit	3,790	3,815	3,995	4,125	3,850	107%	4,400		4,400	114%
302	Legal Consulting			173	60	500	12%	500		500	100%
311	Outside Maintenance				2,726	0	***			0	0%
315	Fire Dept Aid 2%	19,603	19,281	19,578	19,986	16,500	121%	18,000		18,000	109%
	= to amount budgeted to receive from State (225.33400) + \$5000 annual relief association contribution										
320	Telephone	881	1,248	1,133	1,138	1,100	103%	1,300		1,300	118%
330	Training	3,000	3,375	2,700	2,720	4,000	68%	4,000		4,000	100%
332	State/Chief Conference	600	600	600	975	900	108%	900		900	100%
333	Physicals	565	540	1,075		600	0%	2,325		2,325	388%
	Budgeting to have someone come to do everyone's physicals at one time										
335	Mileage & Reimb Exp	766	843	1,455	2,125	800	266%	800		800	100%
360	Workers Comp Insurance	3,650	3,802	4,116	4,269	5,000	85%	5,000		5,000	100%
361	Liability Insurance	3,032	2,683	2,694	2,848	6,000	47%	3,000		3,000	50%
381	Electric	1,632	1,759	2,215	2,047	2,250	91%	2,250		2,250	100%
382	Heating Gas	982	1,281	1,386	952	1,750	54%	1,750		1,750	100%
383	Garbage	647	353	367	274	400	69%	400		400	100%
384	Water			349	884	0	***	1,000		1,000	*****
401	Truck Repairs	9,187	3,179	9,604	5,462	5,000	109%	7,000		7,000	140%
430	Miscellaneous	2,733	1,000	1,300	2,900	500	580%	500		500	100%
433	Dues	278	558	55	410	500	82%	600		600	120%
550	Motor Vehicles		424,822			0	0%			0	0%
	2017 new fire truck										
560	Furniture and Fixtures		9,108			0	0%			0	0%
	2017 washer for turnout gear										
700	Transfers	3,500	3,500	3,500	3,500	3,500	100%	3,500		3,500	100%
	Transfer to General Fund										
	Account:	106,586	520,407	110,653	70,358	101,992	69%	108,443	0	108,443	106%

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Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2016	2017	2018	2019	Budget	Rec.	Budget	Change	Budget	Budget
	2016	2017	2018	2019	2019	2019	20	20	20	20
<hr/>										
225 AFSA Fund										
33400 State Grants & Aid/PERA										
33400 State Grants & Aid/PERA	19,863	17,098	17,352	17,715	12,250	145%	13,000		13,000	106%
All funds received are paid back out to the relief association - see 225.42200.315										
33420 State Fire Dept Aid	7,208	3,800	3,628	12,135	4,250	286%	4,250		4,250	100%
Training & education reimbursements										
Group:	27,071	20,898	20,980	29,850	16,500	181%	17,250	0	17,250	104%
33600 Grants & Aids from Local Government										
33621 County Fire Dept Aid		200			0	0%			0	0%
Group:		200			0	0%	0	0	0	0%
34200 Public Safety										
34202 Fire Contract	85,084	84,448	85,047	88,959	88,960	100%	96,244		96,244	108%
Our auditors require that the City of Freeport's portion is recorded as a revenue transfer instead of on this line. See also 225.39400.										
34203 Fire Revenues	3,233	3,669	3,522	4,934	500	987%	1,500		1,500	300%
34205 Rescue Revenues	8,990	9,781	13,622	9,181	5,250	175%	5,500		5,500	104%
Group:	97,307	97,898	102,191	103,074	94,710	109%	103,244	0	103,244	109%
36200 Miscellaneous Revenues										
36200 Miscellaneous Revenues			5,126		1,000	0%			0	0%
2018: sold fire truck										
36210 Interest Earnings	3,927	9,097	4,529	2,817	1,000	282%	2,000		2,000	200%
36230 Donations - Private	6,717	23,717	23,700	22,878	3,000	763%	3,000		3,000	100%
Group:	10,644	32,814	33,355	25,695	5,000	514%	5,000	0	5,000	100%
39400 Transfer from General										
39400 Transfer from General	40,224	39,924	40,207	42,056	42,056	100%	45,500		45,500	108%
Our auditors require that the City of Freeport's portion is recorded as a revenue transfer instead of on the Fire Contract line. See also 225.34202.										
Group:	40,224	39,924	40,207	42,056	42,056	100%	45,500	0	45,500	108%
Fund:	175,246	191,734	196,733	200,675	158,266	127%	170,994	0	170,994	108%
Grand Total :	175,246	191,734	196,733	200,675	158,266		170,994	0	170,994	

11/20/19
18:11:34

CITY OF FREEPORT
Expenditure Budget Report -- Multi Year Actuals
For the Year: 2020

Page: 1 of 1
Report ID: B240B

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2016	2017	2018	2019	Budget	Exp.	Budget	Changes	Budget	Budget
						2019	2019	20	20	20	20

601	Water										
43225	Water										
200	Postage	705	766	848	739	800	92%	900		900	113%
210	Operating Supplies	1,444	460	2,162	1,204	2,000	60%	2,000		2,000	100%
220	Repair & Maint. Supplies	769	563	550	262	650	40%	650		650	100%
300	Professional Services	652	148	95	1,040	5,935	18%	5,935		5,935	100%
	Gopher State One Call, SEH, Preferred Controls plus										
	\$5635 for PFA loan/grant application to be prepared by SEH for 2021 project										
311	Outside Maintenance	8,358	1,500			3,000	0%	3,000		3,000	100%
	Water tower maint \$2,500, Other \$500										
	2016 includes \$7500 for water tower tank mixing system										
320	Telephone	233	243	221	220	300	73%	300		300	100%
330	Training	465	115	115	248	250	99%	250		250	100%
	MRWA Technical Conf, Refresher & Exam										
335	Mileage & Reimb Exp			35	160	100	160%	170		170	170%
350	Notices & Publication	384	373	827	594	500	119%	600		600	120%
361	Liability Insurance	781	767	760	774	825	94%	825		825	100%
381	Electric	5,836	5,600	6,345	4,712	6,000	79%	6,000		6,000	100%
420	Depreciation	71,080	71,080	71,080		71,080	0%	71,080		71,080	100%
430	Miscellaneous		100			250	0%	250		250	100%
431	Permits/License	1,950	1,878	2,092	2,090	2,500	84%	3,000		3,000	120%
	2020: Budget raised because the Dept of Health is raising the drinking water										
	service connection fee as of 1/1/20.										
433	Dues	1,693	1,332	2,220	1,255	2,300	55%	2,300		2,300	100%
	Black Mountain \$800, MRWA \$300, City well facility fees \$200, Badger Meter										
	renewal \$1,000										
440	Chemical Purification	4,589	1,578	3,417	2,687	4,000	67%	4,000		4,000	100%
450	Sales Tax		1,368		1,255	1,000	126%	1,000		1,000	100%
	For water sold to commercial customers										
510	Capital Expenditures					0	0%	6,667		6,667	*****%
	2020: 1/3 of the cost of a new SCADA computer										
600	Bond Principal				41,000	41,000	100%	41,000		41,000	100%
	USDA loan \$26,000 + 2013A \$15,000										
610	Bond Interest	33,051	32,111	31,380	31,360	31,360	100%	30,540		30,540	97%
	USDA loan \$24,100 + 2013A \$6,440										
700	Transfers	53,867	54,867	54,867	54,867	54,867	100%	54,867		54,867	100%
	2016: Transfer to General Fund \$40,000; Transfer to USDA Water Reserve Fund										
	\$13,867.										
	2017-2019: Transfer to General Fund \$41,000; Transfer to USDA Water Reserve Fund										
	\$13,867.										
Account:		185,857	174,849	177,014	144,467	228,717	63%	235,334	0	235,334	103%
Fund:		185,857	174,849	177,014	144,467	228,717	63%	235,334	0	235,334	103%
											%
Grand Total :		185,857	174,849	177,014	144,467	228,717		235,334	0	235,334	

11/20/19
18:21:01

CITY OF FREEPORT
Revenue Budget Report -- Multi Year Actuals
For the Year: 2020

Page: 1 of 1
Report ID: B250B

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2016	2017	2018	2019	Budget	Rec.	Budget	Change	Budget	Budget
					2019	2019	20	20	20	20
<hr/>										
601 Water										
31300 General Sales and Use Tax										
31300 General Sales and Use Tax		1,080		728	0	***%			0	0%
Group:		1,080		728	0	***%	0	0	0	0%
33400 State Grants & Aid/PERA										
33400 State Grants & Aid/PERA			2,625		0	0%			0	0%
2018: Source water protection grant										
Group:			2,625		0	0%	0	0	0	0%
34000 Charges for Services										
34000 Charges for Services	158,027	118,635	121,842	95,983	119,000	81%	119,000		119,000	100%
Rate change effective Jan 1, 2017 - shift utility charges more to sewer & less to water										
34050 Hook-up fee			3,600		1,200	0%	1,200		1,200	100%
Group:	158,027	118,635	125,442	95,983	120,200	80%	120,200	0	120,200	100%
36100 Special Assessments										
36100 Special Assessments	10,953	7,330	1,348	11,296	14,000	81%	14,000		14,000	100%
Group:	10,953	7,330	1,348	11,296	14,000	81%	14,000	0	14,000	100%
36200 Miscellaneous Revenues										
36210 Interest Earnings	3,310	4,066	4,133	4,216	4,000	105%	4,000		4,000	100%
Group:	3,310	4,066	4,133	4,216	4,000	105%	4,000	0	4,000	100%
Fund:	172,290	131,111	133,548	112,223	138,200	81%	138,200	0	138,200	100%
Grand Total :	172,290	131,111	133,548	112,223	138,200		138,200	0	138,200	

11/20/19
18:15:37

CITY OF FREEPORT
Expenditure Budget Report -- Multi Year Actuals
For the Year: 2020

Page: 1 of 2
Report ID: B240B

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		2016	2017	2018	2019	Budget	Exp.	Budget	Changes	Budget	Budget
						2019	2019	20	20	20	20

602	Waste Water										
43250	Sewage Collection and Disposal										
200	Postage	822	645	713	550	800	69%	800		800	100%
210	Operating Supplies	4,232	2,163	2,264	2,559	2,300	111%	2,300		2,300	100%
	Bill cards \$400, Misc \$100, Lagoon bugs & aquatic weed kill \$1,800										
220	Repair & Maint. Supplies			942		1,000	0%	1,000		1,000	100%
300	Professional Services	1,586	4,112	1,173	6,327	5,701	111%	5,701		5,701	100%
	Gopher State One Call, SEH plus \$3701 for PFA loan/grant application to be prepared by SEH for 2021 project										
311	Outside Maintenance	2,348	19,401	19,930	6,392	20,000	32%	20,000		20,000	100%
	2017: Johnson Jet-Line (yr 1 of 5 yr contract) \$5,325, sanitary sewer by school \$13,425										
	2018: Johnson Jet-Line (yr 2 of 5 yr contract) \$5,325 + extra services \$2,650, Tri-State annual inspection of 3 lift stations \$1,365, Pond rock repair \$8,900, Other maintenance \$700										
	2019: Johnson Jet-Line (yr 3 of 5 yr contract) \$5,325, Johnson Jet-Line add'l service \$1,675, Tri-State annual inspection of 3 lift stations \$1,400, Other maintenance \$11,600										
	2020: Johnson Jet-Line (yr 4 of 5 yr contract) \$5,325, Johnson Jet-Line add'l service \$1,675, Tri-State annual inspection of 3 lift stations \$1,500, Other maintenance \$8,000										
320	Telephone	233	243	221	220	250	88%	250		250	100%
330	Training	113	115	115	303	250	121%	250		250	100%
	MRWA Technical Conf, Refresher & Exam										
335	Mileage & Reimb Exp		100	16	104	100	104%	105		105	105%
361	Liability Insurance	1,552	1,497	1,304	1,216	1,700	72%	1,700		1,700	100%
381	Electric	911	750	1,011	719	900	80%	900		900	100%
420	Depreciation	61,632	61,632	61,633		61,632	0%	61,632		61,632	100%
431	Permits/License		100		390	100	390%	1,590		1,590	1590%
	Wastewater certification renewal										
	2015: WWTR Permit Application \$330, 5 yr permit \$1,240										
	2017: Loren's exam & initial certificate										
	2019: WWTR annual permit										
	2020: WWTR annual permit \$350, 5-yr permit \$1,240										
433	Dues	1,493	728	1,745	780	1,800	43%	1,800		1,800	100%
	Black Mountain \$800, Badger Meter renewal \$1,000										
460	Lab Testing	902	882	957	1,122	1,000	112%	1,000		1,000	100%
510	Capital Expenditures					0	0%	6,666		6,666	*****
	2020: 1/3 of the cost of a new SCADA computer										
600	Bond Principal				25,000	25,000	100%	30,000		30,000	120%
	2013 GO refunding bonds										
610	Bond Interest	2,368	1,986	1,234	2,650	2,650	100%	2,100		2,100	79%
	2013 GO refunding bonds										
700	Transfers	42,800	43,800	43,800	43,800	43,800	100%	43,800		43,800	100%
	2016: Transfer to General Fund \$40,000; Transfer to USDA Waste Water Reserve Fund \$2,800.										
	2017-2019: Transfer to General Fund \$41,000; Transfer to USDA Waste Water Reserve Fund \$2,800.										
	Account:	120,992	138,154	137,058	92,132	168,983	55%	181,594	0	181,594	107%

11/20/19
18:21:54

CITY OF FREEPORT
Revenue Budget Report -- Multi Year Actuals
For the Year: 2020

Page: 1 of 1
Report ID: B250B

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2016	2017	2018	2019	Budget	Rec.	Budget	Change	Budget	Budget
	2016	2017	2018	2019	2019	2019	20	20	20	20
<hr/>										
602 Waste Water										
34000 Charges for Services										
34000 Charges for Services	87,911	134,886	132,797	102,369	136,000	75%	136,000		136,000	100%
Sewer rates were raised by 10% beginning July 2016.										
Rate change effective Jan 1, 2017 - shift utility charges more to sewer & less to water.										
34050 Hook-up fee			3,600		1,200	0%	1,200		1,200	100%
Group:	87,911	134,886	136,397	102,369	137,200	75%	137,200	0	137,200	100%
36200 Miscellaneous Revenues										
36210 Interest Earnings	188	429	652	983	550	179%	550		550	100%
Group:	188	429	652	983	550	179%	550	0	550	100%
Fund:	88,099	135,315	137,049	103,352	137,750	75%	137,750	0	137,750	100%
Grand Total :	88,099	135,315	137,049	103,352	137,750		137,750	0	137,750	

November 6, 2019

Freeport City Council
125 Main Street East
P.O. Box 301
Freeport, Minnesota 56331 - 0142

Dear Council Members:

SUBJECT: Lead/Copper Tap Water Monitoring Report, PWSID 1730013

This letter is to report the results of your recent lead/copper monitoring that is required by the Safe Drinking Water Act. The results revealed the following 90th percentile levels:

90th percentile lead level = 5 $\mu\text{g/l}$ (rounded as 0.005 mg/l).

The action level for lead is 15.0 $\mu\text{g/l}$.

90th percentile copper level = 544 $\mu\text{g/l}$ (rounded as 0.544 mg/l).

The action level for copper is 1300 $\mu\text{g/l}$.

Based on these results, your public water system **has not exceeded** the action level for lead and **has not exceeded** the action level for copper.

By federal rule, 40 CFR 141.85, you are required to provide the lead/copper results to persons served at the sites that were tested. In addition, you must provide them with an explanation of the health effects of lead/copper, list steps consumers can take to reduce exposure to lead/copper in drinking water, and water utility contact information. The notification must also provide the maximum contaminant level goals, the action levels for lead/copper, and the definitions for these two terms.

Notification must be made within 30 days by U.S. Mail, hand/direct delivery, or posting. Please refer to the enclosed Lead/Copper Results Delivery Certification form for delivery method requirements. If the residence is a rental property, both the occupant(s) of the residence and rental property owner must be notified. To assist you in meeting the notification requirements, we have enclosed the results notification letters which must be delivered to the homeowners along with a copy of the fact sheet on lead/copper in drinking water.

The lead/copper sampling site addresses are private data. This information was classified as "nonpublic" by the Minnesota Department of Administration in October 2004, upon the request of Minnesota Department of Health (MDH) and Minnesota community water supply systems. When notifying the persons served at the sites that were tested, provide them with the results for that address only.

Freeport City Council
Page 2
November 6, 2019
PWSID 1730013

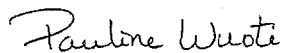
Within 10 days after notifying the residents of their results, you must complete the enclosed Lead/Copper Results Delivery Certification form and return it to us. If you chose not to use the results notification letters MDH sent to you and created your own results notification letters, you must submit a copy of one of the letters along with this certification form. The letter you create must contain the same language as the enclosed results notification letters as this is EPA required language. A return envelope is enclosed for your convenience.

Please note that all enclosures are sent to the addressee of this letter. Persons receiving a copy (cc) of the letter do not receive any enclosures. It is the responsibility of the addressee to follow through with the requirements.

A sampling kit will be sent to you prior to your next scheduled sampling date. The enclosed report should be placed in your records and a copy maintained on or near the water supply premises and available for public inspection for not less than ten (10) years.

If you have any questions, please contact me at 651/201-4674, or Anna Schliep at 651/201-4667.

Sincerely,



Pauline A. Wuoti
Community Public Water Supply Unit
Environmental Health Division
P.O. Box 64975
St. Paul, Minnesota 55164-0975

PAW
Enclosures
cc: Water Superintendent

Lead and Copper in Drinking Water

Important Information on How to Protect Your Health

Lead Health Effects

Lead is a common metal that has been in many consumer products but is now known to be harmful to human health if ingested or inhaled. It can be found in lead-based paint, air, soil, household dust, food, some types of pottery, and drinking water. Lead is rarely found in natural sources of water such as rivers and lakes or underground aquifers.

When people come in contact with lead, it may enter their bodies and accumulate over time, resulting in damage to the brain, nervous system, red blood cells, and kidneys. Infants and children who drink water containing lead in excess of the action level could experience delays in their physical or mental development. Children could show slight deficits in attention span and learning abilities.

Lead in water can be a special problem for infants whose diets may be mostly liquids, such as baby formulas or concentrated juices mixed with water. Smaller bodies can absorb lead more rapidly than bigger ones, so amounts of lead that won't hurt an adult can be very harmful to a child. Adults who drink this water over many years could develop kidney problems or high blood pressure.

Copper Health Effects

Copper is a reddish metal that occurs naturally in rock, soil, water, sediment, and air. It has many practical uses in our society and is commonly found in coins, electrical wiring, and pipes. It is an essential element for living organisms, including humans, and - in small amounts - necessary in our diet to ensure good health. However, some people who drink water containing copper in excess of the action level over a relatively short amount of time could experience adverse health effects, including vomiting, diarrhea, stomach cramps, and nausea. Some people who drink water containing copper in excess of the action level over many years could suffer liver or kidney damage.

The human body has a natural mechanism for maintaining the proper level of copper in it. However, children under one year old have not yet developed this mechanism and, as a result, are more vulnerable to the toxic effects of copper. People with Wilson's disease also have a problem with maintaining the proper balance and should also exercise particular care in limiting exposure to copper. People with Wilson's Disease should consult their physician.

Sources of Lead/Copper

Lead usually gets into your water after it leaves the treatment plant. This usually happens through the corrosion of materials containing lead in household plumbing. The most likely sources of lead in your household water are lead pipes, lead solder on copper pipes, brass faucets, fittings, and valves, including those advertised as "lead-free," or lead service lines connecting the water main to the inside plumbing. Lead pipes are no longer installed for service lines or in household plumbing, and lead solder has been outlawed in Minnesota since 1985.

The amount of lead allowed in brass fixtures has also been limited, but can still contribute some lead to drinking water (note that many faucets are made of brass even if they do not have a "brass" color). Even with these restrictions in place, some homes, especially older homes, may still have significant amounts of lead in their plumbing systems.

Copper works its way into the water by dissolving from copper pipes in the household plumbing. The longer the water has stood idle in the pipes, the more copper it is likely to have absorbed. Newer homes with copper pipes may be more likely to have a problem. Over time, a coating forms on the inside of the pipes and can insulate the water from the copper in the pipes. In newer homes, this coating has not yet had a chance to develop.

How To Reduce Your Exposure

Anytime the water has not been used for more than 6 hours - overnight, for example, or during the day when people are gone to work or school - it should be cleared from the pipes before being used for drinking or cooking. Let the water run before using it for drinking or cooking. If you have a lead service line, let the water run for 3-5 minutes. If you do not have a lead service line, let the water run for 30-60 seconds. The more time water has been sitting in your home's pipes, the more lead it may contain. You can find out if you have a lead service line by contacting your public water system, or you can check by following the steps at: <https://www.mprnews.org/story/2016/06/24/npr-find-lead-pipes-in-your-home>.

The only way to know if lead has been reduced by letting it run is to check with a test. If letting the water run does not reduce lead, consider other options to reduce your exposure.

Other household water uses will also help clear standing water from your home's plumbing. For example, you may want to establish a routine of doing household tasks that use water - such as showering, flushing the toilet, or running the dishwasher - first thing in the morning before using water for drinking or cooking. Keep in mind that you'll still need to flush individual faucets for a short time before using them for drinking water.

Hot water dissolves lead/copper more quickly than cold water so don't use water from your hot-water faucet for cooking or drinking. If you need hot water for cooking or drinking, take water from the cold water tap and heat it. It is especially important not to use the hot water for making baby formula. Also, boiling the water does not reduce lead levels and may actually increase them.

Some treatment devices can reduce the amount of lead in your drinking water. Reverse-osmosis and distillation units can be used for that purpose. A few types of water filters also remove lead. Check the product literature to be sure it has been certified for lead removal by NSF International (<http://nsf.org>). Also, you must follow the manufacturer's recommendations for operation and maintenance to ensure that the treatment equipment works correctly.

The water you run from drinking water taps does not have to be wasted. You can use this water for cleaning purposes or for watering plants. You may want to keep a container of drinking water in your refrigerator, so you don't have to run water every time you need it.

Many laboratories can test your water to see if there is a lead problem. Fees will vary between labs.

Accredited laboratories can be found at:

<https://eldo.web.health.state.mn.us/public/accreditedlabs/labsearch.seam>

For more information, please visit EPA's website at: www.epa.gov/lead or the Minnesota Department of Health's website at:

<https://www.health.state.mn.us/communities/environment/water/contaminants/lead.html>

Minnesota Department of Health

Division of Environmental Health

P. O. Box 64975

St. Paul, Minnesota 55164-0975

<http://www.health.state.mn.us/water>

To request this document in another format, call 651-201-4700

Job Duty	Date	Initial
Well, tower, pond checks	SAT 10/15/19	YJ
Well, tower, pond checks	SUN 10/16/19	YJ
Well, tower, pond checks, lift station, Flushed hydrants, ^{water samples}	MON 10/21/19	YJ
Well, tower, pond checks, Flushed hydrants, drained & oiled	TUE 10/23/19	YJ / MC
Well, tower, pond checks, Flushed hydrants, drained & oiled	WED 10/24/19	YJ / MC
mowed lawn, tank water meter shut off, locate & garbage	THU 10/25/19	YJ
Well, tower, pond, lift station checks, grass to pungs, worked on electric	FRI 10/26/19	YJ
& hoses on plow truck, water samples, bugs ponds	"	YJ
Well, tower, pond checks, worked on plow truck elec, hydraulics &	FRI 10/27/19	YJ
water on at house on 2nd St SE.	"	YJ
Well, tower, pond checks	SAT 10/28/19	YJ
Well, tower, pond checks	SUN 10/29/19	YJ
Well, tower, pond, lift station checks, water samples, physical health	MON 10/31/19	YJ
card, plow blade at shop for hinnerer w/ Jerry Mayers	"	YJ
reports at city hall.	"	YJ
Well, tower, pond checks, shop cleaning, water shut off, &	TUE 10/31/19	YJ
can equipment, garbage.	"	YJ
Well, tower, pond checks	WED 10/31/19	MC
Well, tower, pond, lift station checks, ^{water samples} flags half ^{bugs ponds} at	THU 10/31/19	YJ
Well, tower, pond checks, complaint rat on road	FRI 10/31/19	YJ
Well, tower, pond checks, flags up.	SAT 10/31/19	YJ
Well, tower, pond checks	SUN 10/31/19	YJ
Council meeting		
Well, tower, lift station, pond checks, water samples, reports at	MON 10/31/19	YJ
city hall, turned in Self evaluation, ^{garbage}	"	YJ
Well, tower, pond checks, radar signs, worked at shop on	TUE 10/31/19	YJ
tractor & sensor sweeper	"	YJ
Well, tower, pond checks, winterize at shop & equipt. (var)	WED 10/31/19	YJ
Well, tower, pond, lift station checks, water samples, bulbs in street lights	THU 10/31/19	WJey
radar sign on east side of town w/ county, delivered agenda	"	YJ
packet, sent in gas monitor for calibration, bugs at ponds, ^{garbage}	"	YJ
Well, tower, pond checks, water shut-off, worked on lights	FRI 10/31/19	YJ
on main street checked fuses	"	YJ
Well, tower, pond checks	SAT 10/31/19	YJ
Well, tower, pond checks	SUN 10/31/19	YJ
Well, tower, lift station, pond checks, pond water samples	MON 10/31/19	YJ

Job Duty	Date	Initial
winterize ballpark, Fixed curb stops & shut one water off,	Mon 10/28/19	YJ
pre-discharge to Sauk Centre.	"	YJ
Well, tower, pond checks, Finished winterizing ballpark, put up	Tue 10/29/19	YJ
water protection area signs, cleaned at shop, Fixed ballasts	"	YJ
with Dan Roering on 2nd mainstreet lights	"	YJ
Well, tower, pond checks, swept streets, water meter	Wed 10/30/19	YJ
readings, worked on plow blade w/ Jerry Mayers	"	YJ
Well, tower, 1-ft station, pond checks, water samples, Finished water reading	Thur 10/31/19	YJ
Well, tower, pond checks, downloaded apps onto speed sign,	FRI 11/1/19	YJ
bugs at ponds, cleaned at shop, put blade on ton truck	"	YJ
turned water on at 208 2nd Ave NW new owner	"	YJ
Well, tower, pond checks	SAT 11/2/19	YJ
Well, tower, pond checks	SUN 11/3/19	YJ
Well, tower, 1-ft station, pond checks, water samples, garbages,	MON 11/4/19	YJ
change shop lights that were out, got garland ready	"	YJ
took down flag holders, & put up x mas banners.	"	YJ
Well, tower, pond checks, put up x mas lights & garland	Tue 11/5/19	YJ/JAL
Well, tower, pond checks, reports at city hall, discharge samples	Wed 11/6/19	YJ
Flushed deadends.	"	YJ
Well, tower, 1-ft station, pond checks, Flushed sanitary behind	Thur 11/7/19	YJ
charlies, & corner pub, discharge samples & delivered to Sauk Centre	"	YJ
Well, tower, pond checks, put new flags up at City hall & Memorial,	FRI 11/8/19	YJ
set up phone, renew water licence.	"	YJ
Well, tower, pond checks	SAT 11/9/19	YJ
Well, tower, pond checks	SUN 11/10/19	YJ
Well, tower, 1-ft station, pond checks, transfer pond 1 & 2 to 3 Holiday	MON 11/11/19	YJ
Well, tower, pond checks, garbages, clean shop equip,	Tue 11/12/19	YJ
shut off notices.	"	YJ
Well, tower, pond checks, washed equipment, delivered Copper/lead	Wed 11/13/19	YJ
letters	"	YJ
Well, tower, 1-ft station, pond checks, water samples, washed equipment.	Thur 11/14/19	YJ
Well, tower, pond checks, gate valve on 7th st SW Fixed/cold patch, delivered	FRI 11/15/19	YJ
Copper/lead sheets	"	YJ
Well tower pond checks	SAT 11/16/19	YJ
Well tower pond checks	SUN 11/17/19	YJ
Well, tower, 1-ft station pond checks, water samples, cold patch 7th st SE, industrial drive	MON 11/18/19	YJ



Building a Better World
for All of Us®

MEMORANDUM

TO: Freeport Mayor and Council

FROM: Dave Blommel (Lic. MN)

DATE: November 19, 2019

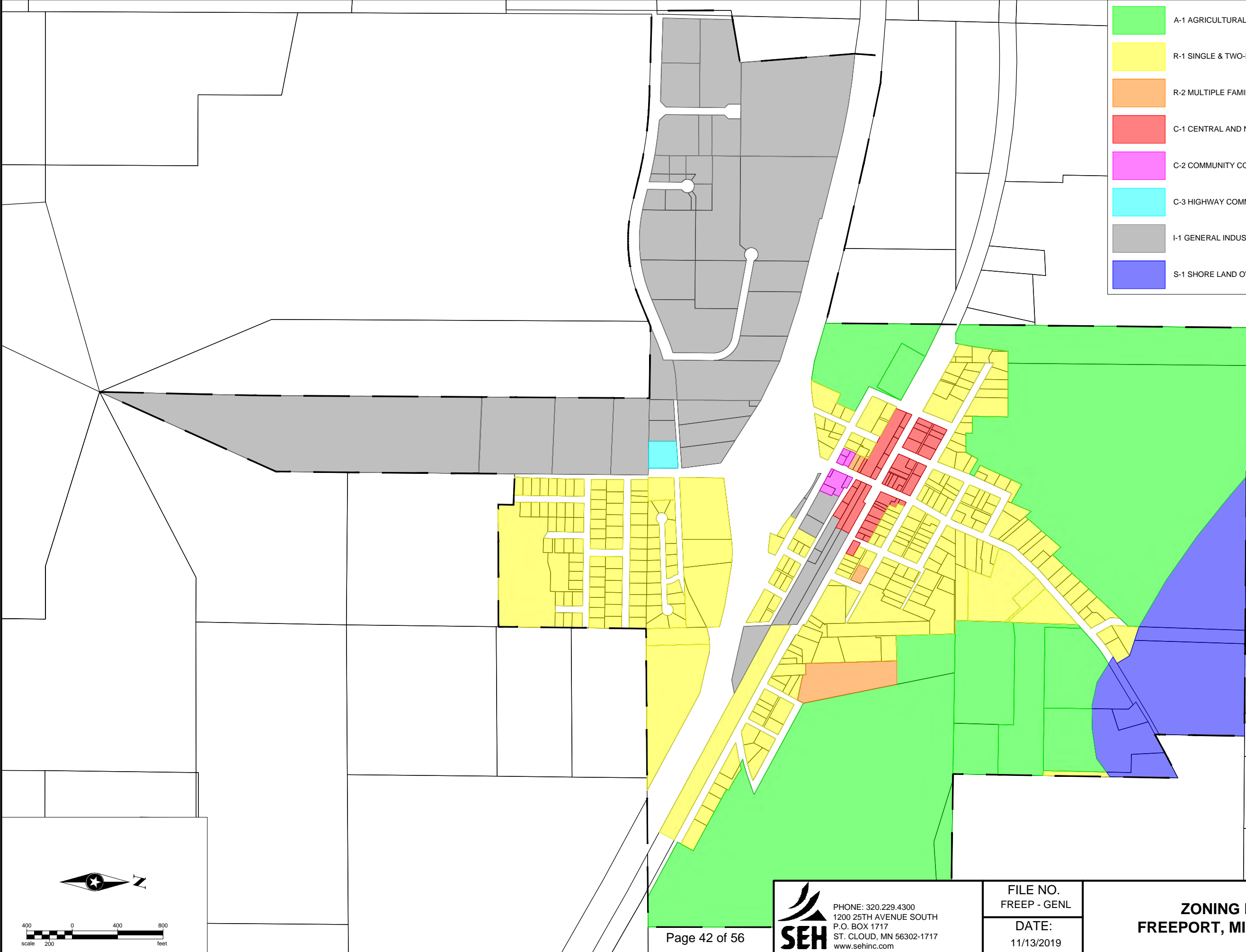
RE: Council Update
SEH No. FREEP GEN COR 14.00

With the help of Lori and Joan we believe we have the zoning map updated per the approved changes the City Council has made since the map was last updated in 2005. Once we started looking we found draft changes from 2007 and 2009 that we do not believe were ever formally approved. I will bring large format copies to the meeting, but the enclosed map is the final product.

I plan to attend your meeting on Tuesday if you have any questions.

dwb
Enclosure

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November 19, 2019

Joan Wall
City of Freeport
125 Main Street East
Freeport, MN 56331

BY ELECTRONIC MAIL

Re: Monthly Legal Report

Dear Ms. Wall:

During the period from October 22, 2019 through November 19, 2019, we have not given significant attention to any projects on behalf of the City of Freeport.

Respectfully submitted,
Dymoke Law Office, P.A.

Scott E. Dymoke
by Scott E. Dymoke