



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

February 18, 2020 - Regular Meeting Agenda
Freeport City Hall - 7:00 pm

Call to Order

- I. Approve Agenda
- II. Area Fire Service Meeting (recess regular meeting) (See separate packet)
- III. (Reopen regular meeting) Open Public Forum
- IV. Consent Agenda
 - a. January 28, 2020 Council Meeting Minutes (1-3)
 - b. Claims 3975-3999 (4-10)
 - c. Sheriff's Report (11)
- V. Reports
 - a. Clerk-Treasurer Report (12-31)
 - b. Fire Department Report (N/A)
 - c. Public Works Report (32-34)
 - d. Engineer Report (35)
 - e. Attorney Report (36)
- VI. Old Business
 - a. Rental Licensing (37)
- VII. New Business
- VIII. Adjourn

Next Regular Meeting: March 31, 2020



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For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

January 28, 2020 – Meeting Minutes

A regular meeting of the Freeport City Council was convened at 7:00pm by Acting Mayor Tim Hennen, and councilmembers Sarah Blake, Ben Ettle, and Jake Renneker.

Members not in attendance: Mayor Mike Eveslage

Staff in attendance: Clerk-Treasurer Joan Wall, City Attorney Scott Dymoke, Fire Chief Andy Grieve.

Others in attendance:

Carol Moorman (Melrose Beacon)
Jason Hoeschen (1020 2nd Ave SE)
Phil Osendorf (124 2nd St SE)
Rodney Atkinson (310 8th St SE)

Branden Roering (421 1st Ave N)
Jamie Engelmeyer (208 9th St SE)
Andy Grieve (210 2nd Ave NE)

Approve Agenda

Wall asked to add St Joseph Society temp liquor license to item 4g under Consent Agenda. Ettle moved to approve the agenda with the change, seconded by Renneker. Motion carried 4-0.

Public Forum

No comment was given.

Consent Agenda

Ettle moved to approve the consent agenda, seconded by Blake. Motion carried 4-0.

Reports

Clerk-Treasurer Report

No additional information besides what was included in the agenda.

Fire Department Report

Grieve stated the fire department is looking at a possible pay increase of \$1.00 per hour. They have been paid \$12.00 per hour for calls and training since at least 2010. In May they will be hiring two or three firefighters. It has been difficult to find people because the required training hours keep increasing. This will be discussed further at the February 18 area fire service meeting.

Grieve explained that air tanks need to be hydrotested every five years. Tanks have a 15-year lifespan and ours are 16 years old, so they can't be hydrotested anymore. Purchasing 18 air packs and 36 tanks would cost \$118,000. We applied for a FEMA grant to purchase them, but the grant writer isn't optimistic that we

will receive the grant. We won't know about the grant until November. If we purchase the equipment and then receive the grant, we would have to give the grant back.

Public Works Report

Ettle asked Wall to check to see if training and support services for the first year are included in the Preferred Controls quote for the SCADA system upgrade.

Engineer Report

No report given.

Attorney Report

Dymoke stated all his items are included in old business.

Old Business

Ordinance 2020-01 Accessory Structures

Renneker moved to approve Ordinance 2020-01, seconded by Ettle. Motion carried 4-0.

Rental Licensing

Hennen stated he spoke with Mayor Eveslage earlier. Eveslage spoke with Melrose police and got copies of their rental housing inspection sheets. Eveslage wonders if the Freeport Fire Department could do the inspections. Grieve said this would be discussed at the next fire department meeting. Melrose police chief Maus is willing to show them how to do it.

A discussion was had regarding Dymoke's opinion letter on the rental ordinance. Dymoke stated any property rented for residential purposes falls under the rental ordinance. The only exemption is for parents and children. Dymoke said Eveslage wondered if it was too restrictive and Dymoke believes we were restrictive on purpose because of a problem house in town where the homeowner lived in the house and rented a room. Osendorf's opinion is that renting one room should be treated the said as renting a whole house. Hennen and Renneker both wondered how we could enforce whether someone was renting a room of their house. Ettle stated he sees the need for safety for renters. Blake noted the ordinance says "no person shall operate rental property..." and stated it seems like renting a room is not the same as operating a rental business. Council directed Dymoke to come up with language to look at to address the issue.

Waste Management

After discussion, Council directed Dymoke to draw up language to amend the Waste Management contract by removing commercial accounts from the franchise agreement.

New Business

Resolution 2020-01 - Official Depository FSB

Renneker moved to approve Resolution 2020-01, seconded by Ettle. Motion carried 4-0.

Resolution 2020-02 - Official Depository CMCU

Renneker moved to approve Resolution 2020-02, seconded by Ettle. Motion carried 4-0.

Resolution 2020-03 - 2019 Donations

Blake moved to approve Resolution 2020-03, seconded by Renneker. Motion carried 4-0.

Resolution 2020-04 - Disbursement and Payment of Claims Policy

Ettle moved to approve Resolution 2020-04, seconded by Renneker. Motion carried 4-0.

2020 Appointments

Renneker moved to approve 2020 Appointments except the wellhead protection committee, seconded by Ettle. Motion carried 4-0.

Ordinance 2020-02 – Fee Schedule

Renneker moved to approve Ordinance 2020-02, seconded by Ettle. Motion carried 4-0.

Resolution 2020-05 – Election Judges

Blake moved to approve Resolution 2020-05, seconded by Ettle. Motion carried 4-0.

Purchase Public Works Vehicle

Hennen moved to approve purchasing the van for \$600 provided Loren test drives it first, seconded by Renneker. Motion carried 4-0.

Adjourn

At 8:43pm, Renneker moved to adjourn, seconded by Ettle. Motion carried 4-0.

Mayor, Mike Eveslage

City Clerk-Treasurer, Joan Wall

02/03/20
10:13:28

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 2/20

Page: 1 of 1
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3975		692 ALAN WILLIAMS	600.00					
	02/03/20	2001 Dodge Grand Caravan	600.00*			101 43000	550	10100
		Total for Vendor:	600.00					
		# of Claims	1	Total:	600.00			

02/03/20
13:03:38

CITY OF FREEPORT
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Page: 1 of 1
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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3976		788 SCHIFFLER DEPUTY REGISTRAR	70.00					
	02/03/20	License 2001 Dodge Caravan	70.00			101 43100	431	10100
		Total for Vendor:	70.00					
		# of Claims	1	Total:	70.00			

02/10/20
12:57:26

CITY OF FREEPORT
Claim Approval List
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Page: 1 of 2
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3977		15 ALBANY MUTUAL TELEPHONE	241.98					
	10375039	02/01/20 836-2411	39.05			225 42200	320	10100
	10375039	02/01/20 836-2413	36.48			225 42200	320	10100
	10375390	02/01/20 836-7158	38.85			101 41000	320	10100
	10375187	02/01/20 836-2685	19.75			601 43225	320	10100
	10375187	02/01/20 836-2685	19.75			602 43250	320	10100
	10374912	02/01/20 836-2112	88.10			101 41000	320	10100
		Total for Vendor:	241.98					
3978		70 CENTERPOINT ENERGY	331.27					
	01/23/20	Maintenance building	135.28			101 43100	382	10100
	01/23/20	Fire hall	195.99			225 42200	382	10100
		Total for Vendor:	331.27					
3979		76 CENTRAL MINNESOTA CREDIT UNION	703.06					
	01/31/20	USPS - general postage	8.40			101 41000	200	10100
	01/31/20	USPS - utility billing postage	82.50			601 43225	200	10100
	01/31/20	USPS - utility billing postage	82.50			602 43250	200	10100
	01/31/20	W-2 forms	36.17			101 41000	210	10100
	01/31/20	2020 MRWA Technical Conference	125.00			601 43225	330	10100
	01/31/20	2020 MRWA Technical Conference	125.00			602 43250	330	10100
	01/31/20	Batteries	22.49			225 42200	210	10100
	01/31/20	2020 dues MN Fire Chiefs Assn.	220.00			225 42200	433	10100
	01/31/20	Stearns Co Beacon Fee	1.00			101 41000	433	10100
		Total for Vendor:	703.06					
3980		145 FINKEN WATER SOLUTIONS	23.00					
	1185925	02/01/20 Water softener rental	15.00			101 41000	410	10100
	1185926	02/01/20 Maint. water cooler rental	8.00			101 43100	410	10100
		Total for Vendor:	23.00					
3981		437 STAR PUBLICATIONS LLC	30.48					
	184127	01/31/20 Notice of public hearing	30.48			101 41000	350	10100
		Total for Vendor:	30.48					

02/10/20
12:57:27

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3982		510 VERIZON WIRELESS	42.65					
	9847487296	02/01/20 Cell phone - Feb	42.65			101 43100	320	10100
		Total for Vendor:	42.65					
3983		750 WASTE MANAGEMENT, INC	148.21					
	6913028	02/03/20 City hall & maint. building	134.46			101 43100	383	10100
	6912292	02/03/20 Fire hall	13.75			225 42200	383	10100
		Total for Vendor:	148.21					
3985		525 XCEL ENERGY, INC	3,352.69					
	671426442	02/03/20 Street lights	715.07			101 43160	381	10100
	669954477	01/22/20 Water tower	180.86			601 43225	381	10100
	671619508	02/04/20 302188142	215.81			601 43225	381	10100
	671619508	02/04/20 302252262	114.48			101 43160	381	10100
	671619508	02/04/20 302290398	286.02			101 41000	381	10100
	671619508	02/04/20 302679657	132.38			101 43100	381	10100
	671619508	02/04/20 302700297	24.58			602 43250	381	10100
	671619508	02/04/20 302947044	284.87			601 43225	381	10100
	671619508	02/04/20 303193187	50.79			602 43250	381	10100
	671619508	02/04/20 303616049	293.67			225 42200	381	10100
	671619508	02/04/20 303936749	57.90			101 43160	381	10100
	671619508	02/04/20 303956738	562.43			101 43160	381	10100
	671619508	02/04/20 303963984	347.14			101 43160	381	10100
	671619508	02/04/20 303985901	43.55			101 43160	381	10100
	671619508	02/04/20 304083816	13.06			101 43160	381	10100
	671619508	02/04/20 304098414	30.08			602 43250	381	10100
		Total for Vendor:	3,352.69					
		# of Claims	8	Total:				4,873.34

02/13/20
14:08:46

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Page: 1 of 3
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3986		123 DYMOKE LAW OFFICE, P.A.	437.50					
	02/01/20	Zoning amendment	100.00			101 41000	302	10100
	02/01/20	Rental ordinance	162.50			101 41000	302	10100
	02/01/20	Waste Management	50.00			101 41000	302	10100
	02/01/20	City Council meeting	125.00			101 41000	302	10100
		Total for Vendor:	437.50					
3987		134 EMERGENCY APPARATUS MAINTENANCE,	287.23					
	110494 01/24/20	Truck #408 repair	287.23			225 42200	401	10100
		Total for Vendor:	287.23					
3988		752 EXPERT T BILLING	189.00					
	6653 02/11/20	7 calls billed - January	189.00			225 42200	300	10100
		Total for Vendor:	189.00					
3989		169 GALLS, LLC - DBA KEEPRS	929.96					
	014666830 01/03/20	Twill pant - Roering	56.12			225 42200	240	10100
	014666831 01/03/20	Twill pant - Hoeschen	56.12			225 42200	240	10100
	014690250 01/07/20	Nametag - Roering	5.09			225 42200	240	10100
	014690251 01/07/20	Nametag - Hoeschen	5.09			225 42200	240	10100
	014690253 01/07/20	Nametag - Rademacher	5.09			225 42200	240	10100
	014690254 01/07/20	Nametag - Olson	5.09			225 42200	240	10100
	014714680 01/09/20	Clip on tie - Hoeschen	7.13			225 42200	240	10100
	014714681 01/09/20	Clip on tie - Rademacher	7.13			225 42200	240	10100
	014714700 01/09/20	Belt w/buckle - Roering	21.33			225 42200	240	10100
	014714701 01/09/20	Belt w/buckle - Olson	21.33			225 42200	240	10100
	014725583 01/10/20	Nametag - Hoeschen	4.99			225 42200	240	10100
	014740224 01/13/20	Badge w/eagle - Olson	77.10			225 42200	240	10100
	014740225 01/13/20	Badge w/eagle - Roering	77.10			225 42200	240	10100
	014740226 01/13/20	Badge w/eagle - Hoeschen	77.10			225 42200	240	10100
	014740227 01/13/20	Badge w/eagle - Rademacher	77.10			225 42200	240	10100
	014763307 01/15/20	Misc. clothing - Roering	79.95			225 42200	240	10100
	014763308 01/15/20	Misc. clothing - Hoeschen	79.95			225 42200	240	10100
	014763309 01/15/20	Misc. clothing - Rademacher	79.95			225 42200	240	10100
	014763310 01/15/20	Misc. clothing - Olson	79.95			225 42200	240	10100
	014874733 01/28/20	Twill pant - Olson	56.12			225 42200	240	10100

02/13/20
14:08:46

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Page: 2 of 3
Report ID: AP100V

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	014874738	01/28/20 Twill pant - Rademacher	56.12			225 42200	240	10100
	014716112	01/09/20 Nametag - Hoeschen	-4.99			225 42200	240	10100
		Total for Vendor:	929.96					
3990		174 GOPHER STATE ONE CALL, INC	4.05					
	0010401	01/31/20 3 emailed tickets	2.03			601 43225	300	10100
	0010401	01/31/20 3 emailed tickets	2.02			602 43250	300	10100
		Total for Vendor:	4.05					
3991		728 GRAND FORKS FIRE EQUIPMENT LLC	253.17					
	27746	01/16/20 Hel met	253.17			225 42200	210	10100
		Total for Vendor:	253.17					
3992		668 JOAN WALL	101.79					
	01/29/20	Mileage election training	38.53			101 41450	335	10100
	02/05/20	Mileage election training	31.63			101 41450	335	10100
	02/13/20	Mileage PU ballot counter	31.63			101 41450	335	10100
		Total for Vendor:	101.79					
3993		219 JOANN TIMP	72.00					
	02/13/20	2 cleanings 2/1/20-2/10/20	72.00			101 41000	300	10100
		Total for Vendor:	72.00					
3994		696 LITTLE FALLS MACHINE, INC	92.53					
	357765	01/31/20 Plow truck wing bolt/nut	92.53			101 43100	401	10100
		Total for Vendor:	92.53					
3995		529 LOREN GOEBEL	29.00					
Cost was different then Schiffler quoted over the phone for Dodge van								
	02/07/20	Reimbursement - License tabs	29.00			101 43100	431	10100
		Total for Vendor:	29.00					
3996		387 RAHNS OIL & PROPANE, INC	816.18					
	4701	01/31/20 Fire dept. fuel	142.97			225 42200	215	10100
	4701	01/31/20 Public works fuel	649.66			101 43100	215	10100
	4701	01/31/20 EDA meal	23.55			300 46500	210	10100
		Total for Vendor:	816.18					

02/13/20
14:08:46

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Page: 3 of 3
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Claim/	Check	Vendor #/Name/	Document \$/	Disc \$					Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
3999		389 RAMLER TRUCK & TRAILER REPAIR,	2,596.25						
	RI050954	02/06/20 Truck #404 shocks	566.02			225 42200	401	10100	
	RI050952	02/06/20 Truck #405 full service chec	315.48			225 42200	401	10100	
	RI051017	02/11/20 Plow truck repairs	1,714.75			101 43100	401	10100	
		Total for Vendor:	2,596.25						
3997		782 RMB ENVIRONMENTAL LABORATORIES	15.00						
	490009c	01/07/20 Water sample testing	15.00*			601 43225	460	10100	
		Total for Vendor:	15.00						
3998		789 RONALD DINGMANN	32.87						
	02/05/20	Utilities refund	32.87			601 34000		10100	
		Total for Vendor:	32.87						
		# of Claims	14	Total:	5,856.53				

FREEPORT CALLS

City	Date_Received	Call #	Description	Actual_Incid_Location
FREEPORT	01/01/2020 17:42:16	20000175	AGENCY ASSIST	
FREEPORT	01/03/2020 17:32:55	20000794	AGENCY ASSIST	
FREEPORT	01/05/2020 17:57:39	20001311	AGENCY ASSIST	
FREEPORT	01/22/2020 05:31:57	20006118	AGENCY ASSIST	
FREEPORT	01/28/2020 17:20:04	20007972	AGENCY ASSIST	
FREEPORT	01/21/2020 16:24:06	20005936	ANIMAL NEGLECT	
FREEPORT	01/08/2020 14:00:17	20002165	BAD CHECKS	
FREEPORT	01/19/2020 05:04:29	20005311	CITIZEN CONTACT	
FREEPORT	01/02/2020 18:02:18	20000490	CIVIL MATTER	
FREEPORT	01/21/2020 18:20:36	20005987	DIRECTED PATROL	
FREEPORT	01/08/2020 23:38:49	20002308	DOOR CHECK(S)	
FREEPORT	01/03/2020 16:49:02	20000779	DRIVING COMPLAINT	
FREEPORT	01/05/2020 13:21:52	20001249	EXTRA PATROL	
FREEPORT	01/28/2020 17:38:37	20007980	MEDICAL EMERGENCY	
FREEPORT	01/31/2020 14:33:38	20008738	MEDICAL EMERGENCY	
FREEPORT	01/28/2020 17:08:59	20007970	NO PAY CUSTOMER	
FREEPORT	01/17/2020 09:01:21	20004747	PERSONAL ASSIST	
FREEPORT	01/21/2020 10:41:16	20005864	REPORT WRITING	
FREEPORT	01/07/2020 10:30:37	20001837	REPORT WRITING	
FREEPORT	01/05/2020 07:47:03	20001200	REPORT WRITING	
FREEPORT	01/21/2020 18:13:39	20005985	SNOWMOBILE COMPLAINT	
FREEPORT	01/09/2020 18:00:14	20002560	STALLED VEHICLE	
FREEPORT	01/12/2020 15:40:38	20003427	STALLED VEHICLE	
FREEPORT	01/05/2020 01:29:50	20001158	SUSPICIOUS VEHICLE	
FREEPORT	01/29/2020 22:39:35	20008286	SUSPICIOUS VEHICLE	
FREEPORT	01/27/2020 01:05:37	20007547	TRAFFIC STOP	
FREEPORT	01/27/2020 13:55:07	20007672	TRAFFIC STOP	
FREEPORT	01/01/2020 17:35:29	20000172	TRAFFIC STOP	
FREEPORT	01/01/2020 19:53:42	20000216	TRAFFIC STOP	
FREEPORT	01/02/2020 06:26:08	20000327	TRAFFIC STOP	
FREEPORT	01/05/2020 17:55:57	20001310	TRAFFIC STOP	
FREEPORT	01/17/2020 04:31:43	20004719	TRAINING ONLINE	
FREEPORT	01/21/2020 19:01:18	20006005	TRAINING ONLINE	
FREEPORT	01/20/2020 04:46:13	20005557	TRAINING ONLINE	
FREEPORT	01/09/2020 15:17:50	20002510	WARRANT	

Memo

From: Joan Wall, Clerk-Treasurer

To: Freeport City Council

Date: 2/12/2020

Re: Clerk-Treasurer Report

The Presidential Nomination Primary will be March 3.

I will be out of the office for the MCFOA Conference, which is held in St. Cloud, from March 16 – March 18.

The financial statements on the following pages are for informational purposes only. Most of the year end entries are not yet included.

City of Freeport
All Funds Summary
For the Twelve Months Ended December 31, 2019 (Unaudited)

	General Fund	AFSA Fund	TIF Swany White	EDA Fund	Bonds, 2013 Main Street Refunding	Bonds, 2012 Indust Park Refunding	2006 Small Cities Grant	South End Park Fund	North End Park Fund	Bucket Fund Old Tower Preservation	Street Improv Fund	Capital Equip Fund	Street Lights Fund	Water Fund	Waste Water Fund	Water USDA Reserve	Waste Water USDA Reserve	Total YTD Amount
REVENUES:																		
Property Taxes																		
Property Tax Levy	223,540			11,988	95,470	104,950												435,949
Other Taxes	6,244		2,757															9,001
General Sales and Use Tax														849				849
Special Assessments	3,577				7,439	0								18,839	0			29,854
Licenses and Permits	12,955																	12,955
State Grants & Aid	116,784	29,850									0			0				146,634
Grants & Aids from Local Governmental Units		0																0
Charges for Services	1,060													123,906	134,887			259,853
Public Safety		104,138																104,138
Fines and Forfeitures	1,459																	1,459
Loan Payments Received							1,442											1,442
Miscellaneous	31,423	26,145		870	(21)	755	790	122	22	44	1,710	294	468	4,216	983			67,821
Total Revenues	397,041	160,132	2,757	12,858	102,888	105,705	2,232	122	22	44	1,710	294	468	147,810	135,870	0	0	1,069,955
EXPENDITURES:																		
General Government	39,529																	39,529
Legislative (Council/Board)	4,831																	4,831
Executive (Mayor/Manager)	1,580																	1,580
Clerk	96,863																	96,863
Elections	1,752																	1,752
Auditor	14,990																	14,990
Assessor	4,824																	4,824
Planning / Zoning	1,190																	1,190
Building Official	3,064																	3,064
Civil Defense	329																	329
Public Works	69,477																	69,477
Highways, Streets & Roadways	56,078										0							56,078
Street Lighting	20,999																	20,999
Recreation	3,000																	3,000
Parks	9,482								0									9,482
Salaries & Benefits		31,882																31,882
Supplies		60,101		265										3,010	3,811			67,188
Professional Services		9,371		1,976							0			3,336	35,120			49,803
Fire Dept Aid		19,986																19,986
Training		16,041												408	407			16,856
Insurance		7,117												774	1,216			9,107
Utilities		6,148												5,797	1,125			13,071
Repairs		10,146																10,146
Water/Waste Water Treatment														6,834	3,252			10,086
Debt Service					126,695	182,938								72,360	27,650			409,643
Miscellaneous		3,310	2,757	0										2,183	0			8,250
Total Expenditures	327,988	164,102	2,757	2,241	126,695	182,938	0	0	0	0	0	0	0	94,702	72,581	0	0	974,005
Excess of Revenues																		
Over (Under) Expenditures	69,054	(3,970)	0	10,616	(23,807)	(77,233)	2,232	122	22	44	1,710	294	468	53,108	63,289	0	0	95,950
OTHER SOURCES (USES):																		
Transfers In	90,500	42,056	0	0	0	0	0	5,500	0	0	72,000	10,000	30,000	0	0	13,867	2,800	266,723
Transfers Out	(159,556)	(3,500)	0	(5,000)	0	0	0	0	0	0	0	0	0	(54,867)	(43,800)	0	0	(266,723)
Total Other Sources (Uses)	(69,056)	38,556	0	(5,000)	0	0	0	5,500	0	0	72,000	10,000	30,000	(54,867)	(43,800)	13,867	2,800	0
Excess of Revenues & Other Sources																		
Over (Under) Expenditures & Other Uses	(2)	34,586	0	5,616	(23,807)	(77,233)	2,232	5,622	22	44	73,710	10,294	30,468	(1,759)	19,489	13,867	2,800	95,950
FUND BALANCES:																		
January 1	642,019	253,939	0	209,319	82,274	225,922	95,928	11,841	2,749	5,369	168,872	30,429	40,296	1,914,479	2,036,475	83,202	16,800	5,819,914
December 31	642,017	288,525	0	214,935	58,468	148,689	98,160	17,463	2,771	5,413	242,582	40,724	70,764	1,912,720	2,055,964	97,069	19,600	5,915,865
CASH:																		
January 1	637,117	599,540	0	108,174	81,150	225,572	95,928	11,841	2,749	5,369	168,872	30,429	40,296	471,827	99,535	83,202	16,800	2,678,402
Increase (Decrease) in Cash	(1,256)	(323,558)	1,379	(34,279)	(22,682)	(76,883)	2,232	5,622	22	44	73,710	10,294	30,468	1,406	22,357	13,867	2,800	(294,457)
December 31	635,861	275,981	1,379	73,895	58,468	148,689	98,160	17,463	2,771	5,413	242,582	40,724	70,764	473,233	121,892	97,069	19,600	2,383,945

**City of Freeport
Budget Variance Explanations
For the Twelve Months Ended December 31, 2019 (Unaudited)**

General Fund Revenue

Special Assessments	From Buddy Loehrer house
Licenses and Permits	
Building Permits	\$2,750 Building permits higher than budgeted
Rental Permits	\$1,200 Rental permits weren't budgeted
Miscellaneous	
Donations - Private	Received \$17,000 in donations
Interest Earnings	\$8,000 Final interest allocation to be done during YE entries

General Fund Expenditures

Clerk	Under budget due to clerk and admin assistant transition
Highways, Streets & Roadways	Over budget due to purchase of radar speed signs

AFSA Fund Revenue

State Grants & Aid/PERA	State reimbursement for firefighter training
Public Safety	Fire & rescue revenues are more than budgeted
Miscellaneous	
Donations - Private	From various donors

AFSA Fund Expenditures

Supplies	Over budget due to turnout gear purchase
Professional Services	
Professional Services	\$1,000 Expert T Billing wasn't in the budget yet
Outside Maintenance	\$2,700 Fire hall dehumidifier system, \$700 LED lights
Fire Dept Aid	Pass-through funds - offset by State Aid revenue
Training	More training than budgeted, but offset by State reimbursement
Insurance	2020 budget has been decreased to match actual cost
Repairs	Truck repairs more than budgeted
Miscellaneous	\$1,000 supplemental benefit for a firefighter - offset by State reimb \$1,900 Ham BBQ - offset by Lions donation

EDA Fund Revenue

Miscellaneous	Interest Earnings	Interest is more than budgeted due to Xcel easement pmt rec'd
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Street Improvements Fund Expenditures

Professional Services	Budgeted for SEH's facility plan for the sanitary sewer project, but work started in 2020 instead.
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Water Fund Expenditures

Professional Services	Budgeted more services than needed	
Miscellaneous	Depreciation	Depreciation is posted during year end process

Waste Water Fund Expenditures

Professional Services	Over budget due to lift station repairs and raising manholes
Miscellaneous	Depreciation
	Depreciation is posted during year end process

**City of Freeport
General Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Twelve Months Ended December 31, 2019 (Unaudited)**

	Final Budget 2019	Year-to-Date Amount 12/31/19	Year-to-Date % of Budget 12/31/19	Variance With Final Budget
REVENUES:				
Property Taxes				
Property Tax Levy	223,365	223,540	100.1%	175
Other Taxes	3,000	6,244	208.1%	3,244
Special Assessments	0	3,577	N/A	3,577
Licenses and Permits	8,925	12,955	145.1%	4,030
State Grants & Aid	116,768	116,784	100.0%	16
Charges for Services	100	1,060	1060.0%	960
Fines and Forfeitures	1,500	1,459	97.2%	(41)
Miscellaneous	6,800	31,423	462.1%	24,623
Total Revenues	360,458	397,041	110.1%	36,583
EXPENDITURES:				
General Government	36,140	39,529	109.4%	(3,389)
Legislative (Council/Board)	5,291	4,831	91.3%	460
Executive (Mayor/Manager)	2,157	1,580	73.3%	577
Clerk	112,116	96,863	86.4%	15,253
Elections	1,500	1,752	116.8%	(252)
Auditor	15,805	14,990	94.8%	815
Assessor	5,000	4,824	96.5%	176
Planning / Zoning	1,250	1,190	95.2%	60
Building Official	4,600	3,064	66.6%	1,536
Civil Defense	0	329	N/A	(329)
Public Works	68,777	69,477	101.0%	(700)
Highways, Streets & Roadways	42,295	56,078	132.6%	(13,783)
Street Lighting	21,500	20,999	97.7%	501
Recreation	3,000	3,000	100.0%	0
Parks	12,400	9,482	76.5%	2,918
Total Expenditures	331,831	327,988	98.8%	3,843
Excess of Revenues Over (Under) Expenditures	28,627	69,054	241.2%	40,427
OTHER SOURCES (USES):				
Transfers In	90,500	90,500	100.0%	0
Transfers Out	(159,556)	(159,556)	100.0%	0
Total Other Sources (Uses)	(69,056)	(69,056)	100.0%	0
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	(40,429)	(2)	0.0%	40,427

FUND BALANCES:

January 1	642,019
December 31	642,017

	Balance 2018	Balance 2019
CASH:		
January 1	576,173	637,117
Increase (Decrease) in Cash	60,944	(1,256)
December 31, 2018/December 31, 2019	637,117	635,861

City of Freeport
AFSA Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Twelve Months Ended December 31, 2019 (Unaudited)

	Final Budget 2019	Year-to-Date Amount 12/31/19	Year-to-Date % of Budget 12/31/19	Variance With Final Budget
REVENUES:				
State Grants & Aid	16,500	29,850	180.9%	13,350
Grants & Aids from Local Governmental Units	0	0	N/A	0
Public Safety	94,710	104,138	110.0%	9,428
Miscellaneous	5,000	26,145	522.9%	21,145
Total Revenues	116,210	160,132	137.8%	43,922
EXPENDITURES:				
Salaries & Benefits	30,042	31,882	106.1%	(1,840)
Supplies	18,000	60,101	333.9%	(42,101)
Professional Services	5,150	9,371	182.0%	(4,221)
Fire Dept Aid	16,500	19,986	121.1%	(3,486)
Training	6,300	16,041	254.6%	(9,741)
Insurance	11,000	7,117	64.7%	3,883
Utilities	5,500	6,148	111.8%	(648)
Repairs	5,000	10,146	202.9%	(5,146)
Miscellaneous	1,000	3,310	331.0%	(2,310)
Total Expenditures	98,492	164,102	166.6%	(65,610)
Excess of Revenues				
Over (Under) Expenditures	17,718	(3,970)	-22.4%	(21,688)
OTHER SOURCES (USES):				
Transfers In	42,056	42,056	100.0%	0
Transfers Out	(3,500)	(3,500)	100.0%	0
Total Other Sources (Uses)	38,556	38,556	100.0%	0
Excess of Revenues & Other Sources				
Over (Under) Expenditures & Other Uses	56,274	34,586	61.5%	(21,688)

FUND BALANCES:

January 1	253,939
December 31	288,525

	Balance 2018	Balance 2019
CASH:		
January 1	154,140	599,540
Increase (Decrease) in Cash	445,400	(323,558)
December 31, 2018/December 31, 2019	599,540	275,981

Cash Breakdown:

Truck Fund	48,171	100,412
Bldg/Equip Fund	15,655	17,459
Turnout Gear	80,008	0
Stearns Electric Association loan	360,000	0
Unallocated Reserve	95,706	158,110
	599,540	275,981

City of Freeport
TIF Swany White Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Twelve Months Ended December 31, 2019 (Unaudited)

	Final Budget 2019	Year-to-Date Amount 12/31/19	Year-to-Date % of Budget 12/31/19	Variance With Final Budget
REVENUES:				
Tax Increments	3,000	2,757	91.9%	(243)
Total Revenues	3,000	2,757	91.9%	(243)
EXPENDITURES:				
TIF Payment	3,000	2,757	91.9%	243
Total Expenditures	3,000	2,757	91.9%	243
Excess of Revenues Over (Under) Expenditures	0	0	N/A	0
OTHER SOURCES (USES):				
Transfers In	0	0	N/A	0
Transfers Out	0	0	N/A	0
Total Other Sources (Uses)	0	0	N/A	0
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	0	0	N/A	0
FUND BALANCES:				
January 1		0		
December 31		0		

	Balance 2018	Balance 2019
CASH:		
January 1	0	0
Increase (Decrease) in Cash	0	1,379
December 31, 2018/December 31, 2019	0	1,379

City of Freeport
EDA Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Twelve Months Ended December 31, 2019 (Unaudited)

	Final Budget 2019	Year-to-Date Amount 12/31/19	Year-to-Date % of Budget 12/31/19	Variance With Final Budget
REVENUES:				
General Property Taxes	12,000	11,988	99.9%	(12)
Miscellaneous	140	870	621.2%	730
Total Revenues	12,140	12,858	105.9%	718
EXPENDITURES:				
Supplies	150	265	176.6%	(115)
Professional Services	4,800	1,976	41.2%	2,824
Miscellaneous	2,190	0	0.0%	2,190
Total Expenditures	7,140	2,241	31.4%	4,899
Excess of Revenues Over (Under) Expenditures	5,000	10,616	212.3%	5,616
OTHER SOURCES (USES):				
Transfers In	0	0	N/A	0
Transfers Out	(5,000)	(5,000)	100.0%	0
Total Other Sources (Uses)	(5,000)	(5,000)	100.0%	0
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	0	5,616	N/A	5,616
FUND BALANCES:				
January 1		209,319		
December 31		214,935		

	Balance 2018	Balance 2019
CASH:		
January 1	28,909	108,174
Increase (Decrease) in Cash	79,265	(34,279)
December 31, 2018/December 31, 2019	108,174	73,895

City of Freeport
Bonds, 2013 (Refunding of Main St Improvements)
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Twelve Months Ended December 31, 2019 (Unaudited)

	Final Budget 2019	Year-to-Date Amount 12/31/19	Year-to-Date % of Budget 12/31/19	Variance With Final Budget
REVENUES:				
General Property Taxes	95,500	95,470	100.0%	(30)
Special Assessments	8,281	7,439	89.8%	(842)
Miscellaneous	175	(21)	-12.0%	(196)
Total Revenues	103,956	102,888	99.0%	(1,068)
EXPENDITURES:				
Debt Service	126,695	126,695	100.0%	0
Total Expenditures	126,695	126,695	100.0%	0
Excess of Revenues Over (Under) Expenditures	(22,739)	(23,807)	104.7%	(1,068)
OTHER SOURCES (USES):				
Transfers In	0	0	N/A	0
Transfers Out	0	0	N/A	0
Total Other Sources (Uses)	0	0	N/A	0
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	(22,739)	(23,807)	104.7%	(1,068)
FUND BALANCES:				
January 1		82,274		
December 31		58,468		

	Balance 2018	Balance 2019
CASH:		
January 1	105,809	81,150
Increase (Decrease) in Cash	(24,659)	(22,682)
December 31, 2018/December 31, 2019	81,150	58,468

- * February 1, 2021 is when the last bond payment is due
- * June and December 2021 are the last levies we will receive
- * Special Assessments come in until 2025

City of Freeport
Bonds, 2012 (Refunding of Industrial Park)
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Twelve Months Ended December 31, 2019 (Unaudited)

	Final Budget 2019	Year-to-Date Amount 12/31/19	Year-to-Date % of Budget 12/31/19	Variance With Final Budget
REVENUES:				
General Property Taxes	105,000	104,950	100.0%	(50)
Miscellaneous	1,200	755	62.9%	(445)
Total Revenues	106,200	105,705	99.5%	(495)
EXPENDITURES:				
Debt Service	182,938	182,938	100.0%	1
Total Expenditures	182,938	182,938	100.0%	1
Excess of Revenues Over (Under) Expenditures	(76,738)	(77,233)	100.6%	(495)
OTHER SOURCES (USES):				
Transfers In	0	0	N/A	0
Transfers Out	0	0	N/A	0
Total Other Sources (Uses)	0	0	N/A	0
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	(76,738)	(77,233)	100.6%	(495)

FUND BALANCES:

January 1	225,922
December 31	148,689

	Balance 2018	Balance 2019
CASH:		
January 1	304,953	225,572
Increase (Decrease) in Cash	(79,381)	(76,883)
December 31, 2018/December 31, 2019	225,572	148,689

- * February 1, 2022 is when the last bond payment is due
- * June and December 2022 are the last levies we will receive

City of Freeport
2006 Small Cities Grant
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Twelve Months Ended December 31, 2019 (Unaudited)

	Final Budget 2019	Year-to-Date Amount 12/31/19	Year-to-Date % of Budget 12/31/19	Variance With Final Budget
REVENUES:				
Loan Payments Received	1,442	1,442	100.0%	0
Miscellaneous	800	790	98.8%	(10)
Total Revenues	2,242	2,232	99.6%	(10)
EXPENDITURES:				
Total Expenditures	0	0	N/A	0
Excess of Revenues Over (Under) Expenditures	2,242	2,232	99.6%	(10)
OTHER SOURCES (USES):				
Transfers In	0	0	N/A	0
Transfers Out	0	0	N/A	0
Total Other Sources (Uses)	0	0	N/A	0
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	2,242	2,232	99.6%	(10)

FUND BALANCES:

January 1	95,928
December 31	98,160

	Balance 2018	Balance 2019
CASH:		
January 1	93,699	95,928
Increase (Decrease) in Cash	2,229	2,232
December 31, 2018/December 31, 2019	95,928	98,160

City of Freeport
South End Park Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Twelve Months Ended December 31, 2019 (Unaudited)

	Final Budget 2019	Year-to-Date Amount 12/31/19	Year-to-Date % of Budget 12/31/19	Variance With Final Budget
REVENUES:				
Miscellaneous	100	122	122.0%	22
Total Revenues	100	122	122.0%	22
EXPENDITURES:				
Total Expenditures	0	0	N/A	0
Excess of Revenues Over (Under) Expenditures	100	122	122.0%	22
OTHER SOURCES (USES):				
Transfers In	5,000	5,500	110.0%	500
Transfers Out	0	0	N/A	0
Total Other Sources (Uses)	5,000	5,500	110.0%	500
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	5,100	5,622	110.2%	522

FUND BALANCES:

January 1	11,841
December 31	17,463

	Balance 2018	Balance 2019
CASH:		
January 1	6,760	11,841
Increase (Decrease) in Cash	5,082	5,622
December 31, 2018/December 31, 2019	11,841	17,463

City of Freeport
North End Park Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Twelve Months Ended December 31, 2019 (Unaudited)

	Final Budget 2019	Year-to-Date Amount 12/31/19	Year-to-Date % of Budget 12/31/19	Variance With Final Budget
REVENUES:				
Miscellaneous	20	22	111.8%	2
Total Revenues	20	22	111.8%	2
EXPENDITURES:				
Parks	0	0	N/A	0
Total Expenditures	0	0	N/A	0
Excess of Revenues Over (Under) Expenditures	20	22	111.8%	2
OTHER SOURCES (USES):				
Transfers In	0	0	N/A	0
Transfers Out	0	0	N/A	0
Total Other Sources (Uses)	0	0	N/A	0
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	20	22	111.8%	2

FUND BALANCES:

January 1	2,749
December 31	2,771

	Balance 2018	Balance 2019
CASH:		
January 1	2,727	2,749
Increase (Decrease) in Cash	22	22
December 31, 2018/December 31, 2019	2,749	2,771

City of Freeport
Bucket Fund - Old Tower Preservation
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Twelve Months Ended December 31, 2019 (Unaudited)

	Final Budget 2019	Year-to-Date Amount 12/31/19	Year-to-Date % of Budget 12/31/19	Variance With Final Budget
REVENUES:				
Miscellaneous	45	44	97.0%	(1)
Total Revenues	45	44	97.0%	(1)
EXPENDITURES:				
Total Expenditures	0	0	N/A	0
Excess of Revenues Over (Under) Expenditures	45	44	97.0%	(1)
OTHER SOURCES (USES):				
Transfers In	0	0	N/A	0
Transfers Out	0	0	N/A	0
Total Other Sources (Uses)	0	0	N/A	0
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	45	44	97.0%	(1)

FUND BALANCES:

January 1	5,369
December 31	5,413

	Balance 2018	Balance 2019
CASH:		
January 1	5,326	5,369
Increase (Decrease) in Cash	43	44
December 31, 2018/December 31, 2019	5,369	5,413

City of Freeport
Street Improvements Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Twelve Months Ended December 31, 2019 (Unaudited)

	Final Budget 2019	Year-to-Date Amount 12/31/19	Year-to-Date % of Budget 12/31/19	Variance With Final Budget
REVENUES:				
State Grants & Aid	0	0	N/A	0
Miscellaneous	1,800	1,710	95.0%	(90)
Total Revenues	1,800	1,710	95.0%	(90)
EXPENDITURES:				
Professional Services	25,664	0	0.0%	25,664
Highways, Streets & Roadways	0	0	N/A	0
Total Expenditures	25,664	0	0.0%	25,664
Excess of Revenues Over (Under) Expenditures	(23,864)	1,710	-7.2%	25,574
OTHER SOURCES (USES):				
Transfers In	72,000	72,000	100.0%	0
Transfers Out	0	0	N/A	0
Total Other Sources (Uses)	72,000	72,000	100.0%	0
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	48,136	73,710	153.1%	25,574
FUND BALANCES:				
January 1		168,872		
December 31		242,582		

	Balance 2018	Balance 2019
CASH:		
January 1	140,174	168,872
Increase (Decrease) in Cash	28,698	73,710
December 31, 2018/December 31, 2019	168,872	242,582

City of Freeport
Capital Equipment Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Twelve Months Ended December 31, 2019 (Unaudited)

	Final Budget 2019	Year-to-Date Amount 12/31/19	Year-to-Date % of Budget 12/31/19	Variance With Final Budget
REVENUES:				
Miscellaneous	270	294	109.0%	24
Total Revenues	270	294	109.0%	24
EXPENDITURES:				
Total Expenditures	0	0	N/A	0
Excess of Revenues Over (Under) Expenditures	270	294	109.0%	24
OTHER SOURCES (USES):				
Transfers In	10,000	10,000	100.0%	0
Transfers Out	0	0	N/A	0
Total Other Sources (Uses)	10,000	10,000	100.0%	0
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	10,270	10,294	100.2%	24
FUND BALANCES:				
January 1		30,429		
December 31		40,724		

	Balance 2018	Balance 2019
CASH:		
January 1	20,212	30,429
Increase (Decrease) in Cash	10,218	10,294
December 31, 2018/December 31, 2019	30,429	40,724

City of Freeport
Street Lights Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Twelve Months Ended December 31, 2019 (Unaudited)

	Final Budget 2019	Year-to-Date Amount 12/31/19	Year-to-Date % of Budget 12/31/19	Variance With Final Budget
REVENUES:				
Miscellaneous	350	468	133.7%	118
Total Revenues	350	468	133.7%	118
EXPENDITURES:				
Total Expenditures	0	0	N/A	0
Excess of Revenues Over (Under) Expenditures	350	468	133.7%	118
OTHER SOURCES (USES):				
Transfers In	30,000	30,000	100.0%	0
Transfers Out	0	0	N/A	0
Total Other Sources (Uses)	30,000	30,000	100.0%	0
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	30,350	30,468	100.4%	118
FUND BALANCES:				
January 1		40,296		
December 31		70,764		

	Balance 2018	Balance 2019
CASH:		
January 1	10,055	40,296
Increase (Decrease) in Cash	30,241	30,468
December 31, 2018/December 31, 2019	40,296	70,764