



FREEPORT AREA FIRE SERVICE

104 4th Street NW, PO Box 151 • Freeport, MN 56331

Phone: 320-836-2411 • Fax: 320-836-2413

Freeport City Hall Phone: 320-836-2112

February 12, 2021

Dear Local Government Officials,

The annual meeting of the Area Fire Service Association will be held Tuesday, February 23rd at 7:00 pm in Freeport City Hall (125 Main Street East). Along with this letter are the following materials for your review:

2020 Financial Report (pg 2)
2022 Proposed Expenditures (pg 3-4)
Building Funding Schedule (pg 5)
Equipment Funding Schedule (pg 6)
Vehicle Funding Schedule (pg 7)
2022 Proposed Revenues (pg 8)
Division of Costs among Townships & Cities (pg 9)
Call Totals (pg 10-11)

Feel free to contact me directly with any questions, or if you want to add something to the agenda (see below for proposed meeting agenda). Thank you.

Sincerely,

Joan Wall, City of Freeport Clerk-Treasurer

joan@freeportmn.org

(320) 836-2112

Proposed Meeting Agenda

- I. Call to Order
- II. Roll Call
- III. New Business
 - a. 2020 Financial Report (preliminary)
 - b. 2022 Budget Approval
- IV. Adjourn

City of Freeport
AFSA Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Twelve Months Ended December 31, 2020 (Unaudited)

	Final Budget 2020	Year-to-Date Amount 12/31/20	Year-to-Date % of Budget 12/31/20	Variance With Final Budget
REVENUES:				
State Grants & Aid	17,250	19,956	115.7%	2,706
Grants & Aids from Local Governmental Units	0	0	N/A	0
Public Safety	103,244	115,762	112.1%	12,518
Miscellaneous	5,000	53,160	1063.2%	48,160
Total Revenues	125,494	188,878	150.5%	63,384
EXPENDITURES:				
Salaries & Benefits	31,218	34,465	110.4%	(3,247)
Supplies	18,000	42,533	236.3%	(24,533)
Professional Services	6,900	7,474	108.3%	(574)
Fire Dept Aid	18,000	23,606	131.1%	(5,606)
Training	8,025	5,423	67.6%	2,602
Insurance	8,000	7,699	96.2%	301
Utilities	6,700	5,154	76.9%	1,546
Repairs	7,000	7,737	110.5%	(737)
Miscellaneous	1,100	23,601	2145.5%	(22,501)
Total Expenditures	104,943	157,692	150.3%	(52,749)
Excess of Revenues				
Over (Under) Expenditures	20,551	31,186	151.7%	10,635
OTHER SOURCES (USES):				
Transfers In	45,500	45,500	100.0%	0
Transfers Out	(3,500)	(3,500)	100.0%	0
Total Other Sources (Uses)	42,000	42,000	100.0%	0
Excess of Revenues & Other Sources				
Over (Under) Expenditures & Other Uses	<u>62,551</u>	<u>73,186</u>	<u>117.0%</u>	<u>10,635</u>

FUND BALANCES:

January 1	<u>284,397</u>
December 31	<u>357,583</u>

	Balance 2019	Balance 2020
CASH:		
January 1	599,540	276,513
Increase (Decrease) in Cash	(323,026)	70,388
December 31, 2019/December 31, 2020	<u>276,513</u>	<u>346,901</u>

Cash Breakdown:

Truck Fund	100,412	214,456
Building Fund	17,459	17,043
Equipment Fund	0	83,681
Operating Reserve	158,642	31,722
	<u>276,513</u>	<u>346,901</u>

Expenditures - page 1 of 2

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CITY OF FREEPORT Expenditure Budget Report -- MultiYear Actuals For the Year: 2022

Page: 1 of 2
Report ID: B240B

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2018	2019	2020	2021	Budget	Exp.	Budget	Changes	Budget	Budget
						2021	2021	22	22	22	22

225 AFSA Fund											
42200 Fire & Rescue											
100	Wages and Salaries	7,788	4,380	4,380		4,400	0%	4,880		4,880	111%
	2022: \$500 raise for chief										
115	Training	17,274	15,012	11,754		16,200	0%	16,200		16,200	100%
	2018 & 2019 were high because there were 4 new firefighters going through training										
116	Fire Calls	3,240	3,516	6,792		3,800	0%	3,800		3,800	100%
117	Rescue Calls	7,524	6,708	9,078		7,300	0%	7,300		7,300	100%
121	Cities FICA 6.2%	2,221	1,836	1,984		1,965	0%	1,965		1,965	100%
	31,700 estimated wages x FICA rate										
122	Cities Share MED 1.45%	520	429	464		460	0%	460		460	100%
	31,700 estimated wages x Medicare rate										
140	Unemployment Compensation			13		0	0%			0	0%
200	Postage			9		0	0%			0	0%
210	Operating Supplies	10,189	1,506	14,566	48	4,000	1%	4,000		4,000	100%
	2018: \$4,672 is offset by Albany Telephone donation from 2017 (bldg & equip fund)										
	2020: \$11,000 is for 5 radios paid for by donation from City of St. Rosa and Millwood Township										
215	Gas & Oil	1,488	1,155	1,629		2,500	0%	2,500		2,500	100%
220	Repair & Maint. Supplies	904	965	1,007		3,000	0%	3,000		3,000	100%
240	Clothing Replacement	230	55,219	22,943		7,000	0%	7,000		7,000	100%
	2019: purchased 23 sets of turnout gear										
	2020: \$20,925 replace 9 sets of turnout gear that were damaged. Paid for by insurance.										
245	Radio/Pager Repair	568	1,258	2,379		1,500	0%	1,500		1,500	100%
300	Professional Services	2,412	1,774	3,164		3,000	0%	3,000		3,000	100%
	FEMA grant writer, Expert T Billing, Schlenner Wenner quarterly payroll reporting for Relief Assoc										
301	Audit	3,995	4,125	4,310		4,400	0%	5,500		5,500	125%
	In Feb 2021, we were informed that fire relief's audit would be more extensive because of the amount of investments reached a certain threshold.										
302	Legal Consulting	173	60			500	0%	500		500	100%
311	Outside Maintenance		3,412			0	0%			0	0%
	2019: dehumidification system at fire hall and LED lights										
315	Fire Dept Aid 2%	19,578	19,986	23,606		23,100	0%	23,202		23,202	100%
	= to amount budgeted to receive from State (225.33400) + \$5202 annual relief association contribution										
320	Telephone	1,133	1,214	1,218	156	1,300	12%	1,300		1,300	100%
330	Training	2,700	10,875	4,535		4,000	0%	4,000		4,000	100%
	2019: extra training offset by State reimbursement (225.33420)										
332	State/Chief Conference	600	975			900	0%	900		900	100%
333	Physicals	1,075	2,066	858		300	0%	2,300		2,300	767%
	2019: Had someone come to do everyone's physicals at one time - will do every 3 years.										
	2021: Budgeted for 3 new hires.										
	2022: All firefighter physicals are done every 3 years										

Expenditures - page 2 of 2

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CITY OF FREEPORT
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2022

Page: 2 of 2
Report ID: B240B

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2018	2019	2020	2021	Budget	Exp.	Budget	Changes	Budget	Budget
						2021	2021	22	22	22	22
335	Mileage & Reimb Exp	1,455	2,125	30		2,000	0%	1,000		1,000	50%
360	Workers Comp Insurance	4,116	4,269	4,533		5,000	0%	5,000		5,000	100%
361	Liability Insurance	2,694	2,848	3,166		3,000	0%	3,000		3,000	100%
381	Electric	2,215	2,408	2,325	249	2,500	10%	2,500		2,500	100%
382	Heating Gas	1,386	1,203	1,028	284	1,750	16%	1,300		1,300	74%
383	Garbage	367	301	165	14	400	4%	400		400	100%
384	Water	349	1,022	418		1,000	0%	500		500	50%
401	Truck Repairs	9,604	10,146	7,737		7,500	0%	8,000		8,000	107%
2019: \$3,600 was to install chevrons on back of trucks. Offset by \$1,000 donation.											
430	Miscellaneous	1,300	2,900	2,088		500	0%	500		500	100%
433	Dues	55	410	410	395	600	66%	600		600	100%
550	Motor Vehicles			5,000		0	0%			0	0%
2020: side-by-side ATV											
580	Other Equipment			16,103		0	0%			0	0%
700	Transfers	3,500	3,500	3,500		3,500	0%	3,500		3,500	100%
Transfer to General Fund											
Account:		110,653	167,603	161,192	1,146	117,375	1%	119,607	0	119,607	102%
Fund:		110,653	167,603	161,192	1,146	117,375	1%	119,607	0	119,607	102%
Grand Total:		110,653	167,603	161,192	1,146	117,375		119,607	0	119,607	

Building Replacement.....	5,300.....	5,050
Equipment Replacement.....	5,000.....	5,050
Vehicle Replacement.....	53,865.....	54,404
Total Expenses + Replacement Funds.....	\$181,540.....	\$184,111

Building Replacement Fund Contribution Schedule

Year	Bal 01/01/xx	Contribution Amount	Interest Income	Donations	Purchases	Bal 12/31/xx	Budget Increase	Interest Rate
2015	\$3,444	\$1,159	\$17		\$0	\$4,620	3%	0.5%
2016	\$4,620	\$1,194	\$26		\$0	\$5,841	3%	0.5%
2017	\$5,841	\$1,230	\$53	\$20,892	(\$9,108)	\$18,907	3%	0.85%
2018	\$18,907	\$1,267	\$153		(\$4,672)	\$15,655	3%	0.85%
2019	\$15,655	\$5,004	\$212		(\$3,412)	\$17,459	295%	1.25%
2020	\$17,459	\$10,000	\$239		(\$10,655)	\$17,043	100%	1.25%
2021	\$17,043	\$5,000	\$195		\$0	\$22,238	-50%	1.00%
2022	\$22,238	\$5,050	\$248		\$0	\$27,536	1%	1.00%
2023	\$27,536	\$5,101	\$301		\$0	\$32,937	1%	1.00%
2024	\$32,937	\$5,152	\$355		\$0	\$38,444	1%	1.00%
2025	\$38,444	\$5,203	\$410		\$0	\$44,057	1%	1.00%
2026	\$44,057	\$5,255	\$467		\$0	\$49,779	1%	1.00%

Equipment Replacement Fund Contribution Schedule

Year	Bal 01/01/xx	Contribution Amount	Interest Income	Donations	Purchases	Bal 12/31/xx	Budget Increase	Interest Rate
2020	\$0	\$83,655	\$26		\$0	\$83,681	0%	0.00%
2021	\$83,681	\$5,000	\$862		\$0	\$89,542	0%	1.00%
2022	\$89,542	\$5,050	\$921		\$0	\$95,513	1%	1.00%
2023	\$95,513	\$5,101	\$981		\$0	\$101,594	1%	1.00%
2024	\$101,594	\$5,152	\$1,042		\$0	\$107,787	1%	1.00%
2025	\$107,787	\$5,203	\$1,104		\$0	\$114,094	1%	1.00%
2026	\$114,094	\$5,255	\$1,167		\$0	\$120,517	1%	1.00%

Vehicle Replacement Fund Contribution Schedule

Vehicle	Replacement Estimate	Year	Bal 01/01/xx	Contribution Amount	Interest Income	Donations	Purchases	Bal 12/31/xx	Budget Increase	Interest Rate	Life
pumper	\$418,168	2015	\$233,394	\$49,269	\$1,984		\$0	\$284,647	20%	0.85%	20
		2016	\$284,647	\$49,762	\$2,639		\$0	\$337,048	1%	0.85%	
		2017	\$337,048	\$50,259	\$1,075		(\$418,168)	(\$29,785)	1%	0.85%	
		2018	(\$29,785)	\$50,762	\$2,468	\$19,600	\$5,126	\$48,171	1%	0.85%	
		2019	\$48,171	\$51,270	\$971		\$0	\$100,412	1%	1.25%	
rescue	\$120,000	2020	\$100,412	\$112,551	\$1,493		\$0	\$214,456	3%	1.25%	15
		2021	\$214,456	\$53,865	\$2,414		\$0	\$270,734	3%	1.00%	
		2022	\$270,734	\$54,404	\$2,379		(\$120,000)	\$207,518	1%	1.00%	
		2023	\$207,518	\$55,764	\$2,354		\$0	\$265,635	3%	1.00%	
		2024	\$265,635	\$57,158	\$2,942		\$0	\$325,735	3%	1.00%	
tanker 1	\$200,000	2025	\$325,735	\$58,587	\$3,550		\$0	\$387,872	3%	1.00%	20
		2026	\$387,872	\$60,051	\$3,179		(\$200,000)	\$251,103	3%	1.00%	
		2027	\$251,103	\$60,652	\$3,518		\$0	\$315,273	1%	1.25%	
		2028	\$315,273	\$61,259	\$3,949		(\$60,000)	\$320,480	1%	1.25%	
		2029	\$320,480	\$61,871	\$4,393		\$0	\$386,744	1%	1.25%	
brush	\$60,000	2030	\$386,744	\$62,490	\$6,270		\$0	\$455,504	1%	1.5%	25
		2031	\$455,504	\$63,115	\$7,306		\$0	\$525,924	1%	1.5%	
		2032	\$525,924	\$63,746	\$8,367		\$0	\$598,037	1%	1.5%	
		2033	\$598,037	\$64,383	\$9,453		\$0	\$671,874	1%	1.5%	
		2034	\$671,874	\$65,027	\$10,566		\$0	\$747,467	1%	1.5%	
tanker 2	\$235,000	2035	\$747,467	\$65,677	\$11,705		\$0	\$824,849	1%	1.5%	20
		2036	\$824,849	\$66,334	\$11,108		(\$235,000)	\$667,291	1%	1.5%	
		2037	\$667,291	\$66,998	\$9,199		(\$175,000)	\$568,488	1%	1.5%	
		2038	\$568,488	\$67,668	\$4,160		(\$650,000)	(\$9,685)	1%	1.5%	
		2039	(\$9,685)	\$68,344	\$367		\$0	\$59,026	1%	1.5%	
rescue	\$175,000	2040	\$59,026	\$69,028	\$1,871		\$0	\$129,925	1%	2.0%	20
		2041	\$129,925	\$69,718	\$3,296		\$0	\$202,939	1%	2.0%	
		2042	\$202,939	\$70,415	\$4,763		\$0	\$278,117	1%	2.0%	
		2043	\$278,117	\$71,119	\$6,274		\$0	\$355,509	1%	2.0%	
		2044	\$355,509	\$71,830	\$7,828		\$0	\$435,168	1%	2.0%	
tanker 1	\$265,000	2045	\$435,168	\$72,549	\$9,429		\$0	\$517,146	1%	2.0%	20
		2046	\$517,146	\$73,274	\$8,426		(\$265,000)	\$333,846	1%	2.0%	
		2047	\$333,846	\$74,007	\$7,417		\$0	\$415,270	1%	2.0%	
		2048	\$415,270	\$74,747	\$9,053		\$0	\$499,070	1%	2.0%	
		2049	\$499,070	\$75,495	\$10,736		\$0	\$585,300	1%	2.0%	
rescue	\$225,000	2050	\$585,300	\$76,249	\$12,469		\$0	\$674,018	1%	2.0%	15
		2051	\$674,018	\$77,012	\$14,250		\$0	\$765,281	1%	2.0%	
		2052	\$765,281	\$77,782	\$13,833		(\$225,000)	\$631,896	1%	2.0%	
		2053	\$631,896	\$78,560	\$12,574		(\$85,000)	\$638,030	1%	2.0%	
		2054	\$638,030	\$79,345	\$13,554		\$0	\$730,929	1%	2.0%	
tanker 2	\$295,000	2055	\$730,929	\$80,139	\$15,420		\$0	\$826,488	1%	2.0%	20
		2056	\$826,488	\$80,940	\$14,389		(\$295,000)	\$626,818	1%	2.0%	
		2057	\$626,818	\$81,750	\$13,354		\$0	\$721,921	1%	2.0%	
		2058	\$721,921	\$82,567	\$6,264		(\$900,000)	(\$89,247)	1%	2.0%	
		2059	(\$89,247)	\$83,393	(\$951)		\$0	(\$6,805)	1%	2.0%	
pumper	\$900,000	2060	(\$6,805)	\$84,227	\$706		\$0	\$78,128	1%	2.0%	20
		2061	\$78,128	\$85,069	\$2,413		\$0	\$165,610	1%	2.0%	
		2062	\$165,610	\$85,920	\$4,171		\$0	\$255,701	1%	2.0%	
		2063	\$255,701	\$86,779	\$5,982		\$0	\$348,462	1%	2.0%	
		2064	\$348,462	\$87,647	\$7,846		\$0	\$443,954	1%	2.0%	
tanker 1	\$370,000	2065	\$443,954	\$88,523	\$9,764		\$0	\$542,242	1%	2.0%	15
		2066	\$542,242	\$89,408	\$8,039		(\$370,000)	\$269,689	1%	2.0%	
		2067	\$269,689	\$90,303	\$3,547		(\$275,000)	\$88,539	1%	2.0%	

Revenues

02/11/21
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CITY OF FREEPORT
Revenue Budget Report -- Multi Year Actuals
For the Year: 2022

Page: 1 of 1
Report ID: B250B

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2018	2019	2020	2021	Budget	Rec.	Budget	Change	Budget	Budget
	2018	2019	2020	2021	2021	2021	22	22	22	22
<hr/>										
225 AFSA Fund										
33400 State Grants & Aid/PERA										
33400 State Grants & Aid/PERA	17,352	17,715	18,606		18,000	0%	18,000		18,000	100%
All funds received are paid back out to the relief association - see 225.42200.315										
33420 State Fire Dept Aid	3,628	12,135	1,350	1,485	4,250	35%	4,250		4,250	100%
Training & education reimbursements										
Group:	20,980	29,850	19,956	1,485	22,250	7%	22,250	0	22,250	100%
34200 Public Safety										
34202 Fire Contract	85,047	88,959	96,244		93,220	0%	93,268		93,268	100%
Our auditors require that the City of Freeport's portion is recorded as a revenue transfer instead of on this line. See also 225.39400.										
34203 Fire Revenues	3,522	4,662	4,355	50	4,000	1%	4,000		4,000	100%
34205 Rescue Revenues	13,622	4,858	15,163	1,180	10,000	12%	11,000		11,000	110%
Group:	102,191	98,479	115,762	1,230	107,220	1%	108,268	0	108,268	100%
36200 Miscellaneous Revenues										
36200 Miscellaneous Revenues	5,126				0	0%			0	0%
2018: sold fire truck										
36210 Interest Earnings	4,529	3,799	2,974		3,000	0%	3,000		3,000	100%
36230 Donations - Private	23,700	23,878	29,511		5,000	0%	6,500		6,500	130%
36240 Insurance Claims			20,675		0	0%			0	0%
2020: turnout gear damage										
Group:	33,355	27,677	53,160		8,000	0%	9,500	0	9,500	118%
39400 Transfer from General										
39400 Transfer from General	40,207	42,056	45,500		44,070	0%	44,093		44,093	100%
Our auditors require that the City of Freeport's portion is recorded as a revenue transfer instead of on the Fire Contract line. See also 225.34202.										
Group:	40,207	42,056	45,500		44,070	0%	44,093	0	44,093	100%
Fund:	196,733	198,062	234,378	2,715	181,540	1%	184,111	0	184,111	101%
Grand Total :	196,733	198,062	234,378	2,715	181,540		184,111	0	184,111	

Revenues = Expenditures + Replacement Fund Contributions

Freeport Area Fire Service Association Division of Costs

Township/City	%*	2018	2019	2020	2021	2022	Credit	2021 Less Credit
City, Freeport	32.1%	\$40,207	\$42,056	\$45,500	\$44,070	\$44,093	-\$963	\$43,107
City, St. Anthony	1.4%	\$1,754	\$1,834	\$1,984	\$1,922	\$1,923	-\$42	\$1,880
City, St. Rosa	2.5%	\$3,131	\$3,275	\$3,544	\$3,432	\$3,434	-\$75	\$3,357
Township, Albany	1.6%	\$2,004	\$2,096	\$2,268	\$2,197	\$2,198	-\$48	\$2,149
Township, Krain	6.4%	\$8,016	\$8,385	\$9,072	\$8,787	\$8,791	-\$192	\$8,595
Township, Millwood	39.0%	\$48,849	\$51,096	\$55,280	\$53,543	\$53,571	-\$1,170	\$52,373
Township, Oak	17.0%	\$21,293	\$22,273	\$24,096	\$23,339	\$23,351	-\$510	\$22,829
Total		\$125,255	\$131,016	\$141,744	\$137,290	\$137,361	-\$3,000	\$134,290

0% Increase

**From July 25, 2007 Service Agreement*

2019 Call Totals

<u>Rescue:</u>	<u>Medical</u>	<u>Accidents</u>	<u>Cancelled or False Alarms</u>	
City of Freeport	13		2	
Millwood Township	11	1	2	
Oak Township	2	2		
Krain Township	6			
Albany Township				
St. Rosa				
St. Anthony				
I-94		4		
Total	32	7	4	43

<u>Fire:</u>	<u>Structure</u>	<u>Car</u>	<u>Weather/Gas Alarms</u>	<u>Grass</u>	<u>Cancelled or False Alarms</u>	
City of Freeport	1		1			
Millwood Township		1			1	
Oak Township	1		1		1	
Krain Township						
Albany Township						
St. Rosa						
St. Anthony						
I-94		1				
Total	2	2	2	0	2	8

<u>Mutual Aid:</u>	<u>Medical</u>	<u>Fire</u>	<u>Cancelled or False Alarms</u>	
Albany				
Melrose		4		
New Munich				
St. Martin				
Upsala		1		
Total	0	5	0	5

YEAR TOTAL CALLS = 56

2020 Call Totals

<u>Rescue:</u>	<u>Medical</u>	<u>Accidents</u>	<u>Cancelled or False Alarms</u>	
City of Freeport	19		3	
Millwood Township	14	3		
Oak Township	9		1	
Krain Township	2	1	1	
Albany Township	1			
St. Rosa				
St. Anthony				
I-94	<u>2</u>	<u>2</u>	<u>4</u>	
Total	47	6	9	62

<u>Fire:</u>	<u>Structure</u>	<u>Car</u>	<u>Weather/Gas Alarms</u>	<u>Grass</u>	<u>Cancelled or False Alarms</u>	
City of Freeport	1	1				
Millwood Township	2	1				
Oak Township	1	2			3	
Krain Township						
Albany Township						
St. Rosa					1	
St. Anthony						
I-94		<u>2</u>			<u>2</u>	
Total	4	6	0	0	6	16

<u>Mutual Aid:</u>	<u>Medical</u>	<u>Fire</u>	<u>Cancelled or False Alarms</u>	
Becker Fire		2		
Albany				
Melrose		4	1	
New Munich				
St. Martin				
Upsala				
Total	0	6	1	7

YEAR TOTAL CALLS = 85