



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

May 25, 2021 - Regular Meeting Agenda
Freeport City Hall - 7:00 pm

Call to Order

- I. Approve Agenda
- II. Open Public Forum
- III. Consent Agenda
 - a. April 27, 2021 Council Meeting Minutes (1-3)
 - b. Claims 4517-4549 (4-9)
 - c. Sheriff's Report (10)
- IV. Reports
 - a. Clerk Report (11)
 - b. Treasurer Report (N/A)
 - c. Fire Department Report (N/A)
 - d. Public Works Report (12)
 - e. Engineer Report (13)
 - f. Attorney Report (14)
- V. Old Business
 - a. Health Insurance Policy
- VI. New Business
 - a. Massmann Variance
- VII. Adjourn

Next Regular Meeting: June 29, 2021



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

April 27th, 2021 – Meeting Minutes

A regular meeting of the Freeport City Council was convened at 7:00 pm by Mayor Mike Eveslage, and council members Sarah Blake, Nick Arnzen, Tim Hennen, and Jake Renneker.

Staff in attendance: Clerk-Treasurer Wyatt Kemper, Deputy Treasurer Joan Wall, Public Works Director Loren Goebel, City Attorney Scott Dymoke, City Engineer Dave Blommel, Fire Chief Andy Grieve.

Others in attendance:

Carol Moorman (Star Post)

Branden Roering (Freeport Fire Dept)

Rodney Atkinson (310 8th Street)

Judy Glass (212 9th Street SE)

Michelle Hinnenkamp (Stearns County Appraiser)

Janelle Kendall (Stearns County Attorney)

Andrea Ramacher (720 1st Avenue North)

Michelle Bourguise (Becker, MN)

Kathy Korte (Stearns County Appraiser)

Approve Agenda

With the addition of the Public Works Report, Claims 4515-4516, and Residential Property Cleaning, Renneker moved to approve the agenda with the additions, seconded by Arnzen. Motion carried 5-0.

Local Board of Appeal and Equalization

With a motion made by Renneker and seconded by Blake, the Local Board of Appeal and Equalization (LBAE) meeting was called to order. Freeport Council performed role call to begin the meeting. Kathy Korte and Michelle Hinnenkamp of the Stearns County Assessor's Office reported that there were thirteen qualified sales in Freeport in 2020, with north and south-side residences increasing roughly 2% in value. *Phone connection became an issue around this point in the call-in meeting* Korte informed the council that if nobody shows up to make an appeal, the meeting can be closed after fifteen minutes. Eveslage asked Kemper whether anybody had made a point to appeal, to which Kemper responded "no". Korte said that *should* meetings be held remotely next year, we can arrange a Zoom or Go-To Meeting to simplify the communication and recording process.

Tim Hennen arrived during the LBAE meeting.

With no appeals made during the LBAE meeting, Hennen moved to adjourn, seconded by Blake. Motion carried 5-0.

Public Forum

Eveslage reminded those in attendance that the public forum is not meant to be a platform for discussion, but for the public's voice to be heard and considered.

Rodney Atkinson approached the podium to state that 7th Street is in desperate need of repair, and should be included in the 2021 Street and Infrastructure Repair Project.

Judy Glass approached the podium to state that Freeport has an issue with dogs running loose. On July 10, her dog was attacked by a neighbor's dog. She stated that she would like to see a change in the City's enforcement of animal ordinances. Eveslage had to stop Glass at the two-minute mark.

Public Forum closed at 7:20 PM

Consent Agenda

Renneker had one question regarding Claim 1514, which was written to Kemper. Kemper and Wall explained that as part of his time served on Jury Duty, Freeport City employees are required to turn in their reimbursement for jury duty, *minus* mileage. The claim was for returned mileage reimbursement, since Kemper had turned in his *entire* jury duty payment. Arnzen had a question regarding a claim for reimbursement of "cat food". Goebel said that he had purchased cat food to be used for trapping strays.

Hennen moved to approve the consent agenda, seconded by Arnzen. Motion carried 5-0.

Reports

Clerk Report

Kemper reported that May 1st will be the city-wide spring leaf pick up date for Waste Management. The MDH grant for well sealing has been finalized and sent to MDH for reimbursement, so the City is able to apply for another round of funding in September. Kemper has been talking to the Stearns County Attorney regarding the Diversion Program. He asked the Council whether they had any thoughts on implementing the diversion program in Freeport. Hennen asked whether Goebel had any projects the Diversion Program could be helpful with. Goebel and Hennen agreed that certain areas of the city could use some cleaning up.

Treasurer Report

Wall walked the Council through the quarterly financial report. She reported that most of the items are within budget. She noted that bonds appear negative for cash, but the City will receive tax money which will pay those balances and bring the account to a positive status. The water fund is also showing negative, but the trend has been reoccurring from past years. She expects that account to return to positive status when more water is being used during the warmer months. Hennen inquired whether the water fund (rates) had been adjusted. Wall said that they became effective with January's bills.

Fire Department Report

Grieve reported that there were three calls in the last month, and that the Fire Department is currently advertising for two open positions. Arnzen asked whether there were any applications turned in so far, and Grieve said there had not been.

Public Works Report

Goebel said that he has been sampling recently and is looking to discharge at the beginning of May. Goebel asked the Council whether he should order a new slow speed sign near Oak Station since the old one has gotten battered by vehicles hitting it. Eveslage asked Goebel to put the old sign up for the time being, and to order a new one so we can replace it when necessary. Last, the water heater at the ball park needs a filter since there is no water softener.

Engineer Report

Blommel reported that property owners were met with prior to the meeting, regarding storm sewer outlets. He said that they would like to avoid impacting the nearby properties, and he is working with Jodi Teich of Stearns County to find ways around that. USDA funding will be ready by June 1st, but we can start the bidding process before then. Blommel said that the USDA wants him to collect soil borings in order to determine how much pavement and gravel are underneath the roads so they can reimburse us for it. \$2,800 was the quote

amount for soil borings from ITT. Arnzen moved to approve the soil boring through ITT, seconded by Renneker. Motion carried 5-0. Eveslage inquired about 7th Street, and Blommel said we would know around June whether 7th Street could be included in the upcoming project. A discussion was held about the feasibility of 7th if it was not included in this project. Blommel walked the Council and public through the current plans.

Renneker moved to approve Resolution 2021-08, seconded by Blake. Motion carried 5-0.

Attorney Report

Nothing further to report

Old Business

Comp Time Policy

Dymoke presented the updated Comp. Time Policy to the Council. Comp. time is now capped at sixty hours, with a carry-over limit of twenty-four hours into the next accrual year. Hennen moved to approve the updated comp. time policy, seconded by Renneker. Motion carried 5-0.

New Business

Health Insurance Policy

Eveslage asked Kemper to walk the Council through the Health Insurance quote from North Risk. Kemper said he had not taken much time to look over the quotes, so he does not have a firm understanding of the options yet. Hennen suggested that Kemper pick the option that looks best to him, as long as it is within the City's contribution parameters. The Council discussed and recalled that the City would contribute up to nine thousand dollars per year.

Resolution 2021-07: Annual Liquor License Renewals

Kemper explained that passing the Resolution approved on-sale, off-sale, Sunday, and the optional 2am licenses for liquor establishments. Arnzen questioned whether anybody else had heard that Minnesota wants to do away with the 3.2 license, since it is one of the last states to even have that category. Dymoke questioned whether the license would even be available anymore. Hennen moved to approve Resolution 2021-07, seconded by Blake. Motion carried 5-0.

Residential Property Cleanup

Eveslage addressed the issue of nuisance properties in town. It seems that there is a handful of owners who are consistently getting letters regarding the state of their properties, yet still do nothing to improve them. Kemper suggested looking through state statutes, which can be enforced by the Sheriff. Dymoke said that the City can issue a hearing that orders the owner to clean the property, and if they do not abide then the City can go to the County Court and attain an order to allow the City to clean the property. Charges can be assessed for the costs involved. The consensus was to send letters to those named as nuisance properties, and proceed from there. Hennen moved to send out letters to the aforementioned property owners, seconded by Arnzen. Motion carried 5-0.

Adjourn

At 8:25pm Arnzen moved to adjourn, seconded by Hennen. Motion carried 5-0.

Mayor, Mike Eveslage

Clerk-Treasurer, Wyatt Kemper

05/05/21
10:49:22

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 5/21

Page: 1 of 1
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
4517		817 COMMISS. OF TRANS. OR CITY OF	1,000.00							
		Refundable deposit for working in the state right of way								
		05/05/21 Stormwater drainage permit	1,000.00*			420 43100	431	10100		
		Total for Vendor:	1,000.00							
		# of Claims	1	Total:	1,000.00					

05/13/21
11:56:39

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 5/21

Page: 1 of 2
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4518		15 ALBANY MUTUAL TELEPHONE	254.86					
	10425079	05/01/21 836-2411	40.50			225 42200	320	10100
	10425079	05/01/21 836-2413	37.93			225 42200	320	10100
	10424463	05/01/21 836-7158	44.35			101 41000	320	10100
	10425657	05/01/21 836-2685	19.90			601 43225	320	10100
	10425657	05/01/21 836-2685	19.90			602 43250	320	10100
	10424750	05/01/21 836-2112	92.28			101 41000	320	10100
		Total for Vendor:	254.86					
4519		70 CENTERPOINT ENERGY	209.50					
	04/22/21	Maintenance bldg	69.80			101 43100	382	10100
	04/22/21	Fire hall	139.70			225 42200	382	10100
		Total for Vendor:	209.50					
4520		76 CENTRAL MINNESOTA CREDIT UNION	176.06					
	04/30/21	Indeed Clerk-Treas hiring ad	20.76			101 41000	350	10100
	04/30/21	USPS - water sample postage	4.80			601 43225	200	10100
	04/30/21	Bldg permit surcharge 1st qtr	75.50			101 42050	436	10100
	04/30/21	Well sealing notification fee	75.00*			601 43225	311	10100
		Total for Vendor:	176.06					
4521		145 FINKEN WATER SOLUTIONS	49.25					
	1256690	05/01/21 Water softener rental	15.00			101 41000	410	10100
	43234TK	05/01/21 Water bottle deposit	6.45			101 43100	410	10100
	1256691	05/01/21 Maintenance water cooler	8.00			101 43100	410	10100
	43235TK	05/01/21 Fire Dept water cooler	19.80			225 42200	210	10100
		Total for Vendor:	49.25					
4522		387 RAHNS OIL & PROPANE, INC	234.25					
	59884	04/30/21 Fire dept operating supplies	25.69			225 42200	210	10100
	59884	04/30/21 Public Works fuel	169.02			101 43100	215	10100
	59884	04/30/21 Public Works operating supplie	19.70			101 43100	210	10100
	59884	04/30/21 EDA meal	19.84			300 46500	210	10100
		Total for Vendor:	234.25					

05/13/21
11:56:39

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 5/21

Page: 2 of 2
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4523		510 VERIZON WIRELESS	41.51					
	9878863729	05/01/21 Cell phone - May	41.51			101 43100	320	10100
		Total for Vendor:	41.51					
4524		750 WASTE MANAGEMENT, INC	148.21					
	7001707176	05/03/21 City hall & maint shop	134.46			101 43100	383	10100
	7001220176	05/03/21 Fire hall	13.75			225 42200	383	10100
		Total for Vendor:	148.21					
4525		525 XCEL ENERGY, INC	2,555.79					
	728801058	04/21/21 Water tower	112.67			601 43225	381	10100
	730316818	05/03/21 Street lights	709.00			101 43160	381	10100
	730477440	05/04/21 302188142	178.99			601 43225	381	10100
	730477440	05/04/21 302252262	60.88			101 43160	381	10100
	730477440	05/04/21 302290398	153.69			101 41000	381	10100
	730477440	05/04/21 302679657	98.53			101 43100	381	10100
	730477440	05/04/21 302700297	25.73			602 43250	381	10100
	730477440	05/04/21 302947044	246.73			601 43225	381	10100
	730477440	05/04/21 303193187	40.98			602 43250	381	10100
	730477440	05/04/21 303616049	184.68			225 42200	381	10100
	730477440	05/04/21 303936749	42.05			101 43160	381	10100
	730477440	05/04/21 303956738	400.06			101 43160	381	10100
	730477440	05/04/21 303963984	233.99			101 43160	381	10100
	730477440	05/04/21 303985901	34.07			101 43160	381	10100
	730477440	05/04/21 304083816	12.40			101 43160	381	10100
	730477440	05/04/21 304098414	21.34			602 43250	381	10100
		Total for Vendor:	2,555.79					
		# of Claims	8	Total:				3,669.43

05/19/21
10:27:43

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 5/21

Page: 1 of 4
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4527		816 AMERICAN ACCOUNTS & ADVISERS INC	76.00					
	91403	03/31/21 FFD103 collections	76.00			225 42200	300	10100
		Total for Vendor:	76.00					
4528		777 ANDY GRIEVE	50.26					
	04/13/21	Fire chiefs meeting meals	50.26			225 42200	335	10100
		Total for Vendor:	50.26					
4529		647 BADGER METER INC	780.00					
	80073129	04/29/21 Svc agreement 5/21-10/21	390.00			601 43225	433	10100
	80073129	04/29/21 Svc agreement 5/21-10/21	390.00			602 43250	433	10100
		Total for Vendor:	780.00					
4530		817 COMMISSIONER OF TRANSPORTATION	1,000.00					
	05/10/21	MnDOT permit	1,000.00*			420 43100	431	10100
		Total for Vendor:	1,000.00					
4531		123 DYMOKE LAW OFFICE, P.A.	125.00					
	05/03/21	City council meeting	125.00			101 41000	302	10100
		Total for Vendor:	125.00					
4532		793 ECONO SIGNS	241.80					
	10-967233	04/28/21 Crosswalk sign	241.80*			101 43100	580	10100
		Total for Vendor:	241.80					
4533		726 EMERGENCY SERVICES MARKETING	305.00					
	05/10/21	I am Responding 1 year fee	305.00			225 42200	320	10100
		Total for Vendor:	305.00					
4534		752 EXPERT T BILLING	189.00					
	8475	04/20/21 2 runs billed - Mar	54.00			225 42200	300	10100
	8602	05/13/21 5 runs billed - Apr	135.00			225 42200	300	10100
		Total for Vendor:	189.00					

05/19/21
10:27:43

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 5/21

Page: 2 of 4
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4535		155 FREEPORT FARM CENTER, INC	72.18					
	104674	04/15/21 O-rings	2.18			101 45200	220	10100
	104781	05/05/21 Tractor mower deck repair	70.00			101 45200	220	10100
		Total for Vendor:	72.18					
4536		174 GOPHER STATE ONE CALL, INC	32.40					
	1040402	04/30/21 24 email tickets	16.20			601 43225	300	10100
	1040402	04/30/21 24 email tickets	16.20			602 43250	300	10100
		Total for Vendor:	32.40					
4537		219 JOANN TIMP	144.00					
	05/14/21	4 cleanings 4/23/21-5/14/21	144.00			101 41000	300	10100
		Total for Vendor:	144.00					
4538		255 LAWRENCE SHREFFLER	11,424.00					
	132496	05/07/21 Cracksealing city streets	11,424.00			101 43100	225	10100
		Total for Vendor:	11,424.00					
4539		529 LOREN GOEBEL	12.95					
	05/08/21	Basketball nets, Lions Park	12.95			101 45200	210	10100
		Total for Vendor:	12.95					
4540		769 METRO SALES, INC	260.86					
	INV1797550	04/14/21 Copier rental 3/15/21-4/14	89.87			101 41000	410	10100
	INV1812624	05/10/21 Copier rental 4/15/21-5/14	89.87			101 41000	410	10100
	INV1812624	05/10/21 Maint prgm 2/15/21-5/14/21	70.00			101 41000	410	10100
	INV1812624	05/10/21 Color prints	11.12			101 41000	410	10100
		Total for Vendor:	260.86					
4541		562 MINNESOTA DEPARTMENT OF HEALTH	729.00					
	05/13/21	Qtrly H2O service connect fee	729.00			601 43225	431	10100
4542		562 MINNESOTA DEPARTMENT OF HEALTH	150.00					
	05/10/21	Watermains review fee	150.00*			420 43100	431	10100
		Total for Vendor:	879.00					

05/19/21
10:27:43

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 5/21

Page: 3 of 4
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4543		385 QUILL CORPORATION	118.45					
	15986447	04/13/21 Kitchen cleaner	62.36			101 41000	210	10100
	16004813	04/13/21 Toilet cleaner	2.87			101 41000	210	10100
	16004813	04/13/21 Masking tape	3.06			101 41000	210	10100
	16014024	04/13/21 Stapler, heavy duty	33.57			101 41000	210	10100
	16056976	04/15/21 Cork message bars	16.59			101 41000	210	10100
		Total for Vendor:	118.45					
4544		713 RBC FBO FREEPORT FIRE DEP RELIEF	5,100.00					
	05/19/21	Annual Relief Assoc contribn	5,100.00			225 42200	315	10100
		Total for Vendor:	5,100.00					
4545		782 RMB ENVIRONMENTAL LABORATORIES	109.00					
	D013243c	04/05/21 Firehall sample pickup 4/5/2	15.00			601 43225	460	10100
	D014592	05/04/21 Pre-discharge	94.00			602 43250	460	10100
		Total for Vendor:	109.00					
4546		413 SCHLENNER WENNER & CO	53.00					
	271996	04/30/21 Relief Assn Q1 payroll rpt	53.00			225 42200	300	10100
		Total for Vendor:	53.00					
4547		440 STEARNS CO AUDITOR-TREASURER	5,546.25					
	2021-00006	04/21/21 Criminal prosecution contr	750.00			101 41000	305	10100
	2021-00140	05/07/21 Annual assessing fees	4,796.25			101 41550	304	10100
		Total for Vendor:	5,546.25					
4548		818 TREE TOP NURSERY & LANDSCAPING	399.00					
	R-421	05/12/21 7 yds mulch	399.00			101 45200	260	10100
		Total for Vendor:	399.00					
4549		809 VALLI INFORMATION SYSTEMS, INC	75.00					
	65135	04/30/21 BDS Online monthly maint	75.00			101 41000	300	10100
		Total for Vendor:	75.00					
		# of Claims	23	Total:	26,993.15			

FREEPORT CALLS

City	Date Received	Call #	Description	Actual Incid Location
FREEPORT	04/25/2021 09:37:18	21036224	AGENCY ASSIST	
FREEPORT	04/10/2021 09:20:01	21031391	ANIMAL BITE COMPLAINT	
FREEPORT	04/02/2021 19:16:57	21028506	BURGLARY	
FREEPORT	04/20/2021 13:28:32	21034672	CITIZEN CONTACT	
FREEPORT	04/26/2021 01:55:25	21036413	DOOR CHECK(S)	
FREEPORT	04/06/2021 04:47:04	21029792	FALSE ALARM	
FREEPORT	04/28/2021 19:26:38	21037227	FOOT PATROL	
FREEPORT	04/13/2021 17:48:16	21032505	MATTER OF INFORMATION	
FREEPORT	04/16/2021 22:49:30	21033616	MATTER OF INFORMATION	
FREEPORT	04/04/2021 17:04:53	21029204	NO PAY CUSTOMER	
FREEPORT	04/07/2021 17:17:15	21030379	PAPER SERVICE	
FREEPORT	04/01/2021 07:44:28	21027939	PARKING VIOLATION	
FREEPORT	04/07/2021 14:54:07	21030333	REPORT WRITING	
FREEPORT	04/20/2021 13:55:11	21034678	REPORT WRITING	
FREEPORT	04/19/2021 03:24:41	21034254	SUSPICIOUS ACTIVITY	
FREEPORT	04/07/2021 05:36:27	21030171	SUSPICIOUS VEHICLE	
FREEPORT	04/24/2021 21:55:01	21036135	SUSPICIOUS VEHICLE	
FREEPORT	04/05/2021 18:27:38	21029655	TRAFFIC STOP	
FREEPORT	04/19/2021 02:33:06	21034249	TRAFFIC STOP	
FREEPORT	04/20/2021 20:40:08	21034807	TRAFFIC STOP	
FREEPORT	04/21/2021 13:44:52	21034985	TRAINING ONLINE	
FREEPORT	04/16/2021 21:59:58	21033597	TRESPASSING/TRESPASSER	
FREEPORT	04/25/2021 09:32:20	21036223	WELFARE CHECK	

Memo

From: Wyatt Kemper, Clerk-Treasurer

To: Freeport City Council

Date: 5/25/2021

Re: Clerk Report

1. Conference/Meeting Dates:
 - a. June 15: MAOSC Board Meeting
 - b. June 15-18 MCFOA Conference
 - c. June 22-25: LMC Conference (Online)
2. Letters have been sent to nuisance residences, working towards commercial properties

Job Duty	Date	Initial
Well, tower, lift station, pond checks, water samples, records at City hall, got outlet in at ballpark for water heater, took broken handicap parking sign down in front of FSB with get new one, talked w/ Rural water.	MON 4/26/21	xy
Well, tower, pond checks, water samples for discharge, filed paperwork council meeting -	"	xy
Well, tower, pond checks, Mulch North Park, graded roads; dirt in yard on 9th st., ordered trailblazer sign for road by ice cream shop,	WED 4/28/21	xy
Well, tower, pond, lift station checks, washed sweeper, emptied plow truck, water meter reading.	"	xy
Well, tower, pond checks	THUR 4/29/21	xy
Well, tower, pond checks	FRI 4/30/21	xy
Well, tower, pond checks	SAT 5/1/21	xy
Well, tower, pond checks	SUN 5/2/21	xy
Well, tower, lift station, pond checks, water samples, gopher calls, reports for MOTA & MPCA, clean sidewalks by Corner Pub, crackfilling started in town, got DO tested calibrated w/ Rural water, garbage	MON 5/3/21	xy
Well, tower, pond checks, mowed lawn	"	xy
Well, tower, pond checks, Fixed handicap sign in front of bank	TUE 5/4/21	xy
gopher calls, call MAR signs. mowed lawn	WED 5/5/21	xy
Well, tower, lift station, pond checks, water samples, garbage, gopher calls, measured all signs to be replaced, Fixed chlorine siphoning at Tower well, mowed lawn	THUR 5/6/21	xy
Well, tower, pond checks, opened ^{worked on} ballpark / Lions bathrooms	"	xy
Fixed water leaks,	FRI 5/7/21	xy
Well, tower, pond checks	"	xy
Well, tower, pond checks, started discharge	SAT 5/8/21	xy
Well, tower, pond, lift station checks, water samples Flushed hydrants, discharge samples to Sauk Centre, got mulch, picked up branch end of 10th st.	SUN 5/9/21	xy
Well, tower, pond checks, put Mulch down, opened Lions park bathrooms, ran new faucet lines	MON 5/10/21	xy
Well, tower, pond checks, discharge samples to Sauk Centre, got Mulch - resident water reading.	"	xy
Well, tower, lift station, pond checks, water samples, put mulch down, DO + PH samples, womens bathroom dryer not working, cleaned	TUE 5/11/21	xy
Well, tower, pond checks clean ton truck, clean shop	WED 5/12/21	xy
Well, tower, pond checks	"	xy
	THUR 5/13/21	xy
	"	xy
	"	xy
	FRI 5/14/21	xy
	SAT 5/15/21	xy



Building a Better World
for All of Us®

MEMORANDUM

TO: Freeport City Council

FROM: Dave Blommel, PE (Lic. MN)

DATE: May 17, 2021

RE: Council Update
SEH No. FREEP GEN 14.00

The street and utility project is currently being advertised for bids! The opening date is set for June 10th at 2:00 PM. The bids will be submitted electronically, but still formally opened publicly at City Hall. In addition to the public opening, we will also utilize a go to meeting approach so those that cannot attend in person can still view the bid opening. Contractors wanting to submit a paper bid will still have that option, but past projects have not seen very many submitted.

The contractor will likely start after the July 4th Holiday weekend assuming USDA allows us to award the bid at the June meeting. Once the low bid contractor is selected, we will send out newsletters with timing and contact information for the residents.

I plan to attend your meeting to discuss the project further and answer any questions.

dwb

x:\fj\freep\common\corr\2021\2021.05.17 m council update.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1200 25th Avenue South, P.O. Box 1717, St. Cloud, MN 56302-1717

320.229.4300 | 800.572.0617 | 888.908.8166 fax

SEH is 100% employee-owned. Affirmative Action—Equal Opportunity Employer

Dymoke Law Office, P.A.

408 Main Street East, Unit 5

PO Box 127

Melrose, Minnesota 56352

Telephone (320) 256-4205

Fax (320) 256-7201

May 17, 2021

Wyatt Kemper
City of Freeport
125 Main Street East
Freeport, MN 56331

BY ELECTRONIC MAIL

Re: Monthly Legal Report

Dear Mr. Kemper:

During the period from April 21, 2021 through May 17, 2021, we have given significant attention to the following projects on behalf of the City of Freeport.

- 2021 Improvements – Prepared and issued forms required by USDA/RUS in conjunction with Freeport's application for 2021 Improvements project funding.
- Fire Code Inspections – Prepared and issued opinion to City Clerk advising that Freeport is unlikely to be held liable for fire code issues arising after completion of a building inspection.

Respectfully submitted,
Dymoke Law Office, P.A.

Scott E. Dymoke
by Scott E. Dymoke