



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

October 19th, 2021 - Regular Meeting Agenda Freeport City Hall - 7:00 pm

Call to Order

- I. Approve Agenda
- II. Open Public Forum
- III. Consent Agenda
 - a. September 28th, 2021 Council Meeting Minutes (1-4)
 - b. Claims 4687-4711 (5-12)
 - c. Sheriff's Report (13)
- IV. Reports
 - a. Clerk-Treasurer Report (14)
 - b. Deputy Treasurer Report (15-17)
 - c. Fire Department Report (N/A)
 - d. Public Works Report (18-19)
 - e. Engineer Report (20-26)
 - f. Attorney Report (27)
- V. Old Business
 - a. Nuisance Properties Hearing- November 30 (N/A)
- VI. New Business
 - a. Joe Hennen- Lions' Park Update (N/A)
 - b. Vacation of 6th St NE (28)
 - c. Hoeschen Auto Paving Proposal (29)
- VII. Adjourn

Next Regular Meeting: November 30th, 2021



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For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

September 28th, 2021 – Meeting Minutes

A regular meeting of the Freeport City Council was convened at 7:04 pm by Mayor Mike Eveslage, and council members Sarah Blake, Nick Arnzen, and Jake Renneker.

Absent was Council Member Tim Hennen

Staff in attendance: Clerk-Treasurer Wyatt Kemper, Deputy Treasurer Joan Wall, Public Works Director Loren Goebel, Fire Chief Andy Grieve, City Attorney Scott Dymoke, and City Engineer Dave Blommel.

Others in attendance:

Carol Moorman (Star Post)

Haley Ramacher (204 3rd Ave SE)

Dana Hansen (313 2nd Ave NW)

Branden Roering (Freeport Fire Dept.)

Adrian Massmann (204 3rd Ave SE)

Approve Agenda

With the addition of Claim 4865 and the Austin Jetting Bill, Renneker moved to approve the agenda, seconded by Blake. Motion carried 4-0.

Public Forum

No comments.

Consent Agenda

Arnzen moved to approve the consent agenda, seconded by Renneker. Motion carried 4-0.

Reports

Clerk-Treasurer Report

Kemper reported that two street vacations were submitted to the County in September. One vacation was approved by the Council in 2004, and the other in 1969, neither of which had been filed with the County. Xcel Energy will be replacing faulty lines underneath 8th Street in November to mitigate power outages. The insurance claim process has been started for the sand shed, though there have not been any estimates for the repair cost as of the meeting date. Despite weather delays, construction is continuing as-expected.

Deputy Treasurer Report

N/A

Fire Department Report

Grieve reported that there were ten calls in September. One mutual aid, three fires/ gas leaks, and six medicals. Grieve asked to have an advertisement for firefighter applications placed on the city website and Facebook page.

Public Works Report

Goebel reported that aside from construction, the only subject is that the starter on the City's van is going out. It will likely have to be replaced soon.

Engineer Report

Blommel reported that MPCA's effluent limit on phosphorus will be responded to with a formal letter stating Freeport's quantity is typically below limits that have been imposed. Aside from a very wet year, our limits should not be a cause for concern.

Renneker motioned to approve Blommel's letter to MPCA, seconded by Blake. Motion carried 4-0.

Attorney Report

Dymoke reported that he had not given a substantial amount of time toward any City projects in September.

Old Business

Nuisance Properties

Eveslage stated to the property owners that neighbors and residents who border their land have been making complaints that their property is unkempt and has become a blight with all of the clutter in the yard. Discussion was held over the reasoning of their property being considered a nuisance, with consensus being that regardless of reasoning, there needs to be improvement on the condition of the property.

Massmann Variance

Kemper reported that the Massmanns had submitted the survey of their plot that a previous variance was contingent upon. Since the survey was submitted, the variance is granted and complete.

2022 Budget + Resolution 2021-13

Wall walked the Council through the current budget for 2022. The budget is preliminary, and the final will be approved in December. The levy that is set tonight cannot be raised in December, but it can be lowered. Wall said that we typically aim high so that it can be reduced if necessary. The goal is to keep taxes roughly the same as the previous year. Water rates are raised by four percent based off of Jason Murray of DDA's analysis. Council discussed raising the preliminary General Levy to \$325,000. Arnzen moved to approve the proposed 2022 budget and Resolution 2021-13, with the General Levy set at \$325,000 for a total levy of \$543,000.

New Business

Kuechle Underground Pay Request #1

Renneker motioned to approve Kuechle Underground's pay request, seconded by Blake. Motion carried 4-0. Blommel explained that storm sewer was going in currently in the fire department neighborhood. Monday will begin filling on 4th Street.

Pioneer Inn Alley Closure October 9th

Kemper explained that the Pioneer Inn is looking to close off the alley for the night of Saturday, October 9th for their fall festival. Eveslage asked Kemper to look back at previous years' minutes to see how it was handled then. Renneker motioned to approve the alley closure, seconded by Arnzen. Motion carried 4-0.

Advance October Meeting Date

Eveslage requested the Council move the October meeting forward a week so he is able to attend. Renneker motioned to approve setting October 19th as the monthly meeting date, seconded by Arnzen. Motion carried 4-0.

Blommel mentioned that there will likely not be a pay request in October's agenda packet since they will still be working on it.

New Computers

Kemper explained that the computer at the front desk needs to be replaced with a new system, as it poses a huge security risk running the old operating system. Along with that, Wall requested a second monitor for Arnzen asked whether the software for utility billing would be compatible with a new system, which Kemper confirmed is correct. Eveslage asked if the ARPA funds could be used to purchase a new system. Blommel said that ARPA funds can be used, as well as the USDA water fund.

Eveslage motioned to approve a new computer system for the front desk, seconded by Arnzen.

EDA Recommendation- Welle 3 addition

EDA Recommendation was tabled until the October council meeting.

Resolution 2021-14; Receiving Feasibility Report, Calling Hearing on Improvement

With the October meeting date moved up, Blommel suggested calling the hearing during the November meeting.

Hearing for Nuisance Properties

Dymoke explained that scheduling a hearing is the next step in taking action against remaining nuisance properties. After which, further legal action can be taken to have the lots cleaned.

Waste Management Contract

Kemper explained that West Central had reached out about the expiring Waste Management contract. Dymoke suggested that the city send RFP letters to waste service providers before the contract expires at the end of April. Dymoke further recommended that the city put out a request by the end of January, but to have an idea of services offered before sending out the RFP. Eveslage suggested Kemper reach out to several different providers to see what services they can offer to Freeport. Dymoke explained to be mindful of the services offered by each, and not to tailor the request to any specific company that offers them all. The end of December should be the deadline for submitting an RFP.

Austin Inc Jetting/ Freeport Floral

Kemper asked Goebel to help him explain the situation with Freeport Floral. Brian Schulzetenberg requested that the city consider reimbursing them for the jetting bill that they incurred after sewer backed up into their basement. The main line was jammed with tree roots, which were routed out. Freeport Floral was the only business to have this incident occur. After discussion, the consensus was to wait and see how frequent of a problem this is, since it was requested of the city to jet that line yearly.

Wyatt Kemper 6-Month Review

Kemper requested to have the review meeting remain open. Eveslage stated that he has had numerous concerns over the past six months. The recurring issues have been problems with water/ utility billing. Procedural items such as posting of meeting notices and sending out agenda packets have also been an issue. The liquor license for the community center also became an issue, because it wasn't received until the week that an event was scheduled. Back to water billing, Eveslage stated that he is unsure whether a single utility bill has been accurate since Kemper was hired. The lack of consistency, he said, is a big cause for concern. Some residents have not received a bill since they moved in. Renneker stated that he had run into an issue with a building permit about a month back, which became an issue during the construction process. Eveslage said that seemingly, the largest issues were initiative and follow-through. Renneker added that some new residents had received water bills that were incorrect, so he has been aware that the billing process had been an issue. Arnzen stated that he thought Kemper did a good job handling and following through with a zoning situation going on. Blake said that she had not heard any complaints from residents, but she was aware of the issues with EDA meetings that Eveslage had mentioned earlier. Eveslage stated that Kemper has resources at his disposal that he needs to use. Lastly, Eveslage said that if conditions do not improve over the next few months, there will likely need to be a different discussion.

Adjourn

At 8:46 pm Renneker moved to adjourn, seconded by Arnzen. Motion carried 4-0.

Mayor, Mike Eveslage

City Clerk-Treasurer, Wyatt Kemper

10/11/21
11:25:47

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 10/21

Page: 1 of 2
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4687		15 ALBANY MUTUAL TELEPHONE	250.67					
	10442543	10/01/21 836-2411	39.82			225 42200	320	10100
	10442543	10/01/21 836-2413	37.25			225 42200	320	10100
	10440788	10/01/21 836-7158	40.14			101 41000	320	10100
	10442675	10/01/21 836-2685	19.72			601 43225	320	10100
	10442675	10/01/21 836-2685	19.72			602 43250	320	10100
	10442104	10/01/21 836-2112	94.02			101 41000	320	10100
		Total for Vendor:	250.67					
4688		70 CENTERPOINT ENERGY	53.23					
	6027191-3	09/23/21 City hall	24.30			101 43100	382	10100
	11550500-0	09/23/21 Maintenance bldg	7.93			101 43100	382	10100
	6023406-9	09/23/21 Fire hall	21.00			225 42200	382	10100
		Total for Vendor:	53.23					
4689		76 CENTRAL MINNESOTA CREDIT UNION	330.31					
	09/30/21	Caution & safety tape	46.04*			225 42200	210	10100
	09/30/21	Payment receipt books	25.13			101 41000	210	10100
	09/30/21	Stearns Co Beacon Fee	1.00			101 41000	433	10100
	09/30/21	Cleaner & toilet paper	25.73*			225 42200	210	10100
	09/30/21	Utility billing postage	80.00			601 43225	200	10100
	09/30/21	Utility billing postage	80.00			602 43250	200	10100
	09/30/21	Chainsaw chains replacement	72.41			225 42200	220	10100
		Total for Vendor:	330.31					
4690		145 FINKEN WATER SOLUTIONS	23.00					
	1279476	10/01/21 Water softener rental	15.00			101 41000	410	10100
	1279477	10/01/21 Maint water cooler	8.00			101 43100	410	10100
		Total for Vendor:	23.00					
4691		387 RAHNS OIL & PROPANE, INC	664.40					
	60522	09/30/21 Fire Dept fuel	296.68			225 42200	215	10100
	60522	09/30/21 Public Works fuel	342.01			101 43100	215	10100
	60522	09/30/21 EDA meal	25.71*			300 46500	210	10100
		Total for Vendor:	664.40					

10/11/21
11:25:47

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 10/21

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4692		510 VERIZON WIRELESS	43.37					
	9889688731	10/01/21 Cell phone - Oct	43.37			101 43100	320	10100
		Total for Vendor:	43.37					
4693		750 WASTE MANAGEMENT, INC	159.18					
	7032044176	10/01/21 City hall & maint shop	144.42			101 43100	383	10100
	7031579176	10/01/21 Fire dept	14.76			225 42200	383	10100
		Total for Vendor:	159.18					
4694		525 XCEL ENERGY, INC	2,615.84					
	750565414	10/04/21 Street lights	744.99			101 43160	381	10100
	750557229	10/04/21 302188142	148.46			601 43225	381	10100
	750557229	10/04/21 302252262	81.46			101 43160	381	10100
	750557229	10/04/21 302290398	235.71			101 41000	381	10100
	750557229	10/04/21 302679657	63.49			101 43100	381	10100
	750557229	10/04/21 302700297	23.92			602 43250	381	10100
	750557229	10/04/21 302947044	177.01			601 43225	381	10100
	750557229	10/04/21 303193187	21.92			602 43250	381	10100
	750557229	10/04/21 303616049	226.28			225 42200	381	10100
	750557229	10/04/21 303936749	49.05			101 43160	381	10100
	750557229	10/04/21 303956738	496.09			101 43160	381	10100
	750557229	10/04/21 303963984	275.13			101 43160	381	10100
	750557229	10/04/21 303985901	38.93			101 43160	381	10100
	750557229	10/04/21 304083816	13.07			101 43160	381	10100
	750557229	10/04/21 304098414	20.33			602 43250	381	10100
		Total for Vendor:	2,615.84					
		# of Claims	8	Total:				4,140.00

10/14/21
11:25:23

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 10/21

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4695		581 ALEX AIR APPARATUS, INC	396.00					
	INV-44562	09/27/21 6 survivor flashlights	396.00*			225 42200	210	10100
		Total for Vendor:	396.00					
4696		751 CITY OF FREEPORT	143.67					
	09/30/21	Fire hall water usage Jul-Sep	143.67			225 42200	384	10100
		Total for Vendor:	143.67					
4697		544 COMMUNITY TECHNOLOGY CENTER, INC	144.00					
	CTC2698	09/30/21 Fix livestream issue	144.00			101 41000	300	10100
		Total for Vendor:	144.00					
4698		123 DYMOKE LAW OFFICE, P.A.	175.00					
	10/01/21	Flag pole zoning opinion	50.00			101 41000	302	10100
	10/01/21	City council meeting	125.00			101 41000	302	10100
		Total for Vendor:	175.00					
4699		752 EXPERT BILLING LLC	81.00					
	9079	09/20/21 3 runs billed - Aug	81.00			225 42200	300	10100
		Total for Vendor:	81.00					
4700		727 FLOW MEASUREMENT AND CONTROL	438.00					
	1396	10/07/21 Flow meter certification	393.00			602 43250	300	10100
	1396	10/07/21 Per diem	45.00			602 43250	300	10100
		Total for Vendor:	438.00					
4701		174 GOPHER STATE ONE CALL, INC	28.35					
	1090403	09/30/21 21 email tickets	14.18			601 43225	300	10100
	1090403	09/30/21 21 email tickets	14.17			602 43250	300	10100
		Total for Vendor:	28.35					
4702		820 INDEPENDENT TESTING	1,040.00					
	39945	09/30/21 Density tests & trip charges	1,040.00*			420 43100	300	10100
		Total for Vendor:	1,040.00					

10/14/21
11:25:23

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 10/21

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4703		219 JOANN TIMP	108.00					
	10/08/21	3 cleanings 9/24/21-10/8/21	108.00			101 41000	300	10100
		Total for Vendor:	108.00					
4712		245 KUECHLE UNDERGROUND, INC	175,298.52					
	2021.18-1	09/11/21 Pmt 1 2021 Improvements	175,298.52*			420 43100	310	10100
		Total for Vendor:	175,298.52					
4704		769 METRO SALES, INC	89.87					
	INV1907801	10/12/21 Copier rental 9/15/21-10/1	89.87			101 41000	410	10100
		Total for Vendor:	89.87					
4705		713 RBC FBO FREEPORT FIRE DEP RELIEF	19,451.89					
	10/01/21	Supp Fire State Aid	3,377.26*			225 42200	315	10100
	10/01/21	Fire State Aid	16,074.63*			225 42200	315	10100
		Total for Vendor:	19,451.89					
4706		782 RMB ENVIRONMENTAL LABORATORIES	109.00					
	D019792c	09/01/21 Comm Ctr sample pickup 8/4/2	15.00*			601 43225	460	10100
	D022797	10/12/21 Pre-discharge	94.00			602 43250	460	10100
		Total for Vendor:	109.00					
4707		710 SAUK CENTRE FLEET SUPPLY	23.28					
	263193	10/04/21 Anti freeze	10.98			101 45200	220	10100
	263193	10/04/21 Water sample postage	12.30			601 43225	200	10100
		Total for Vendor:	23.28					
4708		413 SCHLENNER WENNER & CO	610.00					
	279320	09/30/21 Form 990 Fire Dept Relief Assn	610.00*			225 42200	301	10100
		Total for Vendor:	610.00					
4709		440 STEARNS CO AUDITOR-TREASURER	750.00					
	2021-00016	09/20/21 Criminal prosecution contr	750.00			101 41000	305	10100
		Total for Vendor:	750.00					

10/14/21
11: 25: 23

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 10/21

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4710		809 VALLI INFORMATION SYSTEMS, INC	75.00					
	78418	09/30/21 BDS Online monthly maint	75.00			101 41000	300	10100
		Total for Vendor:	75.00					
4711		792 WIDSETH SMITH NOLTING & ASSOC	250.00					
	213026	09/17/21 FEMA grant final report	250.00			225 42200	300	10100
		Total for Vendor:	250.00					
		# of Claims	18	Total:	199,211.58			

09/30/21
13:21:09

CITY OF FREEPORT
Claim Approval List
For the Accounting Period: 9/21

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ALL CASH
* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4686		999999 TAYLOR HOCUM	2,672.08					
		Utility Bill ACH refund	2,672.08			601 34000		10100
		# of Claims	1	Total:				2,672.08

09/30/21
13:21:09

CITY OF FREEPORT
Fund Summary for Claims
For the Accounting Period: 9/21

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Fund/Account	Amount
601 Water 10100 Cash	\$2,672.08
Total:	\$2,672.08

09/30/21
13:21:09

CITY OF FREEPORT
Claim Approval Signature Page
For the Accounting Period: 9 / 21

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Approved

Date

FREEPORT CALLS

City	Date Received	Call #	Description	Actual Incid Location
FREEPORT	09/04/2021 12:16:51	21080343	AGENCY ASSIST	
FREEPORT	09/04/2021 19:52:13	21080469	AGENCY ASSIST	
FREEPORT	09/21/2021 23:32:08	21085877	AGENCY ASSIST	
FREEPORT	09/30/2021 23:31:35	21088783	AGENCY ASSIST	
FREEPORT	09/29/2021 15:55:05	21088277	DIRECTED PATROL	
FREEPORT	09/28/2021 20:16:04	21088051	FALSE ALARM	
FREEPORT	09/04/2021 20:08:10	21080475	FALSE ALARM	
FREEPORT	09/04/2021 12:12:47	21080340	FIRE CAR	
FREEPORT	09/28/2021 10:47:38	21087861	GAS LEAK	
FREEPORT	09/28/2021 16:53:29	21087981	GAS LEAK	
FREEPORT	09/22/2021 07:11:41	21085912	IDENTITY THEFT	
FREEPORT	09/22/2021 17:11:53	21086057	MATTER OF INFORMATION	
FREEPORT	09/08/2021 14:42:16	21081573	MATTER OF INFORMATION	
FREEPORT	09/01/2021 09:26:13	21079300	MEDICAL EMERGENCY	
FREEPORT	09/22/2021 19:35:21	21086106	NOISE COMPLAINT	
FREEPORT	09/05/2021 23:20:32	21080788	PERSONAL ASSIST	
FREEPORT	09/13/2021 08:12:17	21083085	TOWED VEHICLE	
FREEPORT	09/16/2021 17:20:22	21084316	TRAFFIC STOP	
FREEPORT	09/11/2021 16:58:10	21082644	TRAFFIC STOP	
FREEPORT	09/11/2021 17:05:33	21082646	TRAFFIC STOP	
FREEPORT	09/21/2021 20:21:01	21085841	TRAFFIC STOP	
FREEPORT	09/22/2021 04:49:21	21085904	TRAFFIC STOP	
FREEPORT	09/26/2021 22:53:25	21087428	TRAFFIC STOP	
FREEPORT	09/29/2021 23:46:11	21088452	TRAFFIC STOP	
FREEPORT	09/02/2021 09:01:17	21079646	TRAINING ONLINE	
FREEPORT	09/11/2021 14:41:49	21082608	TRAINING ONLINE	
FREEPORT	09/19/2021 18:29:33	21085282	WARRANT	

Memo

From: Wyatt Kemper, Clerk-Treasurer

To: Freeport City Council

Date: 10/19/2021

Re: Clerk's Report

- Badger handheld & meters ordered. Expected arrival is November 1st.
- New computer and monitors received and set up.
- Live Stream is up and running.
- ARPA Fund request submitted. First half will be distributed the week of the Council meeting in the amount of \$38,092.81. Second disbursement is estimated in June of next year, after the US Treasury delivers the second half to each state.

Memo

From: Joan Wall, Deputy Treasurer

To: Freeport City Council

Date: 10/13/2021

Re: Deputy Treasurer Report

Third Quarter Financial Reports

Financial reports through September 30, 2021 are shown on the following pages. The detailed report of each fund is included in a separate packet.

City of Freeport
All Funds Summary
For the Nine Months Ended September 30, 2021 (Unaudited)

	General Fund	AFSA Fund	TIF Swany White	EDA Fund	Bonds, 2013 Main Street Refunding	Bonds, 2012 Indust Park Refunding	2006 Small Cities Grant	South End Park Fund	North End Park Fund	Bucket Fund Old Tower Preservation	Street Improv Fund	Capital Equip Fund	Street Lights Fund	2021 Project	Water Fund	Waste Water Fund	Water USDA Reserve	Waste Water USDA Reserve	Total YTD Amount
REVENUES:																			
Property Taxes																			
Property Tax Levy	150,159			6,083	43,525	58,245								0					258,012
Other Taxes	0		1,460																1,460
General Sales and Use Tax															629				629
Special Assessments	0				2,810	0								2,746	14,948	0			20,504
Licenses and Permits	12,135																		12,135
Federal Grants & Aids		121,381																	121,381
State Grants & Aid	62,593	10,515									10,348				8,993				92,449
Grants & Aids from Local Governmental Units		0																	0
Charges for Services	125														106,523	101,117			207,764
Public Safety		106,328																	106,328
Fines and Forfeitures	213																		213
Loan Payments Received							0												0
Miscellaneous	7,026	4,825		293	(300)	(258)	525	138	15	315	1,878	297	617	0	2,908	954			19,235
Total Revenues	232,251	243,049	1,460	6,376	46,035	57,987	525	138	15	315	12,226	297	617	2,746	134,001	102,071	0	0	840,110
EXPENDITURES:																			
General Government	18,655																		18,655
Legislative (Council/Board)	1,655																		1,655
Executive (Mayor/Manager)	1,243																		1,243
Clerk	64,354																		64,354
Elections	30																		30
Auditor	14,875																		14,875
Assessor	4,816																		4,816
Planning / Zoning	0																		0
Building Official	76																		76
Civil Defense	0																		0
Public Works	53,033																		53,033
Highways, Streets & Roadways	22,771										0			0					22,771
Street Lighting	13,276																		13,276
Recreation	0																		0
Parks	9,881							0											9,881
Salaries & Benefits		0																	0
Supplies		10,444		155											3,866	770			15,235
Professional Services		5,406		310						0	0			180,186	9,018	9,989			204,908
Fire Dept Aid		5,100																	5,100
Training		8,778													250	0			9,028
Insurance		6,015													701	885			7,601
Utilities		4,192													4,704	756			9,651
Repairs		7,502																	7,502
Water/Waste Water Treatment															6,113	1,311			7,424
Debt Service					126,745	181,383									71,720	31,500			411,348
Miscellaneous		140,049	1,460	138			0							1,672	714	0			144,033
Total Expenditures	204,664	187,485	1,460	603	126,745	181,383	0	0	0	0	0	0	0	181,858	97,086	45,210	0	0	1,026,494
Excess of Revenues																			
Over (Under) Expenditures	27,587	55,563	0	5,773	(80,710)	(123,395)	525	138	15	315	12,226	297	617	(179,112)	36,916	56,861	0	0	(186,384)
OTHER SOURCES (USES):																			
Transfers In	90,500	44,070	0	0	0	0	0	6,000	0	0	72,000	10,000	30,000	0	0	0	13,867	2,800	269,237
Transfers Out	(162,070)	(3,500)	0	(5,000)	0	0	0	0	0	0	0	0	0	0	(54,867)	(43,800)	0	0	(269,237)
Total Other Sources (Uses)	(71,570)	40,570	0	(5,000)	0	0	0	6,000	0	0	72,000	10,000	30,000	0	(54,867)	(43,800)	13,867	2,800	0
Excess of Revenues & Other Sources																			
Over (Under) Expenditures & Other Uses	(43,983)	96,133	0	773	(80,710)	(123,395)	525	6,138	15	315	84,226	10,297	30,617	(179,112)	(17,951)	13,061	13,867	2,800	(186,384)
FUND BALANCES:																			
January 1	669,102	362,913	0	197,311	30,959	78,918	99,413	23,247	2,811	59,673	318,323	51,366	101,964	(40,887)	1,829,385	2,037,638	110,936	22,400	5,955,472
September 30	625,119	459,047	0	198,084	(49,751)	(44,477)	99,938	29,385	2,825	59,988	402,549	61,664	132,581	(219,999)	1,811,434	2,050,698	124,803	25,200	5,769,089
CASH:																			
January 1	661,584	347,686	0	55,684	28,156	76,438	99,413	23,247	2,811	59,673	318,323	51,366	101,964	(36,847)	471,177	159,657	110,936	22,400	2,553,668
Increase (Decrease) in Cash	(40,821)	97,049	0	1,044	(77,907)	(120,916)	525	6,138	15	315	84,226	10,297	30,617	(183,152)	(18,055)	13,137	13,867	2,800	(180,820)
September 30	620,764	444,735	0	56,727	(49,751)	(44,477)	99,938	29,385	2,825	59,988	402,549	61,664	132,581	(219,999)	453,121	172,794	124,803	25,200	2,372,848

City of Freeport
Budget Variance Explanations
For the Nine Months Ended September 30, 2021 (Unaudited)

General Fund Revenue

Property Taxes & State Funds:	These funds come in June/July and December
Other Taxes:	
Franchise Fees	We receive this in December

AFSA Fund Revenue

Federal Grants	FEMA grant for air packs
State Grants & Aid/PERA	Most of these funds come in October
Public Safety	Annual city/township fire contract payments have been received

AFSA Fund Expenditures

Salaries	Fire Dept salaries are paid in December
Fire Dept Aid	Pass-through funds - offset by State Aid revenue that comes in Oct
Training	More training than budgeted, but offset by State reimbursement
Repairs	Truck repairs includes \$3750 that is coming out of the Equipment Fund
Miscellaneous Other Equipment	Air packs paid for by FEMA grant, except for \$13,500 paid by AFSA

EDA Fund Revenue

Property Taxes	These funds come in June/July and December
Miscellaneous Interest Earnings	Interest is more than budgeted

Bonds, 2013 (Refunding of Main St Improvements) Revenue

Property Taxes & Special Assessments	These funds come in June/July and December
--------------------------------------	--

Bonds, 2013 (Refunding of Main St Improvements) Expenditures

Debt Service	There is only one large principal payment per year on this bond.
--------------	--

Bonds, 2012 (Refunding of Industrial Park) Revenue

Property Taxes	These funds come in June/July and December
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Bonds, 2012 (Refunding of Industrial Park) Expenditures

Debt Service	There is only one large principal payment per year on this bond.
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Street Improvements Fund Revenue

State Grants & Aid/PERA	Small City Transportation Assistance
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2021 Project - Storm Water/Street, Water, and Wastewater

Professional Services	SEH & Dymoke charges for the project
Miscellaneous	Public notices & permits

Water Fund Revenue

State Grants & Aid/PERA	MDH grant for source water protection
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Water Fund Expenditures

Supplies	\$1900 Well house double-check valve
Professional Services	Sealing city well & private well - offset by MDH grant
Debt Service	There is only one large principal payment per year on these bonds.
Miscellaneous Depreciation	Depreciation is posted during year end process

Waste Water Fund Expenditures

Debt Service	There is only one large principal payment per year on this bond.
Miscellaneous Depreciation	Depreciation is posted during year end process

Job Duty	Date	Initial
Well, tower, pond checks.	SUN 9/15/21	RJ
Well, tower, pond, lift station checks, Holiday water samples - garbage	MON 9/16/21	XJ
Well, tower, pond checks, Flushed hydrants, took flags down	TUE 9/17/21	XJ
gopher calls, met w/ Aaron from Kueckle + Shawn SEH.	"	XJ
Well, tower, pond checks, gopher calls, mowed lawn, met w/ Aaron w/ Kueckle on sewer location -	WED 9/18/21	XJ
Well, tower, lift station, pond checks, water samples, mowed lawn, bugs, paperwork, met w/ Aaron + Shawn SEH, garbage	THUR 9/19/21	XJ, JN
Well, tower, pond checks, cut branches up behind	FRI 9/10/21	XJ
Senior Center, garbage, Kueckle trees + sewer, met w/ Jessica SEH	"	XJ
Well, tower, pond checks flags half staff	SAT 9/11/21	XJ
Well, tower, pond checks raised flags	SUN 9/12/21	XJ
Well, tower, lift station pond checks, water samples, water meter reading for last 2 months, met w/ Aaron Kueckle stop water to North on 4th st NW, garbage, start temp water by street 2nd + 3rd street, mowed lawn	MON 9/13/21	XJ
Well, tower, pond checks, paperwork, shop, went over records on phos limits for new MPCA permit.	"	XJ, ME
Well, tower, pond checks, meeting on project, met w/ Dave by Fanno on 2nd st SE, swept streets -	TUE 9/14/21	XJ
Well, tower, lift station, pond checks, water samples, garbage, swept streets, power outages - got wells back up and running, water samples, gopher call, bugs at ponds	"	XJ
Well, tower, pond checks, curb stops on 3rd + 4th street SE	FRI 9/17/21	XJ
Filed paperwork, Freeport Electric checked Tower well power surge on scale;	"	XJ
Well, tower, pond checks	SAT 9/18/21	XJ
Well, tower, pond checks, leak at tower well for temp water. (Power surge)	SUN 9/19/21	XJ
Well, tower, lift station, pond checks, garbage, water samples, breakers tripped at shop, Fixed water pump, Laing started taking	MON 9/20/21	XJ
tar up on 2nd st SE. -	"	XJ
Well, tower, pond checks, adjuster for sand shed, clean bathrooms + cut branches at ballpark park. Kueckle water shut off Laing took	TUE 9/21/21	XJ
car of SE area, Kueckle started services	"	XJ
Well, tower Council	WED 9/22/21	"
Well, tower, pond checks, gopher call, checked on scale at tower well for scale, Kueckle sewer lines. -	WED 9/22/21	XJ
Well, tower, lift station, pond checks, water sampling, garbage mow lawn, Kueckle updates, clean bagger, greased mowers + sweeper.	THUR 9/23/21	XJ, JN

Job Duty	Date	Initial
Well, tower, pond checks, temp water, shut water off on 2 nd st	FRI 9/24/21	RJ
3 rd st, 3 rd Ave & 4 th Ave. For Kreckle,	"	RJ
Well, tower, pond checks, swept streets	SAT 9/25/21	RJ
Well, tower, pond checks.	SUN 9/26/21	RJ
Well, tower, lift station, pond checks, water samples, garbages,	MON 9/27/21	RJ
curb stops, hairsalon, sewer line on 2 nd street out of manhole by	"	RJ
hairsalon, mowed lawn.	"	RJ/SN
Well, tower, pond checks, gopher calls, locate sewer on 3 rd & 4 th SE	TUE 9/28/21	RJ
+ curb stops. mowed lawn, met w/ Dave, council.	"	RJ/SN
Well, tower, pond checks, locate shop sewer, gopher calls.	WED 9/29/21	RJ
Well, tower, lift station, pond checks, water samples, garbages, bugs	THUR 9/30/21	RJ
at ponds, 2 nd & 3 rd street lines, line to alley between 3 rd & 4 th	"	RJ
Well, tower, pond checks, meter readings, tree branches by Alley	FRI 10/1/21	RJ
between 2 nd & 3 rd Ave NE, line running in Famo Foods met w/	"	RJ
John Beste to find line to remove on 2 nd st SE.	"	RJ
Well, tower, pond checks	SAT 10/2/21	RJ
Well, tower, pond checks	SUN 10/3/21	RJ
Well, tower, lift station, pond checks, water samples, WQP water	MON 10/4/21	RJ
samples & pre-discharge samples to Sawk Centre, storm drain	"	RJ
on 2 nd Ave NE broken, reports to MDH & MPCA, scada dike not working	"	RJ
Well, tower, pond checks, sewer on 3 rd st SE to line up old, city	TUE 10/5/21	RJ
light marking on 1 st Ave South South, South swept +	"	RJ
greased sweeper, took houses of temp service on 2 nd Ave NW 3 rd NW 4 th NW	"	RJ
Well, tower, pond checks, took temp water off 4 th st SE, sewer	WED 10/6/21	RJ
line in alley between 2 nd & 3 rd st NE extra line abandoned, water	"	RJ
line tap in on 2 nd st SE, put signs away at shop.	"	RJ
Well, tower, lift station, pond checks, water samples, sewer line	THUR 10/7/21	RJ
from shop to main on 3 rd SE, Alley manholes behind ackies	"	RJ
& Freport Gas & Grocery. garbages, bugs at ponds	"	RJ
Well, tower, pond checks, water line on end of 3 rd Ave SE	FRI 10/8/21	RJ
old valve leaking shut off water to find leak. swept streets	"	RJ
Well, tower, pond checks	SAT 10/9/21	RJ
Well, tower, pond checks	SUN 10/10/21	RJ
Well, tower, lift station, pond checks, water samples, gopher calls	MON 10/11/21	RJ
garbages, mowed lawn	"	RJ/SN
Well, tower, pond checks, started discharge, samples to Sawk Centre	TUE 10/12/21	RJ
Flushed hydrants.	"	RJ
Well tower, pond checks, DO & PH samples for discharge, shop	WED 10/13/21	
maint. on sweeper & Filed reports		

MEMORANDUM

TO: Freeport City Council

FROM: Dave Blommel, PE (Lic. MN)

DATE: October 12, 2021

RE: Council Update
SEH No. FREEP Gen 14.00

Construction Update

Construction continues to move along with underground work nearing completion and street work well under way.

Week of 10/18

- Complete storm sewer in SE Freeport
- Concrete curb and gutter in NW Freeport
- Begin alley reconstruction between 2nd and 3rd Street N.
- Begin Street work in SE Freeport.

Pay request number 2 can be found attached to this memo in the amount of \$618,092.74

7th Street SE

The feasibility study did not include a second assessment strategy that has been used successfully in neighboring communities. In areas where entire developments are served by a single point of entry, all properties benefiting from the roadway are assessed. The council could consider doing an assessment for the homes on 8th street in addition to those listed in the study. Adding these residential properties would result in an additional 13 units being added to the assessment roll. The city's policy allows for the council to deviate in areas where a more equitable means of dividing the assessment total can be completed.

A total of 24 residential properties (all south of 7th Street) benefit from the roadway equally. Properties lying north of 7th Street consists of only the community center and 2 city owned park facilities. 1 larger agricultural user also benefits from the roadway but is located outside of city limits and cannot be assessed.

In the spirit of assessing 2/3 of the improvements per the policy, the council could consider dividing the assessments 1/3 to the residential, 1/3 to the commercial, and 1/3 to the street improvement fund (or other designated city source).

Approximate total assessments would be \$3,500 per residence, \$28,000 per commercial parcel, and \$84,000 to the street fund. The cost cap would likely still apply for those assessments exceeding \$8,000 per the appraisal letter.

dwb
Enclosure

x:\fj\freep\common_council meeting\2021.10.13 m council update.docx

Contractor's Application for Payment No.

2

To (Owner):	CITY OF FREEPORT	From (Contractor):	KUECHLE UNDERGROUND, INC.	Application Date:	10/8/2021
Project:	2021 IMPROVEMENTS	Contract:	2021 IMPROVEMENTS	Via (Engineer):	SHORT ELLIOTT HENDRICKSON INC.
Owner's Contract No.:		Contractor's Project No.:	2021.18	Engineer's Project No.:	FREEP 153897

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE..... \$ \$1,846,052.78
2. Net change by Change Orders..... \$
3. Current Contract Price (Line 1 ± 2)..... \$ \$1,846,052.78
4. TOTAL COMPLETED AND STORED TO DATE
(Column F total on Progress Estimates)..... \$ \$835,148.69
5. RETAINAGE:
 - a. 5% X \$835,148.69 Work Completed..... \$ \$41,757.43
 - b. 5% X Stored Material..... \$
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$ \$41,757.43
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ \$793,391.26
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ \$175,298.52
8. AMOUNT DUE THIS APPLICATION..... \$ \$618,092.74
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G total on Progress Estimates + Line 5.c above)..... \$ \$1,052,661.52

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:  Date: 10-12-2021

Payment of: \$ \$618,092.74
(Line 8 or other - attach explanation of the other amount)

is recommended by:  10/12/2021
(Engineer) (Date)

Payment of: \$
(Line 8 or other - attach explanation of the other amount)

is approved by:
(Owner) (Date)

Approved by:
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): 2021 IMPROVEMENTS								Application Number: 2			
Application Period: 09/11/2021 - 10/08/2021								Application Date: 10/8/2021			
A					B	C	D	E	F		G
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
GENERAL											
1	MOBILIZATION	1.00	LUMP SUM	\$60,000.00	\$60,000.00	0.95	\$57,000.00		\$57,000.00	95.0%	\$3,000.00
2	TRAFFIC CONTROL	1.00	LUMP SUM	\$4,000.00	\$4,000.00	0.75	\$3,000.00		\$3,000.00	75.0%	\$1,000.00
3	CLEARING	3.00	TREE	\$500.00	\$1,500.00	4.00	\$2,000.00		\$2,000.00	133.3%	-\$500.00
4	GRUBBING	3.00	TREE	\$300.00	\$900.00	4.00	\$1,200.00		\$1,200.00	133.3%	-\$300.00
5	REMOVE WATER MAIN PIPE	2,300.00	LIN FT	\$0.01	\$23.00	1,135.00	\$11.35		\$11.35	49.3%	\$11.65
6	REMOVE CONCRETE PAVEMENT	816.00	SQ YD	\$4.50	\$3,672.00	988.16	\$4,446.72		\$4,446.72	121.1%	-\$774.72
7	REMOVE BITUMINOUS PAVEMENT	12,500.00	SQ YD	\$2.50	\$31,250.00	11,725.13	\$29,312.83		\$29,312.83	93.8%	\$1,937.18
8	SALVAGE STOP / YIELD SIGN	5.00	EACH	\$40.00	\$200.00						\$200.00
9	REMOVE SANITARY MANHOLE	14.00	EACH	\$235.00	\$3,290.00	14.00	\$3,290.00		\$3,290.00	100.0%	
10	REMOVE STORM SEWER MANHOLE / CB	2.00	EACH	\$235.00	\$470.00	2.00	\$470.00		\$470.00	100.0%	
11	REMOVE EXISTING GATE VALVE AND BOX	6.00	EACH	\$55.00	\$330.00	6.00	\$330.00		\$330.00	100.0%	
12	REMOVE HYDRANT	1.00	EACH	\$350.00	\$350.00	2.00	\$700.00		\$700.00	200.0%	-\$350.00
13	SAWING CONCRETE PAVEMENT (FULL DEPTH)	720.00	LIN FT	\$5.00	\$3,600.00	730.80	\$3,654.00		\$3,654.00	101.5%	-\$54.00
14	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1,300.00	LIN FT	\$4.00	\$5,200.00	813.40	\$3,253.60		\$3,253.60	62.6%	\$1,946.40
15	SALVAGE STREET SIGN	4.00	EACH	\$40.00	\$160.00						\$160.00
16	SALVAGE AND STOCKPILE 6" EXISTING AGGREGATE MAT	280.00	CU YD	\$8.00	\$2,240.00	140.00	\$1,120.00		\$1,120.00	50.0%	\$1,120.00
STREET											
17	COMMON EXCAVATION (P)	10,270.00	CU YD	\$9.00	\$92,430.00	1,967.00	\$17,703.00		\$17,703.00	19.2%	\$74,727.00
18	SUBGRADE EXCAVATION	300.00	CU YD	\$9.00	\$2,700.00						\$2,700.00
19	DEWATERING	1.00	LUMP SUM	\$0.01	\$0.01	0.35	\$0.00		\$0.00	35.0%	\$0.01
20	STREET SWEEPER (WITH PICKUP BROOM)	30.00	HOURL	\$110.00	\$3,300.00						\$3,300.00
21	GEOTEXTILE FABRIC TYPE 5	13,500.00	SQ YD	\$1.60	\$21,600.00	2,532.00	\$4,051.20		\$4,051.20	18.8%	\$17,548.80
22	SELECT GRANULAR BORROW (CV) (P)	6,372.00	CU YD	\$12.00	\$76,464.00	1,266.00	\$15,192.00		\$15,192.00	19.9%	\$61,272.00

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): 2021 IMPROVEMENTS								Application Number: 2			
Application Period: 09/11/2021 - 10/08/2021								Application Date: 10/8/2021			
A					B	C	D	E	F		G
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
23	SUBGRADE PREPARATION	41.00	ROAD STA	\$100.00	\$4,100.00	6.00	\$600.00		\$600.00	14.6%	\$3,500.00
24	AGGREGATE BASE (CV) CLASS 5 (P)	2,387.00	CU YD	\$22.30	\$53,230.10	422.04	\$9,411.49		\$9,411.49	17.7%	\$43,818.61
25	TYPE SPWEA240C WEARING COURSE MIXTURE	1,175.00	TON	\$79.00	\$92,825.00						\$92,825.00
26	TYPE SPWE230B NON WEARING COURSE MIXTURE	1,850.00	TON	\$64.00	\$118,400.00						\$118,400.00
27	BITUMINOUS MATERIAL FOR TACK COAT	875.00	GAL	\$2.50	\$2,187.50						\$2,187.50
28	GRAVEL ENTRANCE RESTORATION	7.00	EACH	\$150.00	\$1,050.00						\$1,050.00
29	6" CLASS 5 SURFACING	500.00	SQ YD	\$6.00	\$3,000.00						\$3,000.00
30	6" GRANITE SURFACING	80.00	SQ YD	\$7.00	\$560.00						\$560.00
31	6" CONCRETE WALK	480.00	SQ FT	\$8.00	\$3,840.00						\$3,840.00
32	CONCRETE CURB & GUTTER DESIGN B618	6,900.00	LIN FT	\$13.50	\$93,150.00						\$93,150.00
33	6" CONCRETE DRIVEWAY PAVEMENT	1,050.00	SQ YD	\$45.00	\$47,250.00						\$47,250.00
34	TRUNCATED DOMES	-	SQ FT	\$50.00							
35	12" SOLID LINE, EPOXY	46.00	LIN FT	\$6.00	\$276.00						\$276.00
36	SALVAGE AND REINSTALL CHAIN LINK FENCE	100.00	LIN FT	\$55.00	\$5,500.00						\$5,500.00
37	INSTALL SIGN PANEL STREET BLADES	6.00	PER SIGN	\$400.00	\$2,400.00						\$2,400.00
38	SIGN PANELS TYPE C	40.00	SQ FT	\$50.00	\$2,000.00						\$2,000.00
SANITARY SEWER CIPP LINING											
39	8" CIPP LINING	1,553.00	LIN FT	\$28.10	\$43,639.30						\$43,639.30
40	8" DIP SCALE REMOVAL (P)	188.00	LIN FT	\$15.80	\$2,970.40						\$2,970.40
41	4" LATERAL SERVICE CIPP LINING (8' MIN.)	24.00	EACH	\$3,350.00	\$80,400.00						\$80,400.00
42	6" LATERAL SERVICE CIPP LINING (8' MIN.)	3.00	EACH	\$3,350.00	\$10,050.00						\$10,050.00
43	SANITARY SEWER CLEANOUT	27.00	EACH	\$1,000.00	\$27,000.00						\$27,000.00
44	LATERAL LINING, ADDITIONAL FOOTAGE	285.00	LIN FT	\$25.00	\$7,125.00						\$7,125.00

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): 2021 IMPROVEMENTS								Application Number: 2			
Application Period: 09/11/2021 - 10/08/2021								Application Date: 10/8/2021			
A					B	C	D	E	F		G
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
45	TRIM PROTRUDING LATERAL SERVICE	6.00	EACH	\$370.00	\$2,220.00						\$2,220.00
46	LATERAL INVESTIGATION (100' OR LESS)	40.00	EACH	\$35.00	\$1,400.00						\$1,400.00
SANITARY SEWER											
47	8" PVC PIPE SEWER	3,034.00	LIN FT	\$56.00	\$169,904.00	3,268.00	\$183,008.00		\$183,008.00	107.7%	-\$13,104.00
48	CONNECT TO EXISTING SANITARY SEWER MAIN	7.00	EACH	\$2,000.00	\$14,000.00	9.00	\$18,000.00		\$18,000.00	128.6%	-\$4,000.00
49	4" PVC PIPE SEWER SERVICE	1,000.00	LIN FT	\$25.00	\$25,000.00	645.00	\$16,125.00		\$16,125.00	64.5%	\$8,875.00
50	6" PVC PIPE SEWER SERVICE	200.00	LIN FT	\$29.00	\$5,800.00	391.50	\$11,353.50		\$11,353.50	195.8%	-\$5,553.50
51	CONNECT TO EXISTING SANITARY SEWER SERVICE	44.00	EACH	\$230.00	\$10,120.00	29.00	\$6,670.00		\$6,670.00	65.9%	\$3,450.00
52	8" X 4" PVC WYE	40.00	EACH	\$420.00	\$16,800.00	33.00	\$13,860.00		\$13,860.00	82.5%	\$2,940.00
53	8" X 6" PVC WYE	4.00	EACH	\$445.00	\$1,780.00	14.00	\$6,230.00		\$6,230.00	350.0%	-\$4,450.00
54	SANITARY SEWER CLEANOUT	44.00	EACH	\$540.00	\$23,760.00	31.00	\$16,740.00		\$16,740.00	70.5%	\$7,020.00
55	CONSTRUCT SANITARY MANHOLES	18.00	EACH	\$4,900.00	\$88,200.00	16.00	\$78,400.00		\$78,400.00	88.9%	\$9,800.00
56	EXTRA DEPTH MANHOLE	32.40	LIN FT	\$142.00	\$4,600.80	36.94	\$5,245.48		\$5,245.48	114.0%	-\$644.68
57	8" OUTSIDE DROP SHAFT	10.50	VERT FT	\$1,000.00	\$10,500.00	10.10	\$10,100.00		\$10,100.00	96.2%	\$400.00
58	CONNECT TO EXISTING MANHOLE / PIPE	7.00	EACH	\$0.01	\$0.07	2.00	\$0.02		\$0.02	28.6%	\$0.05
59	SANITARY SEWER TRACER WIRE SYSTEM	1.00	LUMP SUM	\$1,340.00	\$1,340.00	0.75	\$1,005.00		\$1,005.00	75.0%	\$335.00
60	PIPE BEDDING (CV)	150.00	CU YD	\$13.00	\$1,950.00	75.00	\$975.00		\$975.00	50.0%	\$975.00
61	OPEN CUT SERVICE SEPARATION - ALLEY	1.00	LUMP SUM	\$8,000.00	\$8,000.00						\$8,000.00
62	CLEAN & VIDEO TAPE PIPE SEWER	2,894.00	LIN FT	\$1.40	\$4,051.60						\$4,051.60
WATER MAIN											
63	CONNECT TO EXISTING WATER MAIN	9.00	EACH	\$2,800.00	\$25,200.00	8.00	\$22,400.00		\$22,400.00	88.9%	\$2,800.00
64	CONNECT TO EXISTING WATER SERVICE	35.00	EACH	\$250.00	\$8,750.00	23.00	\$5,750.00		\$5,750.00	65.7%	\$3,000.00
65	HYDRANT	6.00	EACH	\$5,100.00	\$30,600.00	4.00	\$20,400.00		\$20,400.00	66.7%	\$10,200.00
66	1" CORPORATION STOP & SADDLE	35.00	EACH	\$385.00	\$13,475.00	23.00	\$8,855.00		\$8,855.00	65.7%	\$4,620.00

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): 2021 IMPROVEMENTS								Application Number: 2			
Application Period: 09/11/2021 - 10/08/2021								Application Date: 10/8/2021			
A					B	C	D	E	F		G
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
67	6" GATE VALVE AND BOX	7.00	EACH	\$1,660.00	\$11,620.00	4.00	\$6,640.00		\$6,640.00	57.1%	\$4,980.00
68	8" GATE VALVE AND BOX	7.00	EACH	\$2,230.00	\$15,610.00	9.00	\$20,070.00		\$20,070.00	128.6%	-\$4,460.00
69	1" CURB STOP AND BOX	35.00	EACH	\$512.00	\$17,920.00	23.00	\$11,776.00		\$11,776.00	65.7%	\$6,144.00
70	1" WATER SERVICE PIPE	935.00	LIN FT	\$22.00	\$20,570.00	865.00	\$19,030.00		\$19,030.00	92.5%	\$1,540.00
71	6" WATERMAIN	120.00	LIN FT	\$55.00	\$6,600.00	50.00	\$2,750.00		\$2,750.00	41.7%	\$3,850.00
72	8" WATERMAIN	2,600.00	LIN FT	\$56.00	\$145,600.00	1,807.00	\$101,192.00		\$101,192.00	69.5%	\$44,408.00
73	4" INSULATION	30.00	SQ YD	\$18.00	\$540.00	3.50	\$63.00		\$63.00	11.7%	\$477.00
74	DUCTILE IRON FITTINGS	1,750.00	POUND	\$5.00	\$8,750.00	1,080.00	\$5,400.00		\$5,400.00	61.7%	\$3,350.00
75	WATER DISTRIBUTION TRACER WIRE SYSTEM	1.00	LUMP SUM	\$1,200.00	\$1,200.00	0.75	\$900.00		\$900.00	75.0%	\$300.00
76	TEMPORARY WATER SUPPLY SYSTEM	1.00	LUMP SUM	\$12,000.00	\$12,000.00	1.00	\$12,000.00		\$12,000.00	100.0%	
STORM SEWER											
77	15" RC APRON	1.00	EACH	\$720.00	\$720.00						\$720.00
78	24" RC APRON	3.00	EACH	\$885.00	\$2,655.00						\$2,655.00
79	8" CONCRETE HEADWALL OR APRON	1.00	EACH	\$525.00	\$525.00						\$525.00
80	8" PVC C900 STORM SEWER	20.00	LIN FT	\$50.00	\$1,000.00						\$1,000.00
81	12" STORM SEWER	362.00	LIN FT	\$51.00	\$18,462.00	361.00	\$18,411.00		\$18,411.00	99.7%	\$51.00
82	15" STORM SEWER	352.00	LIN FT	\$58.00	\$20,416.00	25.50	\$1,479.00		\$1,479.00	7.2%	\$18,937.00
83	18" STORM SEWER	337.00	LIN FT	\$62.00	\$20,894.00	383.00	\$23,746.00		\$23,746.00	113.6%	-\$2,852.00
84	24" STORM SEWER	151.00	LIN FT	\$73.00	\$11,023.00						\$11,023.00
85	4" DRAINTILE W/ FABRIC SOCK	5,100.00	LIN FT	\$5.00	\$25,500.00	920.00	\$4,600.00		\$4,600.00	18.0%	\$20,900.00
86	6" DRAINTILE W/ FABRIC SOCK	700.00	LIN FT	\$7.00	\$4,900.00	328.00	\$2,296.00		\$2,296.00	46.9%	\$2,604.00
87	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4020-48	9.00	EACH	\$3,275.00	\$29,475.00	3.00	\$9,825.00		\$9,825.00	33.3%	\$19,650.00
88	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4020-60	2.00	EACH	\$4,660.00	\$9,320.00						\$9,320.00

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): 2021 IMPROVEMENTS						Application Number: 2					
Application Period: 09/11/2021 - 10/08/2021						Application Date: 10/8/2021					
A					B	C	D	E	F		G
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
89	CONNECT TO EXISTING RCP STORM SEWER PIPE	1.00	EACH	\$1,900.00	\$1,900.00						\$1,900.00
90	CONSTRUCT DRAINAGE STRUCTURE TYPE II	5.00	EACH	\$2,370.00	\$11,850.00	2.00	\$4,740.00		\$4,740.00	40.0%	\$7,110.00
91	CONNECT TO EXISTING DRAINAGE STRUCTURE	1.00	EACH	\$1,900.00	\$1,900.00	1.00	\$1,900.00		\$1,900.00	100.0%	
92	POND EXCAVATION (CV)(P)	1,305.00	CU YD	\$10.00	\$13,050.00						\$13,050.00
93	RANDOM RIPRAP CLASS 3	36.00	CU YD	\$100.00	\$3,600.00						\$3,600.00
TURF RESTORATION											
94	STABILIZED CONSTRUCTION EXIT	7.00	EACH	\$600.00	\$4,200.00	3.00	\$1,800.00		\$1,800.00	42.9%	\$2,400.00
95	STORM DRAIN INLET PROTECTION	13.00	EACH	\$235.00	\$3,055.00	8.00	\$1,880.00		\$1,880.00	61.5%	\$1,175.00
96	INSTALL AND MAINTAIN SILT FENCE, TYPE MS	1,200.00	LIN FT	\$2.50	\$3,000.00	1,115.00	\$2,787.50		\$2,787.50	92.9%	\$212.50
97	SEDIMENT CONTROL LOG TYPE WOOD FIBER	120.00	LIN FT	\$4.00	\$480.00						\$480.00
98	COMMON TOPSOIL BORROW (LV)	600.00	CU YD	\$22.00	\$13,200.00						\$13,200.00
99	STOCKPILE AND RESPREAD SALVAGED TOPSOIL	200.00	CU YD	\$16.00	\$3,200.00						\$3,200.00
100	COMMERCIAL FERTILIZER	202.00	POUND	\$2.00	\$404.00						\$404.00
101	EROSION CONTROL BLANKETS CATEGORY 3	3,880.00	SQ YD	\$2.00	\$7,760.00						\$7,760.00
102	HYDROSEEDING	4,800.00	SQ YD	\$2.00	\$9,600.00						\$9,600.00
103	SEED MIXTURE 25-151	200.00	POUND	\$3.50	\$700.00						\$700.00
104	SEED MIXTURE 33-262	20.00	POUND	\$16.00	\$320.00						\$320.00
105	SEEDING (TEMPORARY)	1.00	ACRE	\$450.00	\$450.00						\$450.00
TOTAL UNIT PRICE WORK					\$1,846,052.78		\$835,148.69		\$835,148.69	45.2%	\$1,010,904.09

Dymoke Law Office, P.A.

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October 12, 2021

Wyatt Kemper
City of Freeport
125 Main Street East
Freeport, MN 56331

BY ELECTRONIC MAIL

Re: Monthly Legal Report

Dear Mr. Kemper:

During the period from September 22, 2021 through October 12, 2021, we have not given significant attention to any projects on behalf of the City of Freeport.

Respectfully submitted,
Dymoke Law Office, P.A.

Scott E. Dymoke
by Scott E. Dymoke

Memo

From: Wyatt Kemper, Clerk-Treasurer

To: Freeport City Council

Date: 10/19/2021

Re: Vacation of 6th Street NE

- Mike Renneker is asking the city to consider vacating 6th Street NE. He says that, in addition to owning the parcels on both sides of the street, he is the one who maintains the street. If the council is willing to vacate, a resolution is required, then followed by filing the vacation with the county. Filing fees for the county are \$45.00.



Memo

From: Wyatt Kemper, Clerk-Treasurer

To: Freeport City Council

Date: 10/19/2021

Re: Hoeschen Auto Paving Request

- Mary Hoeschen would like the city to consider allowing a partial pavement from the back of their shop to the alley. In the winter, drainage tends to wash out a sizable portion of the back drive, causing a divot to form between their property and the alley, which allows ice to form.

