



## **CITY OF FREEPORT**

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112  
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service [www.freeportmn.org](http://www.freeportmn.org)

**November 30<sup>th</sup>, 2021** - Regular Meeting Agenda  
Freeport City Hall - 7:00 pm

### Call to Order

- I. Approve Agenda
- II. Open Public Forum
- III. Public Hearing on 7<sup>th</sup> Street SE Improvements
- IV. Public Hearing on 6th Street NW Vacation
- V. Public Hearing on Nuisance Properties
- VI. Consent Agenda
  - a. October 19<sup>th</sup>, 2021 Council Meeting Minutes (3)
  - b. Claims (4-11)
  - c. Sheriff's Report (12)
  - d. St. Rosa Gambling Permit (13)
- VII. Reports
  - a. Clerk-Treasurer Report (14-15)
  - b. Deputy Treasurer Report (N/A)
  - c. Fire Department Report (N/A)
  - d. Public Works Report (16-17)
  - e. Engineer Report (18-24)
  - f. Attorney Report (25)
- VIII. Old Business
- IX. New Business
  - a. Resolution 2021-14 7<sup>th</sup> Street SE Improvements (26)
  - b. Resolution 2021-15 Vacating 6<sup>th</sup> Street NW Formerly Known as Norman Road (27-28)
  - c. Resolution 2021-16 Ordering Abatement of Nuisance Conditions at 313 2<sup>nd</sup> Ave NW (29-36)
  - d. Loren Goebel Performance Review (37)
- X. Adjourn

Next Regular Meeting: December 21, 2021



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### **October 19<sup>th</sup>, 2021 – Meeting Minutes**

A regular meeting of the Freeport City Council was convened at 7:04 pm by Mayor Mike Eveslage, and council members Sarah Blake, Nick Arnzen, Tim Hennen, and Jake Renneker.

Staff in attendance: Clerk-Treasurer Wyatt Kemper, Deputy Treasurer Joan Wall, Public Works Director Loren Goebel, Fire Chief Andy Grieve, City Attorney Scott Dymoke, and City Engineer Dave Blommel.

Others in attendance:

Carol Moorman (Star Post)  
Mike Renneker (525 1<sup>st</sup> Ave N)  
Jamie Engelmeyer (Freeport Fire)

Joe Hennen (Freeport Lions)  
Jean Renneker (525 1<sup>st</sup> Ave N)

### **Approve Agenda**

With the additions of Claims 4712-4715 and 7<sup>th</sup> Street Assessment Options, Renneker moved to approve the agenda, seconded by Hennen. Motion carried 5-0.

### **Public Forum**

No comments.

### **Consent Agenda**

Hennen asked about the RFP which is mentioned in the past meeting's minutes. Kemper explained that the RFP is a request letter for proposals from different service providers, since the City's contract with Waste Management is nearing expiration. Hennen then questioned a claim that for an ACH refund that was issued. Kemper explained that the refund was issued due to an error in the billing software. Moving forward, he said, he will have to ensure that all ACH information is removed when an account is deactivated to ensure this does not happen again. Renneker moved to approve the consent agenda, seconded by Arnzen. Motion carried 4-0.

### **Reports**

#### Clerk-Treasurer Report

Kemper reported that the Badger meters and handheld have been ordered, and have an expected delivery date of November 1<sup>st</sup>, or the week of. The new computer system and monitors for the second office and front desk have been received and installed, and on top of that, the live stream is up and running. ARPA funds request has been submitted, and we should see the first distribution before the end of the week. Lastly, Kemper said he will be attending a teleconference with the MAOSC Board of Directors on Thursday, October 21<sup>st</sup>. Eveslage requested that Kemper bring a list of applicable uses for the ARPA funds to the next meeting for Council to discuss.

#### Deputy Treasurer Report

Wall explained the financial report to Council, stating that we are mostly in-line with previous years. The FEMA Grant and Small Cities Transportation Grant had been received by the city as well, which is cause for the difference seen in the report. The MDH Grant for well sealing is present as well, which Wall noted was not typically seen in the previous years' reports. Lastly, Wall explained that the city is over 85% of its annual budget after the year's water rate increase of 4%.

#### Fire Department Report

Grieve reported that there were eight calls in October, three of which were medicals, one fire, and four gas leaks. The Fire Department performed a fire prevention class for the Sacred Heart School. The Fire Chief's convention is coming up, which will be held in Duluth.

#### Public Works Report

Goebel reported that the plow truck has been repaired, and is going in for a DOT inspection on Thursday. In about the next month, the sweeper will be going in for general maintenance.

#### Engineer Report

Blommel reported that curb could be going in as soon as this week in the Fire Hall neighborhood, but it may have to be pushed back depending on the weather for the remainder of the week. Storm sewer will be going in by the mill, and that wraps up pipe work in town. Blommel said he has asked the contractor to bring a new schedule to the progress meeting tomorrow, so we have a clear idea of the timeline going forward. November third through the fifth are the expected dates for lining to be done. Lastly, Blommel told Council that the Safe Routes to School Grant has been extended to a state level, with different criteria that he believes we may score well on. Jodi Teich has agreed to support our request for funding. Hennen moved to approve pay request #2 for Kuechle Underground, seconded by Blake. Motion carried 5-0.

#### Attorney Report

Dymoke reported that he had not given a substantial amount of time to any City projects in October.

#### **Old Business**

##### Nuisance Properties Hearing

Kemper proposed that the hearing be scheduled for November 30<sup>th</sup>, the same night as the council meeting. Council agreed.

#### **New Business**

##### Lions' Park Update

Joe Hennen explained that there is work being done to improve the city park, which is being covered by the softball club. In addition to the current work, the Freeport Lions plan to replace the playground in the Spring, if approved by the city. The expenses will be covered by the Lions and several individuals. Council agrees with the proposed updates to the park.

##### 6<sup>th</sup> St NE Vacation

Hennen said he thought that the work to vacate 6<sup>th</sup> had already been done. Eveslage asked Blommel if there was any chance to use 6<sup>th</sup> Street as an access point to a potential development in that area. Blommel said that the scenario is not likely, since the area there is all wetland. Dymoke explained that, if the council wants to pursue vacation, a hearing will need to be held and a resolution will have to be adopted. Dymoke suggested

scheduling the hearing for November 30<sup>th</sup> as well. Council agrees to hold the vacation hearing on November 30<sup>th</sup>.

#### Hoeschen Auto Paving Request

Kemper said that he had originally wanted to discuss this at October's meeting, but after discussion thought it best to have Hoeschen Auto complete a variance request since part of the work is to be done on a public alley. Kemper said he will talk with the Hoeschens about completing the variance paperwork, if they so choose.

#### 7<sup>th</sup> Street Repaving and Assessments

Kemper explained that the EDA expressed their concern over staying consistent in the way assessments are handled for community projects. In searching through older minutes, Kemper found that assessments for 7<sup>th</sup> and 8<sup>th</sup> Streets were lumped together, since residents of 8<sup>th</sup> benefit off of having the only access to their homes improved. One third of the cost of repaving is absorbed by the city, and the remaining two thirds is assessed to the benefitted land owners. Blommel said that since this assessment strategy differs from the one presented in the feasibility study, he would like the Council to approve this as an amendment to the study. Blommel said that the next step in moving forward is to hold a hearing for the affected property owners to voice their concerns. Council agrees to hold the hearing during the November 30<sup>th</sup> Council meeting. Arnzen moved to approve Resolution 2021-14 with the caveat of presenting the alternate assessment policy, seconded by Arnzen. Motion carried 5-0.

Several questions regarding the assessments were discussed by council and members of the public, along with Blommel. Acknowledged was the fact that the assessment policies will likely not be a popular option during the hearing, due to the circumstances of the situation.

Pavement was found underneath the alley behind Hennen and Goebel. A brief discussion was held over how to restore the alley, with the consensus being to repave it after construction is finished.

#### Adjourn

At 8:06 pm Arnzen moved to adjourn, seconded by Blake. Motion carried 5-0.

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Mayor, Mike Eveslage

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Acting Clerk-Treasurer, Joan Wall

11/10/21  
14:57:08

CITY OF FREEPORT  
Claim Approval List  
For the Accounting Period: 11/21

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Report ID: AP100V

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4717		15 ALBANY MUTUAL TELEPHONE	250.83					
	10444762	11/01/21 836-2411	39.82			225 42200	320	10100
	10444762	11/01/21 836-2413	37.25			225 42200	320	10100
	10445168	11/01/21 836-7158	39.79			101 41000	320	10100
	10443652	11/01/21 836-2685	21.64			601 43225	320	10100
	10443652	11/01/21 836-2685	21.64			602 43250	320	10100
	10443762	11/01/21 836-2112	90.69			101 41000	320	10100
		Total for Vendor:	250.83					
4718		70 CENTERPOINT ENERGY	84.29					
	6027191-3	10/22/21 City hall	29.95			101 43100	382	10100
	11550500-0	10/22/21 Maint bldg	33.34			101 43100	382	10100
	6023406-9	10/22/21 Fire hall	21.00			225 42200	382	10100
		Total for Vendor:	84.29					
4719		76 CENTRAL MINNESOTA CREDIT UNION	2,371.08					
	10/31/21	Stearns Co Beacon fee	1.00			101 41000	433	10100
	10/31/21	Utility billing postage	40.00			601 43225	200	10100
	10/31/21	Utility billing postage	40.00			602 43250	200	10100
	10/31/21	FD fog machine fluid	41.77*			225 42200	210	10100
	10/31/21	Hotel - Fire chiefs conference	579.90*			225 42200	335	10100
	10/31/21	Hotel - Fire chiefs conference	579.90*			225 42200	335	10100
	10/31/21	Hotel - Fire chiefs conference	579.90*			225 42200	335	10100
	10/31/21	FD disposable gloves	155.92*			225 42200	210	10100
	10/31/21	Microsoft Office front desk	159.99			101 43100	210	10100
	10/31/21	Adobe front desk computer	192.70			101 43100	210	10100
		Total for Vendor:	2,371.08					
4720		145 FINKEN WATER SOLUTIONS	23.00					
	1284080	11/01/21 Water softener rental	15.00			101 41000	410	10100
	1284081	11/01/21 Maint water cooler	8.00			101 43100	410	10100
		Total for Vendor:	23.00					

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4721		257 LEAGUE OF MN CITES INSURANCE	23,205.00					
	40001528	11/03/21 Municipal Property	3,002.00			101 15500		10100
	40001528	11/03/21 Municipal Property	3,018.00			101 15500		10100
	40001528	11/03/21 Municipal Property	6,606.00			101 15500		10100
	40001528	11/03/21 Municipal Property	826.00			225 15500		10100
	40001528	11/03/21 Municipal Property	1,474.00			601 15500		10100
	40001528	11/03/21 Municipal Property	1,435.00			602 15500		10100
	40001528	11/03/21 Municipal Liability	2,862.00			101 15500		10100
	40001528	11/03/21 Municipal Liability	842.00			602 15500		10100
	40001528	11/03/21 Auto Liability	686.00			101 15500		10100
	40001528	11/03/21 Auto Liability	2,454.00			225 15500		10100
		Total for Vendor:	23,205.00					
4722		309 MINNESOTA LIFE INSURANCE CO	3.40					
	10/15/21	Goebel	1.70			101 43000	131	10100
	10/15/21	Kemper	1.70			101 41400	131	10100
		Total for Vendor:	3.40					
4723		387 RAHNS OIL & PROPANE, INC	464.82					
	60611	10/31/21 Fire dept fuel	24.58			225 42200	215	10100
	60611	10/31/21 Public Works fuel	410.27			101 43100	215	10100
	60611	10/31/21 EDA meal	29.97*			300 46500	210	10100
		Total for Vendor:	464.82					
4724		510 VERIZON WIRELESS	39.13					
	9891888645	11/01/21 Cell phone - Nov	39.13			101 43100	320	10100
		Total for Vendor:	39.13					
4725		750 WASTE MANAGEMENT, INC	159.18					
	7037748176	11/01/21 City hall & maint shop	144.42			101 43100	383	10100
	7037287176	11/01/21 Fire hall	14.76			225 42200	383	10100
		Total for Vendor:	159.18					

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4726		525 XCEL ENERGY, INC	2,774.66					
	752484213	10/18/21 Water tower	118.05			601 43225	381	10100
	754772101	11/03/21 Street lights	750.86			101 43160	381	10100
	754548145	11/02/21 302188142	226.35			601 43225	381	10100
	754548145	11/02/21 302252262	92.39			101 43160	381	10100
	754548145	11/02/21 302290398	199.46*			101 41000	381	10100
	754548145	11/02/21 302679657	90.61			101 43100	381	10100
	754548145	11/02/21 302700297	26.62			602 43250	381	10100
	754548145	11/02/21 302947044	66.51			601 43225	381	10100
	754548145	11/02/21 303193187	26.17			602 43250	381	10100
	754548145	11/02/21 303616049	214.63			225 42200	381	10100
	754548145	11/02/21 303936749	52.49			101 43160	381	10100
	754548145	11/02/21 303956738	522.46			101 43160	381	10100
	754548145	11/02/21 303963984	311.29			101 43160	381	10100
	754548145	11/02/21 303985901	41.91			101 43160	381	10100
	754548145	11/02/21 304083816	13.14			101 43160	381	10100
	754548145	11/02/21 304098414	21.72			602 43250	381	10100
Total for Vendor:			2,774.66					
# of Claims 10			Total:	29,375.39				

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4727		647 BADGER METER INC	260.00					
	80084991	10/29/21 Svc agreement 11/21-12/21	130.00			601 43225	433	10100
	80084991	10/29/21 Svc agreement 11/21-12/21	130.00			602 43250	433	10100
		Total for Vendor:	260.00					
4728		544 COMMUNITY TECHNOLOGY CENTER, INC	2,417.00					
	CTC2774	10/31/21 6' adapter cable	20.00*			246 41000	210	10100
	CTC2774	10/31/21 2 24" computer monitors	538.00*			246 41000	210	10100
	CTC2774	10/31/21 24" computer monitor (half)	134.50*			603 43000	210	10100
	CTC2774	10/31/21 24" computer monitor (half)	134.50*			604 43000	210	10100
	CTC2774	10/31/21 Nobilis desktop computer (half)	687.00*			603 43000	210	10100
	CTC2774	10/31/21 Nobilis desktop computer (half)	687.00*			604 43000	210	10100
	CTC2774	10/31/21 Front desk workstation labor	54.00*			603 43000	210	10100
	CTC2774	10/31/21 Front desk workstation labor	54.00*			604 43000	210	10100
	CTC2774	10/31/21 Install monitors, Joan	36.00*			246 41000	210	10100
	CTC2774	10/31/21 YouTube streaming issue	72.00*			246 41000	300	10100
		Total for Vendor:	2,417.00					
4729		123 DYMOKE LAW OFFICE, P.A.	475.00					
	11/01/21	Hennen lots	62.50			101 41000	302	10100
	11/01/21	City council meeting	125.00			101 41000	302	10100
	11/01/21	Street vacation	287.50			101 41000	302	10100
		Total for Vendor:	475.00					
4730		752 EXPERT BILLING LLC	189.00					
	9182	10/19/21 7 runs billed - Sep	189.00			225 42200	300	10100
		Total for Vendor:	189.00					
4731		626 FIRE SAFETY USA, INC	1,704.00					
	152087	09/30/21 Trucks 405 & 406 maint	1,704.00*			225 42200	401	10100
		Total for Vendor:	1,704.00					
4732		641 FREEPORT ELECTRIC, INC	557.42					
	4541	11/01/21 Repair street lights, shop lig	557.42			101 43160	311	10100
		Total for Vendor:	557.42					



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4733		155 FREEPORT FARM CENTER, INC	3,805.30					
	105063	06/21/21 Mower spring	12.70			101 45200	220	10100
	W13849	10/20/21 Plow truck repairs	3,325.98			101 43100	401	10100
	W13882	11/03/21 Replace hydraulic hoses	466.62			101 43100	220	10100
		Total for Vendor:	3,805.30					
4734		169 GALLS, LLC	205.29					
	019499675	10/12/21 Uniform - Beste	109.48			225 42200	240	10100
	019648147	10/29/21 Uniform - Beste	95.81			225 42200	240	10100
		Total for Vendor:	205.29					
4735		174 GOPHER STATE ONE CALL, INC	64.80					
	1080403	08/31/21 35 email tickets	23.62			601 43225	300	10100
	1080403	08/31/21 35 email tickets	23.63			602 43250	300	10100
	1100403	10/31/21 13 email tickets	8.77			601 43225	300	10100
	1100403	10/31/21 13 email tickets	8.78			602 43250	300	10100
		Total for Vendor:	64.80					
4736		187 HAWKINS, INC	197.69					
	6044860	10/18/21 Freight	25.00			601 43225	210	10100
	6044860	10/18/21 Fuel surcharge	23.00			601 43225	210	10100
	6044860	10/18/21 Power supply	149.69			601 43225	210	10100
		Total for Vendor:	197.69					
4737		194 HENNEN LUMBER CO, INC	135.22					
	61384	09/16/21 5 bags cold patch	86.80			101 43100	225	10100
	61384	09/16/21 3 bags yellow salt	24.21			101 41000	210	10100
	61384	09/16/21 3 bags yellow salt	24.21			101 43100	210	10100
		Total for Vendor:	135.22					
4738		820 INDEPENDENT TESTING	3,320.00					
	40051	10/15/21 Density tests & trip charges	990.00*			420 43100	300	10100
	40150	10/31/21 Density tests & trip charges	415.00*			420 43100	300	10100
	40241	11/15/21 Density tests & trip charges	1,915.00*			420 43100	300	10100
		Total for Vendor:	3,320.00					

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4739		219 JOANN TIMP	216.00					
	11/19/21	6 cleanings 10/15/21-11/19/21	216.00			101 41000	300	10100
		Total for Vendor:	216.00					
4740		670 JOHNSON JET-LINE, INC	600.00					
	2827 11/01/21	Vacuum lift station	600.00			602 43250	311	10100
		Total for Vendor:	600.00					
4741		268 MARC	683.74					
	0746822-IN 11/04/21	Cold water bacteria	574.00			602 43250	210	10100
	0746822-IN 11/04/21	Breakaway penetrating oil	63.00			602 43250	210	10100
	0746822-IN 11/04/21	Freight	46.74			602 43250	210	10100
		Total for Vendor:	683.74					
4742		769 METRO SALES, INC	188.05					
	INV1928565 11/12/21	Copier rental 10/15/21-11/	89.87			101 41000	410	10100
	INV1928565 11/12/21	Maint prog 8/15/21-11/14/2	70.00			101 41000	410	10100
	INV1928565 11/12/21	Black prints	7.51			101 41000	410	10100
	INV1928565 11/12/21	Color prints	20.67			101 41000	410	10100
		Total for Vendor:	188.05					
4743		309 MINNESOTA LIFE INSURANCE CO	3.40					
	11/15/21	Goebel	1.70			101 43000	131	10100
	11/15/21	Kemper	1.70			101 41400	131	10100
		Total for Vendor:	3.40					
4744		385 QUILL CORPORATION	254.94					
	20185281 10/12/21	Calender	15.99			101 41000	210	10100
	20185281 10/12/21	Paper	53.98			101 41000	210	10100
	20420819 10/21/21	Nitrile gloves	32.99			101 41000	210	10100
	20420819 10/21/21	Trash bags	61.99			101 45200	210	10100
	20420819 10/21/21	Shredder	89.99			101 41000	210	10100
		Total for Vendor:	254.94					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4745		389 RAMLER TRUCK & TRAILER REPAIR,	332.34					
	RI056981	11/04/21 Plow truck DOT & svc	332.34			101 43100	401	10100
		Total for Vendor:	332.34					
4746		782 RMB ENVIRONMENTAL LABORATORIES	263.00					
	D023168	10/20/21 Discharge	169.00			602 43250	460	10100
	D023319	10/20/21 Discharge	94.00			602 43250	460	10100
		Total for Vendor:	263.00					
4747		413 SCHLENNER WENNER & CO	53.00					
	280058	10/31/21 Relief Assn Q3 payroll	53.00			225 42200	300	10100
		Total for Vendor:	53.00					
4748		418 SEH, INC	46,558.92					
	414789	11/15/21 2020 Freeport facility plan	12,825.00*			420 43100	300	10100
	414789	11/15/21 Field staff hours	27,342.00*			420 43100	300	10100
	414789	11/15/21 Mileage	442.96*			420 43100	300	10100
	414789	11/15/21 Travel /Lodging	400.00*			420 43100	300	10100
	414789	11/15/21 Staff hours	4,812.00*			420 43100	300	10100
	414789	11/15/21 Survey vehicle	108.00*			420 43100	300	10100
	414789	11/15/21 Survey & GPS robot	480.00*			420 43100	300	10100
	414789	11/15/21 Mileage	148.96*			420 43100	300	10100
		Total for Vendor:	46,558.92					
4749		440 STEARNS CO AUDITOR-TREASURER	1,700.00					
	2021-00013	10/18/21 Election equip rent 2 poll	200.00			101 41450	210	10100
	2021-00013	10/18/21 Election equip rent DS200	1,500.00			101 41450	210	10100
		Total for Vendor:	1,700.00					
4750		809 VALLI INFORMATION SYSTEMS, INC	75.00					
	78958	10/31/21 BDS Online monthly maint	75.00			101 41000	300	10100
		Total for Vendor:	75.00					

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\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
4751		525 XCEL ENERGY, INC	223.13								
	756460646	11/16/21 Water tower	223.13			601		43225	381		10100
		Total for Vendor:	223.13								
4752		761 YAGER'S FIRE PROTECTION	132.00								
Fire extinguishers serviced											
	12388	11/15/21 2 @ Senior Center	12.00*			101		45200	435		10100
	12388	11/15/21 2 @ City Hall	12.00			101		41000	220		10100
	12388	11/15/21 7 @ Public Works	42.00			101		43100	220		10100
	12389	11/15/21 11 @ Fire Hall	66.00			225		42200	220		10100
		Total for Vendor:	132.00								
		# of Claims	26	Total:							64,614.24

# ***FREEPORT ALL CALLS***

<b>City</b>	<b>Date Received</b>	<b>Call #</b>	<b>Description</b>	<b>Actual_Incid_Location</b>
FREEPORT	10/29/2021 06:19:23	21097483	911 ABANDONED CALL	
FREEPORT	10/03/2021 15:20:35	21089564	ABANDONED VEHICLE	
FREEPORT	10/02/2021 05:11:42	21089175	AGENCY ASSIST	
FREEPORT	10/02/2021 15:29:46	21089271	ALARM	
FREEPORT	10/12/2021 14:05:35	21092461	CITY BUSINESS	
FREEPORT	10/12/2021 15:51:05	21092497	DEAD BODY	
FREEPORT	10/16/2021 20:44:51	21093796	EXTRA PATROL	
FREEPORT	10/21/2021 13:26:50	21095210	FIRE ALARM	
FREEPORT	10/21/2021 16:10:47	21095256	GAS LEAK	
FREEPORT	10/14/2021 09:51:44	21092965	GAS LEAK	
FREEPORT	10/14/2021 16:42:12	21093114	GAS LEAK	
FREEPORT	10/05/2021 16:55:35	21090245	GAS LEAK	
FREEPORT	10/06/2021 14:56:11	21090536	GAS LEAK	
FREEPORT	10/10/2021 03:51:33	21091819	LOUD MUSIC	
FREEPORT	10/09/2021 20:33:33	21091698	MATTER OF INFORMATION	
FREEPORT	10/07/2021 20:16:03	21091037	MATTER OF INFORMATION	
FREEPORT	10/21/2021 09:12:41	21095149	MEDICAL EMERGENCY	
FREEPORT	10/30/2021 13:45:45	21097899	MEDICAL EMERGENCY	
FREEPORT	10/20/2021 14:52:23	21094974	MOTORIST ASSIST	
FREEPORT	10/07/2021 15:08:44	21090935	PAPER SERVICE	
FREEPORT	10/09/2021 20:57:32	21091703	PERSONAL ASSIST	
FREEPORT	10/29/2021 14:25:05	21097615	PERSONAL ASSIST	
FREEPORT	10/08/2021 18:33:38	21091318	PROPERTY DAMAGE	
FREEPORT	10/10/2021 09:13:15	21091845	REPORT WRITING	
FREEPORT	10/11/2021 09:01:36	21092069	REPORT WRITING	
FREEPORT	10/09/2021 11:04:14	21091539	REPORT WRITING	
FREEPORT	10/03/2021 11:12:20	21089539	STOLEN VEHICLE	
FREEPORT	10/04/2021 18:18:23	21089945	THEFT	
FREEPORT	10/05/2021 16:26:05	21090232	TRAFFIC STOP	
FREEPORT	10/07/2021 20:53:42	21091039	TRAFFIC STOP	
FREEPORT	10/11/2021 20:10:39	21092227	TRAFFIC STOP	
FREEPORT	10/08/2021 19:36:17	21091332	TRAFFIC STOP	
FREEPORT	10/23/2021 22:00:59	21095994	TRAFFIC STOP	
FREEPORT	10/14/2021 23:07:35	21093217	TRAFFIC STOP	
FREEPORT	10/19/2021 16:57:27	21094703	TRAFFIC STOP	
FREEPORT	10/19/2021 23:35:39	21094814	TRAFFIC STOP	
FREEPORT	10/25/2021 14:57:11	21096368	TRAINING ONLINE	
FREEPORT	10/17/2021 15:45:21	21093985	WELFARE CHECK	

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: St. Rose of Lima Church

Previous Gambling Permit Number: X-73079

Minnesota Tax ID Number, if any: 7894353

Federal Employer ID Number (FEIN), if any: 41-0711467

Mailing Address: PO Box 155

City: Freeport State: MN Zip: 56331 County: Stearns

Name of Chief Executive Officer (CEO): Fr. Daniel Walz

CEO Daytime Phone: 320-836-2143 CEO Email: frwalz@catholic-centered.org

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): ahoeschen@catholic-centered.org

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☐ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Sacred Heart Church

Physical Address (do not use P.O. box): 106 3rd Ave NE

Check one:

☒ City: Freeport Zip: 56331 County: Stearns

☐ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): 2-27-2022

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☐ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

# Memo

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From: Joan Wall, Acting Clerk-Treasurer

To: Freeport City Council

Date: 11/23/2021

Re: Clerk-Treasurer Report

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1. Wyatt submitted his resignation, effective 12/6/21, with his last day in the office 11/22/21. This needs to be formally accepted by Council.
2. Council will need to give me direction on how to proceed as Acting Clerk-Treasurer and hiring a new Clerk-Treasurer.
3. Reminder that we have scheduled a special meeting for December 7 at 7pm to discuss the 2022 budget.
4. City hall will be closed December 23 and 24 in observance of Christmas Eve and Christmas Day.
5. To remind us all of the timeline for a new garbage contract: Council will need to approve a final request for proposal (RFP) at the December 21 meeting in order to send out the RFPs in early January with a deadline for receiving bids of January 31. That will give Council February and March to decide on a garbage contractor before our current contract ends on April 24, 2022. I will be looking for an RFP template for us to look at so we have a guideline. Items to consider are: do we want weekly garbage, recycling, and yard waste pickup; do we leave out commercial and have contracted pickup for residential only, etc.



## CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112  
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service [www.freeportmn.org](http://www.freeportmn.org)

Wyatt Kemper  
(320) 557-7002  
[wyatt.kemp@gmail.com](mailto:wyatt.kemp@gmail.com)

11/22/2021

To Freeport City Council and Staff:

I am writing to announce my resignation from the Clerk/Treasurer position, effective two weeks from this date. I will no longer be in the office after the end of the day today.

This was not an easy decision to make. I have done my best to serve the city and community since I accepted this position. At this point, I am realizing it is beneficial to both myself and the city to resign from my position. This is a necessary step in rebuilding my mental health.

Thank you for the opportunities for growth that you have provided me. I wish all the best for all of you and for the city. If I can be of any help during the transition, please don't hesitate to ask.

Sincerely,

Wyatt Kemper



Job Duty	Date	Initial
Well, tower, lift station pond checks, water samples, garbage, hydrant at ballpark in, discharge water samples to Sank center	THUR 10/14/21	RJ
bugs at ponds	"	JL
Well, tower, pond checks, weeds at ponds pulled, paperwork, end discharge	FRI 10/15/21	JL
Well, tower, pond check	SAT 10/16/21	RJ
Well, tower, pond check	SUN 10/17/21	JL
Well, tower, lift station, pond checks, water samples, garbage, flushed & winterized south side of Interstate hydrants.	MON 10/18/21	JL
Well, tower, pond checks, Johnson setting base to clean lift stations started moving pond 2 to pond 3. mowed lawn. - council meeting	TUE 10/19/21	RJ
Well, tower, pond checks, swept streets, meeting w/ road project	Wed 10/20/21	JL
Well, tower, lift station, pond checks, water samples, flushed hydrants	THUR 10/21/21	RJ
North of 194 (winterized) garbage, plow truck in for DOT	"	JL
Well, tower, pond checks, finished flushing, winterizing hydrant on North side of town, 4 left to do after construction.	FRI 10/22/21	RJ
fixed hose end to go to hydrant at ballpark.	"	JL
Well, tower, pond checks	SAT 10/23/21	RJ
Well, tower, pond checks	SUN 10/24/21	JL
Well, tower, lift station, pond checks, water samples, picked up plow truck, curb install on N side of town, meeting w/ Excel <sup>7th St</sup> power	MON 10/25/21	RJ
Well, tower, pond checks, sweeper to Farm Center, mowed lawn, locates R. Her water backup in basement, checked main & flushed line was good, picked up sweeper.	TUE 10/26/21	JL
Well, tower, pond checks, <del>water</del> worked at ponds to get extension for gate valve out, swept streets, graded alley behind hoesehen Auto,	Wed 10/27/21	RJ
Well, tower, lift station, pond checks, water samples, winterized ballpark, bathrooms at park, Atkinson winterized sprinkler system, bugs ponds	THUR 10/28/21	JL
Well, tower, pond checks, meeting with Dave + Project members, paperwork, went over areas with SEH, gopher calls	"	RJ
Well, tower, pond checks	FRI 10/29/21	JL
Well, tower, pond checks	SAT 10/30/21	RJ
Well, tower, pond checks	SUN 10/31/21	JL
Well, tower, lift station pond checks, water samples, water readings, gopher calls, street lights (east side) sensor checked to see if its loose lights sometimes are not working., garbage	MON 11/1/21	RJ
Well, tower, pond checks, water readings, gopher calls, water check at schmitz's ( <del>at ballpark</del> ), curb stop on main street E, water parts	TUE 11/2/21	JL
Well, tower, pond checks, water readings, gopher calls, cleaned tar patch on 7th street to fill w/ tar, cleaned at ballpark bathrooms, greased sweeper, fixed street light (replace fuse) started CIP lining	Wed 11/3/21	RJ



Job Duty	Date	Initial
Well, tower, lift station, pond checks, water samples, calibrate PH <sup>test</sup>	THUR 11/4/21	SL
Filled water reports, s/p lining behind bank, washed van, met w/		SL
D Baker, Roger, & SEH shawn on project,		SL
Well, tower, pond checks, bugs in at city hall, pond report	FRI 11/5/21	SL
met w/ SEH on driveways & winter protecting, shop cleaning.		SL
Well, tower, pond checks	SAT 11/6/21	SL
Well, tower, pond checks	SUN 11/7/21	SL
Well, tower, lift station, pond checks, water samples, filled 7th street	MON 11/8/21	SL
pot holes, x mas lights ready, got lift, garbages. Met w/ SEH	"	SL
Well, tower, pond checks, put x mas lights up. Met w/ Dave	TUE 11/9/21	SL
& SEH guys, 3 new bulbs on main street lights	"	SL
Well, tower, pond checks, garbages, finished putting x mas lights	WED 11/10/21	SL
up, changed fuse in street light, 2 new light bulbs in street	"	SL
lights on south side of town,	"	SL
Well, tower, lift station pond checks <sup>water samples</sup>	THUR 11/11/21	SL
Well, tower, pond checks, keypay install curb on SE 2nd & 3rd Ave <sup>HOLIDAY</sup>	FRI 11/12/21	SL
Well, tower, pond check	SAT 11/13/21	SL
Well, tower, pond checks	SUN 11/14/21	SL
Well, tower, lift station, pond checks, water samples, water sampling	MON 11/15/21	SL
for month, <del>met</del> to sink centre, filled reports, took screens out	"	SL
at ponds for discharge, got covers ready for ponds intakes. garbages	"	SL
Well, tower, pond checks, met w/ Dave B, fixed street light, & put	TUE 11/16/21	SL
straps on <sup>some</sup> x mas lights, put plow blade on got ton truck black ready	"	SL
run small engines.	"	SL
Well, tower, pond checks, <del>met</del> w/ shawn set black top soil on NW	WED 11/17/21	SL
& NE side of town, water sampling wells, drove around road project to see	"	SL
what needs to done before winter, met with Dave, Kuekle, shawn, & us	"	SL
for <del>see</del> progress report, geared sweeper	"	SL
Well, tower, lift station, pond checks, water samples, covers on pond intakes	THUR 11/18/21	SL
clean shop, garbages, well ammonia samples	"	SL
Well, tower, pond checks, 2021 water reports for month, swept	FRI 11/19/21	SL
streets, replace lights city hall.	"	SL
Well, tower, pond checks	SAT 11/20/21	SL
Well, tower, pond checks	SUN 11/21/21	SL
Well, tower, lift station pond checks, water samples, garbages, met w/	MON 11/22/21	SL
SEH about driveways, ran equipment, fixed pond covers wind blew some off	"	SL

## MEMORANDUM

TO: Freeport City Council

FROM: Dave Blommel, PE (Lic. MN)  
Freeport City Engineer

DATE: November 22, 2021

RE: Council Update  
SEH No. FREEP GEN 14.00

### Construction Project

The contractor has completed all pipe for the project and all of the roadway subcut. They were unable to complete the concrete curb and gutter along 3<sup>rd</sup> Street SE due to frozen conditions on the roadway. The risks of placing concrete on frozen soil are significant and might impact the finished product. Allowing the roadway to sit for a freeze thaw cycle in an area that historically has not been paved will likely improve the quality of the finished product.

Cleanup work and backfilling behind the curb and gutter is expected to be completed before Thanksgiving. The remaining concrete work will be completed in the spring as well as the paving of 3<sup>rd</sup> Street SE.

Pay application number 3 is attached to this memo. The pay request is in the amount of \$413,188.22. This request covers all of the work except the paving completed the week of Nov 15<sup>th</sup>. Expect a small payment in December followed by a pause until next spring.

I have heard from a few residents along 4<sup>th</sup> St SE that would like the city to consider finishing the roadway from mid-block on 4<sup>th</sup> Avenue, around the corner, until the mid-point of 3<sup>rd</sup> ST SE. This work was not originally included primarily because there are no utilities located under the roadway, making loan funds unavailable for the work. If the council would like to consider making the improvements in the spring, it would come at a cost of about \$56,200. Of that cost, about \$22,000 could be recouped by altering the assessments that would benefit from the new street and increase their assessments to the cap.

The new roadway would maintain its existing width and have concrete curb and gutter on the north side of 3<sup>rd</sup> Avenue. There is not adequate elevation in the area to do curb on the side closest to Interstate 94 so that would be a rural section like it is today.

dwb

x:\fj\freep\common\\_council meeting\2021.11.23 m council update.docx



## Contractor's Application for Payment No.

3

Application Period: 10/08/2021 - 11/12/2021		Application Date: 11/12/2021
To (Owner): CITY OF FREEPORT	From (Contractor): KUECHLE UNDERGROUND, INC.	Via (Engineer): SHORT ELLIOTT HENDRICKSON INC.
Project: 2021 IMPROVEMENTS	Contract: 2021 IMPROVEMENTS	
Owner's Contract No.:	Contractor's Project No.: 2021.18	Engineer's Project No.: FREEP 153897

### Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY		
CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE.....	\$	<b><u>\$1,846,052.78</u></b>
2. Net change by Change Orders.....	\$	
3. Current Contract Price (Line 1 ± 2).....	\$	<b><u>\$1,846,052.78</u></b>
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$	<b><u>\$1,508,278.49</u></b>
5. RETAINAGE:		
a. 5% X <u>\$1,508,278.49</u> Work Completed.....	\$	<b><u>\$75,413.92</u></b>
b. 5% X <u>                    </u> Stored Material.....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	<b><u>\$75,413.92</u></b>
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	<b><u>\$1,432,864.56</u></b>
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	<b><u>\$793,391.26</u></b>
8. AMOUNT DUE THIS APPLICATION.....	\$	<b><u>\$639,473.30</u></b>
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$	<b><u>\$413,188.22</u></b>

Payment of: \$ **\$639,473.30**  
(Line 8 or other - attach explanation of the other amount)

is recommended by: \_\_\_\_\_  
(Engineer) (Date)

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_  
(Owner) (Date)

Approved by: \_\_\_\_\_  
Funding or Financing Entity (if applicable) (Date)

### Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:  
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;  
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and  
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

### Contractor Signature

By: \_\_\_\_\_ Date: \_\_\_\_\_

# Progress Estimate - Unit Price Work

# Contractor's Application

For (Contract): 2021 IMPROVEMENTS								Application Number: 3			
Application Period: 10/08/2021 - 11/12/2021								Application Date: 11/12/2021			
A					B	C	D	E	F		G
Item			Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
GENERAL											
1	MOBILIZATION	1.00	LUMP SUM	\$60,000.00	\$60,000.00	0.95	\$57,000.00		\$57,000.00	95.0%	\$3,000.00
2	TRAFFIC CONTROL	1.00	LUMP SUM	\$4,000.00	\$4,000.00	0.95	\$3,800.00		\$3,800.00	95.0%	\$200.00
3	CLEARING	3.00	TREE	\$500.00	\$1,500.00	4.00	\$2,000.00		\$2,000.00	133.3%	-\$500.00
4	GRUBBING	3.00	TREE	\$300.00	\$900.00	4.00	\$1,200.00		\$1,200.00	133.3%	-\$300.00
5	REMOVE WATER MAIN PIPE	2,300.00	LIN FT	\$0.01	\$23.00	2,300.00	\$23.00		\$23.00	100.0%	
6	REMOVE CONCRETE PAVEMENT	816.00	SQ YD	\$4.50	\$3,672.00	1,005.08	\$4,522.86		\$4,522.86	123.2%	-\$850.86
7	REMOVE BITUMINOUS PAVEMENT	12,500.00	SQ YD	\$2.50	\$31,250.00	11,835.48	\$29,588.70		\$29,588.70	94.7%	\$1,661.30
8	SALVAGE STOP / YIELD SIGN	5.00	EACH	\$40.00	\$200.00	1.00	\$40.00		\$40.00	20.0%	\$160.00
9	REMOVE SANITARY MANHOLE	14.00	EACH	\$235.00	\$3,290.00	15.00	\$3,525.00		\$3,525.00	107.1%	-\$235.00
10	REMOVE STORM SEWER MANHOLE / CB	2.00	EACH	\$235.00	\$470.00	3.00	\$705.00		\$705.00	150.0%	-\$235.00
11	REMOVE EXISTING GATE VALVE AND BOX	6.00	EACH	\$55.00	\$330.00	7.00	\$385.00		\$385.00	116.7%	-\$55.00
12	REMOVE HYDRANT	1.00	EACH	\$350.00	\$350.00	3.00	\$1,050.00		\$1,050.00	300.0%	-\$700.00
13	SAWING CONCRETE PAVEMENT (FULL DEPTH)	720.00	LIN FT	\$5.00	\$3,600.00	834.80	\$4,174.00		\$4,174.00	115.9%	-\$574.00
14	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1,300.00	LIN FT	\$4.00	\$5,200.00	992.40	\$3,969.60		\$3,969.60	76.3%	\$1,230.40
15	SALVAGE STREET SIGN	4.00	EACH	\$40.00	\$160.00	2.00	\$80.00		\$80.00	50.0%	\$80.00
16	SALVAGE AND STOCKPILE 6" EXISTING AGGREGATE MAT	280.00	CU YD	\$8.00	\$2,240.00	280.00	\$2,240.00		\$2,240.00	100.0%	
STREET											
17	COMMON EXCAVATION (P)	10,270.00	CU YD	\$9.00	\$92,430.00	10,270.00	\$92,430.00		\$92,430.00	100.0%	
18	SUBGRADE EXCAVATION	300.00	CU YD	\$9.00	\$2,700.00						\$2,700.00
19	DEWATERING	1.00	LUMP SUM	\$0.01	\$0.01	0.85	\$0.01		\$0.01	85.0%	\$0.00
20	STREET SWEEPER (WITH PICKUP BROOM)	30.00	HOURL	\$110.00	\$3,300.00	2.00	\$220.00		\$220.00	6.7%	\$3,080.00
21	GEOTEXTILE FABRIC TYPE 5	13,500.00	SQ YD	\$1.60	\$21,600.00	13,500.00	\$21,600.00		\$21,600.00	100.0%	
22	SELECT GRANULAR BORROW (CV) (P)	6,372.00	CU YD	\$12.00	\$76,464.00	6,372.00	\$76,464.00		\$76,464.00	100.0%	

# Progress Estimate - Unit Price Work

# Contractor's Application

For (Contract): 2021 IMPROVEMENTS								Application Number: 3			
Application Period: 10/08/2021 - 11/12/2021								Application Date: 11/12/2021			
A					B	C	D	E	F		G
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
23	SUBGRADE PREPARATION	41.00	ROAD STA	\$100.00	\$4,100.00	41.00	\$4,100.00		\$4,100.00	100.0%	
24	AGGREGATE BASE (CV) CLASS 5 (P)	2,387.00	CU YD	\$22.30	\$53,230.10	2,387.00	\$53,230.10		\$53,230.10	100.0%	
25	TYPE SPWEA240C WEARING COURSE MIXTURE	1,175.00	TON	\$79.00	\$92,825.00	136.20	\$10,759.80		\$10,759.80	11.6%	\$82,065.20
26	TYPE SPWE230B NON WEARING COURSE MIXTURE	1,850.00	TON	\$64.00	\$118,400.00	912.76	\$58,416.64		\$58,416.64	49.3%	\$59,983.36
27	BITUMINOUS MATERIAL FOR TACK COAT	875.00	GAL	\$2.50	\$2,187.50	114.00	\$285.00		\$285.00	13.0%	\$1,902.50
28	GRAVEL ENTRANCE RESTORATION	7.00	EACH	\$150.00	\$1,050.00	7.00	\$1,050.00		\$1,050.00	100.0%	
29	6" CLASS 5 SURFACING	500.00	SQ YD	\$6.00	\$3,000.00						\$3,000.00
30	6" GRANITE SURFACING	80.00	SQ YD	\$7.00	\$560.00						\$560.00
31	6" CONCRETE WALK	480.00	SQ FT	\$8.00	\$3,840.00	306.31	\$2,450.48		\$2,450.48	63.8%	\$1,389.52
32	CONCRETE CURB & GUTTER DESIGN B618	6,900.00	LIN FT	\$13.50	\$93,150.00	5,300.00	\$71,550.00		\$71,550.00	76.8%	\$21,600.00
33	6" CONCRETE DRIVEWAY PAVEMENT	1,050.00	SQ YD	\$45.00	\$47,250.00	912.80	\$41,076.00		\$41,076.00	86.9%	\$6,174.00
34	TRUNCATED DOMES	-	SQ FT	\$50.00							
35	12" SOLID LINE, EPOXY	46.00	LIN FT	\$6.00	\$276.00						\$276.00
36	SALVAGE AND REINSTALL CHAIN LINK FENCE	100.00	LIN FT	\$55.00	\$5,500.00						\$5,500.00
37	INSTALL SIGN PANEL STREET BLADES	6.00	PER SIGN	\$400.00	\$2,400.00						\$2,400.00
38	SIGN PANELS TYPE C	40.00	SQ FT	\$50.00	\$2,000.00						\$2,000.00
SANITARY SEWER CIPP LINING											
39	8" CIPP LINING	1,553.00	LIN FT	\$28.10	\$43,639.30	1,553.00	\$43,639.30		\$43,639.30	100.0%	
40	8" DIP SCALE REMOVAL (P)	188.00	LIN FT	\$15.80	\$2,970.40						\$2,970.40
41	4" LATERAL SERVICE CIPP LINING (8' MIN.)	24.00	EACH	\$3,350.00	\$80,400.00						\$80,400.00
42	6" LATERAL SERVICE CIPP LINING (8' MIN.)	3.00	EACH	\$3,350.00	\$10,050.00						\$10,050.00
43	SANITARY SEWER CLEANOUT	27.00	EACH	\$1,000.00	\$27,000.00						\$27,000.00
44	LATERAL LINING, ADDITIONAL FOOTAGE	285.00	LIN FT	\$25.00	\$7,125.00						\$7,125.00

# Progress Estimate - Unit Price Work

# Contractor's Application

For (Contract): 2021 IMPROVEMENTS						Application Number: 3					
Application Period: 10/08/2021 - 11/12/2021						Application Date: 11/12/2021					
A					B	C	D	E	F		G
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
45	TRIM PROTRUDING LATERAL SERVICE	6.00	EACH	\$370.00	\$2,220.00						\$2,220.00
46	LATERAL INVESTIGATION (100' OR LESS)	40.00	EACH	\$35.00	\$1,400.00						\$1,400.00
<b>SANITARY SEWER</b>											
47	8" PVC PIPE SEWER	3,034.00	LIN FT	\$56.00	\$169,904.00	3,332.00	\$186,592.00		\$186,592.00	109.8%	-\$16,688.00
48	CONNECT TO EXISTING SANITARY SEWER MAIN	7.00	EACH	\$2,000.00	\$14,000.00	10.00	\$20,000.00		\$20,000.00	142.9%	-\$6,000.00
49	4" PVC PIPE SEWER SERVICE	1,000.00	LIN FT	\$25.00	\$25,000.00	744.00	\$18,600.00		\$18,600.00	74.4%	\$6,400.00
50	6" PVC PIPE SEWER SERVICE	200.00	LIN FT	\$29.00	\$5,800.00	494.50	\$14,340.50		\$14,340.50	247.3%	-\$8,540.50
51	CONNECT TO EXISTING SANITARY SEWER SERVICE	44.00	EACH	\$230.00	\$10,120.00	37.00	\$8,510.00		\$8,510.00	84.1%	\$1,610.00
52	8" X 4" PVC WYE	40.00	EACH	\$420.00	\$16,800.00	35.00	\$14,700.00		\$14,700.00	87.5%	\$2,100.00
53	8" X 6" PVC WYE	4.00	EACH	\$445.00	\$1,780.00	16.00	\$7,120.00		\$7,120.00	400.0%	-\$5,340.00
54	SANITARY SEWER CLEANOUT	44.00	EACH	\$540.00	\$23,760.00	37.00	\$19,980.00		\$19,980.00	84.1%	\$3,780.00
55	CONSTRUCT SANITARY MANHOLES	18.00	EACH	\$4,900.00	\$88,200.00	17.00	\$83,300.00		\$83,300.00	94.4%	\$4,900.00
56	EXTRA DEPTH MANHOLE	32.40	LIN FT	\$142.00	\$4,600.80	36.94	\$5,245.48		\$5,245.48	114.0%	-\$644.68
57	8" OUTSIDE DROP SHAFT	10.50	VERT FT	\$1,000.00	\$10,500.00	10.10	\$10,100.00		\$10,100.00	96.2%	\$400.00
58	CONNECT TO EXISTING MANHOLE / PIPE	7.00	EACH	\$0.01	\$0.07	2.00	\$0.02		\$0.02	28.6%	\$0.05
59	SANITARY SEWER TRACER WIRE SYSTEM	1.00	LUMP SUM	\$1,340.00	\$1,340.00	1.00	\$1,340.00		\$1,340.00	100.0%	
60	PIPE BEDDING (CV)	150.00	CU YD	\$13.00	\$1,950.00	150.00	\$1,950.00		\$1,950.00	100.0%	
61	OPEN CUT SERVICE SEPARATION - ALLEY	1.00	LUMP SUM	\$8,000.00	\$8,000.00						\$8,000.00
62	CLEAN & VIDEO TAPE PIPE SEWER	2,894.00	LIN FT	\$1.40	\$4,051.60						\$4,051.60
<b>WATER MAIN</b>											
63	CONNECT TO EXISTING WATER MAIN	9.00	EACH	\$2,800.00	\$25,200.00	9.00	\$25,200.00		\$25,200.00	100.0%	
64	CONNECT TO EXISTING WATER SERVICE	35.00	EACH	\$250.00	\$8,750.00	30.00	\$7,500.00		\$7,500.00	85.7%	\$1,250.00
65	HYDRANT	6.00	EACH	\$5,100.00	\$30,600.00	6.00	\$30,600.00		\$30,600.00	100.0%	
66	1" CORPORATION STOP & SADDLE	35.00	EACH	\$385.00	\$13,475.00	32.00	\$12,320.00		\$12,320.00	91.4%	\$1,155.00

# Progress Estimate - Unit Price Work

# Contractor's Application

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A					B	C	D	E	F		G
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
67	6" GATE VALVE AND BOX	7.00	EACH	\$1,660.00	\$11,620.00	6.00	\$9,960.00		\$9,960.00	85.7%	\$1,660.00
68	8" GATE VALVE AND BOX	7.00	EACH	\$2,230.00	\$15,610.00	10.00	\$22,300.00		\$22,300.00	142.9%	-\$6,690.00
69	1" CURB STOP AND BOX	35.00	EACH	\$512.00	\$17,920.00	32.00	\$16,384.00		\$16,384.00	91.4%	\$1,536.00
70	1" WATER SERVICE PIPE	935.00	LIN FT	\$22.00	\$20,570.00	1,095.00	\$24,090.00		\$24,090.00	117.1%	-\$3,520.00
71	6" WATERMAIN	120.00	LIN FT	\$55.00	\$6,600.00	72.50	\$3,987.50		\$3,987.50	60.4%	\$2,612.50
72	8" WATERMAIN	2,600.00	LIN FT	\$56.00	\$145,600.00	2,617.00	\$146,552.00		\$146,552.00	100.7%	-\$952.00
73	4" INSULATION	30.00	SQ YD	\$18.00	\$540.00	3.50	\$63.00		\$63.00	11.7%	\$477.00
74	DUCTILE IRON FITTINGS	1,750.00	POUND	\$5.00	\$8,750.00	1,270.00	\$6,350.00		\$6,350.00	72.6%	\$2,400.00
75	WATER DISTRIBUTION TRACER WIRE SYSTEM	1.00	LUMP SUM	\$1,200.00	\$1,200.00	1.00	\$1,200.00		\$1,200.00	100.0%	
76	TEMPORARY WATER SUPPLY SYSTEM	1.00	LUMP SUM	\$12,000.00	\$12,000.00	1.00	\$12,000.00		\$12,000.00	100.0%	
<b>STORM SEWER</b>											
77	15" RC APRON	1.00	EACH	\$720.00	\$720.00	1.00	\$720.00		\$720.00	100.0%	
78	24" RC APRON	3.00	EACH	\$885.00	\$2,655.00	3.00	\$2,655.00		\$2,655.00	100.0%	
79	8" CONCRETE HEADWALL OR APRON	1.00	EACH	\$525.00	\$525.00	1.00	\$525.00		\$525.00	100.0%	
80	8" PVC C900 STORM SEWER	20.00	LIN FT	\$50.00	\$1,000.00	20.00	\$1,000.00		\$1,000.00	100.0%	
81	12" STORM SEWER	362.00	LIN FT	\$51.00	\$18,462.00	361.00	\$18,411.00		\$18,411.00	99.7%	\$51.00
82	15" STORM SEWER	352.00	LIN FT	\$58.00	\$20,416.00	353.50	\$20,503.00		\$20,503.00	100.4%	-\$87.00
83	18" STORM SEWER	337.00	LIN FT	\$62.00	\$20,894.00	722.00	\$44,764.00		\$44,764.00	214.2%	-\$23,870.00
84	24" STORM SEWER	151.00	LIN FT	\$73.00	\$11,023.00	136.00	\$9,928.00		\$9,928.00	90.1%	\$1,095.00
85	4" DRAINTILE W/ FABRIC SOCK	5,100.00	LIN FT	\$5.00	\$25,500.00	4,332.00	\$21,660.00		\$21,660.00	84.9%	\$3,840.00
86	6" DRAINTILE W/ FABRIC SOCK	700.00	LIN FT	\$7.00	\$4,900.00	1,535.00	\$10,745.00		\$10,745.00	219.3%	-\$5,845.00
87	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4020-48	9.00	EACH	\$3,275.00	\$29,475.00	8.00	\$26,200.00		\$26,200.00	88.9%	\$3,275.00
88	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4020-60	2.00	EACH	\$4,660.00	\$9,320.00	2.00	\$9,320.00		\$9,320.00	100.0%	



# Progress Estimate - Unit Price Work

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Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
89	CONNECT TO EXISTING RCP STORM SEWER PIPE	1.00	EACH	\$1,900.00	\$1,900.00	1.00	\$1,900.00		\$1,900.00	100.0%	
90	CONSTRUCT DRAINAGE STRUCTURE TYPE II	5.00	EACH	\$2,370.00	\$11,850.00	4.00	\$9,480.00		\$9,480.00	80.0%	\$2,370.00
91	CONNECT TO EXISTING DRAINAGE STRUCTURE	1.00	EACH	\$1,900.00	\$1,900.00	1.00	\$1,900.00		\$1,900.00	100.0%	
92	POND EXCAVATION (CV)(P)	1,305.00	CU YD	\$10.00	\$13,050.00	1,305.00	\$13,050.00		\$13,050.00	100.0%	
93	RANDOM RIPRAP CLASS 3	36.00	CU YD	\$100.00	\$3,600.00	36.00	\$3,600.00		\$3,600.00	100.0%	
<b>TURF RESTORATION</b>											
94	STABILIZED CONSTRUCTION EXIT	7.00	EACH	\$600.00	\$4,200.00	7.00	\$4,200.00		\$4,200.00	100.0%	
95	STORM DRAIN INLET PROTECTION	13.00	EACH	\$235.00	\$3,055.00	13.00	\$3,055.00		\$3,055.00	100.0%	
96	INSTALL AND MAINTAIN SILT FENCE, TYPE MS	1,200.00	LIN FT	\$2.50	\$3,000.00	1,115.00	\$2,787.50		\$2,787.50	92.9%	\$212.50
97	SEDIMENT CONTROL LOG TYPE WOOD FIBER	120.00	LIN FT	\$4.00	\$480.00						\$480.00
98	COMMON TOPSOIL BORROW (LV)	600.00	CU YD	\$22.00	\$13,200.00						\$13,200.00
99	STOCKPILE AND RESPREAD SALVAGED TOPSOIL	200.00	CU YD	\$16.00	\$3,200.00						\$3,200.00
100	COMMERCIAL FERTILIZER	202.00	POUND	\$2.00	\$404.00						\$404.00
101	EROSION CONTROL BLANKETS CATEGORY 3	3,880.00	SQ YD	\$2.00	\$7,760.00	8.00	\$16.00		\$16.00	0.2%	\$7,744.00
102	HYDROSEEDING	4,800.00	SQ YD	\$2.00	\$9,600.00						\$9,600.00
103	SEED MIXTURE 25-151	200.00	POUND	\$3.50	\$700.00						\$700.00
104	SEED MIXTURE 33-262	20.00	POUND	\$16.00	\$320.00						\$320.00
105	SEEDING (TEMPORARY)	1.00	ACRE	\$450.00	\$450.00						\$450.00
<b>TOTAL UNIT PRICE WORK</b>					<b>\$1,846,052.78</b>		<b>\$1,508,278.49</b>		<b>\$1,508,278.49</b>	81.7%	<b>\$337,774.29</b>

**Dymoke Law Office, P.A.**

408 Main Street East, Unit 5

PO Box 127

Melrose, Minnesota 56352

Telephone (320) 256-4205

Fax (320) 256-7201

November 23, 2021

Joan Wall  
City of Freeport  
125 Main Street East  
Freeport, MN 56331

BY ELECTRONIC MAIL

Re: Monthly Legal Report

Dear Ms. Wall:

During the period from October 12, 2021 through November 23, 2021, we have given significant attention to the following projects on behalf of the City of Freeport.

- **6<sup>th</sup> Street NW.** Prepared documents for use in proposed street vacation. Forwarded to City Clerk with checklist for completing vacation proceeding.
- **Hanson Nuisance.** Prepared documents for use in nuisance violation action. Forwarded to City Clerk with checklist for completing nuisance proceeding.

Respectfully submitted,  
Dymoke Law Office, P.A.

*Scott E. Dymoke*  
by Scott E. Dymoke

## RESOLUTION NO. 2021-14

### Resolution Ordering Improvement and Preparation of Plans For 7<sup>th</sup> Street SE

WHEREAS, a resolution of the city council adopted the 19th day of October, 2021, fixed a date for a council hearing on Improvement No. 2022-01, the proposed improvement of 7<sup>th</sup> Street SE between the east line of County Road 11 and 1880 feet east of County Road 11 and 8<sup>th</sup> Street SE and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 30th day of November, 2021, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FREEPORT, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted 19th day of October, 2021.
4. Short Elliott Hendrickson, Inc is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.
5. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax-exempt bonds.

Adopted by the council this 30th day of November, 2021.

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Mike Eveslage, Mayor

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Joan Wall, Acting Clerk-Treasurer

**RESOLUTION NO. 2021-15**

**RESOLUTION VACATING SIXTH STREET NW  
FORMERLY KNOWN AS NORMAN ROAD**

WHEREAS, on October 19, 2021 the City Council agreed to consider vacating Sixth Street NW, formerly known as Norman Road, as shown in Hoppe Addition, according to the plat thereof on file and of record in the office of the County Recorder, Stearns County, Minnesota passed pursuant to Minnesota Statute §412.851 and set a public hearing to consider the vacation of such street; and

WHEREAS, a public hearing to consider the vacation of such street was held on November 30, 2021, before the City Council in the City Hall located at the Freeport City Hall, 125 Main Street East, Freeport MN 56331, at 7:00 p.m. after due published and posted notice had been given, as well as personal mailed notice to all affected property owners by the City Clerk-Treasurer; and

WHEREAS, all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, any person, corporation or public body owning or controlling easements contained upon the property vacated, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace or otherwise attend thereto; and

WHEREAS, the City Council in its discretion has determined that the vacation will benefit the public interest because:

1. The right of way has never been improved or used as a road.
2. There are sufficient improved roads and preserved right of way to meet the access needs of the area and the abutting properties.
3. The City does not envision needing to use or improve the road right of way at any point in the future.
4. It is determined and declared that the public interest of the City of Freeport and of the citizens of Freeport will be best served by the vacation of the above referenced right of way.

WHEREAS, four-fifths of all members of the City Council concur in this resolution;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, MINNESOTA, that Sixth Street NW, formerly known as Norman Road, as shown in Hoppe Addition, according to the plat thereof on file and of record in the office of the County Recorder, Stearns County, Minnesota is hereby vacated, reserving however, to the City of Freeport utility and drainage easements in the vacated area.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk-Treasurer are hereby authorized to sign all documents necessary to effectuate the intent of this resolution.

Adopted by the City Council of Freeport, Minnesota on November 30, 2021.

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Michael Eveslage, Mayor

Attested by:

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Joan Wall, Acting City Clerk-Treasurer