



## CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112  
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service [www.freeportmn.org](http://www.freeportmn.org)

**February 22, 2022** - Regular Meeting Agenda  
Freeport City Hall - 7:00 pm

### Call to Order

- I. Approve Agenda
- II. Stearns County Attorney Janelle Kendall – 2021 City Prosecution Review and Update
- III. Area Fire Service Meeting (*recess regular meeting*) (See separate packet)
- IV. (*Reopen regular meeting*) Public Forum
- V. Consent Agenda
  - a. January 25, 2022 Council Meeting Minutes (1-4)
  - b. February 1, 2022 Council/EDA Special Meeting Minutes (5-6)
  - c. Claims 4823-4852 (7-12)
  - d. Sheriff's Report (13)
  - e. Sacred Heart Church Women's Gambling Permit (14)
- VI. Reports
  - a. Clerk-Treasurer Report (N/A)
  - b. Fire Department Report (N/A)
  - c. Public Works Report (15-16)
  - d. Engineer Report (17-18)
  - e. Attorney Report (19)
- VII. Old Business
  - a. Building Inspector (20)
  - b. Refuse Collection Proposals (21-71)
- VIII. New Business
- IX. Adjourn

Next Regular Meeting: March 29, 2022



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### January 25, 2022 – Meeting Minutes

A regular meeting of the Freeport City Council was convened at 7:00 pm by Mayor Mike Eveslage, and council members Nick Arnzen, Sarah Blake, Tim Hennen, and Jake Renneker.

Staff in attendance: Interim Clerk-Treasurer Joan Wall, Public Works Director Loren Goebel, City Attorney Scott Dymoke, City Engineer Dave Blommel, and Fire Chief Andy Grieve.

Others in attendance:

Jamie Engelmeyer (Freeport Fire Dept)

Isaac Herkenhoff & Cassie Klaphake (114 3<sup>rd</sup> St NE)

#### **Approve Agenda**

Arnzen moved to approve the agenda, seconded by Renneker. Motion carried 5-0.

#### **Public Forum**

No comments

#### **Consent Agenda**

Hennen moved to approve the consent agenda, seconded by Blake. Motion carried 5-0.

#### **Reports**

##### Clerk-Treasurer Report

Council decided to have a special meeting Tuesday, February 1 at 7:00 pm to look at the resumes for Clerk-Treasurer. Eveslage also suggested we invite the EDA to join the meeting and invite Jason Murray from David Drown Associates to present his financial analysis regarding a possible new development. Council agreed.

Wall reported that Carl Botz called and asked if he could have until July 1, 2022 to remove his shed since he is gone for the winter. Council consensus was to give him until May 1, 2022.

##### Fire Department Report

Grieve reported they had five medical calls, five fires, one wild goose chase looking for a semi that was reported on fire on the interstate. The fire department has applicants for new firefighters and they will be interviewing in February. At their elections, fire department members voted for Grieve to remain fire chief and Branden Roering and Jamie Engelmeyer to remain assistant chiefs. Renneker moved to approve the three fire department officers, seconded by Blake. Motion carried 5-0.

Grieve reported that they looked at a used 4-wheel drive rescue van to purchase yesterday. They are second in line for the vehicle, which has a 10-year warranty on the engine and the body. The price of used vehicles

about 10-12 years old run about \$120,000-\$130,000 after they are outfitted. A new one with a full warranty is \$185,000, but the price is probably up 15% already, and it could take until March 2023 to receive it.

Arnzen moved to approve the purchase of the used rescue van they looked at, seconded by Hennen, with stipulation that council is kept in the loop. Motion carried 5-0.

Grieve reported that the fire department submitted an application for a micro grant for battery operated extrication equipment.

#### Public Works Report

Goebel reported that he picked up new blades for the plow truck this morning. We needed a new cylinder for the ton truck because one snapped.

The Minnesota Department of Health (MDH) is requesting permission to do manganese sampling in Freeport. The last time it was done was around 2011. We were at 140 or 180 and the ceiling is 100. If our numbers are still high, we would need to notify everyone in the city that we have high manganese numbers and that is all that would be required. This is not an EPA rule, just a request. Goebel asked MDH if we were going to end up needing a treatment plant down the line and they said no, because there is no EPA rule regarding this. The EPA believes levels as high as 300 might affect infants under one year old and the elderly. MDH needs the city's approval to do the sampling. Renneker moved, seconded by Hennen to allow the manganese testing. Motion carried 5-0.

Goebel received a quote for Massey Ferguson tractor as requested by council. Jim Notch currently uses a lawn mower that has no heat and has a 40" deck to move snow, which makes it very maneuverable for main street. Massey makes the smallest diesel tractor, but Goebel noted that this one is about two feet longer than the one Notch uses, which would make it more difficult to maneuver. Renneker said he thought we would replace the mower because it was getting older, but that one is still ok and this Massey isn't a comparable tractor, because it's not meant for industrial use. The mower we have now still has value to it even with the number of hours we have on it. Council agreed to hold off on purchasing a tractor.

Renneker moved to approve the quote from Carr's Tree Service, seconded by Hennen. Motion carried 5-0.

#### Engineer Report

Blommel reported that MnDOT is preparing an estimate to replace the County Road 11 bridge and looking at a wider trail for both bicycles and pedestrians. Eveslage asked if they could make it more like Albany's bridge so it's not so steep. Blommel said MnDOT will figure out on their own that just replacing the bridge will not fit. It would cost a lot more to build a bridge like Albany's. Jodi Teich, the county engineer has our back and will make sure the situation doesn't get worse. If federal funds for bridges come through, there would be a possibility to build an updated bridge like Albany's and could make the project happen sooner than later.

Blommel included a contract in the agenda packet for the 2022 7th and 8th St SE improvements for council's approval. The plan is to be ready for bidding in March. Renneker moved to approve the contract, seconded by Arnzen. Motion carried 5-0.

### Attorney Report

Dymoke reported that Hansen's trailer has been moved to a proper place. Now that we have snow on the ground, we can't be sure of the status of the debris in the back yard. Dymoke sent a letter to Hansens saying we will give them until April 1 to take care of the debris.

### **Old Business**

#### Building Inspector

Hennen reported that the City of St. Joseph has Inspectron and they really like their inspector. They have a different inspector than we do. Blommel stated he has no issues with Jeff Howe and believes he is a stand-up guy. Renneker spoke to our current inspector, Michael Friedrichs, who said Inspectron may have higher fees for commercial properties. Renneker thinks Friedrichs is still learning the ropes, but that he has a better support system and more learning opportunities now.

Council asked Wall to request a fee schedule from Inspectron and Code Consulting Professionals and ask if they would be willing to come to a council meeting.

#### Refuse Collection Request for Proposal (RFP)

Nothing more to add to the memo

### **New Business**

#### Johnson Jet-Line Contract

Goebel has nothing bad to say about Johnson Jet-Line's service. Blommel explained the League of Minnesota Cities recommends getting through our entire system once every five years and Johnson Jet-Line has a very good system for doing that. There is something to be said for staying with the company because now they know the trouble spots. Renneker moved to approve the Clean or Televised option, GPS Mapping (included), and Emergency Calls for 2022-2026, seconded by Arnzen. Motion carried 5-0.

#### Ordinance 2022-01 Fee Schedule

Council discussed removing the "Lawn Tractor, Lawn Mower, and Labor (hourly)" lines from the fee schedule, and raising the Minimum Charge for Removal, Tractor, Mower, and Labor (hourly), and Nuisance Response (minimum) lines to \$150 each. Hennen moved to approve with the changes, seconded by Blake. Motion carried 5-0.

#### Resolution 2022-01 Official Depository FSB

Renneker moved to approve, seconded by Hennen. Motion carried 5-0.

#### Resolution 2022-02 Official Depository CMCU

Renneker moved to approve, seconded by Blake. Motion carried 5-0.

#### Resolution 2022-03 2021 Donations

Arnzen moved to approve, seconded by Hennen. Motion carried 5-0.

#### Resolution 2022-04 Disbursement and Payment of Claims Policy

Hennen moved to approve, seconded by Blake. Motion carried 5-0.

2022 Appointments

Arnzen moved to approve with the change to Sarah Blake as EDA Council Rep. and Inspectron as our building inspector, seconded by Renneker. Motion carried 5-0.

Adjourn

At 8:30 pm Hennen moved to adjourn, seconded by Arnzen. Motion carried 5-0.

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Mayor, Mike Eveslage

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Interim Clerk-Treasurer, Joan Wall

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### February 1, 2022 – Meeting Minutes

A special meeting of the Freeport City Council and the Freeport Economic Development Authority was convened at 7:00 pm by Mayor Mike Eveslage, and council members Nick Arnzen, Sarah Blake, and Jake Renneker.

EDA members in attendance: Sarah Blake, Mike Eveslage, Jim Hemker, Joe Hennen, Tom Middendorf, Jim Notch, Dan Roering

Absent: Council Member Tim Hennen

Staff in attendance: Interim Clerk-Treasurer Joan Wall

Others in attendance:  
Jason Murray (David Drown Associates)

#### **Approve Agenda**

Arnzen moved to approve the agenda, seconded by Blake. Motion carried 4-0.

#### Unauthorized Shed at 500 1st Avenue N

Council agreed to give Carl Botz until June 1, 2022 to remove his shed since he is gone for the winter.

#### Financial Analysis on Possible New Development

Eveslage explained that Jason Murray presented this information to the EDA on January 24, 2022 and we wanted to make sure the council and the EDA had the same information. Murray explained his presentation will focus on the financial potential for a new residential development, targeting a lot sale price, and how the city's debt and taxes would be impacted.

Murry showed projections for the city's water and sewer funds. Both funds have debt that will be paid off in the near future and are building toward a strong cash future. As debt begins to be paid off, there will be funds available for future projects if the city keeps the total tax levy at a similar amount as current years. Assumptions are to target lot sales prices at \$35,000 with 21 lots available. Hemker spoke with a realtor last week who said if we have a 75-foot lot, we should be able to sell the lot for between \$30,000 and \$35,000. If we have 100-foot lots, we can go higher. Murray showed with the current project and debt estimates, if we proceed with the new development and the 7<sup>th</sup> Street & 8th Street project right away, the city would not have to raise the levy even if there were no lot sales, but we believe there will be lot sales. Hemker explained the city currently has emergency funds set aside that could bring these numbers down, but we don't want to spend all of those funds. In Hemker's opinion, the city has a prudent mayor and council and this analysis makes him think these projects are doable. We would need to continue to monitor the water and sewer funds for other issues that we may need to address so we stay financially sound.

Murray explained to the council that this information was to get them comfortable with the project and the numbers. The next step is the EDA will probably come to the council and ask to continue the planning process, begin spending money for a plan or study, etc.

During the meeting, Eveslage received updated information from Dave Blommel, city engineer: the current estimate is for 26 lots to be available. Joe Hennen clarified that we are back to considering the initial configuration, not the cul-de-sac configuration, for the new development.

In summary, Murray explained that we don't need to come up with the amount of the project by increasing the levy since we have debt being paid off and can use that levy room to allocate to the new development project. We have seen the success of the Welle 1 & 2 developments and there is demand for housing. In 5-7 years, hopefully we can see the levy come back down for our taxpayers.

Hemker stated the EDA needs to meet with Blommel again to nail down numbers, lots, etc. Hennen stated Blommel probably has these numbers already so he should be able to supply updates numbers quickly.

Other things to look at are other infrastructure needs we will have in the near future for streets, water, and sewer. Blommel provided a color-coded street map before we did the 2021 project. Do we need any Public Works equipment?

#### Hire Clerk-Treasurer

Council reviewed all the applications and chose three to invite to interview. Wall will call them to schedule interviews for Tuesday, February 8.

#### Adjourn

At 8:55 pm Arnzen moved to adjourn, seconded by Blake. Motion carried 4-0.

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Mayor, Mike Eveslage

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Interim Clerk-Treasurer, Joan Wall

01/26/22  
10:09:02

CITY OF FREEPORT  
Claim Approval List  
For the Accounting Period: 1/22

Page: 1 of 1  
Report ID: AP100V

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4823		792 WIDSETH SMITH NOLTING & ASSOC	1,350.00					
	215147	01/24/22 FEMA grant writer	1,350.00			225 42200	300	10100
		Total for Vendor:	1,350.00					
		# of Claims	1	Total:				1,350.00



\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4825		15 ALBANY MUTUAL TELEPHONE	265.12					
	10456705	02/01/22 836-2411	43.33			225 42200	320	10100
	10456705	02/01/22 836-2413	40.75			225 42200	320	10100
	10455760	02/01/22 836-7158	46.04			101 41000	320	10100
	10455236	02/01/22 836-2685	22.05			601 43225	320	10100
	10455236	02/01/22 836-2685	22.05			602 43250	320	10100
	10455759	02/01/22 836-2112	90.90			101 41000	320	10100
		Total for Vendor:	265.12					
4826		70 CENTERPOINT ENERGY	1,045.46					
	6027191-3	01/24/22 City hall	125.77			101 43100	382	10100
	11550500-0	01/24/22 Maint bldg	463.51			101 43100	382	10100
	6023406-9	01/24/22 Fire hall	456.18			225 42200	382	10100
		Total for Vendor:	1,045.46					
4827		76 CENTRAL MINNESOTA CREDIT UNION	693.13					
	01/31/22	Indeed Clerk-Treasurer ad	139.80			101 41000	350	10100
	01/31/22	Utility billing postage	60.00			601 43225	200	10100
	01/31/22	Utility billing postage	60.00			602 43250	200	10100
	01/31/22	Stearns Co Beacon fee	1.00			101 41000	433	10100
	01/31/22	W-2 & 1099 forms	93.62			101 41000	210	10100
	01/31/22	FD meals - looking for ambulan	39.82			225 42200	335	10100
	01/31/22	FD items for kids programs	210.99			225 42200	210	10100
	01/31/22	FD dechoker device	87.90			225 42200	210	10100
		Total for Vendor:	693.13					
4828		145 FINKEN WATER SOLUTIONS	23.00					
	1297745	02/01/22 Water softener rental	15.00			101 41000	410	10100
	1297746	02/01/22 Maint water cooler	8.00			101 43100	410	10100
		Total for Vendor:	23.00					
4829		387 RAHNS OIL & PROPANE, INC	1,357.58					
	510514	01/31/22 Fire Dept fuel	771.63			225 42200	215	10100
	60980	01/31/22 Public Works fuel	519.57			101 43100	215	10100
	60980	01/31/22 Public Works supplies	32.12			101 43100	210	10100
	60980	01/31/22 EDA meal	34.26			300 46500	210	10100
		Total for Vendor:	1,357.58					

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4830		437 STAR PUBLICATIONS LLC	123.60					
	200845	01/31/22 Clerk-Treasurer ad	123.60			101 41000	350	10100
		Total for Vendor:	123.60					
4831		510 VERIZON WIRELESS	41.22					
	9898590614	02/01/22 Cell phone - Feb	41.22			101 43100	320	10100
		Total for Vendor:	41.22					
4832		750 WASTE MANAGEMENT, INC	159.18					
	7054353-17	02/01/22 City hall & maint shop	144.42			101 43100	383	10100
	7053922-17	02/01/22 Fire hall	14.76			225 42200	383	10100
		Total for Vendor:	159.18					
4833		525 XCEL ENERGY, INC	4,143.61					
	764486535	01/20/22 Water tower	167.39			601 43225	381	10100
	766352429	02/03/22 Street lights	843.11			101 43160	381	10100
	766166734	02/02/22 302188142	273.58			601 43225	381	10100
	766166734	02/02/22 302252262	117.81			101 43160	381	10100
	766166734	02/02/22 302290398	553.50			101 43160	381	10100
	766166734	02/02/22 302679657	152.25			101 43100	381	10100
	766166734	02/02/22 302700297	34.10			602 43250	381	10100
	766166734	02/02/22 302947044	333.08			601 43225	381	10100
	766166734	02/02/22 303193187	45.42			602 43250	381	10100
	766166734	02/02/22 303616049	367.34			225 42200	381	10100
	766166734	02/02/22 303936749	66.41			101 43160	381	10100
	766166734	02/02/22 303956738	671.55			101 43160	381	10100
	766166734	02/02/22 303963984	413.91			101 43160	381	10100
	766166734	02/02/22 303985901	50.49			101 43160	381	10100
	766166734	02/02/22 304083816	15.15			101 43160	381	10100
	766166734	02/02/22 304098414	38.52			602 43250	381	10100
		Total for Vendor:	4,143.61					
		# of Claims	9	Total:				7,851.90

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4834		123 DYMOKE LAW OFFICE, P.A.	325.00					
	02/01/22	Hansen nuisance	65.00			101 41000	302	10100
	02/01/22	City council meeting	130.00			101 41000	302	10100
	02/01/22	Ind. Pk. purchase agreement	130.00			300 46500	302	10100
		Total for Vendor:	325.00					
4835		752 EXPERT BILLING LLC	189.00					
	9628 02/14/22	7 runs billed - Jan	189.00			225 42200	300	10100
		Total for Vendor:	189.00					
4836		764 FASTLANE REPAIR	626.87					
		Dodge Caravan repairs						
	3415 02/14/22	Power steering pump	95.51			101 43100	220	10100
	3415 02/14/22	Power steering fluid	10.49			101 43100	220	10100
	3415 02/14/22	Starter assembly	131.02			101 43100	220	10100
	3415 02/14/22	Water pump assembly	59.87			101 43100	220	10100
	3415 02/14/22	Anti freeze	29.98			101 43100	220	10100
	3415 02/14/22	Labor	300.00			101 43100	220	10100
		Total for Vendor:	626.87					
4837		169 GALLS, LLC	281.44					
	020201655 01/13/22	Uni form pieces - Meyer	93.48			225 42200	240	10100
	020201656 01/13/22	Uni form pieces - Meyer	81.09			225 42200	240	10100
	020201657 01/13/22	Uni form pieces - Meyer	89.89			225 42200	240	10100
	020201659 01/13/22	Uni form pieces - Meyer	9.99			225 42200	240	10100
	020201661 01/13/22	Uni form pieces - Meyer	6.99			225 42200	240	10100
		Total for Vendor:	281.44					
4838		199 HILTNER COMPANY, INC	165.82					
	93668 02/15/22	30 quarts of oil	150.00			101 43100	215	10100
	93668 02/15/22	Oil filter	15.82			101 43100	215	10100
		Total for Vendor:	165.82					

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4839		602 HOMETOWN NEWS	41.25					
	25504	01/27/22 Clerk-Treasurer ad	41.25			101 41000	350	10100
		Total for Vendor:	41.25					
		*** Claim from another period (12/21) ****						
4840		820 INDEPENDENT TESTING	255.00					
	39775	08/31/21 Lap proctor & trip charge	255.00			420 43100	300	10100
		Total for Vendor:	255.00					
4841		219 JOANN TIMP	50.00					
	02/11/22	1 cleaning 2/11/22	50.00			101 41000	300	10100
		Total for Vendor:	50.00					
4842		244 KRIS ENGINEERING, INC	275.68					
	36054	01/25/22 Snow plow blades	275.68			101 43100	220	10100
		Total for Vendor:	275.68					
4843		769 METRO SALES, INC	186.33					
	INV1987113	02/14/22 Copier rental 1/15/22-2/14	89.87			101 41000	410	10100
	INV1987113	02/14/22 Maint prog 11/15/21-2/14/2	70.00			101 41000	410	10100
	INV1987113	02/14/22 Color prints	14.11			101 41000	410	10100
	INV1987113	02/14/22 Black prints	12.35			101 41000	410	10100
		Total for Vendor:	186.33					
4844		309 MINNESOTA LIFE INSURANCE CO	3.40					
	0023198	02/15/22 Goebel	1.70			101 43000	131	10100
	0023198	02/15/22 Kemper	1.70			101 41400	131	10100
		Total for Vendor:	3.40					
4845		385 QUI LL CORPORATION	115.75					
	22314714	01/13/22 Dab n seal envelope sealers	15.14			101 41000	210	10100
	22314714	01/13/22 Anti bacterial cleaner	14.37			101 41000	210	10100
	22314714	01/13/22 Garbage bags	19.16			101 41000	210	10100
	22519379	01/21/22 Copy paper	67.08			101 41000	210	10100
		Total for Vendor:	115.75					

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4846		713 RBC FBO FREEPORT FIRE DEP RELIEF	2,752.62					
		Paying donations received to relief fund						
	02/17/22	Frpt Lions meat raffle	300.00*			225 42200	430	10100
	02/17/22	Frpt Lions horse races	869.00*			225 42200	430	10100
	02/17/22	St Rosa Jaycees donation	1,583.62*			225 42200	430	10100
		Total for Vendor:	2,752.62					
4847		788 SCHIFFLER DEPUTY REGISTRAR	57.75					
	025627605	01/08/22 2000 Ford DRW	19.25			101 43100	431	10100
	020960436	01/08/22 2004 STRL	19.25			101 43100	431	10100
	036323198	01/08/22 2001 Dodge Caravan	19.25			101 43100	431	10100
		Total for Vendor:	57.75					
4848		413 SCHLENNER WENNER & CO	80.00					
	283270	01/31/22 Relief Assn W-2s	24.00			225 42200	300	10100
	283270	01/31/22 Relief Assn Q4 payroll	56.00			225 42200	300	10100
		Total for Vendor:	80.00					
		*** Claim from another period (12/21) ****						
4849		542 SCHMIDTY'S	61.52					
	3952	11/09/21 Public Works fuel	61.52			101 43100	215	10100
		Total for Vendor:	61.52					
4850		418 SEH, INC	3,483.50					
	420849	02/15/22 Field staff hours	64.50			420 43100	300	10100
	420849	02/15/22 Staff hours	219.00			420 43100	300	10100
	421160	02/15/22 7th & 8th St SE improvements	3,200.00*			417 43100	300	10100
		Total for Vendor:	3,483.50					
4851		825 TAFT STETTINIUS & HOLLISTER LLP	8,500.00					
	3885418	01/31/22 GO utility improve bond svcs	8,500.00*			420 43100	620	10100
		Total for Vendor:	8,500.00					
4852		809 VALLI INFORMATION SYSTEMS, INC	75.00					
	80392	01/31/22 BDS Online monthly maint	75.00			101 41000	300	10100
		Total for Vendor:	75.00					
		# of Claims	19	Total :				17,525.93

# **FREEPORT ALL CALLS**

<u>City</u>	<u>Date Received</u>	<u>Call #</u>	<u>Description</u>	<u>Actual Incid Location</u>
FREEPORT	01/08/2022 07:23:32	22002079	AGENCY ASSIST	
FREEPORT	01/12/2022 22:56:10	22003377	BEHAVIORAL HEALTH	
FREEPORT	01/15/2022 11:19:31	22004140	DIRECTED PATROL	
FREEPORT	01/15/2022 00:20:06	22004059	DOOR CHECK(S)	
FREEPORT	01/30/2022 12:26:52	22008197	HAZARD	
FREEPORT	01/19/2022 20:01:33	22005342	MATTER OF INFORMATION	
FREEPORT	01/21/2022 15:55:14	22005807	MEDICAL EMERGENCY	
FREEPORT	01/15/2022 11:44:56	22004143	MOTORIST ASSIST	
FREEPORT	01/13/2022 21:47:37	22003702	MOTORIST ASSIST	
FREEPORT	01/08/2022 20:47:36	22002229	MOTORIST ASSIST	
FREEPORT	01/02/2022 22:07:23	22000436	SUSPICIOUS VEHICLE	
FREEPORT	01/07/2022 01:03:21	22001659	SUSPICIOUS VEHICLE	
FREEPORT	01/11/2022 14:47:33	22002943	TRAFFIC STOP	
FREEPORT	01/14/2022 09:58:38	22003832	TRAFFIC STOP	
FREEPORT	01/14/2022 10:03:51	22003833	TRAFFIC STOP	
FREEPORT	01/16/2022 01:14:02	22004343	TRAFFIC STOP	
FREEPORT	01/16/2022 02:55:25	22004362	TRAFFIC STOP	
FREEPORT	01/15/2022 11:13:32	22004139	TRAFFIC STOP	
FREEPORT	01/15/2022 11:39:40	22004141	TRAFFIC STOP	
FREEPORT	01/17/2022 18:04:25	22004758	TRAINING	
FREEPORT	01/06/2022 13:39:57	22001507	TRAINING ONLINE	

MINNESOTA LAWFUL GAMBLING  
**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**  
 Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.  
 Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Sacred Heart Parish Previous Gambling Permit Number: X73011

Minnesota Tax ID Number, if any: 8570263 Federal Employer ID Number (FEIN), if any: 41-0790156

Mailing Address: PO Box 155

City: Freeport State: MN Zip: 56331 County: Stearns

Name of Chief Executive Officer (CEO): Fr. Daniel Walz

CEO Daytime Phone: 320-836-2143 CEO Email: frwalz@catholic-centered.org  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): ahoeschen@catholic-centered.org

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal  Religious  Veterans  Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**  
 Don't have a copy? Obtain this certificate from:  
 MN Secretary of State, Business Services Division  
 60 Empire Drive, Suite 100  
 St. Paul, MN 55103  
 Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
 651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
 If your organization falls under a parent organization, attach copies of both of the following:  
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Freeport Community Center

Physical Address (do not use P.O. box): 307 7th Street SE

Check one:  
 City: Freeport Zip: 56331 County: Stearns  
 Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): April 4, 2022

Check each type of gambling activity that your organization will conduct:

Bingo  Paddlewheels  Pull-Tabs  Tipboards  Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

Job Duty	Date	Initials
Well, tower, pond checks, water samples, plow truck wing w/ Wayne From Farm Center, asked Farm Center for prices on sweeper/blower tractor	Wed 1/12/22	JL
Well, tower, liftstation, pond checks, water samples, belly scraped roads, put garland away	THUR 1/13/22	JL
Well, tower, pond checks, pushed snow	FRI 1/14/22	JL/MR
Well, tower, pond checks, pushed snow	SAT 1/15/22	JL/MR
Well, tower, pond checks	SUN 1/16/22	JL
Well, tower, liftstation, pond checks, water samples, cleaned meter at Mel Bils was not getting water pressure all the time	MON 1/17/22	JL
Well, tower, pond checks, garbage, shop, belly blade roads	TUE 1/18/22	JL
Well, tower, pond checks, cleaned at shop, year end water reports	WED 1/19/22	JL
Well, tower, liftstation, pond checks, x-mas decorations pamphlet to Lims, water samples, met with Waterous, talk with MDH about maganese testing, talked with Brian Zap + Rural water sign up, ran lawn tractor + blower	THUR 1/20/22	JL
Well, tower, pond checks, delivered agenda packets, shop clean	FRI 1/21/22	JL
Well, tower, pond checks, plowed snow	SAT 1/22/22	JL/MR
Well, tower, pond checks, plowed snow	SUN 1/23/22	JL/MR
Plowed snow, well, tower, pond checks, liftstation checks, reset tower scada, worked on ton truck blade, cleaned well houses w/ tractor, garbage	MON 1/24/22	JL/MR
Well, tower, pond checks, picked up new blades for plow truck, worked on ton truck Hinnerker - council meeting	TUE 1/25/22	JL
Well, tower, pond checks, <del>met</del> w/ Tom Valerius New Munich, scraped 7th street for SEH to survey, plow snow by ponds, scada system checks, put new blade on plow truck	WED 1/26/22	JL
Well, tower, liftstation, pond checks, garbage, water samples	THUR 1/27/22	JL
Fixed hydrant markers, meter readings, went out w/ Mike R. to let him drive plow truck + show levers + ect.	"	JL
Well, tower, pond checks, meter reads for ones that dont read, fueled vehicles	FRI 1/28/22	JL
Well, tower, pond checks	SAT 1/29/22	JL
Well checks	SUN 1/30/22	MR
Well checks	MON 1/31/22	MR
Well checks	TUE 2/1/22	MR
Well checks push snow garbage	WED 2/2/22	MR
well checks	THUR 2/3/22	MR



Job Duty	Date	Initial
Well, tower, pond, lift station checks, water samples, pushed snow	<del>FRI</del> 2/4/22	JL
cleaned which wind Rd was <sup>very</sup> desisted <del>street</del> .	"	JL
Well, tower, pond checks	SAT 2/5/22	JL
Well, tower, pond checks	SUN 2/6/22	JL
Well, tower, lift station, pond checks, water samples, plowed drifts,	MON 2/7/22	JL
Flouride + Bacti samples, pushed snow away from hydrants in		JL
Industrial Park,		JL
Well, tower, pond checks, flushed hydrants, pushed snow away	TUE 2/8/22	JL
from hydrants on 10 <sup>th</sup> street + Ave off 10 <sup>th</sup> .		JL
Well, tower, pond checks, MOH + MPCA reports; sanded <del>road</del>	WED 2/9/22	JL
intersections, filed paperwork.	"	JL
Well, tower, lift station, pond checks, water samples, MOH came	THUR 2/10/22	JL
to pull water samples for well head protection, worked on	"	JL
Hinnekes plow blade, pushed snow	"	JL
Sanded intersections, well, tower, pond checks, plowed	FRI 2/11/22	JL
alleys + pushed some drifts.	"	JL
Well, tower, pond checks	SAT 2/12/22	JL
Well, tower, pond checks - shut off water at rd	SUN 2/13/22	JL
Plowed snow, well, tower, lift station, pond checks, water samples	MON 2/14/22	JL/WR
snow clean up, garbage		JL
Well, tower, pond checks, changed oil in vehicles, washed	TUE 2/15/22	
vehicles fixed van light bracket, got oil + filters		
<u>council packets</u>		



Building a Better World  
for All of Us®

## MEMORANDUM

TO: Freeport City Council

FROM: Dave Blommel, PE (Lic. MN)

DATE: February 15, 2022

RE: Council Update  
SEH No. FREEP GEN COR 14.00

### 7<sup>th</sup> and 8<sup>th</sup> Street Design

We have completed the survey work for the project design. As anticipated, the grades on the roadway are very flat. In many cases there is little or no crown on the roadway which has likely contributed to the rapid deterioration of the road surface. The concrete driveways on the east end of the project are very difficult to connect to with the additional pavement being added to the project. In order to help improve the tie in points at the driveways, I would like to investigate going from an reclaim and overlay to a stabilized reclaim and overlay.

### Reclaim and Overlay

The original plan was to grind up the existing bituminous pavement and gravel below it, re-compacting, and putting 4" of new pavement on top. As noted in a few meetings this causes the roadway surface to gain about 4" of elevation.

### Stabilized Reclaim

This technique has becoming increasingly popular in communities in Minnesota with excellent results. Like in the reclaim, the existing bituminous pavement and gravel are ground together to gain a homogenous subgrade material. The contractor then mixes in a stabilizing bituminous emulsion into the top 4" of reclaim and compacts the surface. A new 1.5" or 2" wearing course is then placed on the stabilized reclaim. The net elevation gain is a more manageable 1.5".

In order to further explore this option, we will need a few soil borings on the site. Attached is a proposal from Independent Testing Technologies to complete the borings. They can get to the work soon and not delay the project. Approval of the quote will allow us to advertise in late March and open bids in April.

dwb  
Enclosure

x:\fj\freep\common\\_council meeting\2022.02.15 m council update.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 2351 Connecticut Avenue, Suite 300, Sartell, MN 56377-2485

320.229.4300 | 800.572.0617 | 888.908.8166 fax

SEH is 100% employee-owned. Affirmative Action - Equal Opportunity Employer



# INDEPENDENT TESTING TECHNOLOGIES

337 31<sup>st</sup> Avenue South • Waite Park, MN 56387 • (320) 253-4338 • www.independenttestingtech.com

February 14, 2022

Mr. Dave Blommel  
SEH, Inc.  
PO Box 1717  
St. Cloud, MN 56302

**RE: Proposal #02-27                  Proposal for Drilling Services  
Freeport, Minnesota**

Dear Mr. Blommel:

Thank you for the opportunity to propose drilling services for the site in Freeport, Minnesota. The project will consist of ten (10) borings to depths of five (5) feet. Our estimated total footage is fifty (50) feet. Power auger borings will be conducted in the planned locations for bituminous asphalt, aggregate base and subgrade determinations. The borings will be conducted with a truck mounted rig capable of drilling through normally consolidated soil, but not through rock. The boreholes will be backfilled with the auger cuttings from the drilling operations. The holes in the asphalt will be sealed with bituminous patch after backfilling operations have concluded.

The following is our estimated cost for service based on the above scope of services with a truck-mounted rig:

<u>Description</u>	<u>Qty.</u>	<u>Unit Rate</u>	<u>Extension</u>
Project Coordination, lump sum	1	\$ 100.00	\$ 100.00
Mobilization, Rig & Crew, trip	1	\$ 300.00	\$ 300.00
SPT Drilling & Sampling, foot	50	\$ 20.00	\$ 1,000.00
Letter Report by PE, lump sum	1	\$ 600.00	\$ 600.00
<b>TOTAL:</b>			<b>\$ 2,000.00</b>

Our present schedule will permit us to begin the field work within two weeks of authorization. The field work will take one day to complete. Our letter report will include a summary of our findings and recommendations in regard to subgrade preparation and pavement design.

Sincerely,

Tyler T. Burkes, EIT  
Assistant Geotechnical Engineer

pr02-27GeoQ

**Dymoke Law Office, P.A.**

408 Main Street East, Unit 5

PO Box 127

Melrose, Minnesota 56352

Telephone (320) 256-4205

Fax (320) 256-7201

February 17, 2022

Joan Wall  
City of Freeport  
125 Main Street East  
Freeport, MN 56331

BY ELECTRONIC MAIL

Re: Monthly Legal Report

Dear Ms. Wall:

During the period from January 19, 2022 through February 17, 2022, we have not given significant attention to any projects on behalf of the City of Freeport.

- **Industrial Park.** Prepared drafts of purchase agreement for property in the Industrial Park.
- **Open Meeting Law.** Reviewed applicable statutes and rules regarding application of Open Meeting law to interviews.

Respectfully submitted,  
Dymoke Law Office, P.A.

*Scott E. Dymoke*  
by Scott E. Dymoke

# Memo

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From: Joan Wall, Interim Clerk-Treasurer

To: Freeport City Council

Date: 2/17/2022

Re: Building Inspector

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As requested by council, I asked Jeff Howe with Code Consulting Professionals and Mark Luostari with Inspectron for fee schedules and invited them to attend a city council meeting.

Howe will be attending the meeting and will bring documentation with him.

Luostari said he would send me a fee schedule, but didn't say whether he planned to attend the meeting. I have not yet received the fee schedule.

# Memo

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From: Joan Wall, Interim Clerk-Treasurer

To: Freeport City Council

Date: 2/3/2022

Re: Refuse Collection Request for Proposal

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The proposals received from Borgmann Disposal Services, Waste Management (WM), and West Central Sanitation follow this memo.