



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org

August 29, 2023 - Regular Meeting Agenda
Freeport City Hall - 7:00 pm

Call to Order

I. Approve Agenda

II. Public Hearing

- a. Public Hearing on interim ordinance to declare a moratorium prohibiting the establishment or operation of cannabis businesses within the City of Freeport, MN. (1-9)
- b. Ordinance 2023-03 Declaring a Moratorium on the Establishment or Operation of Cannabis Businesses in the City of Freeport, Minnesota (10)

III. Public Forum

IV. Consent Agenda

- a. July 25, 2023 Council Meeting Minutes (11-13)
- b. Claims Report – August 2023 (Handout at Meeting)
- c. July 2023 Sheriff's Report (14)

V. Reports

- a. Clerk-Treasurer Report – Jon Nelson (15)
- b. Fire Department Report – Andy Grieve (N/A)
- c. Public Works Report – Loren Goebel (16-17)
- d. Engineer Report – Dave Blommel (18-25)
- e. Attorney Report – Scott Dymoke (26)

VI. Old Business

- a. LMCIT Insurance Visit (27)

VII. New Business

- a. Resolution 2023-11 Adopting Proposed 2024 Budget and Ordering Certifications of Proposed 2024 Levy to County Auditor (28-44)
- b. Resolution 2023-12 Establishing the Capital Outlay Fund (45)
- c. Resolution 2023-13 Approving the Transfer of Funds (46)
- d. Quarter Two Report (47-68)
- e. LMCIT Waiver Form (69-70)
- f. Change of Dates for Upcoming Meetings (71)

VIII. Adjourn

Next Regular Meeting: September 26, 2023

Memo

From: Jon Nelson, Clerk-Treasurer

To: Freeport City Council

Date: 08/25/2023

Re: Public Hearing on Interim Ordinance to Declare a Moratorium Prohibiting the Establishment or Operation of Cannabis Businesses in the City of Freeport, MN

We will be holding our public hearing for a moratorium on cannabis businesses.

Attorney Dymoke edited our current code to include the regulation of cannabis products. I am also attaching Stearns County's ordinance that was passed on Tuesday, August 22. I spoke with Mike Williams of Stearns County and he clarified that this is a county-wide ordinance and it has no moratorium. If a city ordinance is adopted it will supersede the county's ordinance and a city can choose to be more or less restrictive.

Please prepare to discuss and vote on the interim ordinance and usage of cannabis products within the City of Freeport.

Current Ordinances

Section 1200 – Liquor and Beer

1200.07 Maintaining a License

Subd.6 Liquor in Unlicensed Places

Liquor may not be sold or consumed on a public highway or street, public sidewalk, or in an automobile, or in the downtown city park or parking lot, in the city. It is unlawful to carry an open container of any intoxicating liquor on any public highway or street, public sidewalk, or in an automobile, or in the downtown city park or parking lot.

Section 2000 – Misdemeanors

2000.19 Liquor and beer in public places

Sub.1 Parks

It is unlawful to bring into, possess, barter, give away, or consume any intoxicating liquor or non-intoxicating malt beverages in any public park or any vehicle parking area immediately adjoining such park.

Subd.2 Public Ways

It is unlawful to consume, barter, or give intoxicating beverages or malt beverages in or upon a public street, avenue, boulevard, alley, or other public way, whether in a vehicle or not, in the city.

Subd.3 Parking Areas

It is unlawful to consume, barter, or give any intoxicating beverages or non-intoxicating malt beverages in or upon a parking area open to the public whether in a vehicle or not.

Proposed Ordinances

Section 1200 – Liquor, ~~and~~ Beer, Cannabinoid Products and Intoxicating Cannabinoids

1200.07 Maintaining a License

Subd.6 Liquor, Cannabinoid Products and Intoxicating Cannabinoids in Unlicensed Places

Liquor, Cannabinoid Products, and Intoxicating Cannabinoids may not be sold or consumed on a public highway or street, public sidewalk, or in an automobile, or in the downtown city park or parking lot, in the city. It is unlawful to carry an open container of any intoxicating liquor, Cannabinoid Products, or Intoxicating Cannabinoids on any public highway or street, public sidewalk, or in an automobile, or in the downtown city park or parking lot.

Section 2000 – Misdemeanors

2000.19 Liquor, ~~and~~ beer, cannabinoid products and intoxicating cannabinoids in public places

Sub.1 Parks

It is unlawful to bring into, possess, barter, give away, or consume any intoxicating liquor, ~~or~~ non-intoxicating malt beverages, cannabinoid products, or intoxicating cannabinoids in any public park or any vehicle parking area immediately adjoining such park.

Subd.2 Public Ways

It is unlawful to consume, barter, or give intoxicating beverages, ~~or~~ malt beverages, cannabinoid products, or intoxicating cannabinoids in or upon a public street, avenue, boulevard, alley, or other public way, whether in a vehicle or not, in the city.

Subd.3 Parking Areas

It is unlawful to consume, barter, or give any intoxicating beverages, ~~or~~ non-intoxicating malt beverages, cannabinoid products, or intoxicating cannabinoids in or upon a parking area open to the public whether in a vehicle or not.

For Reference (definitions from State Statutes):

Cannabinoid product. "Cannabinoid product" means a cannabis product, a hemp-derived consumer product, or a lower-potency hemp edible.

Cannabis product. (a) "Cannabis product" means any of the following:

- (1) cannabis concentrate;
 - (2) a product infused with cannabinoids, including but not limited to tetrahydrocannabinol, extracted or derived from cannabis plants or cannabis flower; or
 - (3) any other product that contains cannabis concentrate.
- (b) Cannabis product includes adult-use cannabis products, including but not limited to edible cannabis products and medical cannabinoid products. Cannabis product does not include cannabis flower, artificially derived cannabinoid, lower-potency hemp edibles, hemp-derived consumer products, or hemp-derived topical products.

Hemp-derived consumer product. (a) "Hemp-derived consumer product" means a product intended for human or animal consumption, does not contain cannabis flower or cannabis concentrate, and:

- (1) contains or consists of hemp plant parts; or
 - (2) contains hemp concentrate or artificially derived cannabinoids in combination with other ingredients.
- (b) Hemp-derived consumer product does not include artificially derived cannabinoids, lower-potency hemp edibles, hemp-derived topical products, hemp fiber products, or hemp grain.

Lower-potency hemp edible. "Lower-potency hemp edible" means any product that:

- (1) is intended to be eaten or consumed as a beverage by humans;
- (2) contains hemp concentrate or an artificially derived cannabinoid, in combination with food ingredients;
- (3) is not a drug;
- (4) consists of servings that contain no more than five milligrams of delta-9 tetrahydrocannabinol, 25 milligrams of cannabidiol, 25 milligrams of cannabigerol, or any combination of those cannabinoids that does not exceed the identified amounts;
- (5) does not contain more than a combined total of 0.5 milligrams of all other cannabinoids per serving;
- (6) does not contain an artificially derived cannabinoid other than delta-9 tetrahydrocannabinol;
- (7) does not contain a cannabinoid derived from cannabis plants or cannabis flower; and
- (8) is a type of product approved for sale by the office or is substantially similar to a product approved by the office, including but not limited to products that resemble nonalcoholic beverages, candy, and baked goods.

Intoxicating cannabinoid. "Intoxicating cannabinoid" means a cannabinoid, including an artificially derived cannabinoid, that when introduced into the human body impairs the central nervous system or impairs the human audio, visual, or mental processes. Intoxicating cannabinoid includes but is not limited to any tetrahydrocannabinol.

Cannabinoid. "Cannabinoid" means any of the chemical constituents of hemp plants or cannabis plants that are naturally occurring, biologically active, and act on the cannabinoid receptors of the brain. Cannabinoid includes but is not limited to tetrahydrocannabinol and cannabidiol.

**COUNTY OF STEARNS
STATE OF MINNESOTA**

ORDINANCE No.: 654

**ORDINANCE REGULATING THE USE OF CANNABIS AND
CANNABIS DERIVED PRODUCTS
IN PUBLIC PLACES**

THE STEARNS COUNTY COMMISSIONERS HEREBY ORDAIN AS FOLLOWS:

SECTION 1. PURPOSE, INTENT AND STATUTORY AUTHORITY

1.1 Statement of Purpose and Intent.

This Ordinance is adopted by the Stearns County Commissioners for the purpose of protecting public health and safety by regulating the use of Cannabis and cannabis derived products in public places and places of public accommodation within Stearns County.

By enacting 2023 Session Law, Chapter 63, H. F. No. 100 [hereinafter referred to “State Legislation”], the Minnesota Legislature passed the adult-use cannabis bill. Under that bill, the adult use, possession and personal growing of cannabis will become legal August 1, 2023.

State legislation authorizes adoption of a local ordinance establishing a petty misdemeanor offense for public use of cannabis. See State Legislation Article 4, Sec. 19, Minn. Stat. 152.0263, Subd. 5, or successor statute.

State legislation authorizes adoption of ordinances to regulate actual or potential threats to public health. See Minn. Stat. 145A.05, subd. 1.

State legislation authorizes enforcement of local government ordinances which are more stringent than state law in protecting individuals from secondhand smoke or from involuntary exposure to aerosol or vapor from electronic delivery devices, including in areas outside of restaurants and bars. See Minn. Stat. 144.417, subd. 4.

Stearns County, hereinafter “the County” wishes to be proactive in protecting public health and safety by enacting regulations that will mitigate threats presented to the public by the public use of cannabis, including unintended access and exposure of cannabis to the general public and youth of Stearns County.

1.2 Statutory Authority.

This Ordinance is enacted pursuant to and incorporates the following: 2023 Session Law, Chapter 63, H. F. No. 100 [hereinafter referred to “State Legislation”]; State Legislation Article 1, Sec. 1 Minn. Stat. 342.01; State Legislation Article 1, Sec. 9 Minn. Stat. 342.09 Subd. 1(b) or successor statute; State Legislation Sec. 9 Minn. Stat. 342.09, Subd. 1 (b)(9) or successor statute; State Legislation Minn. Stat. 342.09 Subd.1(a)(7) or successor statute; and State Legislation Article 4, Sec. 19 Minn. Stat. 152.0263, Subd. 5, or successor statute; 145A.05, subd. 1, or successor statute; and Minn. Stat. 144.417, subd. 4, or successor statute.

SECTION 2. DEFINITIONS

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. The following words, terms, and phrases, when used in this ordinance, shall have the meanings ascribed to them except where the context clearly indicates a different meaning.

(a) Adult-use cannabis flower. “Adult-use cannabis flower” means cannabis flower that is approved for sale by the office or is substantially similar to a product approved by the office. Adult-use cannabis flower does not include medical cannabis flower, hemp plant parts, or hemp-derived consumer products.

(b) Adult-use cannabis products. “Adult-use cannabis products” means a cannabis product that is approved for sale by the office or is substantially similar to a product approved by the office. Adult-use cannabis product includes edible cannabis products but does not include medical cannabinoid products or lower-potency hemp edibles.

(c) Cannabis flower. “Cannabis flower” means the harvested flower, bud, leaves, and stems of a cannabis plant. Cannabis flower includes adult-use cannabis flower and medical cannabis flower. Cannabis flower does not include cannabis seed, hemp plant parts, or hemp-derived consumer products.

(d) Cannabis product. “Cannabis product” means any of the following:

- (1) cannabis concentrate;
- (2) a product infused with cannabinoids, including but not limited to tetrahydrocannabinol, extracted or derived from cannabis plants or cannabis flower; or
- (3) any other product that contains cannabis concentrate.

(e) Hemp derived consumer products.

(1) “Hemp derived consumer products” means a product intended for human or animal consumption, does not contain cannabis flower or cannabis concentrate, and:

- (i) contains or consists of hemp plant parts; or
- (ii) contains hemp concentrate or artificially derived cannabinoids in combination with other ingredients.

(2) Hemp-derived consumer products does not include artificially derived cannabinoids, lower-potency hemp edibles, hemp-derived topical products, hemp fiber products, or hemp grain.

(f) Lower-potency hemp edible. A “lower-potency hemp edible” means any product that:

- (1) is intended to be eaten or consumed as a beverage by humans;
- (2) contains hemp concentrate or an artificially derived cannabinoid; in combination with food ingredients;
- (3) is not a drug;
- (4) consists of servings that contain no more than five milligrams of delta-9 tetrahydrocannabinol, 25 milligrams of cannabidiol, 25 milligrams of cannabigerol, or any combination of those cannabinoids that does not exceed the identified amounts;
- (5) does not contain more than a combined total of 0.5 milligrams of all other cannabinoids per serving;
- (6) does not contain an artificially derived cannabinoid other than delta-9 tetrahydrocannabinol;
- (7) does not contain a cannabinoid derived from cannabis plants or cannabis flower; and

(8) is a type of product approved for sale by the office or is substantially similar to a product approved by the office, including but not limited to products that resemble nonalcoholic beverages, candy, and baked goods.

(g) Public place. A “public place”, means a public park or trail, public recreation area, public street or sidewalk, any publicly owned property, any enclosed area used by the general public, including but not limited to, theaters; restaurants, bars, food establishments and their decks; places licensed to sell intoxicating liquor, wine, or malt beverages; retail businesses; gyms; common areas in buildings; public shopping areas; auditoriums; arenas; or other places of public accommodation.

(h) Place of public accommodation. “Place of public accommodation” means a business, refreshment, entertainment, recreation, or transportation facility of any kind, whose goods, services, facilities, privileges, advantages, or accommodations are extended, offered, sold, or otherwise made available to the public.”

(i) Exceptions to public place or place of public accommodation. “A public place” or “a place of public accommodation” does not include the following:

1. a private residence, including the individual’s curtilage or yard.
2. a private property, not generally accessible by the public, unless the individual is explicitly prohibited from consuming cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products on the property by the owner of the property; or
3. on the premises of an establishment or event licensed to permit on-site consumption.

(j) Smoking. “Smoking” means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated product containing cannabis flower, cannabis products, artificially derived cannabinoids, or hemp-derived consumer products. Smoking includes carrying or using an activated electronic delivery device for human consumption through inhalation of aerosol or vapor from the product.

SECTION 3. JURISDICTION

This Ordinance shall be applicable within the legal boundaries of Stearns County with the exception of cities of the first class and those cities or townships that have adopted their own ordinance establishing standards for public use of cannabis within their jurisdiction. It is the intention of this Ordinance that said city or town ordinances shall supercede and preempt this ordinance within those jurisdictions.

SECTION 4. PROHIBITED ACTS

Subd. 1. No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place or a place of public accommodation unless the premises is an establishment or an event licensed to permit on-site consumption of adult-use cannabis flower and adult use cannabis products. See State Legislation Article 4, Sec. 19, Minn. Stat. 152.0263, Subd. 5, or successor statute.

Subd. 2. No person shall vaporize or smoke cannabis flower, cannabis products, artificially derived cannabinoids, or hemp-derived consumer products in any location where the smoke, aerosol, or vapor would be inhaled by a minor. See State Legislation Article 1, Sec. 9 Minn. Stat. 342.09, Subd. 1(b)(9) or successor statute.

SECTION 5. PENALTY

Subd. 1. Criminal Penalty. A violation of this ordinance shall be a petty misdemeanor having a fine payable up to \$300. Nothing in this ordinance prohibits the County from seeking prosecution for an alleged violation.

SECTION 6. SEVERABILITY

If any section or provision of this ordinance is held invalid, such invalidity will not affect other sections or provisions that can be given force and effect without the invalidated section or provision.

SECTION 6. EFFECTIVE DATE

This ordinance shall be in full force and effect from and after its passage and publications as required by law.

Minnesota Statute 145A.05 Local Ordinances. Subdivision 1. Generally.

A county board may adopt ordinances for all or a part of its jurisdiction to regulate actual or potential threats to the public health under this section and section 375.51, unless the ordinances are preempted by, in conflict with, or less restrictive than standards in state law or rule.

Minnesota Statute 144.417, Subd. 4. Local government ordinances.

(a) Nothing in sections 144.414 to 144.417 prohibits a statutory or home rule charter city or county from enacting and enforcing more stringent measures to protect individuals from secondhand smoke or from involuntary exposure to aerosol or vapor from electronic delivery devices.

(b) Except as provided in sections 144.411 to 144.417, smoking is permitted outside of restaurants, bars, and bingo halls unless limited or prohibited by restrictions adopted in accordance with paragraph (a).

ORDINANCE NO. 2023-03

**AN ORDINANCE DECLARING A MORATORIUM
ON THE ESTABLISHMENT OR OPERATION OF CANNABIS BUSINESSES
IN THE CITY OF FREEPORT, MINNESOTA**

Whereas, Minnesota Session Laws Chapter 63 (2023) (the “Act”), regulating the adult use of cannabis was adopted by the State of Minnesota on May 30, 2023.

Whereas, the Act established the Office of Cannabis Management.

Whereas, the Act directs the Office of Cannabis Management to develop model ordinances for reasonable restrictions on the time, place, and manner of the operation of a cannabis business.

Whereas, the Act permits local authorities to adopt reasonable restrictions on the time, place, and manner of the operation of a cannabis business.

Whereas, the Office of Cannabis Management has yet to develop model ordinances for reasonable restrictions on the time, place, and manner of the operation of a cannabis business.

Whereas, the Act permits local authorities to adopt an interim ordinance prohibiting the establishment or operation of cannabis businesses for the purpose of protecting the planning process and the health, safety, and welfare of its citizens

Now, Therefore, the City Council of the City of Freeport, Stearns County, Minnesota hereby ordains:

Section 1. The City Clerk is authorized to conduct a study for the purpose of considering adoption of reasonable restrictions on the time, place, and manner of the operation of cannabis businesses.

Section 2. For the purpose of protecting the planning process and the health, safety, and welfare of the citizens of the City of Freeport, the City Council declares a moratorium prohibiting the establishment or operation of cannabis businesses within the City of Freeport, Minnesota.

Section 3. The moratorium shall begin on the effective date of this Ordinance and continue until January 1, 2025.

Section 4. This Ordinance shall be in full force and effect from and after its passage and publication according to law.

Adopted by the City Council on August 29, 2023.

Michael Eveslage - Mayor
City of Freeport

Attest: _____
Jon Nelson, City Clerk

Published in the Star Post on September 6, 2023.



CITY OF FREEPORT

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cityfrpt@albanytel.com

July 25, 2023 – Meeting Minutes

A regular meeting of the Freeport City Council was convened at 7:00 pm by Mayor Mike Eveslage, and council members Nick Arnzen, Sarah Blake, Tim Hennen, and Jake Renneker.

Staff in attendance: City Clerk-Treasurer Jon Nelson, Fire Chief Andy Grieve, City Engineer Dave Blommel, and City Attorney Scott Dymoke.

Others in attendance: Carol Moorman, Star Post

Approve Agenda

- Renneker motioned to approve the agenda, seconded by Arnzen. Motion carried 5-0.

Public Forum

- Public form opened and closed without comment.

Consent Agenda

- Mayor Eveslage requested to change a portion of June's monthly meeting minutes, Hennen motioned to accept the consent agenda with these changes, seconded by Blake. Motion carried 5-0.

Reports

a. Clerk-Treasurer Report - Jon Nelson

- Pooch's will be having a street dance and have been granted permission to close off a portion of the alley behind the bar from 9am-6pm on August 5th.
- Public Safety in the Park event will be taking place August 7th.
- Nelson reminded the Council to be thinking about budget items prior to the preliminary budget meeting which will take place sometime in September.

b. Fire Dept Report - Fire Chief Andy Grieve

- 6 calls, 4 medicals, 2 fires.
- The State of MN has excess money in their fire training account. Grieve was advised to submit any invoices for training and we have been receiving reimbursement for all training costs this year above and beyond what we would typically receive.

c. Public Works - Public Works Director Loren Goebel:

- No report, Goebel was absent.

d. Engineer Report - City Engineer Dave Blommel:

- Bids came in for the pond structure repair. Bids were received from Kuechle Underground in the amount of \$24,924.00 and Kotzer Excavating in the amount of \$15,685.00. Both submitted similar fixes for the project and Blommel is comfortable with what Kotzer has presented.
- Blommel recommended accepting Kotzer Excavating's bid of \$15,685.00. Renneker motioned to accept Kotzer Excavating's bid, seconded by Blake. Motion carried 5-0.
- A suspected water main leak was discovered to be a private leak on the property of Dakota Steel. Dakota Steel has made repairs and will monitor to ensure it has been taken care of.
- We will anticipate making the final payment to Mark Lee Excavating for the 7th & 8th St SE project at the August meeting.
- We still anticipate to get the lift station, and water & sewer lines in the Welle Addition by this fall. Bids will be going out for those items soon.

e. Attorney Report - City Attorney Scott Dymoke

- Reviewed city code and ordinance items with Nelson.
- Dymoke handed out FAQs regarding the new law on adult-use cannabis put together by the LMC.
- Dymoke discussed changes the City can expect once the new law is in place.
- A moratorium on cannabis was presented to consider how Council would like to handle the local regulations.
- Council agreed to hold a public hearing on adult-use cannabis products during the August meeting.

Old Business

a. Speed Limit Signage

- Nelson presented the idea of placing "20 MPH Unless Otherwise Posted" signs at the four entrances of town along the county roads and one near the I-94 offramps to make the newly adopted ordinance known to all who pass through Freeport.
- Blommel said he would reach out to Stearns County for permission to place the signs along the county roads.

b. Sidewalk & Trail Plan

- A sidewalk & trail plan was presented to the Council.
- Renneker suggested adding a sidewalk from 3rd Ave NE to 7th Ave NE as a potential spot in need of a sidewalk. Council agreed.
- Renneker motioned to approve the sidewalk & trail plan with this addition, seconded by Hennen. Motion carried 5-0.

c. Streetlights

- Blommel presented streetlight pole options to the Council. Retrofit LED kits will help keep cost down, running around \$1,000 per light.
- Arnzen motioned to select the Holophane Charleston aluminum pole as the replacement pole for our streetlight project, seconded by Hennen. Motion carried 5-0.
- Hennen motioned to accept SEH's proposal to design the 2024 Streetlight Improvements Project at the sum of \$24,500, seconded by Arnzen. Motion carried 5-0.

New Business

a. LMCIT Insurance Visit – Hail Damage

- Nelson announced that an insurance adjuster will be visiting to assess the damage from the hail storm that occurred on July 13. The adjuster reached out to Nelson to see what the City would want to do with the buildings that have a metal roof. If they are determined to be in need of replacement due to cosmetic issues, it would be a good time to replace if the roofs are not currently screwed down.
- The consensus was to replace the roof on the Main St. picnic structure, even though it is only cosmetic damage, since that is in a highly visible area of downtown. Nelson thought it would be a good opportunity to consider repainting the frame of the structure while the roof was off. Council agreed and requested quotes to paint the frame.

Adjourn

Arnzen motioned to adjourn, seconded by Blake. Motion carried 5-0.

Mayor Mike Eveslage

Clerk-Treasurer Jon Nelson

FREEPORT ALL CALLS

City	Date Received	Call #	Description
FREEPORT	07/13/2023 18:58:38	23058176	911 ABANDONED CALL
FREEPORT	07/13/2023 10:23:57	23058002	ABANDONED VEHICLE
FREEPORT	07/10/2023 17:21:32	23057233	ALARM
FREEPORT	07/31/2023 11:49:58	23063500	BEHAVIORAL HEALTH
FREEPORT	07/13/2023 12:17:24	23058027	CHILD CUSTODY DISPUTE
FREEPORT	07/16/2023 09:03:54	23058919	COMMUNITY ENGAGEMENT
FREEPORT	07/16/2023 16:43:48	23058994	COMMUNITY ENGAGEMENT
FREEPORT	07/17/2023 14:14:44	23059230	DIRECTED PATROL
FREEPORT	07/26/2023 22:06:46	23062141	HAZARD
FREEPORT	07/01/2023 00:00:09	23054215	MATTER OF INFORMATION
FREEPORT	07/03/2023 03:33:26	23054815	MEDICAL EMERGENCY
FREEPORT	07/02/2023 16:09:04	23054668	NO PAY CUSTOMER
FREEPORT	07/23/2023 16:42:04	23061212	PERSONAL ASSIST
FREEPORT	07/08/2023 17:15:30	23056526	SPEED TRAILER
FREEPORT	07/07/2023 16:06:20	23056169	STALLED VEHICLE
FREEPORT	07/24/2023 21:41:32	23061539	SUSPICIOUS VEHICLE
FREEPORT	07/14/2023 12:08:50	23058323	TOWED VEHICLE
FREEPORT	07/09/2023 22:56:21	23056945	TRAFFIC STOP
FREEPORT	07/17/2023 14:20:57	23059231	TRAFFIC STOP
FREEPORT	07/17/2023 14:30:34	23059233	TRAFFIC STOP
FREEPORT	07/21/2023 19:36:24	23060680	TRAFFIC STOP
FREEPORT	07/25/2023 09:21:37	23061640	TRAINING ONLINE
FREEPORT	07/31/2023 08:04:46	23063455	TRESPASSING/TRESPASSER
FREEPORT	07/19/2023 13:05:28	23059782	WARRANT

Memo

From: Jon Nelson - Clerk-Treasurer

To: Freeport City Council

Date: 08/24/23

Re: Clerk-Treasurer Report

1. Xcel powerline replacement update: They have been working west of town and will jump over to Albany when that is completed and work towards Freeport. They are waiting for Stearns County to complete right of way acquisition for their Co Rd 157 expansion project before they will proceed with replacement in Freeport. A start date is unknown, but they are expecting to start Spring of 2024.
2. Famo Feeds will be hosting their Food for Thought event September 9 from 4-10pm. Food, beer & wine will be served for a free-will donation and there will be a raffle and live music. Money raised will go towards food for students and families in the Melrose School District.
3. Freeport Fall Festival will be on September 23.

Job Duty	Date	Initial
Well, tower, pond checks, water samples, bags at ponds, garbages	July 19/23 WED	JH
Well, tower, pond checks, lift station	THU 7/20/23	JH
Well, tower, pond checks - , scales ^{didn't} went down reset - gator well	FRI 7/21/23	JH
Well, tower, pond checks,	SAT 7/22/23	JH
Well, tower, pond checks gator call	SUN 7/23/23	JH
Well, tower, lift station, pond checks, garbages, got cold patch	MON 7/24/23	JH
Well, tower, pond checks, Rural water water leak - man hole stop leak	TUE 7/25/23	JH
Well, tower, pond checks, mowed, fixed manhole on the hill road	WED 7/26/23	JH
Drive w/ kotzer -	"	JH
Well, tower, lift station, pond checks, water samples, cold patch down on roads, mowed	THUR 7/27/23	JH
Well, tower, pond checks, replace couple street lights, gator call, looked at Fichell roof	FRI 7/28/23	JH
Well, tower, pond checks	"	JH
Well, tower, pond checks	SAT 7/29/23	JH
Well, tower, pond checks	SUN 7/30/23	JH
Well, tower, lift station, pond checks, water samples, garbages	MON 7/31/23	JH
Well, tower, pond checks, check storm flows behind houses, mowed	TUE 8/1/23	JH
Well, tower, pond checks , mow, mow reports, nuisance letters,	"	JH
Well, tower, pond checks, maintenance shop, weed. wait around sell house, shop mowed	WED 8/2/23	JH
Well, tower, lift station, pond checks ^{water sampling} looked dead ends, mowed	THUR 8/3/23	JH
Well, tower, pond checks, kotzer looked at structure, clean bathhouse at ballpark, change lights at City hall, garbages	FRI 8/4/23	JH
Well, tower, pond checks	"	JH
Well, tower, pond checks	SAT 8/5/23	JH
Well, tower, pond checks	SUN 8/6/23	JH
Well, tower, lift station, pond checks, water samples, garbages, clean ballpark, community park for safety of the park, locates	MON 8/7/23	JH
Well, tower, pond checks, locates, clean park, mowed	TUE 8/8/23	JH
Well, tower, pond checks, spray weeds, shop maint, kotzer washed on structure -	WED 8/9/23	JH
Well, tower, lift station, pond checks, water samples, mowed, kotzer ponds	THUR 8/10/23	JH
Well, tower, pond checks, garbages, shop maint sewer -	FRI 8/11/23	JH
Well, tower, pond checks	SAT 8/12/23	JH
Well, tower, pond checks	SUN 8/13/23	JH
Well, tower, lift station, pond checks, water samples, water samples garbages, clean bathrooms at ballpark, mowed, filed report	MON 8/14/23	JH
VAC.	"	JH
Well, tower, lift station, pond checks, water samples, gator call, locates	TUE 8/15-8/20/23	JH
	WED 8/21/23	JH

Hours Breakdown - Maintenance Dept

Employee Name:	Loren Goebel							
Month:	July							
Day of Month	# of Hours: Streets, General Maint, Snow Removal, Sewer Line, Water Line	# of Hours: Water Plant	# of Hours: Sewer Plant	# of Hours: Parks, Mowing	# of Hours: Bldg Maint	# of Hours: Shop Equip Maint	# of Hours: Garbage Collection	Total Hours Per Day
1		0.5	0.5					1
2		0.5	0.5					1
3	3.5	1	1				0.5	6
4	1	0.5	0.5					2
5	4	1	1	1		1		8
6	4	1	1			2		8
7		1	1	3.5			0.5	6
8		0.5	0.5					1
9		0.5	0.5					1
10	5.5	1	1				0.5	8
11	5	1	1		1			8
12	5	1	1			1		8
13	3	1	1	3				8
14	4	1	1					6
15		0.5	0.5					1
16		0.5	0.5					1
17	3.5	2	1	4			0.5	11
18	2	5	1					8
19	3	1	1					5
20		0.5	0.5					1
21	2	0.5	0.5					3
22		0.5	0.5					1
23	1	0.5	0.5					2
24	2.5	1	1	3			0.5	8
25	4	1	1			2		8
26	5	1	1			2		9
27	3	1	1	3				8
28	1.5	1	1	1			0.5	5
29		0.5	0.5					1
30		0.5	0.5					1
31	2.5	1	1	2			0.5	7
TOTAL for Month Per Category	65	29.5	24.5	20.5	1	8	3.5	152