

CITY OF FREEPORT  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2024

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2020	2021	2022	2023	Budget	Exp.	Budget	Changes	Budget	Budget
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101 General Fund											
41000 GENERAL GOVERNMENT											
200	Postage	291	601	400	192	600	32%	600		600	100%
210	Operating Supplies	6,747	1,325	1,463	517	2,000	26%	2,000		2,000	100%
220	Repair & Maint. Supplies	173	383	676	446	800	56%	800		800	100%
300	Professional Services	4,910	5,552	102,490	62,937	123,550	51%	130,000		130,000	105%
302	Legal Consulting	2,725	2,788	2,951	1,980	4,500	44%	4,500		4,500	100%
305	Legal Prosecution	1,500	1,500	1,500	750	1,500	50%	1,500		1,500	100%
320	Telephone	1,571	1,603	1,740	1,173	1,650	71%	1,800		1,800	109%
335	Mileage & Reimb Exp			787	506	400	127%	600		600	150%
350	Notices & Publication	655	1,397	3,153	479	1,200	40%	1,200		1,200	100%
351	Periodicals	264			288	0	***%			0	0%
361	Liability Insurance	6,041	6,380	5,499	3,955	6,500	61%	6,800		6,800	105%
381	Electric	2,468	3,059	3,190	1,655	2,400	69%	3,200		3,200	133%
410	Rentals	1,620	1,605	1,581	807	1,600	50%	1,600		1,600	100%
430	Miscellaneous		180	472	4,297	850	506%	1,000		1,000	118%
433	Dues	3,871	3,960	5,904	599	4,000	15%	4,500		4,500	113%
434	League Dues	886	895	929		900	0%	900		900	100%
	Account:	33,722	31,228	132,735	80,581	152,450	53%	161,000	0	161,000	106%
41100 Legislative (Council/Board)											
100	Wages and Salaries	4,480	3,370	4,895	1,845	4,320	43%	4,320		4,320	100%
121	Cities FICA 6.2%	278	209	303	114	268	43%	268		268	100%
122	Cities Share MED 1.45%	65	49	71	27	63	43%	63		63	100%
330	Training		175			400	0%			0	0%
360	Workers Comp Insurance	80	86	125	147	100	147%	125		125	125%
	Account:	4,903	3,889	5,394	2,133	5,151	41%	4,776	0	4,776	93%
41300 Executive (Mayor/Manager)											
100	Wages and Salaries	910	1,440	2,400	720	1,590	45%	1,590		1,590	100%
121	Cities FICA 6.2%	56	89	149	45	99	45%	99		99	100%
122	Cities Share MED 1.45%	13	21	35	10	24	42%	24		24	100%
330	Training				324	1,000	32%	1,000		1,000	100%
335	Mileage & Reimb Exp					500	0%	500		500	100%
433	Dues	30	30	30		35	0%	35		35	100%
	Account:	1,009	1,580	2,614	1,099	3,248	34%	3,248	0	3,248	100%
41400 Clerk											
100	Wages and Salaries	51,681	46,137	40,727	26,636	51,813	51%	56,646		56,646	109%
103	Assistant's Wages	19,662	25,321	27,477	9,266	19,844	47%	19,282		19,282	97%
105	Misc Compensation	9,000	2,769	346		0	0%			0	0%
120	Cities Share PERA	5,377	5,384	3,822	2,692	5,375	50%	5,695		5,695	106%
121	Cities FICA 6.2%	5,008	4,602	4,250	2,221	4,443	50%	4,708		4,708	106%
122	Cities Share MED 1.45%	1,171	1,076	994	525	1,040	50%	1,101		1,101	106%
131	Life Insurance	20	20	5		20	0%	20		20	100%
330	Training			1,453	774	1,285	60%	1,285		1,285	100%
335	Mileage & Reimb Exp	76			38	800	5%	800		800	100%

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		2020	2021	2022	2023	Budget	Exp.	Budget	Changes	Budget	Budget
360	Workers Comp Insurance	463	549	811	794	480	165%	700		700	146%
433	Dues	45	90	51	481	45	***%	50		50	111%
	Account:	92,503	85,948	79,936	43,427	85,145	51%	90,287	0	90,287	106%
41450	Elections										
105	Misc Compensation	3,931		2,609		2,000	0%	2,000		2,000	100%
210	Operating Supplies	1,829	1,700	1,949		1,800	0%	1,800		1,800	100%
335	Mileage & Reimb Exp	618	30	92		400	0%	400		400	100%
350	Notices & Publication	154				200	0%	200		200	100%
	Account:	6,532	1,730	4,650		4,400	0%	4,400	0	4,400	100%
41500	Auditor										
300	Professional Services	450	475		76	1,000	8%	500		500	50%
301	Audit	14,400	14,400	14,589	18,670	14,400	130%	19,500		19,500	135%
	Account:	14,850	14,875	14,589	18,746	15,400	122%	20,000	0	20,000	130%
41550	Assessor										
304	Assessing Fees	4,827	4,816	4,770	4,847	4,900	99%	4,900		4,900	100%
	Account:	4,827	4,816	4,770	4,847	4,900	99%	4,900	0	4,900	100%
41800	Planning / Zoning										
300	Professional Services	92				500	0%	500		500	100%
350	Notices & Publication				46	250	18%	250		250	100%
429	County Recording Fees		46			0	0%			0	0%
	Account:	92	46		46	750	6%	750	0	750	100%
42050	Building Official										
310	Contractor	3,561	3,661	2,431	375	4,000	9%	3,700		3,700	93%
436	State Surcharge	218	76	212		300	0%	300		300	100%
	Account:	3,779	3,737	2,643	375	4,300	9%	4,000	0	4,000	93%
42200	Fire & Rescue										
700	Transfers	45,500	44,070	43,107	22,403	44,805	50%	46,687		46,687	104%
	Account:	45,500	44,070	43,107	22,403	44,805	50%	46,687	0	46,687	104%
42800	Civil Defense										
580	Other Equipment			1,940		0	0%			0	0%
	Account:			1,940		0	***%	0	0	0	0%
43000	Public Works										
100	Wages and Salaries	49,019	49,484	56,642	28,982	53,621	54%	54,182		54,182	101%
103	Assistant's Wages	2,538	2,025	3,204	2,701	14,260	19%	14,688		14,688	103%
105	Misc Compensation	9,000	9,000	9,000	4,846	9,000	54%	9,000		9,000	100%
120	Cities Share PERA	3,675	3,708	3,535	2,174	5,017	43%	5,088		5,088	101%
121	Cities FICA 6.2%	3,751	3,752	4,600	2,265	4,209	54%	4,270		4,270	101%
122	Cities Share MED 1.45%	877	877	1,076	530	985	54%	999		999	101%
131	Life Insurance	20	20	14	12	0	***%	20		20	****%
210	Operating Supplies			274		0	0%			0	0%
240	Clothing Replacement	223	110	143	112	200	56%	200		200	100%

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		2020	2021	2022	2023	Budget	Exp.	Budget	Changes	Budget	Budget
		2020	2021	2022	2023	2023	2023	24	24	24	24
330	Training					20	0%	20		20	100%
333	Physicals		100			100	0%	100		100	100%
335	Mileage & Reimb Exp	81		10	278	100	278%	100		100	100%
360	Workers Comp Insurance	3,811	3,709	5,216	6,440	4,500	143%	5,800		5,800	129%
510	Capital Expenditures	6,650			55,500	0	***%			0	0%
550	Motor Vehicles	600				0	0%			0	0%
700	Transfers	10,000	10,000	10,000		0	0%			0	0%
	Account:	90,245	82,785	93,714	103,840	92,012	113%	94,467	0	94,467	103%
43100 Highways, Streets & Roadways											
200	Postage			13	113	0	***%			0	0%
210	Operating Supplies	867	1,555	452	1,124	2,000	56%	2,000		2,000	100%
215	Gas & Oil	3,149	3,943	5,877	4,555	5,000	91%	5,500		5,500	110%
220	Repair & Maint. Supplies	2,406	949	7,936	1,877	2,000	94%	2,500		2,500	125%
225	Street Materials	6,010	12,673	5,854		14,000	0%	14,000		14,000	100%
300	Professional Services					500	0%			0	0%
311	Outside Maintenance	13,153	6,254	4,800	3,555	15,000	24%	15,000		15,000	100%
320	Telephone	508	497	494	335	500	67%	500		500	100%
361	Liability Insurance	2,504	3,018	2,532	1,643	2,700	61%	2,700		2,700	100%
381	Electric	1,311	1,146	1,346	710	1,400	51%	1,400		1,400	100%
382	Heating Gas	785	1,243	4,081	1,884	2,000	94%	2,500		2,500	125%
383	Garbage	1,614	1,673	578		1,620	0%	1,620		1,620	100%
401	Truck Repairs	4,879	3,818	1,504	308	7,000	4%	7,000		7,000	100%
410	Rentals	96	102	96	71	100	71%	100		100	100%
430	Miscellaneous	175	127	2,055	43	950	5%	950		950	100%
431	Permits/License	138		58	3,242	140	***%	140		140	100%
580	Other Equipment	197	1,268			0	0%			0	0%
700	Transfers	72,000	72,000	72,000		0	0%			0	0%
	Account:	109,792	110,266	109,676	19,460	54,910	35%	55,910	0	55,910	102%
43160 Street Lighting											
311	Outside Maintenance	525	1,198	393	762	1,200	64%	1,200		1,200	100%
381	Electric	18,725	20,210	23,924	11,546	20,000	58%	20,500		20,500	103%
700	Transfers	30,000	30,000	30,000		0	0%			0	0%
	Account:	49,250	51,408	54,317	12,308	21,200	58%	21,700	0	21,700	102%
45200 Parks											
210	Operating Supplies	108	218	1,209		400	0%	500		500	125%
220	Repair & Maint. Supplies	1,323	328	977	7	2,000	0%	2,000		2,000	100%
260	Park Maintenance	151	574	350	360	1,000	36%	1,000		1,000	100%
310	Contractor				500	0	***%			0	0%
361	Liability Insurance	5,667	6,221	5,545	3,742	6,150	61%	6,150		6,150	100%
435	SR Citizen Building	15	4,250			2,000	0%			0	0%
510	Capital Expenditures			119,961		0	0%			0	0%
700	Transfers	5,500	6,000	6,000		0	0%			0	0%
810	Refunds & Reimbursements			99		0	0%			0	0%
	Account:	12,764	17,591	134,141	4,609	11,550	40%	9,650	0	9,650	84%
	Fund:	469,768	453,969	684,226	313,874	500,221	63%	521,775	0	521,775	104%

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		2020	2021	2022	2023	2023	2023	24	24	24	24
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225 AFSA Fund											
42200 Fire & Rescue											
100	Wages and Salaries	4,380	4,880	4,880		4,880	0%	4,880		4,880	100%
115	Training	11,754	14,866	11,441		15,000	0%	15,000		15,000	100%
116	Fire Calls	6,792	8,704	5,740		7,000	0%	7,000		7,000	100%
117	Rescue Calls	9,078	9,958	8,112		9,500	0%	9,500		9,500	100%
121	Cities FICA 6.2%	1,984	2,381	1,852		2,256	0%	2,400		2,400	106%
122	Cities Share MED 1.45%	464	557	433		528	0%	600		600	114%
140	Unemployment Compensation	13				0	0%			0	0%
200	Postage	9		23	3	0	***%			0	0%
210	Operating Supplies	14,566	7,260	1,977	2,899	5,000	58%	6,500		6,500	130%
215	Gas & Oil	1,629	2,618	4,447	1,834	2,500	73%	4,500		4,500	180%
220	Repair & Maint. Supplies	1,007	1,180	3,392	1,666	1,200	139%			0	0%
240	Clothing Replacement	22,943	566	618		7,000	0%	3,500		3,500	50%
245	Radio/Pager Repair	2,379	1,888	1,158	564	1,500	38%	2,000		2,000	133%
300	Professional Services	3,353	2,234	8,238	1,078	2,000	54%	2,500		2,500	125%
301	Audit	4,310	4,760	5,811		5,000	0%	5,500		5,500	110%
302	Legal Consulting					500	0%	500		500	100%
311	Outside Maintenance		312			0	0%			0	0%
315	Fire Dept Aid 2%	23,606	24,552	25,732	7,306	25,000	29%	26,000		26,000	104%
320	Telephone	1,218	1,240	1,159	1,143	1,300	88%	1,300		1,300	100%
330	Training	4,535	7,030	4,550	11,050	5,000	221%	5,000		5,000	100%
332	State/Chief Conference		900	2,688		900	0%	900		900	100%
333	Physicals	858		2,752		300	0%	300		300	100%
335	Mileage & Reimb Exp	30	2,618	1,304	30	2,700	1%	2,700		2,700	100%
360	Workers Comp Insurance	4,533	4,863	6,607	7,899	5,000	158%	7,500		7,500	150%
361	Liability Insurance	3,166	3,281	1,841	1,825	3,300	55%	3,500		3,500	106%
381	Electric	2,325	2,564	3,310	2,019	2,500	81%	3,000		3,000	120%
382	Heating Gas	1,028	1,438	3,055	1,419	1,500	95%	2,500		2,500	167%
383	Garbage	165	171	59		400	0%			0	0%
384	Water	553	567	551	230	600	38%	600		600	100%
401	Truck Repairs	7,737	11,041	2,507	1,783	10,000	18%	8,000		8,000	80%
430	Miscellaneous	2,088	4,686	9,547	6,713	2,600	258%	10,000		10,000	385%
433	Dues	410	450	766	500	600	83%	800		800	133%
520	Buildings & Structures			975		0	0%			0	0%
550	Motor Vehicles	5,000				0	0%			0	0%
580	Other Equipment	16,103	134,914	949		0	0%			0	0%
700	Transfers	3,500	3,500	3,500	1,750	3,500	50%	3,500		3,500	100%
	Account:	161,516	265,979	129,974	51,711	129,064	40%	139,980	0	139,980	108%
	Fund:	161,516	265,979	129,974	51,711	129,064	40%	139,980	0	139,980	108%

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		2020	2021	2022	2023	2023	2023	24	24	24	24
300 EDA											
46500 EDA Operations											
210	Operating Supplies	91	215	69		200	0%	200		200	100%
300	Professional Services		1,870			3,800	0%	3,800		3,800	100%
302	Legal Consulting			429		1,000	0%	1,000		1,000	100%
335	Mileage & Reimb Exp					90	0%	90		90	100%
429	County Recording Fees					50	0%	50		50	100%
430	Miscellaneous	836	138	229	5,136	1,860	276%	1,860		1,860	100%
700	Transfers	30,000	5,000	5,000	2,500	5,000	50%	5,000		5,000	100%
	Account:	30,927	7,223	5,727	7,636	12,000	64%	12,000	0	12,000	100%
	Fund:	30,927	7,223	5,727	7,636	12,000	64%	12,000	0	12,000	100%
601 Water											
43220 Street Cleaning											
440	Chemical Purification			40		0	0%			0	0%
	Account:			40		0	***%	0	0	0	0%
43225 Water											
200	Postage	848	824	900	626	1,000	63%	1,000		1,000	100%
210	Operating Supplies	166	1,303	2,320	2,380	2,000	119%	2,500		2,500	125%
220	Repair & Maint. Supplies	875	2,150		86	1,000	9%	1,000		1,000	100%
300	Professional Services	92	142	150	97	500	19%	500		500	100%
311	Outside Maintenance	10,500	8,925		120	3,000	4%	3,000		3,000	100%
320	Telephone	251	266	290	176	250	70%	300		300	120%
330	Training	380	250	125	275	250	110%	300		300	120%
335	Mileage & Reimb Exp					170	0%	170		170	100%
350	Notices & Publication	672	22		695	700	99%	700		700	100%
361	Liability Insurance	832	1,025	1,849	578	950	61%	1,500		1,500	158%
381	Electric	6,106	6,294	8,112	4,834	6,000	81%	6,500		6,500	108%
420	Depreciation	71,372	72,410	73,145	36,205	71,400	51%	73,000		73,000	102%
430	Miscellaneous					250	0%	250		250	100%
431	Permits/License	3,129	3,141	3,169	1,867	3,150	59%	3,175		3,175	101%
433	Dues	2,211	1,975	2,329	77	2,150	4%	2,150		2,150	100%
440	Chemical Purification	4,937	2,776	5,752	3,395	3,500	97%	3,500		3,500	100%
450	Sales Tax		-684	1,647	1,130	0	***%			0	0%
460	Lab Testing	30	45			20	0%	50		50	250%
600	Bond Principal					43,000	0%	43,000		43,000	100%
610	Bond Interest	29,805	28,961	27,881	27,950	27,950	100%	27,590		27,590	99%
700	Transfers	54,867	54,867	54,867	27,434	54,867	50%	54,867		54,867	100%
	Account:	187,073	184,692	182,536	107,925	222,107	49%	225,052	0	225,052	101%
47000 Debt Service											
620	Fiscal Agents Fees			495		0	0%			0	0%
	Account:			495		0	***%	0	0	0	0%
	Fund:	187,073	184,692	183,071	107,925	222,107	49%	225,052	0	225,052	101%

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		2020	2021	2022	2023	2023	2023	24	24	24	24
602 Waste Water											
43250 Sewage Collection and Disposal											
200	Postage	715	732	630	617	800	77%	800		800	100%
210	Operating Supplies	889	919	2,616	935	3,000	31%	3,000		3,000	100%
220	Repair & Maint. Supplies	570				4,500	0%	4,500		4,500	100%
300	Professional Services	507	1,091	1,983	25	2,000	1%	2,000		2,000	100%
311	Outside Maintenance	9,693	10,496	7,119		20,000	0%	20,000		20,000	100%
320	Telephone	251	266	245	177	250	71%	275		275	110%
330	Training	125		125		250	0%	250		250	100%
335	Mileage & Reimb Exp					105	0%			0	0%
361	Liability Insurance	1,136	1,362	3,130	730	1,200	61%	1,500		1,500	125%
381	Electric	989	859	915	779	900	87%	1,050		1,050	117%
420	Depreciation	61,924	62,962	62,962	31,481	61,632	51%	62,000		62,000	101%
431	Permits/License	345	345	368	1,585	350	453%	475		475	136%
433	Dues	1,691	1,455	1,377	89	1,800	5%	1,700		1,700	94%
460	Lab Testing	1,293	1,006	1,501	2,342	1,300	180%	1,500		1,500	115%
600	Bond Principal					25,000	0%	2,500		2,500	10%
610	Bond Interest	268	-332	-932	300	300	100%	300		300	100%
700	Transfers	43,800	43,800	43,800	21,900	43,800	50%	43,800		43,800	100%
	Account:	124,196	124,961	125,839	60,960	167,187	36%	145,650	0	145,650	87%
	Fund:	124,196	124,961	125,839	60,960	167,187	36%	145,650	0	145,650	87%
	Grand Total:	973,480	1,036,824	1,128,837	542,106	1,030,579		1,044,457	0	1,044,457	



## **CITY OF FREEPORT**

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112  
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service [www.freeportmn.org](http://www.freeportmn.org)  
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October 31, 2023 – Meeting Minutes

A regular meeting of the Freeport City Council was convened at 7:00 pm by Mayor Mike Eveslage, and council members Nick Arnzen, Sarah Blake, Tim Hennen, and Jake Renneker.

Staff in attendance: Public Works Director Loren Goebel, City Clerk-Treasurer Jon Nelson, City Engineer Dave Blommel, and City Attorney Scott Dymoke.

Others in attendance: Tom Middendorf, Jason Hoeschen, Kaleb Frieler, Vick Holthaus – Abdo, Cheryl Fuechtmann, Roger Welle, Kelly Blommel, Jim Hemker, Branden Roering – assistant fire chief, and Carrie Goebel.

### **Approve Agenda**

- With the additions of:
  - Resolution 2023-14 Supporting the Application for MnDOT’s Local Road Improvement Program Funding for the Reconstruction of 7<sup>th</sup> Street Southwest & Industrial Drive
  - Resolution 2023-15 Approving the Application for MnDOT’s Active Transportation Grant to Fund the Construction of a Sidewalk Along County State Aid Highway 11 Within the City of Freeport
  - Resolution 2023-16 Approving the Application for FHWA’s Transportation Alternatives Grant to Fund the Construction of a Sidewalk Along County State Aid Highway 11 Within the City of Freeport

Arnzen motioned to approve the agenda, seconded by Blake. Motion carried.

### **Public Hearing: Welle’s Country Acres Plat Four Approval**

- Mayor Eveslage opened the Public Hearing.
- Engineer Blommel conveyed that the 27 lots have remain unchanged since planning first started and that council must vote to certify the plats with Stearns County.
- Arnzen motioned to approve the plat of Welle’s Country Acres Plat Four, seconded by Hennen. Motion carried.
- Mayor Eveslage closed the public hearing.

### **Public Forum**

- Cheryl Fuechtmann is wondering if the City has looked into sidewalk replacement. Mayor Eveslage pointed out that it is an item on the agenda and chose to proceed with the meeting as planned in order to stick to the agenda.

- Mayor Eveslage closed the public form.

### **Consent Agenda**

- Hennen motioned to approve the agenda, seconded by Arnzen. Motion carried

### **Reports**

#### a. Clerk-Treasurer Report - Jon Nelson

- Earned Sick and Safe Time (ESST) is a new law that will be in effect starting January 1, 2024. ESST sets forth new regulations for employee time off. Freeport's time off policy is compliant with the rules and Nelson will change the wording in the personnel policy to make that compliant with the new statutes.
- West Central Sanitation sent Nelson an email to see if there were any new complaints or concerns to address. Nelson hasn't received any recent complaints. It was the consensus that pick up has improved and they are doing well at the moment. West Central will continue with yard waste pick up through the end of November or until we receive measurable snow that doesn't melt.
- Nelson requested that council complete a mini course on the League of Minnesota City's website for elected officials.
- There is an applicant for administrative assistant. Council agreed to hold an interview on Wednesday, November 8<sup>th</sup> at 10am.

#### b. Fire Dept Report - Fire Chief Andy Grieve

- Grieve was absent from the meeting. He had no items to report.

#### c. Public Works - Public Works Director Loren Goebel:

- Goebel painted the curbs by the four-way stop.
- He also installed the new city-wide speed limit signs at the entrances of town.
- Ballpark bathrooms have been winterized.
- Goebel plans on putting up the Christmas decorations soon. Jeff Hoeschen now owns the lift that we use to put the lights up and is looking to charge a flat \$300 to rent the machine to put decorations up and take them down. General Rental charges \$186 a day to rent a lift. Council agreed to rent the lift from Hoeschen.
- Extensions for valve control are needed at the pond structures. Current ones are not usable. The price of a new extension is around \$200 a piece. Josh Pung quoted Goebel \$300 to make three extensions and repair the old ones, council agreed to accept Pung's offer.
- Goebel requested temporary, part-time help for snow removal this winter. He has asked a few people if they would be interested but hasn't had any luck. Council agreed to advertise for the position. Nelson will post on Facebook and publish an ad in the Star Post.

#### d. Engineer Report - City Engineer Dave Blommel:

- Streetlight plans are ready to go. Blommel proposed to advertise for bids with an opening date of November 30<sup>th</sup>. It is proposed that the project is to be completed by July



3<sup>rd</sup>, 2024. Arnzen motioned to approve advertising for bids, seconded by Hennen. Motion carried.

- Upon council's approval of Resolutions 2023-14, 2023-15, & 2023-16, Blommel will work with Nelson to apply for grants, two of which would request funding for the trail along CSAH 11 and one for improvements on 7<sup>th</sup> St SW and Industrial Drive.
- Arnzen motioned to approve Resolution 2023-14 to apply for a grant to fund improvements on 7<sup>th</sup> St SW and Industrial Drive, seconded by Hennen. Motion carried.
- Renneker motioned to approve Resolutions 2023-15 & 2023-16 to apply for grants to fund a sidewalk along CSAH 11, seconded by Blake. Motion carried.
- It was discovered that there were costs for the Welle Addition that were improperly allocated, resulting in a shortcoming for funding of the lift station that was previously put out to bid. Blommel recommended that council reject all bids that were opened for the lift station. Council provided direction to Blommel to bid Welle Four's water, sewer, and lift station projects with USDA funding as planned in January. Streets have never been USDA eligible so will continue with traditional funding for that project.
- Eveslage motioned to reject the sanitary lines and lift station bids, seconded by Arnzen. Motion carried.

e. Attorney Report - City Attorney Scott Dymoke:

- Dymoke requested to move on to old business as his report pertained to that item.

### **Old Business**

a. City-Issued Ordinance Fines

- Dymoke reviewed state statutes that allow cities to assess fines. The city can only assess for the items laid out in the state statutes. Dymoke will provide the state statutes pertaining to this item.

### **New Business**

a. Financial Plan Proposal – Vicki Holthaus

- Holthaus proposed a long-term financial plan to address the City's need for resources to fund upcoming capital improvement projects. This plan would prepare projections for the next five years.
- Eveslage motioned to approve the proposal, seconded by Hennen. Motion carried.

b. Investment Policy for the City of Freeport

- An investment policy was proposed to establish guidelines for the investment of all public funds of the City of Freeport.
- Arnzen motioned to approve the investment policy, seconded by Renneker. Motion carried.

c. Quarterly Report – Vicki Holthaus

- Holthaus reviewed the third quarter financial report with Council.
- Renneker motioned to approve the quarterly report, seconded by Blake. Motion carried.

d. CSAH 11 Sidewalk

- Nelson spoke with Jodi Teich from Stearns County Highway Department. She explained that the City is responsible for anything outside of the curb along county highways. She was surprised that the sidewalk was in poor shape as it isn't that old. She would like to take a look at it and see if anything is contributing to its deterioration.
- City code lays out guidelines for sidewalk replacement. If Council determines that an entire block of sidewalk is in need of repair, the city will pay one-third of the entire cost of repairing or reconstructing the sidewalk.
- Engineer Blommel explained that if we were to move forward with a sidewalk replacement project that the new ADA-compliant guidelines would create a difficult situation in this particular spot, due to the drastic change in elevations from business entrances to the curb. He would recommend repairing rather than replacing the sidewalk for this reason.
- Conversation was tabled until we hear back from Teich after she inspects the sidewalk.

e. Welle Lot Pricing

- EDA recommended the following prices for Welle Addition Four lots:
  - \$32,000 – Lot T
  - \$35,000 – Lots A, B, D, G, H, I, J, K, L, N, O, P, Q, R, S, U, V, Y & Z
  - \$38,000 – Lots C, E, F, K, M, W, X, & AA
- Renneker motioned to approve pricing, seconded by Hennen. Motion carried.

f. Public Works Director Loren Goebel's Review

- Arnzen expressed he is happy with Goebel's work.
- Blake has noticed that Blommel mentions Goebel's cooperation with various projects he is involved with in the City.
- Renneker said Goebel is doing a good job.
- Hennen said the town looks good.
- Arnzen motioned to give Goebel a 3% raise.
- Blake suggested giving Goebel a 4% raise. After further discussion, Arnzen rescinded his motion. Blake motioned to approve giving Goebel a 4% raise, seconded by Hennen. Motion carried, with Mayor Eveslage voting *nay*.

Adjourn

Arnzen motioned to adjourn, seconded by Blake. Motion carried.

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Mayor Mike Eveslage

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Clerk-Treasurer Jon Nelson



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November 8, 2023 – Meeting Minutes

A special meeting of the Freeport City Council was convened at 10:00 am by Mayor Mike Eveslage and council members Sarah Blake and Jake Renneker.

Staff in attendance: City Clerk-Treasurer Jon Nelson

### Approve Agenda

- Renneker motioned to approve the agenda, seconded by Blake. Motion carried.

### New Business

a. Administrative Assistant Interview – Rachel Tschida

- Tschida was interviewed by members and staff present.
- Blake motioned to hire Tschida, seconded by Renneker. Motion carried.

### Adjourn

Renneker motioned to adjourn, seconded by Blake. Motion carried.

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Mayor Mike Eveslage

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Clerk-Treasurer Jon Nelson