



## **CITY OF FREEPORT**

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112  
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service [www.freeportmn.org](http://www.freeportmn.org)

**July 30, 2024 - Regular Meeting Agenda**  
Freeport City Hall - 7:00pm

### Call to Order

- I. Approve Agenda
- II. Public Forum
- III. Consent Agenda
  - a. June 25, 2024 Meeting Minutes (1-3)
  - b. July 3, 2024 Meeting Minutes (4)
  - c. Claims Report (5-6)
  - d. Sheriff's Report (7)
- IV. Reports
  - a. Clerk-Treasurer Report (8)
  - b. Fire Department Report (N/A)
  - c. Public Works Report (9)
  - d. Engineer Report (10-15)
  - e. Attorney Report (16)
- V. Old Business
  - a. Repainting Main St Gazebo (17)
- VI. New Business
  - a. Resolution 2024-13 – Establishing Debt Service Funds (18)
  - b. 2025 Preliminary Budget – Ashley Feldewerd (19-34)
  - c. LMCIT Liability Waiver Form (35-36)
  - d. Silversmith Data (37-49)
  - e. Prosecution Contract (46-49)
- VII. Adjourn

Next Regularly Scheduled Meeting: August 26, 2024



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### **June 25, 2024 – Council Meeting Minutes**

A regular meeting of the Freeport City Council was convened at 7:00pm by Mayor Mike Eveslage, and council members Nick Arnzen, Sarah Blake, Tim Hennen & Jake Renneker.

Staff in attendance: City Clerk-Treasurer Jon Nelson, Public Works Director Loren Goebel, Fire Chief Andy Grieve, Engineer Dave Blommel, & City Attorney Scott Dymoke

Others in attendance: Carol Moorman – Star Post, Cheryl Fuechtmann – Freeport Screen Printing, Katelyn Duclos – D’Lish, Gwen Shaw – Up Town Hair, Jason Hoeschen, Rodney Atkinson, & Branden Roering – Assistant Fire Chief

#### **Approve Agenda**

- Hennen motioned to approve the agenda, seconded by Arnzen. Motion carried.

#### **Public Forum**

- Fuechtmann announced that the entrance to Freeport Screen Printing is illegal because it has too steep of a slope for handicap accessibility. The entrance was redone with the County Road 11 project so the county should be responsible for answering why it was done illegally. Shaw and Duclos are also concerned about the condition of the sidewalk in front of their businesses and are worried about being liable for accidents. Council requested that Jodi Teich from Stearns County come to inspect the sidewalk.

#### **Consent Agenda**

- Arnzen motioned to approve the consent agenda, seconded by Renneker. Motion carried.

#### **Reports**

##### **a. Clerk-Treasurer Report** – Jon Nelson

- Micah Pace, the owner of the creamery, made an addendum for his renters. It has been reviewed by his attorney and is ready for his renters to sign.
- The new billboard is up for residential lots.
- Workers Comp Audit is complete.
- Nelson & Goebel met with a county road crew to look at the divots and ruts on County Road 11. They said they have a similar project nearby coming up soon and will repair them at that time.
- LMC Convention is this week.

b. Fire Department Report – Fire Chief Andy Grieve

- Ham BBQ had a good turnout, over 1,300 guests were served.
- 7 calls last month.
- Our sales rep for the new rescue van is in Florida going through PDI. The van should be ready for pick up soon but Grieve will need to pay off the remaining balance when he takes delivery. Arnzen motioned to preapprove Grieve to spend up to \$120,000 to pay the remaining balance of the rescue van at delivery, seconded by Hennen. Motion carried.
- Lots of parade entry forms have been received so far.

c. Public Works Report – Public Works Director Loren Goebel

- Started discharging ponds.
- The alleys behind City Hall and behind the Manor Apartments are in need of replacement, soon.
- Engineer Blommel will take a look at the alleys and will give his recommendation of order of replacement.

d. Engineer Report – City Engineer Dave Blommel

- Traffic calming efforts were discussed during Blommel’s report. Mayor Eveslage and Nelson have handled multiple calls on speeding vehicles in the Welle Addition. Pros and cons of installing stop signs, speed bumps, lane striping and additional speed limit signs were discussed. After discussion, Hennen motioned to purchase two sets of temporary speed bumps, at a cost of up to \$5,000 total, one set to be installed on 9<sup>th</sup> St SE and 10<sup>th</sup> St SE each, seconded by Arnzen. Motion carried.
- Construction has begun in Welle Four Addition. Councilor Blake questioned if the City would be responsible if there were any accidents due to the general public trespassing during construction and Blommel reassured that the construction company is responsible for the construction site.

e. Attorney Report – Attorney Scott Dymoke

- Dymoke assisted Nelson with questions on the creamery regarding what activities are acceptable on the non-conforming use property.

**Old Business**

a. Repainting Main St Gazebo

- Nelson received quotes ranging from \$2,910 to \$4,998 to repaint the gazebo on Main St, with the low bid coming from Grandview Painting out of Avon.
- Hennen motioned to award the project to Grandview Painting, in the sum of \$2,910, after addressing the damage on the split post, seconded by Renneker. Motion carried.

b. Nuisance Properties

- A nuisance procedure flowchart was presented to Council. Mayor Eveslage commented that the flowchart will be beneficial to establish a procedure for follow through on nuisance violations.

- Mayor Eveslage asked if any councilors would be willing to be a liaison on a new nuisance committee. Arnzen volunteered to work with Nelson on a newly established nuisance committee that will field complaints and utilize the flowchart for follow through on nuisance complaints.
- Nuisance complaints will need to be addressed at City Hall with Nelson to initiate any action. The names of those who file a complaint are protected by state statute and will remain anonymous throughout the process.

### **New Business**

- a. Resolution 2024-12 Accepting the Offer of the United States of America to Purchase a \$2,657,000 Taxable General Obligation Improvement Bond of 2024B, Pledging Special Assessments for the Security Thereof and Levying a Tax for the Payment Thereof
  - This resolution was tabled. Nelson and Eveslage received phone calls moments before the meeting from Taft Law to address that the sum of money on the resolution they sent to us was incorrect. They will correct the amount and forward a corrected resolution for Council to consider.
- b. Neil Middendorf Property Assessment
  - Middendorf's property has a deferred assessment in the amount of \$85,760 from the Industrial Park Project. Earlier this year, Jason Murray of David Drown & Associates recommended that EDA waive all assessments on the EDA-owned land in the Industrial Park as the project has been paid off. EDA followed through.
  - Nelson requested that Council also remove the assessment from Middendorf's property as it seems like we never intended to collect it after deferring it. Arnzen motioned to remove the assessment fees from Middendorf's parcel, seconded by Blake. Motion carried.
- c. Sidewalk Grant Acceptance
  - Nelson prepared a list of options for replacing the public works van. Nelson requested that Council approve a price point for replacement.
  - Renneker motioned to approve spending up to \$7,000 out-the-door on a public works replacement vehicle, seconded by Hennen. Motion carried.

### **Adjourn**

Arnzen motioned to adjourn, seconded by Blake. Motion carried.

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Mayor Mike Eveslage

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Clerk-Treasurer Jon Nelson



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### July 3, 2024 – Special Council Meeting Minutes

Pursuant to due call and notice thereof, a special meeting of the City Council of the City of Freeport, Stearns County, Minnesota, was duly held at the City Hall July 3, 2024, at 7:30 am, for the purpose of awarding the sale of a \$2,511,000 Taxable General Obligation Improvement Bond of 2024B.

City Clerk-Treasurer Jon Nelson and members Mayor Mike Eveslage, Sarah Blake, Tim Hennen & Jake Renneker were present. Councilor Nick Arnzen was absent.

#### Approve Agenda

- Renneker motioned to approve the agenda, seconded by Hennen. Motion carried.

#### Old Business

- a. Resolution 2024-12 – Accepting the Offer of the United States of America to Purchase a \$2,511,000 Taxable General Obligation Improvement Bond of 2024B, Pledging Special Assessments for the Security Thereof and Levying a Tax Payment Thereof
  - Member Hennen introduced the following resolution and moved its adoption:

RESOLUTION 2024-12 ACCEPTING THE OFFER OF THE UNITED STATES OF AMERICA TO PURCHASE A \$2,511,000 TAXABLE GENERAL OBLIGATION IMPROVEMENT BOND OF 2024B, PLEDGING SPECIAL ASSESSMENTS FOR THE SECURITY THEREOF AND LEVYING A TAX FOR THE PAYMENT THEREOF

- The motion for the adoption of the foregoing resolution was duly seconded by member Blake and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof: Hennen, Blake, Eveslage & Renneker and the following voted against the same: N/A

Whereupon the resolution was declared duly passed and adopted.

#### Adjourn

Hennen motioned to adjourn, seconded by Blake. Motion carried.

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Mayor Mike Eveslage

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Clerk-Treasurer Jon Nelson

07/25/24  
13:51:14

CITY OF FREEPORT  
Claim Details  
For the Accounting Period: 7/24

Page: 1 of 2  
Report ID: AP100

For doc #s from 5951 to 5969  
\* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
5951		829 ABDO		7,500.00					
1	493542	06/30/24 Monthly Fee-June 2024		7,500.00			101 41000	300	10100
5952		581 ALEX AIR APPARATUS, INC		909.91					
1	8411	06/19/24 Annl Compressor Air Qtly Test		909.91*			225 42200	220	10100
5953		647 BADGER METER INC		27.27					
1	80164161	06/28/24 Beacon MBL Hosting Unit		13.63			601 43225	433	10100
2	80164161	06/28/24 Beacon MBL Hosting Unit		13.64			602 43250	433	10100
5954		123 DYMOKE LAW OFFICE, P.A.		624.00					
1	07/01/24	General Matters - June 2024		624.00			101 41000	302	10100
5955		155 FREEPORT FARM CENTER, INC		135.00					
1	109354	05/15/24 Sweeper Battery		135.00*			101 43100	220	10100
5956		174 GOPHER STATE ONE CALL, INC		25.65					
1	4060408	06/30/24 Email Tickets - June 2024		25.65			601 43225	300	10100
5957		187 HAWKINS, INC		30.00					
1	6807682	07/15/24 Chlorine Cylinders		30.00			601 43225	440	10100
5958		558 HERDERING, INC		1,297.70					
1	1032-24015	06/25/24 1,366Ft Dust Control		1,297.70			101 43100	225	10100
5959		219 JOANN TIMP		250.00					
1	07/25/24	July Cleaning		250.00			101 41000	300	10100
5960		834 JON NELSON		283.75					
1	06/28/24	Mileage/Food - LMC Conf		283.75			101 41000	335	10100
5961		889 LAMER COMPANIES		500.00					
1	116117380	07/08/24 Bulletins		500.00*			101 41000	340	10100
5962		268 MARC		466.30					
1	0823877-IN	07/11/24 Enzyme Packets		466.30			602 43250	210	10100
5963		309 MINNESOTA LIFE INSURANCE CO		3.40					
1	07/25/24	Goebel - Life Ins July 2024		1.70			101 43000	131	10100
2	07/25/24	Goebel - Life Ins Aug 2024		1.70			101 43000	131	10100

07/25/24  
13:51:14

CITY OF FREEPORT  
Claim Details  
For the Accounting Period: 7/24

Page: 2 of 2  
Report ID: AP100

For doc #s from 5951 to 5969  
\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
5964	782 RMB ENVIRONMENTAL LABORATORIES	531.91							
1	D060389 06/24/24 Quarterly Influent	182.88*			602 43250	430		10100	
2	D061769 07/03/24 Discharge	209.00*			602 43250	430		10100	
3	D061968 07/03/24 Discharge	140.03*			602 43250	430		10100	
5965	413 SCHLENNER WENNER & CO	2,485.00							
1	319495 04/30/24 Audit Fees	2,485.00*			225 42200	301		10100	
5966	418 SEH, INC	22,555.56							
1	470292 07/15/24 2020 Freeport Facility Plan	22,348.56*			420 41000	300		10100	
2	470356 07/15/24 General Engineering	207.00			101 41000	300		10100	
5967	705 TEAL'S MARKET	1,632.95							
1	07/02/24 Food for Ham BBQ-Fire Dept	1,632.95*			225 42200	430		10100	
5968	809 VALLI INFORMATION SYSTEMS, INC	75.00							
1	95373 06/30/24 Online Monthly Maintenance	75.00			101 41000	300		10100	
5969	792 WIDSETH SMITH NOLTING & ASSOC	14,500.00							
1	231298 06/21/24 Reroof Projects	14,500.00*			101 41000	366		10100	
	# of Claims	19	Total:					53,833.40	

# ***FREEPORT ALL CALLS***

<b>City</b>	<b>Date Received</b>	<b>Call #</b>	<b>Description</b>
FREEPORT	06/17/2024 17:33:08	24047030	AGENCY ASSIST
FREEPORT	06/18/2024 12:23:51	24047263	BEHAVIORAL HEALTH
FREEPORT	06/13/2024 04:10:52	24045859	BEHAVIORAL HEALTH
FREEPORT	06/14/2024 19:35:52	24046327	DRIVING COMPLAINT
FREEPORT	06/13/2024 14:57:58	24045979	MATTER OF INFORMATION
FREEPORT	06/12/2024 21:33:46	24045810	MATTER OF INFORMATION
FREEPORT	06/10/2024 18:57:58	24045186	MEDICAL EMERGENCY
FREEPORT	06/06/2024 16:54:02	24043981	MEDICAL EMERGENCY
FREEPORT	06/21/2024 18:05:58	24048141	MOTORIST ASSIST
FREEPORT	06/26/2024 09:54:31	24049365	REPOSSESSED VEHICLE
FREEPORT	06/04/2024 06:13:34	24043194	STALLED VEHICLE
FREEPORT	06/06/2024 22:01:46	24044065	SUSPICIOUS ACTIVITY
FREEPORT	06/03/2024 17:02:50	24043040	SUSPICIOUS PERSON
FREEPORT	06/20/2024 22:53:44	24047937	SUSPICIOUS VEHICLE
FREEPORT	06/21/2024 17:54:27	24048137	TRAFFIC STOP
FREEPORT	06/01/2024 21:14:11	24042503	TRAFFIC STOP
FREEPORT	06/08/2024 11:21:08	24044504	TRAFFIC STOP
FREEPORT	06/08/2024 22:53:25	24044692	TRAFFIC STOP
FREEPORT	06/01/2024 19:58:08	24042479	WELFARE CHECK
FREEPORT	06/26/2024 14:33:57	24049460	WELFARE CHECK



# Memo

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From: Jon Nelson - Clerk-Treasurer

To: Freeport City Council

Date: 7/25/24

Re: Clerk-Treasurer Report

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1. Micah Pace, owner of the creamery, said that his renters have all signed the addendum to the rental contract that includes city ordinances we discussed.
2. Attended LMC Convention in Rochester.
3. Senior Center is in need of a new caretaker.
4. Bids will close for the City's reroof project on the morning of the meeting. I am expecting a decent turnout as we have been fielding a lot of questions on the project this week.
5. I had a request to change the October meeting to October 22, the Tuesday prior to our regularly scheduled meeting.

Job Duty	Date	Initial
Well, tower, pond checks	SAT 6/22/24	JM
Well, tower, pond checks, started discharge, NO readings	SUN 6/23/24	JM
Well, tower, l. Ft station, pond checks, met with County, water samples, mowed	MON 6/24/24	JM/JM
preferred control went thru couple panels, discharge sampling, garbage	"	JM
Well, tower, pond checks, fixed tightener on mower, mowed (council)	TUE 6/25/24	JM/JM
Well, tower, pond checks, mowed, sprayed weed at park, pulled tree, discharge samples,	Wed 6/26/24	JM JM
Well, tower, l. Ft station, pond checks, water samples, discharge sampling, met with Kueckle underground "Aaron", garbage, bathrooms, spray sidewalk	Thur 6/27/24	JM JM
* Gazebo area, mowed, gopher calls	"	JM
Well, tower, pond checks, water readings	FRI 6/28/24	JM
Well, tower, pond checks, discharge sampling	SAT 6/29/24	JM
Well, tower, pond checks, discharge sampling	SUN 6/30/24	JM
Well, tower, l. Ft station, pond checks, water sampling, meter reads, mowed lawn, Willie 4 met w/ Aaron,	MON 7/1/24	JM
Well, tower, pond checks, mowed lawn, bathroom ballpark,	"	JM
Well, tower, pond checks, mowed lawn, put flags up + replace some.	TUE 7/2/24	JM/JM
Well, tower, l. Ft station, pond checks, water samples	Wed 7/3/24	JM/JM
Well, tower, pond checks, garbage, clean road in front of Ackie's	THUR 7/4/24	JM
broken glass, MDH + MPCA reports, garbage	FRI 7/5/24	JM JM
Well, tower,	7/6/24	JM
Well, tower, pond checks -	SAT	JM
Well, tower, l. Ft station, pond checks, garbage, water samples, met with Kueckle met with Kotzer	SUN 7/7/24	JM
Well, tower, pond checks, Green house sewer, water stub, MDH sampling,	MON 7/8/24	JM JM
Well, tower, pond, mowed lawn, Kueckle stub end on 2nd Ave, Kater move rig to Mary Goebel house -	"	JM
Well, tower, l. Ft station, pond checks, mowed lawn, sprayed weeds ponds, stubs at Mary Goebel house -	THUR 7/11/24	JM/JM
Well, tower, ponds, garbage mowed lawn	"	JM
Well, tower, pond checks -	FRI 7/12/24	JM JM
Well, tower, pond checks	SAT 7/13/24	JM
Well, tower, pond, l. Ft station checks, water samples, garbage, ballpark garbage, bathroom electric for start poles 7th st SE, sewer tie in checks 1st Ave No. Hippie ditusk,	SUN 7/14/24	JM
Well, tower, pond checks, mowed lawn -	MON 7/15/24	JM
Well, tower, pond checks, meter for resident, mowed, sweeper	TUE 7/16/24	JM
Well, tower, l. Ft station, pond checks, water samples, garbage, swept streets -	Wed 7/17/24	JM/JM
Well, tower, pond checks, swept streets, put flags up -	THUR 7/18/24	JM
	FRI 7/19/24	JM



Building a Better World  
for All of Us®

## MEMORANDUM

TO: Freeport City Council

FROM: Dave Blommel, PE (Lic. MN)

DATE: July 24, 2024

RE: Council Update  
SEH No. FREEP GEN 14.00

Welle 4

Sanitary sewer, watermain and storm sewer work have all been completed on the project. Street work begins on July 29<sup>th</sup>. The contractor anticipates completing the grading work within 2 weeks and will be ready for concrete curb and gutter. Electrical installation for the lift station, the development, and street lights is scheduled for mid-august.

Pay request number one in the amount of \$462,485.33. This payment represents work through July 12<sup>th</sup> and contains most of the pipe work and 50% of the lift station.

*Requested Action – Approve Application for Payment number 1 in the amount of \$462,485.33 to Kuechle Underground.*

Street lights –

All items except one of the wires has been delivered. That wire is due on 8/19. We have scheduled a preconstruction meeting for August 6<sup>th</sup> to confirm schedule and planned installation methodology. It is anticipated they will be starting on or around the date of the final delivery. When bids were awarded, the council authorized the bid of \$527,677.24 knowing there would be an additional \$3000 - \$3500 to cover the prevailing wage requirements. I have prepared a formal change order to adjust the contract to include that provision. The final amount of the change order was \$3,226.14.

*Requested Action – Approve Change Order number 1 in the amount of \$3,226.14.*

County Road 11 sidewalk

The final letter of support from the district engineer has been received. MnDOT central office is reviewing the file for completeness and then will issue the notice for us to proceed with design. Should be completed in the next couple of weeks.

dwb  
Enclosures

x:\fj\freep\common\\_council meeting\2024.07.24 m council update.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 2351 Connecticut Avenue, Suite 300, Sartell, MN 56377-2485

320.229.4300 | 800.572.0617 | 888.908.8166 fax

SEH is 100% employee-owned. Affirmative Action – Equal Opportunity Employer

**Contract Number:** FREEP 153897  
**Pay Request Number:** 1

Project Number	Project Description
FREEP 153897	Welle's Country Acres Phase 4

<b>Contractor:</b> Kuechle Underground Inc. 10998 State Highway 55 Kimball, MN 55353	<b>Vendor Number:</b> n/a <b>Up To Date:</b> 07/12/2024
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**Contract Amount**

Original Contract	\$1,161,480.56
Contract Changes	\$0.00
Revised Contract	\$1,161,480.56

**Work Certified To Date**

Base Bid Items	\$486,826.66
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$486,826.66

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$486,826.66	\$486,826.66	\$24,341.33	\$0.00	\$462,485.33	\$462,485.33
Percent: Retained: 5%			Percent Complete: 41.91%		

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

**Approved By Short Elliott Hendrickson Inc.**

**Approved By Kuechle Underground Inc.**

\_\_\_\_\_  
 Date \_\_\_\_\_

\_\_\_\_\_  
 Date \_\_\_\_\_

**Approved By City of Freeport**

\_\_\_\_\_  
 Date \_\_\_\_\_

Payment Summary				
No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2024-07-12	\$486,826.66	\$24,341.33	\$462,485.33

Funding Category Name	Funding Category No.	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
FREEM 153897		\$486,826.66	\$24,341.33	\$0.00	\$462,485.33	\$462,485.33

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
FREEM 153897	Local	\$462,485.33	\$1,161,480.56	\$1,161,480.56	\$462,485.33

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	1	1	MOBILIZATION	LUMP SUM	\$16,606.30	1	0.95	\$15,775.99	0.95	\$15,775.99
Base Bid	2	2	TRAFFIC CONTROL	LUMP SUM	\$200.00	1	0.75	\$150.00	0.75	\$150.00
Base Bid	3	3	CLEAR AND GRUB	LUMP SUM	\$2,025.00	1	1	\$2,025.00	1	\$2,025.00
Base Bid	4	4	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$26.20	10	0	\$0.00	0	\$0.00
Base Bid	5	5	REMOVE ROCKCHECK	EACH	\$167.31	13	13	\$2,175.03	13	\$2,175.03
Base Bid	6	6	SALVAGE TYPE 3 BARRICADES	EACH	\$20.00	6	0	\$0.00	0	\$0.00
Base Bid	7	7	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$3.50	120	0	\$0.00	0	\$0.00
Base Bid	8	8	COMMON EXCAVATION (P) (P)	CU YD	\$10.86	2483	1242	\$13,488.12	1242	\$13,488.12
Base Bid	9	9	COMMON BORROW	CU YD	\$12.98	1224	0	\$0.00	0	\$0.00
Base Bid	10	10	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$130.00	20	9	\$1,170.00	9	\$1,170.00
Base Bid	11	11	SELECT GRANULAR BORROW (CV)	CU YD	\$14.00	3551	0	\$0.00	0	\$0.00
Base Bid	12	12	SUBGRADE PREPARATION	ROAD STA	\$341.00	17	0	\$0.00	0	\$0.00
Base Bid	13	13	GEOTEXTILE FABRIC TYPE 5	SQ YD	\$1.43	7102	0	\$0.00	0	\$0.00
Base Bid	14	14	AGGREGATE BASE (CV) CLASS 5 (P) (P)	CU YD	\$23.30	1184	0	\$0.00	0	\$0.00
Base Bid	15	15	TYPE SPWEA240C WEARING COURSE MIXTURE	TON	\$79.00	602	0	\$0.00	0	\$0.00
Base Bid	16	16	TYPE SPWE230B NON WEARING COURSE MIXTURE	TON	\$74.00	1003	0	\$0.00	0	\$0.00
Base Bid	17	17	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$5.00	355	0	\$0.00	0	\$0.00
Base Bid	18	18	CONCRETE CURB & GUTTER DESIGN D418	LIN FT	\$17.50	3115	0	\$0.00	0	\$0.00
Base Bid	19	19	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	\$62.00	24	0	\$0.00	0	\$0.00
Base Bid	20	20	ADJUST FRAME & RING CASTING	EACH	\$0.01	11	0	\$0.00	0	\$0.00
Base Bid	21	21	INSTALL PERMANENT BARRICADES	EACH	\$400.00	2	0	\$0.00	0	\$0.00

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	22	22	SIGN PANELS TYPE C	SQ FT	\$45.00	30	0	\$0.00	0	\$0.00
Base Bid	23	23	SIGN PANELS STREET NAME BLADES (PER SIGN)	EACH	\$400.00	3	0	\$0.00	0	\$0.00
Base Bid	24	24	DEWATERING	LUMP SUM	\$22,747.81	1	0.35	\$7,961.73	0.35	\$7,961.73
Base Bid	25	25	4" FORCEMAIN	LIN FT	\$41.08	348	320	\$13,145.60	320	\$13,145.60
Base Bid	26	26	4" PIPE SEWER SERVICE	LIN FT	\$15.16	778	334	\$5,063.44	334	\$5,063.44
Base Bid	27	27	8" PIPE SEWER	LIN FT	\$68.83	1151	1150	\$79,154.50	1150	\$79,154.50
Base Bid	28	28	CONNECT TO EXISTING SANITARY SEWER PIPE (SERVICE)	EACH	\$636.35	2	0	\$0.00	0	\$0.00
Base Bid	29	29	CONNECT TO EXISTING FORCEMAIN	EACH	\$1,835.08	1	1	\$1,835.08	1	\$1,835.08
Base Bid	30	30	SANITARY SEWER LIFT STATION W/ VALVE MANHOLE	LUMP SUM	\$200,962.84	1	0.5	\$100,481.42	0.5	\$100,481.42
Base Bid	31	31	8" X 4" WYE	EACH	\$505.88	27	24	\$12,141.12	24	\$12,141.12
Base Bid	32	32	8" PIPE PLUG	EACH	\$150.55	1	1	\$150.55	1	\$150.55
Base Bid	33	33	SANITARY SEWER CLEANOUT	EACH	\$250.97	27	10	\$2,509.70	10	\$2,509.70
Base Bid	34	34	EXTERIOR CHIMNEY SEAL	EACH	\$173.40	8	0	\$0.00	0	\$0.00
Base Bid	35	35	CASTING ASSEMBLY	EACH	\$710.94	8	0	\$0.00	0	\$0.00
Base Bid	36	36	CONSTRUCT SANITARY MANHOLES	EACH	\$5,637.74	8	8	\$45,101.92	8	\$45,101.92
Base Bid	37	37	FORCE MAIN FITTINGS	POUND	\$0.01	200	66	\$0.66	66	\$0.66
Base Bid	38	38	EXTRA DEPTH MANHOLE	LIN FT	\$194.38	29	39.06	\$7,592.48	39.06	\$7,592.48
Base Bid	39	39	8" OUTSIDE DROP	VERT FT	\$1,051.55	6.5	6.5	\$6,835.08	6.5	\$6,835.08
Base Bid	40	40	AGGREGATE BEDDING (CV) (P) (P)	CU YD	\$33.60	200	0	\$0.00	0	\$0.00
Base Bid	41	41	CONNECT TO EXISTING WATER MAIN	EACH	\$3,898.14	3	3	\$11,694.42	3	\$11,694.42
Base Bid	42	42	HYDRANT	EACH	\$6,926.41	3	3	\$20,779.23	3	\$20,779.23
Base Bid	43	43	ADJUST VALVE BOX	EACH	\$655.81	2	0	\$0.00	0	\$0.00
Base Bid	44	44	ADJUST CURB STOP	EACH	\$130.07	2	0	\$0.00	0	\$0.00
Base Bid	45	45	1" CORPORATION STOP & SADDLE	EACH	\$451.20	27	10	\$4,512.00	10	\$4,512.00
Base Bid	46	46	6" GATE VALVE AND BOX	EACH	\$2,506.99	3	3	\$7,520.97	3	\$7,520.97
Base Bid	47	47	8" GATE VALVE AND BOX	EACH	\$3,305.44	8	8	\$26,443.52	8	\$26,443.52
Base Bid	48	48	1" CURB STOP AND BOX	EACH	\$617.86	27	10	\$6,178.60	10	\$6,178.60
Base Bid	49	49	1" WATER SERVICE PIPE	LIN FT	\$11.98	1000	423	\$5,067.54	423	\$5,067.54

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	50	50	6" WATERMAIN	LIN FT	\$51.26	60	47	\$2,409.22	47	\$2,409.22
Base Bid	51	51	8" WATERMAIN	LIN FT	\$53.10	1522	1540	\$81,774.00	1540	\$81,774.00
Base Bid	52	52	4" INSULATION	SQ YD	\$30.41	20	1.8	\$54.74	1.8	\$54.74
Base Bid	53	53	DUCTILE IRON FITTINGS	POUND	\$0.01	1900	0	\$0.00	0	\$0.00
Base Bid	54	54	6" DRAINTILE WITH SOCK	LIN FT	\$9.50	2770	0	\$0.00	0	\$0.00
Base Bid	55	55	4" DRAIN TILE SERVICE CONNECTION	EACH	\$200.00	27	0	\$0.00	0	\$0.00
Base Bid	56	56	15" STORM SEWER	LIN FT	\$42.05	808	0	\$0.00	0	\$0.00
Base Bid	57	57	18" STORM SEWER	LIN FT	\$48.80	117	0	\$0.00	0	\$0.00
Base Bid	58	58	21" STORM SEWER	LIN FT	\$62.23	35	0	\$0.00	0	\$0.00
Base Bid	59	59	24" STORM SEWER	LIN FT	\$58.70	55	0	\$0.00	0	\$0.00
Base Bid	60	60	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	EACH	\$2,056.97	4	0	\$0.00	0	\$0.00
Base Bid	61	61	CONSTRUCT DRAINAGE STRUCTURE 4020 -48"	EACH	\$3,595.26	7	0	\$0.00	0	\$0.00
Base Bid	62	62	CONSTRUCT DRAINAGE STRUCTURE 4020 -60"	EACH	\$5,200.53	1	0	\$0.00	0	\$0.00
Base Bid	63	63	CASTING ASSEMBLY	EACH	\$2,731.29	12	0	\$0.00	0	\$0.00
Base Bid	64	64	CLEAN EXISTING PIPE SEWER (STORM)	LIN FT	\$1.70	330	0	\$0.00	0	\$0.00
Base Bid	65	65	CONNECT TO EXISTING DRAINAGE STRUCTURE	EACH	\$1,741.77	3	0	\$0.00	0	\$0.00
Base Bid	66	66	STABILIZED CONSTRUCTION EXIT	EACH	\$500.00	3	0	\$0.00	0	\$0.00
Base Bid	67	67	STORM DRAIN INLET PROTECTION	EACH	\$125.00	12	0	\$0.00	0	\$0.00
Base Bid	68	68	SILT FENCE, TYPE MS	LIN FT	\$2.25	1575	1500	\$3,375.00	1500	\$3,375.00
Base Bid	69	69	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LIN FT	\$3.25	750	80	\$260.00	80	\$260.00
Base Bid	70	70	COMMON TOPSOIL BORROW (LV)	CU YD	\$26.25	200	0	\$0.00	0	\$0.00
Base Bid	71	71	COMMERCIAL FERTILIZER	POUND	\$1.00	1600	0	\$0.00	0	\$0.00
Base Bid	72	72	SEEDING	ACRE	\$1,500.00	4	0	\$0.00	0	\$0.00
Base Bid	73	73	SEED MIXTURE 25-151	POUND	\$7.00	200	0	\$0.00	0	\$0.00
Base Bid	74	74	HYDRAULIC MULCH MATRIX	POUND	\$2.00	11200	0	\$0.00	0	\$0.00
Base Bid	75	75	SEEDING (TEMPORARY)	ACRE	\$250.00	4	0	\$0.00	0	\$0.00
<b>Totals:</b>								<b>\$486,826.66</b>		<b>\$486,826.66</b>

<b>Contract Total</b>	<b>\$486,826.66</b>
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# CHANGE ORDER NO. 1

OWNER	City of Freeport	DATE	November 30, 2023
CONTRACTOR	Design Electric, Inc.	SEH No.	FREEP 174248
ENGINEER	SEH		
Project	2024 Street Lighting, Freeport		

You are directed to make the following changes in the Contract Documents:

Description:

Prevailing wages per funding source requirements.

ITEM	DESCRIPTION	UNIT	UNIT COST	QUANTITY	AMOUNT
25	PREVAILING WAGES	LUMP SUM	\$3,226.14	1.00	\$3,226.14
<b>TOTAL</b>					<b>\$3,226.14</b>

Reason for Change Order:

Prevailing wages per funding source requirements.

Attachments:

State Highway-Heavy Prevailing Wage Decision - 2023.11.20

ITEM	CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES	
		Substantial Completion	Ready for Final Payment
Original Contract Price:	\$527,677.24	07/03/2024	08/01/2024
Net increase (decrease) from previous Change Order No. ___ to ___:	-	-	-
Contract price prior to the Change Order:	\$527,677.24	07/03/2024	08/01/2024
Net increase ( <del>decrease</del> ) of this Change Order:	\$3,226.14	09/30/2024	10/31/2024
Contract price with all approved Change Orders:	\$530,903.38	09/30/2024	10/31/2024

In accordance with the Minnesota Uniform Transaction Act, an electronic signature on this document is binding and afforded the same effect as if the document was signed by hand.

**RECOMMENDED:**


SEH  
2351 Connecticut Avenue, Suite 300  
Sartell, MN 56377

**APPROVED:**

City of Freeport  
125 East Main Street  
Freeport, MN 56331

**ACCEPTED:**

Design Electric, Inc.  
PO Box 1252  
St. Cloud, MN 56302

By:   
Title: Project Engineer  
Date: 07/25/2024

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_