

FREEPORT ALL CALLS

<u>City</u>	<u>Date Received</u>	<u>Call #</u>	<u>Description</u>
FREEPORT	08/09/2024 18:20:28	24062109	ALCOHOL COMPLIANCE CHE
FREEPORT	08/09/2024 18:23:20	24062112	ALCOHOL COMPLIANCE CHE
FREEPORT	08/27/2024 18:15:23	24067111	ASSAULT
FREEPORT	08/27/2024 10:21:32	24066938	CANINE ASSIST
FREEPORT	08/23/2024 10:18:00	24065711	COMMUNITY ENGAGEMENT
FREEPORT	08/18/2024 00:51:31	24064278	DRIVING INTOXICATED
FREEPORT	08/31/2024 23:51:54	24068574	LOUD MUSIC
FREEPORT	08/30/2024 18:31:09	24068186	MATTER OF INFORMATION
FREEPORT	08/01/2024 09:19:55	24059613	MEDICAL EMERGENCY
FREEPORT	08/26/2024 20:08:32	24066803	PARKING VIOLATION
FREEPORT	08/01/2024 00:43:25	24059569	SUSPICIOUS ACTIVITY
FREEPORT	08/13/2024 12:28:30	24063011	SUSPICIOUS ACTIVITY
FREEPORT	08/30/2024 21:36:50	24068262	THEFT
FREEPORT	08/30/2024 07:48:27	24067998	TRAFFIC STOP
FREEPORT	08/30/2024 07:48:29	24067999	TRAFFIC STOP
FREEPORT	08/30/2024 08:18:27	24068006	TRAFFIC STOP
FREEPORT	08/30/2024 08:44:04	24068013	TRAFFIC STOP
FREEPORT	08/30/2024 09:22:04	24068027	TRAFFIC STOP
FREEPORT	08/30/2024 15:10:25	24068130	TRAFFIC STOP
FREEPORT	08/14/2024 14:09:15	24063285	TRAINING ONLINE
FREEPORT	08/27/2024 16:34:23	24067071	VERBAL DISPUTE
FREEPORT	08/28/2024 00:12:29	24067229	WELFARE CHECK

Memo

From: Jon Nelson - Clerk-Treasurer

To: Freeport City Council

Date: 9/20/24

Re: Clerk-Treasurer Report

1. Larry and Elaine Beuning are the winners of the \$100 water voucher for participating in the water line inventory project.
2. Council set November 12, 2024 @ 7pm as the date and time for canvassing the general election
3. October meeting change - October 22, 2024 @ 7pm
4. Suggest changing December meeting December 17, 2024 @ 7pm as in year's past.
5. Letters have been sent to business owners on CSAH 11 sidewalk repair.
6. Dan Roering has requested to resign from his position on the EDA. Mayor Eveslage would like to appoint Millwood Metalworks owner Tim Burg. Council will need to vote on Mayor Eveslage's appointment.
7. Fall Fest is September 28th.
8. Stearns County Municipal Meeting Oct 15 @ 6pm
9. We are in search of a new public works assistant.
10. Pooch's compliance check should be discussed. Previously, we have sent letters to the establishment so they know that we are aware of the situation and that if it continues to be an issue that Council has authority to take action and ultimately revoke the liquor license.

Job Duty	Date	Initial
Well, tower, pond checks, ^{Lift #2} pip 2 not working, spread mulch, tower inspection. -	FRI 8/23/24	JH
Well, tower, pond checks	SAT 8/24/24	JH
Well, tower, pond checks	SUN 8/25/24	JH
Well, tower, lift station, pond checks, water sampling, garbages, cold patch, ^{water/sewer issue smell?}	MON 8/26/24	JH/JM
Well, tower, pond checks, safety meeting walk around with safety instructor, shop	TUE 8/27/24	JH
Design electric poles holes - council meeting	WED 8/28/24	JH
Well, tower, pond checks, design elec street lights, city hall maint, shop maint, mowed lawn lawn -	THUR 8/29/24	JH/JM
Well, tower, lift station, pond checks, water samples, garbages, lead + copper pics.	FRI 8/30/24	JH
Well, tower, pond checks, water meter readings, mowing	SAT 8/31/24	JH
Well, tower, pond checks	SUN 9/1/24	JH
Well, tower, pond checks, water samples, garbages	MON 9/2/24	JH
Well, tower, pond checks, MDH + MPCA reports, met w/ SEM, mowed	TUE 9/3/24	JH/JM
Well, tower, pond checks, cold patch, mowed, artly influents	WED 9/4/24	JH/JM
Well, tower, lift station, pond checks, water samples, mowed lawn, gopher calls	THUR 9/5/24	JH
Well, tower, pond checks, mowed lawn	FRI 9/6/24	JH
Well, tower, pond checks - lift station high ^{level} alarm pump kicked out -	SAT 9/7/24	JH
Well, tower, pond checks	SUN 9/8/24	JH
Well, tower, lift station, pond checks, water samples, fix benches at park	MON 9/9/24	JH
softer salt, garbages, design electric	TUE 9/10/24	JH/JM
Well, tower, pond checks, caulk gutters city hall, mowed, gopher calls	WED 9/11/24	JH/JM
Well, tower, pond checks, mowed, lower flags - fix pole crank by ^{city} hall	THUR 9/12/24	JH
Well, tower, lift station, pond checks, water samples, Hanking chemical raise flags, gopher calls, trim trees park. - garbages	FRI 9/13/24	JH
Well, tower, pond checks, mowed, shop maint, gopher calls	SAT 9/14/24	JH
Well, tower, pond checks	SUN 9/15/24	JH
Well, tower, lift station, pond checks, water samples, flushed hydrants	MON 9/16/24	JH
garbages, ran equipment - mowed	TUE 9/17/24	JH/JM
Well, tower, pond checks, cleaned park bathrooms trimmed, locates -	WED 9/18/24	JH
Well, tower, pond checks, shop, design electric locates, gopher call, started tower - mowed	THUR 9/19/24	JH/JM



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for All of Us®

MEMORANDUM

TO: Freeport City Council

FROM: Dave Blommel, PE (Lic. MN)

DATE: September 18, 2024

RE: Council Update
SEH No. FREEP GEN 14.00

Street Lights

The contractor has made significant progress on the street lighting project. The north poles are all installed with temporary single luminaires on them until the powder coating is finished. The south poles have been removed and the boring of the conduit is taking place. We expect the boring to be completed by Friday, September 20th. The week of September 23rd will have the south bases installed and prepared to replace the concrete. The concrete work is tentatively set for the first week of October.

Payment request number 2 is attached to this memorandum. We recommend payment in the amount of \$105,836.90.

Welle 4

The pipe work and concrete work are both finished in the Welle addition. The first lift of asphalt is expected the week of September 23rd (likely Thursday). Lift station work will progress throughout the fall and into the early winter.

Payment request number 3 in the amount of \$148,896.57 is enclosed. We recommend payment to Kuchle underground in that amount.

County Road 11 Active Transportation sidewalk

We have completed the preliminary tasks required by the state for the upcoming project and will have our survey staff on site in the next week to collect survey data. Once the survey data has been reviewed, we will plan meetings with the neighboring property owners on the project site to discuss their concerns and any preferences they have with regards to the sidewalk placement. Once completed, we will begin the design with a tentative bidding schedule of February or March.

dwb
Enclosures

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Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 2351 Connecticut Avenue, Suite 300, Sartell, MN 56377-2485

320.229.4300 | 800.572.0617 | 888.908.8166 fax

SEH is 100% employee-owned. Affirmative Action - Equal Opportunity Employer

APPLICATION FOR PAYMENT NO. 2

CONTRACT FOR:

2024 STREET LIGHTING

PROJECT NO. FREP 174248
 OWNER CITY OF FREEPORT
 CONTRACTOR DESIGN ELECTRIC, INC.

AGREEMENT DATE:

1/31/2024

FOR WORK ACCOMPLISHED THROUGH:

9/17/2024

ITEM	MNDOT	DESCRIPTION	UNIT	UNIT COST	CONTRACT		THIS PAYMENT		WORK TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
1	2021.501	MOBILIZATION	LUMP SUM	\$18,461.78	1.00	\$18,461.78	0.60	\$11,077.07	0.60	\$11,077.07
2	2104.502	REMOVE EQUIPMENT PAD	EACH	\$301.69	1.00	\$301.69	1.00	\$301.69	1.00	\$301.69
3	2104.502	SALVAGE SERVICE CABINET	EACH	\$302.86	1.00	\$302.86	1.00	\$302.86	1.00	\$302.86
4	2104.502	REMOVE LIGHTING UNIT (AND SALVAGE ARM)	EACH	\$604.55	30.00	\$18,136.50	30.00	\$18,136.50	30.00	\$18,136.50
5	2104.518	REMOVE CONCRETE WALK	SQ FT	\$5.89	1,324.00	\$7,798.36	1,000.00	\$5,890.00	1,000.00	\$5,890.00
6	2231.604	BITUMINOUS PATCH SPECIAL	SQ YD	\$470.80	10.00	\$4,708.00		\$0.00	0.00	\$0.00
7	2545.502	HANDHOLE	EACH	\$1,483.77	4.00	\$5,935.08	4.00	\$5,935.08	4.00	\$5,935.08
8	2545.502	LIGHT FOUNDATION DESIGN E MODIFIED	EACH	\$1,241.43	32.00	\$39,725.76	19.00	\$23,587.17	19.00	\$23,587.17
9	2545.502	EQUIPMENT PAD B	EACH	\$1,360.19	1.00	\$1,360.19	1.00	\$1,360.19	1.00	\$1,360.19
10	2545.502	LIGHTING UNIT TYPE SPECIAL 1	EACH	\$7,252.72	26.00	\$188,570.72	15.00	\$108,790.80	15.00	\$108,790.80
11	2545.502	LIGHTING UNIT TYPE SPECIAL 2	EACH	\$8,379.94	4.00	\$33,519.76	2.00	\$16,759.88	2.00	\$16,759.88
12	2545.502	LIGHTING UNIT TYPE SPECIAL 3	EACH	\$7,816.03	2.00	\$15,632.06	2.00	\$15,632.06	2.00	\$15,632.06
13	2545.502	LIGHTING UNIT TYPE SPECIAL 4	EACH	\$9,722.77	2.00	\$19,445.54		\$0.00	0.00	\$0.00
14	2545.503	REMOVE UNDERGROUND WIRE	LF	\$1.18	1,222.00	\$1,441.96	1,222.00	\$1,441.96	1,222.00	\$1,441.96
15	2545.503	2" NON-METALLIC CONDUIT SCHEDULE (DIRECTIONAL BORE)	LF	\$13.99	4,288.00	\$59,989.12	2,000.00	\$27,980.00	2,000.00	\$27,980.00
16	2545.503	3" NON-METALLIC CONDUIT SCHEDULE (DIRECTIONAL BORE)	LF	\$21.33	517.00	\$11,027.61	150.00	\$3,199.50	150.00	\$3,199.50
17	2545.503	UNDERGROUND WIRE 1/2 8 AWG	LF	\$1.10	17,430.00	\$19,173.00	9,000.00	\$9,900.00	9,000.00	\$9,900.00
18	2545.503	UNDERGROUND WIRE 1/2 6 AWG	LF	\$1.35	17,430.00	\$23,530.50	9,000.00	\$12,150.00	9,000.00	\$12,150.00
19	2545.602	SERVICE CABINET MODIFICATION	EACH	\$1,342.28	2.00	\$2,684.56		\$0.00	0.00	\$0.00
20	2545.602	INSTALL LIGHTING SERVICE CABINET	EACH	\$1,836.87	1.00	\$1,836.87	1.00	\$1,836.87	1.00	\$1,836.87
21	2521.518	6" CONCRETE SIDEWALK	SQ FT	\$28.25	1,114.00	\$31,470.50		\$0.00	0.00	\$0.00
22	2521.518	6" CONCRETE SIDEWALK SPECIAL	SQ FT	\$53.55	210.00	\$11,245.50		\$0.00	0.00	\$0.00
23	2563.9011	TRAFFIC CONTROL	LUMP SUM	\$8,599.60	1.00	\$8,599.60	1.00	\$8,599.60	1.00	\$8,599.60
24	2575.501	TURF ESTABLISHMENT	LUMP SUM	\$2,779.72	1.00	\$2,779.72		\$0.00	0.00	\$0.00
TOTAL ITEMS BID						\$527,677.24		\$272,881.23		\$272,881.23
CHANGE ORDER NO. 1										
25		PREVAILING WAGES	LUMP SUM	\$3,226.14	1.00	\$3,226.14	1.00	\$3,226.14	1.00	\$3,226.14
TOTAL CHANGE ORDER NO. 1						\$3,226.14		\$3,226.14		\$3,226.14
STORED MATERIALS										
		STORED MATERIALS	LUMP SUM	\$20,547.25		\$0.00		\$0.00	1.00	\$20,547.25
TOTAL STORED MATERIALS						\$0.00		\$0.00		\$20,547.25
SUMMARY										
TOTAL ITEMS BID						\$527,677.24		\$272,881.23		\$272,881.23
CHANGE ORDER NO. 1						\$3,226.14		\$3,226.14		\$3,226.14
STORED MATERIALS						\$0.00		\$0.00		\$20,547.25
TOTAL						\$530,903.38		\$276,107.37		\$296,654.62

The undersigned Contractor certifies that all previous payments received from the Owner for work done under this contract have been applied to discharge in full all obligations the Contractor incurred in connection with the work covered by said progress payments. The undersigned Contractor agrees to pay all subcontractors within 10 days of receipt of payment from the municipality for undisputed services provided by the subcontractor. The Contractor agrees to pay interest as described under Minnesota state statute. In accordance with Minnesota Uniform Transaction Act, an electronic signature on this document is binding and afforded the same effect as if the document was signed by hand.

Gross Amount Due \$296,654.62
 Less Retainage (5%) \$14,832.73

Amount Eligible to Date \$281,821.89
 Less Previous Payments \$175,984.99

Amount Due This Application \$105,836.90

SUBMITTED DESIGN ELECTRIC, INC.
 PO BOX 1252
 ST. CLOUD, MN 56302

BY: 

DATE: 9/19/2024

RECOMMENDED SEH
 2351 CONNECTICUT AVENUE, SUITE 300
 SARTELL, MN 56377

BY: 

DATE: 09/19/2024

APPROVED CITY OF FREEPORT
 125 E MAIN ST
 FREEPORT, MN 56331

BY: _____

DATE: _____

Contract Number: FREEP 153897
Pay Request Number: 3

Project Number	Project Description
FREEP 153897	Welle's Country Acres Phase 4

Contractor: Kuechle Underground Inc. 10998 State Highway 55 Kimball, MN 55353	Vendor Number: n/a Up To Date: 09/19/2024
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Contract Amount

Original Contract	\$1,161,480.56
Contract Changes	\$0.00
Revised Contract	\$1,161,480.56

Work Certified To Date

Base Bid Items	\$828,223.84
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$828,223.84

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$156,733.23	\$828,223.84	\$41,411.19	\$637,916.08	\$148,896.57	\$786,812.65
Percent: Retained: 5%			Percent Complete: 71.31%		

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By Short Elliott Hendrickson Inc.

Approved By Kuechle Underground Inc.

Date _____

Date _____

Approved By City of Freeport

Date _____

Payment Summary				
No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2024-07-12	\$486,826.66	\$24,341.33	\$462,485.33
2	2024-08-16	\$184,663.95	\$9,233.20	\$175,430.75
3	2024-09-19	\$156,733.23	\$7,836.66	\$148,896.57

Funding Category Name	Funding Category No.	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
FREEP 153897		\$828,223.84	\$41,411.19	\$637,916.08	\$148,896.57	\$786,812.65

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
FREEP 153897	Local	\$148,896.57	\$1,161,480.56	\$1,161,480.56	\$786,812.65

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	1	1	MOBILIZATION	LUMP SUM	\$16,606.30	1	0	\$0.00	0.95	\$15,775.99
Base Bid	2	2	TRAFFIC CONTROL	LUMP SUM	\$200.00	1	0	\$0.00	0.95	\$190.00
Base Bid	3	3	CLEAR AND GRUB	LUMP SUM	\$2,025.00	1	0	\$0.00	1	\$2,025.00
Base Bid	4	4	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$26.20	10	0	\$0.00	0	\$0.00
Base Bid	5	5	REMOVE ROCKCHECK	EACH	\$167.31	13	0	\$0.00	13	\$2,175.03
Base Bid	6	6	SALVAGE TYPE 3 BARRICADES	EACH	\$20.00	6	0	\$0.00	0	\$0.00
Base Bid	7	7	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$3.50	120	0	\$0.00	0	\$0.00
Base Bid	8	8	COMMON EXCAVATION (P) (P)	CU YD	\$10.86	2483	620	\$6,733.20	2483	\$26,965.38
Base Bid	9	9	COMMON BORROW	CU YD	\$12.98	1224	0	\$0.00	0	\$0.00
Base Bid	10	10	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$130.00	20	2	\$260.00	14	\$1,820.00
Base Bid	11	11	SELECT GRANULAR BORROW (CV)	CU YD	\$14.00	3551	2789	\$39,046.00	3702	\$51,828.00
Base Bid	12	12	SUBGRADE PREPARATION	ROAD STA	\$341.00	17	13	\$4,433.00	17	\$5,797.00
Base Bid	13	13	GEOTEXTILE FABRIC TYPE 5	SQ YD	\$1.43	7102	5412	\$7,739.16	7241	\$10,354.63
Base Bid	14	14	AGGREGATE BASE (CV) CLASS 5 (P) (P)	CU YD	\$23.30	1184	1184	\$27,587.20	1184	\$27,587.20
Base Bid	15	15	TYPE SPWEA240C WEARING COURSE MIXTURE	TON	\$79.00	602	0	\$0.00	0	\$0.00
Base Bid	16	16	TYPE SPWE230B NON WEARING COURSE MIXTURE	TON	\$74.00	1003	0	\$0.00	0	\$0.00
Base Bid	17	17	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$5.00	355	0	\$0.00	0	\$0.00
Base Bid	18	18	CONCRETE CURB & GUTTER DESIGN D418	LIN FT	\$17.50	3115	3165	\$55,387.50	3165	\$55,387.50
Base Bid	19	19	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	\$62.00	24	0	\$0.00	0	\$0.00
Base Bid	20	20	ADJUST FRAME & RING CASTING	EACH	\$0.01	11	13	\$0.13	13	\$0.13
Base Bid	21	21	INSTALL PERMANENT BARRICADES	EACH	\$400.00	2	0	\$0.00	0	\$0.00