

**Contract Item Status**

Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	22	22	SIGN PANELS TYPE C	SQ FT	\$45.00	30	0	\$0.00	0	\$0.00
Base Bid	23	23	SIGN PANELS STREET NAME BLADES (PER SIGN)	EACH	\$400.00	3	0	\$0.00	0	\$0.00
Base Bid	24	24	DEWATERING	LUMP SUM	\$22,747.81	1	0	\$0.00	0.6	\$13,648.69
Base Bid	25	25	4" FORCEMAIN	LIN FT	\$41.08	348	0	\$0.00	348	\$14,295.84
Base Bid	26	26	4" PIPE SEWER SERVICE	LIN FT	\$15.16	778	0	\$0.00	847	\$12,840.52
Base Bid	27	27	8" PIPE SEWER	LIN FT	\$68.83	1151	0	\$0.00	1150	\$79,154.50
Base Bid	28	28	CONNECT TO EXISTING SANITARY SEWER PIPE (SERVICE)	EACH	\$636.35	2	0	\$0.00	2	\$1,272.70
Base Bid	29	29	CONNECT TO EXISTING FORCEMAIN	EACH	\$1,835.08	1	0	\$0.00	1	\$1,835.08
Base Bid	30	30	SANITARY SEWER LIFT STATION W/ VALVE MANHOLE	LUMP SUM	\$200,962.84	1	0	\$0.00	0.65	\$130,625.85
Base Bid	31	31	8" X 4" WYE	EACH	\$505.88	27	0	\$0.00	26	\$13,152.88
Base Bid	32	32	8" PIPE PLUG	EACH	\$150.55	1	0	\$0.00	1	\$150.55
Base Bid	33	33	SANITARY SEWER CLEANOUT	EACH	\$250.97	27	0	\$0.00	26	\$6,525.22
Base Bid	34	34	EXTERIOR CHIMNEY SEAL	EACH	\$173.40	8	0	\$0.00	0	\$0.00
Base Bid	35	35	CASTING ASSEMBLY	EACH	\$710.94	8	0	\$0.00	0	\$0.00
Base Bid	36	36	CONSTRUCT SANITARY MANHOLES	EACH	\$5,637.74	8	0	\$0.00	8	\$45,101.92
Base Bid	37	37	FORCE MAIN FITTINGS	POUND	\$0.01	200	0	\$0.00	86	\$0.86
Base Bid	38	38	EXTRA DEPTH MANHOLE	LIN FT	\$194.38	29	0	\$0.00	39.06	\$7,592.48
Base Bid	39	39	8" OUTSIDE DROP	VERT FT	\$1,051.55	6.5	0	\$0.00	6.5	\$6,835.08
Base Bid	40	40	AGGREGATE BEDDING (CV) (P) (P)	CU YD	\$33.60	200	200	\$6,720.00	200	\$6,720.00
Base Bid	41	41	CONNECT TO EXISTING WATER MAIN	EACH	\$3,898.14	3	0	\$0.00	3	\$11,694.42
Base Bid	42	42	HYDRANT	EACH	\$6,926.41	3	0	\$0.00	3	\$20,779.23
Base Bid	43	43	ADJUST VALVE BOX	EACH	\$655.81	2	0	\$0.00	0	\$0.00
Base Bid	44	44	ADJUST CURB STOP	EACH	\$130.07	2	0	\$0.00	0	\$0.00
Base Bid	45	45	1" CORPORATION STOP & SADDLE	EACH	\$451.20	27	0	\$0.00	26	\$11,731.20
Base Bid	46	46	6" GATE VALVE AND BOX	EACH	\$2,506.99	3	0	\$0.00	3	\$7,520.97
Base Bid	47	47	8" GATE VALVE AND BOX	EACH	\$3,305.44	8	0	\$0.00	8	\$26,443.52
Base Bid	48	48	1" CURB STOP AND BOX	EACH	\$617.86	27	4	\$2,471.44	26	\$16,064.36
Base Bid	49	49	1" WATER SERVICE PIPE	LIN FT	\$11.98	1000	66	\$790.68	898	\$10,758.04
Base Bid	50	50	6" WATERMAIN	LIN FT	\$51.26	60	0	\$0.00	47	\$2,409.22
Base Bid	51	51	8" WATERMAIN	LIN FT	\$53.10	1522	0	\$0.00	1540	\$81,774.00

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	52	52	4" INSULATION	SQ YD	\$30.41	20	12	\$364.92	21	\$638.61
Base Bid	53	53	DUCTILE IRON FITTINGS	POUND	\$0.01	1900	0	\$0.00	680	\$6.80
Base Bid	54	54	6" DRAINTILE WITH SOCK	LIN FT	\$9.50	2770	0	\$0.00	844	\$8,018.00
Base Bid	55	55	4" DRAIN TILE SERVICE CONNECTION	EACH	\$200.00	27	26	\$5,200.00	26	\$5,200.00
Base Bid	56	56	15" STORM SEWER	LIN FT	\$42.05	808	0	\$0.00	788	\$33,135.40
Base Bid	57	57	18" STORM SEWER	LIN FT	\$48.80	117	0	\$0.00	35	\$1,708.00
Base Bid	58	58	21" STORM SEWER	LIN FT	\$62.23	35	0	\$0.00	0	\$0.00
Base Bid	59	59	24" STORM SEWER	LIN FT	\$58.70	55	0	\$0.00	55	\$3,228.50
Base Bid	60	60	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	EACH	\$2,056.97	4	0	\$0.00	4	\$8,227.88
Base Bid	61	61	CONSTRUCT DRAINAGE STRUCTURE 4020 -48"	EACH	\$3,595.26	7	0	\$0.00	7	\$25,166.82
Base Bid	62	62	CONSTRUCT DRAINAGE STRUCTURE 4020 -60"	EACH	\$5,200.53	1	0	\$0.00	1	\$5,200.53
Base Bid	63	63	CASTING ASSEMBLY	EACH	\$2,731.29	12	0	\$0.00	0	\$0.00
Base Bid	64	64	CLEAN EXISTING PIPE SEWER (STORM)	LIN FT	\$1.70	330	0	\$0.00	0	\$0.00
Base Bid	65	65	CONNECT TO EXISTING DRAINAGE STRUCTURE	EACH	\$1,741.77	3	0	\$0.00	3	\$5,225.31
Base Bid	66	66	STABILIZED CONSTRUCTION EXIT	EACH	\$500.00	3	0	\$0.00	0	\$0.00
Base Bid	67	67	STORM DRAIN INLET PROTECTION	EACH	\$125.00	12	0	\$0.00	0	\$0.00
Base Bid	68	68	SILT FENCE, TYPE MS	LIN FT	\$2.25	1575	0	\$0.00	1500	\$3,375.00
Base Bid	69	69	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LIN FT	\$3.25	750	0	\$0.00	80	\$260.00
Base Bid	70	70	COMMON TOPSOIL BORROW (LV)	CU YD	\$26.25	200	0	\$0.00	0	\$0.00
Base Bid	71	71	COMMERCIAL FERTILIZER	POUND	\$1.00	1600	0	\$0.00	0	\$0.00
Base Bid	72	72	SEEDING	ACRE	\$1,500.00	4	0	\$0.00	0	\$0.00
Base Bid	73	73	SEED MIXTURE 25-151	POUND	\$7.00	200	0	\$0.00	0	\$0.00
Base Bid	74	74	HYDRAULIC MULCH MATRIX	POUND	\$2.00	11200	0	\$0.00	0	\$0.00
Base Bid	75	75	SEEDING (TEMPORARY)	ACRE	\$250.00	4	0	\$0.00	0	\$0.00
<b>Totals:</b>								<b>\$156,733.23</b>		<b>\$828,223.84</b>

<b>Contract Total</b>	<b>\$828,223.84</b>
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**REVERMANN**  
— LAW —

[www.revermannlaw.com](http://www.revermannlaw.com)

**Waite Park**

130 Division Street, Suite 118  
Waite Park, MN 56387  
(320) 258-9383

**Melrose**

408 Main Street E., Suite 5  
Melrose, MN 56352  
(320) 256-4205

September 18, 2024

Jon Nelson  
City of Freeport  
125 Main Street East  
Freeport, MN 56331

BY ELECTRONIC MAIL

Re: Monthly Legal Report

Dear Mr. Nelson:

During the period from August 21, 2024 through September 18, 2024, we have not given significant attention to any projects on behalf of the City of Freeport.

Sincerely,

REVERMANN LAW, P.A.

Scott E. Dymoke

cc: M. Eveslage

# Memo

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From: Jon Nelson, Clerk-Treasurer

To: Freeport City Council

Date: 09/20/24

Re: Michelle Schmitz – Xcel Energy Community Relations: Meet and Greet

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Michelle Schmitz is a new hire for Xcel Energy and is a new point of contact for the City of Freeport. She would like to introduce herself and field any questions that Council may have for Xcel Energy.

# Memo

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From: Jon Nelson, Clerk-Treasurer

To: Freeport City Council

Date: 09/20/24

Re: Resolution 2024-15 – A Resolution Superseding 2024-14 and Adopting Proposed 2025 Budget and Ordering Certifications of Proposed 2025 Levy to County Auditor

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Last month, Resolution 2024-14 was adopted for the proposed 2025 budget but the date for our TNT was wrong. I am proposing we hold our TNT meeting on December 17, 2024, assuming we change the date of our December meeting to the Tuesday before Christmas week.

Recommendation: Adopt 2024-15 to supersede 2024-14 which will change the date of our TNT to a regularly scheduled meeting.



**CITY OF FREEPORT**

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112  
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service [www.freeportmn.org](http://www.freeportmn.org)

**RESOLUTION 2024-15**

**A RESOLUTION ADOPTING PROPOSED 2025 BUDGET AND ORDERING CERTIFICATIONS OF PROPOSED 2025 LEVY TO COUNTY AUDITOR**

**WHEREAS;** Minnesota State Statutes require that all local units of government formally adopt a preliminary tax levy for the preceding fiscal year on or before September 30, 2024; and

**WHEREAS;** The Freeport City Council and City staff have done preliminary analysis of the demands for goods, services and other debt obligations to be provided for the City in 2025 and have attached such proposed budget in Appendix A; and

**NOW, THEREFORE BE IT RESOLVED;** The Freeport City Council has determined that the 2025 proposed tax levy shall be set, and directs the City Clerk to notify the Stearns County Auditor of this proposed levy amounts:

General Levy	\$293,716
EDA Levy	\$ 42,000
Capital Levy	\$144,989
Debt Levy	\$162,011
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Total Tax Levy	\$642,716

**FURTHERMORE;** The City Council hereby sets December 17, 2024 as the public hearing date for comment on the 2025 budget and tax levy. The meeting will be held at 7:00 pm at Freeport City Hall, 125 Main Street East in the City of Freeport.

**FURTHERMORE;** This Resolution shall supersede Resolution 2024-14, that set November 27, 2024 as the public hearing date for comment on the 2025 budget and tax levy.

Dated this 24th day of September, 2024

Motion by:

Second by:

Council members in favor:

Opposed or abstained:

\_\_\_\_\_  
Mike Eveslage, Mayor

ATTEST:

\_\_\_\_\_  
Jon Nelson, Clerk-Treasurer

# Memo

From: Jon Nelson, Clerk-Treasurer

To: Freeport City Council

Date: 09/20/24

Re: City Official Pay

We budgeted for a pay increase at our workshop back in July at the following rates:

Mayor Pay: \$200/regular meeting      \$80/special meeting      \$40/other  
 Council Pay: \$100/regular meeting      \$80/special meeting      \$40/other

See chart below to compare rates with surrounding communities.

Recommendation: Approve the budgeted city official pay increase.

## 2024 SURVEY

	Sauk Centre	Melrose	Oskatis	Long Prairie	Wadena	Benson	Albany	Freeport
<b>Mayor</b>	\$425/Mo. (\$5,100/yr)	\$4,800/Yr.	\$300/Mo. & \$150/mtg.	\$200/Mo. (\$2,400/yr) (Extra \$50 extra meetings only if full Council)	\$6,200/yr. (516.67/mo.)	\$450/Mo. (\$5,400/yr) Special Mtgs. \$15/Mtg., \$20 Half-Day, \$40 Full-Day	\$125/Mo. (Other Mtgs - \$50 for Mtgs. Less than 4 hrs. & \$100 for over 4 hrs.)	\$95/mtg. & Spec. Mtg. - \$75
<b>Council</b>	\$350/Mo. (\$4,200/yr)	\$3,600/Yr.	\$150/mtg.	\$150/Mo. (\$1,800/yr) (Extra \$50 extra meetings only if full Council)	\$5,400/Yr. (450/mo.)	\$200/Mo. (\$2,400/yr) Special Mtgs. \$15/Mtg., \$20 Half-Day, \$40 Full-Day	\$100/Mo. (Other Mtgs - \$50 for Mtgs. Less than 4 hrs. & \$100 for over 4 hrs.)	\$65/mtg. & Spec. Mtg. - \$50