



CITY OF FREEPORT

125 Main Street E – PO Box 301 – Freeport, MN 56331 – 320-836-2112
For TTY/TDD Users 1-800-627-3529 or 711 Minnesota Relay Service www.freeportmn.org
cityfrpt@albanytel.com

April 29, 2025 – Council Meeting Minutes

A regular meeting of the Freeport City Council was convened at 7:00 pm by Mayor Mike Eveslage, and council members Nick Arnzen, Sarah Blake, Tim Hennen & Jake Renneker.

Staff in attendance: City Clerk-Treasurer Jon Nelson, Fire Chief Andy Grieve, Public Works Director Loren Goebel, City Engineer Dave Blommel, City Attorney Scott Dymoke, & Financial Advisor Ashley Feldewerd.

Others in attendance: Jack Gaebel & Megan Gaebel – Boy Scouts of America, Olivia Van Beck – Melrose High School, Rodney Atkinson, Cody Nelson - CSNelson Properties.

Approval of Agenda

- Renneker motioned to approve the agenda with the addition of claims #6361 & #6362, seconded by Renneker. Motion carried.

Public Forum

- Mayor Eveslage addressed the final service letter that West Central Sanitation sent out to residents, stating that it was a collection of half-truths and misrepresentation of facts.
- Public forum was closed.

Consent Agenda

- Arnzen motioned to approve the consent agenda, seconded by Hennen. Motion carried.

Reports

a. Clerk-Treasurer Report – Jon Nelson

- County Road 11 downtown sidewalk is scheduled for repairs on May 29-30.
- Pioneer Inn would like to do food trucks again.
- Closed on two more lots in Welle Addition last week, have two more scheduled to close next month.
- Nelson will be attending the Minnesota Municipal Clerks' Institute next week.
- The Lamar billboard contract is coming to a close. 1-year renewal will cost \$515/mo. Hennen motioned to approve renewing the contract, seconded by Blake. Motion carried 5-0.

b. Fire Department Report – Chief Andy Grieve

- Calls last month: 5 medicals, 1 grass fire, 1 Interstate accident, & 3 cancelled calls.

- Called for a motion to hire Ethan Harren as a new fire member. Hennen motioned to approve, seconded by Blake. Motion carried 5-0.
- Called for a motion to upgrade the pump system on our Freightliner pumper truck as quoted through Great Plains Fire in the amount of \$14,372. Arnzen motioned seconded Hennen. Motion carried 5-0.
- The fire department passed out the donated smoke detectors to Holy Family students.
- Grieve was elected President of the Stearns County Fire Chiefs' Association.

c. Public Works Report – Public Works Director Loren Goebel

- The sink hole from a sanitary drainage pipe in the Beste field on the west side of town (discussed last month) appears to have been repaired.
- We are having reports come back showing high total solids in our waste water ponds. Goebel has been talking with Hawkins Chemical to see what bugs and chemicals may be needed to get the numbers back to within accepted range.

d. Engineer Report – City Engineer Dave Blommel

- Streetlighting Project – final punch list is being put together. Requested for a payment of pay application #4 in the amount of \$1,776.50 for some wires that were not charged for in previous applications. Arnzen motioned to approve payment, seconded by Hennen. Motion carried 5-0. We are still holding 5% retainage until punch list is completed.
- CSAH 11 Sidewalk – Blommel met with property owners who will have the sidewalk going through their property and received positive feedback. The State has approved the final design plans and now we are awaiting signatures for approval at the County level.

e. Attorney Report – Attorney Scott Dymoke

- Prepared final ordinance regulating murals and summary for publication.
- Prepared amendment to planned unit development agreement to accommodate proposed twin home development.
- Prepared sidewalk easement establishing access to City Park from 11th St SE.

Mayor Eveslage elected to move New Business, Item c., PUD Amendment for Welle IV Twin Homes, ahead of Old Business to honor C. Nelson's time. Item was moved after hearing no objection.

New Business

c. PUD Amendment for Welle IV Twin Homes

- The PUD amendment was drafted to allow C. Nelson to build his proposed twin homes in Welle IV.
- Renneker motioned to approve the amendment, seconded by Arnzen. Motion carried 5-0.

Old Business

a. Long Term Plan

- Feldewerd reviewed the long-term plan draft from Abdo.
- Arnzen motioned to transfer funds from the North End Park Fund and the South End Park Fund to a combined Park Fund, seconded by Blake. Motion carried 5-0.

b. Mural Ordinance Addendum

- Dymoke reviewed the final draft of the mural ordinance addendum.
- Hennen motioned to approve Ordinance 2025-03 to amend the Freeport City Code of 1995 to include the regulation of murals, seconded by Renneker. Motion carried 5-0.
- Arnzen motioned to approve the *Official Title and Summary* for publication, seconded by Blake. Motion carried 5-0.

New Business

a. 2025 First Quarter Report

- Feldewerd reviewed the 2025 First Quarter Report with Council.

b. Resolution 2025-08 Liquor License Renewals

- There are no changes from 2024 for liquor licensing. All establishments have turned in required documents for renewal.
- Hennen motioned to approve Resolution 2025-08, seconded by Renneker. Motion carried 5-0.

d. AWAIR Policy Adoption

- Nelson presented A Workplace Accident & Injury Reduction Policy for Council's approval.
- Renneker motioned to approve the AWAIR Policy, seconded by Hennen. Motion carried.

Adjourn

Arnzen motioned to adjourn, seconded by Renneker. Motion carried.

Mayor Mike Eveslage

Attest: _____
Clerk-Treasurer Jon Nelson

05/21/25
13:29:30

CITY OF FREEPORT
Claim Details
For the Accounting Period: 5/25

Page: 1 of 2
Report ID: AP100

For doc #s from 6376 to 6393
* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6376	829 ABDO		16,820.00					
1	506524 04/30/25 2024-2029 Long Term Plan		8,250.00			101 41000	300	10100
2	506013 04/30/25 Payroll Prep - April 2025		470.00			101 41000	300	10100
3	506366 05/01/25 Monthly Fee - May 2025		8,100.00			101 41000	300	10100
6377	581 ALEX AIR APPARATUS, INC		4,407.88					
1	INV-52020 04/30/25 AED		3,984.00*			101 42000	210	10100
2	INV-52020 04/30/25 Supplies		423.88			225 42200	210	10100
6378	647 BADGER METER INC		27.27					
1	80194548 04/29/25 Beacon MBL Hosting Unit		13.63			601 43225	433	10100
2	80194548 04/29/25 Beacon MBL Hosting Unit		13.64			602 43250	433	10100
6379	713 RBC FBO FREEPORT FIRE DEP RELIEF		5,520.40					
1	05/21/25 Annual Contribution - 2025		5,520.40			225 42200	315	10100
6380	626 FIRE SAFETY USA, INC		1,765.00					
1	201161 05/07/25 Trk 405 - Annual Pump Service		887.50			225 42200	401	10100
2	201162 05/07/25 Trk 406 - Annual Pump Service		877.50			225 42200	401	10100
6381	812 GERALD & MARY MAYERS		1,000.00					
1	05/21/25 City Lot Reimbursement		1,000.00			300 46500	430	10100
6382	174 GOPHER STATE ONE CALL, INC		18.90					
1	5040412 04/30/25 Email Tickets - Apr 2025		18.90			601 43225	300	10100
6383	187 HAWKINS, INC		3,201.39					
1	7060580 05/08/25 Hydrofluosilicic Acid/LPC-4		2,801.59			601 43225	440	10100
2	7060578 05/08/25 Aluminum Sulfate Liquid		369.80			601 43225	440	10100
3	7066644 05/15/25 Chlorine Cylinder		30.00			601 43225	440	10100
6384	219 JOANN TIMP		150.00					
1	05/21/25 May Cleaning		150.00			101 41000	300	10100
6385	834 JON NELSON		138.60					
1	05/21/25 Mileage-MN Municipal Clerks In		138.60			101 41450	335	10100
6386	889 LAMAR COMPANIES		500.00					
1	117077711 05/12/25 Bulletins		500.00*			101 41000	340	10100

05/21/25
13:29:30

CITY OF FREEPORT
Claim Details
For the Accounting Period: 5/25

Page: 2 of 2
Report ID: AP100

For doc #s from 6376 to 6393
* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6387	269 MARCO		165.16					
1	39213390 05/12/25 Copier Agreement		165.16			101 41000	410	10100
6388	309 MINNESOTA LIFE INSURANCE CO		1.70					
1	05/21/25 Goebel-Life Ins-June 2025		1.70			101 43000	131	10100
6389	418 SEH, INC		6,941.20					
1	487647 05/16/25 2020 Freeport Facility Plan		2,581.20*			420 41000	300	10100
2	487652 05/16/25 2024 Street Lighting		495.00*			419 43160	300	10100
3	487666 05/16/25 CSAH 11 Sidewalk		3,640.00*			401 41000	300	10100
4	487681 05/26/25 2025 General Engineering		225.00			101 41000	300	10100
6390	440 STEARNS CO AUDITOR-TREASURER		4,247.45					
1	2025-00038 05/09/25 Annaul Assessing Fees		4,247.45			101 41550	304	10100
6391	809 VALLI INFORMATION SYSTEMS, INC		75.00					
1	100195 04/30/25 Online Monthly Maintenance		75.00			101 41000	300	10100
6392	194 HENNEN LUMBER CO, INC		2,458.73					
1	04/30/25 New Doors/Supplies		2,458.73*			101 45200	220	10100
6393	413 SCHLENNER WENNER & CO		14,000.00					
1	329118 03/31/25 Audit Fees		14,000.00			101 41500	301	10100
# of Claims 18			Total: 61,438.68					



Freeport Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 05/12/2025 15:10
Total Records : 22

Agency	Location City	Call Date/Time		Incident Number	Incident Type
SCSO	FREEPORT	04/03/2025 17:40		2025-25007001	Traffic Stop
SCSO	FREEPORT	04/06/2025 14:07		2025-25007270	Traffic Stop
SCSO	FREEPORT	04/07/2025 12:44		2025-25007342	Crash/No Injuries
SCSO	FREEPORT	04/07/2025 21:25		2025-25007385	Traffic Stop
SCSO	FREEPORT	04/09/2025 06:44		2025-25007505	Animal Complaint
SCSO	FREEPORT	04/16/2025 13:06		2025-25008141	Animal Complaint
SCSO	FREEPORT	04/17/2025 02:05		2025-25008203	Traffic Stop
STPROB	FREEPORT	04/18/2025 11:55		2025-00000638	Field Contact
SCSO	FREEPORT	04/20/2025 17:14		2025-25008459	Traffic Stop
SCSO	FREEPORT	04/20/2025 19:35		2025-25008467	Harassment
SCSO	FREEPORT	04/21/2025 10:54		2025-25008503	Forgery Complaint
MRAMB	FREEPORT	04/21/2025 13:12		2025-00000408	Medical Emergency
ALPD	FREEPORT	04/21/2025 13:12		2025-25000470	Crash w/ Injuries
ALFD	FREEPORT	04/21/2025 13:12		2025-00000105	Unknown
MRPD	FREEPORT	04/21/2025 13:12		2025-25000962	Crash w/ Injuries
FPPD	FREEPORT	04/21/2025 13:12		2025-00000024	Unknown
SCSO	FREEPORT	04/22/2025 00:22		2025-25008549	Traffic Stop



Freeport Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 05/12/2025 15:10
Total Records : 22

Agency	Location City	Call Date/Time		Incident Number	Incident Type
SCSO	FREEPORT	04/23/2025 14:08		2025-25008679	Welfare Check
SCSO	FREEPORT	04/27/2025 08:04		2025-25008964	Personal Assist
SCSO	FREEPORT	04/27/2025 17:47		2025-25008986	Traffic Stop
SCSO	FREEPORT	04/29/2025 20:23		2025-25009127	Personal Assist
SCSO	FREEPORT	04/30/2025 14:15		2025-25009185	Hazard

Memo

From: Jon Nelson - Clerk-Treasurer

To: Freeport City Council

Date: 05/23/25

Re: Clerk-Treasurer Report

1. Attended year 1 of the Minnesota Municipal Clerk's Institute earlier this month.
2. Closed on the two Welle lots we were expecting to close on in May.
3. Signed purchase agreements with Cody Nelson for the four lots we approved the PUD amendment for last month.
4. Working on terms for an agreement in the Industrial Park.

Job Duty	Date	Initial
Well, tower, lift station, pond checks, water samples, mowed lawn ^(barged) ballpark	MON 4/21/25	RY
Well, tower, pond checks, swept streets, Met w/ Tom Referred to get light for antenna at Flow station; met w/ Kuekle on lift station	TUE 4/22/25	RY
Well, tower, pond checks, swept streets, Fixed grass by Lift Station #2	Wed 4/23/25	RY
lowered Flags & Fix hangers.	"	RY
Well, tower, lift station, pond checks, water samples, swept streets, sweeper Farm center for new belts. -	THUR 4/24/25	RY
Well, tower, pond checks, garbage, swept streets, Industrial - garbage	FRI 4/25/25	RY
Well, tower, pond checks, split Fertilizer on 4 way + then N to 39 ^{South} Street	SAT 4/26/25	RY
Well, tower, pond checks	SUN 4/27/25	RY
Well, tower, lift station, pond checks, water samples, shop maint, garbage	MON 4/28/25	RY
Well, tower, pond checks, pond samples for Hawking chemical, city hall maint, shop, water on on 11th St., met with Dave Bland ^{Lift} station - council meeting -	TUE 4/29/25	RY
Well, tower, pond checks, clean shop, paperwork, met w/ county, gopher calls, pulled water sample,	Wed 4/30/25	RY
Well, tower, lift station, pond checks, water samples, met Dan Lift station, gopher calls, shop, pond power out at Flow station	THUR 5/1/25	RY
Well, tower, pond checks, garbage, met Kuekle lift station, shop. -	FRI 5/2/25	RY
Well, tower, pond checks	SAT 5/3/25	RY
Well, tower, pond checks	SUN 5/4/25	RY
Well, tower, lift station, pond checks, water samples, garbage, mowing lawn, bathroom open at ballpark. Met w/ Kuekle -	MON 5/5/25	RY NB
Well, tower, pond checks, mowed lawn, WQP water samples, Pto turn carb clean gopher calls. Fixed electric new lift station on 11th.	TUE 5/6/25	RY NB
Well, tower, pond checks, mowed lawn, gopher calls, shop maint, put old patch ^{behind} city hall	Wed 5/7/25	RY NB
Well, tower, lift station, pond checks, water samples, gopher call meeting, Hawking chemical	THUR 5/8/25	RY
Fixed well houses, delivered chemical for pond - I sprayed that in pond 3, shop maint -	"	RY
Well, tower, pond checks, met on 11th Street Sewer/Water, Finished Fixing grass on 7th St SE, shop maint started getting sprayers ready, clean bathrooms	FRI 5/9/25	RY
garbage	"	RY
Well, tower, pond checks	SAT 5/10/25	RY
Well, tower, pond checks	SUN 5/11/25	RY
Well, tower, lift station, pond checks, garbage, water samples, mowed lawn, ^{met w/ Excel + F&P}	MON 5/12/25	RY NA
Well, tower, pond checks, mowed lawn, Serald W. siding & overhead door. -	TUE 5/13/25	RY NB
Well, tower, pond checks, mowed, remove sewer overhead door, Finish siding door. -	WED 5/14/25	RY
Well, tower, lift station, pond checks, water samples, clean in front of shop, gopher locates, ^{meetings w/ Jan.}	THUR 5/15/25	RY
Well, tower, pond checks, shop, gopher calls -	FRI 5/16/25	RY
Well, tower, pond checks	SAT 5/17/25	RY
Well, tower, pond checks	SUN 5/18/25	RY



Building a Better World
for All of Us®

MEMORANDUM

TO: Freeport City Council

FROM: Dave Blommel, PE (Lic. MN)

DATE: May 21, 2025

RE: Council Update
SEH No. FREEP GEN 14.00

CSAH 11 Sidewalk

We continue to work with the grant administrator for the state regarding the project. The county has signed off on the design and we are awaiting the final grant agreement. In that final grant agreement we find out where our funds are coming from. It could either be state general fund dollars or state bonding dollars. This program is funded with a combination of the two sources, so until we receive the grant agreement we don't know which to bid with. The bonding funds come with a few more strings (prevailing wages) so advertising and opening bids without that knowledge is not encouraged as we could be forced to rebid. I hope to have a bidding schedule at the meeting.

Welle Acres

The rain last week stopped our progress doing coatings on the lift station requiring us to push startup to May 27th. If there is too much humidity in the air the coatings do not adhere to the surface as desired. Humidity levels were appropriate on Monday (5/19) to allow for the coatings to be competed. Everything is in place for the startup just waiting for all the subcontractors to assemble and run through the equipment. We do not anticipate this is to delay any lot sales or construction of homes.

Street Lights

Punchlist work is expected to be completed in the next week or so. Final payment expected in June.

dwb

Enclosure

c: [Click to **type cc's** **OR** delete entire line]

document1

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 2351 Connecticut Avenue, Suite 300, Sartell, MN 56377-2485

320.229.4300 | 800.572.0617 | 888.908.8166 fax

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer



www.rlrlegal.com

Waite Park

130 Division Street, Suite 118
Waite Park, MN 56387
(320) 258.9383

Melrose

408 Main Street E., Suite 5
Melrose, MN 56352
(320) 256.4205

May 21, 2025

Jon Nelson
City of Freeport
125 Main Street East
Freeport, MN 56331

BY ELECTRONIC MAIL

Re: Monthly Legal Report

Dear Mr. Nelson:

During the period from April 24, 2025 through May 21, 2025, we have not given significant attention to any projects on behalf of the City of Freeport.

Sincerely,

REVERMANN LUND ROSS

A handwritten signature in blue ink that reads 'Scott E. Dymoke'.

Scott E. Dymoke

cc: M. Eveslage